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CENSUS OF INDIA 1981

GUJARAT

SERIES 5

PART I-A

ADMINISTRATION REPORT—ENUMERATION

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OF THE INDIAN ADMINISTRATIVE SERVICE

Director of Census Operations

Gujarat

CENSUS OF INDIA 1981

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PREFACE

It is a tradition of the Census Organisation to draft out two reports under the title of 'Administration Report on Enumeration' and 'Administration Report on Tabulation'. These reports are normally drafted out by the Director of Census Operations at the end of each component of work. Such a report proves very helpful for the conduct of future Censuses and almost becomes a 'Manual on Census Operations' which gets automatically revised every ten years. This report on Enumeration gives the full details about the two stages of Census work, i.e., the Houselisting Operations and the Enumeration work including the Permanent Housenumbering work which was done in Gujarat State prior to the Houselisting work in 1981 Census.

It has been said that the Administration Reports are of extremely limited utility and are useful only to those who are concerned with the conduct of operations. To a certain extent I do not agree with this idea because by my experience of 1981 Census, I have found that the last Administration Report of the Census Operations and all other previous reports proved extremely useful in the conduct of Census Operations as they provide several precedents to the procedures to be adopted at the relevant time. These reports help considerably in monitoring the Census work which is nothing but a detailed step to step exercise of the several operations to be conducted through a large number of Census employees. In this report I have tried my best to give a true account of the Census Operations conducted during 1981 and the views which have been expressed on various problems are my own and not of the Organisation and I accept full responsibility for this report.

I take this opportunity of expressing my deep debt of gratitude to Shri P. Padmanabha, Registrar General, India, for his valuable guidance in the conduct of Census Operations in Gujarat from time to time. It was a great pleasure to work under him.

I hope this report will be of some help to the future Censuses. If there are any omissions or commissions in the report they are entirely mine.

I must express here my sincere thanks to Shri J. K. Patel, Deputy Director of Census Operations who gave me the drafts of the several chapters in the report.

I also sincerely thank Shri J. A. Harry, Confidential Assistant who took the oral dictation on some of the selected chapters and promptly and accurately typed the vast material of the report within a very short time.

Shri R. V. Sanghani, Investigator and Kum. J. R. Megha, Statistical Assistant also deserve my sincere thanks for checking the accuracy of figures, for correcting the typed material and for arranging and compiling all the annexures to the report.

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OF THE INDIAN ADMINISTRATIVE SERVICE
Director of Census Operations, Gujarat

AHMADABAD
10*th May*, 1983

CHAPTER I

INTRODUCTION

A. Appointment as Director

1.1 It was about the beginning of July 1979 when I was called by the Special Secretary to the Government of Gujarat, General Administration Department, Shri K. Rammoorthy who enquired whether I would be willing to join as Director of Census Operations, Gujarat at Ahmedabad on deputation to the Government of India, Ministry of Home Affairs, New Delhi. At that time I was working as the Director of Relief Operations and Deputy Secretary, Revenue Department, Sachivalaya, Gandhinagar. I had taken over this assignment only about four months ago prior to which I was working as Deputy Secretary, Food and Civil Supplies Department a post on which I had worked for about more than three years after a hectic district life both as Collectors and as District Development Officers at several places in Gujarat. At that time in July 1979 the agricultural situation in Gujarat was very satisfactory except some pockets in some districts of the State where a little distress was felt before the rains started in June 1979. In fact, there was very little work as Director of Relief except the work of attending to the inspection and audit reports of previous scarcity years and other minor matters such as attending to control room and other duties. I had, therefore, decided to complete the work of redrafting of the scarcity manual which was long over-due and to have some plans about the preventive steps and other relief measures which may be necessary during the cyclones and the flood relief operations. Shri K. Rammoorthy, Special Secretary, wanted a very quick reply about my new assignment and had given me only twenty four hours to consider this matter. As I was associated with the Census work in the year 1961 as the Deputy Superintendent of Census Operations of a Regional Tabulation Office at Rajkot I had no 'nausea' for Census as many of the officers have but had developed some statistical aptitude and liking for the subject during this period. Besides, I was out of the "field services" for a considerable time of about four years and I felt like coming out of the Sachivalaya corridors where I had mainly to do the drafting and 'file submission work'. I was fully aware about the pros and cons of the job as Director of Census Operations. I was also fully aware that I will be loosing many of the perks like good residential accommodation at Gandhinagar, concessional payment of house rent and the loss of compensatory allowance of Gandhinagar, etc. I expressed these difficulties specially about accommodation to Shri K. Rammoorthy, Special Secretary and also subsequently to the Chief Secretary and both of them assured me that they will sympathetically look to my problems and see that at least I am not a looser by joining the Census Organisation.

1.2 I was appointed as the Director of Census Operations, Gujarat, by order No. 11/93/79-Ad. I dated 28th July 1979 from the Registrar General, Government of India, New Delhi. The Registrar General of India, New Delhi, had requested the State Government by a wireless message dated 16-7-1979 to relieve me immediately to take over the new assignment as Director of Census Operations, Gujarat. No substitute was appointed by the State Government against my post of Director of Relief Operations but Shri K. V. Harlhardas, Secretary, Revenue Department, was very kind to relieve me from this post without waiting for a substitute and allowed me to join my new assignment. I joined the new post on 17-7-1979 at Ahmadabad and took over as Director of Census Operations, Gujarat, from Shri A. W. Mahatme, who was working as Deputy Director of Census Operations, Gujarat, Ahmadabad. The Machhu Dam disaster near Morbi City and the flash floods of Morbi occurred on 11th August 1979, i.e., after about three weeks later and if I had not joined the new post immediately and if had waited for a substitute to take over charge, perhaps I would never have joined Census as the Director of Relief Operations later on in Gujarat got very busy with the rehabilitation work of Morbi City which had suffered a loss of considerable property and a very large number of human lives unprecedented in the history of Gujarat.

1.3 After joining the new post my first worry was to secure residential accommodation at Ahmadabad. I had immediately applied to the Controller of Accommodation, Ahmadabad, for allotment of a suitable house at Ahmadabad but I was informed that it would take considerable time about a year or more before I can get State Government accommodation at Ahmadabad. I requested the Registrar General to allow me to continue my residence at Gandhinagar and he very kindly agreed to this temporary arrangement. The State Government also upto June 1980 allowed me to continue the residential accommodation at Gandhinagar on the normal rent (10% of the salary) but thereafter from 1st July 1980 charged a fantastic economic rent of more than Rs. 500/- per month for which I have requested

both Central and State Governments to write off or reimburse this amount but this has not been finalised till the drafting of this report. I shifted my residence to Ahmadabad in the month of January 1981 when I was allotted accommodation at Ahmadabad in the Smarpan Flats by the State Government.

The First Communications

1.4 After joining my post as Director of Census Operations I submitted a d.o. letter No. A.12026/1/79-DCO (Guj.) dated 21-7-1979 (Appendix 1) to Shri P. Padmanabha, Registrar General, India, New Delhi and submitted that I was associated with the 1961 Census work under the able stewardship of the then Superintendent of Census Operations Shri R. K. Trivedi. I also informed him that as I was to attend the first Census Conference of Directors of Census Operations to be held at New Delhi in the near future in the month of August 1980. I would be meeting him at that time of the conference by which time I was to get a 'hang' of the future plan of work to be taken up for 1981 Census.

1.5 After joining my new assignment my immediate task was to study the existing situation in the process of Census Operations and to take the necessary steps for proper implementation of the instructions from the Registrar General, Government of India, New Delhi. I knew fully well that the success of the Census Operations mainly depends on two factors, (1) the cooperation from the officers and the subordinate staff of the office of the Director and (2) by the cooperation from all the District Collectors, the District Development Officers and the Municipal Commissioners and all their subordinate officers involved with this task. With this view in end I wrote a d.o. letter to the Deputy Secretary, General Administration Department, intimating him that the Chief Secretary be requested to issue a d.o. letter to all the Collectors of the districts and Commissioners of the Municipal Corporations for the smooth working of the Census Operations and asking them to give the same importance to Census work as was being given by them to the work of General Elections, Scarcity, Floods, etc. The Chief Secretary Shri H. K. L. Kapoor promptly issued such a d.o. letter No. CNS/1179/8234-Kh dated 2nd August 1979 (Appendix 2) to all Collectors/Commissioners of Municipal Corporations intimating to them the importance of the Census work and that I will be writing to them from time to time about the different stages of Census work. After issue of this d.o. letter from the Chief Secretary I issued a more detailed d.o. letter No CEN-1981/12011/9/79-DCO (Guj) dated 7th August 1979 (Appendix 3) to all the Collectors emphasizing the important points on Census matters which required immediate attention such as (1) freezing of the Territorial Boundaries, (2) updating the Permanent Housenumbering Scheme in rural and urban areas, (3) the preparation of the village lists and district and talukas, (4) finalisation of Rural/Urban areas, (5) preparing the lists of enumerators and supervisors who were to be employed for the first stage of Census work conducted in the month of May-June 1980.

B. Staff Position in the Directorate at the Time of Taking Over

1.6 After the 1961 Census some staff in the Census Directorate both administrative and technical has been made permanent. I had, therefore, no difficulty in the day-to-day administration of Census work but I found that the staff which was existing at that time in July 1979 was quite inadequate and all-equipped to cope up with the increased tempo of Census work. A statement of the staff position as on 17-7-1979 appears in the subsequent relevant Chapter IV of this report. There were two Deputy Directors of Census Operations and three Assistant Directors of Census Operations in Group 'A' supported by the administrative and technical staff. The administrative and technical office including the SRS Section were accommodated in the Kerawala Building whereas the other building known as Children Hospital Building was stocked with 1971 Census records, wooden boxes and other furniture. These old records and furniture occupied considerable space of about 3500 sq. ft. and my immediate task was to see that this unused space is put into effective use at an early date. A reference was also pending in the Directorate wherein the Registrar General had asked to secure about 1200 sq. ft. space for the installation of a Direct Data Entry System at Ahmadabad. My predecessor, Deputy Director Shri A. W. Mahatme had already floated inquiries for acquiring the new space but I found that the rents which were quoted for private accommodation were very high. I, therefore, decided to utilise this space at Children Hospital Building for the new Direct Data Entry System as well as for accommodating other Census Sections of the Directorate. The Registrar General, Government of India, New Delhi, issued prompt orders about the disposal of the 1971 Census records and it was possible to vacate these premises after disposal of these records. Even after disposal of the old records it was found that more space was required for storing the dead-stock furniture, stationery, etc., I requested the State Director of Food to allot some suitable godown space in the Camp area. The Director of Food readily agreed to allot space at a very cheap rent of Rs. 700/- per month for a total 2,000 sq. ft. (approximately). The godown was occupied with effect from 23-5-1980 and this lessened the congestion in the office to a considerable extent.

1.7 When I took over as Director of Census Operations, Ahmadabad, there was a little dissatisfaction about service matters amongst the different cadres of the office because quite a large number of personnel were either temporary or were working on an *ad-hoc* basic on the posts for a number of years. The then Deputy Director (Admn.) Shri R. K. Puri was asked to tackle this problem on a Priority Basis and he accepted this challenging task and got through many of the pending matters regarding temporary and *ad-hoc* appointments by convening regularly the DPC meetings which were not convened for long.

C. **Back-log of the 1971 Census Work**

1.8 The back-log of the 1971 Census when I took over was not much so as to hamper the preparations for the 1981 Census. The 1971 General Report on Census Part I-A, was under printing in the Government Press at Nasik whereas the remaining following three publications were under print at the private presses, viz., Sunlight Press, New Delhi. These were :

(1) Part II-B(ii) and Part II-B(iii)—General Economic Tables

(2) Part II-C(ii)—Social and Cultural Tables

(3) Part II-D(i) and II-D(ii)—Migration Tablts.

1.9 Out of the above four reports, Part II-C(ii) and II-D(i) were printed in November 1979, Part II-D(ii) printed in May 1980, Part I-A—General Report in August 1980 and Part II-B(ii) and II-B(iii)—General Economic Tables in April 1981.

1.10 Part IX-B—Census Atlas was not drafted when I took over but subsequently Shri S. R. Puri, Senior Geographer who had taken over in the Directorate made substantial efforts and finalised the draft in consultation with the Registrar General, Government of India, New Delhi.

Appropriate Time of Appointment of Director

1.11 I had taken over as Director of Census Operations in July 1979, i.e., about 10 months' ahead of the Houselisting Operations which were to commence in the month of March 1980 as per Census dates fixed by the Registrar General, India, New Delhi. According to me this period for a Director to manage the affairs is very short and I feel that a full-fledged Director should take over the post at least 1½ to two years ahead of the Houselisting Operations. This is absolutely necessary in Gujarat where a Permanent Housenumbering Scheme for which more details are shown in the subsequent chapter is in force from 1971. This scheme requires updating of the house numbering at least one year ahead of the Census schedule if the Census Operations are to be accurate, precise and successful. In addition to the work of Permanent Housenumbering Scheme, the work regarding the preparation of village lists, the finalisation of rural-urban areas and the finalisation of the urban agglomerations also require considerable time for its study and finalisation. In fact, for the finalisation of the rural-urban areas as well as for the finalisation of urban agglomerations I had to undertake extensive tourings in the concerned districts and around big cities as the information from the field, i.e., from the Collectors was not found to be accurate and prompt. It does happen that amidst the multifarious activities, a Revenue or a Development Officer has to look after, he may miss some salient technical points on the Census matters and if these points are not properly looked into by the Director of Census Operations at the stage of finalisation of rural-urban areas as well as at the stage of the finalisation of urban agglomerations, the Census figures may not be accurate and may not reflect the real existing position. This point of early appointment of Director of Census Operations in the State should be properly looked into during future Censuses. The full-fledged Director should take over at least in the month of January of the eighth year of the decade so that he gets at least two full years time for preliminary arrangements for the Census Operations.

NOTE : Abbreviations used at different places in this report are reproduced below :

SRS	: Sample Registration Scheme
PCA	: Primary Census Abstract
PEC	: Post Enumeration Check
CES	: Census Evaluation Survey
RTO	: Regional Tabulation Office
SC	: Scheduled Castes
ST	: Scheduled Tribes
DCHB	: District Census Hand Book
UA	: Urban Agglomeration
SUA	: Standard Urban Area
SQC	: Statistical Quality Control
DDE	: Direct Data Entry
PTA	: Permanent Travelling Allowances
BCSR	: Bombay Civil Service Rules
UDC	: Upper Division Clerk
LDC	: Lower Division Clerk

CHAPTER II

PREPARATORY STEPS

A. Preparatory Steps and Communications to the State Government

2.1 As already stated I took over as Director of Census Operations on 17th July 1979. Immediately after I took over I received a D.O. letter No. 18/11/78-Ad.I-14475 dated 25th July 1979 (Appendix 4) from Shri P. Padmanabha, Registrar General, India. In this letter he welcomed me to the Organisation and stressed the importance of Census work which I was to shoulder in Gujarat during the next few years. Apart from the importance of the work he also instructed me to go through the previous Administration Reports of 1971 Census and the several Census volumes of 1971 Census which gave a full picture of the type of data, the Census Organisation was supposed to produce. In addition, he also asked me to go through the various circulars which were issued from his office. He drew the attention to the first and second pretest and a circular on the determining of the urban areas and mentioned about the first conference of Directors of Census Operations which was to be held in near future.

Refreshing the Knowledge on Census

2.2 As per these instructions of the Registrar General my first task was to go through the Administration Reports of the 1971 Census to get a clear picture about the various Census Operations. I must mention here that the detailed reports on Enumeration and Tabulation for the 1971 Census were very useful in monitoring the 1981 Census work. Having worked as Deputy Superintended of Census Operations at Rajkot during 1961 Census I did not find much difficulty in quickly refreshing the whole knowledge of Census Operations.

Stage at Which the Director Took Over

2.3 When I took over in July 1979 the Registrar General had issued in all three circulars, Circular No. 1, 2 and 3. He sent me five copies each of these circulars and desired that out of the five copies one copy should be kept in the personal file of the Director, one copy should be given to the branch concerned for filing subjectwise and the other copies should be given to the Deputy Directors and other officers for their personal record. This was a good system which I followed till the last as a result of which at the time of drafting my Administration Report I had no difficulty in quoting the various stages of Census Operations.

2.4 The three circulars which were already issued pertained to Circular No. 1 dated 5th February 1979 regarding classification of rural and urban units, Circular No. 2 dated 19th June 1979 regarding organisation of Census 1981—General Instructions and Circular No. 3 dated 23rd June 1979 regarding appointment of Census Officers—issue of notification. In Circular No. 2 he mentioned the immediate task which called for my urgent attention on the following items of work.

(a) The finalisation of the lists of villages.

(b) Finalisation of the lists of Towns and Cities.

(c) Issue of notifications regarding appointing the Census Officers at various levels.

(d) The preparation of Village Directory and Town Directory.

2.5 All the above three circulars are available in the file of circulars from the Registrar General, India, New Delhi, which is bound in a separate volume and kept in Director's Library.

Instructions to State Government Officers by the Chief Secretary to Government of Gujarat

2.6 In order to emphasise the importance of Census work on the Collectors of the districts and their subordinates as well as on the Commissioners of the four Municipal Corporations I requested Shri H.K.L. Kapoor, Chief Secretary to the Government of Gujarat, Sachivalaya, Gandhinagar, to issue a d.o. letter to all these officers emphasising the need for their personal attention on the work of ensuing Census Operations. The Chief Secretary was very kind to issue a special d.o. letter No. CNS-1179-8234-Kh dated 2-8-79 (Appendix 2) to all the Collectors of the districts as well as to the Municipal Commissioners of the four Municipal Corporations. As the District Development Officers of the District Panchayats were also concerned with the updating of the Permanent Housenumbering Scheme copies of these d.o. letter were also sent to all the District Development Officers. The d.o. letter dated 2-8-1979 from the Chief Secretary (Appendix 2) and subsequent instructions issued under Circular No. CNS-2769-4708-Kh. 2 dated 7-12-1979 (Appendix 5) from the General Administration Department stating that a special note will be taken in the Confidential Records of each officer concerned regarding his performance on Census work, proved very helpful in the conduct of Census Operations.

First Communication to the Collectors

2.7 After taking over my charge as Director of Census Operations I immediately issued a d.o. letter No. CEN-1981/12011/9/79-DCO (Guj) dated 7th August 1979 (Appendix 3) to all the Collectors. In this d.o. letter I emphasised to all the Collectors and Commissioners of Municipal Corporations the importance of the ensuing Census Operations and about the specific items of work on which the Collectors/Commissioners and their District/City Census Officers and other subordinates were supposed to concentrate. These items were (1) freezing of the territorial boundaries, (2) updating of the Permanent Housenumbering Scheme in rural and urban areas, (3) preparation of village lists, (4) finalisation of rural/urban areas and (5) preparation of lists of Enumerators and Supervisers for the first meeting.

2.8 In the above circular I also requested the Collectors to take up the various items of Census Operations for review in their monthly meetings of Mamlatdars as well as in the monthly District Coordination committees of departmental district heads. I also followed a procedure similar to the one laid down by the Registrar General and assured the Collectors that I will be sending five extra copies of the different circulars which will be issued from the Directorate from time to time.

Further Important Communications to Collectors/ Commissioners

2.9 After issue of the first d.o. letter by the Chief Secretary and when the work of Census got momentum, in order to emphasise the importance of timely completion of the first stage of 1981 Census work, viz., the houselisting and filling up of the enterprise lists, I issued another d.o. letter No. CEN-1981/19012/3/79-DCO (Guj) dated 8-1-1980 (Appendix 6) to all the Collectors on the several points which required their personal attention. The Collectors were busy in the parliamentary elections till the end of December 1979 and hence it was necessary to draw their attention to this important item of work. In February 1980 I further requested the Special Secretary to the Government of Gujarat, General Administration Department, to issue another d.o. letter to all the Collectors and Commissioners of the Municipal Corporations as the first stage of houselisting was to start from 1-4-1980 as per the Census Calendar laid down by the Directorate. The Special Secretary Shri K. Rammoorthy, General Administration Department issued a d.o. letter No. CNS-3379-5163-KH.2 dated 8th February 1980 (Appendix 7) in this matter. He emphasised the need of proper training to all the personnel involved in the Census work. A copy of this d.o. letter was also sent to the District Development Officers because of their involvement in the Permanent Housenumbering Scheme and because of the fact that the Primary Teachers and Talati-cum-Mantris who were to be the main Census functioneries were under their control.

Freezing of Boundaries

2.10 In order to ensure complete coverage at the 1981 Census the Additional Secretary to the Government of India, Ministry of Home Affairs, issued a letter No. 9/17/79-CD(CEN) dated 10-5-1979 (Appendix 8) to the Chief Secretary of the State Government and requested that the boundaries of the administrative units in the State should not be disturbed after the enumeration blocks have been determined and until the Census Enumeration and Tabulation of the data are completed. It was also indicated in this circular that the demarcation of blocks would be taken in hand from 1st October 1979. The State Government was, therefore, advised to effect any change if necessary well before 1st October 1979 and no changes were to be made in the boundaries of these units during the period from 1st January 1980 to 30th June 1981.

2.11 In accordance with the above instructions the Joint Secretary, Revenue Department, issued a d.o. letter No. PFR-1079-4086-L dated 18-7-1979 (Appendix 9) to all the Collectors conveying this decision. In two to three cases the State Government referred the matter to the Directorate for special sanction to effect changes in the boundaries of villages but as these proposals were not agreed to the State Government did not act on them. The State Government implemented these orders very carefully. It is learnt that during the 1971 Census there were some changes made by the State Government in the boundaries which disturbed the operations to a certain extent.

Formation of District/Taluka Census Committees

2.12 In order that all the Census activities at the District/Taluka/City levels are coordinated under the guidance of Collectors/Municipal Commissioners, they were all instructed to have the District/City Census Committee formed under their Chairmanship comprising of officers of the various State Government Departments who were to be involved in the Census Operations including the Special Charge Officers or their superiors. The District Committees had the following composition :

1 Collector-Chairman

2 District Development Officer

3 Resident Deputy Collector/Sub-Divisional Collector/Assistant Collector

4 District Publicity Officer

5 District Statistical Officer

6 District Education Officer (State)/Administrative Officer (State) and Administrative Officer (Education) District Panchayat

7 District Inspector of Land Records

8 Officers of the Police, Railway, Military, etc., for which special charges are constituted

9 Divisional Forest Officer

10 Chief Officers of the Municipalities and Notified Areas

11 Deputy Director of Census Operations of the region concerned

2.13 Similar Committees at Taluka level were also formed. Instructions in this connection were issued by a d.o. letter No. CEN-1981/19011/5/79-DCO (Guj) dated 24-9-1979 (Appendix 10).

B. Pilot, First Pretest and Second Pretest and "Data User's Conferences"

2.14 The development of Census questionnaires is essentially the first step in the organisation of any population Census. In 1981 Census the draft questionnaires were prepared on the basis of the experience of the earlier Censuses, current needs and international recommendations. These questionnaires were tested out in the field by conducting the pilot and pretest surveys in the selected units of the country. In developing these questionnaires the focus was to provide information which will permit comparability with the data from the earlier Censuses and also yield information for current requirements.

2.15 Before I joined the Census Organisation, the pilot study and two pretests were already conducted. However, the report of the second pretest was drafted after my study of the Census schedules and the results of the second pretest. To test out the various issues discussed in the "Data Users' Conference" and to judge the reactions in the field under Census conditions, a pilot study was organised in a few States. The State of Gujarat was one of the States where this pilot survey was conducted in a few randomly selected districts, namely, Kheda and Ahmadabad. In both these selected districts 10 villages were selected at random. Besides, these villages, 10 urban blocks were also selected in Ahmadabad City, Surendranagar and Gandhidham towns. These random selections were made by Registrar General's office. The pilot survey was conducted from 12th to 18th June 1978 with the Sunrise of 19th June 1978 as reference date followed by a quick revisional round. During this test only the Universal Individual Slip and Population Record were canvassed.

2.16 Closely following the pilot survey, the first pretest was conducted in all the States including Gujarat during September-October 1978. In this pretest houselists, household establishment schedules and the individual slips were canvassed in 10 rural and urban units selected in the State. It was emphasised that such blocks should be selected in one or at the most in two districts In Gujarat two districts, namely, Vadodara and Surat were selected for the purpose of conducting the first pretest and also four towns, viz., Vadodara, Dabhoi, Surat and Bardoli were selected for urban units. The migration and fertility questions in the sample slips were tested in 20% sample households of the blocks in this pretest. In this first pretest all the schedules which were to be canvassed for 1981 Census were pretested and all the compilation sheets which were to be filled up after enumeration from the Individual Slips and Schedules were also filled up and tested. The results of pilot survey and first pretest were discussed in details in the Second Data Users' Conference held at New Delhi in the month of December 1978 and on the basis of the discussions the three formats, namely, Houselists, Household Schedules and Individual Slips were finalised.

2.17 These Census schedules were finally tested in the second pretest conducted in all the States including Gujarat in the first fortnight of June 1979. For this purpose five districts of Saurashtra region, viz., Jamnagar, Rajkot, Bhavnagar, Amreli and Junagadh were selected. In each district two blocks, one rural and one urban unit were selected for canvassing the form of houselisting as well as the three forms of Individual Slips, Household Schedules and Economic Lists. The sample slips were canvassed in all the households of the blocks. The information relating to physically handicapped was also canvassed during the first pretest. The second pretest was conducted during the period from 1st June to 15th June 1979 with reference date of Census as Sunrise of 16th June 1979 and with 16th and 17th June 1979 as revisional rounds. The results were tabulated and a final report was submitted to the Registrar General, India. The main feature of the second pretest was that in all the 10 selected blocks, the enumeration work was done by the school teachers only who had worked as SRS Enumerators. Their field work was supervised by the staff of this Directorate whereas the field work of pilot and first pretest was conducted by the Census staff only.

2.18 The Schedules canvassed during the pilot, first and second pretest are contained in two specially bound volumes which contain the following literature issued by the Registrar General of India, New Delhi. These volumes have been kept in the office of the Director for future reference.

1 Agenda Papers of the First Data Users' Conference.

2 Summary Proceedings of the first Data Users' Conference.

3 Agenda Papers of the Second Data Users' Conference held at Vigyan Bhawan, New Delhi on 21-23 December 1978.

4 Summary Proceedings of the Second Data Users' Conference.

5 Instructions to Enumerators for filling up the Individual Slip (Pilot).

6 Instructions to Enumerators for filling up the Houselist and Household Establishment Schedule (First Pretest).

7 Instructions to Enumerators for filling up the Individual Slips (First Pretest).

8 Instructions to Enumerators for filling up the Houselist, Household Schedule and Individual Slip (Second Pretest).

C. **Pretest Experience**

2.19 The pilot and the first pretest in Gujarat was conducted by my predecessor Shri A. W. Mahatme as stated above. He submitted a detailed report on 7th October 1978 to the Registrar General, India, New Delhi, a copy of which is at Appendix 11. The second pretest was also over by the time I took over. However, the second pretest was not yet analysed and consequently I went through the second pretest records and submitted my report to the Registrar General which was discussed in the first conference of the Directors of Census Operations held at New Delhi in August 1979. A copy of this report appears at Appendix 12. The pilot, first pretest and second pretest gave valuable data for finalisation of the Census schedules of 1981 Census.

D. **Measures Taken to create a Consciousness Regarding the Census Operations in the State hierarchies**

2.20 As already stated earlier the Chief Secretary to the State Government Shri H. K. L. Kapoor issued a d.o. letter No. CNS-1179-8234-Kh dated 2nd August 1979 to all the District Collectors and Municipal Commissioners emphasising the need for timely and accurate Census Operations in the State (Appendix 2). Another circular letter No. CNS-2769-4708-KH.2 dated 7-12-1979 from the General Administration Department was also issued under which it was mentioned that good or adverse notes will be taken in the confidential records of all the officers connected with the 1981 Census work (Appendix 5). Further emphasise was also laid from time to time during the several State level meetings of the District Census Officers and also in the meetings of the Charge Officers held at the District level. Intensive touring and meeting as many Charge Officers as possible including their superiors and subordinates was also one method by which a consciousness regarding the Census Operations was created in the State hierarchies. As a result of all these measures it was possible to create a climate of awareness in the State for the proper conduct of Census Operations.

CHAPTER III

PREPARATIONS FOR THE CENSUS

A. First Conference of Directors of Census Operations

3.1 The Indian Census is one of the major administrative tasks handled both by the Central and the State Government departments. In order to see that the Census Operations are timely, smooth and accurate, it has been the tradition of the Census Organisation to convene several conferences of the State Directors at intervals of time to discuss the important stages of Census and also to review the progress of work. Such conferences have helped considerably all the Directors of Census Operations in understanding fully the different concepts of Census questionnaires and also in proper organisation of the Census Operations in the State. In addition such conferences have also helped in "comparing progress notes" amongst the different Directors and in knowing the methodology adopted for the operations and the rate of progress of work in the States.

3.2 The first conference of the Directors of Census Operations was held at New Delhi on 24th August 1979. The conference was inaugurated by the Minister of States, Home at the India International Centre, New Delhi. There was very little time for preparing for this conference as I had taken over only in July 1979. However, detailed notes were submitted on all the points which were to be discussed in the conference and in addition about 13 items were also suggested from Gujarat for discussions in the conference. This being the first conference of the Directors a detailed agenda including the work to be carried out during both the stages of Census Operations was issued by the Registrar General, India. In addition to the inclusion of administrative and organisational matters the different points discussed were as follows :

(1) General out-line of the Census Operations including Hierarchy, Reference date, Enumeration method, Non-sinchronous areas, Rural and Urban areas, village and town lists and preparation of notional maps.

(2) Main phases of the Census, viz., (a) Houselisting and (b) Enumeration.

(3) Houselisting Operations including preparation of village lists, assigning of location codes, delineation of houselist blocks, preparation of charge registers, selection of Enumerators and Supervisors and their training, printing and distribution of forms, etc.

(4) The Economic Census and its possibility of integration with Houselisting — later on it was decided to carry out the Economic Census alongwith the Houselisting Operations.

(5) Setting up of the Regional Offices.

(6) Enumeration — preparatory and organisational steps including delineation of enumeration blocks, writing up of charge registers, preparation of abridged houselists, selection and appointment of Enumerators and their training, sample areas, household schedules and population records, individual slips (universal and sample), a system of supervision and responsibility at various levels, preparation of provisional totals and post enumeration check and evaluation studies.

(7) A review of pretest of houselisting operations.

(8) A review of second pretest of Enumeration Operations.

(9) Tabulation Plan, publication programme, special studies, and collection of data for village and town directory.

(10) Administrative and organisational matters, such as adherence to rules, appointments, promotions and financial control and adherence to rules, distribution of work amongst Deputy Directors, equipments, furniture, cadre review, Census Calendar and conference of Collectors, Deputy Commissioners, etc.

3.3 The above conference lasted for five days from 24th August 1979 to 29th August 1979 excluding Sunday the 28th August 1979. The conference enabled the Directors to get an overall view of the Census Operations which were to be managed by them in the course of next $1\frac{1}{2}$ years.

B. Census Calendar for the State

3.4 According to the decision taken in the conference of the Directors of Census Operations the Houselisting Operations were to be conducted in April-May 1980 in Gujarat and the training programme for the officers as well as for the Supervisors/Enumerators was to commence from 1-1-1980 to 31-3-1980. Accordingly, a Census Calendar for the first stage of Operations was laid down and circulated to all the Collectors and Municipal Commissioners by Circular No. CEN-1981/15011/3/79-DCO (Guj) dated 25-10-1979 (Appendix 13). However, on 6th March 1980 the Registrar General, India, New Delhi, convened a special meeting of the

Directors of Census Operations in order to consider whether the work of Houselisting Operations should be postponed in view of the Assembly Elections which were to be held in the nine states of the country. A meeting was held at New Delhi in the presence of the Chief Election Commissioner and the Registrar General, India, New Delhi and after full consideration the Registrar General, India, decided that while the training rounds can be completed before end of March 1980 the Houselisting Operations should be started after the end of May 1980 by which time the Assembly Elections were to be over in the State. Accordingly, there was a departure from the normal schedule laid down and the Houselisting Operations were postponed to June 1980. In all four training rounds of the Enumerators and Supervisors were completed by the end of March 1980 in all the charges and it was decided that the Houselisting Operations should be conducted from 10th June 1980 to 10th July 1980. It was also decided to have one round of training for the Enumerators and Supervisors as a refresher course by end of May 1980 and beginning of June 1980 but before the actual operations. Accordingly, the Houselisting Operations were undertaken throughout the State except in The Dangs district and in Dharampur Taluka of the Valsad District in the month of June and July 1980. During the visit of the Registrar General, India, New Delhi, to Valsad in Gujarat in the month of March 1980 he took a decision in consultation with me and the Collector Valsad and The Dangs that as the rains are normally very heavy in the areas of The Dangs district and in Dharampur Taluka of Valsad district and as these areas become inaccessible right from the beginning of June 1980 the Houselisting Operations in these two specified areas should commence early from 1-4-1980 as a special case. Accordingly, the Houselisting Operations in these to areas, namely, The Dangs district and Dharampur Taluka of Valsad district were commenced in the month of April 1980 and the rest of the operations were taken up from 10th June to 10th July 1980. Till the end of June 1980 there were no heavy rains in Gujarat but in the first week of July 1980 there were heavy rains in the districts of Jamnagar, Rajkot, Junagadh and Kachchh but the Collectors of these districts were in a position to complete the Houselisting Operations satisfactorily.

Second Stage of Census Operations

3.5 The calendar regarding the second stage of Census Operations was laid down under Circular No. CEN-1981/15011/3/79-DCO (Guj) dated 25-8-1980 (Circular No. 32, Appendix 14). According to this calendar specific dates were laid down for formation of enumerator's blocks, selection of sample blocks, preparation of abridged houselists, preparation of charge registers for the second stage and the training rounds for the officers as well as for the Enumerators and Supervisors were also fixed up. The actual enumeration was to be conducted from 9th February 1981 to 28th February 1981 followed by a revisional round from 1st March 1981 to 5th March 1981 with counting of houseless persons on 28th February Night. All the records of the Census Operations were to be handed over to the Director of Census Operations by the Charge Officers by 13th March 1981. The Registrar General had directed all the Directors of Census Operations to submit the provisional population totals by 12th March 1981 and accordingly in Gujarat State all the figures pertaining to the provisional population totals were submitted to the Registrar General, India on 12th March 1981. The provisional population totals were presented to the Chief Minister, Gujarat, on 23rd March 1981 and were also released to the press on the same day on a specially convened press conference.

3.6 In the second stage of Census Operations also there was a little administrative difficulty similar to the one experienced during the first stage. In Gujarat the District/Taluka Panchayat elections were due by the end of January 1981. I had, therefore, approached the State Government in advance with a request that the Panchayat Elections and the Census Operations should not overlap with each other as the whole administrative machinery would be busy in the preparations for Census Operations and actual operations during the months of January to March 1981. However, the State Government decided to hold the District/Taluka Panchayat Elections in January 1981 in spite of the clear directives from the Central Government not to hold the elections before March 1980. It was decided by the State Government to instruct all the Collectors to see that the training programme of Census Operations was not disturbed because of the Panchayat Elections which were to be over by the end of January 1981.

3.7 There was also another difficulty during the second stage of Census Operations. Due to the public agitations in Gujarat against the reservation of seats in Medical Colleges the law and order position in certain districts like Ahmadabad, Mahesana, Vadodara, etc., had become very grave during the month of February 1981. The worst affected areas were Ahmadabad and Vadodara cities where there were continuous disturbances during the enumeration period. An extract of news reports of different dates during the month of February 1981 from the 'Times of India' and other newspapers as put up at Appendix 15 will show the seriousness of the grave law and order situation under which the Enumerators/Supervisors and other officers had to work during the second stage of Census Operations.

3.8 Inspite of all the above difficulties it was possible to complete the second stage of Census Operations as per the time schedule laid down.

C. Second Conference of Directors at Mysore

3.9 After the first conference held in August 1979 a second conference was convened by the Registrar General, India, New Delhi, at Mysore between 16th to 19th

January 1980. This conference was convened to discuss the details regarding the second stage of work, i.e., enumeration including discussions on instructions for filling up of Abridged Houselists, Household Schedules and Individual Slips. A review of the arrangements made for the Houselisting Operations to be conducted in April 1980 and other administrative matters was also made at this conference.

Zonal Meetings

3.10 After the second conference at Mysore and before the third conference held at New Delhi in November 1980 the Registrar General, India, had convened two zonal meetings one at Trivendrum between 1st to 3rd August 1980 and second at Goa between 25th to 27th September 1980. The points discussed at the first and second conference were discussed in greater details and some administrative and organisational aspects were also discussed in details at these zonal meetings. The Registrar General at these meetings reviewed the progress of houselisting results as well as the further arrangements which were to be made for preparation of the Abridged Houselists and other organisational matters like setting up of the Regional Offices, etc. Both these zonal meetings proved very useful in getting certain clarifications from the Registrar General, New Delhi and in deciding the future course of action for second stage work of Enumeration.

Third Conference of Directors

3.11 The third conference of Directors of Census Operations was held between 15th and 17th November 1980 at Vigyan Bhavan, New Delhi. The then Home Minister Gyani Zail Singh inaugurated this conference. He stressed the need for complete coverage and accuracy in reporting and desired that the 1981 Census will have improvements in techniques, methods, organisation and accuracy. In addition to the review of the Houselisting Operations already conducted and the steps to be taken for the Enumeration work to be conducted in February 1981, the following points were discussed in this conference :

(1) Organisation of the reporting of the provisional results
(2) Organisation of generation of PCA
(3) Selection of Sample Blocks for Enumeration/ Tabulation
(4) Review of arrangements for PEC and Census Evaluation Study
(5) Tabulation Procedures
(6) Organisation of Edit and Code Cells and Tabulation Offices
(7) Review of Tabulation Plan
(8) Quality Control Plan for 1981 Census
(9) Administrative Aspects
(10) Socio-Economic Surveys and Special Studies

Fourth Conference of Directors of Census Operations

3.12 The fourth conference of Directors of Census Operations was held at Nainital from 28th to 30th May 1981. This conference was restricted to the discussions of some basic issues such as the tabulation of the PCA, preparations for Part II-A and the District Census Handbooks and the preparations for drafting of the Administration Reports. In addition to these items the Registrar General also discussed a very important item regarding the proposed changes suggested in the Census Act 1948 in light of the field experience gained by the different Directors. A copy of the detailed discussions held on this subject is reproduced as Appendix 16 of this report. Many useful suggestions have been made under this item and it is expected that these suggestions will be considered and implemented before the 1991 Census.

Regional Meetings of Directors and Deputy Directors

3.13 At the Nainital conference the Registrar General informed all the Directors that he intended to call regionwise meetings of the Directors where the participation can be wider and can include also the Deputy Directors and others. Accordingly, the Registrar General had subsequently arranged five regional meetings at different places as follows :

Place of Meeting	*Date*
1 Shillong . . .	1— 3 August 1981
2 Kanyakumari . .	10—11 August 1981
3 Darjeeling . .	14—15 September 1981
4 Goa . . .	2— 3 November 1981
5 Jaipur . . .	12—13 November 1981

3.14 As it was not possible to depute all the Deputy Directors in the State at one single meeting it was decided that Shri K.H. Desai, Deputy Director of Census Operations, Ahmadabad, Shri V.A. Sathe, Deputy Director of Census Operations, Surat and Shri K.R. Shridharani, Deputy Director of Census Operations, Vadodara should attend the Kanyakumari meeting and Shri V.H. Vasavada, Deputy Director of Census Operations (Admn.), Shri M.A. Malwade, Deputy Director of Census Operations, Ahmadabad and Shri P. J. Jhala, Deputy Director of Census Operations, Ahmadabad, should attend the Darjeeling meeting. The Director of Census Operations and Shri J. K. Patel, Deputy Director of Census Operations (Tech.) and Shri S.D. Vadera, Deputy Director of Census Operations, Rajkot, attended the first conference at Shillong on 1-3 August 1981. In these regional meetings the main points discussed pertained to the organisation of the PCA work and other aspects of tabulation. In the Shillong meeting four items were suggested by the Director for discussions which were as follows :

(1) Step by step Editing and Checking of slips in the RTOs.
(2) Editing and Coding of Individual Slips.
(3) Assigning of industrial and occupational codes — Arrangements for special Coders.
(4) SC/ST PCA, Printing of SC/ST PCA village-wise at the State level.

Fifth Conference of Directors of Census Operations

3.15 The fifth and the last conference of the Directors was held at Srinagar between 23rd to 25th August 1982 after the Enumeration work was over. This conference was inaugurated by Shri N. R. Laskar, Honorable Minister of State in the Ministry of Home Affairs. At this conference the Hon'ble Minister distributed the Silver Medals to the Directors of Census Operations of different States as a token of appreciation of their hard work in connection with the 1981 Census. The following important items were discussed at this last conference :

(1) Preparation of PCA including SC/ST PCA.

(2) Review of progress of preparation of 'A' Series Tables for Part II-A.

(3) Review of preparation of Part II-B.

(4) Review of DCHBs Part A & B and of State Town Directory.

(5) Review of progress of preparation of Maps for Part II-A, II-B, DCHB Part A & B and of SUA Maps.

(6) Review of progress regarding delineation of SUAs and preparation of relevant Tables.

(7) Preparation of Administration Report relating to Enumeration and Tabulation.

(8) Preparation of Part VI — Housing & Physically Handicapped Tables and Reports.

(9) Review of 20% Sample of Individual Slips.

(10) Review of progress of SQC work.

(11) Review of work relating to Special Tabulation of data on Religion/Language from Household Schedules.

(12) Review of progress of Edit and Coding of 20% Sample Slips.

(13) Editing and Coding of PCA and Village Directory.

(14) Review of Installation of DDE Systems and staffing issues.

(15) Review of progress of Keying in of 5% Individual Slips.

(16) Second shift for DDE System.

(17) Review of projects relating to Special Studies on (a) Restudy of Villages, (b) Town Studies and (c) Traditional Rural based Crafts.

(18) Review of Special Studies undertaken by the Directors.

(19) Review of implementation of instructions relating to reports on Religions and Languages.

(20) General review of Storage of Record.

(21) Review of SRS work.

(22) Staffing pattern and review of intercensal work.

(23) Printing.

3.16 The advantages in having the conferences in different parts of the country are considerably very great. Such conferences have brought close affinity amongst the different officers of the States and Union Territories of India. The proceedings of these conferences will be of immense use for future Censuses also. In all three volumes of the proceedings of the above conferences as well as of the regional meetings have been bound up and kept in the library as well as in the Director's chamber which will be available for future study.

D. Conferences and Meetings

3.17 During both the stages of Census Operations several meetings at the State and District levels were held by me to discuss the progress of Census Operations. The details of these meetings are as under :

Date	Venue	Participants	Subject in short
1	2	3	4
12-9-1979	Vadodara	All Resident Deputy Collectors, All Deputy District Development Officers of District Panchayats of Kheda, Vadodara, Panch Mahals	Permanent Housenumbering Scheme, Preparation of village lists—Formulation of special charges—Area figures of rural/urban areas—Appointment of staff of District/Taluka Urban Maps Preparation of—Census Calendar—List of Enumerators/Supervisors, etc.
14-9-1979	Surat	All Resident Deputy Collectors, All Deputy District Development Officers of District Panchayats of Surat, Valsad, Bharuch and The Dangs	
18-9-1979	Ahmadabad	All Resident Deputy Collectors, All Deputy District Development Officers of District Panchayats of Ahmadabad, Mahesana, Sabar Kantha, Banas Kantha	
21-9-1979	Junagadh	All Resident Deputy Collectors, All Deputy District Development Officers of District Panchayats of Rajkot, Jamnagar, Amreli, Junagadh, Bhavnagar, Kachchh, Surendranagar, Gandhinagar	
29-10-1979	Ahmadabad	All City Census Officers	Review of Permanent Housenumbering Scheme

Date	Venue	Participants	Subject in short
1	2	3	4
16-11-1979	Ahmadabad	District Census Officers (RDCs)/ District Statistical Officers/ Census Deputy Mamlatdars of Ahmadabad, Mahesana, Sabar Kantha, Banas Kantha, Gandhinagar	Regarding Census work
17-11-1979	Vadodara	District Census Officers (RDCs)/ District Statistical Officers/ Census Deputy Mamlatdars of Vadodara, Surat, Bharuch, Valsad, The Dangs, Panch Mahals	
23-11-1979	Rajkot	District Census Officers (RDCs)/ District Statistical Officers/ Census Deputy Mamlatdars of Rajkot, Amreli, Jamnagar, Junagadh, Bhavnagar, Kachchh, Surendranagar	
18-12-1979	Ahmadabad	All Census Aval Karkuns	Permanent Housenumbering Scheme, village lists, Special charges, appointment of staff, etc.
11-1-1980	Ahmadabad	All Resident Deputy Collectors/All District Statistical Officers	Progress of Census work
29-1-1980 to 30-1-1980	Ahmadabad	1 District Census Officers (RDCs) 2 Addl. District Census Officers (DSOs) 3 District Census Deputy Mamlatdars 4 Research Officers 5 All City Census Officers 6 Officers of the Bureau of Economics & Statistics	Regarding training for Houselisting Operations and Economic Census
11-3-1980	Ahmadabad	All Census Deputy Mamlatdars of districts	1 Full details of Form No. 2 of Circular No. 15 dt. 28-12-1979 2 Charge registers not received 3 Training programme 4 Firm demand of additional forms/ booklets
20-3-1980	Vadodara	1 The Registrar General, India 2 Collectors, Vadodara/Kheda/ Panch Mahals 3 Resident Deputy Collectors, Vadodara/Kheda/ Panch Mahals 4 District Statistical Officers, Vadodara/Kheda/ Panch Mahals	Discussions regarding preparation of charge registers, training programmes, whether completed ? Maps of villages, preparations, etc.
5-6-1980	Ahmadabad	Resident Deputy Collectors / District Statistical Officers / Census Deputy Mamlatdars of Banas Kantha, Sabar Kanta, Mahesana, Ahmadabad, Surendranagar	Preparations for first stage review of training programmes and discussions regarding second stage of Census Work
7-6-1980	Vadodara	Resident Deputy Collectors/District Statistical Officers/ Census Deputy Mamlatdars of Vadodara, Panch Mahals, Surat, Kheda, Valsad, Bharuch, The Dangs	
10-6-1980	Rajkot	Resident Deputy Collectors/District Statistical Officers/Census Deputy Mamlatdars of Rajkot, Bhavnagar, Jamnagar, Amreli, Junagadh, Kachchh	
8-8-1980	Valsad	District Census Officer (RDC)/ District Statistical Officer, Valsad	Second stage of Census work
28-8-1980	Bhuj	All Charge Officers/Military Census Officers/Sub- Divisional Officers/District Census Officers	Second stage of Census work
11-9-1980	Ahmadabad	All Census Deputy Mamlatdars of districts	Progress of formation of second stage blocks, disbursing of TA/DA, Appointment of Enumerators, etc.
3-10-1980 to 4-10-1980	Ahmadabad	1 All District Census Officers (RDCs) 2 All Addl. District Census Officers (DSOs) 3 District Census Deputy Mamlatdars 4 City Census Officers 5 Officers of Bureau of Economics & Statistics	Training for second stage of Census work
25-10-1980	Ahmadabad	1 All Dy. Directors of Census Operations 2 All Officers of Buraeu of Economics & Statistics who had supervised the training work	Discussions regarding queries if any raised in the training classes
11-11-1980	Ahmadabad	All Census Deputy Mamlatdars of districts	Progress of Census work
11-3-1981	Ahmadabad	All Census Deputy Mamlatdars of districts	Preparation of Provisional Population Totals

3.18 During both the stages of Census Operations the District level training classes were also held in which the Mamlatdars and the Chief Officers and Special Charge Officers of the district concerned participated. These training classes were supervised by either the Deputy Directors of Census Operations of the regions concerned or by the officers from the Bureau of Economics & Statistics. The details of the district level training classes held are as under :

Date	Venue	Participants	Subject
1	2	3	4
First Stage District Level Training Classes			
1-2-1980	Rajkot	1 All Mamlatdars	Housclisting and Economic Census Operations
2-2-1980	Rajkot Municipal Corporation	2 Chief Officers	
5-2-1980	Bhavnagar	3 Special Charge Officers	
6-2-1980	Junagadh Sabar Kantha Surat Surat Municipal Corporation	4 City Census Officers	
7-2-1980	Jamnagar Valsad The Dangs Amreli Banas Kantha	5 Dy./Asstt. Collectors 6 Taluka Statistical Officers	
12-2-1980	Surendranagar	7 Dist. Statistical Officers & Research Officers	
13-2-1980	Panch Mahals Mahesana	8 All Senior Officers of Industrial Notified Areas	
15-2-1980	Ahmadabad	9 Chief Officers of Notified Areas	
16-2-1980	Gandhinagar Vadodara Vadodara Municipal Corporation		
Second Stage District Level Training Classes			
9/10-10-80	Jamnagar, Surendranagar, Panch Mahals	1 Mamlatdars	Training on Enumeration
14/15-10-80	Rajkot, Surat	2 Chief Officers	
15/16-10-80	Bhavnagar, Banas Kantha	3 Spl. Charge Officers	
17/18-10-80	Amreli, Junagadh, Mahesana, Bharuch	4 Dy./Asst. Collectors	
21/22-10-80	Kachchh, Kheda	5 Dist. Statistical Officers & Research Officers	
13/14-10-80	Sabar Kantha	6 Statistical Officers of the TDO's Office	
7/10-10-80	Gandhinagar, Ahmadabad	7 All Aval Karkuns	
23/24-10-80	Vadodara	8 Senior Officers of Industrial Notified Areas	
8/9-10-80	Valsad, The Dangs	9 Chief Officers of Notified Areas	
27/28-10-80	Ahmadabad, Vadodara, Surat, Rajkot Municipal Corporations	1 Officers of the Census Office	Training on Enumeration
		2 Officers of the Bureau of Economics & Statistics.	
		3 All City Census Officers	
		4 Other Charge Officers	

3.19 In all the above meetings progress of Census work was reviewed and at the same time fresh instructions regarding the future work to be done were also imparted to all concerned. The frequent meetings with the officers concerned with Census work and the attendance by the officers at the district level training classes and intensive tourings of the districts by the Director of Census Operations as well as by the Deputy Directors of Census Operations and the District Census Officers/ Sub-Divisional Census Officers played a very significant role in monitoring the Census work.

CHAPTER IV

BUILDING UP OF THE ORGANISATION

A. Strength of Staff of the Directorate in July 1979

4.1 I took over as Director of Census Operations, Gujarat, on 17th July, 1979. At that stage the staff of the Directorate of Census Operations, Ahmadabad, was as follows :

Sl. No.	*Designation of the post*	*No. of post*
1	Deputy Director (Rs. 1100—1600)	2
2	Asstt. Director (Rs. 700—1300)	3
3	Sr. Geographer (Rs. 650—960)	1
4	Investigator (Rs. 550—900)	2
5	Tabulation Officer (Rs. 550—900)	2
6	Geographer/Cartographer (Rs. 550—900)	2
7	Head Assistant (Rs. 550—750)	1
8	Head Clerk (Rs. 425—700)	1
9	Stenographer (Rs. 425—700)	1
10	Hindi Translator (Rs. 425—700)	1
11	Statistical Assistant (Rs. 425—700)	7
12	Printing Inspector (Rs. 425—700)	1
13	Upper Division Clerk (Rs. 330—560)	2
14	Junior Stenographer (Rs. 330—560)	1
15	Computer (Rs. 330—560)	34
16	Draftsman (Rs. 330—560)	4
17	Proof Reader (Rs. 330—480)	4
18	LDC/Typist (Rs. 260—400)	5
19	LDC in lieu of Record Keeper (Rs. 260—400)	1
20	Assistant Compiler (Rs. 260—400)	8
21	Staff Car Driver (Rs. 260—350)	1
22	Daftary (Rs. 200—250)	2
23	Peon (Rs. 196—232)	6
24	Watchman (Rs. 196—232)	2
25	Farash (Rs. 196—232)	1

B. Posts of Deputy Directors and Assistant Directors and Building up of the Organisation

4.2 It was found that as in the case of the past Censuses there was a dearth of officials and officers at the senior levels against the posts of Investigators, Assistant Directors and Deputy Directors and the existing staff in the Directorate was not qualified as per the recruitment rules to hold the various posts sanctioned for the 1981 Census. As a result it was absolutely necessary to bring staff on deputation from the other Central and the State Government offices and departments. The different departments from which the staff was to be brought on deputation did not initially agree to spare the required number of officers and officials but as a result of personal approaches in the Secretariat of the State Government and the Heads of the Departments it was possible to bring on deputation quite a good number of officers and officials. The initial task was to bring on deputation good officers in the cadre of Deputy Directors and Assistant Directors from the State Government. In case of Deputy Directors there were two sources from which the officers were available. The first source was the Gujarat Administrative Service Class I Cadre operated by the State Government in Revenue and Panchayat Departments which is a cadre of the Revenue and the Development Officers of the State Government, in the scale of Rs. 700-1500. The second source was the Gujarat State Statistical Service Junior Duty Class I Officers cadre which is managed by the Bureau of Economics & Statistics, Gandhinagar and the General Administration Department in the Sachivalaya. In all seven Deputy Directors were required at senior levels out of which six Deputy Directors were to be placed incharge of the regions and one Deputy Director was required for the administrative work in the Directorate. Prior to my taking over as Director of Census Operations I had the privilege to work as Director of Relief and Deputy Secretary, Revenue Department, under Shri K. V. Harihardas, Secretary, Revenue Department, who had assured me when I took over as Director of Census Operations that he will spare anybody from the Revenue Services whom I wanted for the Census work. This was a very heartening promise given to me from him and but for such a promise it would not have been possible to secure the services of good Revenue Officers from the Revenue Department. In case of Gujarat State Statistical Service Junior Duty Class I post officers also Shri R. Parthsarthy, who was working at that time as Secretary, Planning, spared the services of their best officers in the Deputy Directors cadre. When the Registrar General of India, New Delhi, visited Ahmadabad he had a discussion with the Chief Secretary Shri H.K.L. Kapoor about the selection of personnel and the Chief Secretary was also very kind in allowing me the selection of my choice. Accordingly, I could secure the services of (1) Shri V. H. Vasavada, Deputy Director (Admn.), (2) Shri K. H. Desai, Deputy Director, Region-III, Ahmadabad, (3) Shri S. D. Vadera, Deputy Director, Region, Rajkot, (4) Shri K. R. Shridharani, Deputy Director, Region, Vadodara and (5) Shri V. A. Sathe,

Deputy Director, Region, Surat. From the Gujarat State Statistical Service Junior Duty Class I Officers, the services of (1) Shri P. J. Jhala, Deputy Director, Region-I, Ahmadabad and (2) Shri M. A. Malwade, Deputy Director, Region-II, Ahmadabad, were also obtained. The appointment order numbers and the dates of joining of these officers are as follows :

Sl. No.	Name and No. of order	Date of joining	Date of sanction of the post and period of the sanction
1	2	3	4
1	Shri V. H. Vasavada, RG's Notification No. 11/110/79-Ad. I dt. 8-5-1980	22-4-1980	RG's letter No. 2/1/79-Ad. I dt. 6-3-1979
2	Shri P. J. Jhala, No. 110/10/79 Ad. I dt. 1-4-1980	13-3-1980	RG's letter No. 2/4/79-Ad. I dt. 19-9-1979
3	Shri M. A. Malwade, No. 11/110/ 9-Ad. I dt. 28-5-1980	1-4-1980	RG's letter No. 2/4/79-Ad. I dt. 19-9-1979
4	Shri K. H. Desai, No. 11/ 10/ 9 Ad. I dt. 10-7-1979	23-6-1980	—do—
5	Shri K. R. Shridharani, No. 11/110/ 9 Ad. I dt. 30-12-1980	11-12-1980	RG's letter No. 2/4/79-Ad. I dt. 23-11-1979
6	Shri V. A. Sathe, No. 11/110/79 Ad. I dt. 23-7-1980	17-6-1980	—do—
7	Shri S. D. Vadera, No. 11/ 10/79 Ad. I dt. 30-9-1980	8-9-1980	—do—

4.3 When I took over Shri R. K. Puri was working as Deputy Director of Census Operations (Admn.) and Shri J. K. Patel as Deputy Director of Census Operations (Tech.) had just taken over from Shri A. W. Mahatme, Deputy Director of Census Operations, Ahmadabad. Shri R. K. Puri was transferred as Deputy Director of Census Operations, Haryana and was relieved from office on 19-3-1980. Shri V. H. Vasavada took over as Deputy Director of Census Operations (Admn.) from 22-4-1980 and in the intervening period from 19-3-1980 to 22-4-1980 Shri J. K. Patel and Shri M. A. Malwade held the office of the Deputy Director of Census Operations (Admn.). During his period as Deputy Director (Admn.) Shri R. K. Puri initiated quite a number of good steps on the administrative side and I must mention here that he took great pains in regularising the services of different temporary personnel in the Directorate. The initial process of organising the 1981 Census work started at this time and he set good traditions in the office for the officials working in the Directorate. I would not have allowed Shri Puri to join at Haryana but because of his personal difficulties at Ahmadabad I did not insist on his continuance at Ahmadabad.

4.4 The services of Sarvashri V. A. Sathe, K. H. Desai, S. D. Vadera and K. R. Shridharani could be obtained only after a considerable time had lapsed after the Houselisting Operations because of the long clearance procedure both in the State as well as in the Central Government. The names of all these officers were approved for appointment by the Home Ministry as well as the UPSC. In this connection, it is felt that for the future Censuses it will be better if the Directors are empowered to select the Class I officers directly in consultation with the State Governments. At best the records could be sent to the Registrar General, Ministry of Home Affairs, New Delhi, only for his check and scrutiny but the concurrence of the Ministry of Home Affairs and the UPSC perhaps can be avoided to avoid the delay in securing the services of good officers.

Post of Assistant Director

4.5 When I took over as Director of Census Operations, Gujarat, in July 1979 Shri U. S. Chaturvedi was working as Assistant Director of Census Operations (Tech.) and was looking after the SRS work also. The second post of Assistant Director of Census Operations (Tech.) was vacant. Shri S. N. Srivastava took over as Assistant Director of Census Operations on 29-10-1979 and was entrusted with the work of first stage of Census Operations. A third post of Assistant Director of Census Operations was sanctioned by the Registrar General specially for the work of enumeration in Ahmadabad Municipal Corporation. Shri N. G. Shah, an officer of the Gujarat State Statistical Cadre Class II took over as Assistant Director of Census Operations for Ahmadabad Municipal area on 4-3-1980. After taking over in the Directorate his services were placed at the disposal of the City Census Officer, Ahmadabad Municipal Corporation and Shri N. G. Shah was asked to look after the Houselisting and Enumeration work of Ahmadabad Municipal Corporation area. He worked in the Municipal Corporation till the end of Enumeration work and took over again in the office of the Director of Census Operations as Assistant Director of Census Operations (Tech.) from 30-4-1981.

4.6 In the month of January 1981 the Direct Data Entry System started functioning and one post of Assistant Director, DDE, was sanctioned by the Registrar General. Shri B. M. Patel, Investigator in the Directorate of Census Operations was taken on deputation to this post and till the writing of this report he has been working satisfactorily and efficiently in the DDE system.

Additional Staff Sanctioned for 1981 Census

4.7 The staff as it existed in July 1979 was not sufficient to cope up with the increasing tempo of work of 1981 Census. It was found by experience that after the 1971 Census the retrenchment of staff made in 1974 during the intercensal period was a little on the high side and especially there was no sufficient staff to run

INAUGURATION OF DDE SYSTEM



Shri P. Padmanabha, Registrar General, India cutting the ribbon on the occasion of inauguration of DDE System, Gujarat, Ahmadabad. Behind him is Shri R. S. Chhaya, Director of Census Operations, Ahmadabad.

the Census Technical Section as well as the administrative side of the office. The Registrar General, India, New Delhi, was kind enough to sanction additional staff for the 1981 Census both on the administrative and technical sides as follows :

Administrative Side

Sl. No.	Designation of the post	No. of post		RG's letter No. & date
1	2	3		4
1	Office Superintendent	1	1	No.1/47/79-Ad.I dt. 31-12-79
			2	No.1/47/79-Ad.I dt.10-3-80
2	Artist . . .	1	1	No.1/47/79-Ad.I dt.26-11-79
			2	No.1/47/79-Ad.I dt.10-3-80
3	Assistant . .	2	1	Do.
			2	Do.
4	Accountant . .	1	1	Do.
			2	Do.
5	UDC . . .	2	1	Do.
			2	Do.
6	Jr. Stenographer .	1	1	No.1/37/79-Ad.I dt. 3-11-79
			2	No.1/47/79-Ad.I dt. 10-3-80
7	LDC . . .	3	1	No.1/47/79-Ad.I dt. 26-11-79
			2	No.1/47/79-Ad.I dt. 10-3-80
8	Gestener Operator	1	1	Do.
			2	Do.
9	Sweeper . .	1	1	Do.
			2	Do.
10	Confidential Assistant	1	1	No.1/61/80-Ad.I dt. 28-4-80
			2	No. 1/47/79-Ad. I dt. 10-3-80
11	Jr. Accounts Officer	1	1	No.1/47/79-Ad.I dt. 10-10-80
			2	No. 1/47/79-Ad. I dt. 10-3-80
12	UDC . . .	1	1	No.1/47/79-Ad.I dt. 14-11-80
			2	No. 1/47/79-Ad. I dt. 10-3-80
13	LDC . . .	1	1	Do.
			2	Do.
14	Draftsman . .	3	1	No.1/47/79-Ad.I dt. 5-5-80
			2	No. 1/47/79-Ad. I dt. 10-3-80
15	Sr. Artist . .	1	1	No.1/47/79-Ad.I dt. 20-5-81
			2	No. 1/47/79-Ad. I dt. 10-3-80
16	Sr. Draftsman .	2	1	Do.
			2	Do.
17	Ferro-Print Operator	1	1	Do.
			2	Do.
18	Hand Press Machine Operator	1	1	Do.
			2	Do.

4.8 The above posts were initially created upto 28-2-1980 and were again continued upto 28-2-1981 by letter No. 1/47/79-Ad.I dated 10th March 1980.

Technical Side

Sl. No.	Designation of the post	No. of post	RG's letter No. & date
1	Investigator .	3	No. 1/47/79-Ad.I dt. 26-11-79
2	Statistical Assistant	12	D.O.No.1/35/79-Ad.I dt. 24-12-79
3	Computor . .	36	Do.

4.9 Against the above 36 posts of Computors till writing up of this report nine posts of Computors were not utilised. Besides eight posts of Assistant Compilers which were existing prior to 1979 could not also be filled up because the Registrar General desired that these posts should not be filled up as this cadre is to be gradually abolished.

Creation of Editing and Coding Cell

4.10 For editing and coding of houselists as well as for editing and coding of individual slips a special cell known as 'Edit and Code Cell' was created in the Directorate with effect from 1-9-1980. Initially the work of compilation of Table H-I was entrusted to this Cell and the following posts were created by the Registrar General, India :

Sl. No.	Designation of the post	Consolidated salary per month	No. of posts
1	Supervisor . . .	Rs. 380/-	3
2	Checker . . .	Rs. 330/-	9
3	Tabulator . . .	Rs. 280/-	64 (including 7 leave reserve)

4.11 The above posts were created upto 28-2-1981. With effect from 1st March 1981 the above cell was converted into Edit and Code Cell and for this purpose the following staff was sanctioned with effect from 1-3-1981 to 28-2-1982 under letter No. 1/74/80-Ad.I dated 29-11-1980 :

Sl. No.	Designation of the post	Consolidated salary per month	No. of the posts
1	Supervisor . . .	Rs. 380/-	6
2	Checker	Rs. 330/-	27
3	Coder	Rs. 280/-	33

4.12 The strength in the above Edit and Code Cell was further increased by the following number of posts with effect from 1st May 1981 under RG's letter No. 1/74/80-Ad.I dated 18-2-1981 :

Sl. No.	Designation of the post	Consolidated salary per month	No. of the posts
1	Supervisor . . .	Rs. 380/-	12
2	Checker	Rs. 330/-	48
3	Coder	Rs. 280/-	73

4.13 All the posts of 18 Supervisors, 75 Checkers and 106 Coders in the Edit and Code Cell were further continued from 1st March 1981 to 28th February 1983 as per letter No. 1/74/80-Ad.I-Vol. 2 dated 16-3-1982 from the Registrar General.

Religion and Language Cell

4.14 While the Editing and Coding work of Individual Slips was progressing the Registrar General decided to have on a priority basis the preparation of the Religion and Language Tables HH-15 and HH-16. For this purpose additional posts as follows were temporarily created for a period of three months with effect from 1-7-1982 to 30-9-1982 *vide* RG's letter No. 1/63/82-Ad.I dated 18th June 1982 :

Sl. No.	Designation of the post	Consolidated salary per month	No. of the posts
1	Supervisor . . .	Rs. 380/-	7
2	Checker	Rs. 330/-	21
3	Tabulator . . .	Rs. 280/-	105

4.15 As the work of Religion and Language Cell was completed within the above period the Cell was wound up. However, in order to expedite the work pertaining to the generation of small area statistics for mother tongue, other languages known and religion an additional strength of the following persons was sanctioned in the Edit and Code Cell with effect from 1-9-1982 to 28-2-1983 *vide* RG's letter No. 1/64/82-Ad.I dated 19th August 1982 :

Sl. No.	Designation of the post	Consolidated salary per month	No. of the posts
1	Supervisor . . .	Rs. 450/-	6
2	Checker	Rs. 400/-	24
3	Coder	Rs. 350/-	30

4.16 The above additional strength in Edit and Code Cell is proposed to be continued till 31st December 1983.

Increase in the Salary of Fixed Pay Personnel

4.17 The salaries of the Supervisors, Checkers and the Coders in the Edit and Code Cell were fixed in the year 1980 when the Cell was first created. After the closure of the Regional Tabulation Offices the Dearness Allowance of the Central Government employees on regular scale pay was increased and it was absolutely necessary to increase the fixed pay of the temporary staff in the Editing and Coding Cell. The Registrar General, India, New Delhi, took up this question with the Finance Ministry and the fixed salary of the temporary staff in the Edit and Code Cell was increased by Rs. 70/- in each cadre of Supervisor, Checker and Coder. The fixed pay of Supervisors was fixed at Rs. 450/- p.m. that of Checker at Rs. 400/- p.m. and that of Coder at Rs. 350/- p.m. *vide* RG's letter No. 1/35/79-Ad.I dated 3-7-1982.

Direct Data Entry System

4.18 During the 1971 Census the Census tables were generated on computers in Delhi but the Data punching on cards was done in the office of the Director of Census Operations, Gujarat, Ahmadabad. At this time the coding and punching operations were done manually with the help of hand punches and a Coding and Punching Cell was set up during the 1971 Census in the office of the Director of Census Operations, Ahmadabad. With the advent in computer science the card punching has now been replaced by Direct Data Entry System whereby the input is fed through key terminals and a micro processor. This input of data is directly stored on megnatic tapes. The DDE System known as 'GCS-211' which is an imported system from the U.S.A. has been installed at the Children Hospital Building in Ahmadabad. This system is one of the 32 systems which the Registrar General has planned to instal in the different States of the Country. The above DDE System started functioning with effect from 6-5-1981 and the following staff was sanctioned for this system by the Registrar General, New Delhi :

Sl. No.	Designation of the post	No. of posts	RG's letter No. & date
1	Assistant Director (Data Processing)	1	No. 6/4/81-Ad. I dt. 3-3-1981
2	Sr. Supervisor . . .	1	Do.
3	Jr. Supervisor . . .	3	Do.
4	Operators . . .	18 (including 2 leave reserve)	Do.
5	Stenographer Grade D .	1	Do.
6	Loader	3	Do.

4.19 The above staff was sanctioned for the first shift. The second shift on the DDE System was started with effect from 1-2-1982. The Registrar General, India, New Delhi, sanctioned additional staff for the second shift as follows under letter No. 6/5/82-Ad.I dated 18-3-1982 :

1	Assistant Director . .	1	
2	Sr. Supervisor . . .	1	
3	Jr. Supervisor . . .	3	
4	Operator . . .	18	(including 2 leave reserve).
5	Loader . . .	3	

4.20 The six posts of Loaders sanctioned as above were curtailed to four subsequently on 1st July 1982 *vide* letter No. 6/11/81-Ad.I dated 1st July 1982.

District Census Handbook Section

4.21 It has been a tradition in Gujarat for the State Government to sanction additional staff for preparation of District Census Handbooks. During the 1971 Census the State Government had sanctioned additional staff for District Census Handbook and placed the services of all these staff members at the disposal of the Director of Census Operations. The sanction of special staff by the State Government has enabled the Director of Census Operations, Gujarat, in the past to print and publish the *District Census Handbooks with greater speed and accuracy* than in other States. When I took over as Director of Census Operations this Cell of 1971 with skeleton staff was working for the residual work of 1971 Census. For the 1981 Census the State Government was requested to continue this special cell and sanction additional staff on the lines of 1971 Census for the preparation of District Census Handbooks. The State Government sanctioned the following number of posts in two stages as per the resolutions of the State Government shown below :

Sl. No.	Designation of the post	No. of posts	GAD Resolution No. & date and period of sanction
1	2	3	4
1	Deputy Director	1	No.CNS-1973-KH.2 dt.12-2-1980 from 1-3-1980 to 31-5-1980
2	Assistant Director	1	
3	Research Assistant	1	No.CNS-1973-KH.2 dt.19-6-1980 from 1-6-1980 to 30-6-1980
4	Statistical Assistant	1	No.CNS-1973-KH.2 dt. 3-7-1980 from 1-7-1980 to 28-2-1981
5	Typist (English)	2	
6	Proof Reader	4	No.CNS-1973(1)KH-2 dt. 25-2-1981 from 1-3-1981 to 31-8-1981
7	Peon	2	No.CNS-1973-KH.2 dt. 5-8-1981 from 1-9-1981 to 28-2-1982
	Additional posts sanctioned		
1	Statistical Assistant	1	No. CNS-1973-KH.2 dt.30-8-1980 from 1-9-1980 to 28-2-1981
2	Typist (Gujarati)	3	
3	Assistant Compiler/ Compilation Clerk	4	
4	Draftsman	4	No.CNS-1973(2)KH-2 dt.25-2-1981 from 1-3-1981 to 31-8-1981
5	Tracer	2	
6	Clerk	1	
7	Peon	1	
	Additional posts sanctioned for second stage Census work		
1	Research Assistant	2	No.CNS-1973(2)-KH.2 dt.25-2-81 from 1-3-1981 to 28-2-1982
2	Compiler, Statistical Asstt.	2	
3	Typist (Gujarati)	5	
4	Assistant Compiler/ Compilation Clerk	8	
5	Proof Reader	12	
6	Peon	2	
1	Typists (English)	4	No.CNS-1973-KH.2 dt. 13-3-1981 from 1-3-1981 to 28-2-1982
1	Typist (English)	1	No.CNS-1973-KH. 2 dt. 30-6-1981 from 1-3-1981 to 28-2-1982

Training of Deputy Directors, Assistant Directors and Other Officials

4.22 Out of the officers taken on deputation, none of the officers had worked in the past Censuses. Only the two officers from the State Statistical Service Class I Shri P. J. Jhala and Shri M.A. Malwade had demographic background. From the office of the Director of Census Operations Shri J. K. Patel Deputy Director (Tech.), Shri B. M. Patel, Investigator and Shri R. V. Sanghani, Statistical Assistant had knowledge of the past 1961 and 1971 Censuses and all these three persons provided good support to the 1981 Census work. The officers taken on deputation and the other staff of the Directorate attended all the State level training classes conducted for the first and second stage of Census work, viz., the House-listing Operations and the Enumeration. In addition to this State level training imparted to these officers and officials, Shri P. J. Jhala and Shri J. K. Patel, Deputy Directors were deputed to Delhi to attend a special training class conducted by the Registrar General for the work pertaining to PEC and CES. Besides, all the Deputy Directors participated in the Regional meetings held by the Registrar General at different places in August-November 1981 to discuss the PCA matters and organisational matters relating to the Regional Tabulation Offices. A regional meeting of the Deputy Directors of Census Operations, Gujarat and Rajasthan was also arranged by the Director of Census Operations, Rajasthan at Mount Abu on 23rd and 24th May 1980 where very useful discussions pertaining to the Census Operations were held. In addition to all these major meetings and frequent weekly and monthly meetings of the Deputy Directors as well as the District Census Officers also helped a great way in the efficient conduct of the Census Operations.

C. District Staff at the District, Talukas/Mahals and Municipal Levels

4.23 The Registrar General, Government of India, New Delhi, had sanctioned special staff for the 1981 Census at the District, Taluka and Municipal levels. The Registrar General had authorised the State Government to create the required number of posts. These posts were created by the State Government and were treated as temporary additions to the respective State cadres. The expenditure on these posts was booked by the State Government under Demand No. 7, Major Head "265-Other Administrative Services-B-Additional Staff for 1981 Census" and this expenditure was later on recouped by the State Government from the Central Government through Accountant General, Ahmadabad. The staff sanctioned was as follows :

A.	For all Districts	Dy.Mamlatdar	1
		Clerk	1
		Peon	1
B.	For Mamlatdars/Mahalkaris	Clerk	1

C. For all Municipal Corporations and Municipalities :

i) *Municipal Corporation*

1	Ahmadabad	UDC	1
		LDC	20
2	Vadodara	UDC	1
		LDC	5
3	Surat	UDC	1
		LDC	5
4	Rajkot	UDC	1
		LDC	3

(ii) *Municipality*

1	Bhavnagar	UDC	1
		LDC	1
2	Jamnagar	UDC	1
		LDC	1
3	Nadiad	UDC	1
4	Porbandar	UDC	1
5	Junagadh	UDC	1
6	Bharuch	UDC	1

4.24 The main burden of the Census work was borne by the offices of the Mamlatdars and Mahalkaris in the State and also by the Chief Officers of the Municipalities and City Census Officers of the Municipal Corporations. It was represented by all these offices from time to time that the meagre staff of 1 LDC in case of Mamlatdar/Mahalkari offices and municipalities was quite insufficient to look after the voluminous work involved in Census such as preparation of the charge registers, selection of sample blocks, preparation of abridged houselists, etc. During the various meetings held it was felt by almost all the senior level officers that the base-staff for Census should be strengthened and at least one post of the level of Aval Karkun should be created in all the Talukas and the Municipalities of the State and at least two posts of LDCs should also be created for assisting the Aval Karkuns in this work. In case of Municipalities with less than one lakh population no special staff was sanctioned for Census work and many of the municipalities which had a population of round about 40,000 to 100,000 population represented that it was very difficult for their existing staff to carry on day-to-day administration Census duties in connection with the 1981 Census Operations. This plea by the municipalities seems to be genuine. In case of big cities like Ahmadabad, Vadodara, Surat and Rajkot also the City Census Officers found that the staff sanctioned was completely inadequate to cope up with the huge volume of work involved in conducting the Census of the cities concerned. It may be mentioned here that any economy in the sanction of staff has an adverse effect on the quality of Census work and it will be better if the expenditure on Census staff is shared between the Central, State and the local bodies in suitable proportions. This formula will lessen the financial burden on Central Government and at the same time provide suitable staff for Census work.

4.25 No deviation from the standard pattern laid down by Registrar General was made in the staffing pattern of any District/Taluka/City.

4.26 Copies of the different resolutions of sanctions for staff are bound in a separate volume maintained in office library as well as in the chamber of Director of Census Operations.

CHAPTER V

TOURING AND TRAINING PROGRAMMES

A. Tourings by the Director

5.1 For the successful conduct of the Census Operations intensive touring by the Director as well as by the Deputy Directors incharge of the different regions is very essential. When I took over in July 1979 I found that no action was taken for updating the Permanent Housenumbering Scheme in the State which was introduced by my predecessor Shri C. C. Doctor in the year 1971 after strenuous efforts and with a large expenditure by the State and local bodies, etc. For the successful implementation of the 1981 Census it was absolutely necessary to update this scheme. There was very little time left for the updating the scheme but after consultation with the Registrar General, India, New Delhi and the State Government it was decided to update the scheme and the State Government issued orders to all the Municipal Corporations, Municipalities and the District Development Officers for updating this scheme. The orders were issued in the month of September 1979 under resolution No. PRCH-3079-9512-CH dated 17-9-1979 from the Panchayats, Housing & Urban Development Department, Gandhinagar (Appendix 17). In order to see that these orders of the Government are implemented with seriousness by all concerned immediately after my joining I had to undertake an intensive tour in almost all the districts of the State before the end of December 1979. After this work of housenumbering was over the first stage work of houselisting operations was also to be organised which also required further intensive touring. This work due to the Assembly Elections in the State had to be postponed from March 1980 to June-July 1980. For this work intensive touring of almost all the districts of the State was taken up right upto the end of June 1980. The tempo of touring after July 1980 had slowed down a little but the work regarding the preparation of second stage Enumeration blocks, work of preparation of abridged houselists, selection of 20% blocks and work pertaining to the training for the Enumeration work had to be attended properly. This was done between the months of August and September 1980. The training for second stage Enumeration work started from October 1980. From October 1980 till March 1981 further intensive touring was undertaken in almost all the districts of the State both by the Director as well as by the Deputy Directors of the regions. This was absolutely necessary in order to attend the training classes held at the District and Sub-Divisional levels to train the different Charge Officers as well as to attend and observe the training classes of the Enumerators and Supervisors held at different centres in the Talukas of the Districts. After the training the field work also was checked up intensively in the month of February-March 1981 when the actual enumeration took place.

5.2 A statement of the total touring done by the Director of Census Operations between August 1979 and April 1981 is shown at Appendix 18. It will be seen that the total touring covered 189 days and 127 nights and the total kms. covered were 48,943.

5.3 There are immense benefits of intensive touring by the Director and the Deputy Directors incharge of the regions. During the tourings personal and frequent contacts are made with the Collectors, Resident Deputy Collectors, Deputy/Assistant Collectors, Mamlatdars/Mahalkaris, Chief Officers of the Municipalities and the City Census Officers of the Corporations who are the chief functionaries for conducting the Census. As a result of the intensive touring it becomes possible to know about the exact difficulties and problems which the Field Officers experience in their day to day working of the Census Operations. Frequent meetings during the tours at the District and Taluka levels and intensive touring, both had helped in clarifying a number of issues involved in the conduct of Census Operations and whenever any difficulties and problems were raised by the field staff necessary clarifications from the Headquarters were immediately issued by issue of specific circulars even at the cost of repetition of previous instructions already issued. It was found by experience that almost all the district and taluka officers and the Chief Officers of the Municipalities, etc., cooperated very well in the implementation and successful conduct of the Census work in all the stages. If I am allowed to strike a personal note, I may mention here that I had the privilege to work during my past career in about 14 districts out of the total 19 districts of the State and because of this long service I had acquaintances with most of the Field Officers and wherever I had gone during the Census Operations I had no difficulty in solving the problems and sometimes the officers even mentioned to me that there were no difficulties in executing the instructions issued by the Directorate as such difficulties if any were solved without delay by the Directorate. It was also possible by intensive touring to assess the ability of the officers at the various levels who were ultimately to do this work of Census Operations. It was found at some places that the Chief person at the district or taluka or municipal level was not found to be taking active interest in the Census or was not capable of doing the work but there was always a second line of defence everywhere

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and the person next to such chief person was always a hard working man on whom I could rely for the successful Census Operations in that area. By and large almost all the officers and their subordinates did very well in the conduct of the Census Operations. For such good work Silver and Bronze Medals and Merit Certificates have been awarded to officers and officials during 1981 Census about which separate mention has been made in the report elsewhere.

B. Facilities for Tourings by Director and Deputy Directors

5.4 The Director of Census Operations, Gujarat, was lucky to have a new Ambassador Car for his touring purchased by the Registrar General, India, New Delhi, in the year 1978. The new vehicle gave very valuable service and the timely repairs and services and the careful driving by the Staff Car Driver Shri K. N. Parmar made the work of touring quite comfortable. This vehicle had rendered good service during the 1981 Census Operations but the Driver who had witnessed past 1961 and 1971 Censuses alwavs repented the disposal of the old Willys Jeep Station Wagon which was used by him during the 1961 and 1971 Census Operations which according to him gave better services than the Ambassador Car.

5.5 As the Staff Car was mostly in use by the Director for his frequent tourings it was not possible to spare the staff car for the use by the Deputy Directors for their normal touring duties. The Deputy Directors found it very difficult to undertake tours for the Census Operations without a Government vehicle. I had pleaded for the need of more vehicles for a short period before the Registrar General, New Delhi, during my several meetings with him but due to financial constrains it was not possible for the Registrar General to purchase additional vehicles for the Deputy Directors. However, he was kind enough to agree to the use of Government vehicles if the State Government allotted some Jeeps for touring by the Deputy Directors. Here the cost of petrol, oil, etc., and the salary of the Driver was to be borne by the Central Government and the Central Government was supposed to pay rent to the State Government for the use of these Jeeps. Accordingly, a request was made to the General Administration Department and the Revenue Department of the State Government to allot about three Jeeps for the Deputy Directors. The State Government in Revenue Department had issued necessary orders for allotment of these Jeeps in the month of February 1981. However, later on due to the changed circumstances and the disturbed situation in the State because of the agitations against the reservation of seats in Medical Colleges, the Revenue Department could not spare these vehicles and the Deputy Directors had to go without Jeeps. All the tourings by the Deputy Directors for 1981 Census were done by S. T. Buses and trains. In the districts at some places the District Census Officers did make some arrangements by sparing vehicles for the tourings of the Deputy Directors in the district. If sufficient number of vehicles had been provided by the Registrar General or the State Government the work of the Deputy Directors would have been more intensive and effective in the regions allotted to them.

Non-supply of Vehicles by Central Government Departments

5.6 The Registrar General and the Home Ministry of the Government of India had issued a circular to all the Ministries and the Departments of Government of India in December 1980 to issue necessary instructions to their field offices to spare Government vehicles to the maximum extent possible for the use by the Census Organisation under intimation to the Registrar General, India, New Delhi, but none of the Central Government departments in Ahmadabad City and at other places in the State came forward to spare their vehicles. In the subject of amendment of the Census Act 1948 mentioned elsewhere in this report this item of inclusion of a specific clause in the Census Act to enable the Director of Census Operations and other Officers to requisition vehicles from the different departments for the conduct of Census Operations has been mentioned and it is absolutely necessary that such a clause on similar lines as in the election law is inserted in the Census Act at an early date.

C. Tourings by Deputy Directors

5.7 In the initial stages of Census Operations only three Deputy Directors were provided by the Registrar General, New Delhi, as regional officers. Out of the three Deputy Directors provided only two Deputy Directors, Shri P. J. Jhala and Shri M. A. Malwade took over in the months of March 1980 and April 1980 respectively. They had very little time to look after the work of Houselisting Operations which was done in June-July 1980. A third Deputy Director Shri K. H. Desai took over only in June 1980 and he also had very little time to look after the Houselisting Operations. Thus, till the completion of the first stage of Census work the Deputy Directors could not contribute much by way of touring. It may be mentioned here that like the Director all the Deputy Directors should also be in position at least one year in advance from the date of Houselisting Operations so that they can look after Houselisting Operations work carefully which is the base of Census work. Shri M. A. Malwade, Deputy Director incharge of one Region, within two months available to him could visit 55 different spots by contacting the local Enumerators and Shri P. J. Jhala who was Deputy Director in charge of other Region also within the two months could visit 60 places in his charge. The Deputy Directors of the regions attended all the district training classes within their region and in addition also attended the taluka level classes of Enumerators/Supervisors wherever possible.

D. Use of State Government Vehicles by Charge Officers

5.8 Unlike 1971 Census during the 1981 Census Operations almost all the Mamlatdars/Mahalkaris and the Sub-Divisional Officers had State Government vehicles allotted to them for their normal touring duties. These vehicles were Jeeps driven on petrol. These officers normally get permanent travelling allowances for their normal duties. However, as the Census work involved intensive tourings by such officers it was absolutely necessary either to give them additional PTA or additional petrol for their intensive tourings. Addition to PTA was not possible because of the heavy intensity of the tourings. A proposal was submitted to the Registrar General to the effect that the cost of petrol and oil for the number of days spent on Census work should be borne by the Central Government. The Registrar General approved this proposal under D.O. letter No. D. 26020/3/80-Ad.1436 dated 14-1-1980 from Shri V. P. Pandey, Deputy Registrar General, New Delhi, a copy is enclosed at Appendix 19. The Registrar General, however, did not agree to the reimbursement of petrol, etc., to the Chief Officers of the Municipalities. As per this sanction the State Government in General Administration Department was requested to allow the use of the State Government vehicles by District/Taluka Officers on log-book basis for the period 15-3-1980 to 15-7-1980 for Houselisting Operations and for the period from 1-11-1980 to 31-3-1981 for enumeration purposes on log-book basis with a condition that the cost of petrol, oil, etc., for the number of days of tourings for Census work be borne by the Central Government. Accordingly, the General Administration Department under its Resolution No. CNS-2779-4320-KH.2 dated 24-4-1980 issued the necessary orders to all Collectors, Mamlatdars, etc. This order was subsequently amended by another order dated 31-7-1980 from the General Administration Department because of the postponement of the Houselisting Operations from March 1980 to June-July 1980. The original period was amended from 1-2-1980 to 15-3-1980 and from 5-6-1980 to 31-7-1980. The second stage use was also amended and instead of use from 1-11-1980 the use was allowed from 1-10-1980 till 31-3-1981 by General Administration Department Resolution No. CNS-2779-4320-KH.2 dated 22-6-1981. Copies of all these resolutions are available on record.

5.9 The Resident Deputy Collectors who were the District Census Officers did not have any State Government vehicle with them as in Gujarat the Resident Deputy Collectors do not undertake any touring during their normal duties. It was not possible for the State Government to allot additional vehicles to the Resident Deputy Collectors but as the Collectors used to manage the District Pool of State Jeeps they were requested to see that the Resident Deputy Collectors are also allotted one vehicle from the Pool for Census duties. Accordingly, most of the Collectors gave facilities of a Jeep to their Resident Deputy Collector. This enabled the District Census Officers to undertake intensive tourings within their districts for Census work.

Tourings After the Census Operations

5.10 After the completion of the Enumeration work in March 1981 the Regional Tabulation Offices were opened at Rajkot, Vadodara, Surat and Ahmadabad in April 1981. The touring of the Director after April 1981 was restricted to visits of these Regional Tabulation Offices at Vadodara, Rajkot and Surat only. The Regional Tabulation Offices were wound up by the end of May 1982 and thereafter the tempo of tourings by the Director slowed down.

CHAPTER VI

CENSUS SCHEDULES –TRANSLATION, PRINTING AND DISTRIBUTION

A. Requirements of Instructions and Census Schedules, etc.

6.1 The requirements of the different forms, publications and schedules, etc., for the 1981 Census were calculated on the following basis in consultation with the Registrar General of India, New Delhi.

1. Houselists

The projected population for 1981 was divided by 5 to get an estimate of the number of households. The 1971 Census figures of houses used as 'non-dwellings' and treated as 'vacant' were then inflated by 25% and added to the estimated number of households of 1981 to give the total number of entries which were likely to be listed during Houselisting. The total number of entries were further enhanced by 45% to provide for multiple entries, blank entries and rapid growth of construction activities, etc. The total number of entries thus worked out were then divided by 20, *i.e.* the number of lines in one form to get the estimated number of forms. These numbers were inflated by 20% to cover wastage, emergency requirements and for use of officers, etc. As the houselist was to be prepared in duplicate the estimates thus worked out were doubled.

2. Houselist Abstracts

The work load for each enumerator had been fixed at 250 units for houselisting as 25% of the houses in 1971 Census were found to be non-dwelling and vacant. As abstract has to match houselist, the number has been fixed equal to the number of houselists.

3. Abridged Houselists

Since the Abridged Houselists will only indicate each Census house irrespective of multiple uses of Census house so its quantity had been fixed at 83.33% of houselist.

4. Individual Slips

The number required has been worked out on a projected population as on 1st March 1981 with an addition of 25% margin to cover wastage and emergency requirements, etc.

5. Household Schedules

The total projected population for 1981 was divided by 5 (average size of a household). This number was further raised by 25% to cover wastage and for emergency requirements.

6. Enumerator's Abstracts

The number has been worked out on the basis of 3 copies of abstracts for each Enumerator to provide for all eventualities.

7. Instruction Booklets for Filling up Houselists and Houselist Abstracts

The number had been estimated as equal to the Enumerators plus Supervisors and other 30% had been provided for District Officers, Charge Officers and also for officers at the Headquarters, wastage and emergency requirements, etc.

8. Instruction Booklets for Filling up Individual Slips and Household Schedules

On an average a population of 670 persons was taken as the average population which an Enumerator had to count taking into consideration on the basis of 150 households in rural areas and 120 households in urban areas. This number had been raised by 20% to provide for Supervisors. Further 55% had been provided for the District Officers, Charge Officers and also for officers at the Headquarters, wastage and emergency requirements, etc.

9. Supervisor's Manuals (Houselist & Enumeration)

The number of Supervisor's manual had been estimated as equal to 1/5th of the total number of Enumerators inflated by 50% to provide for District Officers, Charge Officers and also Officers at the Headquarters, wastage and emergency requirements, etc.

10. Notional Maps/Layout Sketch Maps

There were six maps to be prepared per block taking into consideration both the operations.

6.2 On the basis of the above method of estimation, the requirements for Gujarat for each item *viz.*, forms, schedules, instruction booklets, notional maps, all in Gujarati and English versions were worked out by the Director's office in consultation with the Registrar General, India, New Delhi. The requirements of forms were calculated as per the tatement given below :

Requirements of Census Schedules for Gujarat

Sl. No.	Name of form	Actual work		Training	
		Gujarati	English	Gujarati	English
		No. of forms (in millions)	No. of forms (actual)	No. of forms (in millions)	No. of forms (actual)
1	2	3	4	5	6
1	Individual Slips	43.12	79,739	7.87	15,190
2	Household Schedules	8.56	15,948	1.59	3,038
3	Houselists	1.68	2,848	0.17	332
4	Houselist Abstracts	0.19	284	0.08	..
5	Abridged Houselists	0.09	2,373	0.09	..
6	Enumerator's Abstracts	0.20	284	0.13	..
7	Instruction Booklets for Filling up Individual Slips and Household Schedules	0.09	166	..	..
8	Instruction Booklet For Filling up Houselists	0.08	142	..	..
9	Supervisor's Manual (HL)	0.02	..	..	..
10	Supervisor's Manual (ENU)	0.02	38	..	..
11	Notional/Layout Sketch Maps	Received from Registrar General, India.			

6.3 The various forms were printed by the Directorate in the following quantities. These included the requirements of the Director of Census Operations, Goa, Daman and Diu and Dadra and Nagar Haveli.

Requirements of Census Schedules for Gujarat, Goa, Daman & Diu and Dadra and Nagar Haveli

Sl. No.	Name of form	Actual (in black) (in millions)	Training (in red) (in millions)
1	2	3	4
1	Individual Slips (Black & Blue)	43.30 (Total) 34.50 (Black) 8.80 (Blue)	7.90
2	Household Schedules	8.60	1.60
3	Houselists	1.70	0.17
4	Houselist Abstracts	0.16	0.08
5	Abridged House lists	0.09	0.09
6	Enumerator's Abstracts	0.20	0.12
7	Instruction booklets for Filling up Slips, Household Schedules	0.09	..
8	Instruction booklets for Houselists	0.08	..
9	Supervisor's manual (Houselist)	0.02	..
10	Supervisor's manual (Enumeration)	0.02	..
11	Notional/Layout Sketch Maps	Received from Registrar General's Office	

6.4 All the above items were printed in Gujarati version. All the items except item at Sl. No. 1 were printed in the State Government printing presses whereas the Individual Slips were printed in private presses having off-set facilities by inviting open tender notices.

6.5 The forms and schedules as well as instruction booklets, etc., were required in Gujarati version. The forms and schedules which were required in English for some special charges like Military, Railway, etc., were obtained directly from the Office of Registrar General, India, New Delhi. These forms were received and distributed well in advance and hence there was no difficulty in sending on these forms to the areas concerned for timely conduct of 1981 Census.

Distribution of Census Materials

6.6 The districtwise supply of various forms, schedules and instruction books is shown in Appendices 20 to 24 and details of material printed, issued and balance, etc., is also shown in the Appendix 25. The Houselist forms and Houselist Abstract forms were directly supplied to the District Census Officers from the Government Photo Litho Press at Ahmadabad. Similarly, instruction books for filling up the Houselists were also directly despatched from the Government Press at Bhavnagar. The total requirements of various forms/schedules as well as the instruction booklets were calculated for each district and for the charges within the district in the State Census Directorate. In order to avoid any confusion and to facilitate the distribution right up to lower levels, a chargewise distribution list of Forms/Schedules was also sent to the concerned District Census Officer while supplying the Census materials. The Gujarat State Road Transport Corporation was requested to arrange to issue necessary instructions for giving top priority to the despatch of the Census materials from Ahmadabad to different district Headquarters. They were very kindly agreed to our request and issued necessary instructions to all concerned.

6.7 During the second stage also it was decided to despatch the Census materials to the District Offices by State Transport. The District Census Officers were asked to arrange for despatch of materials to the charge levels including the special charges. The English forms were also sent to the concerned Collectors with a request to arrange for further despatch.

6.8 The Individual Slip pads were printed in local private presses after inviting tenders after obtaining Registrar General's approval. The Enumerator's Working Sheets were printed at Gandhinagar Government Press. The instruction booklets, Supervisor's manuals, Abridged Houselists, etc., were printed in the State Government Press at Vadodara. The bundles of printed Census materials were prepared in the concerned presses and the work of orderly quick and timely despatch of Census materials was entrusted to a team of Statistical Assistants in each press under the overall supervision of Assistant/ Deputy Director (Tech.). In most of the districts the Census materials were supplied by the Directorate through the State Transport Authority who never denied to accept the parcels some times even till late hours. The quantum of forms to be despatched to every district was quite large enough and the despatch operations from the Directorate to the districts involved lot of management problems but these despatch arrangements worked quite satisfactorily and there was no complaint about the late receipt of forms, etc. The Deputy Mamlatdars in charge of Census work at the district level also worked very hard for the timely despatch of all types of Census materials to their Charge Officers. They were so vigilant that for any slight delay in sending the materials from the State level, they used to ring immediately the Deputy Director (Tech.) at the Headquarters for quick supply of forms.

B. Translation of Schedules/Booklets

6.9 During the first stage of houselisting work the two schedules, namely, Houselists and Houselist Abstracts in English version were received from the Registrar General's Office. The English version of these two schedules was translated into Gujarati language and was sent to the Registrar General's Office for final approval and both these forms were printed in the State Government Photo Litho Press at Ahmadabad. Though the translation was quite simple the Director of Language at Gandhinagar was also consulted in the translation of a few words/sentences like the word 'totally crippled' etc.

6.10 A few printed copies of the booklets of (1) 'Final instructions to Enumerators for filling up the Houselists' and (2) 'Manual of Supervisor's duties and functions' in English were received from the Office of the Registrar General, India. The instructions contained in both these books were translated into Gujarati by the Deputy Director (Tech.) at the State Census Office. I had also gone through the whole translation of both these books and finalised the same. Both these instruction booklets were printed at the State Government Press in sufficient number which were later on distributed to all the District Authorities directly from the printing press. It was also indicated to Registrar General, India, New Delhi, that though most of the Enumerators and Supervisors were Gujarati knowing some copies of the books in English version may also be necessary for special charges. The booklets translated into Gujarati during the 1971 Census also helped to some extent in translation work. After completion of the houselisting work the instructions for Editing, Numbering, Sampling and Coding of Houselists, etc., received in English version were also translated into Gujarati for easy understanding of the Tabulators and Checkers. As the requirements of these instructions were small the same were cyclostyled.

Second Stage Enumeration Work

6.11 Art pulls in Gujarati version prepared both for Individual Slips and Household Schedules were sent to the Registrar General's office for approval. The other Census forms, viz., Enumerator's Abstracts, Working sheets for preparing the Abstracts, Charge Registers, Charge/District Abstracts, Control Sheets for sampling and different forms prescribed for various purposes during the 1981 Census were translated and printed in the State Government presses and private presses. The instructions for sampling and for preparation of Abridged Houselists as well as formation of second stage blocks were translated into Gujarati.

6.12 After the second Directors' conference held at Mysore in the month of January 1980 the final printed books of the 'Instructions to Enumerators for filling up the Household Schedules and Individual Slips' were received from the office of the Registrar General, India. This book contained besides seven main chapters the various Appendices and Annexures.

6.13 The Chapter Nos. IV, V, VI and VII were translated by the Deputy Director (Tech.) in the State Directorate Office whereas the remaining three chapters as well as Appendices and Annexures were translated by the Investigator and Statistical Assistants. All the chapters were carefully checked for proper translation by me also. Technical experts were also contacted in case of doubts. The English version showing the duties and functions of the Supervisors during Enumeration work was received from the office of the Registrar General, India. This was translated into Gujarati version and printed as a small booklet. In addition to the various main forms/schedules and instruction books, all important circulars received from the Registrar General's office were also translated into Gujarati version and were distributed to all Charge/District Officers.

6.14 The Manual of Editing and Coding received from the Registrar General's office was translated into Gujarati for use in Coding Cell. Similarly, the instruction books for generating the PCAs which contained the instructions for Tabulators, Checkers and Supervisors was translated into Gujarati and cyclostyled for use in Regional Tabulation Offices.

C. Printing of Census Schedules

PRINTING OF FORMS — FIRST STAGE

6.15 During the first stage of Census Operations, viz., Houselisting the Houselist forms, Houselist Abstracts and the Instruction Booklets for Houselisting and Enumeration Census were printed at the State Government Presses and there was no difficulty. The details are as under :

I. Printing of Houselists & Houselist Abstracts First Stage of Work—1981 Census

Art pulls in Gujarati version of Houselists and Houselist Abstracts were prepared in the Directorate. The art pulls were approved by the Registrar General, India, before the same were sent to the printing press. The job of printing of Houselists and Houselist Abstracts was entrusted to the Government Photo Litho Press, Ahmadabad, on 27-11-1979. The total number of copies to be printed for each of these items were as follows :

Name of forms	*Total No. of copies*
1 *Houselists*	
(a) For actual Houselisting Operations (Black ink)	17,000,000
(b) For training (Red ink)	174,000
(c) Extra copies printed to meet further demand (Black ink)	100,000
2 *Houselist Abstracts*	
(a) For actual Houselisting Operations (Black ink)	160,000
(b) For training (Red ink)	80,000

The Government Photo Litho Press, Ahmadabad, extended full cooperation in the timely printing of the above schedules and the jobs were completed by February 1980 well in time.

II. Instruction Booklets for filling up Houselists—(i) For Enumerators and (ii) For Supervisors

The work of printing of the instruction booklets for filling up of the houselists by Enumerators was entrusted to the Government Printing Press, Bhavnagar. About 80,000 copies in Gujarati version were printed and despatched directly from the press to the concerned District Census Officers. The small booklets containing the duties and functions of the Supervisors during the Houselisting Operations were printed in the Government Photo Litho Press at Ahmadabad. In all, 18,000 copies were printed and the same were despatched from the press directly to the districts.

PRINTING OF FORMS—SECOND STAGE

6.16 For the second stage work as the work of printing of Individual Slips and Household Schedules in Gujarati had not been assigned by the Director of Printing, Ministry of Works and Housing, Government of India, New Delhi, to any Government of India Press, the Registrar General, India, advised this Directorate to adopt the second procedure laid down by that Directorate to get the printing of these schedules done through the State Government Presses and failing that through the agency of private presses. The Registrar General, India, also authorised the Director of Census Operations to invite quotations from the private printers for printing of these forms. After the receipt of the quotations, the lowest rates tendered were to be approved from the office of the Registrar General, India.

6.17 The State Government authority, i.e., the Director of Printing and Stationery, Government of Gujarat, Ahmadabad, was contacted in this matter and he was requested to intimate and confirm whether the printing of the following forms could be undertaken by them in the State Government Presses :

	Name of item	*Approximately quantity*
1	Individual Slips (A-5 size) . . .	About 50 millions
2	Household Schedules (A-4 size) . .	About 10 millions
3	Houselist (A-4 size) . . .	About 2 millions
4	Abridged Houselist (A-4 size) . .	About 1 million
5	Houselist Abstract (25.5 cms × 21 cms.)	1,50,000 copies
6	Enumerator's Abstract (A-5 size) .	150,000 copies

6.18 The schedules/forms at Sl. No. 3, 4 and 5 were required to be printed immediately and were required by the Directorate by the end of December 1979. The remaining schedules were to be printed and supplied later. The State Director of Printing was informed that the required printing papers for the printing will be supplied by the Registrar General, New Delhi, and the approximate time limit for the completion of the jobs be intimated. The matter was discussed by me personally with the State Directorate of Printing and the State Directorate of Printing agreed to undertake printing of five main items, viz., (1) Houselists, (2) Houselist Abstracts, (3) Abridged Houselists, (4) Household Schedules and (5) Instruction Booklets to Enumerators. The State Government had expressed inability to undertake the printing of Individual Slips. The details of forms printed for second stage are as follows :

I. Printing of Household Schedules

The art pulls in Gujarati prepared for the Household Schedules were sent to the Registrar General, India, for favour of perusal and approval. After approval of the same, the printing work of this job was entrusted to the

Government Photo Litho Press, Ahmadabad, on 30-4-1980. The following quantities as directed by Registrar General's Office were ordered :

Household Schedules	**Black**	*No. of pads*
	Pads of 25 forms	309,600
	Pads of 10 forms	80,000
Household Schedules	**Red**	
	Pads of 15 forms (Total forms—loose=10,200,000)	106,667

However, the State Government Press supplied less quantities as shown below :

Household schedules	**Black**	*Quantity*
	Pads of 25 forms	6,000 pads
	Red	
	Pads of 15 forms	567 pads

For the short supply of the forms the printing paper issued was recovered from the press. The job was completed in time by January 1981.

II. Printing of Individual Slips in Private Presses

As the Central and State Government Presses had expressed inability to print the Individual Slips as per the Registrar General's instructions conveyed under d.o. letter No. D. 29012/4.81/79-RG(Ptg.)/1299 dated 19-4-1980, the Directorate had invited open tenders from private presses for the printing of the Individual Slips for 1981 Census. The tenders were invited by a public notice which was published in the (i) Times of India dated 14-5-1980, (ii) Sandesh dated 13-5-1980 and (iii) Gujarat Samachar dated 14-5-1980. The tenders were invited only from those presses who had the offset-printing facilities.

In response to this advertisement in all seven presses had quoted their rates as per the details shown at Appendix 26. The following minimum rates were quoted by the presses :

Sl. No.	Name of work	Name of Press giving lowest rates	Rate
1	2	3	4
1	Individual Slips of black colour on single side pads of 50 slips each	Shree Nathji Offset Printing Press, Ahmedabad	Rs. 150/- per 1000 pads
2	Black Individual Slips on single side with each pad having 25 slips	Rajkalp Mundranalaya, Ahmedabad	Rs. 101/- per 1000 pads
3	Black Individual Slips on singles side with each pad having 25 slips	Shree Nathji Offset Printing Press, Ahmedabad	Rs. 101/- per 1000 pads
4	Blue Slips of each pad having 50 slips	Sahitya Mundranalaya, Ahmedabad.	Rs. 312/- per 1000 pads
5	Blue Slips with pads of 25 slips each	Do.	Rs. 182/- per 1000 pads
6	Red Slips with pads of 50 slips each	Do.	Rs. 315/- per 1000 pads
7	Red Slips with pads of 50 slips each	Narayan Enterprise, Ahmedabad	Rs. 315/- per 1000 pads
8	Red Slips with pads of 25 slips each	Sahitya Mundranalaya, Ahmedabad	Rs. 186/- per 1000 pads

The above rates quoted were for printing of slips and for printing of cover pages and also included stitching and binding of the pads. The printing/binding material was to be supplied by the Directorate. The period of delivery was kept one month from the date of issue of the order for slips in red ink and 45 days from the date of issue of order for slips in Black and Blue ink.

The above-mentioned rates were forwarded to the office of the Registrar General, India, New Delhi, for approval.

The Registrar General, India, after examining the rates directed to have negotiations with the tenderers for reducing of their rates. Accordingly, the press owners of the following four presses who had quoted the *lowest rates were called for negotiations* :

1 M/s. Shree Nathji Offset Printing Press, Ahmadabad

2 M/s. Rajkalp Mundranalayya, Ahmadabad

3 M/s. Sahitya Mundranalaya, Ahmadabad

4 M/s. Narayan Enterprise, Ahmadabad

After negotiations it was decided that M/s. Shree Nathji Offset Printing Press, Ahmadabad, will reduce his rate of Rs. 150/- to Rs. 147.45 per 1000 pads of 50 slips and this rate will be paid for the black slips. It was also decided that in order to expedite the printing the work between Shree Nathji Offset Printing Press and Rajkalp Mundranalaya should be equally distributed and similarly the work of blue and red slips given to M/s. Sahitya Mundranalaya and M/s. Narayan Enterprise should also be equally divided between both these presses. There was almost equal work for all presses at the approved rates and all presses agreed to work at these rates. Accordingly, the print orders were issued to them in September 1980 after Registrar General's approval as detailed below :

	Name of Press	Item of work	Rate of 1000 pads of 50—25
	1	2	3
1	M/s. Shree Nathji Offset Printing Press, Ahmedabad.	(i) Black Individual Slips 310,500 pads of 50 slips.	Pads 1000 Rs. 147.45
2	M/s. Rajkalp Mundranalaya, Ahmedabad.	(ii) 69,000 pads each pad having 25 slips	Rs. 101/-
3	M/s. Sahitya Mundranalaya, Ahmedabad.	(1) Blue Individual Slips	
		(a) 79,200 pads each pad having 50 slips	Rs. 312/-
		(b) 17,600 pads each pad having 25 slips	Rs. 182/-
		(ii) Red Individual Slips	Rs. 315/-
4	M/s. Narayan Enterprise, Ahmedabad	(c) 79,000 pads each pad having 50 slips	Rs. 315/-

Supervisors from the Directorate were deputed to see the progress of printing and binding work at all these presses. It was found that in many pads printed matter was cut down due to bad cutting and some slips were left blank in the pads. For these defective pads and in view of the terms and conditions of the tender notice cost of such defective pads were recovered from the respective presses as detailed below :

Sl. No.	Name of the Press	Defective pads		Cost recovered Rs. P.
		50 slips each	25 slips each	
1	2	3	4	5
1	M/s. Shree Nathji Offset Printing Press, Ahmadabad	2393	104	3204.37
2	M/s. Rajkalp Mundranalaye, Ahmadabad	854	318	1384.48
3	M/s Sahitya Mundranalaye, Ahmadabad	324	39	517.59
4	M/s. Narayan Enterprise, Ahmadabad	1079	147	2082.57

For the title covers of the Individual Slips and Household Schedules the craft papers as detailed below were purchased locally and also some quantity was sent by Registrar General's Office, New Delhi.

	Item & Size	Quantity	Cost in Rs.	Rates approved by RG. India
	1	2	3	4
1	Craft paper 24"x34"	12 tonnes (300 Reams)	70560/-	Rs. 6/- per kg. allowing 2 % cash discount
2	Supplied by the Registrar General, India, from their store	100 Reams	..	..

III. **Printing of Circulars, Forms, Booklets, etc., in English/Gujarati at (1) Government Presses. (2) Private Presses**

The Appendix 27 shows details of printing of Census Schedules and circulars, forms, booklets, etc., in English/Gujarati through Government Press/Private Presses for the 1981 Census. This gives information regarding number of copies, the name of press which executed the job and the amount of expenditure incurred in printing of this job.

D. ***Extra Demands of Forms, etc.***

6.19 The distribution lists for charge officers were prepared by the Census Directorate for each district and charge and according to calculations the materials were issued to them by the District Census Officers. However, all concerned were requested to verify the estimates made at the Directorate level and in case of any shortfall due to any special reasons they were requested to contact the Deputy Director immediately. In the beginning there were very few cases of requests for additional supplies but as the Census dates approached nearer and nearer requests for additional supplies of forms were received from several districts and charges. In case of one or two districts the parcels of Census pads were misdirected by S.T. authorities. These situations were envisaged earlier and some stocks were kept in reserve for emergency requirements. *All* the demands were scrutinised carefully by the Directorate. In many cases the additional demands were genuine because of the temporary in-migration of the agricultural and other labourers in large numbers in some districts which one could not visualise in advance. In the first stage and the second stage it was necessary to print at the eleventh hour extra forms, namely, (i) one lakh houselist forms during the first stage of Houselisting and *(ii) 5000* pads of blue Individual Sample Slips during the second stage of enumeration work. Whatever extra demands which were received during the Census period were easily met with by the Directorate.

CHAPTER VII
PROCUREMENT OF MAPS

A. Method of Procurement of Maps

7.1 The district and taluka maps relating to 1971 Census were not upto the mark for reproduction for use for the 1981 Census publications. There were some changes in the above maps from 1971 to 1981. Some information is deleted from 1971 Census maps while some more items are added for 1981 Census. These maps for 1981 Census were obtained from the concerned District Inspector of Land Records through the Collectors of the respective districts.

7.2 There were no difficulties in getting the district and taluka maps from the District Inspector of Land Records of each district. However, the maps received from them had the following discrepancies :

(i) The village boundaries were not properly shown as per the size and exact boundary of the village.

(ii) Alignment of Roads. Rivers and Cannals and boundaries between talukas and districts were not correct.

(iii) Location codes prescribed for the villages differed from the codes assigned by the Directorate and supplied by the Collectors of the respective districts.

7.3 The above discrepancies were rectified. In all 184 talukas and 19 district maps were prepared afresh and submitted to the Registrar General, India, for getting certification of the competent authority, viz., Surveyor General of India. The District maps were prepared in the scale of 1″=4 miles and taluka maps were prepared in the scale of 1″=2 miles. In this regard the office of the Registrar General, India, New Delhi, circulated detailed instructions vide his Circular No. 19 dated 13th June 1980 for preparation of the maps (Appendix 28).

B. & C. Town and City Maps and Circulars issued by Registrar General Regarding Preparation of these Maps

7.4 The detailed instructions were received from the Registrar General's office vide Circular No. 33 dated 3rd October 1981 for preparation of urban land-use maps for Town Directory of 1981 Census (Appendix 29). The maps for towns were obtained from the Municipalities, Nagar Panchayats. Urban Development Authorities and also from the Town Planning and Valuation Department of the State Government. The maps so collected from the above sources did not show the exact land-uses in the Towns concerned, either they were old land-uses maps or were development plan maps prepared for Town development. The maps were brought upto-date after physical verification in the field as per the guidelines given by the Registrar General, India. The town maps depict functional zones of detailed land-use categories in urban areas such as Business areas, Industrial areas, Public Service areas, Educational areas, etc. The preparation of such maps has involved considerable labour and cartographic time in drafting. These maps will be very valuable to the Town Planners, the Administrators, the Social Scienstists and for the Public Health Engineers, etc.

D. The Staff Strength of the Map Unit

7.5 When I took over as the Director of Census Operations the Map Unit consisted of only one Sr. Geographer and 4 Draftsmen. It was subsequently expended to meet with the requirements of 1981 Census work. One post each of Geographer and an Artist were created and filled up. In addition two posts of Jr. Draftsmen were upgraded to Sr. Draftsmen and in lieu of these 4 more posts of Jr. Draftsmen were sanctioned by the Registrar General, India. In addition to the staff of the Map Unit sanctioned by Registrar General, New Delhi, the State Government had also sanctioned 3 Draftsmen and 2 Surveyors as a part of the District Census Handbook Unit. This staff worked under the direct supervision of the Map Unit of the Directorate of Census Operations. This additional staff was useful in preparing the District and Taluka maps to be included in the District Census Handbooks and two other publications. The staffing position of Map Section is shown as under :

Sl. No.	Category of post	No. of post	Whether vacant or filled up
1	2	3	4
	MAP UNIT		
1	Sr. Geographer . . .	1	Filled up
2	Geographer	2	One vacant
3	Sr. Artist	1	Vacant
4	Artist	1	Filled up
5	Sr. Draftsman . . .	2	Filled up
6	Draftsman	4	One vacant
7	Ferro Print Operator . .	1	Filled up
8	Hand Press Machine Operator .	1	Filled up
9	Peon	1	Filled up
	DCHB UNIT		
1	Draftsman	3	Filled up
2	Surveyor	2	Filled up

7.6 The abve staff strength was found adequate except that the posts of Geographer and Sr. Artist were not filled up due to non-availability of qualified persons.

CHAPTER VIII

PREPARATION OF RURAL AND URBAN FRAME

A. Finalisation of Rural and Urban Frame and Full Coverage of Villages/Towns in the State for Census purposes

Checking of Villages/Towns/Cities Lists

8.1 Prior to my taking over as Director of Census Operations my predecessor had tried to finalise the lists of Villages/Towns/Cities for the purpose of 1981 Census. However, as these lists were not sent out to the Collectors for their checking and certificates, the lists of all the villages and towns as recorded during the 1971 Census were sent first directly to all the Mamlatdars/ Mahalkaris of Talukas/Mahals for verification and mentioning territorial changes which may have occurred after 1971 Census. They were instructed to update these 1971 Census lists with reference to latest position and also assign reasons for administrative changes if any during 1971-81. Copies of notifications/circulars under which administrative changes were made during 1971-81 were also called for from the districts. These lists after scrutiny by Mamlatdars/Mahalkaris were to be checked up by the Deputy Collectors/Assistant Collectors incharge of the Sub-Divisions concerned and also by the District Inspector of Land Records of the District concerned. The District Inspector of Land Records were instructed to send maps of the districts and talukas as on 31-9-1979. Instructions were also issued to see that the forest villages and the hamlets of all the villages are also included in the lists. This procedure enabled the Directorate to have complete lists of villages and towns/cities of all districts in the State for the 1981 Census.

Rural and Urban Frame

8.2 It has been the tradition of the Indian Census to present Census data for rural and urban areas separately. On the basis of Registrar General's circular showing the three criteria for classification of urban areas instructions were issued to all the Collectors for submitting the proposals for treating certain Rural areas as Urban or vice-versa as per these criteria.

8.3 There were no difficulties as such in finalising the rural/urban frame. The lists of villages and cities and towns for the State were first finalised as stated above. After the finalisation of these lists as per the instructions received from the office of the Registrar General, India, the cases of all rural units having a population of 4,000 or there about in 1971 Census and which were expected to cross 5,000 population by 1981 and those units which had more than 5,000 population in 1971 but were not treated as urban units were examined in detail. For all such cases the composition of the working force as per 1971 Census, the density of population and other factors were worked out in a statement form to examine whether these units qualify to be categorised as 'urban' units. The first proposal for determining the urban units in Gujarat was submitted by my predecessor on 30th April 1979 to the Registrar General, India, New Delhi. In this proposal in all 79 towns of 1971 Census were proposed to be declassified for 1981 Census and 35 new places were proposed for upgrading as 'urban' areas.

8.4 After my taking over, the whole matter was re-examined in light of the revised instructions and suggestions received from the Registrar General, India, on the previous proposal. The revised proposals were again submitted to the Registrar General, India, with a request to allow one additional criterion of status of towns which had Nagar Panchayats constituted under the Gujarat Panchayat Act. It was suggested that all such areas which were declared as 'Nagar Panchayats' under the Gujarat Panchayat Act in 1979 should be treated as 'urban' areas irrespective of the other factors of density and male working population following non-agricultural pursuits as the population of such areas varied between 10,000 to 50,000 in all cases. The areas of special projects on irrigation, power or other industrial projects which had recently come up covering one or more villages or part thereof were also taken into account. All such cases were recommended for inclusion as 'urban' areas alongwith the results of the three factors laid down for 1981 Census for treating areas as 'urban' areas. The industrially notified areas in the State which are declared as notified areas under Section 16 of the Gujarat Industrial Development Act 1962 were also proposed for inclusion as 'urban' areas, irrespective of their size. It was noticed that during the last decade several rural villages around the big cities like Ahmedabad, Vadodara, Surat, etc., had undergone rapid transformation due to their neareness to the big cities and rapid industrialisation, etc., and these villages had grown into small towns.

8.5 Before submission of the above proposals to the Registrar General, India, I visited all the rural villages surrounding the big three cities of Ahmedabad, Vadodara and Surat. It was found that these rural villages eventhough some of them had population less than 4,000 in 1971 Census had within the last 10 years developed considerably and it was necessary to examine irrespective

of 1971 Census figures whether these areas deserved to be considered as 'Towns.' For deciding this issue I had called a meeting of all the Talatis of Daseroi Taluka and City Taluka of Ahmadabad district at Ahmadabad and received from them by oral inquiry and discussions the rough estimates of the population of these villages under their charges. A final list of such developing areas was prepared and sent for final approval to the Registrar General, India, New Delhi. Similar inquiries were made at Vadorara and Surat also.

8.6 In the final proposals submitted to the Registrar General, India, New Delhi, for approval of urban areas, in all 324 places were proposed to be classified as 'urban' and 11 towns were proposed for declassification into 'rural' areas. After submission of this proposal the Registrar General called me at Delhi for personal discussions in the matter. The question of inclusion of all 'Nagar Panchayat Areas' as 'urban' irrespective of the different criteria laid down by the Registrar General, India, New Delhi, was also discussed. The Registrar General was not inclined to agree to this proposal because the main criteria were not fulfilled in such cases and 69 places were rejected for inclusion as 'urban' as they did not fulfil the required criteria.

8.7 The final position of towns was as under :

216	Towns of 1971 Census
—9	7 towns of 1971 declassified as rural and 2 towns merged in Municipal Corporation areas of Ahmadabad and Surat Municipal Corporations
207	
+48	New towns added in 1981
255	**Total towns of 1981**

B. Changes in Jurisdictions

8.8 During the period from 1971 to 1981 there were no interstate or interdistrict territorial changes in the State. However, there were intra-district territorial changes in five districts out of the total 19 districts. The districts of Amreli, Sabar Kantha, Vadodara, Bharuch and Surat were affected by these changes. There was no gain or loss in the total areas of these five districts because these were only inter-taluka territorial changes within the district. The areas of the talukas were affected. These details have been shown in Appendix 1 to Table A-1 published in Part IIA-General Population Tables.

C. Regarding Unsurveyed Areas

8.9 In Gujarat certain forest areas which are not surveyed were treated as special charges for the purpose of 1981 Census. The lists of villages under such Forest areas were obtained from the Forest Department. Thereafter instructions for implementation of permanent house-numbering scheme and preparation of notional maps for such areas were sent to the Forest Officers concerned. The Range Forest Officers and other Forest Officers were appointed as the Special Charge Officers for the conduct of 1981 Census in their areas. The Supervisors and Enumerators were also selected from their departments. These areas were well demarcated and notional maps were also prepared by the Forest Department. One training class of Enumerators/Supervisors of forest areas of Gir Sasan was attended by the Registrar General, India, during his visit to Gujarat.

D. Urban Areas — Criteria Adopted

8.10 The criteria adopted for classification of urban areas for 1981 Census were as under :

(a) All places with a municipality, corporation, cantonment board or notified town area committee, etc.

(b) All other places which satisfied the following criteria :

(i) A minimum population of 5,000;

(ii) At least 75% of the male working population engaged in non-agricultural pursuits ; and

(iii) A density of population of at least 400 per Km^2 (1000 per sq. mile).

8.11 The urban criteria of 1981 varies slightly from that of 1961 and 1971 Censuses in only one respect. During 1961 and 1971 Censuses the males working in the activities such as fishing, logging, etc., were treated as engaged in non-agricultural activities and these figures were included to determine whether the 75% of male working population was engaged in non-agricultural activities. In the 1981 Census these activities have been treated at par with 'cultivators' and 'agricultural labourers' for the purpose of determining the non-agricultural activity.

8.12 As already stated earlier all rural units with a population of 4,000 or thereabove in 1971 Census were examined in details by working out the figures of the different criteria. In addition proposals were also invited from the District Collectors for determining the developed areas and inclusion of Rural areas as 'Urban' units with specific reasons for the same. The rural villages situated near the big cities were checked on the spot. The notified areas under the Industrial Development Act were also recommended for inclusion as urban areas. Thus, in all 255 places were finalised as 'urban areas' for the purpose of 1981 Census. In the 1971 Census such areas were 216. In all 7 towns were declassified from the list of 1971 Census towns as 'rural' villages and 48 villages were upgraded as 'Towns' for the first time in 1981 Census. Two towns of 1971 Census, namely, Danilimda in Ahmadabad Municipal Corporation and Katargam in Surat Municipal Corporation had fully merged in the areas of the corporations. The new places treated as Towns' in 1981 Census are mostly Industrially Notified Areas (INA) and some developing villages situated near the Municipal Corporations of Ahmadabad, Surat and Vadodara. While submitting the proposals to the Registrar General, India, New Delhi, for finalisation of the lists of urban areas, it was represented that in Gujarat there is in force the Gujarat Panchayat Act under which act the Panchayats are classified as 'Gram'

and 'Nagar' Panchayats and all villages with more than 10,000 population are declared as 'Nagar Panchayats' by the State Government under this act. The Registrar General was requested to treat all such 'Nagar Panchayat areas' as 'Urban' without applying the three criteria but this proposal was not agreed to by the Registrar General because these criteria were not fulfilled.

E. Urban Agglomerations

8.13 After finalisation of the lists of urban areas of the State the next important related item of work was finalisation of the urban agglomerations. On the basis of Circular No. 7 dated 22-9-1979 received from the Registrar General, India, instructions in Gujarati were issued to all the Collectors and the local bodies concerned for submission of proposals regarding formation of Urban Agglomerations. The lists of urban agglomerations alongwith their units as per 1971 Census were sent for ready reference. In the instructions it was emphasised that for maintaining comparability with the data of 1971 Census and for other reasons the places included in the urban agglomerations of 1971 Census should not be deleted unless the same are merged with a city/town by a statutory notification. It was specifically instructed in the circular that additional areas other than those included in the 1971 Census list should be decided on the basis of criteria laid down by the Registrar General, India, in his circular No. 7 dated 22-9-1979 and these places should be verified on the spot by the Deputy/Assistant Collectors, Resident Deputy Collectors and the Mamlatdars of the concerned district. .

8.14 From the lists of urban agglomerations for 1971 Census the following units were deleted :

Sl. No.	District	Name of urban agglomeration and units of 1971	Part of urban agglomeration deleted in 1981	Reasons
1	2	3	4	5
1	Surendranagar . . .	Limbdi UA Limbdi M Limbdi OG	Limbdi UA	OG of Limbdi had merged in Limbdi Municipal limits.
2	Ahmadabad . . .	(A) Ahmadabad City (i) Ahmadabad MC (ii) Asarva Village (iii) Rakhial Village (iv) Rajpur Hirpur Village (v) Begelirdosh Village (vi) Khokhara Mehmedabad village (B) Sardarnagar Notified Area (C) Sahijpur Bogha NP (D) Naroda NP (E) Ahmadabad Cantonment (F) Odhav VP (G) Ranip VP		
		(H) Danilimda VP	Danilimda VP	Danilimda town had merged into Ahmedabad Municipal Corporation limits.
3	Vadodara	(i) Vadodara MC (ii) Makarpura Village (Part)	Makarpura (Part)	Makarpura Village (Part) had merged in Vadodara Municipal Corporation Limits.
4	Bharuch	(i) Bharuch M (ii) Bharuch OG	Bharuch OG	OG area had merged in Bharuch Municipal Limits.
5	Surat	(a) Surat MC (b) Katargam VP (c) Udhana VP	Katargam VP	Katargam was merged in Municipal Corporation limits.
6	Valsad	Bilimora UA (i) Bilimora M (ii) Bilimora OG (iii) Desara Village (Part)	Bilimora UA	Both Bilimora OG and Desara Village (Part) merged in Bilimora Municipal limits.

8.15 The following new units were added during 1981 Census to the Urban Agglomeration of 1971 :

Sl. No.	District	Name of UA and units of 1971	Units added in 1981
1	2	3	4
1	Jamnagar	(A) Jamnagar City	
		(i) Jamnagar M	
		(ii) Jamnagar OG	
		(iii) Railway Colony OG	
		(iv) Port Area OG	(v) Vibhapar OG
		(B) Bedi NP	
			(C) Navagam Ghed
2	Surendranagar . . .	(A) Wadhwan M	
		(B) Surendranagar M	A (ii) Dudhrej (Part) OG
3	Ahmadabad	(A) Ahmadabad City	
		(i) Ahmadabad MC	
		(ii) Asarva Village OG	
		(iii) Rakhial Village OG	
		(iv) Rajpur-Hirpur Village OG	
		(v) Bagefirdosh Village OG	(v) Maktampur OG
		(vi) Khokhara Mehmedabad Village OG	(viii) Shahwadi OG
			(ix) Sahijpur Bogha (Thakkar Bapanagar) OG
			(x) Narol OG
			(xi) Thaltej OG
			(xii) Bodakdev OG
			(xiii) Ramol (Part) OG
			(xiv) Vatva OG
		(B) Sardarnagar Notified Area	
		(C) Sahijpur Bogha NP	
		(D) Naroda NP	
		(E) Ahmadabad Cantonment	(E) Naroda INA
		(F) Odhav VP	(F) Hansol VP
		(G) Ranip VP	(I) Odhav INA
		(H) Danilimda VP	(J) Nikol VP
			(L) Vejalpur VP
			(M) Vastrapur VP
			(N) Memnagar VP
			(O) Ghatlodia VP
			(P) Ghodasar VP
			(Q) Isanpur VP
			(R) Kali VP
			(S) Vatva INA
4	Vadodara	(i) Vadodara M C	
		(ii) Makarpura Village (Part) OG	(B) Tarsali VP
5	Bharuch	(i) Bharuch M	(ii) Dungri OG
		(ii) Bharuch OG	(iii) Kanbivaga OG
			(iv) Kasak OG
			(v) Mojampur OG
6	Surat	(A) Surat MC	A (ii) Umarvada
		(B) Katargam VP	(C) Karanj VP
		(C) Udhana VP	(D) Nana Varachha VP
			(E) Umra VP
			(F) Limbayat VP
			(G) Bhedvad VP
			(H) Bhestan VP
7	Valsad	(A) Navsari M	
		(B) Jalalpore VP	(C) Vijalpor VP

8.16 Thus, as above in all 7 out growths of 1971 Census have been omitted as against 36 new units added in the 1981 Census list of urban agglomerations.

8.17 The part of village Chandkheda of Gandhinagar district was proposed for inclusion as one of the units of Ahmadabad urban agglomeration but by such inclusion the urban agglomeration of Ahmadabad would be cutting two districts of Ahmadabad and Gandhinagar and hence the Registrar General felt that (1) this will create problems, namely, of presentation of data in tables of different units and (2) in drawing of 20% samples for cities and non-city UAs and in order to avoid all these complications it was decided to drop Chandkheda from Ahmadabad UA.

F. Standard Urban Areas

8.18 In delineating the SUA boundaries for 1981 Census four salient features were taken into consideration, namely, (i) merger of existing rural components wholly or partly with one or more of the urban components, (ii) merger of existing OGs/any other component unit with the core town or any other component town, (iii) formation of new town(s)/OG(s) for 1981 Census from amongst the existing rural components, (iv) formation of new rural components from amongst towns of 1971 falling in the SUA owing to declassification of the latter in 1981. In light of these factors the SUAs were screened in relation with the UAs formed in 1981 and changes were made whereas necessary.

8.19 The places which were rural components of SUAs in 1971 are now considered as urban components in 1981 as they form part of their respective urban agglomerations by virtue of their being out growths. These are Vibhapar (OG) in Jamnagar SUA, Dudhrej (OG) in Surendranagar SUA, Maktampur (OG), Shahwadi (OG), Narol (OG), Sahijpur Bogha (Thakkar Bapanagar) (OG), Thaltej (OG), Bodakdev (OG), Ramol (Part) (OG) and Vatva (OG) of Ahmadabad SUA, Dungari (Part) (OG), Kanbivaga (Part) (OG), Kasak (Part) (OG) and Mojampur (Part) (OG) of Bharuch SUA and Umarwada (OG) and Nana Varochha (VP) of Surat SUA.

8.20 Some of the rural components of 1971 Census were upgraded as 'urban' places during 1981 Census and the same have been treated as 'Urban' components of the SUAs in 1981 Census. Such components are one each in Jamnagar, Surat and Navsari SUAs, 7 in Ahmadabad SUA and 3 in Vadodara SUA. During the 1981 Census the 11 places which have been notified as 'Industrial Notified Areas' have been treated as independent towns out of which four such INA towns fall within the boundaries of SUAs, viz., Naroda and Vatva fall in Ahmadabad SUA, Vithal Udhyognagar in Anand SUA and Nandesari in Vadodara SUA.

8.21 It was also observed that some of the rural components in SUAs of 1971 were well within the boundaries of the SUA but they were inadvertantly left out in the 1971 list. These were included as 'rural' components in 1981 list after consulting the State Town Planning Department and the Registrar General.

G. Freezing of Boundaries

8.22 It is absolutely necessary to keep the boundaries of the administrative units intact after the houselisting blocks are determined and until the Census Enumeration is completed. The Ministry of Home Affairs, Government of India, had addressed a circular to all the State Governments requesting them not to effect any changes in the jurisdictional boundaries of any administrative unit after 30th September 1979. In response to this a detailed circular was also issued by the State Government for freezing the boundaries. This office had also requested all the district Collectors not to submit any proposals to the State Government for changes in the territorial jurisdictions after 30th September 1979 in their areas. The State Government adhered strictly to these instructions and made no changes of boundaries of any administrative unit after 30-9-1979.

H. System of Location Codes in Gujarat

8.23 The assignment of location codes to villages and towns is the most important and useful item of work in the population Census. These codes are to be recorded on all the Census schedules and the slips and also on the other Census forms. It is a statistical device for identifying the details of administrative units.

8.24 The first element of the code which is the code number for the State was assigned by the office of the Registrar General, India. This is 05 for Gujarat State. The second element of code structure is the code number for the district. The same codes adopted in 1971 Census were adopted for the purpose of 1981 Census also and these numbers run continuously from 1 to 19. These numbers were given from the north-west corner, proceeding in a serpentine order towards the south-east corner as in 1971 Census.

8.25 The third element of code structure is the code numbers of Talukas/Mahals for 'Rural' areas and in 'Urban' areas the code numbers of towns/cities are assigned. As there were no jurisdictional changes after 1971 the location code numbers assigned to Talukas/Mahals within each district at the time of 1971 Census were also adopted in 1981 Census. Here the Taluka/Mahal in which the District Headquarters is located was given No. 1. Thereafter the Taluka/Mahal to its south was given No. 2 and then proceeding in a clock-wise direction, the remaining Talukas/Mahals were given consecutive numbers. As regards the codes to the towns/cities in urban areas, continuous numbers were given in each district for the Towns/Cities.

8.26 The fourth element of the code structure is the code for 'Rural' villages in each talukas. A revenue village together with all its hamlets had been treated as

the smallest administrative unit for 'rural' areas and accordingly all such villages including the forest villages were assigned code numbers. The continuous serial numbers given in a serpentine manner, beginning from North-West corner and ending at the South-East corner were assigned to all villages in the Taluka/Mahal and then constituted the code numbers of the different villages within the Talukas/Mahals. Similarly in case of Towns/Cities the different wards within each town were also assigned code numbers in serial Arabic numbers which constituted the fourth element of the location code number in urban areas. In case of towns which had no wards the same were treated as one ward towns.

8.27 Each village/town or ward was further divided into one or more Enumeration blocks. Such blocks were also given serial numbers. The block number is the fifth element of the location code which was to be recorded in brackets. During the first stage of Houselisting the Enumerators blocks were given continuous serial numbers within each village in 'rural' areas and within each ward of town in 'urban' areas. However, during the second stage of Enumeration work the blocks of villages were assigned continuous numbers throughout the Taluka/Mahal in order of the code numbers of the villages. Similarly in case of 'urban' areas the blocks of each town/city were also assigned continuous numbers in order of code numbers of wards. The location code numbers for all the districts, talukas/mahals and cities/towns for the State were reproduced in Circular No. 11 issued to all the districts. This list is reproduced at Appendix 30.

8.28 In the maps printed in the District Census Handbooks all villages of Talukas/Mahals are depicted by giving location code numbers of each village of talukas/mahals. While editing the slips/schedules in the Regional Tabulation Offices as well as in the Coding Cell it has been found that the Enumerators had used the correct Location Codes in all the Census forms.

I. Preparation of the Charge Registers, etc.

8.29 In order to ensure the coverage of all areas both rural and urban and in order to have a complete control over the field operations, the detailed charge registers for each charge both for houselisting operations and actual enumeration were prescribed by this office. Two copies of the charge registers during both the stages were prepared by the concerned Charge Officers. One copy of the charge register was sent to the Directorate for checking purposes. It was specified that the Charge Officers should use these charge registers as their basic control documents, as it contained the details of houselisting blocks in the first stage charge register and the Enumeration blocks as well as sample blocks encircled with red ink in the second stage. Charge registers also gave the details of the assignments of work to the Supervisors and Enumerators in their charge. The charge registers were printed in the regional language in sufficient numbers and supplied to the Charge Officers well in advance. The charge registers of towns having civic status of 'Nagar' or 'Gram' Panchayats and which were under the charge of Talukas/Mahals were prepared by the Mamlatdars/Mahalkaris concerned. However, in case of municipal towns the same were prepared by the concerned Chief Officers who were also notified as the Charge Officers. The charge registers for both the stages were checked by the District Census Officers, Sub-Divisional Census Officers and the concerned Deputy Directors in charge of the regions and also finally by the Directorate.

8.30 The charge registers for both the stages were separately prepared for rural as well as for urban areas.

CHAPTER IX

ENUMERATION AGENCY

A. Composition of the Agency

9.1 A large number of Enumerators and Supervisors were employed during both the stages of Census Operations, viz., (1) Houselisting and (2) Enumeration. The number of Enumerators/Supervisors employed during the Houselisting conducted in June-July 1980 were comparatively less than the number of Enumerators/Supervisors employed during the Enumeration stage in February-March 1981. This was because the number of blocks from the Houselisting stage to the Enumeration stage had increased considerably because of the rearrangements of the Houselisting blocks. The total number of Enumerators/Supervisors employed during both the stages have been given in the relevant chapters hereafter. As regards the categories of Enumerators/Supervisors cadrewise Appendix 31 and Appendix 32 show the details districtwise. It will be seen that out of the total Enumerators/Supervisors the composition was as under :

	Total No. of Enumerators	Percentage of teachers	Percentage of Talati-cum-Mantris	Percentage of other Government servants
	ENUMERATORS			
First Stage . .	49,933	88.78	5.45	5.77
Second Stage .	70,487	88.52	4.27	7.21
	SUPERVISORS			
First Stage . .	10,330	68.97	4.59	26.44
Second Stage .	14,238	69.39	4.54	26.07

9.2 As regards the agency for Census work the primary school teachers in the rural areas shouldered the major burden of the work and only in rare cases in rural areas the secondary school teachers or the talati-*cum*-mantris or the local body employees were engaged for this work. Each village in the rural areas required very few Enumerators/Supervisors and as almost all the villages in Gujarat have primary schools, there was no shortage of Enumerators/Supervisors in the rural areas. In the urban areas also the primary school teachers were in a majority but in case of big cities secondary school teachers as well as the employees from the local bodies and Government offices had to be deployed. In Ahmadabad City all the Central and State Government offices were requested to send the names of persons to the Municipal Corporation as a large number of Enumerators/Supervisors were required for the Enumeration work for Ahmadabad City. Thus the basic difference between the rural and urban areas was that in rural areas no efforts were necessary to select the Enumerators/Supervisors whereas in urban areas especially in big cities an intensive drive for enlisting of Enumerators/Supervisors had to be made by the City Census Officer concerned.

9.3 As regards the efficiency of the different cadres of employees during the Census as Enumerators/Supervisors it may be said that the primary school teachers of the rural areas as well as those in urban areas worked very well as many of them had the experience of the past Censuses of 1951, 1961 and 1971. Most of these teachers who worked during the Census worked very diligently and the work was also found to be accurate and according to the schedule laid down. During the meetings of the Enumerators/Supervisors representations had been made that this work of Census should not be assigned to the school teachers but as there is great unemployment amongst the educated people, unemployed educated persons should be employed for the Census work so that the unemployed will get employment and the Government can complete the Census work without any additional burden on the school teachers. Another plea which they made was that they were required to do additional work not only for the Census but for other special jobs like Elections to Assembly and Parliament, Elections to Panchayats, Cattle Census work, Agricultural Census work, Preparation of Electoral Rolls, etc. It may be said here that it may be possible to employ unemployed educated people for the Census work but the outcome of the quality of work would not be so good as the quality of work given by the school teachers. Besides, the unemployed educated people would have no responsibility also as they do not hold any post in the Government or the local body and hence this idea of giving the Census work to the unemployed educated persons is not worth considering at all. It is, of course, true that due to the additional work given to the teachers, it has an effect on their educational duties towards the students. For this, it is absolutely necessary to plan the Census work during vacations only and also at the same time see that sufficient remuneration is paid to the teachers.

B. Movements by the Agencies Not to Take up the Work

9.4 As a whole in Gujarat almost all the primary and secondary school teachers and the employees of the Central and State Governments and the employees of

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the local bodies gave full cooperations for the Census work. However, a few cases were noticed in Gujarat where there were some organised movements for not taking up this work. These movements were organised by some of the primary school teachers. In case of the Census Operations at Jetpur town in Rajkot district, the primary school teachers of Jetpur town attended the first training classes during the Houselisting stage but thereafter stopped attending the classes and in the month of March 1980 these primary school teachers' association filed a writ petition in the Gujarat High Court and the Gujarat High Court issued a stay order on 11th March 1980 restraining the Charge Officer of Jetpur Nagar Palika from taking any action against the teachers for not carrying out the Census duties allotted to them. After the issue of this stay order by the High Court, the primary teachers in Jetpur stopped attending the classes and refused to do any work for Census. The main contentions in the writ petition were as follows :

(1) Under Section 20(1) with Section 23 of the Bombay Primary Education Act 1947 the primary teachers are appointed for the purpose of utilising their services as teachers in the primary schools and this act does not provide for any duty to work on Census assignment or any other assignments like elections, etc.

(2) The Charge Officer, Jetpur, had issued a show cause notice to the petitioners warning that if they failed to carry out the assignment of Census work they will entitle penalty as per the Census Act.

(3) The primary teachers are not at all willing to undertake this work.

(4) The assignment of Census work is in clear violation of all the provisions contained in the Article 23 of the Constitution of India which prohibits forced labour in any form.

9.5 After the issue of the above stay order a detailed report was sent to the Registrar General, Government of India, New Delhi, as well as to the State Government requesting them to allow us to defend the writ petition. The State Government instructed their Solicitors to Government at Ahmadabad to defend the case and the Registrar General also allowed the Director of Census Operations to retain a Pleader in the matter. An affidavit was also filed by the Deputy Director of Census Operations and also by the State Government before the High Court requesting the learned High Court for vacating the stay. The matter came up for hearing on 16th June 1980 and the learned Judge in view of Section 4(2) read with the Section 11 of the Census Act vacated the interim injunction. Thereafter the primary school teachers cooperated in the Census work and completed the Enumeration work.

9.6 There was also another incident in the Rajkot City where the primary school teachers had during the stage of Enumeration shown unwillingness to take up the work. However, the City Census Officer Shri M. J. Trivedi of Rajkot Municipal Corporation handled the situation very tactfully and he could persuade the teachers to complete the work of Census.

9.7 In Mahesana the primary school teachers had shown unwillingness to do the work of Census. The Chief Officer of the Mahesana Municipality had sought the permission of the Director to prosecute about 10 teachers of the New Progressive High School but the Chief Officer was asked to contact the Collector and settle the matter. As a result of the pursuation by the Collector and his other subordinates the work in Mahesana was completed in time. In the Sidhpur town also there was a little difficulty in Enumeration but the same was solved by the Charge Officer.

9.8 Except the above few cases there were no other major cases in the State where non-cooperation by the Enumeration agency was noticed.

C. Quality of Work

9.9 As already stated earlier the work done by the school teachers during the Houselisting and Enumeration stages was quite satisfactory. It was seen during the tours and also at the time of receipt of records in the Regional Tabulation Offices that some of the school teachers had taken very great pains and had done the work accurately and in time. Here I would like to mention my experience during a tour of Palsana Taluka of Surat District when I had an occasion to visit the Taluka Headquarters of this taluka almost by the end of Census Enumeration Operations. When I reached the Mamlatdar's office I found that almost all the teachers of the taluka were ready with their complete records and with all abstracts and other compilations ready for delivery. The records of the majority of the teachers were decorated by special drawings and the notional maps prepared by many of them were neat and praise-worthy. Their mode of presentation of the records was also delightful as each of them presented the records to the Director alongwith roses which are found in abundance in Palsana. On asking about their reactions to the Census work all the teachers stated that they were very happy to do this type of job and this work enabled them to have contacts with the different families in the rural and urban areas. This is only one incidence which has been narrated here. Collection of records from all the areas and the communications of the provisional totals were also made in time by all the Charge Officers.

9.10 Here a special mention need be made about the special law and order situation which existed in the Gujarat State at the time of Enumeration work in February-March 1981. There were several agitations in the different parts of the State against the reservation of seats in Medical Colleges and many of the incidents in Ahmadabad City, Vadodara, Mahesana, Rajkot, etc., were

violent incidents where police had to open fire. The disturbances were considerable in Ahmadabad City where there were continuous situations where the police had to open fire on large crowds. Many of the Enumerators/Supervisors had represented to the City Census Officer, Ahmadabad, that they will not be in a position to complete the work because they were afraid of visiting certain areas in the city. At one stage it was felt that the Census Operations in Ahmadabad City may have to be postponed or the time limit may have to be extended. Besides, due to the grave law and order situation the Police authorities had also imposed continuous curfew in certain areas and it was not possible for the Enumerators/Supervisors to move out in such curfew bound areas. With the permission of the Registrar General the Enumerators/Supervisors were advised not to move out during curfew hours as the Commissioner of Police had not provided them with passes. However, it was also noticed that in certain areas the Enumerators/Supervisors stuck to the duties and even during curfew hours made house to house visits in the walled areas of the city. The City Census Officer and other officers of the Municipal Corporation as well as the officers and officials in the Directorate moved throughout the city and as a result of strenous efforts the City Census Officer could give the final figures of the population of Ahmadabad City by 10th March 1981 except in case of 49 blocks where due to the law and order situation the records could not be collected back in time from the Enumerators/Supervisors. These figures were later on received in the Regional Tabulation Office before the declaration of final figures.

9.11 As already stated in the earlier chapter there were some administrative and other hurdles in conducting both the stages of Census Operations. During the Houselisting stage due to Assembly Elections the work had to be postponed to June-July 1980 which period was not quite convenient for the work for the Houselisting Operations due to the rains in these months. By the end of Houselisting Operations there were heavy rains in the four districts of Rajkot, Kachchh, Amreli and Junagadh and due to heavy rains the work suffered a little. During the Enumeration stage also the State Government decided to have the District/Taluka Panchayats Elections in January 1981 just prior to the enumeration month of February 1981 which increased the burden on the administrative machinery of the State. However, inspite of all these difficulties the Enumeration agency as well as all the officers charged with the Census work did their job very well.

9.12 In order to recognise good work by the Enumerators/Supervisors and also by the various categories of the officers the Registrar General had decided to award Silver and Bronze Medals for which separate details have been given in another chapter.

9.13 During the 1981 Census the Registrar General decided to have the names of Enumerators/Supervisors who had continuously worked for three or more than three Censuses, i.e., 1951, 1961, 1971 and 1981. The lists of such Enumerators/Supervisors have been received from the districts and it was found that during the period 1951, 1961, 1971 and 1981 in all 421 persons had continuously worked for four Censuses for the Census Operations whereas for the period 1961, 1971 and 1981, 1701 persons had worked continuously for three Censuses and for the period 1951, 1961 and 1971, 239 persons had worked continuously for three Censuses. The districtwise statement showing the number of such persons who had worked during Census for each district for this period is at Appendix 33.

9.14 After the award of Silver and Bronze medals in order to know the reactions of the Enumerators and Supervisors towards the Census work about 100 Enumerators/Supervisors who had been awarded medals were requested to narrate the experiences in writing about the Census work. Out of these about 46 persons had sent their replies. It will be worthwhile to reproduce some extracts from some of the replies received.

(1) **Shri Punambhai Maganbhai Baraiya, Police Constable, Camp : Bhuj**

"I am satisfied with the remunerations I am getting for the work. I have not been given so far the election work but I can also undertake this job if it is assigned. Kindly write to my Commandant SRP Group-VII, Nadiad, to give me promotion as Second Grade Jamadar".

(2) **Shri Dahayalal Mavjibhai Trivedi, Acharya, Dhrandwada Primary School**

"I have worked for the Census Operations since 1951. In the initial stage I had felt that the work should be entrusted to the educated unemployed but later on looking to the nature of work I was satisfied that this work can be entrusted only to experienced and responsible persons. Some of the training officers who had less educational qualifications than the Enumerators/Supervisors were experiencing hesitation in conducting the classes and hence such classes should be conducted only by Mamlatdars or Taluka Development Officers or Head Masters of the High Schools. I have not taken any medical bill nor any LTC and hence I feel the remuneration given is sufficient".

(3) **Shri M. L. Bhokiya, Clerk in the Nagar Palika, Jetpur**

"The Census Clerk had the maximum load of work during Census Operations. He is not being paid any additional remuneration".

(4) **Shri H. C. Bharmar, Asstt. Lecturer, Zafrabad**

"The work of preparing maps has been entrusted to the Enumerator which is not proper because he is not a technical hand and he is likely to commit mistakes".

(5) **Shri Maganlal K. Chapaneria, Primary Teacher, *Surat City***

"The work pertaining to Census as well as Election, etc., is always entrusted to the teachers because from no other departments Government will be able to find out such cheap labourers".

9.15 Most of the Enumerators reported that when they went out for enumeration work the persons in the locality always asked as to what was the purpose of Census and enquired whether the Government at all was moving in the direction of providing sufficient water, drainage, food, etc., to the people at large.

CHAPTER X

HOUSELISTING OPERATIONS

10.1 It was quite essential to locate and also to identify all places which were occupied or used or likely to be occupied or used by the people for residence before the actual conduct of population count. Thus, Houselisting though is a primary but important step in the population Census. During the Houselisting Operations some basic information was collected for carving out the Enumeration blocks for the actual Enumeration work to be carried out in second stage. The form prescribed for houselisting was quite simple as compared to the one canvassed in 1971 Census. Apart from the listing of Census houses some essential data on the physically handicapped persons, namely, 'totally blind', 'totally dumb' and 'totally crippled' were also collected during the Houselisting Operations. This was a novel feature of 1981 Census Houselisting. During the Houselisting Operations the Economic Census Schedule was also canvassed alongwith the houselist form. Though, both the Houselist and Economic Census Schedules were canvassed together during the first stage the responsibility for checking and training for filling up of Economic Census Schedules was taken up by the State Bureau as the Economic Census was being conducted at All India level by the Central Statistical Institution, New Delhi, with the help of the State Bureaus and Directors of Census Operations. The houselist was the entire responsibility of Director of Census Operations.

A. Steps Taken Before the Actual Operations

10.2 Following steps were taken by the Directorate before the Houselisting Operations started for 1981 Census.

(i) *Permanent Housenumbering Scheme*

10.3 Gujarat has a very strong Census base because the State Government had introduced prior to 1971 Census a 'Permanent Housenumbering Scheme' which has implemented by all the local bodies of the State, viz., Gram Panchayats, Nagar Panchayats, Taluka/District Panchayats, Municipalities and Municipal Corporations. The scheme envisaged drawing out houselists and also fixing up of metal plates showing the building numbers and the Census house numbers on each building. The scheme was introduced prior to 1971 Census and same was to be updated by the State local authorities once every year after 1971. When I took over as Director of Census Operations, Gujarat, in July 1979 no steps were taken to see that the housenumbering system is updated in consultation with the State authorities and local bodies well in advance before the Houselisting Operations which were scheduled in May/June 1980. There was very little time left for updating the housenumbering by the local bodies. At least a minimum period of one year should be allowed to the local authorities prior to the houselisting stage so that they can revise the numbering system and can fix up new plates wherever necessary. Even though the time for revising and updating the housenumbering scheme was less it was not possible to leave aside this work as considerable investment and amount of money had already gone in this scheme in 1971 and thereafter and besides it is a very useful scheme which perhaps only Gujarat has maintained in India. The issue was, therefore, taken up with the State Government in Panchayats, Housing and Urban Development Department and after several personal contacts with the Secretary, Panchayats, Housing and Urban Development Department and other officers it was possible to persuade the State Government to issue instructions to the local authorities to revise and update the housenumbering system. The instructions in this matter were issued by the State Government in September 1979 to all the local bodies through the District Development Officers and the Collectors for updating the existing permanent housenumbering scheme in all the areas of the State and also for fixing up new number plates wherever new constructions had come up and also where old number plates either did not exist or not visible. This operation of updating was started from 1st October 1979 and completed by the end of January 1980.

10.4 Detailed circulars (Circular No. 1 dated 9-8-1979, No. 3, dated 25-9-1979 and No. 5 dated 20-10-1979) were issued to all Collectors/District Development Officers and Municipal Commissioners to carry out this work within a prescribed time limit.

10.5 It may be mentioned here that after issue of these instructions I undertook a vigorous touring for implementation of these instructions and visited almost a majority of the districts including the big cities for seeing that the local bodies implement this scheme faithfully. Almost all the Municipalities in urban areas except Ahmadabad city and all the District Panchayats in rural areas played their useful role and completed the work. The Ahmadabad Municipal Corporation did not undertake the numbering work inspite of pursuance by the Directorate as they found this to be a costly scheme.

(ii) *Formation of Enumeration Blocks for Houselisting*

10.6 After finalisation of the lists of villages and the urban areas, the work of formation of blocks for the purpose of Houselisting Operations was taken up. In this connection, detailed instructions were issued (under

Circular No. 6 dated 29-10-79) regarding the method to be adopted for carving out houselisting blocks. As already mentioned earlier Gujarat has a strong Census base because of the introduction of the permanent house-numbering scheme introduced prior to 1971 Census. This was updated in the year 1979 and thus there was no particular difficulty in formation of the blocks. On the basis of permanent house numbers given during the updating of the scheme they were requested to carve out a block of about 125 to 150 houses in case of rural areas and 100 to 125 houses in case of urban areas. After determining the blocks a notional map and layout sketch map were also prepared for each block in the special blank sheets provided by this office. Specific instructions were issued that in respect of the hamlets of the villages, such hamlets should be formed into a separate block irrespective of the size of such hamlets so that the hamlets population can be worked out separately. At the time of preparation of the maps of the blocks it was also emphasised that full description of boundaries of all the blocks should also be given in the maps. The work of formation of blocks in all charges including special charges was completed in the month of December 1979. Similarly, a supervisor's circle of five contiguous enumerator's blocks was also constituted and demarcated on the maps.

(iii) *Preparation of Charge Registers*

10.7 In order to ensure the coverage of all areas both rural and urban during Houselisting Operations and in order to have a complete control over the first stage operations of Houselisting a charge register for each charge was prescribed by this office and two copies of such register were prepared by the Charge Officers. One copy of the charge register was sent to the Director. Instructions were also issued that the Charge Officer should use the register as his basic control document since it contained all the details of houselisting blocks and the assignment of Enumerators and Supervisors to each block in the charge. These instructions were contained in a circular (Circular No. 6 dated 29-10-1979).

10.8 The charge registers were printed in the regional language in sufficient numbers and supplied to the Charge Officers well in advance. The charge registers of towns having civic status of Nagar Panchayats or Gram Panchayats were prepared by the Mamlatdars concerned, whereas in case of Municipal towns and Municipal Corporation areas the same were prepared by the Chief Officers and City Census Officers who were notified as the Charge Officers. The Charge registers were also checked by the Resident Deputy Collectors and Officers of Directorate of Census, namely, Deputy Directors, etc., who undertook extensive touring before the first stage of houselisting actually started. This work of preparation of charge registers was the main base of Census Operations and the work was done very carefully at all levels.

(iv) *Notification under Census Act Regarding Appointment of Principal Census Officers, District/City Census Officers, and Appointment of Enumerators and Supervisors*

10.9 In order to carry out the Census Operations during both the stages of Houselisting and Enumeration it was necessary to appoint several officers as Census Officers in the State under the provisions of the Census Act. Accordingly, a proposal was submitted to the State Government to issue a notification in this regard. It was proposed that the Collectors of the districts and Commissioners incharge of Municipal Corporations be appointed as Principal Census Officers and all the Resident Deputy Collectors of the districts be appointed as District Census Officers except in Municipal Corporation areas where an officer of the local corporation was appointed as City Census Officer. The Government in General Administration Department issued six notifications Nos. GS/79/80/CNS-1179-8234-I to VI-KH dated 29-10-1979 (Appendix 34) appointing the heirarchy of officers at various levels. Detailed instructions were issued (under Circular No. 14 dated 29-12-1979) showing the different levels at which appointments were notified for carrying out the Census work. A copy of the Census Act 1948 was also circulated with these instructions.

10.10 During the 1971 Census Operations the main agency for the first stage of Census, viz., Houselisting work was Talati-*cum*-Mantri of the Village Panchayat in the rural areas and wherever necessary this agency was supplemented by Primary School Teachers whereas in urban areas the work was done by the municipal staff and primary teachers. The Talati-*cum*-Mantris were appointed as Enumerators for the purpose of Houselisting and about five blocks were allotted to each of such Enumerators of Houselisting purpose. The work of five blocks per Enumerator was a little heavy and hence for 1981 Census Houselisting work it was decided to allot only one block of 750 population in rural areas or 600 population in urban areas to each Enumerator. Before a final decision in this matter was taken, the opinion of the District Collectors was also obtained. Thus, the number of Enumerators required for first stage of Houselisting Operation of 1981 Census was very large as compared to 1971 Census. In all 49,933 Enumerators including the 'reserve' Enumerators and 10,330 Supervisors including the 'reserve' Supervisors for 63,193 blocks were appointed for the first stage of Houselisting work of 1981 Census. The appointment orders were printed in different colours for Enumerators and Supervisors and supplied to the concerned officers. The Census Officers were authorised to appoint such Enumerators and Supervisors under the Census Act. The distribution of Enumerators and Supervisors for each district is shown in the following statement.

The Number of Enumerators and Supervisors appointed During the Houselisting Operations, 1981 Census

District	No. of blocks	Enumerators	Supervisors
1	2	3	4
Jamnagar	2,668	2,305	485
Rajkot	3,520	2,662	562
Surendranagar	2,027	1,750	350
Bhavnagar	3,129	2,546	050
Amreli	1,893	1,615	341
Junagadh	3,864	2,638	554
Kachchh	2,743	2,042	441
Banas Kantha	3,188	2,564	539
Sabar Kantha	3,249	2,153	447
Mahesana	5,092	4,628	934
Gandhinagar	496	425	81
Ahmadabad	7,900	5,889	1,211
Kheda	5,572	4,917	1,039
Panch Mahals	3,501	2,613	550
Vadodara	4,823	3,604	736
Bharuch	2,596	2,453	448
Surat	4,098	2,925	601
Valsad	2,495	2,325	478
The Dangs	339	179	33
Total	**63,193**	**49,933**	**10,330**

B. System of Coordination for Canvassing of the Enterprise List—Integration of the Enterprise Lists

10.11 The Registrar General had decided to carry out Economic Census alongwith the Houselisting Operations, viz., the canvassing of the Enterprise Lists was considered as a part of the Houselisting Operations and the same Enumerator was to do the work of Houselisting and Enterprise lists. At the Central level the subject of Economic Census was within the purview of the Central Statistical Organisation and the Registrar General, Government of India, New Delhi, had a close coordination with the Central Statistical Organisation so as to complete this Economic Census alongwith the Houselisting work. At the State level also the responsibility for executing the work of Economic Census was the respectively of Bureau of Economics and Statistics and the Director of Census Operations of the State has a close coordination with him in this work.

10.12 For the work of Economic Census as well as for other Census work the District Level Officers of the Bureau of Economics and Statistics and the District Statistical Officials at the District Level and Statistical Assistants at Taluka levels were considered for all purpose as Census Officers and were designated accordingly and also trained in both the Houselisting Operations and Economic Census work. They also shared the training load and supervised the first stage work of this basis. In this regard a d.o. letter alongwith the note prepared by the office of the Registrar General, India, indicating the system of coordination was sent to the Director of Bureau of Economics & Statistics for information and necessary action. It was emphasised in the letter about the feeling of the Registrar General, India, that both at the State level and at the District level the Director of Bureau of Economics and Statistics should participate in the total training programmes (both for Houselisting work and Economic Census work) so that the importance of the work is brought home to the participants.

10.13 On the basis of this understanding the Director of Bureau himself participated in the first two days at the State Level Training Classes. The Joint Director of the Bureau and other Research Officers also attended these two days' training classes. The Joint Director as well as the Research/Statistical Officers were fully involved in the district level training classes organised by the District Census and Charge Officers. Similarly, the Statistical Assistants shared the training load at taluka level training classes organised at the various centres of the charge by the Charge Officer. The officers from the Bureau of Economics alongwith officers from the Census Directorate participated in different training classes and also carried out intensive supervision during the actual houselisting field operations.

Coordination with State Bureau of Economics

10.14 It may be mentioned here that in Gujarat the coordination with the State Bureau was so arranged that there were no problems or difficulties in seeing the first stage work through. The Director of Bureau nominated Shri S. C. Merh, Joint Director, Bureau, as the Coordinating Officer and with his help and sincerity of work, the work throughout the State was smooth. The Training Programmes were well coordinated at all levels.

Distribution of Materials

10.15 The arrangements for printing of the Economic Census Schedules were made by the office of Bureau of Economics and Statistics. The forms were printed in the Government Printing Press at Rajkot. The instruction booklets in Gujarati language were also printed in the same press by the Bureau. The printed forms and booklets were directly despatched from the Rajkot Printing Press to the concerned Collectors and Municipal Corporation offices. All these arrangements for despatch of Economic Census work was done by the office of Bureau of Economics. The arrangements for distribution of forms and booklets at the charge level were supervised by the concerned District Statistical Officers at the District level.

Field Operations

10.16 At charge level the Statistical Assistants of the Taluka Panchayats and Research Assistants of the offices of the District Statistical Officers carried out intensive supervision and checking during the field operations both for Houselisting work and Economic Census work. Since these officers were trained in both the operations they had no difficulties in checking both the Houselists

and Enterprise lists. The District Statistical Officers with the Resident Deputy Collectors were also allotted specified talukas for intensive supervision. From the State Headquarters, the Joint Director, Bureau and Research/ Statistical Officers from the Bureau of Economics and Statistics carried out intensive inspections in the allotted districts both for Houselisting and Economic Census work. A copy of the relevant order is at Appendix 35.

10.17 At the charge level the filled-in Enterprise lists were received by the concerned Statistical Assistants who in turn after carrying out the basic checks handed over the same to the District Statistical Officers from where the records were sent directly to the office of Bureau of Economics and Statistics, Gandhinagar, for further processing. Thus, the work of Economic Census was well coordinated at every stage with the work of Houselisting Operations and there was no difficulty at any stage in the completion of the work according to the prescribed time schedule.

C. The Publicity Measures taken During 1981 Census

10.18 A wide publicity programme for conducting the population Census which mainly concerns every individual residing in any part of the State or country is the basic requirement for a gigantic administrative task like Census Operations. It is absolutely necessary that the general public and the masses should have complete idea about the importance and utility of Census work so as to enable them to cooperate with the Government in this massive exercise.

Publicity through Posters, etc.

10.19 Several publicity measures were taken for proper publicity at the time of Houselisting work. However, publicity through posters, stickers and folders could not be done during the first stage of Houselisting work.

Publicity through Press

10.20 At both the stages of Census Operations the Registrar General, India, had arranged to issue paid advertisements in the local press. A Press Conference was held at Ahmadabad on 16-6-1980 at 3.00 p.m. in the chamber of the Director of Census Operations. The representatives from Times of India, Indian Express, Western Times, Jansatta and the representatives from the Field Publicity Department, Press Information Bureau and All India Radio were present in this conference. The details of the first stage of 1981 Census Operations, i.e., the Houselisting and Economic Census were explained in details to the press representatives. After the press meeting a Handout (as per Appendix 36) was issued to all for giving wide publicity to the contents of the handout.

Talks Over the Radio

10.21 The All India Radio, Ahmadabad, had invited the Director of Census Operations, Ahmadabad, to give a special talk on Census. Accordingly, the Director of Census Operations gave a talk on 'First stage of Census Operations—Houselisting and Economic Census Operations' on All India Radio, Ahmadabad, on 13th June 1980 at 10.00 p.m.

10.22 The All India Radio, Ahmadabad, was requested to invite prominent Economists and other Leading persons for a talk on different days over the Radio but this propsal did not find any support from All India Radio. Similarly, the Doordarshan Kendra of Ahmadabad was also requested to give some programmes over T.V. but that organisation also did not participate actively during the first stage in publicity. During the second stage the T.V. organisation took active interest in publicity measures as narrated hereafter.

D. Organisation of Training Classes for the First Stage of Houselisting Work

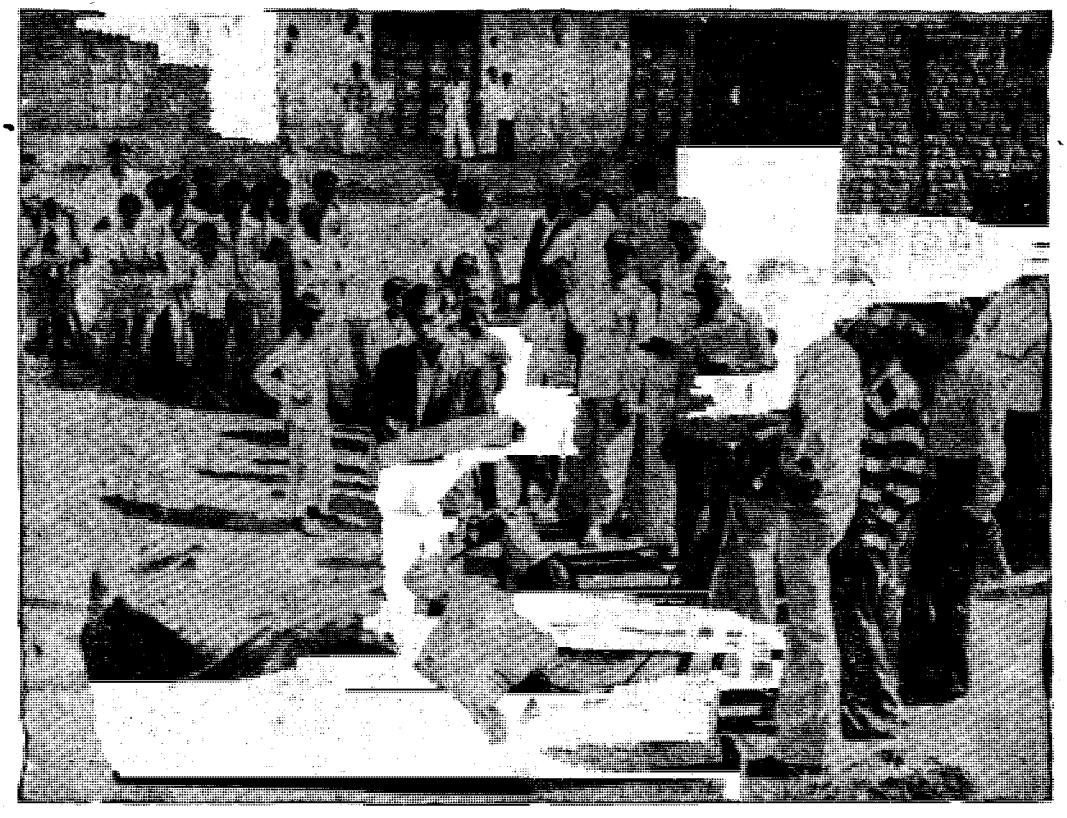
1. State Level Training

10.23 Intensive, timely and proper training to the persons working in the Census hierarchy is one of the most important and essential steps for the successful implementation of the population Census. The Census personnel are required to understand the Census concepts very clearly before they undertake the actual work.

10.24 After completion of the preparatory steps for conducting the first stage of Census Operations, a two days' State level training class was organised on 29th and 30th January 1980 at Ahmadabad. As the work of Economic Census was also to be coordinated with the work of Houselisting, in addition to the District Census Officers (Resident Deputy Collectors) and the City Census Officers, the Additional District Census Officers (District Statistical Officers) were also called to attend this training classes. The Deputy Mamlatdars appointed for Census work at the district level were also asked to attend this training.

10.25 The Registrar General, Ministry of Home Affairs, New Delhi, was requested to inaugurate this training class but because of his pre-occupations he was not in a position to come to Gujarat. The Special Secretary, General Administration Department, who was also invited could not attend the inauguration. The Director of Bureau of Economics and Statistics was requested to participate in this training programme and he attended this class. The Joint Director and Research Officers from the office of the Director of Bureau of Economics and Statistics remained present in the training. The training on Houselisting Operations was imparted by me and the Deputy Director (Tech.) whereas the Director of Bureau of Economics and Statistics Shri G. S. Shah and the Joint Director Shri S. C. Merh alongwith the Research Officers imparted training in regard to the Economic Census Schedules. The training classes were held in the auditorium hall of V. S. Hospital Buildings situated opposite to the Directorate.

HOUSELISTING



Snap shot of shooting of T.V. Documentary in a village of Kheda District

STATE LEVEL TRAINING CLASS OF FIRST STAGE OF CENSUS 1981



Shri R. S. Chhava, Director of Census Operations, addressing the training class of First Stage of Census for the District Census Officers of Gujarat. Sitting to his left Shri G. S. Shah, Director, Bureau of Economics and Statistics, Shri J. K. Patel, Deputy Director of Census Operations and Shri R. K. Puri, Deputy Director of Census Operations. Sitting to his right Shri S. C. Mehh, Joint Director of State Bureau.

10.26 On the first day, para-by-para reading of the instructions in the 'Manual of Houselisting Operations' was done and the doubts and points raised by the trainees were discussed in details. The columns of the Houselist form were explained to them with the help of the printed charts prepared for the purpose. The procedure for housenumbering, filling up of the Houselist Abstracts, etc., were explained on the board and some forms were also filled up as specimen forms.

10.27 On the second day the instructions on 'Filling up of Enterprise lists' were discussed and para-by-para readings of the instructions were also made. The objectives of Economic Census Survey as well as the system of coordination of these two different Operations to be carried out by the same Enumerator were explained by the Director of Bureau and he emphasised that though these are different Operations the responsibility for proper conduct of the field work rests with both the District Officers, namely, the District Census Officer (Resident Deputy Collector) and Additional District Census Officer (District Statistical Officer). Here also besides, para-by-para reading of the instructions the filled-in-examples given in the Manual of Instructions were read over. The identification of particular Enterprises during the Houselisting work and its proper recording in the Economic Enterpises list was explained in details. The new questions in the Houselists, namely, the netting of the physically handicapped persons living in the households and how probing questions for netting these details were to be asked were explained in the conclusive session of the training. The two days' training class proved very useful and as a result of this training the District Census Officers and the Additional District Census Officers were fully equipped to conduct the classes in their districts.

2. District Level Training Classes

10.28 It was decided in the State level class that the District Census Officers should organise a two days' training programme at the district level for their Charge Officers immediately after the State level classes. In order that the officers of the Directorate as well as Officers of the Bureau of Economics and Statistics can remain present as 'observers' in such classes, the dates of District Training Classes were fixed by the Directorate of Census Operations in advance. After finalising the dates for various districts of the State the same were communicated to the concerned District Census Officers with a request to adhere to these dates strictly. I alongwith the Deputy Director (Tech.) and other officers from the Bureau of Economics and Statistics actively participated in the District Training Classes as observers. The District Training Classes organised for the Charge Officer including the Special Charge Officers were completed in all the 19 districts between 1-2-80 to 16-2-80, i.e., within a period of about 15 days. Sufficient number of charts were prepared both for the Houselisting Operations and Economic Census and were supplied well before the actual commencement of the training classes in the districts. In these training classes at the district level in addition to the Charge Officers, Special Charge Officers, the Deputy Mamlatdars and Statistical Assistants of each taluka, the Senior Officers of the Notified Areas and the Assistant Deputy Collectors of the sub-divisions also participated. The details showing the dates on which the district training classes were held in each district are as follows :

Date of training	*Name of districts covered*
1-2-80 to 2-2-80	(1) Rajkot, (2) Bharuch, (3) Kachchh (4) Kheda
5-2-80 to 6-2-80	(1) Bhavnagar, (2) Surat, (3) Junagadh, (4) Sabar Kantha
7-2-80 to 8-2-80	(1) Jamnagar, (2) Valsad, (3) The Dangs, (4) Amreli, (5) Banas Kantha
12-2-80 to 13-2-80	(1) Surendranagar, (2) Mahesana, (3) Panch Mahals
15-2-80 to 16-2-80	(1) Ahmedabad, (2) Gandhinagar, (3) Vadodara

10.29 Separate training classes for the four Municipal Corporation areas were also organised during this period by the concerned City Census Officers. In these two days' training the City Census Officers and other training officers participated. The officers of the Directorate of Census Operations as well as representatives from the office of the Bureau of Economics and Statistics concerned attended as 'observers' during this training.

3. Charge Level Training Classes

(i) *Training to Supervisors and Enumerators*

10.30 The training was imparted to the Supervisors and the Enumerators in total four rounds. The whole training programme was completed by the end of March 1980.

10.31 After completion of the district training classes the District Census Officers and the respective Charge Officers were requested to chalk out a training programme for Supervisors and Enumerators at the charge level. In order that the Enumerators/Supervisors have not to travel long distances and in order that there can be economy in TA/DA expenditure several training centres were fixed in each charge. The Charge Officers were requested to submit the details regarding the date, time and venue of the training classes so that officers from the District level as well as from the Directorate can attend such classes. The Enumerators and Supervisors of the special charges were asked to attend the training classes organised by the nearby charge officers in case the number of such trainees in the special charges were below 10 persons. In such cases, the Special Charge Officers were asked to remain present in such classes. It was also decided that the classes within each charge should be organised in such a way that a maximum of 40 Enumerators and 8 Supervisors are accommodated in each class and not more.

10.32 Detailed instructions about the training classes to be arranged at different levels were issued by the Directorate to all concerned (*vide* Circular No. 15 dated 10-1-1980). As regards the training to Enumerators and Supervisors the Charge Officers were instructed to see that in all three rounds of training are arranged at suitable intervals and that the whole training is completed by end of March 1980 as the teachers who were to be employed for Census work were likely to go on vacation during April 1980.

10.33 The training classes were conducted by the Mamlatdars/Mahalkaris of the Talukas/Mahals, Deputy Mamlatdars of the talukas and Statistical Assistants of the Taluka Panchayats. In Municipal areas the classes were conducted by the Chief Officers of the Municipalities and other Officers who were selected and trained for imparting training. Similarly, in Corporation areas the training classes were conducted by the concerned City Census Officers and Ward Officers and other Subcharge Officers who were selected as the Training Officers. The Manual of 'Instructions regarding filling up of the Houselists' and the 'Supervisors' Instructions Manual', and the manuals of 'Filling up of the Enterprise lists' were printed and provided to all in sufficient numbers. The training forms were also printed in Red Colour and were supplied well before the commencement of training classes to all the Charge Officers including the Special Charge Officers. It was specifically mentioned in the instructions that the Supervisors should be detained for about an hour after completion of the regular class and they should be explained the details of the checking work given in the "Supervisors' Manual".

10.34 It was decided to have three rounds of training classes for the Enumerators/Supervisors in each charge. The first round was fixed for two days and the second and third round of training was fixed only for one day each at certain intervals. The Charge Officers were instructed to fix up a training schedule for their charge and send copies of such training programmes to the Collectors/Commissioners and to the Directorate of Census Operations.

E. Postponement of the Field Work of Houselisting

10.35 The work pertaining to filling up of the Houselists and Enterprise lists, which was to commence from 15th March, 1980 as per the schedule, was postponed by the Registrar General, New Delhi, on account of the Assembly Elections which were to be held in April-May 1980 in Gujarat. This issue of postponement was discussed at New Delhi by the Registrar General, New Delhi, with the Chief Election Commissioner where the Director of Census Operations, Gujarat State and other Directors were also present. The Chief Election Commissioner was of the opinion that the Houselisting Operations should be postponed in view of the Assembly Elections which were to be held in April-May 1980. The Registrar General, New Delhi, had agreed to this suggestion and instructions were issued to all the districts regarding this temporary postponement of the field work. It was decided to have the field work of Houselisting in the first week of June 1980 in Gujarat after the school vacation was over.

10.36 In this connection all the Charge Officers were instructed to inform the Supervisors and Enumerators in the last round in March 1980 that their appointments as Enumerators and Supervisors will be continued and the work of Houselisting and Enterprise lists will now commence from 10th June 1980. The Charge Officers were also informed that before the start of the field work one additional refresher training class should be organised at each centre any time between 3rd and 10th June 1980 but before the field work is started.

10.37 The Charge Officers were informed through the District Collectors that because of the postponement of the work the printed forms for actual Operations should not be issued to the Enumerators till further instructions and the same should be preserved in their safe custody. In case where the forms were already issued to the Enumerators/Supervisors the same were to be collected immediately during the last round or obtained back through the concerned Talatis-*cum*-Mantris and they were also asked to keep proper accounts of the forms for further use. This was necessary to avoid loss of forms due to the postponement of the work. The Charge Officers were instructed to collect the booklets of instructions from the Enumerators/Supervisors and keep proper accounts and re-issue the same in the refresher training class in the first week of June 1980. The Charge Officers were requested to send the filled-in training forms for some sample blocks to the Directorate for our scrutiny. The remaining forms filled up by the field workers were kept in the safe-custody of the Charge Officers and the same were given to the Inspection Officers during their normal tour for their scrutiny. The Deputy/Assistant Collectors/Resident Deputy Collectors and the District Statistical Officers were asked to examine these filled-in training forms during their tours and assess the quality of work done by the Enumeratos/Supervisors. These officers were also requested to issue necessary intructions to the Charge Officers after assessment of the work by scrutinising the filled-in forms. In order to avoid the dislocation of field work on account of the temporary postponement of the first stage of Census work, the State Government was requested to issue orders prohibiting the transfers of teachers, etc., after June 1980. Necessary orders prohibiting the transfers upto July 1982 of teachers who were appointed as Enumerators/Supervisors were issued by the State Government (Appendix 37).

Postponement of Houselisting Work and Advance Work in Some Inaccessible Areas

10.38 As stated the work of Houselisting and Enterprise lists which was to commence from 15th March 1980 was postponed to June 1980 on account of the State

Assembly Elections. However, during the visit of the Registrar General, India, to Valsad District, it was decided to carry out Houselisting Operations alongwith Economic Census from 1st April 1980 in some areas, namely, Dharampur Taluka of Valsad District and in the entire district of the Dangs. This was decided because the interior parts of these areas are not easily accessible once the monsoon starts in these areas. According to this decision the entire work was completed in the first week of May 1980 in these areas. The filled-in-Houselists, Houselist Abstracts, Supervisor's Circle Abstracts, forms, etc., were received in the Directorate whereas the filled-in Enterprise lists and their Abstract forms were directly sent to the Director of Bureau of Economics and Statistics by the Charge Officers.

10.39 The early completion of the work in these two areas helped the Directorate to some extent as the Directorate could check the returns and pass necessary corrective instructions to all the Charge Officers and these instructions were also given to the Enumerators and Supervisors in the refresher's training classes held in all the areas in the first week of June 1980. The Joint Director of Bureau and the Deputy Director from the Directorate visited these areas during the field work for on the spot checking. This temporary postponement of the work disturbed the whole Census calendar because the refresher training classes had to be conducted again in all the charges in June 1980 and the forms, schedules, etc., and the instructions booklets which were distributed to Enumerators/ Supervisors had to be taken back from them temporarily and were redistributed in June 1980. Further in the last part of the month of June 1980 the field work was affected to a certain extent in some parts of the districts of Saurashtra Region due to floods and heavy rains.

Precautionary Measures Before the Actual Start of Field Work

10.40 It was decided to start the actual Houselisting Operations alongwith the work of filling up of the Enterprise lists from the 10th June 1980 after organising one day's refresher training class in all parts of the State except in The Dangs district and Dharampur Taluka of Valsad District where it was completed in the month of April 1980.

10.41 Normally, the rainy season starts after 20th June in the State. It was feared that because of the rains, the completion of the field work may get delayed. It was also found that the work in urban areas was more difficult and time consuming than the work in rural areas. It was, therefore, decided to complete the work of preparing notional/layout sketch maps and the hou enumbering work in all the urban areas of the State in the month of April 1980 itself, viz., before the close of schools for summer vacation. However, the actual Houselisting work in these areas was done in the month of June 1980 as per the decided time schedule.

10.42 Instructions were issued (under Circular No. 20 dated 7-3-80, No. 21 dated 27-3-80 and No. 22 dated 7-5-80) to all concerned that the Houselisting work is to start with effect from 10th June 1980 and prior to this date each Charge Officer was asked to conduct one day's refresher's training class and distribute all the necessary forms in this class. This training was absolutely necessary because the three rounds of training classes were completed in the month of March 1980, i.e., about 3 months prior to the actual start of the Operations. These refresher training classes were organised between 3rd and 10th June 1980 in all the charges at various training centres. In the one day refresher training classes the important instructions in connection with the Houselisting and Enterprise lists and the time schedule for carrying out the field work, etc., were again explained to the Enumerators/Supervisors and the scrutiny notes prepared by the Directorate on the basis of the checking of the filled-in schedules of The Dangs district and Dharampur Taluka of Valsad district were also explained in the training classes. A note showing the details of defects and deficiencies was prepared in the Census office on the basis of scrutiny of the filled-in training forms received for sample blocks and was circulated to them. It was emphasised in the class that such mistakes should not be repeated. The printed forms, namely, houselist forms and abstracts, enterprise lists and abstracts, instruction booklets, etc., were handed over to them for actual field work. They were also requested to inform the District Census Officers/Deputy Collectors in charge of the Sub-Divisions regarding the shortage of forms if any. Similarly, the District Census Officers were also requested to contact the Deputy Director (Tech.) on phone regarding such shortages for taking remedial action in the matter. Thus, after the completion of the refresher training classes everybody was ready to start the field work which was to begin from 10th June 1980 in all the parts of the State except in Dharampur taluka of Valsad district and the entire The Dangs district where the same was completed in the month of April 1980.

The Actual Field Work of Houselisting and Enterprise Lists

10.43 After completion of the refresher classes, the field work of the first stage of Census of 1981 was started from the 10th June 1980.

10.44 Before the start of the field work and organisation of refresher training classes I addressed a d.o. letter to all the District Collectors mentioning that the persons who were engaged in the Census work should not be transferred upto 15th July 1980 especially the Primary School Teachers/Talatis, etc. The District Collectors were also requested to discuss the matter with the concerned District Education Officers and District Primary Education Officers in the District Coordination Committee. It was also suggested to the Collectors that the officers, namely, District Census Officers, District

Statistical Officers, Prant Officers, Mamlatdars, etc., who were fully involved in the first stage of Census work should not be granted leave as far as possible. The work of filling up of Houselists/Enterprise lists was started from 10th June 1980 in all the areas of the State.

Submission of Progress Reports

10.45 After the commencement of the Houselisting work from 10th June 1980 each Supervisor was required to submit a progress report of the field work for the blocks entrusted to him in the prescribed proforma to the Charge Officer. The first progress report was to be submitted within 15 days from the commencement of the work and thereafter reports were to be submitted at specified intervals till completion of the work. This enabled the Charge Officers to send reports to the District Census Officer in time.

10.46 A detailed calendar for Houselisting work was laid down for each Enumerator specifying how much time should be devoted for the different Operations. These details are contained in Circular No. 22 dated 7-5-1980 issued by the Directorate.

F. **General Comments Regarding Problems and Difficulties**

10.47 As regards the commencement of the Houselisting work there were some initial difficulties in some areas, namely, in Rajkot and Surat Municipal Corporation areas, in Jetpur Municipality areas, and in Mahesana Municipality areas. In all these areas the Primary School Teachers had shown an attitude of non-cooperation in the beginning but after negotiations by the higher level officers all of them had willingly agreed to start the field work. In case of Jetpur Municipality the Primary Teachers had filed a writ petition before the Gujarat High Court and the High Court had granted a stay against taking of any penal action against the Enumerators under the Census Act. The Directorate moved the Government Solicitors through the State Government to see that this stay is vacated in view of Section 4 read with Section 11 of Census Act 1948. The learned Court readily agreed to the arguments of the Government Pleader and the stay was vacated. After this reports regarding the commencement of Houselisting work in Jetpur Municipality area was received from the Collector.

10.48 In the whole of the State the first stage training was completed during the months of February-March 1980 but the field work had to be postponed because of the Assembly Elections which were held between 25th and 28th May 1980. The results of the Elections were declared on 1st of June 1980. On account of this postponement in the dates of field work one day's refresher training classes had to be organised again so as to enable the field workers to refresh their memories regarding the Operations.

10.49 An early completion of the field work in Dharampur Taluka of Valsad District and the entire The Dangs District helped to a great extent. A detailed note was prepared on the basis of the field experiences of these regions as well as on the basis of checking of filled-in schedules in the Directorate. Similarly, checking up of the filled-in training schedules brought in the office of the Directorate of Census Operations for some blocks selected at random from all charges also helped to know the defects committed during Enumeration. A Circular No. 26 dated 19-5-1980 showing the various types of mistakes was circulated to all the Charge Officers and these were explained in the refresher training classes.

10.50 The actual field work was started on 10th June 1980 and work in all the areas of the State was completed by the middle of July 1980. The late beginning of the field work was due to the reasons already stated above. There were heavy rains and floods in some parts of the State during the last days of June 1980 and also in the first week of July 1980. The affected districts were Junagadh, Kachchh, Jamnagar and Rajkot in Saurashtra area. These four districts were not fully affected by heavy rains and floods but only certain talukas of these districts were affected, namely, Malia Hatina, Porbandar and Veraval of Junagadh District, Abdasa and Bhuj of Kachchh District, Dwarka and Jodiya of Jamnagar District and Upleta and Dhoraii Talukas of Raikot District which were the worst affected talukas. The field work in these talukas was delayed for about 10 to 12 days. However, it was not necessary to do the Houselisting work again. The District Collectors of all these districts were contacted on phone and were authorised to grant some more time for completion of the field work if necessary to specified affected areas only. Due to the heavy rains and floods the kutchha houses in certain talukas were damaged but these kutchha houses were not totally destroyed and hence there was no necessity of deleting any of the entries already made in the houselists. No other difficulties in organising the training programme at various levels were faced and also in completion of whole field work including the Economic Census work which was integrated with the Houselisting Operations for the first time in the history of Census. Full Co-operation was received from the Director of Bureau of Economics and Statistics and also from all the Collectors, District Development Officers and other Officers also who very willingly spared the services of their subordinate officers and staff for sharing the training workload at various levels and for executing the field work and also for supervision of the Houselisting Operations.

10.51 There were no difficulties in canvassing the houselists and enterprise lists which require special mention. In rural areas the Enumerators and Supervisors did not face any difficulties in netting the physically handicapped persons by asking probing questions. In urban areas especiallv in the congested localities and in multi-storeyed buildings the Enumerators did face some difficulties in netting such persons as the urban people were a bit reluctant in answering such questions in the

initial stages. In some households the respondants put counter questions to the Enumerators as to for what purpose such information was being recorded in the Census Schedules.

10.52 I found no difficulties in organising and also in completing the whole first stage Operations except that the field work was a little delayed due to heavy rains in some parts of the State.

G. Arrangements for Intensive Supervision and Inspections During the Houselisting

10.53 An intensive supervision over the work was carried out by various cadres of Officers and Officials at all levels. It was emphasised in the instructions issued that the success of the operations will depend on an intensive checking and supervision over the work at various levels. The officers and staff involved in the Census work were specifically informed that any slackness shown by the person concerned as well as good work done by them will be recorded in their confidential reports and also that good workers will be awarded medals and certificates. The officials or officers who carried out the supervision of inspection were asked to maintain a diary a copy of which was also to be submitted by them to the office of the Director of Census. The details of inspections made at different levels are as follows :

(i) *Supervisors' Level Inspections*

10.54 It was specified that all the Supervisors should carry out intensive supervision and inspection according to the instructions given in the 'Supervisors' Manual of Instructions' without any short-cut.

10.55 In the instructions issued by the Directorate it was specified that every Supervisor has to sign against the entries in the forms in token of his having checked a particular entry and should carry out an intensive supervision over all the blocks of the Enumerators in his charge. The details of the checking of the entries were to be recorded in a diary. It was also directed that the Supervisors should first check all the filled-in forms and after the checking of forms the Enumerators should prepare the second copy. Abstracts of Houselists and Enterprise lists were required to be checked and signed by the Supervisors and other Inspecting Officers.

(ii) *Taluka or Charge Level Inspections*

10.56 The Deputy/Assistant Collectors (Prant officers) in charge of the sub-divisions of the districts carried out inspections during the Houselisting Operations whereas at the district level the Resident Deputy Collectors and the District Statistical Officers who were respectively designated as the District Census Officers and Additional District Census Officers were to carry out such inspections. The Collector who was also designated as the Principal Census Officer was requested to allot specific number of talukas to these officers and also see during his tours that work is properly carried out.

10.57 The Supervisory Officers at the district level were asked to cover about 20 to 30 per cent of the blocks and also were requested to maintain a diary and put up their signatures in the Census forms against the entries checked by them. The Supervisory Officers were requested to see that especially in urban areas the slum and hutment areas are not omitted from the listing of houses and for this reason the officers were asked to check up on-the-spot, viz., by visiting personally such areas. The Research Assistants working in the offices of the District Statistical Officers also carried out inspections in the talukas allotted to them.

10.58 The District Collectors were requested to inquire about the working of Houselisting Operations whenever they went out on tours. Similarly, the Municipal/Deputy Municipal Commissioners were also requested to check the work during their visits to the areas. However, they were not asked to keep a diary but were requested to send a special note on some important points which they may have observed.

State Level Inspections

10.59 The Director of Census, Deputy Director (Tech.), Assistant Director and Investigators carried out inspections over the work in various districts. Specified districts were allotted to all these officers. The Deputy Directors in charge of regions also visited the districts allotted to them and carried out several inspections. In short in all eleven officers and nine Statistical Assistants from the Director's office were drafted for checking and inspecting the quality of Houselisting and Economic Census work. In addition to the officers the services of several officers from the Directorate of Bureau of Economics and Statistics were also taken up for the checking of field work. These officers were assigned specified districts for checking the quality of work.

10.60 After completion of the field work of Houselisting the Deputy Mamlatdars in charge of Census work at the district level were asked to visit all the talukas of the district and see that the arrangements for despatch of records are properly made and also see that the charge abstracts are prepared correctly and properly. This was done to save time at the time of checking the records at district level.

Special Arrangements Made for Checking of Houselisting Operations

10.61 Over and above the regular inspections carried out by the Officers/Staff at various levels mentioned above instructions were issued to see that no houses are left unlisted in urban areas where the likelyhood of mistakes coming up was more. In order to ensure this the following steps for intensive checking in respect of urban areas were also taken.

1. *Oral Inquiry through a Special Checking Squad About the Coverage of Different Localities and Streets in Urban Areas*

10.62 The work of oral inquiry by visits to selected Census houses in Municipalities, Nagar Panchayats and Gram Panchayats was entrusted to Special Squads of Ward Inspectors, House Tax Inspectors, Octroi Clerks, etc. The Charge Officers allotted different localities to such employees working in wards of the towns. They were instructed to contact the persons concerned who may be generally available in the houses such as the head of household, housewives, old persons, etc., and find out whether the Enumerators had visited the households for Houselisting. In respect of Ahmadabad Municipal Corporation areas the staff members of the Census Directorate also carried out such an inquiry in corporation areas and also in the outgrowth areas where a lot of new housing societies had come up. In case of any omission of Census houses they recorded the full particulars of localities/areas with the complete details of the houses. In such cases the Charge Officers were asked to take immediate corrective actions for inclusion of such houses in the list. This checking was done before the records were received in the Directorate.

2. *Oral Inquiry through Employees Working in the Various Government, Semi-Government Public Sectors Offices and Banks of Towns/Cities*

10.63 All the Charge Officers were given special instructions to address special letters to all the Heads of state/Central Government offices and institutions in their Headquarters to get information from their employees about the Houselisting done by the Enumerators. If any information about non listing of houses come to notice of the Charge Officer through such inquiry he was supposed to check up the omission and get the areas included in the lists.

3. *Issue of Printed Postcards for Checking Purposes*

10.64 In order to check up the coverage of Houselisting Operations a few printed reply post-cards (5000) were dropped to know from the prominent persons in the urban areas whether their houses were listed during the Operations. This was done on an experimental basis and it was found that the returss were quite encouraging. In a few cases the person concerned first informed that his house was not listed during the Operations but later on during further inquiry in many such cases it was recorded that the house was duly listed by the Enumerator concerned.

Arrangements for Receipt of Records

10.65 At the end of the Houselisting Operations the Supervisors received the following documents duly signed by the concerned Enumerators :

(a) Layout sketch map of the block

(b) Notional map of the block

(c) Houselist forms pinned together (2 sets)

(d) Houselist Abstracts (one)

(e) Enterprise lists (pinned together) (one set)

(f) Abstract of Enterprise lists (one)

(g) Unused forms

10.66 After receiving these documents from each Enumerator under his charge the Supervisor prepared a Supervisor's houselist abstract in the prescribed proforma.

Supervisor's Level Checking of Records

10.67 The filled-in houselists were arranged serially according to the block numbers and houselist abstracts were kept on top of the houselisting forms. Before handing over the records to the Charge Officers they carried out the following cross-checks :

(i) Checking of Col. 3, 5 and 8 to 13.

(ii) Whether the page totals were properly carried forward to the next page of Houselists.

(iii) Whether the page totals were properly recorded in the abstracts.

(iv) Whether the page totals of houselist abstracts were properly carried forward to the next page in case where more than one page were used.

10.68 All the above mentioned records alongwith the Supervisor's Abstracts were handed over to the Charge Officer concerned by the Supervisors and a receipt was obtained by the Supervisors for handing over the records.

Charge Level Checking of Records

10.69 At the taluka level the Mamlatdar received the charge of houselist forms and economic Census forms from the concerned Supervisors of his charge and issued a receipt prescribed (Receipt No. 1). In case of special charges included in the rural areas the records were received by the Mamlatdar and a receipt was issued to the Special Charge Officer. In Municipal Towns the Chief Officers concerned received records from the Supervisors. In case of special areas covered under his control by such charges the records were received by the Chief Officers of the Municipalities. Later on the Chief Officers handed over all the records of their charges to the concerned Mamlatdar of the taluka and after a detailed checking the Mamlatdar handed over all the records alongwith the blank forms to the District Census Officer concerned and obtained a receipt.

10.70 In respect of the Municipal Corporations the Supervisors handed over the records to the various Charge Officers. After checking the records received from the Supervisors the Charge Officers handed over the records to the City Census Officers.

10.71 At the charge level the Census Clerk and the Deputy Mamalatdar carried out the following cross checks :

(i) Checking of block totals of all the Enumerators and the checking of postings of the figures in the Supervisor's Circle Abstracts prepared by each Supervisor. It was decided that the Mamlatdars will check 10 per cent of the total blocks in the charge whereas the Deputy Mamlatdar and the Census Clerk will check 20 per cent and 40 per cent of the records of the total blocks respectively.

(ii) The Charge Officers were also asked to ensure whether the totals of Col. 3 to 16 in the Supervisor's Circle Abstracts are made villagewise and wardwise.

(iii) After carrying out the above cross checks, a Taluka Charge Abstract of the houselists was prepared in the office of the Mamlatdar concerned. They were instructed to see that in rural areas after posting of the block figures in charge abstracts the village totals are given in red ink. The figures of special charges were also included in the concerned rural or urban areas and posted accordingly. On similar lines Census figures for the urban areas were also posted and ward totals were posted in red ink.

10.72 Two copies of the Taluka Charge Abstracts were given to the District Census Officers :

Preparation of Files at Charge Level

10.73 The file covers of craft papers supplied to all the Charge Officers well in advance. On these file covers the names of village/ward/charge/taluka/town/district, etc., were written in hand against printed spaces provided. These arrangements ensured proper and safe custody of houselists at a later stage during the tabulation work which involved lot of handling from persons to persons. The following files were prescribed.

File No. 1

10.74 In this file the filled-in houselist forms and the houselist abstracts were arranged and filed blockwise and villagewise as per the L.C. Nos. in respect of the rural areas and blockwise and wardwise in case of urban areas. One file contained about 15 to 20 villages in case of rural areas or several wards in case of urban areas. The second copy of the houselist was retained at the charge level which was to be used for the Second Stage work of block formations and for preparation of second stage charge registers.

File No. 2

10.75 The file was prepared in the manner indicated above in respect of the Economic Census Schedules and the files were handed over to the Statistical Assistant of the Taluka Panchayat concerned for onward transmission to the Director of Bureau of Economics and Statistics directly.

10.76 The notional and layout sketch maps prepared by the Enumerators were, however, retained at charge level for future use.

File No. 3

10.77 This file was prepared for the Supervisor's Circle Houselist Abstracts prepared by each Supervisor. The Supervisor's Houselist Abstracts were arranged circlewise including such abstracts relating to the special charges. All the blank forms were packed in separate bundles.

Handing Over of Records at District Level

10.78 The Taluka Mamlatdars handed over the following materials at the District level :

(1) The files containing the filled-in houselist forms alongwith the Houselist Abstracts (File No. 1).

(2) The files containing the Supervisor's Houselist Abstracts arranged circlewise (File No. 3).

(3) The Charge Houselist Abstracts showing rural and urban areas alongwith the consolidated form for the talukas.

(4) The bundles containing the blank forms.

10.79 At the district level the Census Clerks and the concerned Deputy Mamlatdar in charge of Census work checked the records thoroughly as received from all talukas. All the charge Houselist abstracts of all Talukas were tied together and kept in one file and on the basis of the Taluka Abstracts a District Houselist Abstract showing the rural and urban totals chargewise was prepared and a grand total for the district as a whole was carried out. A copy of this District Abstract was submitted to the Directorate of Census Operations.

10.80 The Charge Officers as well as the District Census Officers were specifically requested to see that these figures are not released to the public any time. As further scrutiny of the figures at the Directorate level was to be done.

Receipt and Arrangements for Records at State Level

10.81 The following houselist records were handed over by the Deputy Mamlatdar incharge of the Census work at District level to the office of the Directorate of Census Operations, Ahmadabad, except in case of the Municipal Corporations where the Houselist records were directly handed over to the City Census Officer by the Charge Officers of the Corporation areas.

The City Census Officers in turn handed over the records to the Directorate of Census Operations, Ahmadabad.

(1) Chargewise bundles containing the files of Houselists and the Houselist Abstracts separately for Rural and Urban areas.

(2) A bundle containing chargewise files of the Supervisor's Abstracts separately for Rural and Urban areas of talukas.

(3) The files of charge houselist abstracts arranged chargewise separately and prepared for Rural and Urban areas of the taluka and also consolidated abstracts for the taluka.

(4) The District Houselist Abstracts prepared separately for Rural and Urban areas and also for total of the districts.

(5) The files containing details regarding special charges covered under each charge/taluka.

(6) The bundles containing the blank forms.

10.82 The above materials were to be handed over in the office of the Directorate of Census Operations, Ahmadabad latest by 5th August 1980. The details of the records received from each district are given below in the statement showing the names of Districts and Dates of receipt of the Houselisting records in the Directorate :

District/Municipal Corporation	*Date of Receipt*
1	2
District	
Jamnagar	4-8-1980
Rajkot	20-8-1980
Surendranagar	18-8-1980
Bhavnagar	27-8-1980
Amreli	29-8-1980
Junagadh	3-9-1980
Kachchh	8-9-1980
Banas Kanta	22-8-1980
Sabar Kantha	16-9-1980
Mahesana	16-9-1980
Gandhinagar	25-8-1980
Ahmadabad	25-8-1980
Kheda	21-8-1980
Panch Mahals	13-9-1980
Vadodara	6-9-1980
Bharuch	6-8-1980
Surat	13-9-1980
Valsad	11-8-1980
The Dangs	5-5-1980
Municipal Corporations	
Surat	6-8-1980
Rajkot	3-9-1980
Vadodara	24-8-1980
Ahmadabad	10-9-1980

10.83 More records were received by Cell of two Investigators, five Statistical Assistants, five Computors and two Assistant Compilers which was created specifically for receipt of such records in the Directorate at the Children Hospital Building.

CHAPTER XI

ENUMERATION

A. The Preparation of Abridged Houselists and Selection of 20% Sample Blocks

11.1 The Enumeration period for 1981 Census was 9 February 1981 to 28 February 1981 and the reference date was the sunrise of 1st March 1981. During this period the two important documents, namely, Household Schedules and the Individual Slips were canvassed in respect of each household in the State and the persons living in it. This work was of great national importance. The role of every official was therefore of great significance in the Census hierarchy.

11.2 The Houselisting Operations carried out in June 1980 provided the basic frame for the formation of the Enumeration blocks for the Census. However, as the Houselisting Operations were conducted before some months it was quite essential to ensure that the coverage of Census houses and households at the time of Census is complete. This can be ensured only by first preparing the Abridged Houselists from the houselists and then by updating the same. Therefore, after completion of the Houselisting Operations, several important and essential steps which were taken were (i) The formation of second stage blocks and preparation of charge registers for the second stage, (ii) The preparation of Abridged Houselists, (iii) The selection of 20% sample blocks, etc.

(a) Preparatory Steps

11.3 The work of Houselisting Operations alongwith the Economic Census was completed in July 1980. After this a one day training programme for the District Census Officers was organised at three regional centres, namely, Ahmadabad, Vadodara and Rajkot during the month of June 1980. In these training programmes the main items for discussions were :

(i) Formation of Enumeration blocks for second stage work,

(ii) Rewriting of second stage charge registers,

(iii) Sampling procedure for selection of 20% sample blocks, and

(iv) The preparation of Abridged Houselists from the main Houselist forms.

11.4 In this training one Senior Research Officer from the office of the Registrar General, India, also participated. The instructions relating to formation of blocks, preparations of Abridged Houselists and sampling procedure received from the office of the Registrar General, India, were discussed in details. Specific examples of clubbing and bifurcation of houselisting blocks were explained to them. Similarly the specimen forms of Abridged Houselists and the method of filling up the same were also discussed. In respect of selection of 20% sample blocks, instructions giving specific examples one each for city area, non-city urban areas, and the rural areas indicating the method of selection were distributed for ready reference. The District Census Officers in turn organised such training programmes for their Charge Officers in the month of July 1980. The Deputy Directors from the Directorate were deputed for observation at each training class. The Charge Officers were informed that the special charges of either rural or urban areas should also be taken into account for formation of blocks and continuous serial number of the blocks should be assigned in each charge.

(i) Formation of Enumeration Blocks for the Second Stage

11.5 The combined instructions received from the office of the Registrar General, India, regarding the formation of blocks and for the preparation of Abridged Houselists alongwith the filled-in specimen forms of the Abridged Houselists were translated into Gujarati and sent to all the Charge Officers in the month of April 1980 under vernacular circular No. 24 dated 29-4-1980. However, further instructions alongwith the Appendices showing the specific examples of clubbing and bifurcation of blocks in the charges were again sent to all the Charge Officers in the month of June 1980. It may be mentioned here that during the first stage of Houselisting Operations the blocks in each village were assigned serial numbers starting with one in respect of rural areas and also for each ward in case of urban areas whereas during the second stage work of actual enumerations continuous serial numbers of blocks were given chargewise in rural areas and in respect of urban areas continuous serial numbers were given for each Town/City. The instructions in Gujarati were issued vide office vernacular Circular No. 27 dated 4-6-1980.

11.6 The Charge Officers were requested to carve out the Enumeration blocks for the purpose of the second phase of work of 1981 Census on the basis of houselists prepared during the first stage. They were requested to see that the areas of special charges either covered under the rural areas or the urban areas are taken into account while forming the second stage blocks. In short every

area should either form a part of an urban area or part of a rural area. All Charge Officers were requested to prepare the statements showing the particulars of first stage blocks and blocks formed on the basis of these instructions for the second stage. The identity of SRS blocks was to be kept intact. The Charge Officers were instructed to prepare two copies of the statements of block formations out of which one copy was sent to the concerned Deputy Director in charge of the Region for verification and approval and second copy was sent to the Directorate. This statement was prepared on the basis of the information given in the first stage charge register. For ready reference the columns of the statement are shown below :

The charge statement showing the formation of Enumeration Blocks for the second stage

RURAL AREAS

District..... L. C. No..... Taluka..... L. C. No.....

L. C. No. of village	Name of village/hamlet	Sl. No. of block given in first stage	Total population of this block as per the houselist	Sl. No. of block given for second stage	Population of block for second stage on basis of clubbing or bifurcation	Remarks
1	2	3	4	5	6	7

URBAN AREAS

District .....L.C. No.....Town.....L.C. No.....

Name of town & L.C. No.	Name of ward of town & No.	Sl. No. of block given in first stage	Total population of this block as per the houselist	Sl. No. of block given for second stage	Population of block of the second stage on basis of clubbing & bifurcation	Remarks
1	2	3	4	5	6	7

11.7 The above statements prepared for all the charges were approved by the concerned Regional Deputy Director after checking the particulars given in the houselists and the first stage charge registers. After approval of these statements, the Charge Officers prepared the charge registers of the second stage for which printed forms were supplied to all.

11.8 The details of the total numbers of first stage as well as second stage blocks are given below :

State	*No. of blocks*	
	Houselisting	*Enumeration*
Total	63,193	69,691
Rural	43,592	46,795
Urban	19,601	22,296

11.9 It was also to be ensured by the Charge Officers that the blocks of the special charge areas are also included in the concerned charges. The names of special charges were to be written with red ink and continuous serial numbers alongwith the normal blocks were given for the entire charge. The Charge Officers were asked to submit the Appendix through the concerned District Census Officers to the Deputy Director in charge of the region latest by 30-8-1980 for final approval of the formation of blocks. The Deputy Director of each region returned back the statement to the Charge Officers after thorough checking by the first week of September 1980.

(ii) **Preparation of Charge Registers for Second Stage**

11.10 After completion of the work of formation of second stage blocks, the work of preparation of charge registers was taken up at each charge level. The charge registers are the basic documents and in order to have a complete control over the operations, charge registers for each charge were prescribed and prepared in duplicate. These were used by the concerned Charge Officer as his basic control document since it contained the details of the second stage blocks and the assignment of work to the Enumerators and Supervisors in their charge.

11.11 The following basic details were compiled in the second stage charge register :

(1) The location code of village/town/ward

(2) The name of village/hamlet/town/ward

(3) Serial number of Enumerator's block (First stage)

(4) The details of Census houses in a block as per the first stage (Houselisting).

House number		
From	To	Total
4a	4b	4c

(5) Total population of first stage Enumeration block (as per first stage houselist)

Males	Females	Total
5a	5b	5c

(6) Serial number of second stage Enumeration block

(7) The details of Census houses and population of blocks as per second stage (Enumeration).

House number		*Population*
From	To	Total
7a	7b	7c

(8) Description of boundaries of second stage Enumeration block.

Details of block such as name of street, Mohhala	Starting Census house number and household number of block and (as per Col. 3 of Abridged Houselist) name of head of household	House nos. and house hold number of las Census house o block and the name of head of the household
8a	8b	8c

(9) Name and designation of the Enumerator and his complete address.

(10) Name and designation of the Supervisor and his complete address.

(11) Supervisor's Circle No.

(12) Details of issue of Census forms, etc.

Household Schedules		Individuals Slips	
Pad of 25 forms	Pad of 10 forms	Pad of 50 slips	Pad of 25 slip
12a	12b	12c	12d

(13) **Remarks**

11.12 The charge registers wtre printed in Gujarati in sufficient quantity and supplied to the Charge Officers for preparation duplicate. In case of towns having the civic status of Nagar Panchayats the charge registers for such towns were prepared by the Mamlatdars whereas charge registers for cities and towns having Municipalities or Municipal Corporations were prepared by concerned Chief Officer or officer of the Municipal Corporation. The charge registers were checked by the Resident Deputy Collectors and also by the Deputy Directors of Census incharge of the region. The work of preparation of second stage charge registers was completed by the middle of September 1980 and one copy of the same was submitted to the office of Director of Census Operations.

Preparation of Abridged Houselists

(1) **Agency**

11.13 Detailed instructions in Gujarati on the basis of Registrar General's circular for preparing the Abridged Houselists from the main houselists were issued after the formation of second stage blocks in vernacular circular No. 24 dated 29-4-1980. It was specified in this circular that the work of preparation of Abridged Houselists is to be completed by the Enumerators of the second stage in the office of the Charge Officer. However, it was feared that the writing of the Abridged Houselists the Enumerators will delay the work and in order to avoid such a delay it was decided by the Registrar General to entrust this work to the Clerks or other Assistants working in the concerned charge offices. This work was done by the Administrative Clerks in the Municipal towns and Municipal Corporations. They were informed about the honorarium to be paid for doing this work in the office.

11.14 Some Charge Officers also informed the Director that it will not be possible to complete the work by the Clerks only as they are engaged in many other administrations in the office. In this regard it was clarified that this work can be entrusted to the candidates engaged by Government under the Retention Scheme of Employment at the taluka level. It was also specified that writing of Abridged Houselists should be supervised by the higher rank officers and also that this work should be entrusted to those persons whose handwriting are quite good. Many references requesting for the enhancement of the rates of honorarium to the Clerks were received from the Charge Officers. However, they were informed that the rates were decided on All India basis and that any slight raising of the rates will cost considerably at National level. Inspite of adverse representations from teachers the work was completed satisfactorily and in time by end of October 1980.

Check Slip

11.15 A detailed check slip was prepared in the Directorate for checking all the items of work. The checking party comprising of mostly Statistical Assistants were deputed to all districts for on-the-spot checking of the entries made in the Abridged Houselists from the Main Houselists. The training in respect of formation of blocks for the second stage as well as for the preparation of Abridged Houselists from the Main Houselists was imparted to the members of the checking party before they were deputed for checking. It was emphasised that the serial number of households to be recorded in Col. 7 of the Abridged Houselist should invariably be checked for its correctness and that the serial number of the household was given only in case of occupied residential houses. The details of the check slip prescribed for inspection of the Abridged Houselists are given in Appendix 38.

11.16 The charge registers prepared for the second stage blocks were checked by Statistical Assistants during their checking of Abridged Houselists. They also checked whether a circle with red ink was drawn on the selected sample block in each charge and also whether the approval for the block formation by the District Census Officer, Deputy Director incharge of the region and the Director of Census Operations was accorded or not, etc.

Selection of 20% Sample Blocks (Area Sample)

11.17 It was decided by the Registrar General, New Delhi that a 20% sample of the Enumeration blocks was to be selected in case of Gujarat after completion of

the Houselisting Operations but before the actual Enumeration. In these 20% selected sample blocks both universal and sample slips printed in blue colour were to be canvassed. In the remaining 80% non-sample blocks only the universal slips printed in black colour were to be canvassed during the Enumeration of 1981 Census.

11.18 On the basis of circular No. 14 dated 15th April 1980 received from the Office of the Registrar General, India, New Delhi, instructions in Gujarati for selection of 20% sample of Enumeration blocks were issued to all the Charge Officers and also to the District Census Officers and to the respective City Census Officers under vernacular circular No. 25 dated 21-5-1980. The three proformas of control sheets, namely, Form I pertaining to city having population lakh and above, Form 2 pertaining to non-city urban areas of the district which included all towns with a population of less than one lakh and Form 3 relating to rural areas of each charge were prescribed and specific examples of sampling of blocks in Cities/Towns and Rural areas of the districts of Gujarat were also circulated to all. The control sheets for rural areas, viz., Form II were printed in sufficient number and supplied to the Charge Officers whereas other sheets were cyclostyled.

11.19 For the purpose of sample selection of blocks each district was to be divided into three strata, namely :

(i) City areas with a population of one lakh and above non-city urban areas of the district.

(ii) Urban areas other than cities within a district, viz., non-city urban areas of the district.

(iii) The Rural areas of Talukas/Mahals of district.

11.20 Each city was a separate operational unit. In cases of more than one city in a district each city was taken as a separate operational unit for the selection purpose. Similarly all urban agglomerations of a district having a total population of a lakh and above were also treated as city for the purpose of sample selections.

11.21 All other urban areas excluding cities having population of one lakh and above in a district, together constituted one stratum. In order to ensure the inclusion of all such towns of the district, the towns were arranged according to the location code numbers of the towns and the blocks were selected from each town on the basis of the derived random start from the first town. Outgrowths included in an urban agglomeration falling in this category were also treated as urban.

11.22 In respect of rural areas each taluka or mahal of the district constituted an operational unit. The uninhabited villages were not taken into account while selecting the blocks from the rural areas. Similarly the uninhabited blocks in case of cities and non-city urban areas were also not taken into consideration in counting the total number of blocks in the city/town which was to be recorded in col. 2 of Form I and Form II.

11.23 For each operational unit, namely, city, non-city urban area and rural areas random start numbers between 1 and 5 were selected from the Directorate. The statement showing the random start numbers for each Taluka and Mahal of a district was sent to all the Charge Officers of rural areas, viz., Mamlatdars and Mahalkaris of Talukas and Mahals. In case of non-city urban areas of the district separate random start numbers for each district were indicated to the concerned District Census Officers. Similarly in respect of cities having corporation areas, such random start numbers were indicated to the concerned City Census Officers whereas in case of other cities having no Municipal Corporations the random numbers were supplied to the concerned Charge Officer of the Municipality.

11.24 Before carrying out the work of selection of sample blocks in different offices all the District Census Officers were trained for this purpose in a one day training class. On the basis of this training the Charge Officers of the districts were also trained at each district headquarters where the officers of the Directorate were deputed for observing the training class organised by the District Census Officers. In the training it was emphasised that the data given in 20% selected blocks is to represent the whole State and therefore due care and caution should be taken while making selections of such blocks.

11.25 The work of selection of sample blocks in case of rural areas was entrusted to the concerned Mamlatdars/Mahalkaris of Talukas/Mahals. In respect of non-city urban areas this work was done by the District Census Officer at district level whereas in case of city areas the work was entrusted to the concerned Chief Officer of the Municipality having population of one lakh and above. In case of Municipal Corporation areas the selection work was done by the respective City Census Officers. Three copies of each control sheet were prepared and one copy was sent through the District Census Officer to the Regional Deputy Director of Census Operations for checking whereas one copy was submitted directly to the Directorate by each Charge Officers. These control sheets were checked in details by the Regional Deputy Director concerned and the same were also checked by the Special Checking Cell created in the Directorate under the overall supervision of Deputy Director (Tech.). Wherever necessary the concerned persons from the charge/district level were also called for rectifying the deserepancies, if any. After finalising the control sheets for selection of sample blocks, the Charge Officers were requested to draw a circle with red ink on the selected blocks in the second stage charge register so as to enable them to make a distinction in the distribution of Census material to the Enumerators appointed for sample blocks. This whole work was completed in the month of October 1980.

B. **Organisation of training classes for Census Enumeration**

11.26 The instructions relating to the work of second stage of 1981 Census including the organisation of training classes at various levels, Census calendar, appointments of Enumerators/Supervisors, distribution of Census materials, etc., were issued in vernacular Circular No. 32 dated 25-8-1980. A calendar showing the various items of work to be completed from month to month from August 1980 to March 1981 was sent alongwith this circular.

State Level Training Classes

11.27 A two days' training programme was organised on 3rd and 4th October 1980 at Ahmadabad in the Auditorium Hall of V.S. Hospital just opposite to the Directorate. In this training tre following officers and others were present :

(1) All District Census Officers (Resident Deputy Collectors) and the District Planning Officer of The Dangs District.

(2) All Additional District Census Officers (The District Statistical Officers).

(3) The City Census Officers of Ahmadabad, Vadodara, Surat and Rajkot Municipal Corporations.

(4) The Deputy Mamlatdars incharge of Census work at the District level.

11.28 The instruction booklets in Gujarati as well as in English, the blank training pads of Individual Slips and Household Schedules, etc., were sent to the concerned officers well in advance so as to enable them to attend this training fully prepared. The officers were requested to fill up a few Individual Slips and Household Schedules and bring these filled-in forms in the training class so as to enable all concerned to know the common mistakes and errors which are likely to be committed by the Enumerators and there were discussed in the training class. They were requested to go through the instruction booklets carefully. I alongwith Deputy Director (Tech.) and two Regional Deputy Directors conducted the training class during these two days. Arrangements for Mike, a Blackboard and Charts were also made. The details of training are as below :

11.29 On the first day the instructions contained in Chapters I to IV upto filling up of the Individual Slips (Sample) except the instructions on Economic questions contained in Chapter III were discussed. During this training, besides para-by-para reading of the chapters the questions in the slip and forms were also discussed in details by giving specific examples on the Blackboard. On the second day a major time was devoted to the Economic questions 14 to 16 of the slip. The remaining Chapters V to VII, the filled-in appendices, the instructions for filling up of Individual Slips, instructions to Supervisors, etc., were discussed at length. On this second day training was continued till 7.00 P.M. The main focus was on the concept of Workers Marginal Workers and Non-Workers. In this connection many examples pertaining to the different economic activities in Gujarat were discussed. The filled-in training slips brought by the trainees and also the slips which were filled up during the classes were discussed.

(ii) **District Level Trainings**

11.30 In order to enable the officers from the Directorate to attend the district level trainings, the dates for the district training classes were fixed by the Directorate in advance and same were communicated to all concerned. In the district level training classes the following categories of persons were asked to remain present, viz., in addition to the concerned Charge Officers including the Special Charge Officers :

(1) Mamlatdars/Mahalkaris of the Talukas/Mahals of the district.

(2) All Chief Officers of Municipalities of the districts.

(3) The Special Charge Officers (excluding strictly Military areas).

(4) All Deputy/Assistant Collectors of the district.

(5) The District Statistical Officers and Research Assistants of their offices.

(6) All Statistical Assistants of Taluka Panchayats.

(7) All Revenue Deputy Mamlatdars of the Talukas.

(8) Senior Officers/Deputy Engineers of 'Industrially Notified Areas'.

(9) Chief Officers of Notified Areas of the district.

(10) Additional Training Officers appointed according to the number of training centres proposed in the charges.

11.31 The district level training was organised and supervised by respective District and Additional District Census Officers and these classes were presided over by the District Collector concerned. In these two days' training classes the respective Deputy Director incharge of the region, Deputy Director (Tech.) and officers of the Bureau of Economics and Statistics also actively participated as 'observers'. The time schedule for this training was 10.00 a.m. to 5.30 p.m. daily. The training materials including the printed charts were supplied well in advance. The details of district training classes are as under :

Date of training	*No. of districts covered*
8-10-80—9-10-80	(1) Valsad, (2) The Dangs, (3) Gandhinagar, (4) Ahmadabad.
9-10-80—10-10-80	(1) Jamnagar, (2) Surendranagar, (3) Panch Mahals.
13-10-80—14-10-80	(1) Saber Kantha
14-10-80—15-10-80	(1) Rajkot, (2) Surat.
15-10-80—16-10-80	(1) Bhavnagar, (2) Banas Kantha.
17-10-80—18-10-80	(1) Amreli, (2) Mahesana, (3) Junagadh, (4) Bharuch.
21-10-80—22-10-80	(1) Kachchh, (2) Kheda.
23-10-80—24-10-80	(1) Vadodara.

11.32 Thus the two days' district level training classes were organised for Charge Officers and other training officers and completed in the month of October 1980. In this training out of six, five Deputy Directors in charge of the region and Deputy Director (Tech.) from headquarters and the officers of the Bureau of Economics and Statistics participated. I alongwith the Joint Director, Bureau Shri S.C. Merh toured many districts and attended these classes.

11.33 The two days' training classes in respect of four Municipal Corporations which were presided by the Municipal Commissioner of the Corporation were organised in the same month on 27th and 28th October 1980. The training classec were organised by the City Census Officers. The Deputy Directors of Census Operations as well as officers of Bureau of Economics and Statistics were deputed to observe these training classes. The Charge Officers, Sub-charge Officers and other officers selected as training officers and the Special Charge Officers were asked to attend this training.

Selection and appointment of Enumerators and Supervisors

11.34 The following statement shows the total number of blocks for enumeration, total number of Enumerators and Supervisors appointed for the work and the number of reserved Enumerators and Supervisors in each district of the State.

The number of Enumeration Blocks, Enumerators and Supervisors

SECOND STAGE

Sl. No.	Name of District	Total Block	Enumerators	Supervisors
1	2	3	4	5
1.	Jamnagar	2,875	2,916	587
2.	Rajkot	4,157	4,295	884
3.	Surendranagar	2,121	2,135	437
4.	Bhavnagar	3,673	3,883	777
5.	Amreli	2,125	2,146	435
6.	Junagadh	4,309	4,352	874
7.	Kachchh	2,394	2,402	484
8.	Banas Kantha	3,322	3,349	669
9.	Sabar Kantha	3,359	3,389	677
10.	Mahesana	4,878	5,140	1,076
11.	Gandhinagar	488	496	99
12.	Ahmadabad	8,301	8,372	1,674
13.	Kheda	5,810	5,867	1,185
14.	Panch Mahals	4,610	4,655	931
15.	Vadodara	5,315	5,350	1,070
16.	Bharuch	2,740	2,758	551
17.	Surat	4,822	4,906	1,013
18.	Valsad	3,448	3,726	745
19.	The Dangs	344	350	70
	Total	**69,091**	**70,487**	**14,238**

Selection and Appointments of Enumerators/Supervisors

11.35 The instructions regarding the appointments of Enumerators/Supervisors were issued in vernacular Circular No. 31 dated 25-8-80. The Charge Officers were requested to see that the work of appointments is completed by the middle of October 1980. The forms of appointment orders for the second stage were printed and supplied to the concerned Charge Officers. In the appointment orders the details such as block number, whether sample block, etc., were recorded. The Charge Officers were informed that as far as possible the persons who had worked in the first stage should be selected and appointed for the second stage also as such persons might have got acquainted with the persons in the block. Only in case of persons whose work during the first stage was not satisfactory should be changed.

11.36 In urban areas especially in Municipal towns, the primary teachers were not available in sufficient number. In such cases the employees of State Government Offices as well as Municipalities were selected for Census work. While selecting the Supervisors due care was taken to see that persons with a level higher than the level of Enumerators were selected for this purpose. A reserve of 10% of the selected persons as for Enumerators/Supervisors was also maintained in each charge. The details of number of second stage blocks, Enumerators and Supervisors are given in the statement above.

The Charge level training classes

11.37 All the Charge Officers including Special Charge Officers and other training officers were trained by the District Census Officers in a two days' training programme organised at the district level. However, it was felt necessary to organise one more refreshers' training class for Charge Officers and other training officers at each sub-divisional level before organising the training programme for Supervisors and Enumerators at various training centres of the charges. The main objective of this refresher training class was to discuss the important points especially the Economic questions and also to revive the memory of the Charge Officers and other training officers. The Deputy/Assistant Collectors who were also designated as Sub-Divisional Census Officers were asked to organise such one day refresher's training class. In this training, besides the Mamlatdars/Mahalkaris of the Talukas/Mahals of the Sub-divisional Special Charge Officers, selected training officers, Statistical Assistants, Revenue Deputy Mamlatdars, the Census Clerks, Chief Officers of Municipalities, etc., were asked to remain present. The Resident Deputy Collectors, Officers of the Directorate of Census Operations were informed about this training well in advance in order to enable them to observe such training classes. In this refresher training class all the training officers filled up about 10 Individual Slips and Household Schedules for practical training as

these filled in forms were discussed in details. All important paras on Economic questions were discussed threadbare.

11.38 The instructions for organising training programme at the charge level for imparting training to the Enumerators/Supervisors were issued in vernacular Circular No. 36 dated 20-9-80. It was decided to organise these training classes in total four rounds of which first two rounds were of two days whereas the remaining two rounds were of one day each. It was also made clear that each one day round should be of minimum 6 hours. It was also specified that the instructions booklets and other materials reach the Enumerators before the first round. They were requested to submit the details of the training programme to be organised at various training centres to the Directorate office with copies to the respective District Census Officers and the Deputy Director incharge of the region so as to enable them to attend and observe such training classes wherever possible.

11.39 In the first training class of Enumerators/Supervisors the Charge Officers/Training Officers were instructed to distribute the following training schedules/forms :

(1) Abridged Houselist form printed in red colour (Part 1, 2, 3) one.

(2) One pad of 15 Household Schedules in red colour--one pad to each Enumerator/Supervisor.

(3) One pad of 50 Individual Slips in red colour.

(4) One form of working sheet in red colour.

(5) One form of Enumerator's Abstract in red colour.

(6) Instruction booklets for Enumerators/Supervisors.

11.40 The training classes at charge levels were organised between the period November 1980 to January 1981. For training purposes a detailed time schedule with subjects/topics to be discussed were decided by the Directorate and sent to all the Charge Officers for strict adherence. The total training was to be conducted in four rounds, the first round being of two days, the second round were of two days, and third and fourth round of one day each.

Quality of training

11.41 In order to maintain the quality of training, the District Census Officers, the Additional District Census Officers and the Sub-Divisional Census Officers were allotted specified talukas for observing the training classes of Enumerators/Supervisors. They were informed that they should observe such training classes where the Mamlatdars (Chief Officers), viz., Charge Officers are not present. The Research Assistants working under District Statistical Officers were also allotted specified talukas for assisting the Training Officers. All the six Deputy Directors incharge of the regions also toured intensively during the period and as observed the maximum number of training centres. The Deputy Director (Tech.) and Investigators from the Directorate also remained present in many training classes.

11.42 A short summary (in Gujarati) of the instructions covering important points was prepared and circulated to all before the last round of training classes of Enumerators. A reading of the summary instructions was done in the last round as a revision of the total instructions and earlier discussions. In order to enable the officers at the State level and other officers to observe the training programmes at various centres the Charge Officers were asked to submit full details with dates and time of all rounds of training classes. This enabled the supervisory officers to take surprise visits of such classes also.

11.43 The instructions for Supervisors received from the office of the Registrar General, India, New Delhi, were translated in Gujarati and printed and issued in a small booklet. These instructions were sent in advance for distribution to the Supervisors. The Charge Officers were asked to explain these instructions to all in the last session of each round. The Enumerators appointed for sample blocks were given additional training regarding the filling up of sample slips.

11.44 The Charge Officers were instructed to see that if any of the Enumerators/Supervisors are found absent during any training class, the deficit in training should be made up by conducting additional special training classes for the absentees. It was emphasised that the Enumerators should invariably fill up all the five red census forms/schedules covering at least about 15 households in their areas in addition to the filling up of sample slips and schedules in the training class as a test of training before they undertake the enumeration work. It was also pointed out that in case of filling up of the Abridged Houselists the Enumerators/Supervisors should be asked to fill up some sample forms in households/houses covering all the nine types of the likely changes in the situation of the households and houses. This practical training of inserting additions/deletions in Abridged Houselists was emphasised.

C. Aids used in the training

11.45 At the State level training classes organised for District Census Officers/City Census Officers, the charts printed on Craft papers both for Individual Slips and Household Schedules, a Blackboard and Mike, etc., were used as aids. The same aids were mostly used at the district level training classes organised for the Charge Officers and other training officers. At charge level training classes mike was not used except in a few cases. Small size charts showing some wrong entries against some of the questions in the forms were prepared and such charts were exhibited on the Blackboards and trainees were asked to detect mistakes and to give correct answers against such questions.

Payment of TA/DA and remuneration to Enumerators/ Supervisors

11.46 As regards the payment of TA/DA there was no difficulty as such in making the payments to the field workers. The payment of TA/DA and remunerations were made by all the Charge Officers for the first stage of houselisting work in time. During the second stage of enumeration work also the grants were placed at the disposal of District Census Officers by the State Government. It was clarified to all that a total provision for the expenditure was made in the financial year 1980-81 and it should be seen by all the District Census Officers that the TA/DA Bills and remunerations for the second stage are paid invariably before 6th March 1981, viz., at the time of taking over Census records from the Enumerators/Supervisors. The Charge Officers were directed to prepare the TA/DA and remuneration bills before this date. The instructions regarding the mode of payment were also given to them. The second stage remunerations were paid on a prorata basis on the houselist population of the enumeration blocks assigned. It was also clarified that the Supervisors are not entitled to any additional remuneration for supervising sample blocks. During the second stage of enumeration timely payment of TA/DA and remuneration was made to all field workers.

D. Arrangements for Enumeration

11.47 The Census materials, namely, Individual Slip pads both black and blue, Household Schedules, booklets, Notional/Layout sketch map forms, Degree Holders' forms for sample blocks, working sheets, Enumerator's Abstracts, etc., duly packed for each Enumerator/Supervisor were sent in advance to the concerned District Census Officers as well as the City Census Officers in Corporation areas. The distribution lists for the charges were also sent to enable the district authorities to distribute the forms properly and quickly. The Charge Officers were instructed to prepare packets of Census material to be used for the actual work for each Enumerator/Supervisor and issue the same to all concerned in the last round of training. A specimen of compilation sheet for numbering the household schedule pads and the individual slip pads in each charge was sent alongwith Circular No. 38 dated 29-11-80. The serial numbers to all Individual Slip pads and Household Schedule pads were given in the Charge Offices as per the compilation sheet sent from this Directorate. The Charge Officers were instructed to prepare rubber stamps of first three elements of the location codes and affix the same on all pads of Household Schedules and Individual Slips. In respect of blue coloured slips printed for sample blocks rubber stamp of "Sample Block" was also affixed on all the pads of sample blocks.

11.48 In addition to the printed appointment orders the identity cards were also issued to all the Enumerators and Supervisors. These were printed in Post Card size and in different colours for Enumerators and Supervisors.

11.49 The instructions to the Supervisors were translated in Gujarati and printed in a form of small booklet and issued to all the Supervisors. Some additional instructions were also issued to the Supervisors through the Charge Officers as follows :

(1) The Supervisor himself should contact each Enumerator in his charge at least at an interval of two days and keep in touch with the progress of work of all Enumerators under his charge.

(2) The Supervisors should check 100% entries filled in respect of first 10 to 15 households of each Enumerator. They should also check all the forms and schedules and should see that each Enumerator follows the instructions properly.

(3) In respect of sample blocks the questions 1 to 6 of the sample slip should invariably be checked and defects rectified on the spot. The Supervisors were asked to bring up-to-date progress reports from 9th February 1981 to 20th February 1981 in a special meeting of the Supervisors to be called by the Charge Officers concerned on 21st February 1981.

(4) During the revisional round from 1st to 5th March 1981 the Supervisors should cover all the blocks of their charges and check up the necessary change that have been included by the Enumerators.

(5) The first progress report of the Supervisor's circle about the commencement of works was to reach the Charge Officer on 11th February 1981 and after this regular reports were to be sent twice a week.

(6) The Inspector General of Police was requested to give police help for enumeration of the houseless persons wherever found necessary in big cities and towns. In big cities necessary arrangements of employing extra Enumerators were made wherever necessary.

Facilities to Enumerators/Supervisors for Census Work

11.50 The State Government under circular No. CNS/3280/39/kh-2 dated 27-8-80 (Appendix 39) granted the following facilities to persons engaged in Enumeration work, namely :

(1) Permission to attend training classes in four rounds (total 6 days) from November 1980 to January 1981.

(2) The persons were allowed to leave their offices at least half day for the Census work from 9th February to 28th February 1981 either during the morning hours or evening hours depending upon the local situations.

(3) Full leave from duty was granted during the revisional round during the period 1-3-1981 to 5-3-1981.

(4) Transfers of persons upto 31-3-1981 were postponed for those persons engaged in Census work except in special circumstances. During this period grant of any kind of leave was also not allowed to those engaged in Census work.

ENUMERATION OF GOVERNOR





Smt. Sharda Mukherjee, Governor of Gujarat, discussing important aspects of Census at the time of her enumeration with Shri J. B. Barot, Chief Officer, Gandhinagar Notified Area. Shri R. S. Chhaya, Director of Census Operations, Shri Ashok Chawla, Collector of Gandhinagar, Shri P. J. Jhala, Deputy Director of Census Operations

(R.T.O.—I).

ENUMERATION OF THE CHIEF MINISTER



Shri Madhavsingh Solanki, Chief Minister of Gujarat and Mrs. Solanki being enumerated on 9th February, 1981 at Gandhinagar, Shri Prabodh Raval, Home Minister, Gujarat and Shri R. S. Chhaya, Director of Census Operations are standing to his right. Shri Ashok Chawla, Collector and Shri P. J. Shala, Deputy Director of Census Operations are standing to his left.

11.51 After this circular the Education Department of the State Government also issued a circular No. PRE-1180-K dated 22-10-80 (Appendix 40) that :

(1) For the entire enumeration work of 1981 Census from 1-2-81 to 10-3-81 no examination should be held in the schools but such examination should be held only after 15-3-81.

(2) From 9-2-81 to 5-3-81 morning time should be observed in all the schools of the State.

(3) In order to avoid any interruption in Census work the school teachers should not be deputed to any seminar, training, etc., during this period.

(4) The school teachers engaged in the Enumeration work were exempted from duty daily for half a day during the period 9-2-81 to 28-2-81. The school teachers and other employees were exempted from duty for the whole day for the period 1-3-81 to 5-3-81.

E. **Publicity Measures**

11.52 During the Enumeration period several publicity measures were taken to create an awareness about the Census work amongst the masses. Full details about such measures are given in subsequent chapter XIII.

Enumeration of the Governor and Chief Minister

11.53 I alongwith the Collector, Ahmadabad, visited the Raj Bhavan at Gandhinagar on 9-2-81 and enumerated the Governor and other members of her family. The Chief Minister of Gujarat Shri Madhavsingh Solanki was also enumerated on the same day.

F. **Checkings and Inspections of Census Arrangements**

11.54 The District Census Officers and Additional District Census Officers and also the Assistant/Deputy Collectors were instructed to tour intensively in their areas and check up that all the preliminary arrangements for taking Census made by the Charge Officers are perfect and to see that the Census Operations are successful. The Regional Deputy Directors were instructed to visit all the Taluka Headquarters within their charge before the Enumeration starts. All Charge Officers and other Supervisory Officers were asked to check up the advance arrangements made and take special care of small towns.

Supervision during the Enumeration

11.55 The Resident Deputy Collectors, the District Statistical Officers, Assistant/Deputy Collectors and the Research Assistants working in the offices of the District Panchayats were allotted specific charges by Principal Census Officers for intensive supervision and checking during the actual Enumeration of 1981 Census. The details of allotment of charges to these officers were sent to the Directorate by the Principal Census Officers. These officers were instructed to carry out intensive supervision over the work during the entire Enumeration period including the revisional rounds and to carry out complete checking of the Enumerator's slips filled up during the first few days and subsequently about 20% of the filled in slips and schedules.

11.56 The Enumerators were required to update the notional maps of the blocks which were prepared during the Houselisting Operations and on the basis of these maps they were to prepare fresh maps for the second stage of Enumeration. The Enumerators were also required to update the Abridged Houselists during the Enumeration work and complete the entire work including the filling up of the population records, preparation of Enumerator's Working Sheets and the Enumerator's Abstracts within the stipulated time schedule, viz., from 9th February 1981 to 28th February 1981 and also complete the enumeration of the houseless persons on the night of 28th February 1981 and a revisional round between 1st to 5th March 1981. The Supervisory Officers were asked to keep notes in their diaries of intensive checkings made by them.

11.57 The Deputy Directors incharge the regions also carried out checking of Enumeration work in their allotted districts. From the Census Directorate the Deputy Director (Tech.) and other Investigators were also engaged in supervision of the field work. I also toured intensively almost in all districts of the State before and during the Enumeration period and see that all arrangements made for Census work are perfect and all officers are alert for performing their duty. The details of tourings are given in another chapter.

G. **Reluctance to answer the questions on Census Schedules**

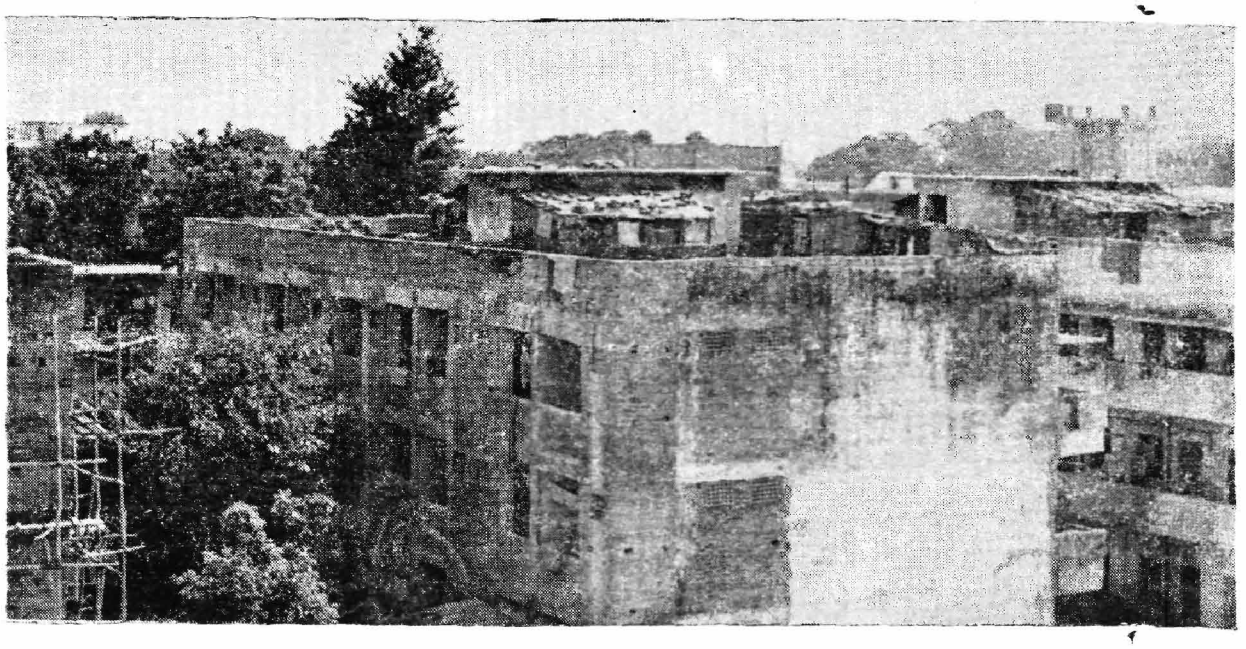
11.58 No specific instances of reluctance to answer the Census Questionnaires were reported by the Charge Officers. However, a few instances of non-reporting of Religions, etc., were reported, namely, the respondents insisted that they do not believe in any religion and hence no religion should be recorded in their slips. Similarly in some parts of the State the individuals also insisted that 'Swami Narayan', 'Mox-Margi' instead of the religion 'Hindu' should be recorded in the Individual Slips. Except such few cases nowhere in the whole of the State people denied any information during the enumeration period. The cooperation from the public was quite good and encouraging. Non-cooperation by the people from some areas was reported because of the agitation against reservation of seats in Medical College but after persuation by the authorities it was possible to enumerate such areas also.

H. **Assessment of the replies to Census Questions**

11.59 The questions 1 to 13 pertain to demographic, social and educational aspects. There were no particular difficulties in putting these questions before the respondents. However, in regard to questions 9 and 10 wrong informations were recorded by the Enumerators against these two questions especially in case of

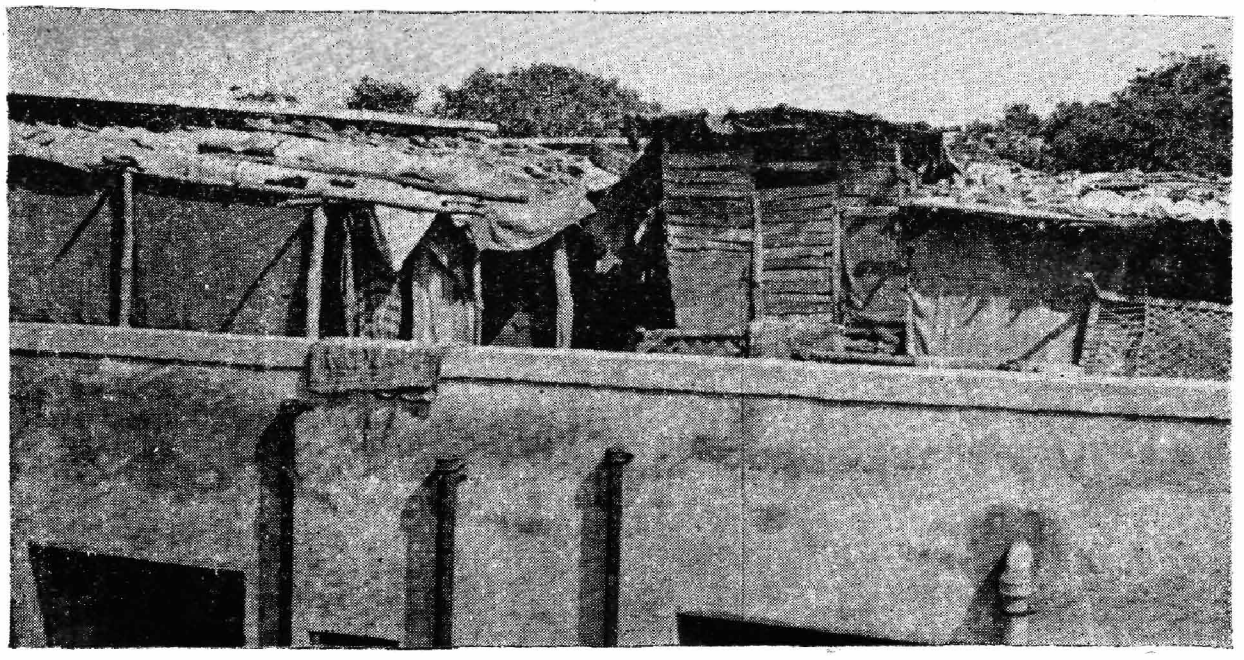
SLUMS ON SLUM QUARTERS IN AHMADABAD CITY





Even the Slums on Top of Pucca Buildings in Ahmadabad City were not missed during Enumeration

SLUM ON SLUM QUARTERS IN AHMADABAD CITY





Castes/Tribes in restricted areas, namely, the 'Vagharies' were to be treated as Scheduled Tribe only in Kachchh district, 'Chaudharies' only in Valsad and Surat districts, 'Rabaris' and 'Bharwads' only in Barda and Alech areas of Saurashtra but these were recorded as Scheduled Tribes in other parts of the State also which was edited and corrected while checking the same in the Regional Tabulation Offices and Coding Cells. In case of Religions also the Individuals had insisted upon to write down the 'Swami Narayan', 'Mox-Margi', 'A.C.', 'Sati Pati', etc., as their religions instead of 'Hindu' the main religion. Similarly in respect of 'Muslim' religion people did insist for recording 'Siya' or 'Sunni' as the religion and also 'Islam' at some places.

11.60 Regarding the economic questions it was emphasised during the trainings that the questions 14A, 14B, 15A and 15B should be canvassed together in order to get the full and correct information. Inspite of all efforts and training to the field workers, the Enumerators made mistakes in recording the 'Main Workers' and 'Marginal Workers'. For those who are doing full-time service at many places the Enumerators did not inquire about their subsidiary activity. They seem to have presumed that in respect of persons doing full-time job the question of subsidiary work does not arise. Similarly, they did not seem to have enquired about the marginal work of house wives either in rural or in urban areas.

11.61 In case of sample slips in respect of the question regarding 'last residence' there was confusion at certain places. In many cases the Enumerators were confused and wrote down the place of enumeration as the last place of residence in the slips without any enquiry. Similarly, against sample Q. 5(b) regarding total living children the Enumerators did not enquire thoroughly of children staying outside and these were not recorded properly.

I. Coverage of Census Count

11.62. All precautions for total coverage of the State population for 1981 Census were taken at all levels. However, the possibility of omission cannot be ruled out altogether. During the Census Enumeration period the Law and Order position in many parts of the State was not satisfactory and the anti-reservation agitation was going on in some parts of the State which had affected the Census Operations in many areas of the State. The worst affected areas were Ahmadabad and Vadodara Municipal Corporation areas, Mahesana district, Nadiad and Anand cities, Vaso of Kheda District and some areas of Vadodara district. In these affected areas the Enumerators had to work even during the curfew hours after obtaining passes from the police. In the worst affected area like Ahmadabad City and Nadiad City the help of Homeguards and Police was provided to the Enumerators/Supervisors. In Ahmadabad City the Charge/City Census Officers received complaints from the Enumerators stating that they were not in a position to visit certain areas because of the caste agitation. In such cases changes in appointments and areas had to be made to complete the work.

Complaints about non-Enumeration

11.63 A few telephone calls and letters were received during the Enumeration period which were promptly attended. In case of oral complaints regarding the omissions, the City Census Officer as well as the Assistant Director of Census Operations in charge of Ahmadabad City were being called to make enquiries and also make necessary arrangements for immediate enumeration if necessary. Some written complaints about non-enumeration were also received from three districts which were properly attended. A copy of the letter addressed to the Home Minister, Government of India by the General Secretary of Islamic Society of India was also received from the Office of the Registrar General, India. This was a general complaint regarding non-enumeration of Muslims. There was not a single complaint from Gujarat for non-enumeration of Muslims either from Islamic Society or from any other religious society. One complaint regarding the non-enumeration of certain residential society of Morvi Municipality (out-growth) was received by the Chief Minister of Gujarat State. The same was referred to the Directorate for necessary action. The matter was inquired through the Chief Officer who was also the Charge Officer of Morvi Municipality and it was found that the enumeration work of this area was already completed and there was no omission of anybody residing in this area.

11.64 A complaint regarding under-enumeration in 1981 Census of Khedbrahma town was submitted to the Chief Minister by one MLA Shri Jagdish Damore on the ground that the population of Khedbrahma town is enumerated less as compared to the population recorded on the basis of ration cards. The complaint was inquired by the Collector, Sabar Kantha, and it was found that the report was not correct.

J. Enumeration of Houseless Persons

11.65 The work of enumeration of houseless persons was done on the night of 28th February 1981. The Inspector General of Police was requested to instruct the concerned District Superintendents of Police to render necessary assistance to the Census staff for this work.

11.66 The instructions received from the Office of the Registrar General, India, regarding the Enumeration of those in ships, boats, etc., were translated and passed on to the concerned authorities for the enumeration of such persons who were eligible for enumeration during 1981 Census. However, there were no such cases reported from the field.

11.67 One organisation, named, 'Geeta Bharti' had convened a 'Mini Khumbha Mela' at Ahmadabad City between 15th February 1981 to 5th March 1981. Since the place of this Mela was in the Municipal Corporation limits the City Census Officer had made all necessary arrangements for enumeration of the eligible visitors.

K. Non-Synchronous Areas

11.68 There were no non-synchronous areas in Gujarat State.

L. Enumeration in Special Areas

11.69 The areas such as Railway Colonies, Port Colonies, Police Headquarters, SRP Headquarters, BSF Headquarters, Irrigation Colonies, etc., were fixed as special charges and Executive Officers of these areas were also designated as Special Charge Officers. A complete list of the special charges recognised is at Appendix 41. The Special Charge Officers in these areas made their own arrangements for appointing Census Enumerators/Supervisors and for their training.

11.70 As regards Enumeration in Military Areas separate instructions were received from the Registrar General which are available in the office.

M. The arrangements made for large cities

11.71 A special post of one Assistant Director was sanctioned for Ahmadabad City. It was for the first time that the special post was created for Census work in the Ahmadabad Municipal Corporation area. The Assistant Director was supposed to supervise and coordinate the Census work of Ahmadabad City. He participated actively in the training programmes and helped the Municipal authorities in organising the training programmes at various training centres set up in the Corporation areas. He assisted the Principal Census Officer as well as the City Census Officer in timely and successful conduct of the 1981 Census. It was felt during the operations that it is necessary to strengthen the Census Organisations of big cities by providing more special staff. A more detailed observation on this point will be found in Chapter XV.

N. Provisional Results

11.72 After the Census count was over, the calendar for reporting of provisional population totals was laid down by the Registrar General, India, New Delhi, as under :

1	Revisional Round	1—5 March 1981
2	Submission of Enumerator's Abstracts and all other records by Enumerators to Supervisors	6th March 1981
3	Submission of all records of Circles by the Supervisors to the Charge Officers . .	7th March 1981
4	Communication of Charge figures to the District Census Officers as well as to the Director of Census Operations in standard message form	8th March 1981
5	Communication of the district figures by the District Census Officers in the standard message form to the Director of Census Operations and the Registrar General, India	9th March 1981
6	Preparation of State Abstract and Abstracts in the case of Cities/Urban Agglomerations for one million and above and communication in standard message form . .	10th March 1981

11.73 The provisional population totals were received according to the above time schedule except in case of some parts of Ahmadabad Municipal Corporation area inspite of heavy odds due to the disturbances on account of anti-reservation stir in many parts of the State. The Deputy Mamlatdars for Census work of all districts were called at Ahmadabad alongwith all the details of Provisional Population Totals of the district after which the State Totals were completed. The district totals and the totals of cities/urban agglomerations population of million and above were communicated to the office of the Registrar General, India, on 11th March 1981 except the (1) State total, (2) Ahmadabad district total and (3) Total of Urban Agglomeration of Ahmadabad which were subsequently communicated to the Registrar General, India, on 12th March 1981 after incorporating the data of Ahmadabad Municipal Corporation. The delay was due to the unsatisfaction Law and Order situation in Ahmadabad City.

11.74 The instructions in Gujarati were issued to all the Charge Officers for preparation of provisional results in the standard message forms and also for preparation of various tables to be included in the supplement to Paper 1 of Provisional Totals. The proformas of Tables 1 to 4 to be included in the Paper 1 of 1981 were kept ready by filling up the data relating to the 1971 Census and after incorporating the 1981 data all the four tables duly checked were sent to the Registrar General's Office on 12th March 1981 by air. The tables for inclusion in the Supplement to Paper 1 of 1981 were submitted to the office of the Registrar General, India, on 4th April 1981. Thus inspite of several difficulties during the enumeration period of 1981 Census, the provisional population totals of 1981 Census were obtained as per time schedule from all areas of the State and same were submitted to the Registrar General, India. The provisional population totals were first presented to the Chief Minister of Gujarat State on 23rd March 1981 and then released on the same day afternoon to the Press Reporters who were called to attend the Press Conference in the office of the Directorate. A press note (Appendix 42) both in English and Gujarati language was distributed alongwith the booklet 'Paper 1 of 1981—Provisional Population Totals' in English and alongwith Gujarati language.

PRESENTATION OF PROVISIONAL POPULATION TOTALS



Shri R. S. Chhaya, Director of Census Operations presenting "Provisional Population Totals of Gujarat" to Shri Madhavsinghh Solanki, Chief Minister of Gujarat.



Shri R. S. Chhaya, Director of Census Operations presenting a booklet viz. "Provisional Population Totals of Gujarat" to Shri Sanat Mehta, Finance Minister of Gujarat.

PRESS CONFERENCE



Shri R. S. Chhaya, Director of Census Operations releasing the Provisional Population Figures of 1981 Census at the Press Conference held in his Chamber on 22nd March, 1981 at Ahmedabad.

11.75 The following statement showing the Provisional Census figures of different districts and the final figures were arrived at after tabulation work was over :

State/District	Population		Difference
	Provisional	Final	
1	2	3	4
Gujarat . .	**33,960,905**	**34,085,799**	**+124,894**
Jamnagar . .	1,390,125	1,393,076	+ 2,951
Rajkot . .	2,058,136	2,093,094	+34,958
Surendranagar .	1,033,423	1,034,185	+ 762
Bhavnagar . .	1,876,471	1,879,340	+ 2,869
Amreli . .	1,075,766	1,079,097	+ 3,331
Junagadh . .	2,098,660	2,100,709	+ 2,049
Kachchh . .	1,049,589	1,050,161	+ 572
Banas Kantha .	1,665,511	1,667,914	+ 2,403
Sabar Kantha .	1,498,056	1,502,284	+ 4,228
Mahesana . .	2,544,616	2,548,787	+ 4,171
Gandhinagar .	287,483	289,088	+ 1,605
Ahmadabad . .	3,840,472	3,875,794	+35,322
Kheda . .	3,007,194	3,015,027	+ 7,833
Panch Mahals .	2,313,589	2,321,689	+ 8,100
Vadodara . .	2,550,196	2,558,092	+ 7,896
Bharuch . .	1,295,544	1,296,451	+ 907
Surat . . .	2,491,084	2,493,211	+ 2,127
Valsad . .	1,770,994	1,774,136	+ 3,142
The Dangs . .	113,996	113,664	—332

11.76 It will be seen from the above statement that in Rajkot and Ahmadabad districts there is an appreciable difference between the provisional and final count. In Rajkot district the difference is because of certain mistakes made in postings of figures of Jetpur Taluka at the time of Provisional Count. In case of Ahmadabad district, about 47 blocks of Ahmadabad City could not be obtained because of the disturbances in the city when the provisional count was declared.

CHAPTER XII

DIRECTIVES ISSUED BY THE STATE GOVERNMENT

A.1 Instructions issued by the State Government and Heads of Departments and others with special reference to concessions given to officials and teachers, etc. on Census duties

12.1 The State Government had issued the following instructions from their different departments :—

(1) GAD Circular No. CNS-2679-4708-Kh.2 dt. 7-12-1979 (Appendix 5)

12.2 The GAD under this circular issued instructions to all the Collectors and District Development Officers regarding the efficient conduct of the Permanent Housenumbering Scheme Operations in the villages and talukas and it was mentioned in this circular that the performance of all the persons concerned will be recorded in their confidential records.

(2) GAD Circular No. CNS-3280-39-Kh.2 dt. 26-2-1980 (Appendix 43)

12.3 The GAD under this circular issued instructions to all the departments as well as Collectors and the District Development Officers that the first stage of Census work, viz., Houselisting is to commence on 1-4-1980 and therefore, whenever the Collectors and Commissioners of the Corporations require the services of staff from different departments the required number of staff members should be relieved for Census duties on demand by the Collectors and Commissioners. It was also emphasised that this is an important national work and necessary cooperation and coordination should be maintained with the Collectors in this matter.

(3) GAD Circular No. TRF-1080-UO-806-G.2 dt. 17-5-1980 (Appendix 37)

12.4 Under this circular instructions were issued to all the Collectors and District Development Officers that in view of the Houselisting Operations and the subsequent Enumeration Operations to be carried on in 1981, the transfers of persons connected with the Census work should not be made till the Census work is over. These instructions applied to all Gazetted Officers, including the Resident Deputy Collectors, Mamlatdars, Mahalkaris, District Statistical Officers, Deputy Mamlatdars, Circle Inspectors, Statistical Assistants, Talati-cum-Mantris and the Primary and Middle School Teachers.

(4) GAD Circular No. CNS-3280-39-Kh.2 dt. 27-8-1980 (Appendix 39)

12.5 Under this circular the GAD issued instructions to all the departments as well as the Collectors and District Development Officers indicating that the Census Enumeration will take place from 9-2-1981 to 28-2-1981 with a revisional round from 1-3-1981 to 5-3-1981 and therefore the persons who have been appointed as Enumerators and Supervisors should be relieved for the training work as well as for the subsequent enumeration work. It was also emphasised that liberal exemptions should not be granted to the employees who asked for such exemptions. The details of the dates of training and the period of enumeration, etc., were given in this circular and it was directed that half a day's exemption from the normal work should be granted to each employee connected with the Census work from 9-2-1981 to 28-2-1981. It was also decided that for the period 1-3-1981 to 5-3-1981 full day's exemption from the normal duties should be given to the Census employees.

(5) GAD Circular No. CNS-3280-39-Kh.2 dt. 18-9-1980 (Appendix 44)

12.6 Under this circular the GAD issued instructions that the period of absence due to the work of Census should be treated as 'duty' for the purposes of BCSR.

(6) Panchayats, Housing and Urban Development Department Circular No. BDL-1080-4371(2)-CH dated 30-9-1980 (Appendix 45)

12.7 The Panchayats, Housing and Urban Development Department under this circular issued instructions to all the District Development Officers that the Talati-cum-Mantris, the Primary and Middle School Teachers and the Statistical Assistants will be employed by the Collectors for the Census work and these persons should be allowed to attend the training and other Census work from time to time. It was also emphasised under this circular that no transfers of these personnel should be affected during the period November 1980 to 31st March 1981.

(7) Revenue Department Circular No. PRCH-1080-85251-D.1 *dated* 30-9-1980 *(Appendix 46)*

12.8 Under this circular the Revenue Department reiterated the circular issued by the General Administration Department under circulars dated 26-2-1980 and 17-5-1980 and instructed to all Collectors and other officers that the services of all employees should be utilised for Census work and that no transfer should be



Shri P. Padmanabha, Registrar General, India presiding over the conference of the District Census Officers held at Collector Office, Rajkot. Sitting to his right are Shri R. S. Chhaya, Director of Census Operations, Shri B. C. Maru, Joint Chief Electoral Officer of Gujarat State. Sitting to his left is Shri S. C. Merh, Joint Director of State Bureau

made for the period 1-11-1980 to 31-3-1981 and in case of leave also it should be seen that the work does not suffer.

(8) **Education Department Circular No. PRE-1380-K dated 18-10-1980 (Appendix 47)**

12.9 Under this circular the Education Department issued instructions to all the District Education Officers, District Primary Education Officers and the Director of Primary Education and Director of Higher Education to see that the services of all teachers are utilised for the Census work and that all the instructions of the Government in General Administration Department are observed.

(9) **Education Department Circular No. PRE-1180-K dated 22-10-1980 (Appendix 40)**

12.10 Under this circular the Education Department issued the following instructions :—

(i) The examinations should not be held during the period 1-2-1981 to 10-3-1981 but all examinations should be held after 15-3-1981.

(ii) In all the schools the working hours will be in the morning for the period 9-2-1981 to 5-3-1981.

(iii) During this period the Teachers, etc., should not be sent for any training or seminar.

(10) **GAD Circular No. CNS-3280-39-Kh.2 dt. 21-2-1981 (Appendix 48)**

12.11 Under this circular the General Administration Department issued instructions that in view of the law and order situation in the State if the work of Census cannot be completed by 28-2-1981 the Census employees should be exempted fully from their normal duties for the period 23-2-1981 to 28-2-1981 for the whole day.

A.2 **Instructions issued by the State Government for making available the vehicles of the State Government to Census officials**

12.12 As already mentioned in Chapter V the State Government had issued orders permitting Mamlatdars and Mahalkaris to use Government vehicles allotted to them on log-book basis for the periods 15-3-1980 to 15-7-1980 for Houselisting Operations and for the period from 1-11-80 to 31-3-81 for Enumeration purposes with a condition that the cost of petrol, oil, etc., for the number of days of touring for Census work be borne by the Central Government. These orders were issued by the General Administration Department under Resolution No. CNS-2779-4320-Kh.2 dated 24-4-1980 (Appendix 49) which were subsequently amended by another order dated 31-7-1980 because of the postponement of the Houselisting Operations from March 1980 to June July 1980.

Instructions issued by the Registrar General regarding vehicles

12.13 The Registrar General, India and the Home Ministry of the Government of India have issued circulars to all the Ministries and the Departments of Government of India in December 1980 to issue necessary instructions to their field offices to spare Government vehicles to the maximum extent possible for the use by the Census Organisation but it was found that none of the Central Government Departments in Ahmadabad City and at other places came forward to spare their vehicles for Census duties.

B. **Participation by Ministers and Senior Officers in Training Classes, etc.**

12.14 The first conference of the Director of Census Operations was inaugurated by the Minister of State for Home Affairs at New Delhi. The presence of the Minister and other senior level officers of the Home Ministry including the Secretary, Ministry of Home Affairs, Registrar General, India, New Delhi, gave the Directors present a special boost to carry out the national task of Census Operations with hard work, accuracy and diligence. At the State level training classes both for the first stage and the second stage the Registrar General, India, New Delhi, was invited to attend these meetings but because of his pre-occupations with other work he could not attend these meetings, However, the Registrar General, India, New Delhi, paid a brief visit to the State in the month of March 1980 to review the arrangements made for Houselisting Operations. During this visit the Registrar General visited Ahmadabad, Vadodara, Surat, Bharuch and Valsad districts. At Bharuch he visited one village to see the Permanent Housenumbering Scheme implemented there. During this visit the Registrar General advised that due to the intensive monsoon and inaccessibility of the roads in the month of June 1980 the Houselisting Operations in The Dangs district as well as in the Dharampur Taluka of the Valsad district should be completed in the month of April 1980 and the houselisting work in other areas of the State can be undertaken in June 1980 in view of the Assembly Elections in the State in the month of April 1980.

12.15 The Registrar General during his second visit to the State also attended one meeting of all the District Census Officers of the State at Rajkot City in the month of December 1980. At this meeting very useful discussions were held on the second stage of Enumeration work. The Registrar General stressed the importance of the Census work on all the District/City Census Officers present. The Secretary to the Government of Gujarat, General Administration Department was invited to participate at the first State level meeting of the District Census Officers held at Ahmadabad in

the month of January 1980 and thereafter at Rajkot in December 1980 when the Registrar General attended the State level meeting. However, due to other pre-occupations he could not attend the meeting.

12.16 During the Registrar General's visit in the month of December 1980 the Registrar General also attended a meeting of the Charge Officers of the Ahmadabad Municipal Corporation at Ahmadabad City and addressed them. After this meeting the Registrar General visited a number of charges in the Rajkot division of the State. He attended a meeting of the Military Census Officers at Jamnagar and met the Collectors/ District Census Officers, Surendranagar, Rajkot, Jamnagar and Junagadh districts. He also attended the training classes of the Enumerators and Supervisors at Madhavpur and at Sasan-Gir in Junagadh district and at several other places. The Registrar General, India, New Delhi, gave his impressions about this visit to the State in one of his d.o. letter No. 9/48/79-CD(CEN) dated 25-3-1980 (Appendix 50).

CHAPTER XIII

GENERAL

A. Circulars issued by the Directorate

13.1 In all 46 circulars were issued by the Director of Census Operations, Gujarat, to all the District Census Officers and the Charge Officers for the successful implementation of the Census work in all the stages of Census, namely, (1) Permanent House-numbering, (2) Houselisting and (3) Enumeration work. A total list of these circulars issued is shown at Appendix 51. All these circulars have been bound in one volume and ten sets of such volumes are available in the Directorate (1) one in the library of the chamber of the Director of Census Operations, (2) two in the office library and the remaining in the Census branch of the office. The circulars issued by the Registrar General, New Delhi, during both the stages have also been listed out and given in Appendix 52. These are also bound in a volume and two sets of such volumes of circulars from the Registrar General are kept at the above places which will be available for future study. In addition, the general circulars which were issued from time to time in Gujarati by the Directorate clarifying the various points on Census matters are bound and kept in one volume in the Director's chamber library. The printed booklets on (1) Instructions to the Enumerators and Supervisors for Houselisting Operations, (2) Instructions to the Enumerators for Enumeration, (3) Instructions to Supervisors for Enumeration work, (4) Instructions to Supervisors for conducting Post Enumeration Check, (5) Instructions to Tabulators and Checkers for compilation of Primary Census Abstracts and (6) Manual of Editing and Coding of Individual Slips, etc., are all bound up in two volumes and copies of such volumes are available in the library in the chamber of Director as well as in the office library and in Census Branch of the Directorate.

B. Publicity Measures

13.2 In order that the general public and the masses have an idea about the importance and utility of Census, several measures were taken for proper publicity at the time of the two stages of Census. In the first stage of Census the Enumerators had gone round the blocks allotted to them and had prepared a houselist. This operation of the first stage of preparing houselists was conducted from 10th June 1980 to 10th July 1980. In the second stage of Census the Enumerators went round from house to house from 9th February 1981 to 28th February 1981 and filled in the Household Schedules and Individual Slips of all the persons who were enumerated. A revisional round was also taken up from 1st March 1981 to 5th March 1981 with the enumeration of houseless persons on 28th February 1981 at night. Prior to both these stages and also during the Census Operations in both these stages several measures of publicity were taken. The details are as follows.

Publicity through Posters, Stickers and Folders

13.3 The arrangements for printing of posters, stickers and folders were made at the level of the Registrar General, India, New Delhi. No posters, stickers or folders were received during the first stage but during the second stage the posters, stickers and folders were received from Registrar General, India, New Delhi. The posters were received on 30-8-80. These posters were distributed to the different Principal Census Officers as per the list enclosed (Appendix 53). As the number of posters were not sufficient the Registrar General was requested to send more posters but *the same were not received.* In all (1) 5,544,000 (2) 63,500 folders and hand bills were received on (1) 8-2-81, 13-2-81, (2) 6-2-81, i.e. just when the second stage of Census Operations were about to start. There was no sufficient time to distribute these folders right up to the Charge, City, Town and Village level but efforts were made to see that the maximum use was made of these folders. A statement showing the distribution of folders is enclosed (Appendix 54).

Publicity through Press

13.4 During both the stages of Census Operations the Registrar General, had arranged to issue paid advertisements in the local press. A press conference was held at Ahmadabad on 16-6-1980 at 3-00 p.m. in the Chamber of the Director of Census Operations when the details of the first stage of 1981 Census Operations, i.e., the Houselisting and Economic Census were explained in details to the press representatives. The representatives from 'Times of India', 'Indian Express', 'Western Times', 'Jansatta' and the representatives from the Field Publicity Department, Press information Bureau and All India Radio were present at this conference and a hand-out as per Appendix 36 was issued to all for giving wide publicity to the contents of the hand-out.

13.5 For the second stage of Census Operations it was intended to call a press conference prior to 9th February 1981 when the Census Operations were to be

started. However, owing to the difficult law and order situation in Ahmadabad City because of the students agitation against the reservation of seats in the Medical Colleges, it was not possible to convene the conference. However, a press note was issued as per Appendix 55 in all the local presses.

13.6 One Prof. Hasmukh A. Shah had written a good article on the Census Operations in the 'Gujarat Samachar' dated 23rd July 1980. Similarly, one Economist Shri Dhanvant Oza had also given a historical information on Census in the 'Jansatta' dated 1st March 1981. One Shri Firdaus Kanga wrote an article titled 'Counting Heads' in the Ahmadabad Edition of 'Times of India' dated 13th March 1981. Shri B. A. Shukla, one of the Revenue Officers of Kachchh District also gave a detailed article in the press on 9-2-1981. The Ahmadabad Municipal Corporation also published details of Census procedure in the 'Sandesh' newspaper dated 16-2-1981 in which normally the municipal news are published on a separate page.

13.7 The Registrar General, India, New Delhi, Shri P. Padmanabha, visited Gujarat on 15th December 1980 to see the arrangements made for the second stage of Census Operations. During this visit he visited Ahmadabad Municipal Corporation and the districts of Rajkot, Jamnagar, Junagadh and also the Union Territory of Diu. He met a number of Census Officers, Charge Officers, Enumerators and Supervisors and the local newspapers published details of the visits of the Registrar General to the different places. The State level meeting of District Census Officers held at Rajkot during the Registrar General's visit to Gujarat also received good publicity through the presses.

13.8 The Jain community issued a paid advertisement in the 'Sandesh' on 16-2-1981 intimating to all the Jains that they should report the word 'Jain' in Q. 8 and 10 of the Individual slip when the Census Enumerator visits their households. This advertisement was printed through a number of Jain Institutes.

13.9 The local newspapers also exhibited some photographs of the different meetings of Census Operations as follows :

1. Phul Chhab, Rajkot : Meeting of District Census Officers at Rajkot which was presided over by Shri P. Padmanabha, Registrar General, India, New Delhi.
2. Sandesh, Ahmadabad dated 16-1-1981 : Meeting of Charge Officers presided over by the Municipal Commissioner Shri K. Rammoorthy.

13.10 On 23rd March 1981, i.e., after the Census Operations a press conference was held in the office of the Director of Census Operations to declare the Provisional Population Totals for the 1981 Census. A special hand-out was issued to the pressmen present and a copy of the booklet of Paper I — Provisional Population Totals was given to all for wide publicity. A copy of the hand-out is at Appendix 42.

Publicity through All India Radio

13.11 The All India Radio, Ahmadabad, had invited the Director of Census Operations to give a special talk on Census during the first stage of Census Operations. Acordingly, the Director of Census Operations gave a talk regarding the first stage of Census work on the Ahmadabad Station of All India Radio on 13th June 1980 at 10-00 p.m.

13.12 A radio talk covering questions on the Census Operations was given by Shri J. K. Patel, Deputy Director of Census Operations on 14th January 1981 at 12-00 p.m. in the programme of 'Stri Samelan'.

13.13 A radio talk in the form of question-answers was also given by Shri P. J. Jhala, Deputy Director of Census Operations under the caption 'Vasti Ganatarima Lok Sahakar'. This talk was released in the industrial programme on 4th February 1981 between 9-15 to 9-45 a.m.

13.14 For the second stage of Census Operations, the Director of Census Operations had fixed up a date with the All India Radio but on the fixed day the Director could not remain present because of an important meeting at the Sachivalaya, Gandhinagar. The All India Radio was requested to give a second date for the talk but before the date could be fixed the script of the talk which was already with the All India Radio was released by one of the Announcers of the All India Radio.

13.15 In order that there is a close coordination between the different agencies of publicity, the Director of Census Operations had held two coordination meetings, one on 11-9-80 and the other on 22-12-80 when the representatives of All India Radio, the Field Publicity Department and the State District Information Officer, Ahmadabad, were present. All these representatives were requested in these coordination meetings to see that the maximum publicity is given to the Census Operations through their agencies.

13.16 The All India Radio was supplied with a list of prominent Economists in Ahmadabad City and a request was made to see that these Economists are invited at different intervals to give a talk on the importance and utility of the Census Operations. However, the All India Radio did not take any action on this request. During the 1971 Census the All India Radio had invited good number of the Economists on the Air but during the 1981 Census no such action was taken.

13.17 During both the stages of the Census Operations the All India Radio, Ahmadabad, was provided with short slogans pertaining to the Census. The All India

Radio, Rajkot, also released such slogans. These slogans were released at special intervals before the two stages of Census Operations.

Publicity through the Door Darashan

13.18 During the first stage of Census Operations a representative of Door Darashan, Ahmadabad, had seen the Director of Census Operations and had promised proper publicity before the first stage of Census Operations. However, the publicity during the first stage was not given through the Door Darashan, Ahmadabad. In the second stage of Census Operations the Director of Door Darashan, Ahmadabad, had sent his representative and had arranged for a Door Darashan film on Census in Kheda District. Both the Director of Census Operations, Ahmadabad and Collector, Kheda, had attended the filming of this feature in two villages of Kheda District. The feature was released on Ahmadabad T.V. on February 19th, 20th, 21st and 23rd 1981.

13.19 The Door Darashan, Bombay, was requested to intimate whether it will be possible to give a publicity programme on Bombay Door Darashan as many of the areas in Gujarat especially, Surat, Valsad, Mahuva, etc., were covered by the Bombay T.V. No reply to this reference was received from the Door Darashan, Bombay.

Publicity through Films and Slides

13.20 A special film strip on Census Operations was prepared by the Films Division of the Government of India and these films were released at several cinema theaters in Gujarat. In all 28 films were received in the State through the Audio Visual Department of the Central Government and these films were distributed to the respective District Collectors as per Appendix 56. In addition 362 slides were also received which were distributed for vide publicity to the Collectors.

Publicity by the Local Bodies

13.21 In addition to the publicity efforts made by the State and Central Government, the local bodies also contributed to the publicity measures towards the Census Operations. A special mention can be made in respect of Surat Municipal Corporation which spent some amounts on publicity towards the printing of pamphlets, posters, etc.

13.22 The State Transport, Gujarat State and the Ahmadabad Municipal Transport Services were requested to intimate whether they can undertake the publicity measures on their buses. The State Transport regretted inability to make free publicity because a contract for the publicity was already given by them to a Contractor. In respect of the Ahmadabad Municipal Transport Services, the Municipal Corporation which runs the City buses had made arrangements to give wide publicity to Census Operations by affixing the posters on the buses.

Payment of Honorarium to Enumerators and Supervisors

13.23 The honorarium to Enumerators and Supervisors was fixed by the Registrar General, Government of India, New Delhi, under his No. G.18020/3/79-Budget Cell dated 14th February 1980. The remunerations fixed were as follows :

1. ENUMERATORS	
(i) For housenumbering, houselisting and filling up of the Houselist & Houselist Abstract, etc.(including the cost of the housenumbering material) for a houselisting block.	Rs. 20/- (Rupees twenty only)
(ii) For actual Census enumeration i.e., filling up of Individual Slip, Household Schedules, Enumerator's Abstract, etc., for an enumerators blocks.	Rs. 70/- (Rupees seventy only)
2. SUPERVISORS	
(i) Housenumbering and houselisting and filling up of various schedules, statements, registers, etc., for a Supervisor's circle and other duties performed during the houselisting operation.	Rs. 20/- (Rupees twenty only)
(ii) For duties performed during actual Census enumeration.	Rs. 70/- (Rupees seventy only)
3. CHARGE OFFICERS Which term would include Deputy & Assistant Charge Officers also.	Lump sum honorarium of Rs. 200/- (Rupees two hundred only) for the entire operation (i.e. Houselisting and Actual Census enumeration).
4. DISTRICT CENSUS OFFICERS	Lump sum honorarium of Rs. 500/- (Rupees five-hundred only) for the entire operation (i.e. Houselisting and Housenumbering and Actual Census Enumeration).

13.24 On the basis of the above orders the State Government in General Administration Department was requested to issue the necessary orders for the payment of remuneration. Accordingly, the State Government in General Administration Department by its circular No. VST-3079-2323-KH.2 dated 9-10-80 issued the orders to all the Collectors of the districts and Commissioners of the corporation areas.

Adequacy of remuneration

13.25 The question of inadequacy of remuneration for the Census Operations was discussed by me and other Directors also with the Registrar General, India, New Delhi, at one of the conferences of the Census Directors. It was pleaded that the remuneration which is being given for Census work is quite inadequate as compared to the remuneration given for election work. However, the Registrar General explained that due to the financial constraint it was not possible for the Registrar General, India, New Delhi, to give any more addition to the Enumerators and Supervisors which was decided in consultation with the Finance Ministry. The Registrar General had explained that it was for the first

time that the Finance Ministry had agreed to give TA/DA to the Enumerators and Supervisors for attending the training classes for Census work and looking to the extent of expenditure both on TA/DA and remuneration it was not at all possible to increase the remuneration and the Enumerators/Supervisors should get satisfied with the amounts already sanctioned. During the several training classes held both for Houselisting and Enumeration work several Enumerators and Supervisors and also other District/Taluka Officers represented about the inadequacy of the remuneration but it was explained to all the during each decade of Census the remuneration is steadily increasing and for the first stage work the remuneration which was Rs. 5 per block in 1961 and Rs. 20 in 1971 has been increased to Rs. 35 per block (Rs. 10 for houselisting+Rs. 15 per Enterprise List) for 1981 Census whereas the remuneration for the second stage work which was Rs. 15 per block during the 1961 was increased to Rs. 25 per block in 1971 and which further increased to Rs. 70 per block in 1981 Census. Thus, the total remuneration which was only Rs. 45 in 1971 has been increased to Rs. 105 per block in 1981. It was explained that this was no small increase and in addition during the 1981 Census unlike the other past Censuses when no TA/DA was paid to the Enumerators and Supervisors, the TA/DA during 1981 Census was paid for attending training classes during both the stages of work. In addition to Rs. 105, for the sample blocks an additional honorarium of Rs. 20 was also paid to the Enumerators for Economic Census and an amount of Rs. 10 was also paid for filling up of the Degree Holders and Technical Personnel Cards to the Enumerators of the sample blocks.

TA/DA to Enumerators/Supervisors

13.26 As already stated earlier TA/DA was paid to all the Enumerators and Supervisors and all other officials and officers working for the Census Operations for attending the training classes. As it was not possible to prefer a large number of TA/DA bills for these Enumerators and Supervisors a flat rate of TA/DA was fixed in consultation with the Registrar General and the State Government. The orders of grant of TA/DA were issued by the General Administration Department Resolution No. VST-3079-4985-KH.2 dated 7-6-80 (Appendix 57) and these rates were as under :

Item	Payment to Enumerators for each day during training	Payment to Supervisors for each day during training
(a) Where the distance from the place of duty to the place of training is within 8 Kms. and the place of training is within the municipal area.	Rs. 4.50	Rs. 5.50
(b) Where the place of training is at a distance of more than 8 Kms. but less than 35 Kms. from the place of duty.	Rs. 8.00	Rs. 11.00
(c) Where the place of training is more than 35 Kms. away from the place of duty.	Rs. 12.00	Rs. 15.00

13.27 The above rates were applicable for attending training classes during both the Stages of work.

Remuneration for preparation of Abridged Houselists

13.28 After the completion of the Houselisting Operations Abridged Houselists for the second stage of Census work were to be prepared by all the Charge Officers in the State. It was not possible to carry out this work of preparation of Abridged Houselists with the existing staff of the different offices in the State. Besides, as the first stage Census work was over the work also could not be entrusted to the Enumerators and Supervisors. This matter was considered by the Registrar General, India, New Delhi, and he was kind enough to agree that special staff should be employed in all the charges to prepare the Abridged Houselists after the Houselisting Operations were over. Accordingly, the Charge Officers employed extra persons on daily remuneration basis and got the work of preparation of Abridged Houselists completed in the time prescribed. The rates of remuneration were fixed by the Registrar General as follows :

Rs. 10 for preparation of the Abridged Houselists for a limit of population of 6,000 or part thereof.

13.29 The above orders were issued by Registrar General, India, New Delhi, under his D.O. No. G.18020/5/80-Budget dated 19-7-80 and subsequent d.o. of same number dated 1-9-80.

Rates of honorarium for Post Enumeration Check and Census Evaluation Study

13.30 After the Enumeration work was over in March 1981 a Post Enumeration Check was undertaken in 200 blocks of the State as per the directives of the Registrar General. A Census Evaluation Study with the help of SRS records was also undertaken. For the Post Enumeration Check work about half of the blocks were entrusted to the Statistical Assistants of the Taluka Panchayats and also to the Research Assistants of the District Panchayats. As these persons were State Government servants an amount of Rs. 100 for two blocks was paid to each of the persons who did the work as Enumerator and an amount of Rs. 100 was paid to each of the Supervisors who did the work of Supervision over four Enumerators.

13.31 The remaining half of the total number of blocks selected for Post Enumeration Check were assigned to the newly recruited Checkers and Supervisors of the Regional Tabulation Offices but as these persons were on the regular fixed pay establishment of the Regional Tabulation Office, no additional remuneration was paid to them but they were paid TA/DA for this work.

13.32 The work of CES was entirely done by the Computors and the Statistical Assistants of the Directorate and no additional remuneration was paid to them but they were paid only TA/DA for the work.

Procedure for payment of remuneration of TA/DA

13.33 The Registrar General, Government of India, New Delhi, issued instructions regarding the procedure for payment of honorarium to the enumeration staff in connection with the 1981 Census under his letter No. G.18020/3/79-Budget Cell dated 22-5-80. In this circular the Registrar General had stated that considering the fact that the State Governments have not made any budget provision in their demands for grant to meet this expenditure initially and that the payment of honorarium to the Enumerators has become due and in view of the possible complications that would arise in the ways and means position of the various States, initially the payment should be made by the State Governments and that funds will be placed in advance at the disposal of the State Governments by the Central Government. The following accounting procedure was also laid down.

13.34 "Based on the requirements of funds intimated by the Directors of Census Operations in the States separately for the Census Operations and for canvassing of the Enterprise Lists on behalf of the Central Statistical Organisation and subject to the availability of Budget Provision in the Demands for Grants of the Census Organisation, Central Statistical Organisation, the Pay and Accounts Officer (Census), P.A.O. (Statistics) of the Planning Commission shall make the advance payments by means of a crossed cheque drawn in favour of the Accountant General of the State/Union Territory Administrations/Government concerned. This advance shall be finally booked under the relevant Major heads of account as per the provisions made in the Demands for Grants, namely, 265-A-Other Administrative Service A-1 Census, A.1(2) Enumeration. A.1(2)(4) Honorarium to Enumerators (non-plan) and Grants No. 72-Statistics, Major Head 304, Sub-Head A1(1)-C.S.O. IV-Other Charges respectively. These advance payments shall be treated as deposits in the books of the State Governments/Union Territory Government etc., concerned and shall be credited by the Accounts Officer of that Government to the Deposit Head 848-Other Deposits-Miscellaneous Deposits—Deposits for payment of honoraria to the enumerators in connection with 1981 Census (a new sub-head to be opened in the books of the State Accounts Officers). Payment to the enumeration staff including Enumerators, Supervisors, Charge Officers, Additional Charge Officers, District Census Officers, etc., will be made out of this deposit and a certified statement of expenditure will be furnished separately for the Census Operations and the canvassing of the Enterprise lists by the Accounts Officer of the State/Union Territory Governments, etc., to the PAO(Census)/PAO(Statistics) of Planning Commission at New Delhi before the close of the accounts of Financial Year 1980-81 under intimation to this office. Any unspent balance lying in the deposit head out of the advance made above shall also be refunded by the Accountant General of the State etc., concerned to the PAO(Census)/PAO(Statistics) of the Planning Commission as the case may be before the close of the Accounts of the Year 1980-81."

13.35 An amount of Rs. 92,21,976 had been spent under the budget head 265-Other Administrative Services, as Pay and Allowances for the additional staff employed for 1981 Census work, the TA/DA expenditure, petrol, stationery and other miscellaneous expenditure during the years 1980-81 and 1981-82. In addition an amount of Rs. 70,46,553 was also spent under the head Deposit 848-Other Deposits and miscellaneous deposits and towards the payment of honorarium paid to the Enumerators, Supervisors and other supervising officers for both the stages of work of Houselisting and Enumeration. Thus, the total cost was 1,62,68,529 towards the cost of payment for the additional staff, TA/DA, remuneration, petrol, stationery, etc. A Statement showing the districtwise expenditure booked is at Appendix 58. It may be mentioned here that in respect of the expenditure booked under the Budget Head 265-Other Administrative Services, initially the expenditure was booked by the State Government from their grants and later on recouped from the Central Government through the Pay & Accounts Officer (Census) and Accountant General, Gujarat, Rajkot. The statement at Appendix 58 does not include the cost of printing and the cost of the pay and allowances of the Directorate of Census Operations, etc., for which further details have been given in Item E of this Chapter.

C. **Award of Census Medals**

13.36 Since the 1951 Census it has been a tradition of Census Organisation to award medals to the Census Enumerators and other Census workers and officers for meritorious services rendered by them. The medals are either of Silver or Bronze.

13.37 The norms approved by the Registrar General, India, for award of such medals are as under and

on the basis of these norms the medals were to be awarded to the following categories of persons :

1 One Silver medal to the best District Census Officer and one Bronze medal to the next best District Census Officer in each State/Union Territory.

2 One Silver medal to the Best Charge Officer and one Bronze medal to the next Best Charge Officer in a district.

3 One Silver medal to the Best Supervisor and one Bronze medal to the next Best Supervisor in district.

4 One Silver medal to the Best Enumerator in a charge and one Bronze medal to the next Best Enumerator in a charge.

13.38 The Directors of Census Operations were requested by the Registrar General, India, New Delhi, to work out and communicate their requirements of medals on the basis of the above norms. Accordingly, the details were worked out and the requirements for Gujarat were submitted to the Registrar General, India. It was also proposed to the Registrar General that besides the above mentioned categories some of the Deputy Directors of Census Operations and staff members of the Directorate and also the Deputy Mamlatdars and Clerks for Census work in the District/Taluka/Municipal Offices should also be considered for award of such medals who had rendered meritorious services during the 1981 Census. The suggestion of inclusion of such categories were considered by the office of the Registrar General, India, and the following categories of officers were also included :

(a) The best Principal Census Officer, one in each State, a Silver medal only.

(b) The best Additional District Census Officer, one in each State, Silver medal only.

(c) The best Deputy District Census Officer (Sub-Divisional District Census Officer), one in each State, Silver medal only.

(d) Staff of the Director of Census Operations, one Silver medal only and

(e) Staff of Regional Tabulation Offices in the State, one Silver medal only.

13.39 In all 450 Silver medals and 427 Bronze medals were received for award from the Registrar General, India, New Delhi, and 5,000 merit certificates were printed by the State Government for awarding these to the deserving persons.

13.40 The number of medals required for various categories were as under :

	Silver	*Brenze*
(a) For Category (1) . .	19	19
(b) For Category (2) . .	19	19
(c) For Category (3) . .	19	19
(d) For Category (4) . .	393	393
Total .	**450**	**450**

13.41 All Collectors were requested to forward a panel of at least 5 functionaries, namely, Charge Officers, Supervisors and Enumerators in order of merit in each cadre for their district. The selection of best District/Additional District Census Officer was made by the Director himself whereas for Best Sub-divisional Census Officer the same was selected after considering the recommendations of different Collectors.

13.42 The Collectors and Municipal Commissioners while making their recommendations were requested to take into consideration the following points.

1 Neatness in the maintenance of Census records.

2 Thoroughness and accuracy in canvassing the various Schedules and in the maintenance of related administration records.

3 Display of exceptional zeal and merit in shouldering the duties and responsibilities in connection with the Census.

4 The work of the Supervisors selected for award should be uniformly accurate and of outstanding merit.

5 As regards the selection of Charge Officers for award of medals the Collectors were requested to select them after taking into consideration the quality of the administration of the Census by the Charge Officers.

13.43 In addition to the award of medals all were requested to send additional lists in each cadre for award of merit certificates.

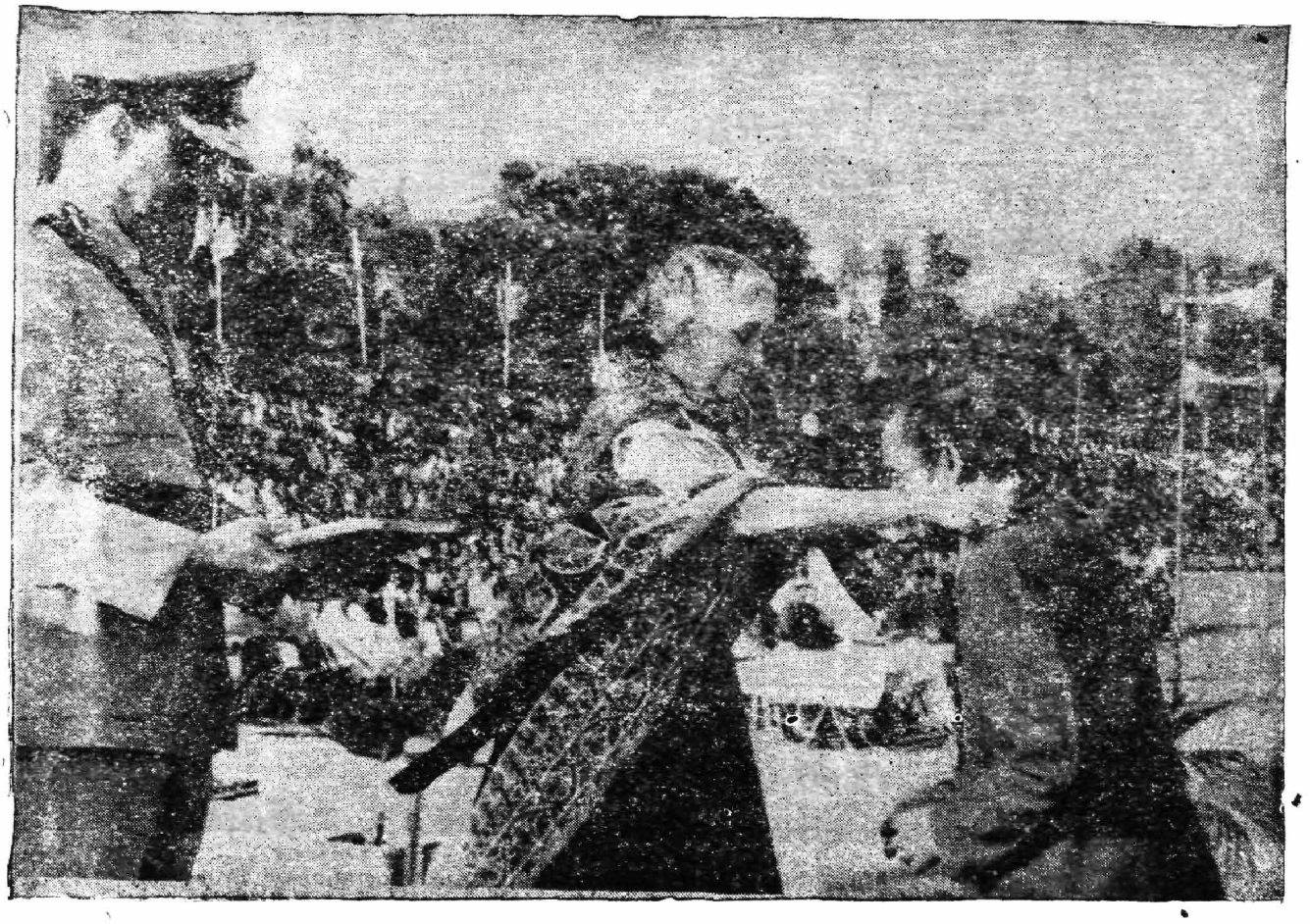
13.44 The recommendations received from the Collectors were carefully examined with reference to the quality of work as revealed through the Census records received at the Regional Tabulation Offices. The names of the Supervisors and Enumerators received from the Collectors were forwarded to the concerned Regional Tabulation Officers for offering their remarks on the basis of quality of work done by them.

13.45 The field work of the Supervisors and the Enumerators was critically evaluated in the concerned Regional Tabulation Offices by checking the respective Enumeration records properly. The Deputy Directors in charge of the RTOs offered their remarks about the quality of Enumeration work of the Enumerators and Supervisors who were recommended for award of medals. In case where the work was not found to be of a sufficiently high order to justify the award of this distinction, the proposal was rejected. However, the names of the Charge Officers recommended by the concerned Collectors were accepted in toto. Similarly the names of Deputy Mamlatdars in charge of Census work at the district level were also decided on merits by the Directorate for award of medals.

AWARDS OF CENSUS MEDALS

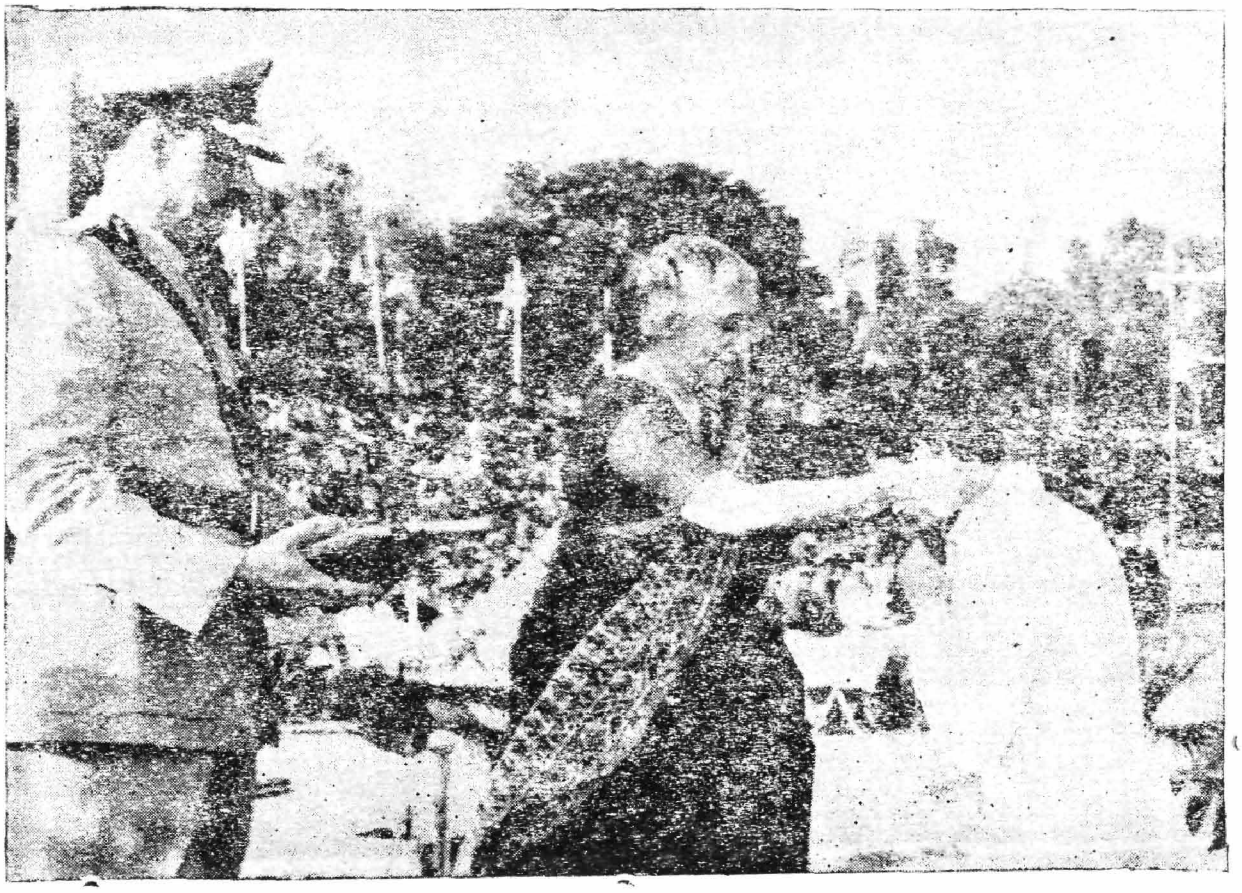


Smt. Sharda Mukherjee, Governor of Gujarat presenting Silver Medal to Shri C. K. Desai, the Best District Census Officer, Bharuch.

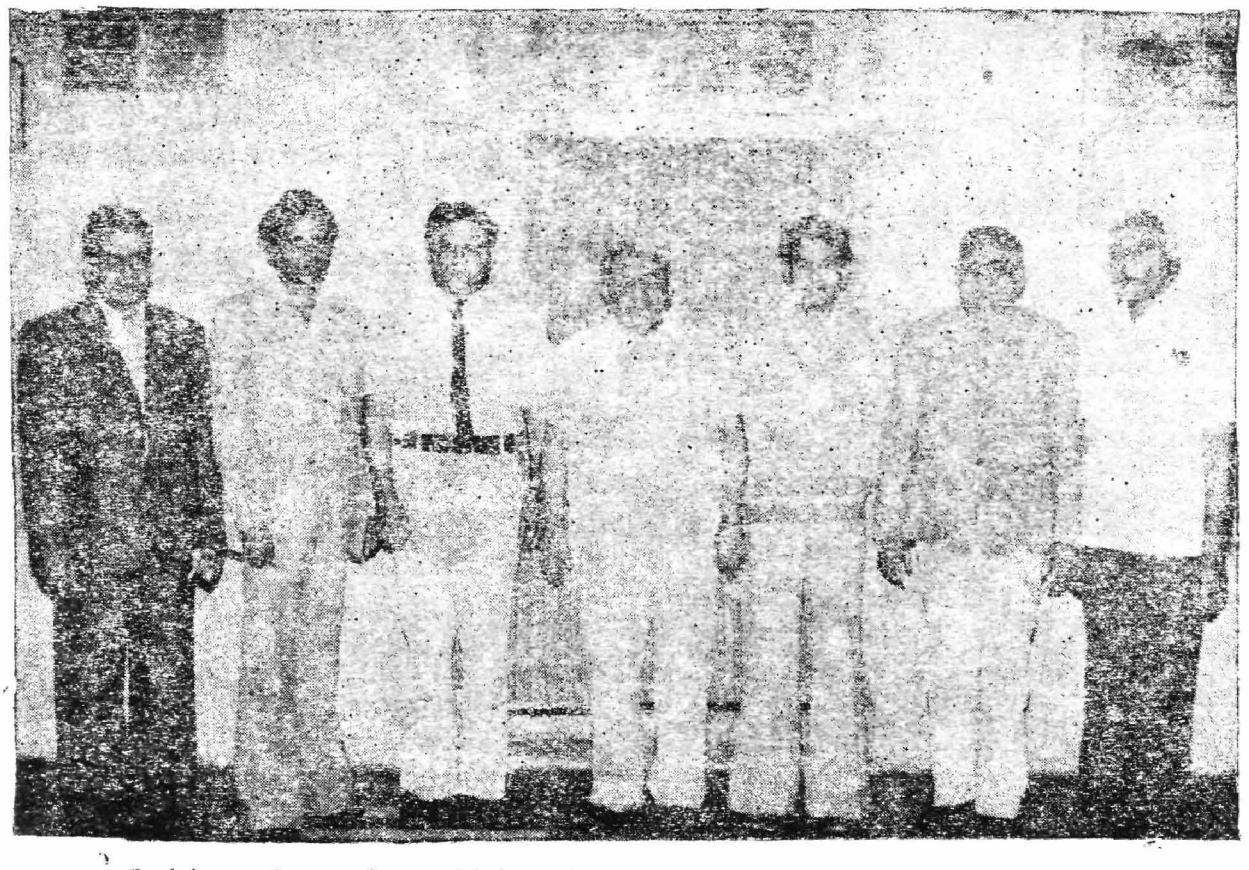


Smt. Sharda Mukherjee, Governor of Gujarat presenting Silver Medal to Shri R. S. Suke, the Best District Statistical Officer, Bharuch.

AWARDS OF CENSUS MEDALS



Smt. Sharda Mukherjee, Governor of Gujarat presenting Silver Medal to Shri P. N. Rai Chaudhary, IAS, the Best Sub-Divisional Officer, Nakhatrana (Dist. Kachchh).



Recipients of 1981 Census Medals with Director of Census Operations. From left to right S/Shri R. S. Sukhe, D.S.O., Bharuch, J. K. Patel, Dy. Director of Census Operations (Tech), C. K. Desai, RDC, Bharuch, R. S. Chhaya, Director of Census Operations, P. N. Rai Chaudhari, IAS, Sub-Divisional Officer, Nakhatrana, (Dist. Kachchh), V. H. Vasavada, Dy. Director of Census Operations (Adm.), B. M. Patel, Assist. Director of Census Operations (D.P.).

13.46 It was found that as against the fixed quantum of Medals for each district or corporation area, sufficient number of names of persons for award of Medals were not received from the field.

Award of Medals on Republic Day 1982

13.47 On the recommendation by the Director, it was decided by the State Government to award a Silver Medal each to the best District Census Officer, best Additional District Census Officer and the best Sub-Divisional Census Officer at a State level function at Ahmadabad on 26th January 1982 during the Republic Day Parade. The Governor of Gujarat accordingly very kindly agreed to present the Silver medals at a function which was held at Lal Bahadur Shastri Stadium, Ahmadabad (Malek Saban Stadium, Bapunagar) at 8-30 a.m. on 26th January 1982. The following three officers received the Silver medals for 1981 Census from the Governor :

1	Best District Census Officer	Shri C. K. Desai Resident Deputy Collector, Bharuch District
2	Best Additional District Census Officer	Shri R. S. Shuke District Statistical Officer, Bharuch
3	Best Sub-Divisional Census Officer	Shri Rai Chaudhary, IAS Assistant Collector, Nakhatrana, Dist. Kachchh

13.48 In addition to the above State level function, Census Medals were also awarded at the District level by the State Ministers to the best Enumerators/ Supervisors and other Charge Officers of the district on 26th January 1982 at the Republic Day Parade.

13.49 The names of persons who had been awarded Silver and Bronze Medals are shown in Appendix 59. In addition, the total number of Merit Certificates issued districtwise are also shown in Appendix 60.

D. **Recruitment of staff**

13.50 For the conduct of 1981 Census, recruitment to the core staff of the office of Director of Census Operations, Gujarat, Ahmadabad, and for Edit/ Code Cell attached to Directorate was made by the Director whereas the recruitment to the posts of Tabulators, Checkers and Supervisors was made by the Deputy Directors concerned. The details of recruitment of staff both at the Directorate level as well as by the Deputy Directors are as follows :—

(a) **Recruitment by the Director**

13.51 During the Census Operations against the additional posts for 1981 Census work the following posts were filled up by direct recruitment. In all these cases the names of the candidates for interview were called for from the Employment Exchange.

(a) RECRUITMENT BY DIRECTORS

Sl. No	Designation of the posts for which candidates were interviewed	No. of posts to be filled up	Date on which the interviews were held	No. of persons who appeared for interview
1	2	3	4	5
	Technical Side			
1	Statistical Assistant	1	10-12-1979	7
2	Computor	20	7/8/14/15-4-80	79
		35	1-12-1980	124
		28	21/22-9-1981	88
		10	25-3-1982	66 (Retrenched Supervisors were interviewed).
3	Assistant Compiler	3	26-11-1979	22
		1	25-1-1980	3 (Post was reserved for ST and was advertised in newspapers).
4	Operators	18	23-6-1980	48
		17	6/7-4-1981	125
		10	17/18-8-1981	50
		6	27-9-1982	1 (Post was reserved for ST and was advertised in newspapers).
		30	13/14-12-1982	264 62 (Departmental)
5	Loaders	4	25-5-1981	9+1 (Contingent hand of this office who had completed 240 days during two years preceding is appointed).
			5-10-1981	
			16-8-1982	

Sl. No.	Designation of the posts for which candidates were interviewed	No. of posts to be filled up	Date on which the interviews were held	No. of persons who appeared for interview
1	2	3	4	5
	Administrative Side			
1	LDCs	28	7-8-1979	10
			26-11-1979	14
			10-12-1979	6+1
			31-12-1979	40
			5-2-1981	8 (RTO, Rajkot)
			10-3-1981	10 (RTO, Surat)
			30-3-1981	57
			22-5-1981	11 (RTO, Vadodara)
2	Jr. Stenographers	2	11-1-1980	3
			26-2-1980	7
			31-3-1980	5
			27-7-1980	5 (RTO, Surat)
			28-7-1980	5
			15-10-1980	8
			15-10-1980	3 (RTO, Rajkot)
			3-11-1980	8
			24-4-1981	2 (RTO, Vadodara)
			10-9-1981	4 (RTO, Surat)
			5-10-1981	3
	a	4	18/19/20/21-8-80	45
4	Hand Press Machine Operator . .	1	8-2-1982	2
5	Chowkidar	7	7-4-1980	2
			15-7-1980	2
			15-9-1980	1
			13-10-1980	1
			2-2-1981	8
			29-8-1981	9
			1-10-1981	4
			30-10-1981	3
	Edit and Code Cell			
1	Supervisor	3	18-8-1980	34+13 (PH)
2	Checker	9	19-8-1980	33
3	Tabulator	64		169
			8-9-1980	23
			10-9-1980	68
			17-3-1981	100
4	Supervisor.	12	8/9-6-1981	2(PH)+54
		48	8/9-7-1981	165
		73	5-10-1981	80+10 (PH)
5	Coders (for Typing of statements) . .	4	15-3-1982	18 (Retrenched Census employees)
			22-3-1982	91 (Retrenched Census employees)
6	Supervisors	7	22-6-1982	36 (Retrenched Census employees)
7	Checkers	21	23-6-1982	38 (Retrenched Census employees)
8	Tabulators	105		
9	Supervisors		23-6-1982	18 (Retrenched Census employees)
			24-6-1982	39 (Retrenched Census employees)
10	Checkers		24-6-1982	71 (Retrenched Census employees)
			28-6-1982	19 (Retrenched Census employees)
			19-7-1982	126 (for preparing waiting list)

(b) RECRUITMENT BY THE DEPUTY DIRECTORS

Sl. No.	Designation of the posts for which candidates were interviewed	No. of posts to be filled up	Date on which the interviews were held	No. of persons who appeared for interview
1	2	3	4	5
	RTO-I			
1	Supervisor	10	2-2-1981	39
2	Checker	31	23-2-1981	60
3	Tabulator	186	24-2-1981	60
			13-3-1981	40
			13-3-1981	60
			16-3-1981	100
			17-3-1981	100
			18-3-1981	100
			19-3-1981	125
			20-3-1981	125
	RTO-II			
1	Supervisor	10	2-2-1981	100
2	Checker	30	13-3-1981	40
3	Tabulator	184	13-3-1981	60
			16-3-1981	100
			17-3-1981	100
			18-3-1981	100
			19-3-1981	125
			20-3-1981	125
	RTO-III			
1	Supervisor	11	3-2-1981	100
2	Checker	33	13-3-1981	40
3	Tabulator	194	13-3-1981	60
			16-3-1981	100
			17-3-1981	100
			18-3-1981	100
			19-3-1981	125
			20-3-1981	125
	RTO-VADODARA			
1	Supervisor	10	6-2-1981	78
2	Checker	30	12-5-1981	150
3	Tabulator	177	13-5-1981	150
	RTO-SURAT			
1	Supervisor	10	3-2-1981	46
2	Checker	30	23-3-1981	200
3	Tabulator	179	24-3-1981	200
			25-3-1981	200
	RTO-RAJKOT			
1	Supervisor	10	9-3-1981, 24-3-1981	43
2	Checker	30	2-2-1981, 3-3-1981, 20-4-1981, 28-4-1981	143
3	Tabulator	182	17-3-1981, 24-3-1981, 13-4-1981, 14-4-1981, 18-8-1981	727

13.52 The bulk of the direct recruitment during 1981 Census was for the fixed pay posts of Tabulators, Checkers and Supervisors both in the Editing and Coding Cell under the Directorate as well as for the Regional Tabulation Offices by the Deputy Directors. The concerned Employment Exchanges at Ahmadabad, Surat, Vadodara and Rajkot were requested to send the names of qualified candidates. It was found by experience that there was no dearth of qualified candidates. Sufficient number of candidates were sent by the Employment Exchanges. The three Regional Tabulation Offices in Ahmadabad had some problems with the Ahmadabad Employment Exchange as the required number of candidates were either not sent on due dates or were sent in very large numbers against the small number required per day. However, these problems were locally sorted out by the Deputy Directors and there was no difficulty in the recruitment. It was found that against qualifications of matriculation for the posts of Tabulators, sufficient number of graduates were available and consequently graduates got a priority over certain SSC candidates in direct recruitments. As the recruitment to the posts of Tabulators, Checkers and Supervisors was to be made in bulk and as there was very little time for recruitment of the staff, no regular written tests could be held but the candidates were selected on the basis of oral interviews only. For future Censuses it is suggested that the recruitment procedure should be set in motion well in advance at least before 3 to 4 months before the Regional Tabulation Offices start working and if possible a written test should also be held so that only candidates with good qualifications and capabilities can be called and selected at the oral interview.

Recruitment for newly installed Direct Data Entry System

13.53 For recruitment to the posts of Operators for the new Direct Data Entry System special tests both in typewriting as well as in hand punching machines were held at the Directorate and on the basis of the results of such tests and the subsequent interviews, the candidates were selected for the posts of Operators.

13.54 As regards the posts of Chawkidars it was found by experience that the persons who were sent for interviews by the Employment Exchanges were not suitable for the posts and many of the candidates expressed their unwillingness to work on the posts of Chawkidars. In Ahmadabad Regional Offices the posts of Chawkidars had to be kept vacant for certain periods for want of suitable candidates. The main difficulty with the Chawkidars was that they did not attend in time before the close of office at 5-30 p.m. and also were not willing to stay till next morning when the office reopened. It was found that one post of Chawkidar for each office was quite insufficient and if the offices are to be well looked after at least three Chawkidars for each office is the minimum requirement and one additional Chawkidar should be given for relief duties.

Office staff on deputation

13.55 In order to fill up the posts of Office Superintendent (1), Assistants (2), Junior Accounts Officer (1), UDCs (2), Investigators (1), Statistical Assistants (3), Computors (7), Junior Stenographer (1), the following persons were taken on deputation from the different offices with effect from the dates shown against each :

Sl. No.	Name & designation of the person taken on deputation	Name of the office from which taken on deputation	Name of the post on which taken on deputation	Date and period of deputation
1	2	3	4	5
1	Shri M. M. Poonawala, Superintendent	Geological Survey of India, Ahmadabad	Office Superintendent	1-7-1980 to 28-6-1983
2	Shri G. M. Jhangiani, S. G. Auditor	Accountant General-II, Gujarat, Rajkot	Junior Accounts Officer	18-3-1981 to 31-12-1983
3	Shri S. M. Shelke, Research Assistant	Bureau of Economics & Statistics, Gandhinagar	Investigator	1-5-1980 to 25-6-1980
4	Smt. D. D. Jhala, Research Assistant	Do.	Do.	4-11-1980 to 31-7-1982
5	Shri K. H. Desai, Auditor	Accountant General, Gujarat, Ahmadabad	Assistant	1-1-1980 to 28-2-1983
6	Shri G. P. Trivedi, Sr. Auditor	Do.	Do.	5-1-1980 to 31-1-1983
7	Shri P. B. Raval, Jr. Clerk	I.G.P., Gujarat State, Ahmadabad	UDC	14-4-1981 to 26-11-1981
8	Shri J. K. Panhchal, LDC	National Savings Organisation, Ahmadabad	UDC	9-4-1981 to 28-2-1982
9	Shri V. L. Vyas, UDC	Central Excise Collectorate, Ahmadabad	Accountant	31-12-1979 to 31-12-1980
10	Shri N. A. Vora, Sr. Clerk	I.G.P., Gujarat State, Ahmadabad	Computor	23-6-1980 to 28-2-1983
11	Shri M. C. Patel, Sr. Clerk	Do.	Do.	Do.

1	2	3	4	5
12	Shri M. F. Vora, Jr. Clerk . . .	I.G.P., Gujrat State, Ahamadabad	Computor	23-6-1980 to 28-2-1983
13	Shri A. P. Raijada, Jr. Clerk . . .	Do.	Do.	Do.
14	Shri J. J. Bhavsar, Sr. Clerk . . .	Commissioner of Sales Tax, Gujarat State, Ahmadabad	Do.	1-10-1980 to 6-9-1981
15	Shri S. T. Dharamani, Sr. Clerk . .	Do.	Do.	1-10-1980 to 28-2-1983
16	Shri M. G. Pradhan, Sr. Clerk . .	Do.	Do.	1-10-1980 to 21-11-1980
17	Shri B. Y. Raval, Punch Operator . .	Bureau of Economics & Statistics, Gujarat, Gandhinagar	Operator	20-3-1981 to 16-11-1981
18	Kum. S. G. Patel, Punch Operator . .	Do.	Do.	20-3-1981 to 31-3-1982
19	Shri B. K. Parmar, Punch Operator .	Do.	Do.	20-3-1981 to 31-3-1982
20	Shri A. M. Christie, Punch Operator .	Do.	Do.	20-3-1981 to 31-3-1982
21	Smt. G. M. Shah, Punch Operator .	Do.	Do.	1-5-1981 to 30-4-1982
22	Kum. N. J. Tharani, Punch Operator .	Do.	Do.	1-5-1981 to 6-5-1982
23	Shri B. C. Desai, Stenographer . .	Office of the Commissioner for SC/ST, Ahmadabad	Jr. Stenographer	7-4-1981 to 29-2-1984

13.56 In addition to the above personnel in order to fill up the vacant posts of Head Clerks and UDCs and Investigators and SAs in the Regional Tabulation Offices the following officials were taken on deputation from other Central/State Government offices.

Sl. No.	Name of the person taken on deputation	Name of the Office from which taken on deputation	Name of the post on which taken on deputation	Date and period of deputation
1	2	3	4	5
1	Smt. K. V. Trivedi, Statistical Assistant .	Bureau of Economics & Statistics, Gujarat State, Gandhinagar	Statistical Asstt.	7-7-1981 to 19-11-1982
2	Shri D. V. Bania, Statistical Assistant .	Do	Do.	7-7-1981 to 15-9-1982
3	Shri V. G. Shah, Statistical Assistant .	Do.	Do.	8-7-1981 to 1-1-1983 (FN)
4	Shri B. M. Varia, Statistical Assistant .	Office of the Statistical Officer (Insp.), Rajkot	Statistical Asstt., RTO, Rajkot	24-11-1980 to 30-4-1982
5	Shri N. H. Malek, Statistical Assistant .	D.D.O., Vadodara	Statistical Asstt., RTO, Vadodara	12-2-1981 to 30-4-1982
6	Shri C. C. Merchant, Dy. Mamlatdar .	Collectorate Surat	Head Clerk, RTO, Surat	1-3-1981 to 26-5-1981 (FN)
7	Shri B. S. Patel, Dy. Mamlatdar . .	Do.	Statistical Asstt., RTO, Vadodara	1-3-1981 to 30-4-1982
8	Shri D. J. Patel, Statistical Assistant .	Collectorate, Valsad	Do.	17-2-1981 to 30-4-1982
9	Shri P. L. Tanna, Dy. Mamlatdar . .	Collectorate, Junagadh	Statistical Asstt., RTO, Rajkot	2-3-1981 to 31-5-1982
10	Shri G. K. Bhatt, Dy. Mamlatdar . .	Collectorate, Vadodara	Head Clerk, RTO, Vadodara.	1-3-1981 to 30-4-1982
11	Shri N. N. Kotecha, Investigator . .	N.S.S.O. (FOD), Jamnagar	Statistical Asstt., RTO, Rajkot	6-5-1981 to 30-4-1982
12	Shri D. T. Joshi, Dy. Mamlatdar . .	Office of the Mamlatdar, Vaghodia	Statistical Asstt., RTO, Vadodara	11-5-1981 to 31-3-1982
13	Shri C. R. Mathiwala, Dy. Mamlatdar .	Collectorate, Surat	Statistical Asstt., RTO, Surat	1-6-1981 to 30-4-1982
14	Shri V. D. Bhatt, Dy. Mamlatdar . .	Collectorate, Junagadh	Head Clerk, RTO, Rajkot	5-5-1981 to 30-4-1982
15	Shri B. U. Mehta, LDC. . . .	Income Tax Office, Rajkot	UDC, RTO, Rajkot	25-5-1981 to 30-4-1982
16	Shri I. D. Patel, Dy. Mamlatdar . .	Collectorate, The Dangs, Ahwa	Statistical Asstt., RTO, Surat	1-4-1981 to 30-4-1982

1	2	3	4	5
17	Shri I. G. Kapadia, Dy. Mamlatdar	Collectorate, Surat	Head Clerk, RTO, Surat	26-5-1981 to 30-4-1982
18	Shri A. C. Kapadia	Do.	UDC, RTO, Surat	2-4-1981 to 14-4-1981
19	Shri K. R. Vora, Jr. Clerk	I.G.P., Gujarat State, Ahmadabad	UDC, RTO, Ahmadabad	14-4-1981 to 30-4-1982
20	Shri L. M. Christian, Sr. Clerk	Do.	Head Clerk, RTO, Ahmadabad	14-4-1981 to 30-4-1982
21	Shri N. G. Modi, Sr. Clerk	Do.	Head Clerk, RTO, Ahmadabad	14-4-1981 to 30-4-1982
22	Shri K. H. Patel, Jr. Clerk	Do.	UDC, RTO, Ahmadabad	14-4-1981 to 29-2-1984
23	Shri S. G. Joshi, UDC	N.S.S.O., Ahmadabad	Head Clerk, RTO Ahmadabad	12-3-1981 to 31-5-1982
24	Shri J. N. Gandhi, Research Assistant	Bureau of Economics & Statistics, Gujarat, Gandhinagar	Investigator, RTO, Ahmadabad	23-9-1980 to 15-12-1981 (FN)
25	Shri K. A. Khatri, Research Assistant	Do.	Investigator, RTO Ahmadabad	23-8-1980 to 30-4-1982 (AN)

Retrenchment of personnel

13.57 As the work pertaining to the preparation of PCAs was over in all the Regional Tabulation Offices in the month of March 1982 as per the instructions received from the Registrar General, one month's notice for retrenchment was issued to all the Tabulators, Checkers and Supervisors. There was no dissatisfaction on this count or agitation between April 1981 till February 1982 amongst the fixed pay salary staff but in the month of March 1982 some of the staff members in the Rajkot Regional Tabulation Office gave a call for indefinite strike to all the Regional Tabulation Offices in the State. There was some response to this call from the Regional Tabulation Offices of Rajkot, Surat, Vadodara and in the RTO-II and III situated in Paldi Museum Building in Ahmadabad. However, the fixed pay staff members of RTO-I situated at Patel Chambers did not at all respond to this strike call. As a result of this call a strike was observed by these Regional Tabulation Offices for two days on 19th and 20th March 1982. The Regional Tabulation Offices II and III at Paldi Museum Building, Ahmadabad and some other Tabulators and Checkers from Rajkot and Vadodara took out a small procession in Ahmadabad on 19th March 1982 but when they met me after the procession, I explained to them the steps the State/Central Governments were to take for their absorptions after retrenchment. As a result of these talks many of them assured me that they will not continue the strike any more and will start work very soon. The Office-Bearers of the Gujarat Census Employees' Association also advised the fixed pay salary staff not to continue their strike and played a useful role in this matter. The fixed pay employees fulfilled their promise and the strike in all the offices including Rajkot was withdrawan and the Regional Tabulation Offices started working normally after 20th March 1982. However, in the Rajkot Regional Tabulation Office some of the staff members on fixed pay had continued their silent agitation by 'Go Slow Tactics' and the work of sampling of Individual Slips which was planned to be completed within a particular time limit was not completed by them as per schedule. About 5 lacs Individual Slips were left uncompleted in the Rajkot Regional Tabulation Office and the office had to be closed without completing this work. This work subsequently was got completed in the Edit and Code Cell at Ahmadabad. During this period I had visited Rajkot office several times.

13.58 Except the above incident of two days' strike the work in the Regional Tabulation Offices and also in the Edit and Code Cell of the Directorate had progressed smoothly. At the time of drafting of this report the Edit/Code Cell is still working and the work is likely to last till December 1983.

Concessions to the retrenched staff

13.59 The Registrar General, Government of India, New Delhi, addressed a d.o. letter to the Chief Secretary, Government of Gujarat, on 19th October 1981 (Appendix 61) for the absorption of the surplus personnel of Census against the vacant posts in different offices in the State Government. As a result of this d.o. and after a personal request by me to the Secretary, General Administration Department, it was possible to get definite orders from the State Government for absorption of the surplus Census employees in the State Government service. It was decided by the State Government under Circular No. CNS-1081-6632-2-KH 3 dated 28th February 1982 (Appendix 62) that a concession of two years in the age limit should be granted to such Census employees and if such employees are equal in competition with other candidates priority should be given to the Census retrenched employees in filling up the vacant posts.

13.60 The Registrar General, New Delhi, also addressed a d.o. letter No. 24/3/81-Ad.I dated 19th

October 1981 (Appendix 63) to Shri S. Lavaraj, Director General, Employment & Training, New Delhi, requesting him to consider the feasibility of relaxation of the procedure of recruitment through the Employment Exchanges by the departments in favour of the retrenched employees of the Census Organisations and for making it possible for such employees to be recruited directly by the employers on the strength of their discharge certificates without their having to go again through the Employment Exchanges. This request was made on similar lines as in 1971 Census.

13.61 The Ministry of Home Affairs, Department of Personnel and Administrative Reforms issued final orders for the re-employment/absorptions of the retrenched temporary Central Government employees of the Census Directorate under Office Memorandum No. 140/24/6/8-ESTS(D) dated 5-7-1982 (Appendix 64). Under this memorandum those candidates who were initially recruited through the Employment Exchange and those who had put in not less than six months of continuous service and had been retrenched due to reduction in establishment have been considered eligible to appear in the Staff Selection Examination and the Railway Service Commission for recruitment for Group 'C' posts till the end of 1983. This concession was available only to such of the retrenched Census employees who were within the age limit prescribed for appearing in the examinations by the Staff Selection Commission/Railway Service Commission at the time of their initial recruitment in the Census Organisation and only if they are otherwise eligible to compete in these examinations on the basis of their qualifications prescribed in the rules for recruitment to the posts in question. A second concession was also given that such Census employees should be allowed to be considered for absorption in vacancies in Group 'C' posts arising in the Census Organisation upto the end of December 1982 without the necessity of their being sponsored through the Employment Exchanges.

Casual Labourers

13.62 During the 1981 Census the Registrar General had not sanctioned additional posts of Peons for the Directorate as well as for the Regional Tabulation Offices. Instead of Peons the Director was authorised to engage casual Labourers. A norm was laid down for recruitment of Casual Labourers in the offices of the Regional Tabulation Offices as well as for the Edit and Code Cell attached to the Directorate. In the Regional Tabulation Offices eight posts of Casual Labourers were sanctioned and these posts were sufficient to cope up with the work in the Regional Tabulation Offices. While almost all the Regional Tabulation Offices were able to recruit the Casual Labourers on the prescribed daily wages, the Regional Tabulation Office, Surat, found some difficulties in recruiting the required number of Casual Labourers as such labourers were not available in Surat City on prescribed wages which were found by him to be too low.

13.63 During the work of preparation of Religion and Language Tables it was found that the number of Casual Labourers in the office were not sufficient to have speedy movement of records to the Tabulators and the Checkers. A proposal was submitted to the Registrar General to increase the strength of Casual Labourers for a period of three months and the Registrar General had kindly agreed to this request.

E. Accounting System and Cost of Census

(i) Expenditure incurred

13.64 A statement showing the actual expenditure incurred from 1979-1980 to 1981-1982 and 1982-1983 (upto the month of January end) is given at Appendix 65. In addition to this expenditure the cost of remuneration to the Enumerators and Supervisors during the both the stages, the cost of salaries of the special staff employed at District/Taluka levels, cost of petrol, oil, etc., was booked directly by the Accountant General and these details have been shown in Appendix 65.

13.65 The total cost of 1981 Census is as follows :

	Rs.
(1) Expenditure from 1979-80 to 1982-83	1,54,41,096
(2) Printing	7,49,314
(3) Enumeration	1,62,68,530
(4) Cost of paper consumed . . .	24,26,088
Total .	**3,48,85,028**

13.66 On the above basis and the population enumerated during the 1981 Census the cost of Census in Gujarat works out at Rs. 1.02 per person. The State Government in General Administration Department had issued an Notification No. CNS-2879-4714-KH.2 dated 19th March 1980 (Appendix 66) under which "The Gujarat Local Authorities Census Expenses Contribution Rules, 1980" have been framed. As per Rule 3 of these rules in case of municipalities and municipal corporation areas the half of the total expenditure incurred before or after the coming into force of these rules in connection with the taking of Census is recoverable. In case of the District Panchayats an amount of Rs. 250/- per each Taluka (or Mahal) is to be recovered from the District Panchayats.

The above matter regarding the recovery of cost of Census from the local bodies of Gujarat was discussed with the Registrar General, India, New Delhi, in the month of March 1983 during my visit to Delhi. The Registrar General was of the opinion that the proposal should be examined in more details and items which are to be charged to the local bodies towns the cost of Census should be decided uniformly both for Maharashtra and Gujarat which are the only two States where such rules exist. Accordingly a proposal is submitted to the Registrar General for a final decision as to on what basis the cost is to be recovered from the local bodies.

(ii) **Permanent Advance**

13.67 During the Census year 1981 an amount of Rs. 9000/- was sanctioned as permanent advance. Out of this permanent advance each of the six Regional Tabulation Offices were allotted Rs. 1200/- as permanent advance and the remaining Rs. 1800/- were kept as permanent advance with the Directorate. It was found by experience that even these amounts of permanent advance fell short of the daily expenditure and advances had to be drawn to recoup the expenditure incurred on the cost of packing, transport, etc., of the printed forms. After winding up of the Regional Tabulation Offices the permanent advance was reduced and the previous amount of Rs. 350/- was continued as permanent advance by the Directorate.

(iii) **Audit**

13.68 The audit of the accounts of the office of Director of Census Operations and the Regional Tabulation Offices was carried out by the Audit Parties of the Accountant General and Internal Audit Parties of the Ministry of Home Affairs. The dates of audit were as under :—

(1) Accountant General, Gujarat, from 11-7-80 to 15-7-80 for the period March 1977 to June 1980.

(2) Audit Party of the Ministry of Home Affairs, from 2-2-81 to 7-2-81 for the period November 1978 to March 1980.

(3) Audit Party of the Ministry of Home Affairs, from 26-9-81 to 6-10-81 for the period April 1980 to March 1981.

(4) Accountant General, Gujarat from 2-8-82 to 5-8-82 for the period July 1980 to July 1982.

(5) Audit Party of the Ministry of Home Affairs, from 24-11-82 to 1-12-82 for the period April 1981 to March 1982.

(iv) **Budget**

13.69 The sanctioned budget and expenditure for the three years 1980-81, 1981-82 and 1982-83 (till January 1983) is as follows :—

Year	*Sanctioned budget*	*Expenditure*
	Rs.	Rs.
1980—1981	32,80,099	18,98,095
1981—1982	82,26,000	77,10,931
1982—1983	57,67,000	47,37,270

13.70 The above figures do not include the cost of Houselisting and Enumeration, the cost of TA/DA to Enumerators/Supervisors and other Census staff, cost of petrol, oil, etc., for which separate figures have been given in the Appendix 65.

(v) **Delegation of Powers**

13.71 The Registrar General had issued the following orders delegating both the financial and administrative powers to the Director of Census Operations :

Sl. No.	Nature of Powers	Authority
1	2	3
1	Declaring Director of Census operations as Head of Office for Census Directorate, Gujarat	No. 15/1/79-Ad. I-14799 dated 27-7-1979
2	Powers to create Group 'C' and 'D' posts after obtaining formal approval of the Registrar General, India	Government of India, Ministry of Home Affairs, letter No. 2/16/59-Pub. I dated 13-11-1959
3	Powers to create fixed pay temporary posts in connection with 1981 Census Operations	Government of India, Ministry of Home Affairs, letter No. 2/16/59-Pub. I(i) dated 13-11-1959 read with RG's letter No. 15/1/79-Ad. I-14799 dated 27-7-1979
4	Controlling Officers for their own Travelling allowance as also for the members of their establishment	Government of India, Ministry of Home Affairs, letter No. F. 2/16/59-Pub. I dated 22-12-1959 read with RG's letter No. 15/1/79-Ad. I-14799 dated 27-7-1979
5	Contingent expenditure :—	
	Powers to incur contingent expenditure upto Rs. 2000/ per annum in each case, for recurring expenditure and upto Rs. 10,000/- in each case for non-recurring expenditure subject to the monetary limits and other instructions specified in Col. 3 of the Annexure to Schedule V of the Delegation of Financial Powers Rules, 1978.	Government of India, Ministry of Home Affairs, letter No. 11011/15/79-Finance-II dated 15-9-1979
6	Local purchase of Stationery Powers of purchase of Stationery locally upto Rs. 2,000/- per annum	Government of India, Ministry of Home Affairs, letter No. F. 2/16/59-Pub. I dated 22-12-1959, read with RG's letter No. 15/1/79-Ad. I-14799 dated 27-7-1979.
7	Powers to sanction rent for hiring office building upto Rs. 1000/- p.m. in each case	Item 16(a) of the M. F. Notification appeared in Gazette of India-Part-II Section 3; sub-section (ii) dated 22-7-1978
8	Purchase of books, other newspapers and other non-official Publication—Full Powers to purchase for use of the office	Government of India, Ministry of Home Affairs, letter No. 2/16/59-Pub. I dated 13-11-1959
9	Power to incur expenditure on entertainment (light refreshments) upto Rs. 200/- p.m. subject to the General instruction issued by the Ministry of Finance	Government of India, Ministry of Home Affairs, letter No. F. 2/16/59-Pub-I(i) dated 13-11-1959 read with RG's letter No. 15/1/79-Ad. I-14799 dated 27-7-1979

F. **Other Organisational Aspects**

(i) **Installation of Direct Data Entry System**

13.72 The Registrar General, India, New Delhi, had sanctioned installation of one DDE System at Ahmadabad for the processing of the 1981 Census data. Such systems were sanctioned by the Registrar General for

16 States out of which one system was allotted to Gujarat. The Registrar General had intimated in April 1979 that a suitable site should be acquired and be made available for installation of this system. When I took over, I found that an inquiry for additional space was floated by my predecessor but no definite decision about the location was taken. Additional space was available in the Children Hospital Building where old Census records of 1971 Census, some stationery items, furniture and wooden boxes were stored. The Registrar General was requested to issue orders for the disposal of the old Census records of 1971 Census and this sanction was promptly accorded by him as a result of which it was possible to get the required space of about 1000 sq. ft. in this building where the system was subsequently installed.

13.73 As the system was to be installed on a priority basis the Executive Engineer, CPWD, was requested to submit plans and estimates in November 1979 but he expressed his inability to prepare the plans and estimates in a short time. The Ahmadabad Municipal Corporation was approached in the matter as the building was rented from that organisation. The Municipal Corporation readily agreed to undertake this work and prepared the detailed plans and estimates as per the specifications supplied by the Registrar General. The total cost of Electrical, Civil works and other items were as under :—

Sl. No.	Item	Cost of work
		Rs.
1	Cost of Electrical Installations . . .	15,910
2	Cost of Civil Installations	62,989
	TOTAL	78,899

13.74 In addition the following additional electrical appliances were also purchased :

Sl. No.	Item	Cost of work
		Rs. Ps.
1	7 Air-Conditioners supplied by the Registrar General D.G.S.D. rate contract . . .	91,000.00
2	7-KVA Automatic Voltage Stabilizers. .	8,084.80
3	1-NELCO 16.6 KVA Stabilizers .	8,928.91
4	One Vacuum Cleaner	1,933.00

13.75 The sanction for the above items was received from Registrar General, India, under his letter No. D.11011/42/79-Ad.III-IV-2328 dated 1-3-1980.

13.76 The Micro Processor and 16 Terminals were received from the office of the Registrar General, India, New Delhi. The system installed is GCS-211.

Furniture for the system

13.77 The following furniture was purchased for the DDE System :

Sl. No.	Item	No. of Articles	Cost
1	2	3	4
			Rs. P.
1	Operators' Tables	4	1,892.00
2	Operators' Tables . . .	16	7,568.00
3	Steel Table (Officer) . . .	5	3,200.00
4	Operators' Steel Chairs . .	16	3,024.00
5	Steel Racks (big size) . . .	20	4,550.00
6	Steel Racks (small size) . .	10	1,250.00
7	Steel Arm Chairs . . .	12	1,609.92
8	Big Cupboard (Steel) . . .	2	3,200.00
9	Steel Cupboard	2	1,740.00
10	Wall Clock	1	650.00
11	Stools (Steel)	4	160.00
12	Firex	2	1,566.00
13	Big Stool	7	835.20
14	Wall Fans	3	2,181.00
15	Purchase of Slippers for Punch Operators	26 pairs	321.30
16	Emergency light with battery .	1	665.00

13.78 The GCS-211 Direct Data Entry System was ready in January 1981 but due to some technical difficulties it could not run immediately but ultimately was commissioned finally from 6-5-1981. A test of Punch Operators was held at Ahmadabad and 18 Punch Operators for the first shift were appointed. One Assistant Director of Census Operations (DDE System) and 3 Junior Supervisors were also appointed for the first shift. The first project of keying in verification of houselists was taken up in the month of May 1981. As the system was quite new, it gave some initial troubles but later on the 20% houselists of Gujarat were keyed in and verified during the period 6-5-81 to 5-7-81. During the repair operations by the Engineers the data on the disc was lost and the whole work had to be redone. Thus, the actual work started on 6-7-81 and this work of 20% houselist data was completed in four months time thereafter. The total work completed of Gujarat and other States and Union Territories till the drafting of this report is as under :

Project : Houselist Schedules		*Date of starting*	*Date of completion*
(1)	20% Gujarat . .	6-7-1981	13-11-1981
(2)	100% Goa, Daman & Diu (U.T.).	29-9-1981	10-11-1981
(3)	100% Dadra & Nagar Haveli (U.T.)	9-11-1981	10-11-1981
(4)	100% Lakshadweep (U.T.)	13-11-1981	16-11-1981
(5)	20% West Bengal (Two districts).	13-11-1981	19-11-1981
(6)	20% Kerala . . .	19-11-1981	17-12-1981

Project : 5% Individual Slips 1981		*Date of starting*	*Date of completion*
(1)	Goa, Daman & Diu (U.T.)	21-12-1981	6-1-1982
(2)	Dadra & Nagar Haveli(U.T.)	5-1-1982	7-1-1982
(3)	The Dangs (Gujarat) .	22-11-1981	24-11-1981
(4)	Gujarat (Remaining 18 districts).	6-1-1982	9-8-1982
(5)	Madhya Pradesh (14 districts)	7-8-1982	24-11-1982
(6)	95% Goa, Daman & Diu (U.T.).	25-11-1982	10-12-1982
(7)	95% Goa, Dadra & Nagar Haveli (U.T.)	24-11-1982	13-12-1982
(8)	15% Gandhinagar (Gujarat)	10-12-1982	24-12-1982
(9)	5% Bihar (4 districts) .	IInd shift Ist shift 15-12-1982 23-12-1982	in progress

13.79 The DDE System installed in Ahmadabad has been functioning properly and it is expected that this system will have sufficient work for the next two to three years, namely, the processing of Individual Slips as well as Household Schedules.

(ii) Accommodation for Offices

13.80 The problem of finding out additional accommodation for the office of the Director and also for the establishment of Regional Tabulation Offices was an acute one but was tackled successfully. As already stated the first task was to find space for the DDE System. For this purpose the old 1971 Census records were disposed off after Registrar General's sanction and additional space of about 2000 sq. ft. was obtained from the Food and Civil Supplies Department of the State Government at Shahibag Godown where the wooden boxes and other material stored at the Children Hospital Building was shifted. The map section was also accommodated in the Children Hospital Building from Kerawala Building. The Deputy Directors for the regions who had already taken over in the beginning of 1980 were also to be provided with some accommodation for their own use as well as for their staff members. Inquiries were made in Ahmadabad but no convenient accommodation was readily available. Advertisements in the local newspapers of Gujarat Samachar and The Times of India were issued on 26-11-1979 requesting owners to offer accommodation if available. A second advertisement was also issued in November 1980. As a result of this it was possible to secure additional accommodation of 1621 sq.ft. at Bhudarpura in the building known as 'Sadgurukrupa Building', Near Manekbag and same was taken on rent from 1-5-80 for accommodating the two Deputy Directors incharge of the regions. The rent for this accommodation was fixed at Rs. 1.10 per sq.ft. by the CPWD and was sanctioned by the Registrar General, India. This building was vacated by the two Deputy Directors in April 1981 as they could not accommodate their Regional Tabulation Offices in this building. As new buildings were acquired for the Regional Tabulation Offices at Ahmadabad this building was occupied by the new Edit and Code Cell which was started for editing and coding of the Houselist data. After the Regional Tabulation Offices were wound up in May 1982 this Edit and Code Cell was moved to the Paldi Museum Building and this space in 'Sadgurukrupa Building' was allotted to the SRS Section and Special Study Section which were moved from the 'Kerawala Building' to this building. This was absolutely necessary to accommodate the new Central Tabulation Cell in the Kerawala Building.

Accommodation for the Regional Tabulation Offices

13.81 It was decided in consultation with the Registrar General, India, New Delhi, to have six Regional Tabulation Offices for editing and checking of the Individual Slips and Household Schedules and for preparation of the Primary Census Abstracts. In all three offices were to be located at Ahmadabad and other three offices one each at Rajkot, Vadodara and Surat.

(a) Accommodation at Ahmadabad for Regional Tabulation Offices

13.82 Out of the three Regional Tabulation Offices at Ahmadabad one Regional Tabulation Office was accommodated in the newly rented building known as 'Patel Chambers' the total area of which was 4,332 sq.ft. The rent fixed by the CPWD for this accommodation was Rs. 1.40 per sq.ft The other two Regional Tabulation Offices were located at 'Museum Building, Paldi' owned by the Ahmadabad Municipal Corporation. Efforts were made to get private accommodation for the Regional Tabulation Offices but it was found that private accommodation was not available on Ashram Road or near by areas at a cost less than Rs. 3 to Rs. 4 per sq.ft. I personally approached the Municipal Commissioner Shri K. Rammoorthy and also Shri G. S. Virdi, Deputy Municipal Commissioner and requested them to allot the space available on top floor of 'Paldi Museum Building'. This space was occupied by the City Census Unit of the Ahmadabad Municipal Corporation. It was possible for the Corporation to spare this space as this unit was wound up after Enumeration in March 1981. It would have been very difficult to find space for two Regional Tabulation Offices if the Municipal Corporation of Ahmadabad had not offered this space.

13.83 As regards the rent of Paldi Museum Building, the CPWD was approached to fix the rent but the CPWD insisted on certain data of the cost of construction of this building etc., from the Corporation which the Corporation was not in a position to provide. The Corporation had proposed a rent of Rs. 2 per sq. ft. for this area. The Registrar General was requested to give his consent for hiring this building and he readily agreed that the area should be taken over from the Corporation and the CPWD should be asked to certify the

rent. A long correspondence with the CPWD in the matter has been going on till the writing of this report but the CPWD has not certified the rent.

(b) **Accommodation for Regional Tabulation Office at Vadodara**

13.84 During the last three Censuses of 1951, 1961 and 1971 it was not possible to find suitable accommodation for Regional Tabulation Office at Vadodara and hence the Regional Tabulation Office was opened at other centre, namely, Bhavnagar. During my visits to Vadodara I made several inquiries for getting suitable accommodation at Vadodara for the Regional Tabulation Office. Luckily the District Cooperative Purchase and Sale Union, Harani Road, Vadodara, owned very good accommodation of about 10,970 sq.ft. in their newly constructed premises at Harani Road and offered this space at Rs. 1.60 per sq.ft. Looking to the rents prevalent in Vadodara in different areas it was found that this rent was quite reasonable and I approached the CPWD authorities at Vadodara and Ahmadabad to certify this rent immediately as the accommodation was likely to be offered to other cooperative offices also. The CPWD after some personal efforts certified a rent of Rs. 1.55 per sq.ft. only instead of Rs. 1.60 per sq.ft. demanded by the Cooperative Union. The Cooperative Union was not willing to part with this accommodation unless a rent of Rs. 1.60 per sq.ft. was paid for these premises. There were other claimants also for this building. The local Regional Tabulation Officer Shri Shridharani approached the President of the Union but the Union was not ready to reduce the rent. The Registrar General was informed by a wireless that if this building was not taken up at the rate of Rs. 1.60 per sq.ft. we may loose this building altogether and no other suitable building would be available for the Regional Tabulation Office at Vadodara. The Registrar General readily agreed to this proposal and the building was occupied and the rent was subsequently approved by the Registrar General, India, New Delhi. The building was occupied on 14-5-1981 and vacated on 30-4-1982.

13.85 Prior to the taking over of the above building at Vadodara a small space of 1200 sq. ft. was occupied by the Deputy Director of Vadodara region at Gujarat Industrial Development Corporation, Makarpura for his small Regional Office of Vadodara region. The rent for this area was 60 Np. per sq.ft. but the area was too small for the whole Regional Tabulation Office. This space was occupied from 13-1-80 to 19-6-81.

(c) **Accommodation for Regional Tabulation Office at Surat**

13.86 At Surat an area of 5765 sq.ft. was taken on rent at the rate of Rs. 1.85 per sq.ft. This building was known as 'Narayan Chambers' situated in Khand Bazar, Surat. This building was occupied on 1-1-81 and vacated on 30-4-82.

(d) **Accommodation for Regional Tabulation Office at Rajkot**

13.87 At Rajkot a new building known as 'Mohanbhai Hall' was taken on rent. The total area taken on rent was 6868 sq.ft. This area was occupied on 16-2-81 and vacated on 30-4-82.

13.88 After the closure of all the Tabulation Offices the accommodation of the Regional Tabulation Offices at Surat, Vadodara and Rajkot was surrendered to the owners. However, the accommodation at Ahmadabad, namely, (1) Patel Chambers, (2) Bhudarpura Building, (3) Museum Building were continued and the Edit and Code Cell as well as the Census records received from all the Regional Tabulation Offices were accommodated and stored in these buildings. At the time of drafting of the report the Museum Building at Paldi was occupied by the Edit and Code Cell and the records are stored in Patel Chambers and parts of Bhudarpura Building.

(iii) **Supply of Stationery Articles, Service Postage Stamps, etc.**

13.89 During the 1981 Census continuous demands were received from the District-Census Officers/Charge Officers for the supply of stationery items. The Registrar General, India, New Delhi, under his letter No. D.15015/7/79-Ad.III dated 21-12-79 sanctioned the following scale for supply of stationery to the District Officers/Charge Officers for a period of 12 calendar months :

Sl. No.	Article of Stationery	Gazetted Officers District Census/ Charge Officers	Clerks (UDC/LDC)
1	Writing Paper . . .	110 sheets	..
2	Ruled Paper . . .	Nil	30 Sheets
3	Typing Paper . .	Nil	17 Reams per typewriter
4	Pencil (Ordinary) . .	Nil	5 each
5	Pencil (Red & Blue) . .	4	Nil
6	Tags (100 per bundle) . .	1 bundle each	4 bundles each
7	Pins (144 per packet) . .	2 packets each	4 packets each for Clerk doing cash work; 2 packets each for others.
8	Carbon Paper . . .	Nil	1 Ream
9	Typewriter Ribbon . .	Nil	6 Nos.

Postage Stamps

13.90 Rs. 50/- for each District Census Officer/Charge Officer.

13.91 As it was not practicable for the Director of Census Operations to indent the supply centrally and supply the same to the District Census Officers/Charge Officers in the State it was decided that the District Census Officers/Charge Officers should obtain the supply

from the Stationery Department of the State Government failing which they could purchase the same from the local market after following the prescribed procedure. The State Government, General Administration Department, issued necessary orders under No. CNS-1079/7349/KH.2 dated 11-3-80.

(iv) **Installation of Telephones in the Office of the Director of Census Operations as well as residential lines**

13.92 When I took over as Director of Census Operations there were only two lines in the office building at 'Kerawala Building, Ahmadabad'. My predecessor Deputy Director Shri A. W. Mahatme had no residential telephone connection. The Registrar General had sanctioned one telephone at his residence but the same was not yet installed. As I was to stay at Gandhinagar in the initial period of about one year I had to continue the State Government Telephone at my residence. The State Government had agreed to continue this telephone at my residence and the cost of the telephone bills were paid by the Office of the Director of Census Operations, Gujarat, Ahmadabad. When I shifted to Ahmadabad in January 1981 a new telephone was installed at my residence at 'E-2, Samarpan Flats', Ahmadabad. As regards the office telephone connection one phone was installed at 'Children Hospital Building' where the DDE System was installed. At Bhudarpura Building also one new telephone was installed where the two Deputy Directors of the regions were accommodated. After the Regional Tabulation Offices were opened one temporary connection was provided at 'Paldi Museum Building' and one connection was also provided at 'Patel Chambers'. After the Regional Tabulation Offices were wound up the connection at Patel Chambers was disconnected whereas those at Bhudarpura and Paldi Museum Building were continued as the SRS Section and Edit and Code Cell are accommodated at these two places.

13.93 The Regional Tabulation Offices at Surat, Vadodara and Rajkot were also provided with one temporary telephone each.

13.94 In addition to the above lines one temporary residential connection was provided to the Deputy Director, Administration, at his residence but the same was discontinued after 28-2-1982.

S.T.D. Facilities

13.95 During the Census period till April 1981 S.T.D. facilities were allowed on one telephone line at the 'Kerawala Building' whereas all other office telephones were barred from the S.T.D. facilities. The S.T.D. facilities at my residence were continued throughout my tenure.

(v) **Printing Procedure**

13.96 A large number of schedules and forms had to be printed both for the Census work of Houselisting and Enumeration and also for use by the different Regional Tabulation Offices. For this purpose the Registrar General, Government of India, New Delhi, supplied 15,372 Reams of Printing Paper with the following sizes on dates shown against each.

Date	Size Cms.	No. of Reams
12-12-1979	59.4 × 84.1	480
29-2-1980	61 × 86	1,200
29-2-1980	66 × 102	42
7-7-1980	64.5 × 91	495
17-7-1980	Do.	600
25-1-1980	Do.	549
7-8-1980	Do.	525
8-8-1980	Do.	525
14-8-1980	Do.	750
25-8-1980	Do.	600
30-8-1980	Do.	600
11-9-1980	61 × 89	720
11-9-1980	Do.	720
18-9-1980	64.5 × 91	600
20-9-1980	Do.	600
20-9-1980	Do.	600
22-9-1980	Do.	540
23-9-1980	Do.	579
24-9-1980	Do.	600
26-9-1980	Do.	600
27-9-1980	Do.	600
27-9-1980	Do.	600
29-9-1980	Do.	488
6-10-1980	Do.	600
8-10-1980	Do.	555
24-10-1980	Do.	543
18-1-1980	51 × 86	61
	Total	**15,372**

13.97 For printing of the Individual Slips tenders were invited from the private presses and the work was allotted to private presses. As regards the printing of Household Schedules and other forms the State Printing Presses were allotted these jobs. Some minor printing jobs of printing of various forms were also executed by some private presses details of which are given in the relevant Chapter VI on Printing of Schedules, etc.

13.98 The printing of the two booklets of 'Provisional Population Totals' and 'Final Population Totals' and the printing of the District Census Handbooks has

been undertaken by the State Government press. It is proposed to print all the rest of the Census publications in the Central Government Press at Nasik as decided by the Registrar General, India, New Delhi. Accordingly, the volume of the 'Primary Census Abstracts of Scheduled Castes and Scheduled Tribes' and volume of 'Part II-B' have been issued for printing at Nasik Printing Press whereas the Part II-A and other publications thereafter will be given for printing to this press.

(vi) **Travelling Allowance**

13.99 There was no difficulty in obtaining sufficient grants to meet with the expenditure on travelling allowances for the officers and for the staff of the Census Office. Similarly, expenditure incurred by the District Census Officers was met adequately. The enumeration staff was paid TA/DA both during the Houselisting as well as for Enumeration details of which have been naratted elsewhere in the report.

CHAPTER XIV

POST ENUMERATION CHECK

Introduction

14.1 In the recent history of Census it is a usual practice to carry out the PEC immediately after the completion of the Enumeration work. In Gujarat the PEC Survey was conducted soon after the 1981 Census in 200 selected units of the State. In all 4000 units were selected in the country in 15 States and Union Territories of Delhi for PEC work.

14.2 The main objective of the PEC Survey was to quantify the likely omissions or duplications in Census Enumeration. The survey also provided a good check on the quality of information collected during the Census, namely, age, literacy, whether worked any time during last one year and the main activity of the individual. In short this survey provided answers to the questions, viz. :

(i) How accurately every individual was enumerated in the Census ?

(ii) How precisely are the particulars of the individual recorded in the Census ?

14.3 Instructions for conducting the various field operations, namely, filling up of the different forms, matching of two types of records and field reconciliation, etc., were given in the booklet 'Manual of Instructions for PEC and CES' received from the office of the Registrar General, India. The same are, therefore, not reproduced here.

Types of Errors

14.4 In PEC survey there were two types of errors to be evaluated, namely, coverage error and the content error. The coverage error in PEC consisted of two components (i) Omission or duplication of persons due to the omission or duplication of households residing in Census houses, (ii) Omission or duplication of individuals in Censused households residing in Census houses. A detailed explanation about the two types of errors is given in the Manual.

Selection of the Sample Blocks

14.5 For the purpose of selection of sample blocks for PEC work a list indicating the number of charges, in each district separately for rural, non-city urban and city areas and also the total number of blocks in each charge was submitted to the Registrar General, India, in ducting PEC Survey and the blocks for canvassing conducting PEC Survey and the blocks for canvassing content error schedules were selected in the office of the Registrar General, India, and were communicated to the Directorate. In each selected block a 10% sub-sample of Censused households was selected by the Regional Tabulation Offices as per the procedure given in the Manual of Instructions.

14.6 In all 200 sample blocks were selected for coverage error of which 36 blocks related to city and 28 related to non-city urban areas. The rest of the 136 blocks were selected from the rural areas of the State. Out of the total 200 selected blocks 50 were selected for content error of which 9 blocks were from city area and 7 blocks were from non-city urban areas. The rest of 34 blocks were selected from rural areas.

14.7 The districtwise distribution of 200 selected sample blocks by rural-urban is shown in the statement given below :

District	No. of selected blocks			
	Coverage Error		Content Error	
	Rural	Urban	Rural	Urban
1	2	3	4	5
Jamnagar . .	5	3	1	1
Rajkot . .	7	5	2	1
Surendrangar .	4	2	1	..
Bhavnagar . .	7	4	2	2
Amreli . .	5	1	1	..
Junagadh . .	9	5	2	1
Kachchh . .	5	1	2	1
Banas Kantha .	8	1	2	..
Sabar Kantha .	9	1	2	1
Mahesana . .	11	3	3	..
Gandhinagar .	1	..	..	..
Ahmadabad . .	7	18	2	5
Kheda . .	13	4	3	2
Panch Mahals .	12	1	3	..
Vadodara . .	10	5	2	..
Bharuch . .	6	2	2	..
Surat . . .	8	6	2	2
Valsad . .	8	2	2	..
The Dangs . .	1	..	..	..
Total	**136**	**64**	**34**	**16**

Stages of PEC Survey Work

14.8 There were three important stages of work involved in the entire survey, viz.:

(i) **Listing and Enumerations :** The relisting of all the Census houses in the selected enumeration blocks and re-enumeration of all the members of 10% sub-sample of households which were enumerated in the Census and collecting certain particulars like age, literacy, economic activity, etc., in respect of individuals in the 10% sub-sample of Censused households for the purpose of content error check in a sub-sample of selected blocks,

(ii) Desk Match between the PEC and the corresponding Census records, and

(iii) Field reconciliation.

Agency and Selection of Staff

14.9 According to the instructions contained in the PEC Manual, the Enumerators for conducting the PEC survey were to be selected from the rank of Assistant Compilers and Computers. However, in the Directorate no Assistant Compilers were available and the Computers were also not available in sufficient number who could be spared for this work. The matter was referred to the Registrar General, India, with suggestion for alternative arrangements. The office of the Registrar General, India, agreed to our suggestion of appointing Checkers and in some cases the Statistical Assistants working under the Taluka Panchayats. The Research Assistants working in the offices of the District Statistical Officers under the District Panchayats were selected as the PEC Supervisors for supervision of field work of about four Statistical Assistants who worked as the PEC Enumerators. In case of difficult and inaccessible areas the work of PEC was entrusted to the Statistical Assistants whereas in the accessible and urban areas the field work was carried out by the Census staff, viz., Checkers.

14.10 In all 122 Enumerators were appointed for conducting the PEC survey in the 200 blocks selected in Gujarat. Out of 122 Enumerators 62 were Statistical Assistants from the Taluka Panchayats and 60 were from Census Directorate. The field work of Enumerators was supervised by the higher rank officers of the Directorate as well as the Research Assistants of the State Government Departments. The details of the selection of field staff are shown below :

District	Type of Enumerators	
	Statistical Assistants	Checkers
1	2	3
Jamnagar	3	2
Rajkot	2	4
Surendranagar	1	2
Bhavnagar	2	4
Amreli	2	1
Junagadh	5	4
Kachchh	3	1
Banas Kantha	4	3
Saber Kantha	4	2
Mahesana	2	5
Gandhinagar	1	..
Ahmadabad	3	10
Kheda	5	5
Panch Mahals	5	2
Vadodara	8	2
Bharuch	4	2
Surat	3	8
Valsad	4	3
The Dangs	1	..
Total	**62**	**60**

14.11 The work of field supervision was done by the Research Assistants of the State Bureau and the Officers of the Census Directorate.

Printing of Instructions/Forms

14.12 The manual of Instructions for PEC and CES alongwith PEC Forms I to III and CES Forms I and II in English were received from the Registrar General's office. The English forms were used during the field survey of PEC and CES. However, the instructions given in the Manual were translated in Gujarati and circulated to all the selected Enumerators and Supervisors well before the organisation of training classes. A complete set of PEC forms showing the column headings both in English and Gujarati version were also supplied to the field workers. This was done to enable them to understand the concepts of PEC Survey more easily.

Organisation of Training Programme for PEC/CES

14.13 The first All India training programme was organised by the Registrar General, India, at New Delhi during the last week of June 1980. In this training two Deputy Directors and one Assistant Director from the Directorate of Gujarat participated. After receipt of the final instructions from the office of the Registrar General, India, a two days' training-*cum*-seminar was organised in the Directorate at Ahmadabad in the last week of December 1980. The Senior Research Officer from the Demographic Division of the Registrar General, India, participated in the training. Besides, officers from the Directorate the representatives from the Census Directorate of Rajasthan State also attended this training programme.

14.14 After this training a two days' training programme was organised at Dharoi village of Mahesana District on 13th and 14th February 1981 to discuss in details this work. In this training all the six Regional

Deputy Directors in charge of the Regional Tabulation Offices, one Statistical Assistant each working in the respective Regional Tabulation Office and the Deputy Director (Tech.), Investigators and Statistical Assistants from the Directorate attended the training. In this training besides para by para reading of the Instructions Manual, the various columns of PEC and CES forms were discussed in details in the presence of the Director of Census Operations. The details regarding the arrangements to be made for Matching work in the office of Regional Tabulation Office, the interchanging of Enumerators for matching and field reconciliation work, the matching of SRS records with the Census records and the calendar of field work were discussed.

Training to the Enumerators/Supervisors

14.15 The Statistical Assistants and Checkers were appointed as PEC Enumerators whereas the entire work of CES was entrusted to the Computer-Supervisors of SRS Section of the Directorate.

14.16 The Checkers for PEC work were recruited by the RTOs between 16th and 18th February 1981. Before imparting PEC training to the Checkers, the respective Deputy Directors in charge of RTOs were instructed to impart intensive training to them in respect of Houselisting Operations as well as Enumeration work of 1981 Census and the method of preparing Abridged Houselists.

14.17 The first training programme for Enumerators/Supervisors for the three RTOs located in Ahmadabad City was organised on 2nd and 3rd March 1981 at Ahmadabad and for the remaining three RTOs on 4th and 5th March 1981 at other three centres, namely, at Vadodara, Surat and Raikot. In this training, para by para reading of Gujarati Instructions was done and columns of all the sections of PEC forms were explained in Gujarati. A second training class was held just before the start of the field work in the respective RTOs between 10th to 15th March 1981 wherein doubts and difficulties expressed by the trainees were fully cleared. Specific examples were also given and explained during the training programme.

Organisation of Field Work

14.18 In order to facilitate the work of selection of 10% sub-sample of Households in the respective RTOs immediately after the receipt of records, the respective Charge Officers of the PEC and CES blocks were requested to despatch these Census records in a separate bundle on a priority basis. They were informed well in advance about the location and particulars of the selected blocks. These records included (i) the Layout Sketch Maps, (ii) Notional Maps, (iii) Abridged Houselists and all other relevant records and the layout sketch maps and Notional maps of adjoining blocks and filled-in schedules and slips of the selected blocks. However, only the maps were given to the Enumerators at the time of Houselisting and Enumeration work. At the matching and field reconciliation stages the Abridged Houselists and population records of the Household Schedules were used.

14.19 The records mentioned above were received from the Charge Officers on 12th March 1981 in all the six Regional Tabulation Offices. The first stage, viz., the field work of Census houses and re-enumeration of the members was started on 18th March 1981. After completion of matching work in the respective RTOs the Enumerators were again sent for field reconciliation. The blocks of the Enumerators were interchanged for matching and field reconciliation work. After the receipt of the filled-in PEC schedules in the RTOs the same were edited as per the edit instructions received from the office of the Registrar General, India. The edited schedules were then sent to the Directorate. These filled-in schedules were finally rechecked and coded in the month of May 1981 as per the coding instructions received from the Data Processing Division of the office of Registrar General, India, New Delhi. The filled-in CES schedules were edited and coded in SRS Section of the Directorate as the entire work was done by the Computers-Supervisors of SRS Section. All the edited and coded schedules of 200 blocks selected for PEC survey and 75 blocks selected for CES survey were sent on 5th June 1981 to the Data Processing Division in the office of the Registrar General, India, New Delhi, along with a detailed inventory. The details showing the calendar and work programme are shown in the following statement. No specific difficulties were explained in carrying out these time bound surveys.

The programme of work for the conduct of the field operations of PEC and details regarding the completion of work

Sr. No.	Items of work	Proposed period	Actual period/Date of compilation of work
1	2	3	4
1	Communication of the Census frame at New Delhi for selection of sample blocks	Before 1-1-1981	The Census frame was handed over to the Senior Research Officer during his visit to Ahmadabad in the last week of December 1980
2	First training of Supervisors, Enumerators, etc. . .	November 1980	First week of March 1981

1	2	3	4
3	Second training	March, 1981	Between 12th & 15th March, 1981
4	Copying of the Form 10 of the SRS for selected blocks .	To be finished before the 15th March, 1981.	Completed before 10th March, 1981
5	Assembling of Abridged Houselists, Notional Maps and Sketch Maps for the sample blocks and adjoining blocks	Do.	Records received on 12th March, 1981 in R.T.Os.
6	Selection of sub-sample of Households, collecting PR for the sample blocks	Do.	All work was completed on 16th March, 1981
7	Communication of the information on control sheet to the headquarters at New Delhi for the selected blocks	Before 20th March, 1981	The informaton was sent on 5-6-81 to the R.G.s office, New Delhi.
8	Field work viz., listing, desk match and field reconciliation	15th March to April, 1981	
	(i) Filed work	..	(i) Completed during the period 15th March to 27th March, 1981.
	(ii) Desk Match		(ii) Completed during 28th to 31st March, 1981.
	(iii) Field reconciliation work		(iii) Completed during the 1st April to 10th April, 1981.
9	Scrutiny of the filled-in schedules in the RTO and despatch to the office of the Directorate	8th April to 15th April, 1981	Completed between 11th to 30th April, 1981
10	Final checking and coding of schedules including CES in the Directorate	..	The work was completed in the month of May, 1981.
11	Despatch of edited and coded schedules to the office of the Registrar General, India, New Delhi.	20th April, 1981	Records were sent on 5th June, 1981 through special messenger.

Independence of Operations

14.20 To ensure independence of operations, instructions were issued that an entirely different set of persons should be engaged for relisting and re-enumeration operations on the one hand and desk match and field reconciliation operations on the other. The Enumerators were interchanged in such a manner that persons doing basic relisting and re-enumeration did not do desk match or field reconciliation of the same block. After the PEC and CES Survey work was over the Registrar General of India, New Delhi, conveyed the results of the PEC survey in the month of October 1982. These are as under :

The Salient Results of the PEC

14.21 The salient results of the PEC are as under :

(1) There is a net under-count in the Census.

(2) The net omission rate is 17.95 persons per thousand with a PRSE (Percentage Relative Standard Error) of 4.69. The net omission rate males/females are 17.10 and 18.85 per thousand respectively and do not differ significantly. The rural/urban difference are, however, significant. In the rural areas the net omission rate is 15.0 per thousand, while in urban areas it is 27.6 per thousand.

14.22 The rates are presented zonewise. The zones are as follows :

Southern Zone : Andhra Pradesh, Karnataka, Kerala and Tamil Nadu

Eastern Zone : Bihar, Orissa and West Bengal

Central Zone : Madhya Pradesh and Uttar Pradesh

Western Zone : Maharashtra and Gujarat

Northern Zone : Delhi, Haryana, Punjab and Rajasthan

14.23 The omission was found to be highest in the Central Zone (25.50 per thousand) followed by the North Zone (21.81 per thousand). The West Zone rate is closer to the All India rates. In both the South and East zones, the omission rates are lower than the All India rate.

14.24 The table below gives the net omission rates zonewise.

Net Omission Rate per 1000 Enumerated Persons, India and Zones

Zone	Males	Females	Persons
Southern . . .	15.55	14.71	15.14
Eastern . . .	11.52	11.95	11.72
Central . .	22.66	28.64	25.50
Western . . .	17.09	16.95	17.09
Northern . . .	19.30	23.20	21.81
India . . .	**17.10**	**18.85**	**17.95**

CHAPTER XV

GENERAL OBSERVATIONS AND SUGGESTIONS FOR THE FUTURE

15.1 In the synopsis circulated by the Registrar General for drafting the Administration Report on Enumeration he has not included any special chapter on 'General observations and suggestions for the future'. However, during the whole process of 1981 Census sevaral issues had come to the fore which I feel sould be mentioned here in the report. These are my personal observations and it is for the State or Central Government to take the necessary decisions, if any, on these issues.

(I) The Status of the Director of Census Operations

15.2 Under the Census Act the Collectors are being notified as 'Principal Census Officers' for the districts and the Commissioners are notified as 'Principal Census Officers' for the Corporation areas. The Director of Census Operations has to supervise the Census work for the whole State. As the responsibility at the District and Municipal Corporation level rests with the Collectors and the Commissioners, it is necessary that the Director of Census Operations be an officer who is much senior to the Collectors and Commissioners. During the Census Operations the Director of Census Operations has to take work from the Collectors and the Commissioners of the Corporations. It is felt that the post of The Director of Census Operations should be held by an officer of at least Super-Time Scale of IAS cadre in the State Government, i.e., he should be of the status of a Secretary to the State Government. This may mean that the post of Director of Census Operations be redesignated as 'Census Commissioner for the State'. This change will mean a better supervision and coordination with all the State offices. If the Director of Census Operations or Commissioner for Census is also made an Ex-officio Joint Secretary or Secretary to the Government during the short period of two to three years of actual Census Operations, it will be possible for the Director/Commissioner to expedite the issue of State Government orders on different matters for the efficient conduct of the Census Operations. Besides all the State Government Officers will pay better attention to the directives of such an officer. The present position of the Director of Census Operations vis-a-vis the Collectors become a little peculiar as the Director who is an officer of the Central Government who has to once work for State Government offices. During the 1981 Census Operations the Director of Census Operations of Andhra Pradesh and Tamil Nadu were designated as Ex-officio Joint Secretary to the State Government and this practice should now be followed in future in all States.

(2) Residential Accommodation for the Director of Census Operations

15.3 By experience it has been found that a State cadre officer who takes over as Director of Census Operations finds several initial difficulties in the matter of residential accommodation. In the matter of residential accommodation the State Government does not treat the Director of Census Operations at par with other State Government officers as the post of Director of Census Operations is treated as on deputation to the Government of India. The Census work which the Director of Census Operations undertakes is for the benefit of the State Government and there is no reason why the Director of Census Operations be not given accommodation as a State Government officer. This point requires serious consideration by the State Government or else it is afraid that very few officers will be willing to accept the position of Director of Census Operations at Ahmadabad due to accommodation difficulties.

(3) Overlapping of Major Administrative Tasks

15.4 During the 1981 Census Operations it was found by experience that the administrative machinery at the District and Taluka levels is over burdened with a series of major administrative items of work like Scarcity, General Elections, Panchayat Elections and Census Operations. All these duties are to be preformed by the district administrative machinery in addition to the normal administrative duties assigned to each. While the work pertaining to scarcity cannot wait, it is possible to preplan the Election and Census work if both the items are to be undertaken in the same year. The Census dates are almost fixed for each decade and it is necessary that elections are not held during or very near to the two stages of Census Operations of Houselisting and Enumeration. During the 1981 Census the Panchayat Elections were due in the beginning of 1981 in Gujarat State and the Central Government had requested the State Government to postpone these elections but these elections were not postponed with the result that Collectors had to undertake both the items of work successively in the months of January-February and March 1981. Adjustment of such major administrative tasks should be made in such a way so that the administrative machinery is not over-burdened.

(4) Permanent Housenumbering Scheme

15.5 In Gujarat there is a scheme of permanent housenumbering under which local bodies are required

to number the houses and fixed plates on the houses. Under the scheme it is not clear whether the numbers are to be assigned afresh every ten years and whether new plates are to be fixed every ten years. For the 1981 Census the 1971 numbering was updated and additional plates were fixed up. However, it is felt that it will be better if new numbers are given and new plates are fixed on all the houses during the 8th or 9th year of the decade so that this new numbering and plating can be useful for the Census work. It is also found by experience that some Corporations and Municipalities hesitate to take up the work of Permanent Housenumbering Scheme on the pretext that it is a costly item of work. For example, Ahmadabad Municipal Corporation has not fixed number plates nor carried out new housenumbering scheme after 1961 under a pretext that the corporation cannot afford such a huge expenditure. There is a provision for the recovery of the expenditure on Permanent Housenumbering Scheme from the house-owners and this reasoning does not seem to be proper. The State Government should emphasise the importance of the scheme on all the local bodies so that the permanent housenumbering scheme is implemented by them strictly. During the eighth year of the decade in future in Gujarat a Coordination Committee on Permanent Housenumbering Scheme should be appointed in which the Director of Census Operations can be a member.

(5) **Sharing of Cost of Permanent Housenumbering Scheme**

15.6 In the above scheme of the Permanent Housenumbering it can be considered whether the cost of numbering and fixing of plates can be borne by the Central Government, State Government and the local bodies on a sharing basis of 33% each.

(6) **Formation of Houselisting Blocks**

15.7 In the work pertaining to housenumbering and preparation of maps of blocks during the Houselisting stage, it is found by experience that in case of big towns and cities which have a population of 50,000 and above, the work of formation of houselisting blocks demands greater attention. According to the instructions from the Registrar General the houselisting blocks are assigned to the Enumerators for their work but prior to such assignment the Municipalities and Municipal Corporations have to form the enumeration blocks for which no extra staff is sanctioned. This work of formation of houselisting blocks is a very important item of work and if this work is taken up on more scientific basis it will require a minimum period of six months to a year according to the size of the city/town. As suggested above this work can be taken up in the 8th or 9th year of the decade and for this purpose some extra staff in the cadre of either Surveyors or Draftsmen should be sanctioned for the Municipalities and Corporation areas so that these persons can prepare the maps as well as fix the number plates on the houses in advance. It is found that in absence of any staff support from the Census Organisation some Municipalities and Corporations find it very difficult to complete the work on a short period.

(7) **Pretest Surveys**

15.8 It is a tradition of Census to conduct several pretest surveys prior to the actual count. It is found that during these pretest surveys the hierarchy of the State Government is not involved in the pretest surveys and such surveys are conducted only through the SRS Enumerators as well as through the Census staff. It is absolutely necessary that for the pretest work the functioneries such as Talatis and Teachers and the Revenue Officers at the District/Taluka level and the District Statistical Officers are also involved so that they have a better insight into the different aspects of Census Operations. As these functioneries are to undertake the Census work in future their reactions and reports on the pretest surveys will be useful to the Census Organisation. This can be considered at the next Census.

(8) **Adequate Staff for Talukas for Census Work**

15.9 According to the present practice, temporary additional staff is sanctioned for District/Taluka levels and also for big Municipalities and Corporations. For the talukas only one LDC is sanctioned for each taluka. It has been a constant complaint by the Mamlatdars who are the Charge Officers for the Census work at the taluka level that one Clerk for Census work is quite insufficient looking to the total workload at the taluka level which includes preparation of charge registers at both the stages, selection and issue of appointment orders of Enumerators/Supervisors, despatch of forms, collection of final population totals, etc. For the election work the State Government now is sanctioning one Deputy Mamlatdar for each Taluka and it is found by experience that the Census work is more voluminous and time consuming than the election work and hence at least one post of Census Deputy Mamlatdar and one Clerk should be sanctioned for each taluka for the efficient conduct of the work. In case of big Municipalities and Corporations also only one UDC and one LDC are being sanctioned which staff is also found very insufficient and the Municipalities and Corporations have to manage Census work by employing extra staff or by payment of overtime allowances to such staff. In case the Government of India is not in a position to bear the whole expenditure for the staff some sharing should be decided but it should be seen that sufficient staff is sanctioned for these offices on whom rests a major burden of work.

(9) **Mapping of the Cities/Towns**

15.10 Gujarat ranks third in the matter of urbanisation in India. The towns and cities have been expanding at a fantastic rate during the last three decades. It has been found that the mapping of these expanding areas has been almost poor and the office of the Settlement Commissioner does not have up-to-date maps of all the

cities and towns with their outgrowths and the details of expansion of cities/towns towards the nearby rural villages. For example, while preparing the map of Vejalpur town during 1981 Census for the purpose of Town Directory it was found that there is no authenticated map of Vejalpur town. This aspect requires serious consideration by the Urban Development Department, the Town Planning Department and the Settlement Commissioner. It is also necessary that the maps of all the cities and towns are updated by the nineth year of the decade so that alongwith the Census these up-to-date maps can be utilised for Census work and can also be presented in the Town Directory.

(10) **Rural/Urban Classification**

15.11 The Registrar General prior to the Census calls for the details of classification of rural areas into urban areas and after approval of these urban areas also finalises another list for urban agglomerations in consultation with the Director of Census Operations. It is found by experience that very little time is available in this matter and it is also found that there is no sufficient feed to the Director from the districts to decide on this vital issue of finalisation of urban areas and urban agglomerations. It is suggested that for this purpose a special committee of the Director of Census Operations, the Settlement Commissioner, a representative from the Urban Development Department or the Town Planning Department, and the Collector of the district should be formed to examine the latest developments and decide the various issues involved. At least a period of one year should be assigned for this work and this work should be started in the beginning of the 8th year of the decade. During this work the maps of the cities/towns and outgrowths can also be updated as suggested above.

(11) **Expansion of Limits of Municipalities**

15.12 It is found that in respect of several Municipalities the survey numbers of the Kasba or Town are not included in the Municipalities and such lands have no local authorities. The Municipalities in some cases have sanctioned proposals for expansion of Municipal limits but such proposals are not finalised by the State Government for long. It is necessary that for the planned development of Cities/Towns such pending proposals of extension of limits are cleared without delay by the Government. At least the survey numbers of the same town/city can be included in the municipal limits as there will not be any opposition to such a work of expansion of limits.

(12) **Scrutiny of Lists of Uninhabited Villages**

15.13 During the 1981 Census 436 villages have been reported as 'Uninhabited Villages'. These uninhabited villages may be the deserted villages due to the migration of the persons residing in such villages to other areas or may be due to the sub-mergence of the villages in irrigation projects. It is necessary to have a detailed study of the type of uninhabited villages. It is absolutely necessary to strike off the villages which are sub-merged in the irrigation projects from the list of villages in the Revenue Department. The agricultural lands of such villages which may have been deserted (Timbas) and the agricultural lands of the villages which are sub-merged can be amalgamated with the lands of the adjoining villages. During the regime of the ex-Saurashtra Government there was a special drive in the Revenue Department for abolishing the various Timbas, viz., the deserted or uninhabited villages and the then Revenue Department had issued quite a good number of orders amalgamating the lands of Timbas with the adjoining villages. This also had helped the village Panchayats in getting more revenue grants. The Revenue Department and the Settlement Commissioner would like to consider this issue in details after a classification of uninhabited villages is made. While deciding this issue of amalgamation of lands it should be seen that the Islands in the sea which have been listed as revenue villages are not omitted from the village list.

(13 **Forest Villages**

15.14 In respect of various forest villages which are not surveyed, it is found that the Census enumeration becomes difficult because the village sites are not settled and the inhabitants are most mobile. It is absolutely necessary for the Forest departments to plot out the villages in details through their surveyors in about the eighth year of the decade so that the various villages are properly marked and enumerated. The Forest villages of Gir, Barda and Alech villages are the examples when the Maldharis are not settled on specific sites.

(14) **Finalisation of List of Villages with Names and Areas**

15.15 It has been the experience of the Directorate that when the lists of the villages of all the districts are finalised various discrepancies are found in the name, area, etc., and some times authenticated orders of changes in the administrative units are not available. To remove these difficulties it is suggested that in the eighth year of the decade the Revenue Department should prepare and print a booklet giving the names of the villages in English and Gujarati along with the copies of the administrative orders of changes passed during the last ten years. This booklet should include the area figures also which should be reconciled by the Settlement Commissioner and Collectors. The areas of the cities/towns should also be checked up by the Settlement Commissioner and published in this booklet.

(15) **District/Taluka Boundaries**

15.16 It is a constant complaint of the Map Section of the Census Directorate that the boundaries of some of the districts as given by the District Inspectors of Land Records are not very accurate. It is absolutely

necessary that the boundaries of each district are correct. The Settlement Commissioner may be requested to look to this problem on receipt of specific cases by the Map Section.

(16) **Publicity Measures**

15.17 The different departments concerned with the publicity of the Census work such as All India Radio, T.V., the Field Publicity Officer and the Press Information Bureau should take sufficient interest in the publicity measures.

(17) **Training Procedure**

15.18 Many of the Enumerators and Supervisors have informed the Organisation when their views were solicited on the aspects of training for Census work that the Deputy Mamlatdars and some of the Mamlatdars do not possess the requisite knowledge of Census work with the result that it becomes difficult for them to follow the Census procedures. While all efforts are being made at the State and District level to train the trainers it is just likely that many of the Deputy Mamlatdars or Mamlatdars may not be evincing keen interest in the work. For this purpose the method of training can be changed a little and at the district level in addition to the Revenue Department and Development Department Officers and officials, the selected Head Masters of primary schools from each Taluka can also be called for training and they can be allotted later on certain groups of Enumerators for Census training.

(18) **Imparted Training Methods**

15.19 There has been a considerable advancement in the method of imparting training by the use of audio-visual aids and other methods. It is necessary that some improvements are made in training methods by providing video-kits, etc., to each State which can be used at the State and District Headquarters.

(19) **Accommodation of Offices**

15.20 During every Census after the enumeration additional accommodation is to be found out by the Director for accommodating the Regional Tabulation Offices. It is found that the CPWD only certifies rent and does not help the department in securing accommodation. Even after accommodation is secured by the Director considerable delay takes place on the part of CPWD in furnishing the rent certificates. It is absolutely necessary that the whole responsibility for providing an accommodation should rest with the CPWD.

15.21 It is also absolutely necessary that the Census Organisation should have its own building. Some lands have been purchased at Gandhinagar and additional lands for staff quarters will also have to be purchased before the office is shifted in the new premises of Gandhinagar to be constructed hereafter.

(20) **Training on O & M and Technical Matters to the Staff of the Directorate**

15.22 It is necessary that the staff members of the Directorate are trained in O & M work at some training institution or regular courses in O & M work are conducted at the Directorate level. Besides the technical staff in the cadre of Computors/SAs and Investigators also require technical training at some of the institutions, conducting population studies, etc.

15.23 The Census Act of 1948 requires several changes. This has been discussed by the Registrar General of India, New Delhi, with the Directors of Census Operations in one of the conferences details of which have been included in this report. All the recommendations made by the Registrar General of India, New Delhi, requires immediate implementation.

15.24 It is found by the map section that some of the villages of the talukas are surrounded by other villages of adjoining talukas and thus pockets are formed in certain talukas. A list of such pockets is shown at Appendix 67. The State Government may consider to adjust these villages in one taluka so that there is continuity in the taluka boundaries.

CHAPTER XVI

CONCLUSIONS AND ACKNOWLEDGEMENTS

16.1 The conduct of Census is one of the major administrative tasks, a task almost similar to the conduct of General Elections or Scarcity Relief Operations. This task will not be a success if the officer supervising the Census Operations at the State level does not keep a close coordination at several levels, i.e., with the Office of the Registrar General, India, New Delhi at the Central level, with the officers of the State Government at the State level and with the officers of the Districts and Talukas who are the main Census functioneries appointed under the Census Act. Thus the success of Census does not depend on any individual but it is a collective effort on the part of a number of officers and officials of the several departments. As a large number of persons are involved in this process it is very difficult to acknowledge the efforts of so many persons by name but it will be possible to name and acknowledge a few of the functioneries only in the whole process and for the rest to acknowledge them by cadres only.

16.2 The full responsibility for the conduct of 1981 Census was with the Collectors of the districts and the Municipal Commissioners of the four Municipal Corporations of Rajkot, Ahmadabad, Surat and Vadodara. They were statutorily declared as the 'Principal Census Officers' under the Census Act. I must mention here that all the Collectors in the State who had worked at the time of Houselisting as well as at the Enumeration period gave their prompt attention to this vital item of work and saw that the Census Operations are quite accurate and successful. Apart from the Collectors in Gujarat there is also another district authority involved, viz., the District Development Officers in charge of the District Panchayats who had helped me considerably in the matter of the execution of the Permanent Housenumbering Scheme prior to the conduct of the Houselisting Operations. I owe a deep debt of gratitude to them all for the wholehearted cooperation they have given to me in this work.

16.3 At the district level while the Collector of the District was in over all supervisory charge of the operations, the whole burden of administration as well as training of the Census officials, etc., fell on the Resident Deputy Collectors and the District Statistical Officers. Both these officers at the district level have considerable pressure of work of daily routine assigned to them but I had found that whenever I met them in the districts they were found to be actively associating themselves in this national task. At the taluka level the Mamlatdars, the Chief Officers of the Municipalities and the Deputy Mamlatdars also played a useful role in this task and with the meagre staff at their disposal they completed the whole process of work without any difficulty. I shall not forget the services rendered to the Organisation by all these officers and their subordinate staff.

16.4 At the State level the Chief Secretary to the State Government Shri H.K.L. Kapoor during my many courtesy visits to him inquired of the progress of work and saw that whatever orders were necessary for the prompt and accurate work of Census were issued in time by the State Government. I may also mention here that Shri K. Rammoorthy and Shri V. Krishnamurthy who held the post of Secretary, General Administration Department and who were incharge of the Census work at the State level during the Census period were very keen about the progress of my work. I express my thanks to all these officers at the State level. The Director of Bureau of Economics and Statistics Shri G. S. Shah extended his valuable support to me in providing all help for the efficient conduct of Census and by providing technical officers and other staff members from the Bureau.

16.5 Shri P. Padmanabha, Registrar General, India, New Delhi, was a source of inspiration to me for the Census work. During many of the conferences, meetings and on other occasions when he visited the State his decent manners of handling problems impressed one and all and he saw that each and every minor aspect of the total operations is discussed fully and threadbare with the Directors during the meetings. It was really a pleasure to work under him and whatever words I write for him will not express the total qualities in him but these can only be experienced by a personal contact with him. He gave me his valuable guidance in the work from time to time and looked into all my personal problems whenever I posed the same to him. In the office of the Registrar General, India, the Deputy Registrars Shri V. P. Pandey, Shri K. K. Chakraverty and Joint Registrar Dr. M. Holla and Wg. Gdr. B. B. Adlakha, Director (EDP) were also very kind to me whenever I had an opportunity of discussing problems of the Organisation with them. The Deputy Registrar General Shri N. G. Nag and Dr. B. K. Roy both of them evinced keen interest in the subjects under their charge and helped me considerably in the conduct of Census work.

16.6 Lastly, I must mention and acknowledge the hard work and the timely and accurate output of data by the staff members of the Directorate of Census Operations. It will be very difficult to name all these persons at a time but I must mention here that all the members of the staff both in the Administrative as well as Technical side were very cooperative and but for their hard work it would not have been possible to conduct the Operations so successfully and also complete all the reports prescribed by the Registrar General in time. I also hereby acknowledge the hard work of all Tabulators, Checkers and Supervisors in the Regional Tabulation Offices of the State as well as the work of Coders, Checkers and Supervisors in the Edit and Code Cell of the Directorate.

16.7 During the houselisting and enumeration stages large number of government and other semi-government servants of local bodies, etc., were employed as Enumerators and Supervisors. These persons mainly came from the caders of primary and secondary teachers, talaties, gramsevaks, circle inspectors, clerks, etc. All these persons worked whole heartedly and with enthusiasm and but for their hard work the whole Census Operations would not have been successful I thank all the Enumerators and Supervisors.

APPENDICES

16—377 Cen Guj/83

APPENDIX—1

D.O. No. A12026/1/78-DCO (Guj).

GOVERNMENT OF INDIA

Ministry of Home Affairs

Directorate of Census Operations, Gujarat

R. S. CHHAYA,
Director

Kerawala Building
Opp. V. S. Hospital
Ellis Bridge
AHMADABAD-380006.

Dt. 21 July 1979
30 Asadha 1901 (Saka)

Dear

I am thankful to you for selecting me and appointing me to the post of Director of Census Operations, Gujarat State. Accordingly, I have taken over as Director of Census Operations, Gujarat State, with effect from 17 July 1979. I had received your telegram to the Government of Gujarat asking me to join immediately in view of the next Census conference which will be held at New Delhi.

Knowing well the difficulties which may be experienced by me about my personal residential accommodation, the financial loss involved in the HRA and CLA and some other adverse conditions of working at Ahmadabad, I have vantured to join the Census Organisation merely because on two grounds, (1) I had developed some interest in census work during the 1961 Census when I was working as Deputy Superintendent of Census (Tabulation) at Rajkot under the able guidance of the then Director of Census Operations Shri R. K. Trivedi and (2) I also consider it a privilege given to me by the State and Central Governments to serve the Census Organisation and also to enumerate and work out the economic and social conditions of the masses namely the Sacred 'Lok Ganga' of Gujarat State.

Before joining here I have requested the State Government to continue my present Government residential accommodation at Gandhinagar. Besides, my children are also studying at Gandhinagar and I have aged parents who would not like to stay at Ahmadabad because of the 'din and bustle' of city life. I hope the State Government will agree to my request. In case, if it is necessary, I will request you to help me in the matter. I have also requested the State Government to allow me to draw the HRA and CLA which I was drawing at Gandhinagar so that I may not be to put to any financial loss by switching over to Census.

I have separately requested the DRG, India, Shri Pandey, requesting him for a telephone connection with STD facilities at my residence at Gandhinagar and also for STD facility at Ahmadabad office. It will not be possible to work and coordinate with the different departments of the State Government and the District Officers without the STD facilities and hence the request.

I would have liked to come to Delhi for a courtesy call on you but as the conference is due in the month of August, I am busy preparing myself with the subjects and I, therefore, propose to come to Delhi one day in advance before the conference, that is, on 23 August and extend to you my courtseys and discuss the several matters concerning the Census Operations.

I cherish for a very happy time in the Census Organisation and I am sure with your able guidance and with the help and coordination of my subordinates here, I will get some job satisfaction at the fag and of my career of about last four to five years.

Yours

Sd/-

(R. S. CHHAYA)

Shri P. Padmanabha,
Registrar General, India
Kotha House Annexe
2/A, Mansingh Road
NEW DELHI-110 011

APPENDIX—2

CENSUS IMMEDIATE
H.K.L. CAPOOR

D.O. No. CNS/1179/8234/Kh
Chief Secretary,
Government of Gujarat
Sachivalaya,
Gandhinagar-382010.
Dated the 2nd August, 1979.

Dear Shri

The next decennial Census, which will be the twelfth of the series and the fourth Census since Independence will take place in the month of February-March 1981. The Notifications announcing the dates of Census and also appointing you as the Principal Census Officer for the District (excluding the Corporation areas) are being separately issued by the State Government. Your Resident Deputy Collector will be designated as the District Census Officer.

2. Data more sophisticated and with wider coverage than before would be collected during the next Census with the object of surveying of the progress made so far in various developmental aspects of the State during the previous years and also high lighting various socio-economic problems facing the State. The data will also be useful for the future prospective planning and development of the State. The work of Census is an enormous task and during the coming months it will be necessary for you to devote more time and attention towards this important task. This work is as important as any other work like general elections, scarcity, etc. I do hope that you will pay your personal attention to this work and see that the next Census is carried out efficiently and successfully under your direction. In this task you will have to take work from different departments of your district.

3. Shri R. S. Chhaya who was formally Deputy Secretary and the Director of Relief in the Revenue Department has been appointed as the Director of Census Operations, Gujarat State, and has taken over his new office recently. Shri Chhaya will be writing to you separately from now onwards regarding the different stages of Census work such as preparations for drawing out notional maps of villages, regarding the permanent house-numbering scheme, regarding preparation of house-lists and also regarding the enumeration work which is to be carried out in 1981. I may add here that the different stages in Census work will commence in a big way from about the month of August 1979. During this time you will also be busy with the work pertaining to the preparation of electoral rolls for the next general elections to State Legislative Assembly. It will, therefore, be necessary for you to see that neither of these important items of work suffer. I am sure you will be able to execute this work efficiently and according to the time schedules which may hereafter be prescribed by the Govt. of India and the Director of Census Operations, Gujarat State, Ahmadabad.

4. Necessary staff for Census work in districts/talukas and in Corporation areas is being sanctioned shortly.

5. Kindly acknowledge receipt of this letter.

Yours sincerely,

Sd/-

(H. K. L. Capoor)

Shri by name (All Collecors)
Collector

Copy with Compliments to : The Registrar General, India, Ministry of Home Affairs, New Delhi for information.

Copy to : The Director of Census Operations, Gujarat, Kerawala Building, Opp. V. S. Hospital, Ellis Bridge, Ahmadabad.

APPENDIX—3

D.O. NO.CEN-1981/12011/9/79-DCO(GUJ)

GOVERNMENT OF INDIA

Ministry of Home Affairs

Directorate of Census Operations, Gujarat

R. S. CHHAYA
Director

Kerawala Building,
Opp. V. S. Hospital,
Ellis Bridge,
Ahmadabad-380 006

Dated 7th August, 1979.
16 Sravana 1901 (Saka).

Sub : **Census 1981—Gujarat**

Dear Shri

I have taken over here as Director of Census Operations, Gujarat, with effect from 17 July, 1979.

2. So far as the conduct of Census Operations in Gujarat is concerned, we have established a very good tradition in the past and the work of Census has been conducted satisfactorily by the various officers and staff members of the State Government and also by the officers and staff members of the District Panchayats and other local bodies. The Census Operations involve a large number of Government and local body officials and without the cooperation of all these officers and officials at the District/Taluka level, it will not be possible to complete the work of Census with accuracy and speed. In this great task of future planning, I look forward to you for your utmost cooperation and coordination. As a District Officer I know of our multifarious activities in connection with the different items of work, namely, elections, scarcity, planning and other normal revenue and law and order work, but I am sure along with your other important tasks, you will now henceforth attach importance to the new work of Census which will commence very shortly in a big way. The Chief Secretary, Gujarat has written to you in this connection vide his D.O. No. CNS/1179/8234/Kh, dated 2-8-1979.

3. The next Census will be taken in the month of February/March 1981 and a notification to this effect has already been published in the Gazette. All the preparatory work prior to the houselisting and enumeration will have to be undertaken from now onwards. A detailed time schedule will be framed hereafter and will be communicated to you. Tentatively May-June 1980 have been fixed for the purpose of house-numbering and houselisting.

4. The collectors in the Districts (except in the Corporation areas) are being notified separately as Principal Census Officers and the Commissioners of the Municipal Corporations will be notified as Principal Census Officers for the Corporation areas. In addition, the Resident Deputy Collectors in the Districts are being notified as District Census Officers and the Special Officers as suggested by the Municipal Commissioners are also being notified as City Census Officers. In the Municipal towns while the work pertaining to Census will have to be supervised by you, the Chief Officer of the Municipality concerned will be notified as Town Census Officer. In addition, Charge Officers of the rank of Mamlatdars also will be appointed by you for the conduct of Census. In case of special charges such as—Military, Railway, Police, etc. Special Charge Officers will be appointed for the work.

5. The State Government will shortly issue a notification creating posts for the Census work in Districts and Talukas and also for the municipal areas. The posts which will be sanctioned will be as follows :

1. District Census Office	1 UDC 1 LDC 1 Peon	
2. Taluka	1 LDC	
3. Local bodies :		
(i) Cities with between 1 and 2 Lakhs population	1 UDC	
(ii) Cities with over 2 Lakhs of population	1 UDC 1 LDC	(for every additional 1 Lakh of population)

6. Since this is my first introductory letter to you I do not propose to make this letter a lengthy one one out. I would like to mention a few important points which will require our urgent attention in the next two to three months. I will be writting to you separately on each of these points in more details by circulars, out I am listing out these points only for your first hand information on the subject.

(*1*) **Freezing of the Territorial Boundaries**

The Ministry of Home Affairs *vide* its letter No. 9/17/79-CD(CEN) dated 10 May 1979 (copy enclosed) has addressed a circular to all the state Government requesting them not to effect any changes in jurisdictional boundaries of any unit after 30th September, 1979. Accordingly, you are kindly requested to see that no proposals are hereafter submitted to the State Government for changes in territorial jurisdictions in your District. In case of municipal corporations and municipal

areas also a similar action will be taken and no changes in the corporation limits or the municipal limits should be declared after 30th September 1979. This is an important base for commencing the Census work and should not be lost sight off.

(2) **Updating the Permanent Housenumbering Scheme in Rural and Urban Areas**

As you might be aware Gujarat is one of the few states to introduce the Permanent Housenumbering Scheme in rural as well as urban areas. During the 1971 Census ferro print copies of village notional maps were prepared and copies of these maps are available with the Talati-cum-Mantris and also in the talukas. Before the regular Census work is undertaken it will be necessary to see that all these notional maps of 1971 and the houselists made thereunder are updated quickly. A separate detailed circular in the matter will be issued hereafter out in the meanwhile you are requested to kindly see that all the 1971 maps and the houselists, etc., are collected from the old records and that they are made available for—further work. I am addressing the DDOs also in this matter as the Permanent Housenumbering Scheme in—rural areas is maintained by the District Panchayats.

(3) **Preparation of Village Lists and District/Taluka Maps**

In the past a list of villages as recorded during the 1971 Census was sent to all the Mamlatdars for verification and for mentioning the territorial changes which may have occurred after the 1971 Census. These lists will be scrutinised and necessary comments will be despatched hereafter from this office. It will be necessary to check all these village lists by the concerned Mamlatdars/Deputy Collectors and also by your District Inspector of Land Records and the maps of District/Taluka, as existing on 31 September, 1979, will have to be prepared and sent to this office. While preparing the village lists the existing of—Nesses and Forest areas will have to be checked up and all the hamlets in the villages will also have to be shown separately. In 1981 Census, it is proposed to treat the hamlets as separate blocks to each village. The lists of Islands in your district if any will have to be prepared and identified.

(4) **Finalisation of Rural/Urban Areas**

The Registrar General has laid down certain Criteria for treating the areas as urban areas during the Census Operations 1981. This work has been taken up by this office and if necessary references will be made to you for your opinion and report. The criteria which have been fixed for treating the areas as Urban areas are as follows :

(a) All places with a municipality, corporation cantonment board or notified town area committee, etc.

(b) All other places satisfied the following criteria :
   (i) A minimum population of 5,000,
   (ii) At least 75 per cent of male working population engaged in non-agricultural persuits, and
   (iii) A density of population of at least 400 per sq. km. (1000 per sq. mile).

(5) **Preparing Lists of Enumerators and Supervisors**

For Census 1981 it will be necessary to deploy a number of Government and local body employees as Enumerators and Supervisors. You may kindly ask the Mamlatdars and the Taluka Development Officers to keep such lists ready so that appointments can be made—when required.

7. For discussions on the various issues involved. I propose to call region meetings of the District Census Officers (Resident Deputy Collectors) and the City Census Officers some time in the month of September 1979. The dates will be intimated to you hereafter. We may also in future call a special conference of the Collectors to discuss and understand the various issues involved in the Census Operations 1981.

8. Census is a time bound work and it requires accuracy and hard work. I am sure you and your subordinate staff will be dealing with these items of work in the same manner as you have dealt with special items of work like general elections, scarcity, development, etc. I am sure that with your cooperation and coordination the next 1981 Census will be completed in time, efficiently and expeditiously.

9. The meetings of District Co-ordination Committee including revenue officers meetings are being regularly held in your office. At the Revenue Officers meetings hereafter kindly invariably keep the item of progress of Census work as a Standing item so that if found convenient I can attend some of such meetings for on the spot discussions on the subject.

10. I may add here that in future whenever any special circulars will be issued from this office, I will be sending to you at least five extra copies, out of which one copy may be retained by you on your hand file, another copy may be—retained by the RDC/City Census Officer on his hand file and the others can be recorded in the office for further necessary action.

11. I am also endorsing a copy of this letter to your Deputy Collectors/Assistant Collectors and Mamlatdars also for their information.

Yours sincerely,

Sd/-

(R. S. Chhaya)

Encl. : As above.

Shri

Collector

District————

Copy submitted to :

1 The Registrar General of India, New Delhi.

2 The Deputy Secretary to the Government of Gujarat, General Administration Department, Sachivalaya, Gandhinagar, for information.

3 The Deputy Secretary to the Government of Gujarat, Panchayats and Urban Development Department, Sachivalaya, Gandhinagar.

Copy forwarded with compliments to :

1 All Directors of Census Operations
2 All Deputy Collectors/Assistant Collectors
3 All Mamlatdars

Sd/-
(J. K. Patel)
Deputy Director of Census Operations Gujarat, Ahmadabad

No. 9/17/79-CD (CEN)

GOVERNMENT OF INDIA
Ministry of Home Affairs

New Delhi,
the 10 May, 1979

To

The Chief Secretaries of
All States and Union Territories

Subject : **Boundaries of administrative units-fixity during 1981 Census Operations**

Sir,

1 am directed to say that the next decennial population census would be conducted under the direction of the Registrar General and Census Commissioner for India in February-March, 1981. To ensure complete coverage at the Census, the entire country will be divided into small enumerator's blocks within the framework of the administrative units in the States and Union Territories. The process of determining the blocks has to start much in advance of the actual census and they will be got marked on the census maps to obviate overlapping or omission of areas. In fact, monitoring of Jurisdictional changes after 1971 Census is being done by the State Census Directorates with a view to updating the Census maps. In this connection, the Registrar General, I understand, had written to you vide his letter No. 1/24/77-RG(P) dated 11 January, 1978.

2. I need hardly say that for the efficient conduct of the census operations, it is necessary to ensure that the boundaries of the administrative units are not disturbed after the blocks have been determined and until the census enumeration and tabulation of data are completed. It is expected that the demarcation of blocks would be taken in hand from the 1st October, 1979.

3. If the areas of the administrative units on the basis of which the census data are collected, are altered after the census, the usefulness of the data, you will doubtless appreciate, would be considerably reduced. It is, therefore, desirable to ensure that as far as possible, the boundaries of Administrative units remain undisturbed throughout the major part of the next decade. Hence, wherever any change in the jurisdiction of the present administrative units are found necessary, it would be desirable to effect the change well before the—enumerator's blocks are demarcated, i.e., before 1 October, 1979.

4. In the circumstances, Government of India would appreciate if all proposals for reconstituting area or making adjustments in the jurisdiction of municipalities, revenue villages, tehsils, police stations development blocks, talukas, sub-divisions, districts, revenue divisions etc., which may be pending or which may be taken up in the near future are finalised and given effect to before the 1st October, 1979. All such changes may please be intimated to the State Census Director concerned and to the Registrar General, India. In any case, the State Govt. may kindly ensure that no changes whatsoever are made in the boundaries of these units during the period from 1 January, 1980 to 30 June, 1981.

5. Further correspondence in regard to this matter, if any, may kindly be addressed to the Registrar General, India, 2/A, Mansingh Road, New Delhi-110 011 (Telegraphic address : REGGENLIND, New Delhi, Telephone : 383761).

Yours faithfully,

Sd/-
(M. L. Kampani)
Addl. Secy. to the Government of India

No. 9/17/79-CD(CEN) New Delhi, the

Copy with 100 spare copies to the Registrar General India, New Delhi, for transmission to all Directors of Census Operations and other concerned for information and necessary action.

Sd/-
(M. L. Kampani)
Addl. Secy. to the Government of India

APPENDIX-4

P. PADMANABHA

Telegrams : "REGGENLIND"
D.O. No.18/11/78-AD.I-14475

Ministry of Home Affairs
The Registrar General, India
2/A, Mansingh Road,
NEW DELHI1-110 011

July 25, 1979

Dear Shri Chhaya,

Let me first welcome you to the Census Organisation of India. We are all privileged to be members of this great Organisation and the years which you will spend in this work will be, I am confident, a period which you would look back upon with both pride and satisfaction. It is true that in your new assignment you may at times find that the comforts and privileges which one normally would have had are not available but this is a small price to pay for the extremely important task which has to be discharged. The work which will be done by you will be one of the most enduring and of lasting value in the country and will be of paramount importance to the state in which you are functioning.

Much of the satisfaction that we can all draw from our participation in this great activity is related to the fact that the work is quite exacting and calls for an attention to detail which normal operation of the Government do not—require. We function through agencies over which we have no direct control and we would have to win the confidence and cooperation of the State Government from the highest level to the field functionaries and in this process you would have to get to know and carry with you a vast host of State Government Officers, those of local bodies and various other individuals whom you would be able to command only by ensuring their goodwill so that one can get the best out of them. It has been a tradition of the census that it develops a dedicated band of workers who do not spare any effort to ensure the success of the operations and in this manner the reputation built up over the last century is added to in abundant measure.

The census is among the most important sources of basic information about the country and each one of us would be privileged to contribute to this information. I shall be writing to you further in greater detail but at this point I thought I should mention that you may find it useful to refer to the administrative reports of your state for the previous censuses, the information booklets relating to the census and the tabulation plan of 1971 Census, and Part-II(a)—General Population Totals of the State of the 1971 Census, which would give you a full picture of the type of data we have to produce. It would also be rewarding if you can read through all the census circulars issued both from this office and by your predecessor in the state for the 1971 census.

I have also issued various instructions regarding the first and second pretest and a recent circular on the determination of uban areas. These also, I would suggest, should be gone through carefully and fully assimilated. As I mentioned earlier, I shall be writing to you in far greater detail shortly. May I once again welcome you to this organisation and look forward to the coming years of happy cooperation in carrying out the census of India 1981 ? I would like to add one last remark and that is that we have had a tradition of free exchange of ideas and would, therefore, always encourage you to write to me or to other colleagues at headquarters if you do have any particular problem or suggestion to make. After most of the Directors are in position, I intend calling a conference when we can get to know each other and finalise the operations ahead.

With regards,

Yours sincerely,

Sd/-

(P. Padmanabha)

Shri R. S. Chhaya

Director of Census Operations

Gujarat,

Ahmadabad.

APPENDIX-5

1981 नी वसति गणतरी
आ बाबतमां ताबाना अधिकारीओअे दाखवेल रस अने कार्यशक्ति अंगे खानगी अहेवालो

गुजरात सरकार

सामान्य वहीवट विभाग

परिपत्र नं० सीएनएस–2769–4708–ख–2–2679

सचिवालय, गांधीनगर, ता० : 7-12-1979

परिपत्र :

आगामी वसति गणतरीनुं संचालन कार्यक्षम रीते थाय ते बाबतने सरकार भारे महत्व आपे छे, अने आबी धरोनी बादी अने गणतरी द्वारा ऐकठां करायेला किंमती आंकड़ा विषयक माहिती विकास अने आयोजन क्षेत्रोंमां लाभप्रद रीते उपयोगमां लई शकाय ते माटे राष्ट्रीय महत्व धरावता आ कार्यमां नियुक्त करायेली व्यक्तिओं तेमनी फरज अत्यंत कालजी अने योग्य समज-पूर्वक बजावे अेम ईच्छे छे । समग्र राज्यमां वसति गणतरीनुं सफल संचालन करवा कलेक्टरों तथा जिल्ला विकास अधिकारीओं अंगत लक्ष आपे अने वसति गणतरी सत्ताधिकारीओने महत्तम सहकार आपे अेम सरकार इच्छे छे ।

2. कलेक्टरोने प्रवर वसति गणतरी अधिकारी तरीके नीमवामां आव्या होवाथी वसति गणतरीनी मुख्य जवाबदारी तेमना शिरे छे । गुजरातमां घरोने कायमी नंबर आपवानी योजना के जेनों अमल स्थानिक संस्थाओअे पोताना खर्चे करवाना छे । तेनी जवाबदारी जिल्ला विकास अधिकारीओंने सोंपवामां आवी छे । नायब/मददनीश कलेक्टरों, मामलतदारों अथवा महालकारीयों अने समकक्ष अधिकारीओं के जेओं कलेक्टरोना हेठल वसति गणतरी अधिकारीओं तरीके नीमाया छे । तेवा ताबाना अधिकारीओं आं अंगे सविशेष रस अने कार्यशक्ति न दाखवे त्यां सुधी आ जवाबदारी पूरता प्रमाणमां अदा थई शके नहीं । घरोने कायमी घर नंबर योजनाना अमलीकरण माटे आमां, नायब जिल्ला विकास अधिकारीओं, जिल्ला आंकड़ा अधिकारीओं अने तालूका विकास अधिकारीओं तथा तेमना ताबाना अधिकारीओंनो समावेश कराशे । तेथी बीजी बाबतोनी साथे साथे वसति गणतरी तेमज कायमी घर नंबर योजनानी कामगीरीमां दाखवेल **उत्साह अने कार्यशक्ति तेमणे ऐ कामगीरी पर अंगत रीते केटले अंशे देखरेख राखी तेमज वसति गणतरी अंगेना तेमना ताबाना स्टाफ पासेथी चोक्कस अने झडपी कामगीरी तेओ केटला प्रमाणमां लई शक्या वगेरे दर्शावतुं गुणवत्ता पत्रक कलेक्टरों** अने जिल्ला विकास अधिकारीओए, नियामक श्री वसति गणतरी गुजरात मारफत आ विभागने मोकलवुं । वसति गणतरी अधिकारीओनी कामगीरी अंगेनो, कलेक्टरों अने जिल्ला विकास अधिकारीनों अहेवाल रेकर्ड पर राखवामां आवशे अने अधिकारीनी खानगी फाइलमा मुकवामां आवशे ।

3. कायमी घर नंबर योजना अंगेना अहेवालो जिल्ला विकास अधिकारीओं तरफ थी 31 मी मार्च, 1980 सुधीमां अने वसति गणतरी नी कामगीरी अंगेना अहेवालो कलेक्टरों तरफ थी 31 मी मार्च, 1981 सुधीमां नियामकश्री, वसति गणतरी गुजरातने पहोंचवा जोइअे ।

4. कलेक्टरोअे आ परिपत्रनी विगतो ताबाना संबंधित अधिकारीओना ध्यान पर लावबी ।

ह०/–

(एच० के० एल० कपुर)

मुख्य सचिव

सामान्य वहीवट विभाग

गुजरात सरकार

प्रति :

राज्यपालश्रीनां सचिव
मुख्यमंत्रीश्रीना सचिव
सर्व मंत्रीश्रीओंना अंगत सचिवों
सर्व संसदीय सचिवश्रीओंना अंगत मददनीशों
सर्व कलेक्टरों
सर्व जिल्ला विकास अधिकारीओं
विकास कमिशनर, गुजरात राज्य, गांधीनगर
सचिवालयना सर्व विभागों,
नियामकश्री, नगरपालिकाओं, गुजरात राज्य, अमदावाद
म्युनिसिपल कमिशनर, अमदावाद/वडोदरा/सुरत/अने राजकोट
मुख्य अधिकारी, भावनगर/जामनगर/नडीयाद/पोरबंदर/जुनागढ़/भरूच नगरपालिका
सर्व मामलतदारों,
सर्व तालुका विकास अधिकारीओं,
नियामकश्री, वसति गणतरी, गुजरात, अमदावाद तेमना ता० 16-11-79 ना पत्र नं० सीइएन–1981–19011–12-79-डीसीओ (गुज) ना अनुसंधाने जाण माटे ।

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APPENDIX-6

No. CEN-1981/19012/3/79-DCO(Guj)

GOVERNMENT OF INDIA

Ministry of Home Affairs

Directorate of Census Operations, Gujarat

R. S. CHHAYA,
Director

Kerawala Building
Opp. V. S. Hospital
Ellis Bridge
Ahmadabad-380 006

Dated : 8 January, 1980

Sub:—Census of 1981—First stage houselisting & filling up of Enterprise Lists.

Dear Shri

Very shortly you will be free from the parliamentary Election's work and you will be able to devote your time to other important items of work. The first stage of 1981 Census for which now immediate preparations will have to be made will be one of the important task which you will undertake as the Principal Census Officer of the district.

2. I recapitulate below some of the important steps which may be taken up immediately after the Parliamentary Elections are over.

(1) Convene a special meeting of Mamlatdars/Mahalkaris & Assistant/Deputy Collectors & Chief Officers of Municipalities for census work and explain to them in details all the circulars issued so far (in all 15) about census work and ask them to complete the first stage work as per the prescribed schedule laid down hereunder.

(2) See that all the Charge Registers are prepared the Charge Officers immediately if not completed so far. Appointments of all Enumerators and Supervisors should also be made by 31st January, 1980 at the latest and all concerned should be informed about their appointments.

(3) The location codes assigned to villages by this office should be checked up and a report be sent to my office before 31-1-80.

(4) Intensive checking of Charge Registers be undertaken by all Deputy/Assistant Collectors & by Resident Deputy Collector so that all areas are included in the charge and no areas are left unlisted. A certificate should be recorded by the supervising officers as laid down.

(5) In case in any area permanent house-numbering work is not completed so far as the Mamlatdars will have to form census blocks by deputing, if necessary, their Aval Karkuns & Extension Officers and see that in no area the first stage is delayed. It is in Gujarat State alone that the work of permanent house-numbering scheme is existing and we are using this as the base for census work but in other States of India the numbering of houses and preparation of maps is undertaken only at the time of first stage of census. So in such areas where permanent house-numbering work is not complete, after block formations the enumerators who will be appointed for the houselisting operations will do the work of numbering of houses and listing etc. afresh. In such areas the Enumerators/Supervisors should be *specifically* instructed that the house-numbering scheme in such areas is not updated and they will have to do the original work afresh and without mistakes. Such areas are likely to be very few as most of the districts have completed the house-numbering work.

(6) Prepare a calendar for training of Enumerators/Supervisors talukawise and centrewise and see that training is imparted as per schedule which will be from 15th February to 10th March, 1980. All officers should attend training classes punctually as per the programme laid down by you.

(7) The Deputy/Assistant Collectors should check up urban areas outgrowths and also special charge areas and see that all areas are listed and there is no duplication or overlapping.

(8) See that all the forms instructions etc. reach the charge officers and also Enumerators and Supervisors as soon as the same are received at the district level. The distribution of forms will have to be arranged very carefully and in time.

(9) Arrange an intensive supervision and checking of work of houselisting and filling up of forms of Enterprise lists through the touring officers including the Deputy/Assistant Collectors and also through the Supervisors appointed for the work.

(10) Collect all complete records in time.

(11) Hold District Census Coordination meetings as and when necessary and keep close liason with special charge officers.

3. I propose to make one important change in the Census Calendar. The primary and secondary school teachers who will mostly be appointed as Enumerators will be busy in Annual Examinations after 10th April, 1980 and it is likely that by that time the other staff may be busy with the Assembly Elections which may come up

any time. I have, therefore decided to start the houselisting and Enterprise lists work a little earlier by almost 15 days i.e., the work should start by about 15th March, 1980 when the three rounds of training are expected to be completed. Each enumerator this time will have one block for houselisting and numbering and so it will take about 15 to 20 days to complete the whole work by each enumerator i.e., well before the annual examinations start. I hope this will be possible and there will be no difficulty.

4. During the first stage from January 1980 to May '80 the Resident Deputy Collector who is the District Census Officer of your district will be busy with census work and he will also have to undertake touring work for training and checking. I suggest that if possible his normal duties of disposal of some of the files be entrusted to other Deputy Collectors at the District headquarters if possible. This is a suggestion which may kindly be considered if you deem fit.

Yours

Sd/-

(R. S. Chhaya)

Shri

Collector

Copy with compliments to :

1 All Assistant/Deputy Collectors.

2 All Mamlatdars/Mahalkaris.

3 All Chief Officers of Municipalities.

Copy submitted to :

Shri

Municipal Commissioner

Ahmadabad/Rajkot/Surat/Vadodara, for favour of information and similar action as above.

Copy submitted to :

The Registrar General, India, Kotah House Annexe, 2/A, Mansingh Road, New Delhi-110 011, for information.

Copy to all Directors of Census Operations.

Sd/-

(R. S. Chhaya)

Director of Census Operations
Gujarat, Ahmadabad

APPENDIX-7

K. RAMAMURTHY
Special Secretary,

D. O. No.CNS-3379-5163-KH-2
Government of Gujarat
General Administration Department,
Sachivalaya, Gandhinagar.
Dated : the 8th February, 1980

Dear

The first stage of Census work, i.e., houselisting and filling up of enterprise lists (Economic Census) is scheduled to commence with effect from 1-4-1980 as per the Census Calendar circulated to you by the Director of Census Operations, Ahmadabad. Like General Elections the work of Census also calls for strenuous efforts on the part of all supervisory officers at senior level and the success of the Census Operations mainly depends on two factors, namely, accuracy in work and timely completion of work according to the prescribed schedule.

2. According to the Census Calendar the houselisting operations are to commence in April 1980 and before that the preliminary work of training the District Census Officers, Charge Officers, etc., and also the training of the Enumerators and Supervisors at the Taluka level will start by the beginning of February 1980. The work of selection of personnel from different departments, their training and intensive Supervision over their work calls for intensive work on your part as well as on your subordinates at sub-divisional and taluka levels. I would like you to put in your best efforts to achieve success in this work.

3. The Director of Census Operations, Ahmadabad, has already written to you separately in details about the specific points which you have to attend personally. In view of the next Assembly Elections in the State, the Director of Census Operations has written to you to start the houselisting operations by 15th March, 1980, i.e., about 15 days ahead of the schedule circulated earlier. The training of District Census Officers at the State level and of the Charge Officers at the district level will be over by about 15th February, 1980 and thereafter the training of enumerators and supervisors will be taken up between 15th February, 1980 to 15th March, 1980. The exact dates of Assembly Elections are not yet finalised but according to the present schedule of revision of Electoral Rolls, the teachers, etc., who are engaged in preparation of the electoral rolls will be free from this Census work after 1-2-80, i.e., after the preliminary publication of electoral rolls. Thus the teachers and other village level workers will be in a position to participate in Census training work between the period 15th February, 1980 to 15th March, 1980 without any difficulty. The actual houselisting work of Census will commence after 15-3-1980 but in case the Assembly Elections are notified before or after 15-3-1980, the Director of Census Operations will adjust his schedule of work so as to

avoid a conflict of Census work with the State Assembly Elections work. If the elections are not notified before 15th April, 1980 the Census work will have to be completed by that date.

4. During the training period you should make it a point to attend as many training classes as possible and the minimum to the extent prescribed by the Director of Census Operations. They should also supervise the work intensively and properly.

5. The work of Census will not be completed without the active cooperation of the District Development Officer and his subordinates. The District Development Officers were associated with the work at the preliminary stage of permanent house-numbering scheme executed by the local bodies which work must have been by now completed as per the instructions—issued earlier by the Panchayat, Housing and Urban Development Department and the Development Commissioner, Gandhinagar. In case the work is not yet complete you should take up this matter with the District Development Officer in the next District Census Coordination Committee meeting. In addition the District Statistical Officers who working under the District Development Officers are being notified as Additional District Census Officers and they will participate actively in the Census Operations. Besides a large number of Primary Teachers and Talati-cum-Mantris who are also under the District Development Officer will shoulder the burden of the Census work. I am sure with the active cooperation of your District Development Officer, you will not find the work very difficult. I am endorsing a copy of this letter to all the District Development Officers also as well as to all the Deputy/Assistant Collectors and Mamlatdars for advance—intimation.

Kindly acknowledge receipt of this letter.

Yours

Sd/-

(K. Ramamurthy)

To

Shri

Collector

Copy with compliments to :

1 All the District Development Officers (By name)

2 All Deputy/Assistant Collectors

3 All Mamlatdars

Copy forwarded for information to :

1 The Registrar General, India, New Delhi for information with reference to his letter No. 9/48/79—dated 14-12-1979

Copy to : The Director of Census Operations, Gujarat, Ahmadabad, for information.

Sd/-

(K. Ramamurthy)
Special Secretary

APPENDIX-8

No. 9/17/79-CD (CEN)

GOVERNMENT OF INDIA

Ministry of Home Affairs

New Delhi,
Dated : 10th May, 1979

To

The Chief Secretaries of
all States and Union Territories

Sub : Boundaries of administrative units—fixity during 1981 Census Operations

Sir,

I am directed to say that the next decennial population census would be conducted under the direction of the Registrar General & Census Commissioner for India in February-March, 1981. To ensure complete coverage at the census, the entire country will be divided into small enumerator's blocks within the framework of the administrative units in the States and Union Territories. The process of determining the blocks has to start much in advance of the actual census and they will be got marked on the census maps to obviate overlapping or omission of areas. In fact, monitoring of jurisdictional changes after 1971 Census is being done by the State Census Directorates with a view to updating the census maps. In this connection, the Registrar General, I understand, had written to you vide his letter No. 1/24/77-RG(P), dated 11 January, 1978.

2. I need hardly say that for the efficient conduct of the census operations, it is necessary to ensure that the boundaries of the administrative units are not disturbed after the blocks have been determined and until the census enumeration and tabulation of data are completed. It is expected that the demarcation of blocks would be taken in hand from the 1st October, 1979.

3. If the areas of the administrative units on the basis of which the census data are collected, are altered

after the census, the usefulness of the data, you will doubtless appreciate, would be considerably reduced. It is, therefore, desirable to ensure that as far as possible, the boundaries of administrative units remain undisturbed throughout the major part of the next decade. Hence, wherever any changes in the jurisdiction of the present administrative units are found necessary, it would be desirable to effect the change well before the enumerator's blocks are demarcated, i.e., before 1st October, 1979.

4. In the circumstances, Government of India would appreciate if all proposals for reconstituting area or making adjustments in the jurisdiction of municipalities, revenue, villages, tahsils, police stations, development blocks, talukas, sub-divisions, districts, revenue divisions etc., which may be pending or which may be taken up in the near future are finalised and given effect to before the 1st October, 1979. All such changes may please be intimated to the State Census Director concerned and to the Registrar General, India. In any case, the State Govt. may kindly ensure that no changes whatsoever are made in the boundaries of these units during the period from 1st January, 1980 to 30th June, 1981.

5. Further correspondence in regard to this matter, if any, may kindly be addressed to the Registrar General, India, 2/A, Mansingh Road, New Delhi-110 011 (Telegraphic address : REGGENLIND, New Delhi, Telephone: 383761).

Yours faithfully,

Sd/-

(M. L. Kampani)

Addl. Secy. to the Government of India

No. 9/17/79-CD (CEN) New Delhi, the

Copy with 100 spare copies to the Registrar General, India, New Delhi, for transmission to all Directors of Census Operations and other concerned for information and necessary action.

Sd/-

(M. L. Kampani)

Addl. Secy. to the Government of India

APPENDIX-9

तात्कालिक समय मर्यादा

अ०स० पत्र क्रमांक-पफर-1079-4086-ल

रा० पार्थसारथी

संयुक्त सचिवश्री

मेहसुल विभाग
सचिवालय, गांधीनगर,
ता० 18-7-79

विषय :—जिल्ला-तालुकाओनी हदमां फेरफार करवा बाबत

स्नेही श्री,

उपरोक्त विषयना अनुसंधाने आ साथे भारत सरकारना ता. 10-5-79 ना पत्र नं० 9/17/79-सीडी/ सी ईएन / नी नकल मोकलावता जणाववानुं के उक्त पत्रथी भारत सरकारे जणाव्या मुजब जे ते राज्यमां वहीवटीय विस्तारना नाना नाना ब्लोक पाडी वसति गणतरीनुं काम हाथ उपर लेवानुं विचारायेल होई ते मुजबना ब्लोक नक्की थई जाय त्यारथी आ काम पूरुं थाय त्यां सुधी वहीवटीय विस्तारना ब्लोकमां कोई फेरफार न थाय ते जरूरी छे । आ प्रमाणेना ब्लोक नक्की करवानु काम 1 ली ओक्टोबर, 1979 थी शरू थनार छे । आथी आपने विनंति करवानी के आपना जिल्लामां प्रादेशिक फेरफार अंगेनी जे कोई दरखास्तो विचारणा हेठल होय ते दरखास्तो सत्वरे तैयार करवा अने तैयार करेल स्वयंसंपूर्ण दरखास्तों सेटलमेंट कमिशनर अने जमीन दफ्तर नियामकश्री, अमदावाद मारफते ता 31 ओगस्ट, 1979 सुधीमां सरकारमां रजू थई जाय ते मुजब मोकली आपवा विनंती छे ।

2. ता० 1 ली जान्युअरी, 1980 थी 30 जुन, 1981 सुधीमां कोई फेरफारों थई शकशे नहि ते हकिकत खास लक्षमां लेवा अने अगत्यनी दरखास्तो तथा लांबा समयथी विचारणा हेठळनी दरखास्तो सहितनी तमाम दरखास्तो तैयार करी ता० 31 ओगस्ट 1979 सुधीमां सरकारश्रीमां रजु थई जाय तेवों प्रबंध करवा विनंती छे ।

3. ता० 1 ली जान्युअरी, 1980 थी 30 जुन, 1981 सुधीमां कोई फेरफारो नहीं करवाना भारत सरकारना सुचन मुजब राज्यमां आ समय दरम्यान कोई फेरफारो करवाना नथी आथी आ अंगेनी दरखास्तो ता० 21 आगस्ट 1979 पछी सरकारश्रीमां रजु करवी नहीं ।

ता० 1 ली ओक्टोबर 1979 पछी लांबा समय सुधी प्रादेशिक फेरफारो थई शकशे नहीं ते हकीकत खास लक्षमां लेवा अने कोईपण जग्याए प्रजानी लागणी दुभाय अगर असंतोष जेवुं न बने तेनी पूरती कालजी राखी बधीज दरखास्तो स्वयंसंपूर्ण तैयार करी नियत समय मर्यादामां रजु थई जाय तेवो प्रबंध करशों तेवी आशा राखुं छुं ।

आपनो स्नेहाधीन
ह./-
(रा० पार्थसारथी)

बिडाण:— भारत सरकारना पत्रनी नकल

प्रति,
श्री .....
कलेक्टर

APPENDIX-10

D.O. No. CEN-1981/19011/5/79-DCO (GUJ)

GOVERNMENT OF INDIA

Ministry of Home Affairs

Directorate of Census Operations, Gujarat

Kerawala Building
Opp. V. S. Hospital,
Ellis Bridge,
Ahmadabad-380 006.
Dated : 24th September, 1979
2 Asvina, 1901 (Saka)

R. S. CHHAYA
Director

Subject : 1981 Census :
Constitution of District Census
Committee/Taluka Census Committees

Dear

The 1981 Census Operations are now gaining momentum and the work of permanent housenumbering which also connected with the Census will start shortly. Besides during the 1981 Census it has been decided to canvass an Enterprise-list—along with the Houselist in the month of May, 1980. The Enterprise-list has been framed by the Central Statistical Organisation and this work of filling up of the list and the training part for filling up such list will be with the District Statistical Officer. A separate detailed communication in this behalf will follow.

In order that all the Census activities are co-ordinated under your guidance it will be necessary to have a District Census committee formed under your Chairmanship which should comprise of officers of the various State Government departments who are to be involved in the Census Operations. Such a committee should be constituted immediately by you. I would suggest the following composition for the Committee :

(1) Collector, Chairman.

(2) District Development Officer.

(3) Resident Deputy Collector and sub-Divisional Collector/Assistant Collector.

(4) District Publicity Officer.

(5) District Statistical Officer.

(6) District Education Officer, State and Administrative Officer (Education), District Panchayat.

(7) District Inspector of Land Records.

(8) Officers of the Police, Railway, Military, etc. for which Special Charges are to be constituted.

(9) Divisional Forest Officer.

(10) Chief Officers of Municipalities & Notified Areas (To be invited only when necessary for review of progress of Census work).

(11) Deputy Director of Census Operations Regional Tabulation Offices (When appointed).

It is suggested that if possible the meeting of the District Census committee be held periodically on Predetermining dates. Advance intimation of the meeting of the committee may kindly be given to me so that if the date and time is convenient I can also attend the meeting for taking a review of the work.

In case if talukas also the Deputy/Assistant Collector can form Taluka census committees so that greater coordination is achieved in the work.

Yours
Sd/-
(R. S. Chhaya)

Shri
Collector

APPENDIX-11

CENSUS OF INDIA, 1981

PILOT SURVEY

GUJARAT

A Gist of the Report on the Pilot Survey undertaken in Gujarat during the period 12-6-78 *to* 21-6-78

In the meeting of the Dy. Director of Census Operations convened by the Registrar General, India at Trivendrum on 25-26 May, 1978. The instructions for canvassing the Universal Individual Slip and for filling up the Population Record form were discussed. In the light of these discussions and rulings given by the Registrar General, India on various points, the preparations for undertaking the Pilot Study was commenced in Gujarat.

Training

The instructions of the Registrar General, India that to the extent possible the Services of Computors be drafted for the field work as enumerators. This directorate was very much short of the staff particularly 30 Computors were required for being put in the field as enumerators in the 30 selected blocks (20 rural and 10 urban). It was, therefore, decided, to draft the services of not only Computers, but also of Asstt. Compilors, Proof Readers and Draftsman. A list of 40 persons who would have to work as Enumerators and Supervisors, was drawn up and all of them were requested to attend the training right from 1st June, 1978.

At the outset, copies of the instructions booklet were distributed to all of them and were requested to read the booklet carefully before the training was commenced. The intention was to ensure that persons who would be working for the study should make some efforts on their own first to study the instructions carefully so that they could then raise their doubts at the training session and get them clarified.

In the beginning the Dy. Director of Census Operations explained to the trainees the various questions in the individual slip giving full freedom to them to raise doubts and get them clarified as we proceeded. So far as the economic questions 12 to 14 were concerned, the Dy. Director of Census Operations used a chart to indicate the rationale behind structuring of these questions. This proved to be a good aid in understanding the logic of the question. The entire printed booklet of instructions was read thoroughly at the training class.

The training extended over eight days in all from 1st to 3rd and 5th to 9th June, 1978. About three days were devoted to practise enumeration with the trainees acting as enumerator and respondent among themselves. Such mock enumeration do keep a lot in training an enumerator in interviewing skills.

On June 9, the record which the enumerators were required to carry to the field was distributed to them.

Departure for the Field

It was necessary to request the State Government to extend full co-operation not only for undertaking the field work but also for seeing that our men were provided with accommodation at the Government rest houses at the various taluka places. The Chief Secretary to the Govt. of Gujarat was addressed on 5th June, 1978 in continuation of the D.O. letter of 29th May, 1978 addressed to him by the Registrar General, India. He was kind enough to see that instructions to the concerned Collectors, Mamlatdars to render all co-operation to our men, were issued immediately. The co-operation extended by all local officials including Mamlatdars, the Sarpanch, Talati-cum-Mantris was praise worthy.

Commencement of Field Work

The field work was to be commenced from the morning of 12 June. In most of the blocks, the whole of first day i.e. 12th June was spent in going round the block and in identifying its limits with accuracy and certainty.

The Supervisors, each one of whom had been assigned a certain No. of enumerators under his charge were also in the field right from 12th June going round their charges and helping the enumerators to tide over the difficulties wherever necessary.

Both Dy. Director of Census Operation and Asstt. Director (Tech.) paid visits to some of the blocks and send the enumerators and supervisors at work. They were given guidance in all cases where they had doubts about any concepts or if they had any operational difficulty. All the same the field work was proceeded smoothly and there were no problems. Shri Madan Singh, Senior Research Officer from the Registrar General's office visited many blocks and saw the enumerators and supervisors at work. The Registrar General, India, himself also visited Gujarat on 19th and 20th June, 1978, when the revisional round was in progress. He too paid visits to a few urban and rural blocks.

The revisional round was also completed by the prescribed last date viz. 21st June, 1978 in all the blocks. A meeting of all the Enumerators and Supervisors was held at the Headquarter on 24th June, 1978 at which everyone was requested to narrate his experience of the work mentioning all aspects viz. the operational difficulties as also difficulties of concepts with himself or with the respondent.

Comments :

The Individual Slips

The present size of the individual slip and a bound book of 50 individual slips were found to be convenient from operational point of view.

We have no suggestions to make so far Q. 1 to 11 in the individual slips are concerned except few indicated below.

Q. 6 & Q. 7

The order of the questions on "mother tongue" and "Nationality" could be reversed, so that the question on "nationality" comes at No. 6 and the one on "mother tongue" comes at No. 7. This seems necessary to overcome the contingency of the enumerator avoiding asking question on "nationality" on the basis of a wrong notion that the mother tongue of a person determines his nationality. To take an example, if a respondent says his mother tongue is English, the enumerator may perhaps put him down as a British national and avoid asking the question on nationality. If the question on nationality comes first, the Enumerator would not fail to ask this question. Again it will not be possible for him to escape asking the question on mother tongue, which would come next.

Q. 9

As suggested by Shri Narsimhamurthy, Q. 9. would be worded as "Name of SC/ST" with a view to ensuring that the Enumerator did not put a man or woman merely as SC or ST but we should enquire specifically as to the Caste or Tribe he/she belonged to and recorded the name of that Caste or Tribe against Q. 9. This correction may be brought into effect in the printed slip at the next pre-test.

Economic Qs. 12 to 14

Economic Q. 12 to 14 call for a lot of drill by the Enumerator at the training session before he can understand them fully and canvass them successfully in the field. The respondent also needs a lot of explaining before he could give correct answers to these questions.

In the individual slip we canvassed both the "usual status" as also the "Current Status" concepts of the worker. It is the general experience that the respondent is not quite happy about repeated questions. Initially he is asked questions based on the "usual status" concept and hardly when he has finished answering them, the enumerator starts asking him questions based on the "Current Status". He gets not only confused but many a times even gets annoyed.

In the circumstances, the R.G.I. may consider whether Q. 14 based on the "current status" concept need at all, be retained in the individual slip. In Q. 13 itself the "Usual Status" concept could be canvassed in the case of seasonal work and "Current Status" concept in the case of regular work which goes on all throughout the year.

If Marginal Workers are to be identified with the help of Q. 12 and the marginal work to be recorded in Q. 13B, it seems necessary that in the instructions we prescribe a specific set of probing questions. The questioning for 12 and 13 should run together. It means that he should first get a complete picture of the respondent's economic activity major part, secondary, marginal work etc. before he tries to classify him for purposes of Q. 12, 13A, 13B and 13C. If the questions are asked in a piece-meal fashion the respondent is many a time not able to understand fully the reasoning behind the questions and is apt to give out answers which may not be consistent from one to the other. Incidentally in Gujarat, Q-13B has come out quite well, i.e., marginal work as also secondary work in the case of a major part worker.

In the instructions booklet it may not suffice to exhibit just a few filled-up slips but instead it seems necessary to give an adequate no. of different types of examples with a view to bring home to the enumerator the various nuances in the concepts. On one page should be exhibited the probing questions and in the opposite, the answers returned to them by the respondent. On the facing page may be shown the corresponding filled-up slip.

Where two or three boxes were provided against a question or sub-question, I requested the enumerators to put a small cross in each box, since there was a risk in asking them to put one bold cross to cover two or three boxes. The R.G.I. may consider issuing specific and clear instructions on this point regarding putting of crosses.

Population Record

The R.G.I. desired that we note the average time taken for recording entries in the population record form. He had desired that the enumerators put ticks and dashes in Col. 7 to 50 of the population record form on the spot by sitting in that house itself.

It was however the experience of the enumerators that most of the respondents were not happy if the enumerator continued to sit in the house even after he had finished questioning. The enumerators therefore completed Col. 7 to 50 of the population record form later in the camp. This report is that on an average it takes about one minute per individual for making entries in Col. 7 to 50.

As for filling up Col. 1 to 6 of the population record form and the individual slips in the required no., the enumerator's report is that for a household of five members, it would take on an average not less than 30 to 35

minutes provided the respondent understands the questions and is otherwise cooperative. However, the RG's stipulation that Col. 1 to 6 of the population record form be invariably filled-up before going to the individual slips is to be welcomed. The Initial questioning helps to determine for certainty the no. of persons in the household who are eligible for enumeration in that household on the basis of the prescribed criteria. Listing of members of the household in a particular order also helps in ascertaining their ages with a greater degree of accuracy. People who are just ignorant of their own ages can many a time give estimates of their age in relation to the ages of other members of the family. It is not very difficult to ascertain the ages of young children and then arrive at estimates of the ages of their elder siblings and even of their parents by asking successively for the difference between the ages form the younger—one to the elder one in a continuous order. We would in fact suggest that this initial filling up of the population record form be extended upto Col. 10, so as to cover even the question on marital status. Knowledge of marital status of a person also helps to a certain extent in arriving at a more accurate estimate of his age.

CENSUS OF INDIA 1981

FIRST PRE-TEST

GUJARAT

A Gist of Organisational report on the First Pre-test of 1981 Census Schedules undertaken in Gujarat during the period 15th September to 1st October, 1978

Initiation

The Registrar General, India intimated to this directorate vide his letter No. 9/7/78-CD(CEN) dated 7th July, 1978 to undertake the pre-test in 20 Blocks, 10 Blocks of rural and 10 blocks of Urban areas. The Selection of these Blocks was to be purposive and the Criteria set for this were as follows :

(1) Some of the blocks should have sufficient urban influence for the generation of tables based on each topic canvassed during the pre-test.

(2) The location of the blocks should have easy access to visit and communications are adequate.

Keeping this in view, this directorate selected 10 Blocks, each from rural and urban areas of the two districts viz. Vadodara and Surat for undertaking the Pre-test. The list of Selected Blocks which were finally taken up for canvassing of the schedules is attached herewith. During the First Pre-test, these Schedules which were proposed to be canvassed were filled up along with the filling up of the various compilation sheets proposed.

The field works of the pre-test was expected to be commenced from 15-9-78 and the programme of canvassing the Schedules was so arranged that our enumerators should leave for the field work even one or two days earlier to 15th September so that they could complete the houselisting operations before the commencement of enumeration operation right from 15th September. Keeping this in view a training programme of a sufficiently long duration was arranged so as to ensure that the enumerators and Supervisors were adequately trained before 13th September.

On receipt of the instructions booklets for houselisting and individual slips the imparting of the training to the enumerators and supervisors was started from 30-8-78. In order to make the training to be really effective, it is necessary that Supervisors and enumerators get sufficient practice in filling up the various schedules so that doubts, if any can be cleaned up during the training. For this purpose roll-up blackboards were got painted with individual slips both universal and Sample Slips and Houselist and Household Establishment Schedules.

The training was commenced from 30-8-78 which was continued upto 5th September, 1978. Moreover to give practical training of filling up of all schedules, some field practice was arranged for enumerators and Supervisors on 7th September in some areas of Ahmadabad City. Each one was allotted one lane and asked to canvass the Houselist, Household Establishment, Schedules and the Individual Slip (both universal and sample) in such a manner that he could bring to us filled up schedules of at least to households, which were then discussed at a training session on 8th September.

Further adequate practice in drawing up frame of households and in selecting therefrom a systematic 20% sample after taking a random start was given to the enumerators. Shri M. M. Dua, Dy. Director of Census Operations from Registrar General's Office arrived in Ahmadabad on 11th September with all the Schedules and forms needed for the pretest who also participated in our training session on 11 and 12 September.

Field

Like the Pilot Study, Headquarter Staff of the directorate were drafted as Enumerators and Supervisors for the First Pretest work also. The assistance of the State Govt. particularly for ensuring that our Staff members deployed for this work were accommodated for the entire period of survey in govt. rest houses, was sought. The

State Government extended all possible co-operation and assistance to our staff members, so that no difficulty was encountered in conducting the pre-test in scheduled time.

While for the Pilot Study, the random sample selected by the Registrar General's Office included five Blocks in Ahmadabad City, but no block was selected from Ahmadabad City in the purposive sample selected by the directorate for the First Pre-test. Since all the blocks selected for the First Pre-test were located outside Ahmadabad, no lady enumerator was deployed this time in the field. However, the solitary lady supervisor was deployed as supervisor in Surat.

The field work commenced from 13th September. After completing houselisting and drawing up the frame of households and selecting 20% sample, each enumerator commenced canvassing of the individual slip from about 15th September. The reference period for eligibility to be enumerated at one's normal residence was 15th to 29th September. The houseless and boat population was to be enumerated on the night of 29 September and the revisional round was to be taken on 30th September and 1st October.

As directed in Registrar General's letter dated 7-9-79, Degree Holders and Technical personnel forms supplied by the CSIR for being filled up and posted by such persons in the households who were holders of a university degree in any subject or holders of diplomas in Engineering or Technology, were given to Enumerators at the time of canvassing of individual slips in households. These forms were not received from CSIR early but were got too late to distribute them to each enumerator before he left office on 12-9-78. An account of forms received and delivered to the Degree holders was sent separately to the Registrar General, India on 5-10-78. As against 407 forms handed over to eligible persons in 20 selected blocks, only 190 forms were reported to have been posted when enquiries were made in the concerned households during the revisional round.

Regarding the enumeration of houseless and boat population, there were instructions that the enumerator should, as he proceeded in his work of houselisting and canvassing of individual slips in housed households, enquires about and look for places where houseless people are known to be sleeping at night. Enumerators did make such enquiries but they were not very much successful However on the night of 29 September each of enumerators took a round in his block but he did this rather early during the night and not after mid-night by which time the houseless in the cities normally take shelter in public places. It was also risky to undertake this operation at dead of night without police help. The result was that only a few houseless persons i.e. 19. were found and enumerated.

The field work progressed to schedule. All the enumerators completed the initial enumeration by 29 September and visited the households a second time during 30th September—1st October for revisional round.

Comments on forms, their size and convenience of handling

So far as (1) houselist (2) household establishment and (3) individual slip are concerned, the present size seems quite suitable from the operational point of view.

The following were the compilation forms which were made use of (1) houselist abstract (2) population record (3) enumerator's compilation sheet and (4) enumerator's abstract. The size of the forms at Sr. Nos. (1) and (4) were quite suitable.

As for the other two forms viz (2) population record and (3) enumerator's compilation sheet, the size of both these forms is rather unweildy and not so convenient to handle.

By providing district and separate columns for males and females for putting tick marks (√) the population record form has been made to run into as many as 49 columns. The form has two page spread. The very distance of some of the columns (especially those relating to females) from Col. 2 which indicates the name of the individual may give rise to a no. of mistakes in posting. The form can be shrunk to such an extent that it will not spread over than one page. If instead of putting tick marks (say in cols. 8 to 28) we write in relevant column the letter M in case of a male individual and letter F in case of a female individual. Then in each of these columns we could count the "Ms" and "Fs" separately and strike the totals for two sexes at the bottom of each column. If we provide only one column for sex, the enumerator could in posting, write the letters M and F as the case may be in the concerned column instead of two columns.

We could in a similar way shrink the Enumerator's compilation sheet to a one page spread. It would be possible for the enumerator to write two horizontal lines in respect of each household one below the other one for "M" and other for "F".

Houselist

Col. 1 to 13 relating to Census House

The question regarding facilities in the House (col. 8 to 11) would arise in the case of a residential house only. However, the instructions do not say so clearly. The question about availability would not refer to electricity, drinking water and toilet facilities for a factory or establishment as such.

As for availability of drinking water supply, the instructions may have to make it clear that if the supply is available within the precincts of the house, then alone it is to be treated as being available. If the household has to go outside the precincts for fetching drinking

water, it should be treated as "Not available". This is for the purpose of Col. 9. In col. 10, naturally the source of the supply would have to be indicated in both cases.

As for the sources (i) well (ii) tap (iii) hand pump/ tube well, it may perhaps be useful for a proper study if we also question whether the well or the other source is public or private. The gravity of situation in this regard could be realised if we could know as to how many households are required to draw this supply of drinking water from public sources.

Col. 14 to 15 relating to Census Household

As in the case of col. 16, I feel that in case of col. 19 and 23 too we should prescribe that these columns would not be applicable to institutional Households. These questions do not seem relevant in the case of such households.

We are investigating only three physically handicaps and have prescribed three numeric codes for classification by the enumerator in the field. If, instead of prescribing numeric codes, we prescribe alphabetical abbreviations for the three handicaps. It may perhaps be possible also to know if any person has a combination of two or three out of these handicaps. All these answers-single handicap or a combination of handicaps could then be coded suitably at the tabulation stage.

Household Establishment Schedule

Obviously col. 7 in this schedule is not intended to be canvassed in respect of a Household Trading Establishment, but only in respect of a Household Manufacturing Establishment. Therefore the headings of cols. 8 and 9 as they stand at present confuse the enumeration a lot. It may be advisable to have distinct separate column for "household manufacturing" and "household trade". I would therefore suggest that col. 7, 8 and 9 be reworded as follows :

If household manufacturing, Processing etc.

Type of Fuel/ Power used	Description of Product manufactured or Processing etc. done	Seasonal-1 Perennial-2
7	8	9

If household Trade

Description of goods bought and sold	Wholesale—1 Retail —2
10	11

The amendment suggested above will involve extending the col. upto 11. The column on "Financial Assistance" may, therefore, be renumbered as col. 12.

It will also have to be specifically made clear that for purpose of this schedule, the activity "manufacturing" would be restricted to Division 2 & 3 of NIC and that, similarly for household trade the activity would be restricted to Division 6 of NIC.

Individual Slip (Universal)

Q. 6 & 7

Perhaps the order of the questions on "Mother Tongue" and "nationality" could be reversed, so that the question on "Nationality" comes at No. 6 and that on "Mother Tongue" comes at No. 7. This seems necessary to overcome the contingency of the enumerator avoiding asking the question on "Nationality" on the basis of a wrong notion that the Mother Tongue of person determines his nationality. To take an example, if the respondent, says his mother tongue is Bangla, the enumerator may be tempted to skip the question on nationality and try to put him down straight way as an Indian even where he may not in fact be an Indian national. If a respondent says his mother tongue is English, the enumerator may perhaps put him down as a British national and avoid asking question on nationality. If the question on nationality comes first, the enumerator would not fail to ask that question. Again it will not be possible for him to escape asking the question on mother tongue, which would come next.

Further the present instructions do not define the term "Nationality" clearly. This point was raised at the Trivendram meeting held in May 1978 and had requested for a clarification as to whether "Nationality" refers to the country of citizenship or to the country of origion. The Registrar General, India ruled that it refers to the country of origion. If so the instructions would have to make this very clear. Perhaps it may be useful if some examples are also given. If a person of Indian origin, who was born in Uganda (an African Country) and brought up there, is enumerated in India, he should be recorded as an Indian national, even though he may be holding a British Passport.

Individual Slip (Sample)

In this slip we are trying to canvass Q. 5 for all ever married women and Q. 6, is asked to the group of currently married women. i.e., women in a married state as of the date of enumeration. I believe that the proportion of births produced during the period of one year preceding the census date by mothers who are no longer in a married state as of the census date may not be negligible. This would mean that we may have tc ask Q. 6 (a) and (b) also to women who may unfortunately not be in a married state as of the census date, even when they might have given a birth during the period of one year in question. I would therefore suggest that both Q. 5 and 6 be asked to all ever married women.

Since against Q. 5 (b) an ever married woman would be reporting the no. of children ever born alive to her, in Q. 6 we may enquire as to whether any of children she has reported against Q. 5(b) was born during the period of one year preceding the census date. This will ensure that a birth produced during the reference period of one year by a woman who may be in a widowed or a divorced state as of the census date is also netted.

Again, I do not know why the word "alive" which seems essential at the end of Q. 5(b) is missing. It is true that in the instructions booklet it is mentioned that only live born children are to be taken into account. It will certainly be very useful if the word "alive" is also added at the end of Q. 5 in the schedule itself.

Again, the enumerator is expected to ask Q. 6 on current fertility to all currently married women irrespective of their age. This is very embarassing to him. It had happened that because of the prescribed instructions, one of our enumerators in Surat City was required to ask this question of a currently married woman who happened to be 81 years old. This woman was annoyed, she went inside and brought out her 86 year old husband bent by age and questioned the enumerator whether he would expect that old man to give an old woman like her a child during the last one year. I am therefore of the opinion that the instructions should make it clear that the current fertility should be asked of those married women (ever or currently), whose present age is not more than 50 or 55 years. If such instructions are not given, I am afraid the possibility of beating the enumerator cannot be ruled out.

CENSUS OF INDIA, 1981

FIRST PRETEST

GUJARAT

BLOCKS SELECTED FOR FIRST PRETEST

District	Name of Taluka	Name of Village/ Town	L. C. No./ Ward No.	Block No.	1971 population
1	2	3	4	5	6
		RURAL			
Vadodara	Vadodara	Maneja	65	191	956
				192	565
		Bapod	47	158	884
		Maretha	68	196	609
	Dabhoi	Vega	48	64	700
		URBAN			
	Vadodara	Vadodara	I	145	819
			II	257	964
			V	572	866
			VI	733	1,085
	Dabhoi	Dabhoi	III	22	64[7]
		RURAL			
Surat	Chorasi	Umra	30	92	909
				93	691
				94	868
		Tunki	22	44	753
	Bardoli	Timbarva	42	79	826
		URBAN			
	Chorasi	Surat	I	5	732
			II	68	846
			VI	290	995
			XXVII	588	1,058
	Bardoli	Bardoli	II	7	792

APPENDIX-12

CENSUS OF INDIA, 1981

SECOND PRETEST

GUJARAT

Introduction

The pilot survey was undertaken in a few States and Gujarat was one of the States where this survey was conducted in the month of June 1978. The first pretest was conducted in all States including Gujarat in a few rural and urban units selected on the basis of the prescribed criteria. The objective of this study was to test all types of census schedules for generation of various tables as also filling up of different compilation sheets. The Organisational report was sent to Registrar General, India. The entire field operation under this survey was carried out by census staff, viz., both enumerators and supervisors were drafted from the office.

It was proposed to conduct second pretest with the help of State Government machinery. Before the actual conduct of this survey the Second Data User's Conference was held at Delhi in the month of December 1978. The Census officers from each State/Union Territory were also invited to attend this conference. The schedules and questionnaire of Individual Slip canvassed during first pretest were discussed in detail and the necessary modifications were suggested in various forms and schedules. These revised census schedules and slips were canvassed during second pretest.

2. Selection of Units

The second pretest was proposed to be conducted in 10 selected units—5 rural and 5 urban spread over in at least five districts. The first pretest was conducted in the districts of South Gujarat and therefore the second pretest was proposed to be undertaken in the Saurashtra region. The five districts were selected for the purpose. The two units, i.e., one rural and one urban were selected in each of the selected districts on the basis of purposive sample. The Surendranagar district was excluded as the district was covered under pilot survey. Out of 10 selected units, the 8 were SRS units and remaining 2 were non-SRS Units.

3. The Enumerators and Supervisors

It was proposed to entrust the field work of only one unit to each Enumerator whereas the work of supervision of 2 blocks was given to one Supervisor. Hence in all 10 Enumerators and five Supervisors were selected for entire operation. In all the 10 units primary school teachers were employed as Enumerators whereas the Supervisors were selected from Census office. In all the 10 units SRS Enumerators were deployed for the purpose. The Census Schedules and Slips were translated into regional language, viz., Gujarati.

4. Training Programme, etc.

Three days training programme was organised at Mangrol, district Junagadh. The Deputy Director of Census Operations and Asstt. Director of Census Operations were mainly responsible for organising this training programme. Besides, the officers, the other staff members also participated in imparting training to Enumerators. This was necessary because both the officers were non-Gujarati and training had to be given to Enumerators in regional language. This was one of the bottle-neck in organisation of such an important survey as the officers had to depend on the lower level personnel. After completion of class-room training a practical demonstration was shown to them viz., the field training for filling up the various Census schedules was given to them. The required blank forms and census slips were handed over to all concerned in the training itself. The entire operation was arranged as under :

1	Housenumbering, Notional Map and Houselisting	1 to 3 June 1979
2	Enumeration of Individual . .	4 to 15 June 1979
3	Enumeration of Houselss Population	Night of 15th June 1979
4	Revisional Rounds . . .	16 to 17 June 1979
5	Reference Date	Sunrise of 16th June 1979

5. Field Work

As mentioned in earlier para all the Enumerators were drafted from SRS Scheme and as also SRS blocks were selected they did not find any difficulty in demarcation of selected blocks and in preparing notional map of the blocks. The SRS blocks were already well demarcated by the Enumerators who themselves were to conduct this operation also. It would have been better if the non-SRS blocks had been selected and also non-SRS teachers or talatis were employed as such a step would have facilitated in studying the various field problems of identification of selected units, adopting of housenumbering pattern in case the existing permanent housenumbering system is not satisfactory. In short, these well demarcated boundaries of blocks and already well trained SRS Enumerators put us in disadvantageous position in studying various field difficulties and hence the selection of non-SRS teachers or talatis would have served better purpose as ultimately the teachers and talatis have to conduct the ensuing 1981 Census.

The entire operation was completed according to time schedule. In order to ensure the timely completion of work the unit supervisors remained present in the units during the field work which lased upto 17th September 1979.

The Dy. DCO. and the ADCO also carried out intensive supervision and solved their difficulties on the spot. As the census schedules and instructions for filling up the questions were translated into Gujarati, the enumerators and supervisors did not face any language difficulties in understanding the questionnaire. In one of the units the enumerator was not a local resident and due to peculiar type of population of the block they found difficulties in getting proper response from local residents. However, according to supervisors all the enumerators were not able to canvass especially the questions on economy. The following field observations are listed below :—

1. Under the Permanent House Numbering Scheme the metal plates were fixed in each census house as per the then position in 1971. During the pretest it was found that the metal plates were not traceable in many census houses and on new houses new plates were not fixed. It is therefore felt that before the actual houselisting and enumeration is taken up it will be necessary to update the house numbering scheme in all areas of the state.

2. It was found that while filling up the cols. of 'male' and 'female' in household schedule part-II there were many mistakes committed by the supervisors because the male and female cols. were not separately columnised in each col. but two separate sections of 'male' and 'female' have been formed for each of the items. It may be considered whether the col. of male and female can be shown under each of the cols. 8 to 21.

3. It was observed during the filling up of the schedules that the women mainly answer their work as 'household work' even though they may be doing some other work like agricultural work, selling of milk, etc. The employment questions numbers 14(a), 14(b), 15(a), 15(b) and 16 are little difficult questions for the enumerator to understand and also for the persons censused to reply.

4. In urban areas it was found that the persons are not ready to give out their subsidiary work. In case of government servants who may be in service and who may be doing some part time business do not reveal other activities. Some persons are also afraid of giving out the details because of the fear that it may be used against them for income tax purposes.

5. It was observed during enumeration that the work of filling up of the household schedule and also of filling up the individual slips takes considerable time because a number of questions have been included in both the household schedule as well as individual slips. It is found that information regarding the type of house which was formerly being collected at the time of houselisting has now been included in the pretest in population record part-I. The houselisting has now become quite simple and the filling up of the houselist may not take more time whereas the filling up of the household schedules and individual slips will take considerable time. It may therefore be considered whether some of the questions from the household schedule can be shifted to the form of houselisting.

6. It is observed that while all cols. of 14(a) to 16 are included in the population record. Col. 15(b) is not included in population record. It will be better if col. 15(b) is also included in the population record.

7. A suggestion was made during enumeration that those children who passed second standard but who cannot read and write fluently should be treated as 'illiterate'. This suggestion cannot be accepted, and where a child is actually studying in the school such a child above four years should be taken to be 'literate' and no question should be asked whether a child can read and write fluently.

8. In the sample slips it is better to ask first the question regarding the total number of children born instead of the children surviving.

APPENDIX-13

No. CEN-1981/15011/3/79-DCO(Guj)

GOVERNMENT OF INDIA

Ministry of Home Affairs

Directorate of Census Operations, Gujarat

Kerawala Building
Opp. V. S. Hospital
Ellis Bridge
Ahmadabad-380 006
Dated 25 October, 1979
3 Kartika, 1901 (Saka)

To

All Collectors

Sub : 1981 Census-Census Calendar
(Upto the first stage of completion of house-listing operations)

Sir,

I am sending herewith a copy of census calendar prepared upto the first stage of completion of house-listing operations and to request that care will have to be taken to see that the operations listed out in the calendar are to be completed by the dates and months mentioned against each operations and there is least possibility of making adjustment of dates in the scheduled time. I earnestly hope that your whole hearted co-operation in taking of the census would be extended at all times.

Yours faithfully,
Sd/-
(R. S. Chhaya)

Encl : census calendar

Copy forwarded with compliments to

All Municipal Commissioners

Municipal Corporation, Ahmadabad/Vadodara/Surat/Rajkot

All District Statistical Officers

All Deputy Collectors/Assistant Collectors

All Mamlatdars

All Taluka Development Officers

Chief Officers of all municipalities

The Executive Officer, Cantonment Board, Ahmadabad.

The Director, Bureau of Economics & Statistics, Gujarat State, Gandhinagar.

CENSUS OF INDIA 1981

DIRECTORATE OF CENSUS OPERATIONS, GUJARAT, AHMADABAD

Census Calendar

(Upto the first stage of completion of houselisting operations)

August 1979

(i) Appointment of Principal Census Officers, District Census Officers and Charge Officers and publishing its notification in the State Gazette as required by the Census Act.

September 1979

(i) List of new towns that qualify and declassification of existing ones, if they do not satisfy the three criteria laid down by Registrar General's office, sent to Registrar General's office for reconsideration and thereafter will be sent to the State Government for approval. Comments from Collectors in this matter to be received before 30-9-79.

(ii) Creation of Special Charge areas.

(iii) Freezing of boundaries of administrative units.

October 1979

(i) Finalisation of names and number of villages in each taluka after adjusting territorial changes which have taken place after 1-4-71. To be completed by 15-10-79.

(ii) Preparation of notional maps on the basis of Permanent Housenumbering Scheme which is to be updated side by side so as to be completed by October 1979.

(iii) Assignment of Location Code numbers to villages and towns to be completed by the end of this month.

(iv) Printing of forms relating to Village/Town Directory. Translation of the instructions for filling up the various Village and Town Directory Schedules will be finalised.

(v) Delineation of Standard Urban Areas in terms of rural and urban areas.

(vi) Appointment of Regional Deputy Directors.

November 1979

(i) After finalisation of village and town lists, action to be initiated for collection of administrative statistics for village and town directories.

(ii) Action to be initiated for collection of area figures of villages, towns, talukas, districts and State as a whole as well as forest areas by December 1979.

(iii) Issue of instructions for constitution of blocks and Supervisor's circles for the purpose of housenumbering and houselisting.

(iv) Printing of charge registers, identity cards, appointment letters, etc. Notification of Census schedules to be canvassed in the State Gazette.

(v) Finalisation of Special Charges and contact of officers concerned.

(vi) Demarcation of enumerator blocks as well as preparation of charge registers.

(vii) Inviting tenders of house-number plates for updating the Permanent Housenumbering Scheme.

December 1979

(i) Preparation of charge registers and appointment of Enumerators and Supervisors for Houselisting Operations.

(ii) Despatch of training schedules and instruction booklets regarding Houselisting Operations.

(iii) Finalisation of Districts and Tahsil maps/Town maps (wardwise).

(iv) Collection of information for Village/Town Directory.

(v) Completing the work of affixing the house number plate on houses.

January 1980

(i) Final scrutiny and inspection of charge registers and lists of appointment of supervisors and enumerators, reserve personnel by the Regional Deputy Directors, etc. Checking up of houselisting arrangements like formation of blocks, availability of stationery, forms, etc. Training of Regional Deputy Director of Census Operations and Headquarters staff regarding Houselisting.

(ii) Training of District Census Officers/City Census Officers and District Statistical Officers and Officer of State Bureau regarding Houselisting and canvassing of Enterprise slips.

(iii) Finalisation of Training programme for Enumerators and Supervisors for Houselisting.

(iv) Training of Charge Officers, Special Charge Officers and Assistant Charge Officers by District Census Officers. A representative from the office of Director of Census Operations will remain present.

February 1980

(i) Despatch of Houselist schedule, Enterprise slip and other forms to Districts.

(ii) First three rounds of training of Enumerators and Supervisors for Houselisting Operations.

(iii) Publicity for housenumbering and houselisting operations and enlisting the co-operation of the State Government machinery for the purpose.

March 1980

(i) Subsequent three rounds of training of Enumerators and Supervisors for Houselisting and also field training. Canvassing of dummy schedules and checking by supervisors, listing of difficulties encountered and forwarding them to the charge officers so that they can be discussed at the third and fourth round of training.

(ii) Publicity for houselisting through various publicity medias to continue.

April 1980

(i) *1st April to 30th April* 1980 :

Preparation of notional maps of Enumerator's block showing the layout of houses and the house number allotted them to houses. Painting of numbers on the houses.

May 1980

(i) *1st May to 31st May* 1980 :

Filling up of Houselist schedules and Enterprise slips and field inspection by supervisors.

(ii) *22nd May to 25th May* 1980 :

Final checking of filled in Houselist, Enterprise list by supervisors.

(iii) *26th May to 28th May* 1980 :

Preparation of Houselist Abstract, Duplicate copies of Houselist. Checking of Duplicate copies and Houselist Abstract by the Supervisors.

(iv) *29th May to 31st May* 1980 :

Despatch of houselists to charge officers by the supervisors.

June 1980

(i) *1st June to 7th June* 1980 :

Scrutiny by Charge Officers, compilation of Charge Abstract, and despatch to District/City Census Officers.

(ii) *8th June to 14th June* 1980 :

Preparation of District/City Abstract and despatch to Director of Census Operations by the District/City Census Officers.

(iii) *15th June* 1980 :

Editing, Coding, Tabulation, etc.

APPENDIX-14

नं० सीइएन-1981/15011/3/79-जन (गुज)

भारत सरकार

गृह मंत्रालय

निर्यामक, वसति गणतरी कचेरी, गुजरात

केरावाला बिल्डिंग
वी० एस० होस्पीटल सामे
एलिसब्रिज, अहमदाबाद- 380006
ता० 25-8-80

परिपत्र नंबर-32

विषय :—वसति गणतरी 1981 बीजा तबक्कामां करवानी कामगीरी

1981 नी वसति गणतरीना प्रथम तबक्कानुं कार्य राज्यना तमाम भागोमां पूरु थवा आव्युं छे । आथी हवे पछी आपणे सौए वसति गणतरीना बीजा तबक्कानी कामगीरी गोठववानुं शरु करवानुं छे । बीजा तबक्कानुं कार्य पहेला तबक्कानु कार्य करता धणुंज अगत्युनुं छे । पहेला तबक्कामां कामगीरी माटे चोक्कस समय मर्यादा बांधवामां आवेली, परंतु संजोगो मुजब तेमां छूटछाट मुकवामां आवेली । ज्यारे बीजा तबक्कानी कामगीरी चोक्कस समय मर्यादामां ज पूरी करवानी छे अने ते माटे नियत समय करतां कोईण जातनो विशेष समय मली शके तेम नथी । बीजा तबक्काना कार्यनी कामगीरी अखिल भारतीय धोरणे चोक्कस तारीखो वच्चे ज करवानी छे अने वसति गणतरीना कामचलाऊ आंकड़ा पण **नियत तारीखे** ज आखा भारतमां प्रसिद्ध करवाना होवा थी बिजा तबक्कानुं काम बिलकुल समयसर थाय ते खास जरूरी छे ।

1. बीजा तबक्कानी मुख्य कार्यवाहिनी तारीखो

बीजा तबक्कानी कामगीरीमां मुख्यत्वे करीने माथादीठ वसति गणतरी ता० 9 फेब्रुआरी, 1981 ना रोज शरू करी ता० 28 फेब्रुआरी, 1981 ना रोज पूरी करवामां आवशे । वसति गणतरी 1 ली मार्च, 1981 ना सूर्योदयने अनुलक्षीने करवामां आवशे अेटले के ता० 1-3-1981 अे वसति गणतरी माटेनी संदर्भ तारीख छे । आ संदर्भ तारीखे आखाये भारतमां एक सरखी रीते राखवामां आवी छे, जेथी करीने चोक्कस दिवसनो वसतिनो आंकड़ो मली शके । एटला माटे गणतरीदारे तेना ब्लोकनो विस्तार के ज्यां तेणे ता० 9-2-81 थी ता० 28-2-81 सुधीमां जे कुटंबोनी मुलाकात लीधी होय अने तेमां ता० 1-3-81 ना संदर्भमां जे फेरफारो जन्म मरण ने कारणे तेमज जे व्यक्तिनी अन्य कोई स्थले गणतरी थई नथी तेवी नवी आगंतुक व्यक्तिनी ते ता० 1-3-81 थी ता० 5-3-81 सुधीमां फेर तपास करीने तेनी नौंध करी ते तेवसतिना आंकड़ा अद्यतन बनावशे । आज कारण थी अगाऊ जणाव्या मुजब बीजा तबक्कानुं कार्य नियत **समयमां ज पुरुं** करवानुं छे ।

2. बीजा तबक्कानी कामगीरीनुं समय पत्रक

बीजा तबक्कानी कामगीरी माटे जे समय पत्रक नक्की करवामां आवेलुं छे तेनी एक नकल आ परिपत्र साथे परिशिष्ट-1 ऊपर आपेल छे । आ समय पत्रक उपरथी जोवामां आवशे के बीजा तबक्कानी कामगीरी ओगस्ट 1980 थी शरू करी लगभग ता० 10-3-1981 ना रोज पूरी करवामां आवशे । समय पत्रक ऊपरथी ज आप जोई शकशो के बीजा तबक्कानी कामगीरी बाद ता० 6 मार्च 1981 ना रोज तमाम गणतरीदारे तेमनुं तमाम रेकर्ड निरीक्षकने मोकली आपवानुं रहेशे अने साथे साथे जिल्ला / शहेर वसति गणतरी अधिकारीअे वसति गणतरीना कामचलाऊ आंकड़ा रजिस्ट्रार जनरल इन्डिया, न्यु दिल्ली तेमज आ कचेरीने 9 मी मार्च 1981 ना रोज मोकली आपवाना रहेशे ।

प्रथम तबककामां करेल कामगीरी अंगेनुं रेकर्ड अत्रे सोंपाया बाद दरेक चार्ज अधिकारीअे हवे पछी करवानी विशेष कामगीरी ऊपर ध्यान केन्द्रित करवानुं रहेशे । राज्य तथा जिल्ला कक्षाएं बीजा तबकका माटेना तालीम वर्ग सप्टेम्बर 1980 तथा ओक्टोबर 1980 ना मास दरम्यान चालु थाय ते पहेला नीचे मुजबनी मुख्य कामगीरी पूरी करवानी रहेशे ।

1. बीजा तबकका माटे गणतरीदारना ब्लोक नवेसरथी बनाववा अंगेनुं कार्य तथा बीजा तबकका माटे चार्ज रजिस्टर तैयार करवानी कामगीरी (जुओ परिपत्र नं० 27)
2. नमुनाना ब्लोक पसंद करवानी कामगीरी (जुओ परिपत्र नं० 25)
3. संक्षिप्त घरयादी तैयार करवानी कामगीरी (जुओ परिपत्र नं० 24)

उपरोक्त त्रणे कामगीरी माटे जिल्ला कक्षाएं चार्ज अधिकारीओना तालीमवर्ग 20 ओगस्ट, 1980 सुधीमां पूरा थशे । त्यारबाद समय पत्रक मुजब ओगस्ट आखर सुधीमां गणतरीदारना नवा ब्लोक बनाव्या बाद बीजा तबककाना नवा चार्ज रजिस्टर लखीने पूरा करवाना रहेशे । बीजा तबकका माटे गणतरीदारोना जे ब्लोक बनाववामां आवे ते अंगे संबंधकर्ता नायब नियामक, वसति गणतरीनी पूर्व मंजूरी मेलववानी रहेशे । उपरांत नमुनाना ब्लोक पसंद करता पहेला पण संबंधकर्ता नायब नियामक, वसति गणतरी तेमज आ कचेरीनी पूर्व मंजूरी मेलववानी रहेशे । आ माटे जुदी विस्तृत सूचनाओं आपवामां आवशे । संक्षिप्त घरयादी कोना मारफते तैयार करवानी छ ते माटे पण अलग सूचना आपवामां आवशे ।

3. राज्य कक्षाए जिल्ला वसति गणतरी अधिकारी, सेन्सस अवल कारकुन, जिल्ला आंकड़ा अधिकारी तथा सीटी सेन्सस अधिकारीओना तालीम वर्ग योजवा बाबत ।

बीजा तबककानी कामगीरी माटे दरेक जिल्ला वसति गणतरी अधिकारीअे तथा सीटी सेन्सस अधिकारीअे तेमना ताबाना चार्ज अधिकारीओने तेमज तालीम आपना अधिकारीओने विस्तृत तालीम प्रथम तबककानी माफक ज आपवानी रहेशे । आ माटे प्रथम राज्य कक्षाएं एक अगर बे तालीमवर्ग सतत बे दिवसनो सप्टेम्बर 1980 ना मासमां योजवामां आवशे । आ मुजब राज्य कक्षाएं तालीम आप्या बाद जिल्ला कक्षाएं दरेक जिल्लामां तेमज दरेक म्युनिसिपल कार्पोरेशन विस्तारमां चार्ज अधिकारीओना तालीमवर्ग ओक्टोबर 1980 ना मासमां राखवाना रहेशे अने ते माटेनी तारीखो आ कचेरीअेथी नियत करवामां आवशे । गणतरीदार/निरीक्षक माटेना तालीम वर्गो ता० 10 नवेम्बर 1980 ना रोज शरू करी 20 जान्युआरी 1981 ना रोज पूरा करवाना रहेश । गणतरीदार/ निरीक्षको माटे कुल चार राउन्ड अेक अेक दिवसना आ वखते राखवाना छे । आ माटे दररोजनो तालीमवर्ग 6 कलाकनो रहेशे ।

4. वसति गणतरीना काममां रोकायेल शिक्षको/कर्मचारीओनी फेरबदली बाबत

केटलाक जिल्लाओमांथी एम जाणवा मले छे के सामान्य वहीवट विभागना ता० 17–5–80 ना ठराव नं०टी०आर०एफ० 1080–मुओ–806–ग–2 नो अमल शासनाधिकारी पंचायत तरफथी करवामां आवतो नथी अने शिक्षकोनी बदलीओ करवामां आवे छे । आ ठराव हेठल खास किसाओमां बदली थई शके छे परंतु तेवी बदली माटे शासनाधिकारीओ कलेक्टरश्रीनी वसति गणतरीनी संकलन बेठकमां आ प्रश्न मूकी तेवा खास किस्साओ माटे अनुमती मेलवी लेवी । आवा किस्साओ मर्यादित प्रमाणमां होय ते खास जरूरी छे ।

आ उपरांत केटलाक जिल्लाओमां चार्ज अधिकारीओं गणतरीदार शिक्षकोने कामगीरीनी मुक्तिना प्रमाणपत्रों आपे छे ते व्याजबी नथी । तेथी आवा प्रमाणपत्रों आपवा नहिं । जरूर जणाय त्यां शासनाधिकारीने वसति गणतरीमां रोकायेला शिक्षकोनुं पत्रक मोकली आपवुं अने कोईपण जातना प्रमाणपत्रों चार्ज अधिकारीअे इस्यु करवा नहीं ।

5. गणतरीदार/निरीक्षकनी बीजा तबकका माटेनी निमणूंक अंगे ।

बिजा तबककामां दरेक गणतरीदारने शहेरी विस्तारोमां वधुमां वधु 600 नी वसति अने ग्राम्य विस्तारोमां 750 नी वसति फालववानुं नक्की करवामां आवेल छे । प्रथम तबककामां जे गणतरीदारों नीमवामां आवेला तेज गणतरीदारों बीजो तबककामां पण चालु रहेशे । फक्त खेतीवाडी खातानां ग्रामसेवको जे प्रथम तबककामां गणतरीदार/निरीक्षक तरीके लेवामां आवेला होय तेओने राज्य सरकारना हुकमो मुजब बीजा तबककामांथी मुक्ति आपवानी रहेशे अने तेनी जग्याअे नवा गणतरीदारो / निरीक्षको नीमवामां आवशे । बाकीना तमाम गणतरीदारो जे प्रथम तबककामां हता तेओ जालु रहेशे । चार्ज अधिकारीओने एम लागे के कोई गणतरीदारनुं काम प्रथम तबककामां संतोषकारक न हतुं तो तेवा किस्सामां ते गणतरीदारोनी निमणंक रद करी अवेजी गणतरीदार नीमवाना रहेशे । आ सिवाय कोईपण जुना गणतरीदारोने बीजा तबककामांथी खास कारण सिवाय मुक्ति आपवानी नथी ।

बीजा तबककानी कामगीरी माटे दरेक गणतरीदारने 650 वधारेमां वधारे (शहेरी विस्तार) तथा 800 (ग्राम्य विस्तारो) नी मर्यादामां फक्त एकज ब्लोक सोंपवानो छे । जो बे ब्लोक नाना होय अने नजदीक होय अने बन्ने ब्लोकनी वसतिनो कुल सरवालो शहेरी विस्तार माटे 650 तथा ग्राम्य विस्तार माटे 800 थतो होय तो तेवा किस्सामां एक गणतरीदार ने बे ब्लोक सोंपवा हरकत नथी । (आम जंन्ने ब्लोकनुं रेकर्ड अलग अलग लखवानुं रहेशे) परंतु आ वखते कोई गणतरीदारने प्रथम तबककानी माफक बे मोटा ब्लोक जेनी **कुल वसतिनो सरवालो 650 अगर 800 थी वधारे थतो होय तेवा ब्लोक सोंपी शकशे नहीं कारण के आ कार्य चोक्कस समय मर्यादामां पुरुं करवानुं छे ।** आ थी प्रथम तबककामां ग्राम्य विस्तारो तथा शहेरी विस्तारोमां ज्यां गणतरीदारोने एक करता वधारे मोटी वसति धरावता (कुल 650 अगर 850 थी वधु) ब्लोक सोंपेल होय त्यां नवा वधाराना गणतरीदारो बीजा तबकका माटे नीमवाना रहेशे । ग्राम्य विस्तारोमां लगभग तमाम स्थलोअे दरेक ब्लोकदीठ एक गणतरीदार नीमवामां आवेल । तेथी ग्राम्य विस्तारोंमां विशेष नवा गणतरीदार / निरीक्षकोनी जरूरियात रहेशे नहि । परंतु शहेरी विस्तारोमां ज्यां एक करता वधारे ब्लोक प्रथम तबकका वखते गणतरीदारने सोंपवामां आवेल हता त्यां विशेष नवा गणतरीदार/निरीक्षकोनी निमणंक करवामी रहेशे ।

जो कोई शिक्षक प्रथम तबकका वखते वसति गणतरीनुं कार्य करेल होय अने त्यारबाद तेनी बदली बीजा स्थले होय तो नवा बदलीना स्थले पण तेना अगाउना अनुभवने ध्यानमां लई बीजा तबकका माटे निमणूंक आपवा हरकत नथी ।

ग्राम्य–शहेरी विस्तारोमां नवा गणतरीदारनी निमणुंक माटे जो विशेष प्रमाणमां शिक्षको पूरता न होय तो राज्य सरकारनी कचेरी, स्थानिक स्वराज्यनी संस्थानी कचेरीओं तेमज अर्धसरकारी कचेरीओमांथी वधारानां गणतरीदारोनी निमणुंक करवानी रहेशे । आ माटे दरेक ग्राम्य/शहेरी विस्तारमां ज्यां वधारे गणतरीदारोनी जरूरियात होय त्यां संबंधकर्ता चार्ज अधिकारीओअे तमाम कचेरीओने ओगस्ट मासमां ज परिपत्र करी कर्मचारीओनी यादीओ मेलवी लेवानी रहेशे । उपरांतमां प्रथम तबककामां नीमाअेल गणतरीदारो पण हाल ते ज स्थले नोकरी करे छे अने बदलायेला नथी तेनी खात्री पण नवेसरथी यादीओ मेलवी करी लेवानी रहेशे । आवा परिपत्रमां स्पष्टपणे जणाववुं के दरेक कचेरी तरफ थी जे नामो मोकलवामां आवे ते कर्मचारीओअे वसति गणतरीनुं कार्य अवश्य संभालवानु रहेशे अने तेमांथी तेओने बिलकुल मुक्ति मली शकशे नहि । निमणुक थया बाद वसति गणतरीनुं कार्य नहीं संभालवामां आवे तो वसति गणतरीना 1948 ना कायदा हेठल फोजदारी कार्यवाही चलाववानी जे जोगवाई छे ते जोगवाईओ परत्वे पण तमाम कचेरीओ तथा संबंधकर्ता कर्मचारीओनुं ध्यान दोरवा परिपत्रमां उल्लेख करवो । शहेरी विस्तारोमां गणतरीदारोने निमणूंक आप्या बाद तालीमनी प्रथम तारीख पूरतापप्रमाणमां गणतरीदार / निरीक्षक हाजर थता नथी तेवुं प्रथम तबककामां जोवामां आवेल हतुं तेथी निमणुंकना हुकमो दरेक गणतरीदार / निरीक्षकोनो तेओनी संस्था मारफत बजावाय अने तेओ नियत तारीखे हाजर थाय ते माटेनी तेओनी बाहेधरी अगाउथी मेलवाय तो काममां सरलता थशे । बीजा तबकका माटे गणतरीदार/निरीक्षकनी निमणुंकना नवा हुकमो करवाना रहेशे अने ते माटेना छापेला फोर्म दरेक चार्ज अधिकारीने अत्रेथी मोकली आपवामां आवशे । आ निमणुंकना हुकमनी स्थलप्रत राखवानी न होवाथी गणतरीदार / निरीक्षक दीठ एक फोर्म मोकली आपवामां आवशे । गणतरीदार/निरीक्षकोनीं निमणुंक मोडामा मोडी ता० 10-10-80 सुधीमां एटले के दीवाली माटे शालाओ बन्ध थाय ते पहेला करी आपवानी रहेशे ।

मोटा शहेरी विस्तारोमां जरूर जणाता मध्यस्थ सरकारनी कचेरीओना कर्मचारीओने पण आ काम माटे निमणुंक आपवा हरकत नथी । परंतु तेवा किस्सामां क्या क्या मध्यस्थ सरकारना खातामांथी आवा कर्मचारीनी जरूर छे तेनी यादी अत्रे मोकलवी, जेथी ते खाताने स्पष्टपणे अत्रेथी सुचना आपी शकाय । आ माटे राज्य सरकार तरफथी पण तमाम राज्य सरकारनी कचेरीओ तेमज मध्यस्थ सरकारनी कचेरीओने परिपत्र करवा योग्य व्यवस्था अत्रेथी करवामां आवशे ।

प्रथम तबकका वखते अनामत (रिजर्व) गणतरीदार / निरीक्षकनी यादी कुल गणतरीदार / निरीक्षकना 10 टका जेटला तैयार करवामां आवेला पण अनुभव थी एवुं जणायेल के मुक्ति ना किस्साओ वधारे पडता थता होवाथी आवा 10 टकानी यादी खास करीने शहेरी विस्तारमां पूरी थई जायछे । एटले बीजा तबककामां अनामत माटे 20 टका जेटला नामो तैयार राखवा परंतु निमणुंक आपती वखते फक्त 10 टका ज अनामतना हुकमो करवा तथा प्रथम तालीमवर्गमा जरूर पड़े त्यां खुटता अनामत माटेना लीस्टमांथी वधारानां गणतरीदार/ निरीक्षकनी निमणुंक करवी । अनामत गणतरीदार/निरीक्षकोने तालीम माटेनुं दैनिक भथ्थुं आपी शकशे परंतु तेओने वसति गणतरीनी कामगीरी सोंपवामां न आवे तो बीजा तबकका माटेनुं नियत महेनताणुं आपी शकशे नहिं ।

नमुना पसंद करेला ब्लोकोमां प्रजनन तथा स्थलांतर अंगे विशेष 6 प्रश्नों पूछवाना होवाथी आवा पसंद करेल ब्लोको माटेना गणतरीदारो सारा अने काममां कुशल होवा जरूरी छे । आवा नमुनाना ब्लोकोमां जो कोई गणतरीदारनी फेरबदली करवानी जरूर जणाय तो तेओनी फेरबदली अवश्य करवी । निरीक्षकनी निमणुंकनुं धोरण अगाउनी माफक पांच गणतरी दीठ एकनुंज रहेशे । प्रथम तबकका नाना अनुभव उपरथी जोई शकायेल छे के निरीक्षकोए कार्य पूरती कालजीथी करेलुं जणातुं नथी । आ अंगे चार्ज अधिकारीने जरूर जणाय त्यां ब्लोक निरीक्षको बदलीने नवा योग्य निरीक्षकोने लेवामां हरकत नथी ।

6. गणतरीदार/निरीक्षको माटेना तालीम वर्गना आयोजन बाबत

प्रथम तबककानी माफक ज बीजा तबककामां गणतरीदार/ निरीक्षकनी तालीम वर्गनुं आयोजन करवानुं रहेशे । आ वखते कुल चार राउन्डमां तालीम आपवानी छे । दरेक राउन्ड एक दिवसनुं रहेशे अने बे राउन्ड वच्चे ओछामां ओछा 10 थी 15 दिवसनो गालो राखवो । प्रथम राउन्ड एक दिवसनो नवेम्बर नो 10 तारीख बाद तथा त्यारबाद बे राउन्ड डीसेम्बर 1980 मां प्रथम तथा बीजा पखवाडियामां तथा त्रीजो राउन्ड जान्युआरी 1981 मां 20-1-80 पहेला गोठववो तथा छेल्लो राउन्ड वखते कामगीरी माटेनी जरूरी साहित्यनी गणतरीदार/निरीक्षकने वहेंचणी करवी । बीजा राउन्ड बाद तालीमना लाल शाहीना फोर्म आपीने दरेक गणतरीदार/निरीक्षक पासे तेने सोंपायेल ब्लोकना ओछामां ओछा 10 थी 15 कुटुंम्बनी नोंध कुटुंम्ब पत्रक तथा व्यक्तिगत स्लीपमां भरी लाववा जणाववुं तथा ते अंगेना कार्यपत्रको तथा गणतरीदारनी तारीख पण भरी लाववा जणाववुं अने त्यारबादना वर्गमा तेनी चकासणी करवी ।

प्रथम तबककानी माफक ज दरेक गणतरीदार/निरीक्षकना वर्ग तालुका/शहेरमां केन्द्रवार राखवाना रहेशे । दरेक राउन्डमां ओछामां ओछा 40 थी 45 गणतरीदार/निरीक्षकने राखवा अने कोई पण संजोगोमां आ संख्याथी मोटो वर्ग राखवो नहि कारण के प्रथम तबकका वखते मोटी संख्याना वर्गमां तालीमनी घणीज मुश्केली पडेली तेवो अनुभव छे । आ माटे पुरता तालीम अधिकारीओ तुरत ज नक्की करी तेओने जिल्ला कक्षाएं तालीम माटे हाजर रहेवा जणाववु ।

दरेक चार्ज अधिकारीए उपर मुजब तालीम कार्यक्रम गोठवाय तेनी तारीख, केन्द्रनुं स्थल विगेरेनी माहिती ओक्टोबर मासमां गणतरीदार/निरीक्षकने निमणुंक अपाई गया बाद तुरत ज अत्रे मोकली आपवी तथा तेनी जाण जिल्ला वसति गणतरी अधिकारीने पण करवी ।

7. बीजा तबक्काना कार्य माटे फोर्मनी वहेंचणी बाबत

बिजा तबक्का माटे जुदी जुदी जातना जे फोर्मनो उपयोग करवानो छे ते माटे एक जुदो परिपत्र करवामां आवशे। गणतरीदार/निरीक्षकना तालीम वर्गो पहेला तमाम गणतरीदार/निरीक्षकोने (1) बीजा तबक्कानी गणतरी माटेनी सूचनाओनी पुस्तिका (2) लाल शाहीथी छापेला व्यक्तिगत स्लीपोना पेड (3) लाल शाहीथी छापेला कुटुम्बपत्रको (4) लाल शाहीथी छापेला गणतरीदारना कार्यपत्रको तथा (5) लाल शाहीथी छापेली गणतरीदारोनी तारीज पहोंचाडवानी रहेशे। आ तमाम साहित्यनो उपयोग गणतरीदार/निरीक्षकनी तालीम दरम्यान करवानो रहेशे। "निरीक्षके बजाववानी फरजोनी सूचनाओनी पुस्तिका" पण दरेक निरीक्षक माटे एक एक नकल तालीमवर्ग वखते पुरी पाडवामां आवशे।

प्रथम तबक्कानी माफक बीजा तबक्कानी कामगीरीना कोरा कालो तथा वादली शाहीथी छापेला फोर्म दरेक चार्ज अधिकारीओए तमाम गणतरीदारोने जान्युआरी मासना ता० 20–1–1981 पहेला योजवामां आवेल तालीमना छेल्ला राउन्ड वखते पुरा पाडवाना रहेशे। आ साहित्य मुख्यत्वे करीने (1) व्यक्तिगत स्लीपोना पेडो (2) कुटुम्ब पत्रकना पेडो (3) गणतरीदारोना कार्यपत्रकोना कोरा फोर्म (4) गणतरीदारनी तारीजना कोरा फोर्म (5) डीग्री होल्डर तथा टेकनीकल परसोनल कार्ड विगेरे छे। आ उपरांत हाथेथी लखेल संक्षिप्त घरयादीनी नकल पण दरेक गणतरीदारने पुरो पाडवानी रहेशे। नमुनाना पसंद थयेल ब्लोक माटे व्यक्तिगत स्लीपना फोर्म वादलो शाहीथी छापेला हशे। ज्यारे बाकीना ब्लोक माटे व्यक्तिगत स्लीपना फोर्म कालो शाहीथी छापेल हशे।

प्रथम तबक्कामां दरेक जिल्ला/तालुकामां फोर्मनी वहेंचणी माटे केटलोक जग्यांए योग्य व्यवस्था गोठवाई हती अने नियत थयेला पत्रकोमां तेना हिसाबो तथा पहोंच पण राखवामां आव्या नथी। परिणामे वधारानां फोर्मनो मांगणी करवामां आवेली हती। प्रथम तबक्का वखते वसतिनो आंकड़ो लगभग अंदाजी नक्को थयेल होवाथी हवे बीजा तबक्का माटे दरेक चार्जनी व्यक्तिगत स्लीपो तथा कुटुम्ब पत्रकोनी केटली जरुरियात रहेशे ते आंकडा दरेक चार्ज अधिकारी नक्की करी शकशे। तेथी फोर्मनी वहेंचणी आखरी आंकडा मुजब दरेक विस्तारमां करवानी रहेशे। नमुनाना पसंद करेला ब्लोकमां **वादली रंगती स्लीपो रहेशेते बाबतनी दरेक चार्ज** अधिकारीए खास नोंध लेवी। आ प्रमाणे 80 टका वसति गणतरीदारोने काली शाहीथी छापेला व्यक्तिगत स्लीपना कोरा पेड तथा बाकीना 20 टका वसति गणतरीदारोने वादली शाहीथी छापेला व्यक्तिगत स्लीपना कोरा पेडनी वहेंचणी करवानी होवाथी दरेक चार्ज अधिकारी आ कामगीरी धणीज कालजीपूर्वक पोताना स्टाफ मारफत सीधी देखरेख हेठल करावववानो रहे अने वहेंचणीमां गेर व्यवस्था न थाय ते खास जोवानुं रहेशे।

फोर्मनी वहेंचणी माटे राखवाना रजिस्टर तथा व्यवस्थित हिसाबो अंगे फरी वखत तमाम चार्ज अधिकारीओनुं ध्यान आ कचेरीना ता० 23-11-1979 ना परिपत्र नं० 8 तरफ दोरवामां आवे छे। वसति गणतरीना नायब नियामक श्रीओए तेओनी फेरणी दरमियान आवा रजिस्टरोनी तथा फोर्मनी व्यवस्था बराबर थवानी चकासणी करवी।

8. बीजा तबक्कामां गणतरीदारोने करवानी कामगीरी

बीजा तबक्कानी कामगीरी माटे "गणतरीदार/निरीक्षकोने सुचनाओ"नी पुस्तिकाओ आपने जुदी मोकली आपवामां आवशे। मुख्यत्वे करीने गणतरीदारे नीचेनी कामगीरी करवानी छे (1) ब्लोकना अंदाजी नक्शो बनाववानुं काम (2) ब्लोकना स्थल स्थितिना नक्शा बनाववानुं (3) संक्षिप्त घरयादी अधतन करवानुं काम (4) कुटुम्ब पत्रक भरवानुं काम (5) व्यक्तिगत स्लीप भरवानुं काम (6) घरबार वगरना माणसोनी गणतरी करवानुं कार्य (7) गणतरीदार कार्य पत्रक तथा तारीज भरवानुं काम (8) डीग्री होल्डर अने टेक्नीकल परसोनल कार्ड तमाम सम्बन्धकर्ताने आपी ते परत मेलववानुं काम।

9. गणतरीनी तारीख तथा वसति गणतरीना कामचलाउ आंकडा अंगे

अगाउ जणाव्या मुजब गणतरीनुं कार्य चोक्कस समय मर्यादामां एटले के 9 फेब्रुआरी, 1981 थी 28 फेब्रुआरी, 1981 ना समयगाला दरमियान करवानुं रहेशे अने त्यारबाद 1 ली मार्च 1981, दरमियान फेर तपास करवानी रहेशे। गणतरीदारोए पोतानुं तमाम रेकर्ड कार्यपत्रक तथा गणतरीदारोनी तारीज साथे 6 मार्च, 1981 ना रोज पोताना निरीक्षकने अवश्य सोंपी देवानुं रहेशे। आथी गणतरोदारे दरेक दिवस दरमियान करेल कामगीरीनी विगत कुटुम्ब पत्रकना विभाग–2 ना आसन 8 थी 35 मां ते ज दिवसे भरी लेवानी रहेशे अने त्यारबाद ते ज दिवसे कार्यपत्रकमां आंकडा भरी लेवाना रहेशे। जेथी करीने 6 मार्च, 1981 ना रोज ते आखरी तारीज बनावी संपूर्ण रेकर्ड निरीक्षको ने सोंपी शके। निरीक्षकोए चार्ज अधिकारीओने रेकर्ड ता० 7–3–1981 ना रोज सोंपी आपवानुं रहेशे। त्यारबाद चार्ज अधिकारीए तारीख 8 मार्च, 1981 ना तेमना चार्जना कामचलाउ वसति गणतरीना आंकड़ा जिल्ला वसति गणतरी अधिकारीने मोकली आपवाना रहेशे। अने तमाम रेकर्ड तारीख 9 मार्च, 1981 ना रोज चार्ज अधिकारीए प्रादेशिक टेब्युलेशन करीने पहोंचता करवाना रहेशे। आम आ काममां चोक्कस समय मर्यादा जालववी जरूरी छे।

10. मीलीटरी अने प्रतिबंधित विस्तार अंगे

प्रथम तबक्कानी कामगीरी तथा प्रतिबंधित विस्तारमां जो ते प्रतिबंधित विस्तार हशे तो त्यां ते कामगीरी करवामां आवेली नथी। परंतु बीजा तबक्कानी कामगीरी आवा विस्तारमां पण करवानी रहशे। जे जिल्लामां आवा विस्तार आवेला होय त्यां मीलीटरी अधिकारीओ पासेथी तेमना वसति गणतरी अधिकारीना नाम हो दो तथा सरनामा जिल्ला वसति गणतरी अधिकारीए अगर सीटी सेन्सस ओफीसरे मेलवी लेवाना रहेशे अने ते अधिकारीओ पण गणतरीदार/निरीक्षकनी योग्य निमणुंक करे तेनी सूचना तेओने आपवानी रहेशे। जिल्ला कक्षाए चार्ज अधिकारीओने ज्यारे तालीम आपवामां आवे त्यारे आवा प्रतिबंधित विस्तारना वसति गणतरी अधिकारीओने सूचना आपवी अने तेओ तेमां हाजर रहे ते खास जरूरी छे।

11. उपसंहार

वसति गणतरीना कार्यमां दरेक गणतरीदार/निरीक्षकमां शिस्तनी भावना जागे अने तेओ तेमने सोंपेल राष्ट्रीय कार्य पुरा खंतथी करे

तथा तेओने संपूर्ण तालीम अपाय ते खास जरूरी छे। आ परिपत्रमां बीजा तबक्का अंगेनी कामगीरीनो चितार आपवामां आवेल छे अने हवे पछी जरूर जणाय त्यां विशेष सूचनाओ अपवामां आवशे। आ कामगीरी अंगे जिल्ला कलेक्टरश्रीओ तथा म्युनिसिपल कमिशनरश्रीओ पण कामगीरोनुं अवारनवार अवलोकन करी कामगीरी नियत समय पत्रक प्रमाणे थाय छे के केम ते जोता रहे, ते जरूरी छे। आ बाबतमां आ कचेरीना कोई पण अधिकारीना सहकारनी जरूर हशे, तो ते तात्कालिक अत्रेथी आपवामां आवशे। आ माटे प्रादेशिक कक्षाए पण नायब नियामक, वसति गणतरीनी निमणुंक करवामां आवेल छे अने तेओने सोंपायेल जिल्लानी माहिती जुदा पत्रथी आपने आपवामां आवेल छे।

ह०
र० सु० छाया
नियामक, वसति गणतरी
गुजरात, अमदावाद.

प्रति,

1 तमाम कलेक्टर श्री, (दरेकने 5 नकल)
2 म्युनिसिपल कमिशनरश्री, अमदावाद/वडोदरा/सुरत/राजकोट म्युनिसिपल कोर्पोरेशन
3 तमाम निवासी नायब कलेक्टरश्री अने जिल्ला वसति गणतरी अधिकारीश्री (डांग जिल्ला माटे जिल्ला आयोजन अधिकारीश्री), स्पेशियल चार्जना विस्तारो सहित)
4 तमाम नायब/मददनीश कलेक्टरश्री
5 सीटी सेन्सस अधिकारीश्री, अमदावाद/वडोदरा/सुरत/राजकोट म्युनिसिपल कोर्पोरेशन (स्पेशियल चार्जना विस्तारो सहित)
6 तमाम मामलतदारश्री/महालकारीश्री (दरेकने 2 नकल)
7 तमाम नगरपालिकाना मुख्य अधिकारीश्री, (गांधीनगर नोटीफाइड एरिया सहित)
8 चीफ एक्झीक्युटीव ओफीसरश्री, अमदाबाद केन्टोनमेन्ट बोर्ड, अमदावाद
9 तमाम जिल्ला आंकड़ा अधिकारीश्री
10 तमाम सीनीयर ओफीसर/डेप्युटी एन्जीनीयर..... इन्डस्ट्रीयल नोटीफाइड एरिया
11 तमाम नायब/मददनीश नियामकश्री, वसति गणतरी गुजरात, आर०टी०ओ० 1, 2 अने 3 भूदरपुरा, अमदावाद तथा नायब नियामकश्री, वसति गणतरी आर० टी० ओ० 4, सुरत
12 तमाम तालुका विकास अधिकारीनी कचेरीमां आंकड़ा मददनीश माटे

परिशिष्ट 1

वसति गणतरी 1981

गुजरात

ओगस्ट 1980 अने त्यारबादना समय माटेनुं बीजा तबक्कानुं वसति गणतरीनुं समयपत्रक

ओगस्ट–1980

1-8-80 थी 15-8-80 बीजा तबक्कानी वसति गणतरी माटेनी पूर्व तैयारीओ जेवी के

1 गणतरीदारना ब्लोकनी रचना
2 नमुनाना ब्लोकनी पसंदगी अने
3 संक्षिप्त घरयादी बनाववा अंगे जिल्ला वसति गणतरी अधिकारीओए जिल्लानां बधाज चार्ज अधिकारीओने तालीम आपवी।

16-8-80 थी 31-8-80

1 शहेरी विस्तारमां 650 तथा ग्राम्य विस्तारमां 800 थी वधारे वसति धरावता मोटा ब्लोकनुं बे ब्लोकमां विभाजन करी बीजा तबक्का माटेना गणतरीदारना ब्लोक बनाववानी कामगीरी अने विभागीय वसति गणतरी कचेरीना नायब नियामकश्रीओ ध्वारा तेनी चकासणी तथा मंजूरी।
2 संक्षिप्त घरयादीओना कोरा पत्रको जिल्ला कक्षाए/महानगरपालिका कक्षाए मोकलवा।
3 चार्ज ओफीसरे गणतरीदार तथा निरीक्षकना स्टाफ माटे जुदी जुदी कचेरीओने लखी विस्तृत यादी तैयार करवी। प्रथम तबक्का वखते नीमायेल गणतरीदारो/निरीक्षको तेज स्थले छे तथा तेनी फेरबदली थयेल नथी तेनी खराई करी वधारांना गणतरीदार/निरीक्षकोनी जरूर होय तेटली यादी तैयार करवी।

सप्टेम्बर–1980

1-9-80 थी 15-9-80

1 संक्षिप्त घरयादीनो विभाग–2 तैयार करावबो।
2 ग्राम्य विस्तारनां चार्ज ओफीसरोए, एक लाख उपरांतनी वसतिवाला विस्तारना महानगरपालिकाना/नगरपालिकाना सीटी सेन्सस अधिकारी/चीफ ओफीसरश्रीए तेमज एक लाख उपरांतनी वसतिसिव ायना जिल्लाना अन्य शहेरी विस्तारो माटे जिल्ला वसति गणतरी अधिकारीए नमुनाना ब्लोक पसंद करवा माटेना कन्ट्रोल शीटना पत्रको तैयार करवा। जिल्ला वसति गणतरी अधिकारीश्रीओ कोर्पोरेशन विस्तार सिवायना अन्य शहेरी विस्तारना अने ग्राम्य विस्तार माटे

तैयार करेल कंट्रोल शीटना पत्रकोनी पण चकासणी करशे। विभागीय वसति गणतरी कचेरीना नायब नियामकश्रीओ तेमने सोपवामां आवेल जिल्लानी आ सधली कामगीरीनी चकासणी करशे ।

3 बीजा तबक्कामा चार्ज रजिस्टरो तैयार करी चार्ज अधिकारीओए चार्ज रजिस्टरोमां पसंद थयेला नमुना ब्लोक उपर लाल शाहीथी वर्तुल दोरवुं। (गणतरीदार अने निरीक्षकोना नाम,होदो तथा सरनामानी विगत प्राप्त होय तो भरी लेवा अगर प्राप्त न होय तो मोडामां मोडी ता० 30-9-80 सुधीमां भरी लेवा)।

16-9-80 थी 30-9-80

1 नीचे दर्शावेल तालीम माटेनुं साहित्य नियामक कचेरीएथी जिल्लाओने/महानगरपालिकाओने मोकलवुं ।

1 गणतरीदारोने व्यक्तिगत स्लीप तथा कुटुंब पत्रक भरवा अंगेनी सूचना पुस्तिकाओ ।

2 तालीम माटे लाल शाहीथी छापेला पत्रको जेवा के व्यक्तिगत स्लीप, कुटुंब-पत्रक, गणतरीदारनी तारीज तेमज गणतरीदारनुं कार्य-पत्रक । जिल्ला वसति गणतरी अधिकारी, जिल्लाना वसति गणतरी अवल कारकुन, महानगरपालिकाओना सीटी सेन्सस ओफीसर, जिल्ला आंकड़ा अधिकारीओ अने संशोधन मददनीशोने तालीम आपवा राज्य कक्षाए तालीम वर्गनुं आयोजन बे दिवस माटे ।

3 चार्ज कक्षाए चार्ज अधिकारीओए केन्द्रवार वधारानां तालीम अधिकारीओनी पसंदगी करवी तथा निमणुंको करवी ।

ओक्टोबर–1980

1-10-80 थी 31-10-80

1 चार्ज अधिकारीओ (मामलतदार/महालकारी) नगरपालिकाना मुख्य अधिकारीओ, खास चार्ज विस्तारना चार्ज अधिकारीओ अने अन्य तालीम अधिकारीओने तालीम आपवा जिल्ला कक्षाए तालीम वर्ग योजवा ।

2 गणतरीदार/निरीक्षकोनी यादीने आखरी स्वरूप आपी अने वसति गणतरीना काम माटे गणतरीदार/निरीक्षकोनी निमणुंकना हुकमो आपवा अने तेओना नाम, होदो तथा सरनामा चार्ज रजिस्टरोमां लखवा । पसंदगी पामेला नमुनाना ब्लोको माटे निमणुंक पत्रोमां आ ब्लोक नमुनानो ब्लोक छे एम खास दर्शाववुं। आवा निमणुंकना पत्रो ता० 15–10–80 पहेला आपी देवा ।

3 गणतरीदारों अने निरीक्षकोने तालीम आपवा माटेनो तालीम कार्यक्रम चार्ज अधिकारीओए ता० 15-10-80 पहेला आखरी करी देवा तथा ते अंगेनो खबर दरेक गणतरीदार/निरीक्षकोने पहोंचाडवी ।

4 गणतरीदार / निरीक्षकोने सुचनाओनी पुस्तिका तथा लाल शाहीना तालीम माटेना फार्म जिल्ला कक्षाए चार्ज अधिकारीने ता० 15-10-80 पहेला पुरा पाडवा ।

नवेम्बर–1980

1-11-80 थी 30-11-80

(1) 1 व्यक्तिगत स्लीपना पेडो (काला तथा वादली)

2 कुटुंब पत्रक पेडो

3 गणतरीदारनुं कार्य-पत्रक

4 गणतरीदारनी तारीज अने

5 डीग्री होल्डेर्स अेन्ड टेकनीकल पर्सोनल कार्डना काली शाहीथी छापेला पत्रको नियामक कचेरीएथी जिल्ला वसति गणतरी अधिकारीओने मोकलवां ।

(2) 1 लाल शाहीथी छापेला तालीम माटेना व्यक्तिगत स्लीपना पेड

2 कुटुंब पत्रको

3 गणतरीदारनुं कार्य-पत्रक अने

4 गणतरीदारनी तारीजना पत्रको गणतरीदार अने निरीक्षकोने 10 मी नवेम्बर 1980 पहेला मळे ते प्रमाणे चार्ज अधिकारीओए गणतरीदार/निरीक्षकोने पहोंचाडवा ।

(3) गणतरीदार अने निरीक्षकोने तालीम आपवा माटेनो एक दिवसनो तालीमनो प्रथम राउन्ड (रीसेसना समय सिवायनो 6 कलाकनो) (ता० 10-11-80 थी ता० 20-11-80नी वच्चे योजवो) ।

4 बीजा तबक्कानी वसति गणतरी माटे प्रचार कार्यनो प्रारंभ ।

डिसेम्बर–1980

1-12-80थी 15-12-80

गणतरीदार अने निरीक्षकोने तालीम आपवा माटे एक दिवसनो तालीमनो बीजो राउन्ड (6 कलाकनो), तालीम वर्गनो छेल्लो एक कलाक निरीक्षकोने खास तालीम आपवा माटे उपयोग करवो । जेमां निरीक्षकोनी फरजो अंगेनी पुस्तिकानी विगतवार चर्चा करवी। लाल शाहीथी छापेला फोर्म दरेक गणतरीदार/निरीक्षकने पुरा पाडी त्रीजा वर्ग वखते तेओने सोंपायेल ब्लोकमांथी 10 थी 15 कुटुंबोनी नोंध करी लाववा जणाववुं ।

16-12-80 थी 31-12-80 गणतरीदार अने निरीक्षकोने तालीम आपवा माटे एक दिवसनो तालीमनो त्रीजो राउन्ड जेमां

1 कुटुंब पत्रक
2 व्यक्तिगत स्लीप
3 गणतरीदारनुं कार्य-पत्रक भरवा अंगे तेमज
4 गणतरीदारनी तारीज बनाववानी तालीम आपवी । गणतरीदार/निरीक्षकोए पोताना ब्लोकना 10 थी 15 कुटुंबोनी माहिती तालीमना आ राउन्ड वखते भरी लाववी, जनी चकासणी करी थयेल भुलो परत्वे तालीम अधिकारी खास ध्यान दोरशे ।

जान्युआरी–1981

10-1-81 थी 25-1-81 गणतरीदार/निरीक्षकोनी तालीमनो चोथो अने छेल्लो राउन्ड-महत्वना मुदाओ परत्वे खास चर्चा। गणतरीदार अने निरीक्षकोने वसति गणतरीना तमाम पत्रको (काली शाहीथी छापेला) आपवा। नमुनाना पसंद थयेल ब्लोक माटेना गणतरीदारोने वादली रंगनी व्यक्तिगत स्लीपो आपवा माटे खास फालजी राखवी तथा तेनी चकासणी तमाम अधिकारीए जाते करवी ।

फेब्रुआरी–1981

6-2-81 थी 8-2-81 गणतरीदारे तेमने सोंपवामां आवेल ब्लोकनी मुलाकात लेवी अने तेनो अंदाजी नक्शो अने स्थल स्थिति दर्शावतो नकशो बनाववो ।

9-2-81 थी 28-2-81 वसतिनो खरेखरी गणतरी तथा दररोज कुटुंब पत्रकना विभाग-2 तथा गणतरीदारनुं कार्य-पत्रक भरवानुं काम पुरुं करवुं। 28 मी फेब्रुआरीनी रात्रे घरबार विनाना कुटुंबोनी गणतरी करवी । बंदरो, एरोड्रोम अने खास यात्रानी गाडीओमां मुसाफरी करती व्यक्तिओनी गणतरी करवी ।

मार्च–1981

1-3-81 थी 5-3-81 ब्लोकनी फेर मुलाकात ।

6-3-81 गणतरीदारे गणतरीदारनी तारीज अने अन्य भरेलुं रेकर्ड पोताना निरीक्षकोने सुपरत करवुं ।

7-3-81 निरीक्षके पोताना सर्कलनी तारीज अने पोताना सर्कलना विस्तारनुं तमाम रेकर्ड चार्ज ओफिसरने सुपरत करवुं ।

8-3-81 चार्ज ओफीसरे कामचलाउ आंकड़ा तैयार करवा माटे पोताना चार्जनी तारीज तैयार करवी अने समग्र चार्जना आंकड़ा जिल्ला वसति गणतरी अधिकारीने नक्की करेल संदेशा पत्रकमां भरीने मोकलवा ।

9-3-81

1 चार्ज ओफीसरे तमाम रेकर्डनी यादी तैयार करी तमाम रेकर्ड संबंधकर्ता विभागीय वसति गणतरी कचेरीने सुपरत करवुं ।

2 जिल्ला वसति गणतरी अधिकारीए जिल्लाना कामचलाउ आंकड़ा तैयार करवा माटे जिल्लानी तारीज तैयार करवी अने समग्र जिल्लाना आंकड़ा, नियामक, वसति गणतरीनी कचेरी, गुजरात, अमदावादने तार द्वारा मोकलवा ।

(साथे साथे जिल्ला वसति गणतरी अधिकारीए आ आंकडा रजिस्टार जनरल, इंडिया; न्यु दिल्ली ने मोकलवाना रहेशे)

10-3-81 नियामक, वसति गणतरी, गुजरात, अमदावाद समग्र गुजरातना कामचलाउ आंकड़ा रजिस्ट्रार जनरल, इन्डिया, न्यु दिल्लीने मोकलवा ।

10-3-81 अने 11-3-81 पोस्ट एन्युमरेशन चेक अने सेन्सस इवेल्युएशन स्टडीनी मोजणी माटे विभागीय वसति गणतरी कचेरीओ द्वारा संबंधकर्ता दस्तावेजनी (पसंद थयेल ब्लोकनी) ओलख। (फकत नियामकश्रीनी कचेरी माटे ज)

12-3-81 अने 13-3-81 पसंद थयेल नमुनाना ब्लोक माटे सेम्पल रजिस्ट्रेशन स्कीमना पत्रक नंबर–10 नी नकल करवानुं काम । (फक्त नियामकश्रीनी कचेरी माटे ज)

15-3-81

1 पोस्ट-एन्युमरेशन चेकना कामनी शरूआत ।

2 सेन्सस इवेल्युएशन स्टडीनी शरूआत (फक्त नियामकश्रीनी कचेरी माटे ज)

APPENDIX—15

Abstract of head lines from the Ahmadabad edition of "Times of India" Ahmadabad

DATE	NEWS ITEM
28-1-1981	Hospital's working paralysed.
28-1-1981	Curfew in 3 city areas.
29-1-1981	Medico's call for strike in all city colleges.
29-1-1981	Indefinite curfew in Saraspur under the limits of Shaherkotda Police Station and also in Raipur.
30-1-1981	Jamnagar GEB office set on fire.
30-1-1981 Vadodra	Agitating Baroda students are cane-charged.
30-1-1981 Ahmadabad	Two buses set on fire in city : seven hurt
1-2-1981 Jamnagar	Most medicos vacate hostels.
1-2-1981 Ahmadabad	Jawans stage flag March in disturbed areas Khadia, Astodia, Dariapur and Rajpur-Gomtipur
1-2-1981 Vadodara	Baroda demonstrators set 2 buses on fire.
2-2-1981 Ahmadabad	Arson and stone-throwing continue in city.
2-2-1981 Vadodara	Milk van set ablaze in Baroda.
3-2-1981 Ahmadabad	Late night violence in city. Curfew continues in Shaherkotda, Gomtipur and Shahibag Police Stations including Rakhial, Rajpur, Nagri Mills and Sukhramnagar.
3-2-1981 Ahmadabad	Attack on city industrialist, temple condemned.
4-2-1981 Ahmadabad	State seeks BSF reinforcement. 2 hurt in city Police firing.
6-2-1981 Ahmadabad	City violence unabated. 7 hurt in Police firing.
6-2-1981 Ahmadabad	Army called out No. let-up in violence.
6-2-1981 Vadodara	Students can charged in Dabhoi.
7-2-1981 Ahmadabad	Uneasy calm in city. Two killed in firing.
11-2-1981 Vadodara	Baroda Bandh today.
12-2-1981 Ahmadabad	Students take pledge to continue stir.
12-2-1981 Vadodara	Vioence erupts in Baroda.
12-2-1981 Mahesana	One killed in Mahesana in Police firing at village Ladol in Vijapur Taluka.
13-2-1981 Ahmadabad	State MLA murdered at Kalawad in Jamnagar District.
13-2-1981 Ahmadabad	ST bus set in fire in Himatnagar.
13-2-1981 Vadodara	Entire walled area in Baroda under curfew.
14-2-1981 Vadodara	Baroda violence unabated: 7 hurt in firing.

APPENDIX 16

The discussions regarding amendment in to be made in census Act, 1948 held at Fourth Conference of Directors at Nainital from 28th to 30th May, 1981

The Registrar General, India introduced the subject by mentioning that the experience of the 1981 census clearly indicates that the Census Act requires considerable strengthening if the operations have to be smoothly conducted next time. The note which was circulated was considered along with suggestions received from some of the DCOs. Among the main issues were the following :

1 It was strongly felt that the Act should provide protection for all acts taken in good faith by the Census functionaries.

2 It was urged that the Act should provide for protection of service rights such as promotions, etc. along with the suggested provision that census officials should not suffer any disability in their regular service. It was mentioned at this stage that the change of designation of the Directors of Census Operations may also be considered.

3 It was felt that the authority under Sections 6 and 7 as also the authority regarding filing of complaints should be vested in all census officers including the DCOs.

4 It was suggested that Section 4 may provide for the State Government appointing the DCOs and others on the parallel of the Chief Electoral Officers. However, on discussion, it was considered desirable to retain the present independence.

5 It was suggested that tabulation may be specifically mentioned as part of the census process with an indication that this will be the responsibility of the Central Government.

6 With regard to Sections 15 and 17 it was strongly felt that these should not be amended or in any case these should not provide for making information available very freely since this may destroy public confidence in the confidentiality clauses of the Act. It was agreed that this should be gone into further.

7 A point was made whether under Section 8 there should be a compulsory notification by the State Government. It was felt that the Act or rules may provide for the State Governments republishing the Central Government notifications as provided for in certain other enactments.

8 It was urged that the preamble should cover surveys such as the PEC/CES.

9 It was suggested that Section 16 should be split into two clauses to bring out clearly the responsibility of the local authority with regard to house numbering and the census and separately with regard to entry to premises in the local authority area.

10 With regard to Section 11 it was felt that the powers which can be delegated to the Executive Magistrates should be delegated to the Directors and other appropriate census authorities. At present various functionaries are declared as Executive Magistrates for specific purposes as during the elections. A similar procedure should be envisaged during census operations. If necessary, this vesting of powers could be limited to specific areas over a specific period of time.

11 With a large number of special areas now being enumerated separately it was felt that Section 6 and 7 may need amendments to specifically mention paramilitary and similar organisations. Alternatively, it was felt that these sections may be suitably worded and that the rules may provide for the variety of organisations and their areas which should be covered.

12 It was felt that the Act should specifically provide for the respondent being able to see and sign the Individual Slip. This was discussed in detail and it was felt that through administrative orders it would be preferable to permit this rather than be incorporated in the Act itself. Incorporation in the Act could also lead to further demands for copies, etc. which would destroy the confidentiality provisions of the Act so far as they relate to production of these documents in legal proceedings.

13 With the amendment of Section 12 it may be necessary to consider consequential changes in Section 14 also.

14 It was felt that certain types of offences under the Act, specially while in training and in field operations, should be made cognisable as in elections.

15 It was felt that the limits of fine and/or imprisonment should be of a sufficiently high order so that this acts as a deterrent. The census authority should operate under the penal provisions in case they are vested with the powers of the Executive Magistrates.

16 The possibility of introducing penal provisions to cover cases of non-compliance of instructions by local authorities was urged.

The suggested introduction of a provision for requisition of vehicles and premises was felt essential. The general provisions in the Election Law were felt to be appropriate but it was also suggested that the authorities for fixing of rates and rents may be indicated either in the Act itself or in the rules.

The sharing of the cost of the census was discussed. While this would doubtless reduce the burden on the Central Government it was felt that this is an aspect that needs further consideration and that probably the sharing of the cost is best left to internal discussions between the Centre and the States. It was also noted that the census was a Central subject under the Constitution and that the financial rules at present provide for the Centre meeting the expenditure including that incurred by the State on this activity. The merit of continuing the present system was discussed and it was felt that if sharing is statutorily imposed the State Governments may then insist on introduction of their own questions and that if sharing at that stage is not agreed to or the quantum is lowered the State may lose interest in the work. It was recognised that these were valid arguments and at this point of time it was felt that the present system may continue without statutory introduction of such a system of sharing of expenditure.

APPENDIX—17

गुजरात सरकार

पंचायत, गृह निर्माण अने शहेरी विकास विभाग

क्रमांक, परच–3079–9512-च

सचिवालय, गांधीनगर

ता० 17–9–1979

परिपत्र

पंचायत अने आरोग्य विभागना ता० 6-12-1968 ना परिपत्र (नकल सामेल छे) मुजब राज्य सरकारे घरोने कायमी नंबरो आपवानी योजनानो अमल कर्यो छे। अने ते अन्वये 1971नी वसति गणतरी वखते राज्यना तमाम ग्राम्य तेमज शहेरी विस्तारोना दरेक घर उपर धातुनी तकतीओ लगाडवामां आवेली। आ योजना अंगे जनगणना अधिकारी, गुजरात, अमदाबाद तरफथी परिपत्र नं० 1 ता० 30-1-1969, परिपत्र नं० 2 ता० 10-3-69 तथा परिपत्र नं० 3 ता० 4-10-69 अगाऊ करवामां आवेल छे। जेनी नकल आपने जनगणना अधिकारी, अमदावाद तरफथी ताजेतरमां पूरी पाडवामां आवेल छे।

1981 नी वसति गणतरीनुं कार्य टुंक समयमां शरू थशे, अने तेथी ते कार्यमां प्रथम तबक्कामां ज आ घर नंबरनी योजनाने अधतन बनाववानी रहेशे। आ माटेनी विस्तृत सूचनाओ जनगणना अधिकारी, गुजरात, अमदावादनी कचेरी तरफथी टुंक समयमां जे आपवामां आवशे। आ सूचनाओ मुजबनो अमल तमाम ग्राम/नगर पंचायत तेमज तालुका/जिल्ला पंचायतो तेमज म्युनिसिपालीटी तथा म्युनिसिपल कोर्पोरेशनोए करवानो रहेशे अने आ काम माटे जे समय मर्यादा बतावामां आवे ते मुजब कामगीरी पुरी करवानी रहेशे। आ माटेना संपूर्ण अमलनी जवाबदारी ग्राम्य विस्तारो पूरती जिल्ला पंचायतनी रहेशे, ज्यारे म्युनिसिपल तेमज कोर्पोरेशन विस्तारो माटे जे ते स्थानिक संस्थानी जवाबदारी रहेशे।

आ योजनाना अमल माटे राज्यना विकास कमिशनरश्रीए जिल्ला : तालुका पंचायत उपर देखरेख राखवानी रहेशे। ज्यारे म्युनिसिपालिटी विस्तारो माटे नियामकश्री, नगरपालिकाओए तथा जे ते कोरपोरेशन विस्तार माटे म्युनिसिपल कमिशनरश्रीए देखरेख राखवानी रहेशे।

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उपसचिव

पंचायत, गृह निर्माण अने शहेरी विकास विभाग

प्रति

1. विकास कमिशनरश्री, गुजरात राज्य, गांधीनगर
2. सर्वे जिल्ला विकास अधिकारीओ
3. सर्वे समाहर्ताओं
4. सर्वे तालुका विकास अधिकारीओ
5. सामान्य वहीवट विभाग
6. नियामकश्री, माहिती खातु
7. जनगणना अधिकारी, अमदाबाद
8. पंचायत, गृह निर्माण अने शहेरी विकास विभाग, हेठळना सर्वे खाताओना वडाओने
9. पंचायत, गृह निर्माण अने शहेरी विकास विभागनी सर्वे शाखाओ।

APPENDIX—18

Particulars of Touring in Gujarat State undertaken by Shri R. S. Chhaya, IAS Director of Census Operations, Gujarat for the period August 79 to April 81 for the Census work pertaining to Houselisting and Enumeration, 1981 Census

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
AUGUST, 1979							
Gandhinagar . . .	1-8-79	7—30	Rajkot . .	1-8-79	12—00	..	..
Rajkot	2-8-79	15—45	Porbandar .	2-8-79	20—00	..	..
Porbandar	4-8-79	8—00	Gandhinagar .	4-8-79	20—00	4	3

APPENDIX—18—Contd.

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
***SEPTEMBER*, 1979**							
Gandhinagar	12-9-79	7—45	Vadodara	12-9-79	10—45	..	..
Vadodara	14-9-79	8—00	Surat	14-9-79	11—00	..	..
Surat	15-9-79	8—00	Gandninagar	15-9-79	19—30	4	3
Gandhinagar	*20-9-79*	*8—30*	Rajkot	*20-9-79*	*13—00*	..	..
Rajkot	20-9-79	15—00	Junagadh	20-9-79	18—45	..	..
Junagadh	22-9-79	8—00	Gandhinagar	22-9-79	18—45	3	2
Gandhinagar	27-9-79	8—30	Palanpur	27-9-79	11—30	..	..
Palanpur	28-9-79	8—30	Sidhpur	28-9-79	9—00	..	..
Sidhpur	28-9-79	10—00	Gandhinagar	28-9-79	13—00	2	1
***OCTOBER*, 1979**							
Gandhinagar	9-10-79	11—30	Himatnagar	9-10-79	12—30	..	..
Himatnagar	10-10-79	14—00	Prantij	10-10-79	14—30	..	..
Prantij	10-10-79	16—00	Gandhinagar	10-10-79	16—45	2	1
Gandhinagar	16-10-79	8—45	Surendranagar	16-10-79	11—30	..	..
Surendranagar	16-10-79	14—14	Rajkot	16-10-79	16—00	..	..
Rajkot	17-10-79	9—00	Ahmadabad	17-10-79	13—00	2	1
Gandhinagar	18-10-79	8—30	Anand	18-10-79	11—00	..	..
Anand	18-10-79	14—00	Ahmadabad	18-10-79	18—00	1	..
***NOVEMBER*, 1979**							
Gandhinagar	8-11-79	7—00	Palanpur	8-11-79	11—00	..	..
Palanpur	8-11-79	14—30	Dantiwada	8-11-79	15—05	..	..
Dantiwada	8-11-79	15—30	Palanpur	8-11-79	16—00	..	..
Palanpur	8-11-79	17—00	Gandhinagar	8-11-79	19—00	..	..
Gandhinagar	8-11-79	8—30	Nadiad	9-11-79	11—00	..	..
Nadiad	9-11-79	15—30	Ahmadabad	9-11-79	17—00	2	1
Gandhinagar	12-11-79	8—15	Amreli	12-11-79	13—30	..	..
Amreli	13-11-79	8—00	Junagadh	13-11-79	12—00	..	..
Junagadh	13-11-79	16—00	Sasan Gir	13-11-79	21—00	..	..
Sasan Gir	15-11-79	8—00	Junagadh	15-11-79	11—00	..	..
Junagadh	15-11-79	13—00	Gandhinagar	15-11-79	20—00	4	3
Gandhinagar	17-11-79	8—30	Vadodara	17-11-79	13—00	..	..
Vadodara	17-11-79	17—00	Gandhinagar	17-11-79	22—00	2	1
Gandhinagar	23-11-79	8—45	Rajkot	23-11-79	13—15	..	..
Rajkot	24-11-79	8—00	Ahmadabad	24-11-79	14—30	2	1
Gandhinagar	28-11-79	15—00	Mahesana	28-11-79	17—00	..	..
Mahesana	29-11-79	8—00	Kalol	29-11-79	9—00	..	..
Kalol	29-11-79	15—30	Gandhinagar	29-11-79	16—30	2	1
***DECEMBER*, 1979**							
Gandhinagar	4-12-79	8—15	Vadodara	4-12-79	11—30	..	..
Vadodara	5-12-79	15—00	Surat	5-12-79	19—00	..	..
Surat	7-12-79	8—30	Gandhinagar	7-12-79	18—15	4	3
Gandhinagar	26-12-79	8—00	Kheda	26-12-79	9—00	..	..
Kheda	26-12-79	10—00	Nadiad	26-12-79	10—30	..	..
Nadiad	*26-12-79*	*10—30*	Vadodara	*26-12-79*	*13—00*	..	..
Vadodara	27-12-79	8—00	Bharuch	27-12-79	11—30	..	..
Bharuch	27-12-79	15—00	Valsad	27-12-79	18—00	..	..
Valsad	29-12-79	12—00	Gandhinagar	29-12-79	20—00	4	3
***JANUARY*, 1980**							
Ahmadabad	1-1-80	14—30	Rajkot	1-1-80	18—30	..	..
Rajkot	5-1-80	8—30	Ahmadabad	5-1-80	12—30	5	4

APPENDIX—18—Contd.

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
FEBRUARY, 1980							
Ahmadabad	31-1-80	16—00	Rajkot	31-1-80	20—00	..	..
Rajkot	2-2-80	16—30	Gandhinagar	2-2-80	22—00	3	2
Ahmadabad	4-2-80	13—00	Gandhinagar	4-2-80	14—00	..	..
Gandhinagar	4-2-80	16—30	Bhavnagar	4-2-80	21—00	..	..
Bhavnagar	6-2-80	16—45	Rajkot	6-2-80	20—00	..	..
Rajkot	7-2-80	7—45	Jamnagar	7-2-80	10—30	..	..
Jamnagar	9-2-80	8—00	Gandhinagar	9-2-80	13—40	6	5
Gandhinagar	12-2-80	8—00	Godhra	12-2-80	11—30	..	..
Godhra	13-2-80	10—00	Gandhinagar	13-2-80	14—00	2	1
Gandhinagar	15-2-80	8—43	Himatnagar	15-2-80	10—00	..	..
Himatnagar	15-2-80	13—00	Khedbrahma	15-2-80	14—00	..	..
Khedbrahma	15-2-80	17—00	Gandhinagar	15-2-80	19—30	1	..
Gandhinagar	27-2-80	8—45	Vadodara	27-2-80	13—15	..	..
Vadodara	27-2-80	14—30	Samalaya	27-2-80	15—00	..	..
Samalaya	27-2-80	15—00	Vadodara	27-2-80	20—00	..	..
Vadodara	28-2-80	8—00	Bharuch	28-2-80	10—30	..	..
Bharuch	28-2-80	12—00	Gundia	28-2-80	13—00	..	..
Gundia	28-2-80	14—00	Bharuch	28-2-80	17—30	..	..
Bharuch	28-2-80	18—00	Surat	28-2-80	20—30	..	..
Surat	29-2-80	13—15	Gandhinagar	29-2-80	21—30	3	2
MARCH, 1980							
Ahmadabad	14-3-80	11—00	Vadodara	14-3-80	13—00	..	..
Vadodara	15-3-80	8—30	Ahmadabad	15-3-80	12—00	2	1
Gandhinagar	20-3-80	7—00	Vadodara	20-3-80	11—30	..	..
Vadodara	21-3-80	8—00	Anklesvar	21-3-80	10—00	..	..
Anklesvar	21-3-80	17—30	Valsad	21-3-80	19—45	..	..
Valsad	22-3-80	9—00	Bombay	22-3-80	13—45	..	..
Bombay	25-3-80	8—30	Gandhinagar	25-3-80	23—00	6	5
Gandhinagar	2-4-80	8—15	Morvi	2-4-80	12—40	..	..
Morvi	3-4-80	8—30	Gandhidham	3-4-80	12—00	..	..
Gandhidham	4-4-80	16—30	Kandla	4-4-80	19—00	..	..
Kandla	4-4-80	19—30	Gandhidham	4-4-80	19—45	..	..
Gandhidham	5-4-80	8—00	Wankaner	5-4-80	10—45	..	..
Wankaner	5-4-80	14—30	Gandhinagar	5-4-80	20—00	4	3
MAY, 1980							
Gandhinagar	22-5-80	16—00	Palanpur	22-5-80	18—45	..	..
Palanpur	23-5-80	8—00	Mount Abu	23-5-80	10—00	..	..
Mount Abu	25-5-80	8—00	Gandhinagar	25-5-80	15—15	4	3
JUNE, 1980							
Ahmadabad	6-6-80	15—30	Vadodara	6-6-80	18—15	..	..
Vadodara	7-6-80	18—00	Ahmadabad	7-6-80	22—00	2	1
Gandhinagar	9-6-80	15—00	Rajkot	9-6-80	21—30	..	..
Rajkot	13-6-70	8—30	Junagadh	13-6-80	19—45	..	..
Junagadh	15-6-80	9—00	Rajkot	15-6-80	12—30	..	..
Rajkot	16-6-80	8—00	Ahmadabad	16-6-80	12—30	8	7
Gandhinagar	18-6-80	9—00	Vadodara Via: Kheda-Nadiad-Valsad	18-6-80	19—00	..	..
Vadodara	19-6-80	8—00	Kevadia	19-6-80	19—30	..	..
Kevadia	20-6-80	8—00	Bharuch	20-6-80	11—40	..	..
Bharuch	20-6-80	15—00	Gandhinagar	20-6-80	21—00	3	2

APPENDIX—18—Contd.

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
JUNE, 1980—Contd.							
Gandhinagar	25-6-80	8—00	Rajkot	25-6-80	14—30	..	..
Rajkot	26-6-80	8—00	Jamnagar	26-6-80	12—30	..	..
Jamnagar	27-6-80	8—30	Rajkot	27-6-80	11—00	..	..
Rajkot	28-6-80	11—00	Surendrangar	28-6-80	14—00	..	..
Surendranagar	28-6-80	16—30	Gandhinagar	28-6-80	19—30	4	3
JULY, 1980							
Gandhinagar	4-7-80	7—30	Kalol, Nandan, Mahesana	4-7-80	13—00	..	..
Mahesana	4-7-80	16—30	Gandhinagar	4-7-80	8—30	..	..
Gandhinagar	5-7-80	7—45	Himatnagar	5-7-80	8—45	..	..
Himatnagar	5-7-80	19—00	Gandhinagar	5-7-80	20—00	2	1
Gandhinagar	8-7-80	8—00	Vadodara	8-7-80	11—30	..	..
Vadodara	9-7-80	8—00	Bharuch	9-7-80	13—00	..	..
Surat	11-7-80	9—15	Magdalla	11-7-80	9—30	..	..
Magdalla	11-7-80	15—00	Gandhinagar	11-7-80	21—00	4	3
Gandhinagar	22-7-80	8—30	Rajkot	22-7-80	13—45	..	..
Rajkot	24-7-80	8—00	Rajkot	24-7-80	20—30	..	..
Rajkot	25-7-80	8—00	Jamnagar	25-7-80	20—30	..	..
Rajkot	26-7-80	9—30	Gandhinagar	26-7-80	14—30	5	4
AUGUST, 1980							
Ahmadabad	27-8-80	15—00	Morvi	27-8-80	14—15	..	..
Morvi	28-8-80	8—00	Bhuj	28-8-80	11—30	..	..
Bhuj	29-8-80	17—00	Mundra	29-8-80	18—30	..	..
Mundra	29-8-80	20—15	Bhuj	29-8-80	21—45	..	..
Bhuj	30-8-80	8—00	Morvi	30-8-80	11—30	..	..
Morvi	30-8-80	14—30	Gandhinagar	30-8-80	26—00	4	3
SEPTEMBER, 1980							
Gandhinagar	5-9-80	9—00	Kheda	5-9-80	10—00	..	..
Kheda	5-9-80	10—00	Vadodara	5-9-80	12—00	..	..
Vadodara	6-9-80	8—00	Anand	6-9-80	9—00	..	..
Anand	6-9-80	17—00	Gandhinagar	6-9-80	20—00	2	1
Gandhinagar	17-9-80	8—00	Rajkot	17-9-80	13—00	..	..
Rajkot	18-9-80	13—00	Surendranagar	18-9-80	16—00	..	..
Surendranagar	18-9-80	18—00	Gandhinagar	18-9-80	21—00	2	1
Gandhinagar	20-9-80	8—15	Mahesana	20-9-80	10—00	..	..
Mahesana	20-9-80	15—00	Sidhpur	20-9-80	16—00	..	..
Sidhpur	20-9-80	18—00	Gandhinagar	20-9-80	20—00	1	..
OCTOBER, 1980							
Gandhinagar	7-10-80	8—30	Nadiad	7-10-80	10—30	..	..
Nadiad	7-10-80	11—00	Vadodara	7-10-80	12—30	..	..
Vadodara	7-10-80	15—00	Surat	7-10-80	20—00	..	..
Surat	8-10-80	8—00	Valsad	8-10-80	10—15	..	..
Valsad	10-10-80	8—00	Bharuch	10-10-80	10—30	..	..
Bharuch	10-10-80	14—00	Gandhinagar	10-10-80	8—00	4	3
Gandhinagar	14-10-80	8—00	Rajkot	14-10-80	13—00	..	..
Rajkot	15-10-80	17—00	Gandhinagar	15-10-80	21—00	..	..
Ahmadabad	16-10-80	21—30	Junagadh	17-10-80	11—00	..	..
Junagadh	17-10-80	17—00	Ahmadabad	18-10-80	6—00	4	3
Gandhinagar	22-10-80	8—30	Nadiad	22-10-80	11—00	..	..
Nadiad	22-10-80	19—00	Vadodara	22-10-80	20—30	..	..
Vadodara	24-10-80	17—30	Gandhinagar	24-10-80	22—30	3	2

APPENDIX—18—Contd.

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
NOVEMBER, 1980							
Ahmadabad	21-11-80	14—00	Bharuch	21-11-80	20—30	..	..
Bharuch	22-11-80	8—00	Ukai	22-11-80	12—00	..	..
Ukai	22-11-80	19—00	Surat	22-11-80	21—00	..	..
Surat	23-11-80	8—00	Bharuch	23-11-80	10—30	..	..
Bharuch	23-11-80	12—00	Gandhinagar	23-11-80	18—30	3	2
Gandhinagar	27-11-80	8—00	Jetpur	27-11-80	14—00	..	..
Jetpur	27-11-80	18—00	Junagadh	27-11-80	19—00	..	..
Junagadh	28-11-80	14—45	Veraval	28-11-80	16—30	..	..
Veraval	28-11-80	17—00	Talala	28-11-80	18—00	..	..
Talala	28-11-80	18—40	Veraval	28-11-80	19—30	..	..
Veraval	29-11-80	8—00	Rajkot	29-11-80	12—45	..	..
Rajkot	29-11-80	15—00	Gandhinagar	29-11-80	21—00	3	2
DECEMBER 1980							
Ahmadabad	15-12-80	15—30	Rajkot	15-12-80	21—30	..	..
Rajkot	16-12-80	11—00	Jamnagar	16-12-80	12—30	..	..
Jamnagar	16-12-80	15—30	Dwarka-Mithpur	16-12-80	18—00	..	..
Mithapur	17-12-80	8—00	Okha	17-12-80	8—30	..	..
Okha	17-12-80	11—00	Porbandar	17-12-80	13—00	..	..
Porbandar	18-12-80	8—00	Veraval Via : Madhupur-Mangrol-Chorvad	18-12-80	12—45	4	3
Veraval	18-12-80	15—00	Diu	18-12-80	18—15	..	..
Diu	19-12-80	8—00	Sasan	19-12-80	11—30	..	..
Sasan	19-12-80	17—00	Rajkot	19-12-80	23—20	..	..
Rajkot	20-12-80	6—00	Ahmadabad	20-12-80	11—00	3	2
Ahmadabad	26-12-80	8—00	Vadodara Via-Gandinagar	26-12-80	12—30	..	..
Vadodara	26-12-80	15—30	Karjan	26-12-80	16—15	..	..
Karjan	26-12-80	18—00	Vadodara	26-12-80	19—30	..	..
Vadodara	27-12-80	8—00	Dabhoi, Chandod, Ghandinagar	27-12-80	20—30	2	1
Gandhinagar	31-12-80	8—00	Bhavnagar Via; Dhandhuka, Vallabhipur, Umrala, Sihor	31-12-80	19—30	..	..
JANUARY 1981							
Bhavnagar	1-1-81	8—30	Talaja	1-1-81	10—00	..	..
Talaja	1-1-81	10—30	Mahuva	1-1-81	12—30	..	..
Mahuva	1-1-81	15—00	Jafrabad	1-1-81	16—45	..	..
Jafrabad	2-1-81	8—00	Khambha	2-1-81	10—15	..	..
Khambha	2-1-81	10—15	Chalala	2-1-81	13—40	..	..
Chalala	2-1-81	15—30	Amreli	2-1-81	16—00	..	..
Amreli	3-1-81	8—30	Jasdan	3-1-81	10—15	..	..
Jasdan	3-1-81	14—00	Rajkot	3-1-81	15—00	..	..
Rajkot	3-1-81	15—30	Gandhinagar	3-1-81	20—30	4	3
Gandhinagar	7-1-81	8—00	Dehgam	7-1-81	9—45	..	..
Dehgam	7-1-81	12—00	Bayad	7-1-81	13—00	..	..
Bayad	7-1-81	13—30	Modasa	7-1-81	14—15	..	..
Modasa	7-1-81	16—00	Himatnagar	7-1-81	17—15	..	..
Himatnagar	8-1-81	8—15	Idar	8-1-81	9—15	..	..
Idar	8-1-81	10—00	Vijaynagar	8-1-81	11—15	..	..
Vijaynagar	8-1-81	14—45	Khedbrahma	8-1-81	16—45	..	..
Khedbrahma	8-1-81	17—30	Ambaji	8-1-81	18—30	..	..

APPENDIX—18—Contd.

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
JANUARY, 1981—contd.							
Ambaji	9-1-81	8—30	Danta	9-1-81	9—00	..	..
Danta	9-1-81	12—15	Vadgam	9-1-81	13—00	..	..
Vadgam	9-1-81	13—15	Palanpur	9-1-81	13—40	..	..
Palanpur	9-1-81	15—15	Sidhpur	9-1-81	16—15	..	..
Sidhpur	9-1-81	16—45	Gandhinagar	9-1-81	17—45	3	2
Gandhinagar	16-1-81	8—00	Kheda-Alindra	16-1-81	11—30	..	..
Alindra	16-1-81	14—00	Ahmadabad	16-1-81	15—30	1	..
Gandhinagar	19-1-81	8—00	Kalol	19-1-81	10—00	..	..
Kalol	19-1-81	11—00	Vijapur	19-1-81	12—15	..	..
Vijapur	19-1-81	14—00	Gandhinagar	19-1-81	15—00	1	..
Ahmadabad	21-1-81	8—00	Vadodara	21-1-81	12—00	..	..
Vadodara	21-1-81	15—30	Surat	21-1-81	19—00	..	..
Surat	22-1-81	8—00	Mandvi	22-1-81	10—15	..	..
Mandvi	22-1-81	12—00	Ukai	22-1-81	13—45	..	..
Ukai	22-1-81	16—00	Nizar	22-1-81	18—00	..	..
Nizar	22-1-81	19—00	Uchchhal	22-1-81	21—00	..	..
Uchchhal	22-1-81	21—00	Ukai	22-1-81	22—00	..	..
Ukai	23-1-81	8—00	Songadh, Vyara, Kamrej, Vadodara	23-1-81	16—15	..	..
Vadodara	24-1-81	8—00	Ahmadabad	24-1-81	11—00	4	3
Ahmadabad	28-1-81	8—30	Rajkot	28-1-81	13—10	..	..
Rajkot	29-1-81	9—00	Jamnagar	29-1-81	11—00	..	..
Jamnagar	29-1-81	16—00	Lalpur, Banvad,	29-1-81	18—00	..	..
Bhanvad	30-1-81	7—30	Jamjodhpur, Dhoraji, Jetpur, Gondal, Rajkot	30-1-81	18—30	..	..
Rajkot	31-1-81	10—30	Surendranagar	31-1-81	12—30	..	..
Surendranagar	31-1-81	14—15	Ahmadabad	31-1-81	17—00	4	3
FEBRUARY, 1981							
Ahmadabad	4-2-81	13—00	Gandhinagar	4-2-81	14—00	..	..
Gandhinagar	4-2-81	17—30	Ahmadabad	4-2-81	18—30	1	..
Ahmadabad	9-2-81	8—00	Gandhinagar	9-2-81	9—00	..	..
Gandhinagar	9-2-81	10—30	Ahmadabad	9-2-81	11—30	..	..
Ahmadabad	10-2-81	8—30	Bareja, Kheda, Nadiad, Anand, Dakor, Godhra	10-2-81	19—00	..	..
Godhra	11-2-81	9—00	Baria, Sant Road-Baria, Chhota Udaipur Ahmadabad-via-Vadodara	11-2-81	20—00	..	..
Ahmadabad	12-2-81	13—30	Adalaj, Nandasan, Mahesana, Dharoi	12-2-81	20—30	..	..
Dharoi	13-2-81	16—30	Mahesana and back to Dharoi	13-2-81	18—00	..	..
Dharoi	14-2-81	10—30	Taranga, Vadnagar, Mahesana, Ahmadabad	14-2-81	18—30	6	5
Ahmadabad	17-2-81	8—30	Vadodara, Bharuch	17-2-81	13—50	..	..
Bharuch	18-2-81	8—30	Anklesvar, Navsari, Valsad	18-2-81	13—40	..	..
Valsad	19-2-81	8—30	Gandevi, Surat	19-2-81	13—30	..	..
Surat	19-2-81	15—30	Dumas & back to Surat	19-2-81	18—00	..	..

APPENDIX—18—Concld.

Place	Date	Time	Place	Date	Time	No. of days	Night halts
1	2	3	4	5	6	7	8
FEBRUARY, 1981—Contd.							
Surat	20-2-81	10—45	Bharuch, Kayavarohan	20-2-81	13—30	..	..
Kayavarohan	20-2-81	16—00	Vadodara	20-2-81	17—00	..	..
Vadodara	21-2-81	9—00	Chhani	21-2-81	9—30	..	..
Chhani	21-2-81	11—30	Ahmadabad	21-2-81	14—00	5	4
Ahmadabad	24-2-81	8—00	Bagodara	24-2-81	9—00	..	..
Bagodara	24-2-81	9—30	Limbdi	24-2-81	12—00	..	..
Limbdi	24-2-81	15—00	Sayla	24-2-81	16—00	..	..
Sayla	24-2-81	17—00	Chotila	24-2-81	18—00	..	..
Chotila	24-2-81	18—30	Rajkot	24-2-81	19—30	..	..
Rajkot	25-2-81	9—30	Gondal	25-2-81	10—30	..	..
Gondal	25-2-81	11—00	Virpur	25-2-81	11—30	..	..
Virpur	25-2-81	12—00	Junagadh	25-2-81	13—15	..	..
Junagadh	26-2-81	8—30	Bilkha	26-2-81	9—00	..	..
Bilkha	26-2-81	10—15	Visavadar	26-2-81	11—00	..	..
Visavadar	26-2-81	11—30	Satadhar	26-2-81	11—45	..	..
Satadar	26-2-81	14—45	Sasan	26-2-81	15—50	..	..
Sasan	26-2-81	16—30	Junagadh	26-2-81	19—00		..
Junagadh	27-2-81	8—00	Rajkot	27-2-81	11—00	..	..
Rajkot	27-2-81	15—30	Ahmadabad	27-2-81	19—50	4	3
MARCH, 1981							
Ahmadabad	7-3-81	13—00	Kalol	7-3-81	14—30	..	..
Kalol	7-3-81	14—30	Mahesana	7-3-81	16—30	..	..
Mahesana	7-3-81	18—00	Ahmadabad	7-3-81	20—00	1	..
Ahmadabad	12-3-81	8—30	Vadodara	12-3-81	11—15	..	..
Vadodara	12-3-81	15—15	Ahmadabad	12-3-81	18—00	1	..
Ahmadabad	18-3-81	8—30	Vadodara	18-3-81	11—30	..	..
Vadodara	18-3-81	16—30	Surat	18-3-81	19—30	..	..
Surat	19-3-81	15—30	Vadodara	19-3-81	19—30	..	..
Vadodara	20-3-81	8—30	Ahmadabad	20-3-81	12—30	..	..
Ahmadabad	20-3-81	15—00	Gandhinagar	20-3-81	16—00	..	..
Gandhinagar	20-3-81	18—30	Ahmadabad	20-3-81	19—30	3	2
Ahmadabad	23-3-81	10—00	Gandhinagar	23-3-81	11—00	..	..
Gandhinagar	23-3-81	15—00	Ahmadabad	23-3-81	16—00	1	..
Ahmadabad	25-3-81	8—30	Rajkot	25-3-81	13—30	..	..
Rajkot	26-3-81	14—00	Ahmadabad	26-3-81	19—30	2	1
APRIL, 1981							
Ahmadabad	4-4-81	11—00	Gandhinagar	4-4-81	12—00	..	..
Gandhinagar	4-4-81	17—30	Ahmadabad	4-4-81	18—40	1	..
Ahmadabad	9-4-81	8—30	Vadodara	9-4-81	11—30	..	..
Vadodara	10-4-81	16—00	Ahmadabad	10-4-81	19—00	2	1
Ahmadabad	21-4-81	8—00	Rajkot	21-4-81	12—30	..	..
Rajkot	25-4-81	8—00	Ahmadabad	25-4-81	12—30	5	4
Ahmadabad	29-4-81	8—00	Vadodara	29-4-81	11—15	..	..
Vadodara	29-4-81	15—30	Surat	29-4-81	19—00	..	..
Surat	1-5-81	8—30	Vadodara	1-5-81	11—30	..	..
Vadodara	1-5-81	16—30	Ahmadabad	1-5-81	19—00	3	2

APPENDIX—19

D. O. No. D 26020/3/80-Ad.III

V. P. PANDAY
Dy. Registrar General, India
Tele. : 38 12 82

Office of the Registrar General, India,
New Delhi-110 011
January 14, 1980

Dear Shri Chhaya,

Please refer to your D.O. letter No. G.27013/1/1981-Census dated 16-12-1979 addressed to the Registrar General, India regarding T.A. and POL charges for touring by District and Taluk Officers, in connection with 1981 Census.

The Registrar General, India has approved of your proposal to the hiring of Govt. jeeps by Mamlatdars and Sub-Divisional Officers, for the 1981 Census, on log-book basis, with effect from 1st January, 1980 to March, 1981 subject to the condition that the expenses on POL charges and salary of drivers are re-imbursable from Census Budget for the actual number of days during the aforesaid period on which these officers perform tours in connection with Census work.

As regards your proposal for re-imbursement of the expenditure on T.A./D.A. to the staff of Municipalities and Municipal Corporations, in connection with Census work, normally they should combine their Census tours with the official tours undertaken by them in the discharge of their normal duties. Even otherwise, the expenditure of T.A./D.A. should normally be met from the sources from which their pay and allowances are drawn. It is presumed that this was the procedure followed at the 1971 Census. If, however, a different procedure had been followed at the 1971 Census, this office may be informed about it so that we could consider whether the same procedure could be followed at the 1981 Census as well.

As regards the clarification sought in your letter No. CEN-1981/18011/G/79-DCO(Guj) dated 28th November, 1979, your attention is invited to this office letter No. D-15015/7/79-Ad.III dated the 21st December, 1979 addressed to all Directors of Census Operations regarding the supply of stationery articles and service postage stamps to District Census Officers, Charge Officers etc. As regards other allowances, T.A., office furniture, the contingent and other expenditure, referred to in your letter of 28th November, 1979, it is presumed that at the 1971 Census the expenditure on these items was met by the State Government themselves. If not, the procedure followed at the 1971 Census in Gujarat may kindly be intimated to this office to enable us to consider whether it could be followed at the 1981 Census as well.

With kind regards,

Yours sincerely,

Sd/-
(V. P. PANDEY)

Shri R. S. Chhaya,
Director of Census Operations,
Ahmadabad, Gujarat

APPENDIX—20

The Distribution of Houselist, Houselist Abstract. Instruction Booklet for Enumerators and Supervisors Manual (First Stage of 1981 Census)

District/Municipal Corporation	Instruction Booklet for Enumerator	Supervisors Manual	Houselist (Black)	Houselist Abstract (Black)
1	2	3	4	5
Jamnagar . .	3,803	883	76,737	7,292
Rajkot . .	5,199	822	74,500	7,202
Surendranagar . .	2,537	531	52,582	4,092
Bhavnagar . .	4,100	800	78,852	6,010
Amreli . .	2,635	537	49,656	5,147
Junagadh . .	6,311	1,000	99,908	7,496
Kachchh . .	3,499	675	66,910	6,855
Banas Kantha .	3,656	664	68,264	4,581
Sabar Kantha .	2,989	596	82,538	9,604
Mahesana . .	6,843	1,305	153,079	8,658
Gandhinagar .	654	151	11,329	544
Ahmadabad . .	4,830	875	102,784	6,726
Kheda . .	7,818	1,183	144,204	14,114
Panch Mahals .	3,874	707	78,306	12,655
Vadodara . .	4,564	872	91,681	7,709
Bharuch . .	3,248	678	71,000	6,445
Surat . .	3,549	909	77,625	9,048
Valsad . .	3,596	676	78,862	8,335
The Dangs . .	448	128	8,500	683
Ahmadabad MC .	4,457	854	100,000	4,224
Rajkot MC .	793	343	18,902	1,897
Vadodara MC .	1,471	295	32,556	2,217
Surat MC . .	1,256	253	33,326	4,016
Dadra & Nagar Haveli, Daman and Diu	N.A.	N.A.	17,000	2,500
Total . .	82,130	15,737	1,669,101	148,050

APPENDIX—21

1981 Census, Census Material Despatched to Districts/Municipal Corporations

District/Municipal Corporation	Abridged Houselist Black		
	Main (16 pp)	Continuation Sheet Section 1 &2	Continuation Sheet Section-3
1	2	3	4
Jamnagar	3,409	2,644	2,644
Rajkot	3,313	3,022	3,127
Surendranagar . . .	2,195	1,985	1,995
Bhavnagar . . .	3,456	3,040	3,040
Amreli	2,688	1,897	1,897
Junagadh	4,427	3,797	3,797
Kachchh . . .	2,875	2,603	2,603
Banas Kantha . . .	3,486	3,167	3,167
Sabar Kantha . . .	3,459	3,143	3,143
Mahesana	5,962	5,106	5,106
Gandhinagar . .	548	498	508
Ahmadabad . . .	4,198	3,723	4,123
Kheda	6,175	5,458	5,658
Panch Mahals . . .	4,361	3,509	3,509
Vadodara	3,797	3,449	3,949
Bharuch	4,096	3,072	2,572
Surat	3,548	2,723	4,140
Valsad	2,772	2,519	2,519
The Dangs . . .	373	339	339
Ahmadabad MC . .	5,645	3,768	3,768
Rajkot MC . . .	1,058	586	586
Vadodara MC . . .	1,454	1,322	1,322
Surat MC . . .	1,682	1,347	1,347
Dadra & Nagar Haveli, Daman and Diu .	..	..	..
Total . . .	74,977	62,717	64,859

APPENDIX—22

The Distribution of 1981 Census Material in Various Districts of Gujarat (Second Stage)

District/Municipal Corporation	Instruction Booklet for Enumerators	Supervisors Manual	Authority Cards for Enumerators	Authority Cards for Supervisors
1	2	3	4	5
Jamnagar . .	3,780	704	3,519	704
Rajkot . .	4,205	784	3,922	784
Surendranagar .	2,778	515	2,562	515
Bhavnagar . .	4,768	891	4,446	889
Amreli . .	2,757	512	2,553	512
Junagadh . .	5,614	1,046	5,216	1,043
Kachchh . .	3,107	576	3,305	663
Banas Kantha .	4,292	801	4,002	801
Sabar Kantha .	4,363	815	4,065	814
Mahesana . .	6,336	1,185	6,163	1,231
Gandhinagar .	634	118	601	120
Ahmadabad . .	4,519	833	4,482	897
Kheda . .	7,527	1,408	7,016	1,407
Panch Mahals .	5,821	1,095	5,436	1,091
Vadodara . .	1,968	926	4,631	926
Bharuch . .	3,651	687	3,406	681
Surat . . .	4,447	724	3,751	750
Valsad . .	3,990	669	3,793	759
The Dangs . .	485	91	451	91
Ahmadabad MC .	6,471	1,113	5,566	1,113
Rajkot MC .	1,234	165	1,034	207
Vadodara MC .	1,832	354	1,774	354
Surat MC . .	1,917	341	1,707	341
Dadra & Nagar Haveli, Daman and Diu	..	..	..	..
Total .	86,496	16,353	83,401	16,693

APPENDIX—23

Districtwise Distribution of 1981 Census Individual Slip Pads (Second Stage)

District/Municipal Corporation	50 Pads of Slips (Black)	25 Pads of Slips (Black)	50 Pads of Slips (Blue)	25 Pads of Slips (Blue)
1	2	3	4	5
Jamnagar . .	25,420	5,184	6,493	1,384
Rajkot . .	29,255	6,430	7,536	1,656
Surendranagar .	18,774	3,985	4,614	1,145
Bhavnagar . .	33,657	6,882	8,426	1,724
Amreli . .	18,770	4,684	4,981	1,082
Junagadh . .	36,714	7,954	10,089	2,118
Kachchh . .	20,113	4,230	5,106	1,291
Banas Kantha .	28,556	6,216	7,355	1,604
Sabar Kantha .	25,559	5,625	6,659	1,357
Mahesana . .	46,693	10,235	11,529	3,300
Gandhinagar .	4,470	984	1,107	246
Ahmadabad . .	35,158	6,869	9,740	1,942
Kheda . .	53,985	10,765	13,664	2,700
Panch Mahals .	42,948	8,707	10,042	2,152
Vadodara . .	32,936	6,717	8,031	1,630
Bharuch . .	22,307	4,766	5,734	1,171
Surat . . .	30,941	8,272	8,077	1,849
Valsad . .	34,200	6,918	8,975	1,604
The Dangs .	1,987	456	491	109
Ahmadabad MC	36,167	7,592	8,742	2,149
Rajkot MC .	7,650	1,622	7,990	1,642
Vadodara MC .	11,589	2,575	2,897	639
Surat MC . .	12,710	2,558	2,877	644
Dadra & Nagar Haveli, Daman and Div	4,070	..	300	..
Total .	614,629	130,226	161,455	35,138

APPENDIX—24

The Distribution of 1981 Census Materials to be Used for Actual Census Work (Second Stage)

District/Municipal Corporation	Household Scheduled (Booklet of 25 Forms Black)	House-hold Schedu-led(Book-let of (10 Forms Black)	Enumera-tor's Abstract (Black)	Working Sheet for Enumera-tor's Abstract (Black)
1	2	3	4	5
Jamnagar	10,365	2,944	7,203	33,573
Rajkot	12,260	3,766	8,065	36,763
Surendranagar	8,132	2,334	4,652	23,265
Bhavnagar	13,606	4,678	8,148	40,403
Amreli	8,292	2,604	5,234	23,488
Junagadh	15,227	4,934	13,943	48,562
Kachchh	10,495	2,951	5,582	26,392
Banas Kantha	13,311	3,872	7,404	36,777
Sabar Kantha	12,219	3,975	8,590	36,949
Mahesana	22,186	6,202	11,886	55,880
Gandhinagar	2,397	659	N.A.	5,607
Ahmadabad	20,111	5,066	11,542	42,201
Kheda	23,989	7,338	13,154	64,177
Panch Mahals	17,956	4,936	5,060	59,101
Vadodara	15,287	4,527	10,430	53,097
Bharuch	10,094	3,180	6,477	31,580
Surat	14,984	5,037	6,989	42,090
Valsad	16,294	3,738	8,994	39,901
The Dangs	1,015	268	950	4,603
Ahmadabad MC	19,475	5,032	10,820	50,600
Rajkot MC	3,533	1,212	1,500	10,002
Vadodara MC	5,969	1,658	3,326	16,126
Surat MC	5,010	1,392	3,104	15,521
D & N.H., Diu & Daman	1,365	400	5,500	10,000
Total	283,572	82,703	168,553	806,658

APPENDIX—25

Census Material Printed, Issued, and Balance (First & Second Stage)

Particular	Total Printed	Total Issued	Balance Available
1	2	3	4
Individual Slips Pads of 50—Black Slips	6,21,000	614,179	6,821
Individual Slips Pads of 25—Black Slips	1,38,000	130,227	7,773
Individual Slips Pads of 50—Blue Slips	1,64,114	1,61,455	2,659
Individual Slips Pads of 25—Blue Slips	38,516	35,138	3,378
Individual Slips Pads of 50—Red Slips	1,58,337	1,43,796	14,541
Household Scheduled Booklet of 15 in Red	1,06,116	97,155	8,961
Household Scheduled Booklet of 25 in Black	3,03,605	2,83,572	20,033
Household Scheduled Booklet of 10 in Black	86,002	82,703	3,299
Enumerator's Abstract—Red	1,22,500	1,00,024	22,476
Enumerator's Abstract—Black	2,44,000	1,68,553	75,447
Enumerator's Working Sheet—Red	120,000	97,394	22,606
Enumerator's Working Sheet—Black	9,75,000	8,06,658	168,342
Abridge Houselist—Red	90,000	70,535	19,465
Abridge Houselist—Black	90,000	74,977	15,023
Continuation Sheet Section 122—Black	90,000	62,717	27,283
Continuation Sheet Section 3—Black	90,000	64,859	25,141
Supervisor's Mannual	20,000	16,353	3,647
Instructions to Enumerator-Booklets	93,000	89,496	3,504
Authority Cards for Enumerator (Second Stage)	1,06,000	83,401	225 99
Authority Cards for Supervisor (Second Stage)	28,001	16,693	11,308
Appendix I	1,50,000	1,46,775	3,225
Appendix II	35,000	31,885	3,115
Appendix III	12,000	12,000	..

APPENDIX—25—Contd.

Particular	Total Printed	Total issued	Balance Available
1	2	3	4
Degree Holder & Technical Personal Cards	3,70,000	3,66,953	3,047
Appendix IV	10,000	7,466	2,534
Appendix VI	10,000	4,710	5,290
Appendix VII	..	878*	..
Houselist—Black	18,00,000	16,69,102	1,30,898
Houselist Abstract—Black	1,60,000	1,48,050	11,950
Houselist—Red	1,74,000	1,25,203	48,797
Houselist Abstract—Red	80,000	76,720	3,280
MATERIAL RECEIVED FROM R.G. INDIA IN ENGLISH VERSION			
Instruction Booklets to Enumerators	300	211	89
Individual Slip Pads of Red Slips	149	78	71
Individual Slip Pads each of 50 Slips—Black	2,500	1,599	901
Individual Slip Pads each of 50 Slips—Blue	300	74	226
Household Schedules—Red	234	141	93
Household Schedules—Black	1,040	911	129
Enumerator's Abstract—Red	500	326	174
Enumerator's Abstract—Black	1,000	535	465
Enumerator's Working Sheet—Black	4,000	2,033	1,967
Abridge Houselist	..	108*	..

*Cyclostyled.

APPENDIX—26

Quotations received from the Offset Printing Presses of Gujarat in respect to Tender Notice issued by the Director of Census Operations, Gujarat, Ahmadabad

Rates Quoted per 1,000 Pads-printing paper and craft paper will be supplied by the Directorate of Census Operations		Rajkalp Mudrana-laya, A'bad	Ajanta Offset Works, A'bad	Sahitya Mudrana-laya, A'bad	Shree Nathji Offset, A'bad	Hariom Offset, A'bad	Gujarat Offset, (Not present)	Narayan Enterprise, A' bad
1		2	3	4	5	6	7	8
As per Sample (A)	345 Lac slips (Black) to be made into pads of :							
	(i) 6,21,000 pads each pad having 50 slips	151—00	153—00	200—00	150—00	280—00	170—00	152—50
	(ii) 1,38,000 pads each pad having 25 slips	101—00	104—00	140—00	101—00	160—00	115—00	110—00
As per Sample (B)	88 Lac slips (Blue) to be made into pads of							
	(i) 1,58,400 pads each pad having 50 slips	317—00	318—00	312—00	316—00	480—00	325—00	315—00
	(ii) 35,200 pads each pad having 25 slips (as per specification)	187—00	187—00	182—00	185—00	280—00	200—00	190—00
As per Sample (C)	79 Lac slips (Red) to be made into pads of :							
	(i) 1,42,200 pads each pad having 50 slips	317—00	319—00	315—00	317—00	480—00	325—00	315—00
	(ii) 31,600 pads each pads having 25 slips (as per specification)	187—00	190—00	186—00	188—00	280—00	200—00	190—00
The daily capacity of printing of slips/pads		5 lacs slips	5 lacs slips	10 lacs slips	6 lacs slips	2000 pads	Not mentioned	5 lacs slips

Sd/-

(R. S. Chhaya)

Director of Census Operations, Gujarat, Ahmadabad

APPENDIX—27

CENSUS OF INDIA 1981 GUJARAT

List of Circulars, Forms, Booklets, etc., printed in English/Gujarati at (A) Govt. Presses (B) Private Presses

Sl. No.	Particulars	Whether English/ Gujarati	No. of Copies	Date of Allotment of MSS	Name of Press	Amount Rs. Ps.	Remarks
1	2	3	4	5	6	7	8
	A. Govt. Presses						
1	Circular No. 1 & 2 Permanent House numbering scheme	Guj.	3,000	29-8-79	Govt. Central Press Gandhinagar	6,569·85	
2	(1) Village Directory Schedule .	Guj.	42,000	11-1-80	Do.	3,141·80	No paper issued.
	(2) Instruction for filling up Village Directory Schedule	Guj.	10,000	11-1-80	Do.		Amount paid by DCHB
3	Enumerators Abstract . . .	Guj.	3,64,000	23-7-80	Do.	7,941·10	
4	Working sheet for Enumerator Abstract	Guj.	10,95,000	23-7-80	Do.	79,636·10	
5	(1) Circular reg. Certain Clarification for Instruction to Enumerators	Guj.	20,000	5-12-80	Do.	12,377·35	
	(2) Circular reg. Summary of Instruction to Enumerator	Guj.	18,500	5-12-80	Do.		
6	Booklet of Instructions for Houselisting etc.	Guj.	80,000	3-11-79	Govt. Press, Bhavnagar	38,720·32	
7	(1) Booklet of Duties of Supervisor	Guj.	20,000	23-7-80	Govt. Press, Vadodara	6,427·89	No Paper issued.
	(2) Abridge Houselist 16 PP	Guj.	90,000	29-4-80	Do.	23,937·60	
	„ „ 51 4PP	Guj.	90,000		Do.	4,247·80	
	„ „ 52 4PP	Guj.	90,000		Do.	3,336·40	
	„ „ 53 4PP	Guj.	90,000		Do.	3,443·16	
	(3) Booklet regarding filling up Household Schedules & Individual Slips	Guj.	93,000	29-4-80	Do.	93,247·57	
8	(1) Provisional Population Totals 1981 (Guj. Cover Page—300)	Eng.	1,500	16-3-81	Do.	17,577·77	
	(2) Supplement to Paper-1—Provisional Population Totals	Eng.	1,500	2-7-81	Do.		
9	Talukwise Village List form 1981 .	Guj.	5,000	19-9-79	Govt. Photo Litho Press, Ahmadabad	612·45	
10	Circular No. 3	Guj.	3,000	5-10-79	Do.	1,107·52	
11	(1) Appointment Letter . .	Guj.	2,00,000	30-10-79	Do.	2,451·67	
	(2) Charge Register (First Stage) .	Guj.	20,000	30-10-79	Do.	1,610·93	
						4,062·60	
12	Houselist Abstract Form . .	Guj.	2,40,000	29-11-79	Do.	8,471·92	No paper issued.
13	Houselist Forms	Guj.	18,74,000	29-11-79	Do.	24,352·99	
14	Authority Card for Enumerator .	Guj	60,000	27-12-79	Do.	1,610·29	No paper issued.
15	Authority Card for Supervisor .	Guj.	14,000	27-12-79	Do.	399·82	No paper issued.
16	Booklet on Instruction to Supervisor for Houselisting	Guj.	18,000	27-12-79	Do.	4,483·91	
17	(1) District/Charge Houselist Abstract	Guj.	12,000	9-4-80	Do.	2,338·19	
	(2) Charge Register (Second Stage) .	Guj.	20,000	18-4-80	Do.	2,893·04	
	(3) Houselist form (Additional Copies)	Guj.	1,00,000	2-7-80	Do.	3,547·89	No paper issued.
						8,779·12	
18	Household Schedule						
	(1) Red Pads (15 Forms) . .	Guj.	1,06,000	29-4-80	Do.	3,57,854·24	
	(2) Black Pads (25 Forms) . .	Guj.	3,03,000				
	(3) Black Pads (10 Forms) . .	Guj.	86,000				

APPENDIX—27—Contd.

Sl. No.	Particulars	Whether English/ Gujarati	No. of Copies	Date of Allotment of MSS	Name of Press	Amount Rs. Ps.	Remarks
1	2	3	4	5	6	7	8
19	Authority Card for Enumerator (Second Stage)	Guj.	1,00,000	4-8-80	Govt. Photo Litho Press, Ahmadabad	3,138·28	No paper issued.
20	Authority Card For Supervisor (Second Stage)	Guj.	25,000	4-8-80	Do.	1,266·66	No paper issued.
21	Proforma Chart of Individual Slips .	Guj.	1,500	15-9-80	Do.	498·10	Brown paper issued.
22	Appendix-I Account of Census Records for Enumerators	Guj.	1,50,000	16-9-70	Do.	1,975·43	
23	Appendix-II Account of Census Records for Supervisors	Guj.	35,000	16-9-80	Do.	792·13	
24	Appendix-III Account of Census Records for Charge Officers	Guj.	12,000	16-9-80	Do.	797·33	
25	Annexe-3—Block Compilation Sheet	Eng.	4,20,000	26-2-81	Do.	6,571·41	
26	Annexe-3—Block Compilation Sheet (Additional)	Eng.	3,00,000	16-7-81	Do.	3,689·36	
27	Appendix-4—QC 2 Noting Form .	Eng.	2,75,000	11-5-81	Do.	1,498·54	
28	Individual Slips for IInd Pretest .	Guj.	600 Books (22,500 Slips)	30-4-79	Do.	639·28	
29	Household Schedule for IInd Pretest	Guj.	4,500	30-4-79	Do.	526·30	
30	Houselist & Houselist Abstract (proforma)	Guj.	2,000 Charts	4-1-80	Do.	603·89	Brown paper issued.
31	Charges of Proforma Enterprise List . for Training	Guj.	2,000 Charts	11-1-80	Do.	559·52	Brown paper issued.
32	Houselist Abstract for Supervisor Circle	Guj.	15,000	11-1-80	Do.	983·07	
33	Authority Card for Supervisor (Second Stage, Additional)	Guj.	5,000	14-3-80	Do.	261·67	No paper issued.
34	Authority Card for Enumerator (Second Stage, Additional)	Guj.	20,000	14-3-80	Do.	458·22	No paper issued.
35	Houselist Abstract for Supervisors Circle	Guj.	10,000	28-2-80	Do.	513·86	
	A. Total items printed in the Government Press .					**737,112·62**	

APPENDIX—27—Contd.

Sl. No.	Particulars	Whether English/ Gujarati	No. of Copies	Date of Allotment of MSS	Name of Press	Amount Rs. Ps.	Remarks
1	2	3	4	5	6	7	8
	B. Private Presses						
1	Circular No. 32 Second Stage Work	Guj.	1,000	15-1-81	Rashmiraj Press, Ahmadabad	98·00	
2	Appendix-6 Control Sheets for Selection of Sample Blocks	Guj.	5,000	15-1-81	Do.	122·00	
3	Control Sheet for Sampling of Houses (20 %)	Eng.	5,000	15-1-81	Do.	82·00	
4	Appendix-II—Compilation Sheet No. 1 (Houselist)	Eng.	2,000	15-1-81	Do	50·00	
5	Appendix-VIII—Statement for Accounting DHTP Cards	Guj.	7,500	15-1-81	Do.	66·00	

APPENDIX—27—Contd.

Sl. No.	Particulars	Whether English/ Gujarati	No. of Copies	Date of Allotment of MSS	Name of press	Amount Rs. Ps.	Remarks
1	2	3	4	5	6	7	8
	B—Private Presses—contd.						
6	Appendix-III—Compilation Sheet No. 2 (houselist)	Eng.	3,000	15-1-81	Rashmiraj Press, Ahmadabad	34·00	
7	Appendix-VI—Statement for Preparing the Charge Abstract.	Guj.	10,000	27-1-81	Victoria Printery, Ahmadabad	600·00	
8	Appendix IV—Charge Abstract for Provisional Total.	Guj.	10,000	21-1-81	Rashmiraj Press, Ahmadabad	132·00	
9	Annexe-2 (Appendix-3) Houseless and Institution population for Table A-1	Eng.	1,000	12-3-81	Do.	18·00	
10	Annexe-6—Compilation Sheet for Appendix-3 to Table A-1.	Eng.	3,000	12-3-81	Do.	50·00	
11	Appendix IV—Issued & Receipt of Records from Charge Officer.	Eng.	2,500	12-3-81	Do.	65·00	
12	Appendix-V —Issue of Records to Conding Cell from RTO.	Eng.	5,000	12-3-81	Do.	42·00	
13	Annexe-1— Urban/Village Primary Census Abstract.	Eng.	2,000	12-3-81	Jaswant Printing Press, Ahmadabad	245·00	
14	Annexe-4— Urban Master PCA .	Eng.	1,500	12-3-81	Do.	240·00	
15	Annexe-5— Rural Master PCA	Eng.	2,500	12-3-81	Do.	340·00	
16	Checking Slips	Guj.	80,000	15-4-81	Muktanand Printers, Ahmadabad	252·00	
17	Index or Slip (Bundle) (10000 ×4) .	Eng.	40,000	25-5-81	Sarvodaya Printing Press, Ahmadabad	160·00	
18	Index or Slip (EB) (10000 ×4) .	Eng.	40,000	25-5-81	Do.	160·00	
19	Annexe-4 —Urban Master PCA .	Eng.	1,000	19-8-81	Nayan Printing Press, Ahmadabad	175·00	
20	Annexe-5— Rural Master PCA (General)	Eng.	1,000	19-8-81	Do.	175·00	
21	Annexe-1— Urban/Village PCA (SC/ST)	Eng.	5,000	19-8-81	Do.	435·00	
22	Annexe-3— Urban Master PCA (SC/ST)	Eng	2,000	19-8-81	Do.	235·00	
23	Annexe-4— Rural Master PCA (SC/ST)	Eng.	4,000	19-8-81	Do.	375·00	
24	Appendix-10 Inventory Forms .	Eng.	5,000	19-8-81	Do.	200·00	
25	Comparision of SC/ST Forms .	Eng.	1,000	27-8-81	Vallabh Printery, Ahmadabad	76·00	
26	Comparision of 1971 & 1981 Population.	Eng.	1,000	27-8-81		76·00	
27	Household Schedule for Restudy of Village 1981.	Eng.	1,000 Books	17-9-81	Nayan Printing Press, Ahmadabad	2,553·00	
28	House hold Schedule for Impact of Tribe Development Project.	Eng.	1,000 Books	19-9-81	Madhu Art Printery, Ahmadabad	1,406·00	
29	Discharge Certificate . . .	Eng.	4,000	17-12-81	Do.	76·00	
30	Termination Notice . . .	Eng.	2,000	17-12-81	Do.	45·00	

APPENDIX—27—Concld.

Sl. No.	Particulars	Whether English/ Gujarati	No. of Copies	Date of Allotment of MSS	Name of Press	Amount Rs. Ps.	Remarks
1	2	3	4	5	6	7	8
	B Private Presses—Contd.						
31	QC-3 Form Error Listing Form .	Eng.	3,000	19-12-81	Madhu Art Printery, Ahmadabad		
32	QC-4 Form Lotwise Statement of Columns Performance.	Eng.	2,000	19-12-81	Do.		
33	QC-5 Form Weekly Statement of Coders error, etc.	Eng.	1,000	19-12-81	Do.	225.00	
34	QC-6 Form Error Listing Form for Rechecker	Eng.	1,000	19-12-81	Do.		
35	QC-7 Form Statement of Coding Error by Questions.	Eng.	1,000	19-12-81	Do.		
36	Annexe-1 Urban/Village PCA (SC/ST)	Eng.	3,000	15-1-82	Madhu Art Printery	405·00	
37	Annexe-1 Urban/Village PCA (General)	Eng.	7,000	15-1-82	Do.	333·00	
38	Certificate of Merit (English/Hindi) (Card)	Eng./Hindi	500	18-1-82	Vallabh Printery	212·00	No paper issued.
39	Comparision of SC/ST (again printed)	Eng.	1,000	11-1-82	Do.	76·00	
40	Comparision of 1971 & 1981 . . Population (again printed)	Eng.	1,000	11-1-82	Do.	76·00	
41	Appendix 5 Account of Records to C. P. Cen.	Eng.	5,000	18-1-82	Parul Printing Press	75·00	
42	1981 Census Enumeration/Tabulation (5000 ×2)	Eng.	10,000 pieces	18-1-82	Vallabh Printery	75·00	
43	—Do.—— 20% Sample (3000 ×2)	Eng.	6,000 pieces	18-1-82	Do.	55·00	
44	Appendix-1 Control Chart (35,000 ×2)	Eng.	70,000 pieces	23-1-82	Madhu Art Printery	387·00	
45	Block Compilation Sheet—Religion of Head of Household (40000 ×2)	Eng.	80,000 pieces	21-6-82	Do.		
46	Block Compilation Sheet Language Mainly Spoken in the Household (40000 ×2)	Eng.	80,000 pieces	21-6-82	Do.	1700·00	
47	Charge Compilation Sheet (5000 ×2) (Religion of Head of Household)	Eng.	10,000 pieces	21-6-82	Do.		
48	Charge Compilation Sheet (5000 ×2) (Language Mainly Spoken in the Household)	Eng.	10,000 pieces	21-6-82	Do.		
	B Total item printed in Private Presses						**12,202·00**
	Grand Total for A & B						**7,49,314.62**

APPENDIX-28

1981—CENSUS
IMMEDIATE

D.O. No. 1/1/79-MAP

P. PADMANABHA

Government of India,
Ministry of Home Affairs,
The Registrar General, India.
Kotah House Annexe,
2-A, Mansingh Road,
New Delhi-110 011

13th June, 1980

CENSUS OF INDIA 1981—CIRCULAR NO. 19

Sub.: Preparation of District and Tahsil/Police Station/CD Block/Circle maps for District Census Hand Books 1981 Census

My dear,

This circular incorporates instructions regarding preparation of district maps for the District Census Hand Books (DCHB) which are proposed to be produced, as was done before, in connection with the 1981 Census. The instructions refer to the preparation of these maps at the district level and the level of the tehsil/Police Station/CD Block/Circle. In this circular wherever a reference is made only to a tehsil it should be regarded as a reference to the corresponding levels in the State concerned, by whatever name these are called, namely tehsil/taluka/Police Station/CD Block/Circle.

Instructions have been issued earlier on this matter before the conference of the Directors of Census Operations held at Mysore in January, 1980. The matter was also discussed at this conference. Based on these discussions and the earlier correspondence, this circular incorporates the general instructions regarding this matter which may please be followed.

Scale of Map

While it would have been desirable to have adopted a uniform range of scales, it is appreciated that this would be extremely difficult, taking into consideration, the varying sizes of tehsils/districts etc. Therefore, the maps may be presented in varying scales as was done at the 1971 census, depending on the local circumstances in each state. However, it would be desirable that the scales of the maps are suitably adjusted within some broad ranges so that too many folds are avoided in the publication.

The maps are expected to enhence the utility of the census maps for data analysis and reference by the users. All such categories of information must be depicted by the specified standard lagands and symbols with recommended U.N.O. pen numbers as indicated in Annexes 1 and 3.

The boundaries of the districts and the tehsils as also the name, spellings and location of the district and tehsil headquarters respectively should be certified by the State/UT Governments. This authentication will have to be made on the district and tehsil maps prepared in your office by the appropriate revenue authority of the level concerned. This would mean that in the case of the district maps the certification would have to be by the Deputy Commissioner/Collector/District Magistrate while at the tehsil level the certification would have to be by the Tehsildar/Mamlatdar/Anchal Adhikari or appropriate revenue authority as the case may be. It is sufficient if this certification is available on one copy of the map of the district or tehsil and this authenticated copy may be retained by you in your office for future reference. I need hardly mention that authentication or certification would imply that the scale of the authority is put on the map.

The preparation of the maps for publication will be based on the authentic map referred to above.

It must be emphasised that in the case of those district and tehsils which have an international boundary or which lie on the coast line, the maps as authenticated by the appropriate authority will have to be further vetted for which purpose these maps may be forwarded in original to the Asstt. Registrar General (MAP) of this office. For information it may be mentioned that these maps would require clearance from the Survey of India before publication and, therefore, these are to be sent to us for processing with the Survey of India.

These instructions with reference to districts and tehsils that lie on the international border or the coast line are extremely important and may be particularly

22—377 Cen. Guj./83

noted. After they are processed with the Survey of India and other competent authorities these will be returned to the Directors of Census Operations concerned for further reproduction.

District Maps

The district Maps will contain the following information :

(i) District boundary and location of headquarters.

(ii) Tehsil boundaries and location of headquarters.

(iii) National highway, state highway with numbers.

(iv) Important metalled roads.

(v) Railway line — broad gauge, metre gauge and narrow gauge.

(vi) River and streams.

(vii) Water features — tank — natural, artificial embankment/bund.

(viii) Town and important census villages according to population size.

(ix) Post and telegraph offices, combined units.

(x) Degree college and technical institution.

(xi) Dak Bungalow, Rest house, Travelling bungalow etc. by abbreviations.

The indication of roads on district map as given in the Annexe 1 will be according to the alignment shown in the Survey of India Road Map, scale 1 : 2 : 5 M (1 cm = 25 km) 1977 edition. This edition is the latest one. A copy of this map may be obtained from the local sales office of the Survey of India. In case of difficulty please contact this office. No road other than those shown on the Survey of India map should appear on the district/tehsil etc. maps.

In the Survey of India map referred to above, the classification of roads, it will be noted, does not contain a specific reference to State highways and "Important metalled roads" as such. These have been grouped under "roads according to importance" while National highways of course, have been shown independently. In the statement below we have indicated the classification according to the Survey of India map and the road classifications which we are recommending for our maps. The information with regard to State highways and important metalled roads as also roads which have to be shown in the tehsil maps would have to be obtained from the State Government authorities concerned and incorporated in the map. It may be mentioned that we are also independently verifying from the Director General, Road Development, Ministry of Shipping and Transport (Road Wing) to ensure that basic changes have not taken place in certain National and State highways. If such changes are noticed, these will be communicated to the Directors.

Survey of India 1:2·5 M Road Map Classification	Road classification as recommended for DCH maps.	
1 All weather motorable National Highways others according to importance.	1 National Highways 2 State Highways 3 Important metalled roads (including District roads).	As per symbol for District Map.
2 Motorable in fair weather	4 Unmetalled and other roads.	As per symbol of Taluka, etc. Map.

(Roads at S. No. 1-3 will be common in District and Tehsil and roads at S. No. 4 will be additional in the Tehsil Maps.)

If there is any doubt on this matter or if any departure from these general instructions with regard to representation of roads is found necessary in individual cases, these should be referred to the Asstt. Registrar General (Map).

It may also be noted that the ARG (Map) will be shortly forwarding to the Directors a list of roads which must not be shown on the district or other maps. It need hardly be mentioned that this information, when received, should be treated as confidential.

The representation of the categories of railway lines should confirm to the Railway Map-Scale 1 : 3 : 5 M brought out by the Survey of India, Dehradun. A copy can be procured for reference.

As the maps will be on a reasonably small scale in the DCHB, the representation of rivers and streams may be limited to important ones. At points, mark by an arrow the flow of rivers and streams along the single lines depicting these or in mid-streams at convenient places in case of double line (major rivers).

Water features would normally refer only to natural or artificial tanks of fairly large size and importance. This will be shown on the map in the manner depicted in the annexes to this circular. It must be noted that embankments or bunds may also be indicated but these embankments or bunds which are close to international borders should not be shown. It must also be mentioned that irrigation projects and large water reserveirs which supply water to major industrial centres will not be depicted on the maps. In this connection your reference is invited to the letter No. F-7(15)/65/D(GS III) dated 6 July 1966 (copy enclosed) from Ministry of Defence, New Delhi to Surveyor General of India, Dehradun which was sent to your office with this office letter No. 1/2/72-Map dated 28-4-1972.

On the district map the location of villages having a population of 5,000 and above with name may be shown by a dot. In the thinly populated areas such as Sikkim, Arunachal Pradesh, Nagaland, Mizoram, Himachal Pradesh or parts of Rajasthan, etc., the depiction may be of villages of 1,000 population or more.

The population of urban areas may be shown by five pie circles as indicated in Annexe 1 depending on the size class of urban areas.

Tehsil Maps

The tehsil maps are primarily meant to provide information regarding location of villages, by population size, the village boundaries and urban spread with depiction of some of the more important infrastructure facilities available. In this map, as will be seen from Annexe 4 to this circular, the location code of the villages will have to be indicated, the villages themselves being depicted in terms of population size. The symbols which are to be used in the case of these maps are also indicated in Annexe—3.

The spread of the urban areas will be marked on those maps by hatching and the location code number of the urban area will be indicated within the spread.

The tehsil maps will contain the information indicated in Annexe 3 and will include the following:

(i) Boundary of Tehsil and location of tehsil headquarters.

(ii) Villages with location code number.

(iii) Forest — Reserved.

(iv) Villages with population size.

(v) Uninhabited villages with location code.

(vi) Urban area with location code by Roman numerals.

(vii) Roads, railways and water features.

(viii) Service facilities such as post/telegraph offices, Higher Secondary Schools, Hospitals, etc. and important village market/Hats and Mandies.

In drawing the boundaries of the tehsil, it will be evident that the boundaries symbols mentioned as appropriate for the district maps may have to be adopted in some cases depending on the location of the tehsil. For instance, if a tehsil has an international boundary or a State boundary, the corresponding symbol as given in the district map will have to be adopted for that portion of the boundary which is along the international border or State border.

The population size of the village will be reflected in tehsil map as will be clear from the symbol suggested.

On the tehsil map the spread of the reserved forest will be shown by the symbol as prescribed with the name of the particular reserved forest. The boundary and name of the reserved forest will be according to that indicated by the Chief Conservator of Forests of the particular State/UT. No other class of forest need be shown on the tehsil map.

The representation of roads and railways will be the same as specified in the case of the districts. In addition, the tehsil map may indicate important unmetalled and other roads but alignment should conform to the State Government's sources. A check may also be made with the Road map of India if necessary.

Only important water features, embankments, ponds/lakes, etc. need be depicted, with the same precautions as mentioned in the case of the district map.

General points

On the district and tehsil maps it is proposed to have only one type of inset maps. It is not proposed to crowd the maps with too many insets as did happen in a few cases earlier. The inset map on the district or tehsil map concerned will refer to only additions or loss of territory. In the case of a district map the inset map will show loss or gain of territory in the case of district concerned by an inset map. This will be shown in the following manner :

(a) If the district has best a complete tehsil or a part of a tehsil, the inset map will indicate the district boundary as it existed in 1971 and the area last will be shaded.

(b) If the district has gained territory, the inset map will depict the boundary of this district as in 1981 but the portions which have been added to it between 1971 and 1981 will be shaded. In effect, therefore, the non-shaded portion of the inset map will represent the district as it existed in 1971.

(c) A district which is being depicted might be a totally new district made up by incorporting tehsils from neighbouring districts. In such a case, the inset map will be a more reflection on a smaller scale of the 1981 situation and the entire inset map will be shaded indicating that there have been additions to make up this complete district.

It will be noted that the loss or gain in the case of a district would be reflected as a gain or loss in the case of the district in which such changes have taken place. In particular, it may be noted that in the case of a new district, the loss of territory in the case of the districts concerned will be reflected in the inset maps of those districts.

In the case of tehsil maps also, a similar inset map would be necessary. The same principles would apply in this case also. However, it may be noted that in the inset map in the case of the tehsil maps, what is being referred to are transfer of villages.

The model maps have also been enclosed for information.

Please acknowledge receipt.

Yours sincerely,

Sd/-

Encl. : Five spare copies. (P. PADMANABHA)

Shri

Director of Census Operations.

No. 1/1/79-MAP New Delhi 11, the

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COPY

Letter No. F-7(15)/65/D(GS III) dated 6th July, 1966 from the Ministry of Defence, New Delhi to the Surveyor General of India, Dehradun.

Sub. : Elimination/came flaging of vital places in the survey of India Maps :— Restriction on sale, publication and Distribution of Maps

I am directed to refer to the correspondence ending with your letter No. TS-1143/1534-A, dated the 4th June, 1966, on the above subject and to say that the list furnished to you in 1954 and 1955 may continue to be treated as valid. However while making any additions to these lists, the general criteria should be followed, which lay down that non-military installations of security importance would be of the following kinds :

(a) Important power stations.

(b) Large water reservoirs for supplying major industrial centres.

(c) Petrol and oil tanks and oil refineries.

(d) Civil dockyards.

(e) Important Dams.

(f) Important industries capable of being converted at a short notice to the production of war-material or equipment.

(g) Important railway yards and workshops.

(h) All steel and Heavy machinery Factories.

(i) Petroleum oil and lubricants installations.

(j) Ship Building yards.

(k) Aircraft Building and Repair Workshops and

(l) All installations under the control of the Department of Atomic Energy.

2. As regards military installations, the question of depicting them in maps for open circulation does not arise.

APPENDIX-29

1981 CENSUS
IMMEDIATE

D.O. No. 15/1/80-MAP
Government of India
Ministry of Home Affairs,
The Registrar General, India
2/A, Mansingh Road,
New Delhi-110 011
September 3, 1981

P. PADMANABHA

CENSUS OF INDIA 1981 — CIRCULAR NO. 33

Sub. : Instructions on the preparation of the Land-use and other maps for the State Level Town Directory, 1981

My dear

In this Circular, instructions regarding preparation of maps to be published in the State Level Town Directory, 1981 have been included. During 1971 Census, a comprehensive scheme of landuse pattern maps in different categories of towns was worked out and the landuse maps were published in the State Town Directory of the respective states/union territories.

2. In the State Level Town Directory of 1981, the following maps may be included :

1 Administrative divisions of the State/union territory.

2 (a) Location and growth of the towns having population 50,000 and above.

(b) Location and growth of the towns below 50,000 population.

3 Percentage of urban population to total population.

4 Urban landuse maps.

The map on administrative divisions of the respective states/union territories would depict the lowest administrative units with headquarters and names. This would be a reference map.

Two maps are to be incorporated in the Town Directory, wherever large number of towns/UAs are existing in states, one giving location and growth of towns/UAs having population 50,000 and above and the other of towns/UAs below 50,000 so that congestion in reproduction of the maps is minimised. These maps may be represented by square symbol as shown in Annexure I.

The percentage of the urban population to total population may be calculated at the lowest administrative level of tehsil/taluka etc. and data thus obtained may be grouped into suitable categories and plotted by choropleth techniques of the map referred to at serial number 3 above.

Landuse Maps : The urban centres with 50,000 population and above will be taken up for landuse mapping. Besides, some selected towns of low population sizes may also be taken up on the consideration of their importance in local areas, service or economic significance generated by such towns. However, the number should be restricted in such classes.

3. In the process of preparing urban landuse maps, we have to take into consideration certain specific points of elimination/camouflaging of 'vital places' if they come within the jurisdiction of towns/UAs for which landuse maps are to be made. In this connection, I may bring again to your notice my D.O. No. 1/1/79-Map, dated 13th June, 1980 Census of India Circular No. 19, para 4 on page 5 and its related letter No. F-7(15)65/D (GS III), dated 6 July 1966 from Ministry of Defence of which a copy is also enclosed with instruction as Annexure II. I may further draw your attention regarding the precaution to be taken in the depiction of restricted roads circulated *vide* this office letter No. 1/3/80-Map, dated 18-4-81 in the preparation of urban landuse maps.

4. With this view, "vital areas" have to be grouped in the landuse category subject to its location within the boundary of UA/towns in the appropriate class of the major head without specifying the correct location of nucleous and functioning units without name. To cite a few an example, oil refinery and associated industrial area, railway factories, such as coach factory, Diesel locomotive factories, etc., heavy machinery factories etc. are to be camouflaged by classifying these in the specific zones of main function in sub-head 2(d) "Other industrial or manufacturing areas" representing the totality of industrial landuse. Similarly water works areas servicing the need of the town/UA may be classified in 3(i) 'other public service areas'. However, large water reservoirs for supplying water to major industrial centres, important power stations etc. may not be given on maps and reclassified as an alternative option.

The detailed landuse categories in urban areas are as below with sub-heads for urban agglomerations/towns.

1 **Business Area**

It may include all the activities connected with trade and commerce in a city or town. This may be grouped into the following sub-functions and shown by suitable hatching pattern under the major head "Business Area". Sometimes, due to mixed distribution of sub-heads of business area, it is difficult to identify and hence only business area may be shown with appropriate hatching in such cases.

(a) Wholesale business (*specify grain, cloth, drugs,* jewellery, furniture, etc.)

(b) Retail trade business areas. (No specific business may be demarcated)

(c) Mixed business/commercial area other than (b) above.

2 **Industrial area**

Industrial areas into the following sub-functions may be taken into consideration for depicting this category.

(a) Areas of mixed industries.

(b) Areas of specific industries, e.g., chemical industry, cotton textile and rayon industry, oil refineries, railway workshop (if separately established covering large area e.g. workshop at Gorakhpur, diesel locomotive workshop factory at Mduadih, Varanasi).

(c) Areas of small-scale industries.

(d) Other industrial or manufacturing areas.

3 **Public Service Area**

This may include the following service areas :

(a) Municipal Corporation areas dealing with administration, octroi and other associated activities.

(b) Hospitals, dispensaries, maternity and child welfare centres etc.

(c) Banks of all classes, share markets.

(d) Water works.

(e) Miscellaneous public service areas such as important places of worship, dharmasala, sarai, etc.

(f) Mental asylum, leprosy homes, homes for waifs and handicapped, community centres etc.

(g) Big hotels.

(h) Post offices and general post office areas.

(i) Other public service areas.

4 **Educational Area**

(a) All educational institutions like university, colleges, research centres with names of prominent institutions.

(b) Archives, museums or such areas of importance.

(c) Libraries (name libraries of importance).

5 **Recreational Area**

(a) Parks, Zoo, aquariums.

(b) Playgrounds, stadia.

(c) Theatres, cinemas and other associated areas.

(d) Cultural centres like rangsalas/auditoriums, Planetariums, art centres, clubs etc.

6 **Residential Area**

(a) Residential areas.

(b) Slums and associated areas.

7 **Administrative Areas**

(a) Courts/Jails.

(b) Government buildings like state assembly, secretariat, Raj Bhavan and other associated areas.

(c) Government offices of all classes excluding offices and areas of public services as grouped in 3 (a) to (i).

(d) Circuit House, dak bungalow etc. The name of important building may be given on the map.

8 **Miscellaneous**

This category will include the following areas :

Historical and old monuments, centre, air port or landing strip, sea harbour, cantonments barracks, tanks and reservoirs of importance serving the major industrial centres as referred to above and other 'vital places'.

9 **Open Spaces/Arable Areas/Other Areas**

(a) Arable areas.

(b) Areas proposed for future development (specify the proposed use, e.g. industrial, residentials and others)

(c) Ravines/derelict areas/brick kilns.

(d) Coastal marsh.

(e) Mounds, excavations or similar areas.

(f) Tanks, ponds, lakes, etc.

(g) Roads and railways — according to the symbol shown in the sample maps.

(h) Bus/roadways (private or public) transport areas including depots and terminus centres-showing location.

(i) Railway station and yards — by symbols.

(j) River Ghat (used for river transport) by names.

5. The information on landuse classification specified above may be collected on a general scale of 1 : 8000 or 1 : 5000 or any suitable scale from the respective state/union territory's Town and Country Planning Department or the respective Local Authorities. The maps collected from the concerned departments need field checking before final drafting of the map as per the above classifications to bring it preferably to the Census date of 1st MARCH, 1981.

6. The model maps of Bangalore (Annexure III) and Lucknow (Annexure IV) are enclosed for your information and suggestive pattern hatching. However, you may select hatching in view of main areas as well as sub-classifications as given. A few sample maps selecting various towns may be sent to ARG(M) for checking and scrutiny from the point of view of vital significance. The sample maps of your state/union territory where you have vital places may be sent to him to enable him to scrutinise or modify the classifications in view of these instructions. Towns/UAs situated along coastline or international border need clearance from appropriate authority of the Govt. of India through this office. All those landuse maps in particular are to be sent to ARG(M) for necessary action.

Please acknowledge receipt.

Yours sincerely,

Sd/-

(P. Padmanabha)

Encl. : As above
(with 5 spare copies)

Shri

Director of Census Operations.

COPY

Letter No. F. 7(15)65/D(DG III) dated 6th July, 1966 from the Ministry of Defence, New Delhi to the Surveyor General of India, Dehradun.

Sub.: Elimination/camouflaging of vital places in the Survey of India Maps : Restriction on *sale, publication and Distribution of Maps*

I am directed to refer to the correspondence ending with your letter No. TS-1143/1534-A, dated the 4th June, 1966 on the above subject and to say that the list furnished to you in 1954 and 1955 may continue to be treated as valied. However while making any additions to these lists, the general criteria should be followed, which lay down that non-military installations of security importance would be of the following kinds :

(a) Important power stations.
(b) Large water reservoirs for supplying major industrial centres.
(c) Petrol and oil tanks and oil refineries.
(d) Civil dockyards.
(e) Important Dams.
(f) Important industries capable of being converted at a short notice to the production of war-material or equipment.
(g) Important railway yards and workshops.
(h) All steel and Heavy machinery Factories.
(i) Petroleum oil and lubricants installations.
(j) Ship building Yards.
(k) Aircraft Building and Repair Workshops and
(l) All installations under the control of the Department of Atomic Energy.

2. As regards military installations, the question of depicting them in maps for open circulation does not arise.

APPENDIX-30

CENSUS OF INDIA, 1981

Location Code Number assigned to Urban Areas (Towns)

Name of District	Location Code No.	Name of Taluka/ Mahal	Location Code No.	Name of Town	Location Code No.	Civic Status
1	2	3	4	5	6	7
JAMNAGAR	1	Jamnagar	1	Jamnagar	1/I	M
				Sikka	1/II	VP
				*Digvijaygram	1/III	VP
				Bedi	1//IV	NP
				*Navagam Ghed	1/V	VP
		Lalpur	2	Lalpur	1/VI	VP
		Jamjodhpur	3	Jamjodhpur	1/VII	NP
		Bhanvad	4	Bhanvad	1/VIII	NP
		Kalyanpur	5	..	..	..
		Okhamandal	6	Dwarka	1/IX	NP
				Mithapur	1/X	NM
				Okha-Port	1/XI	NP
				Beyt	1/XII	VP
		Khambhalia	7	Khambhalia	1/XIII	NP
				Salaya	1/XIV	NP
		Jodiya	8	Jodiya	1/XV	VP
		Dhrol	9	Dhrol	1/XVI	NP
		Kalavad	10	Kalavad	1/XVII	NP
RAJKOT	2	Rajkot	1	Rajkot	2/I	MC
		Kotda Sangani	2	..	..	..
		Gondal	3	Gondal	2/II	M
		Jetpur	4	Jetpur	2/III	M
				Jetalsar	2/IV	VP
		Dhoraji	5	Dhoraji	2/V	M
		Upleta	6	Upleta	2/VI	
		Jamkandorna	7	..	..	..
		Lodhika	8	..	..	..
		Paddhari	9	Paddhari	2/VII	VP
		Morvi	10	Morvi	2/VIII	M
				Tankara	2/IX	VP
		Maliya	11	..	..	..
		Wankaner	12	Wankaner	2/X	M
		Jasdan	13	Jasdan	2/XI	NP
				Vinchhiya	2/XII	VP
SURENDRA-NAGAR	3	Wadhwan	1	Wadhwan	3/I	M
				Surendranagar	3/II	M
		Limbdi	2	Limbdi	3/III	M
		Sayla	3	Sayla	3/IV	VP
		Chotila	4	Chotila	3/V	VP
				Thangadh	3/VI	NP
		M i	5	..	..	..
		Halvad	6	Halvad	3/VII	NP
		Dhrangadhra	7	Dhrangadhra	3/VIII	M
		Dasada	8	Patdi	3/IX	VP
				Kharaghoda	3/X	VP
		Lakhtar	9	Lakhtar	3/XI	VP
BHAVNAGAR	4	Bhavnagar	1	Bhavnagar	4/I	M
				Vertej	4/II	VP
		Ghogha	2	Ghogha	4/III	VP
		Talaja	3	Talaja	4/IV	NP
		Mahuva	4	Mahuva	4/V	M
		Kundla	5	Savarkundla	4/VI	M
		Gariadhar	6	Gariadhar	4/VII	VP
		Palitana	7	Palitana	4/VIII	M
		Sihor	8	Sihor	4/IX	NP
				*Songadh	4/X	VP
		Umrala	9	Umrala	4/XI	VP
				*Dhola	4/XII	VP
BHAVNAGAR—Contd.						
		Gadhada	10	Gadhada	4/XIII	NP
		Botad	11	Botad	4/XIV	M
				Paliyad	4/XV	VP
		Vallabhipur	12	Vallabhipur	4/XVI	NP
AMRELI	5	Amreli	1	Amreli	5/I	M
		Dhari	2	Dhari	5/II	VP
				Chalala	5/III	VP
		Khambha	3	..	..	..
		Rajula	4	Rajula	5/IV	NP
				Dungar	5/V	VP
		Jafrabad	5	Jafrabad	5/VI	VP
		Kodinar	6	Kodinar	5/VII	NP
		Kunkavav-Vadia	7	Vadia	5/VIII	VP
				Bagasara	5/IX	NP
		Babra	8	Babra	5/X	VP
		Lathi	9	Lathi	5/XI	NP
				Damnagar	5/XII	VP
		Lilia	10	..	..	..
JUNAGADH	6	Junagadh	1	Junagadh	6/I	M
				Bilkha	6/II	VP
				*Dungarpur	6/III	VP
		Mendarda	2	Mendarda	6/IV	VP
		Talala	3	Talala	6/V	VP
		Patan-Veraval	4	Patan	6/VI	M
				Veraval	6/VII	M
		Malia	5	Malia	6/VIII	VP
		Mangrol	6	Mangrol	6/IX	M
		Keshod	7	Keshod	6/X	NP
		Porbandar	8	Porbandar	6/XI	M
				Chhaya	6/XII	VP
		Ranavav	9	Ranavav	6/XIII	NP
				Adityana	6/XIV	VP
		Kutiyana	10	Kutiyana	6/XV	NP
		Manavadar	11	Manavadar	6/XVI	NP
				Bantwa	6/XVII	NP
		Vanthali	12	Vanthali	6/XVIII	NP
				Shapur	6/XIX	VP
		Bhensan	13	..	..	..
		Visavadar	14	Visavadar	6/XX	NP
		Una	15	Una	6/XXI	NP
				Delwada	6/XXII	VP
KACHCHH	7	Bhuj	1	Bhuj	7/ I	M
				Madhapar	7/II	NP
		Mundra	2	Mundra	7/III	NP
		Mandvi	3	Mandvi	7/IV	M
		Abdasa	4	Naliya	7/V	VP
		Lakhapat	5	..	..	..
		Nakhatrana	6	..	..	..
		Rapar	7	Rapar	7/VI	VP
		Bhachau	8	Bhachau	7/VII	NP
		Anjar	9	Anjar	7/VIII	M
				Gandhidham	7/IX	M
				Kandla	7/X	NM
BANAS KANTHA	8	Palanpur	1	Palanpur	8/I	M
				Kanodar	8/II	VP
		Vadgam	2	..	..	..
		Deesa	3	Deesa	8/III	NP

APPENDIX—30—Contd.

Name of District	Location Code No.	Name of Taluka/ Mahal	Location Code No.	Name of Town	Location Code No.	Civic Status
1	2	3	4	5	6	7
BANAS KANTHA—Contd.						
		Kankrej	4	..	..	..
		Radhanpur	5	Radhanpur	8/IV	NP
		Santalpur	6	..	..	..
		Deodar	7	..	..	..
		Vav	8	..	..	..
		Tharad	9	Tharad	8/V	VP
		Dhanera	10	..	..	..
		Danta	11	..	..	..
SABAR KANTHA	9	Himatnagar	1	Himatnagar	9/I	NP
		Prantij	2	Prantij	9/II	NP
				Talod	9/III	NP
		Idar	3	Idar	9/IV	NP
		Khedbrahma	4	Khedbrahma	9/V	VP
		Vijaynagar	5	..	..	..
		Bhiloda	6	..	..	..
		Meghraj	7	*Meghraj	9/VI	VP
		Modasa	8	Modasa	9/VII	NP
		Malpur	9	*Malpur	9/VIII	VP
		Bayad	10	..	..	..
MAHESANA	10	Mahesana	1	Mahesana	10/I	M
		Kadi	2	Kadi	10/II	M
		Chanasma	3	Chanasma	10/III	NP
				*Bechar-alias—Becharaji	10/IV	VP
		Sami	4	..	..	..
		Harij	5	Harij	10/V	NP
		Patan	6	Patan	10/VI	M
		Sidhpur	7	Sidhpur	10/VII	M
				Unjha	10/VIII	M
		Kheralu	8	Kheralu	10/IX	NP
				Vadnagar	10/X	NP
		Visnagar	9	Visnagar	10/XI	M
		Vijapur	10	Vijapur	10/XII	NP
				Mansa	10/XIII	NP
		Kalol	11	Kalol	10/XIV	M
GANDHI-NAGAR	11	Gandhinagar	1	Gandhinagar	11/I	NA
AHMADABAD	12	Ahmadabad	1	Ahmadabad	12/I	MC
				Sardarnagar	12/II	M
				Sahijpurbogha	12/III	NP
				Naroda	12/IV	NP
				*Naroda INA	12/V	INA
				Hansol	12/VI	VP
				Ahmadabad Cantonment	12/VII	Cantt.
				Odhav	12/VIII	NP
				*Odhav INA	12/IX	INA
				Nikol	12/X	VP
				Ranip	12/XI	NP
				Sarkhej	12/XII	VP
				*Vejalpur	12/XIII	VP
				*Vastrapur	12/XIV	VP
				*Memnagar	12/XV	VP
				*Ghatlodia	12/XVI	VP
				*Ghodasar	12/XVII	VP
				*Isanpur	12/XVIII	VP
		Daskroi	2	Nandej	12/XIX	VP
				*Kali	12/XX	VP
				*Vatva INA	12/XXI	INA
		Dholka	3	Dholka	12/XXII	M
				Bavla	12/XXIII	NP
		Dhandhuka	4	Dhanduka	12/XXIV	NP
				Ranpur	12/XXV	VP
				Barwala	12/XXVI	VP
		Sanand	5	Sanand	12/XXVII	NP
		Viramgam	6	Viramgam	12/XXVIII	M
AHMADABAD—Contd.						
		Dehgam	7	Dehgam	12/XXX	NP
KHEDA	13	Mehmedabad	1	Mehmedabad	13/I	NP
				Kheda	13/II	NP
		Nadiad	2	Nadiad	13/III	M
..	..	..	..	Vaso	13/IV	NP
		Anand	3	Anand	13/V	M
..	..	..	..	Vallabh-Vidyanagar	13/VI	NP
..	..	..	..	*Vithal-Udhyognagar INA	13/VII	INA
..	..	..	..	Umreth	13/VIII	M
		Petlad	4	Petlad	13/IX	M
				Sojitra	13/X	NP
		Borsad	5	Borsad	13/XI	M
		Khambhat	6	Khambhat	13/XII	M
				*Dhuvaran	13/XIII	VP
		Matar	7	..	..	..
		Kapadvanj	8	Kapadvanj	13/XIV	M
		Balasinor	9	Balasinor	13/XV	NP
		Thasra	10	Thasra	13/XVI	VP
				Dakor	13/XVII	NP
				Pali	13/XVIII	VP
PANCH—MAHALS	14	Godhra	1	Godhra	14/I	M
		Kalol	2	Kalol	14/II	NP
		Halol	3	Halol	14/III	NP
				Shivrajpur	14/IV	VP
		Shehera	4	..	..	..
		Lunawada	5	Lunawada	14/V	NP
		Santrampur	6	Santrampur	14/VI	NP
		Jhalod	7	..	..	..
		Dohad	8	Dohad	14/VII	M
				Freelandgunj	14/VIII	NM
		Limkheda	9	..	..	..
		Devgad Baria	10	Devgad Baria	14/IX	NP
		Jambughoda	11	..	..	..
VADODARA	15	Vadodara	1	Vadodara	15/I	MC
				Fertilizernagar	15/II	NM
				Jawaharnagar (Gujarat Refinery)	15/III	NM
				*Petrochemical Complex INA	15/IV	INA
				*Nandesari INA	15/V	INA
				*Bajwa	15/VI	VP
				*Chhani	15/VII	NP
				*Tarsali	15/VIII	VP
		Karjan	2	Karjan	15/IX	NP
		Padra	3	Padra	15/X	NP
		Savli	4	..	..	..
		Vaghodia	5	Vaghodia	15/XI	VP
		Dabhoi	6	Dabhoi	15/XII	M
		Sankheda	7	Sankheda	15/XIII	VP
				Bodeli	15/XIV	VP
				Bahadarpar	15/XV	VP
		Jetpur Pavi	8*	Jetpur	15/XVI	VP
		Chhota Udaipur	9	Chhota Udaipur	15/XVII	NP
				*Kavant	15/XVIII	VP
		Naswadi	10	..	..	..
		Tilakwada	11	..	..	..
		Sinor	12	Sinor	15/XIX	VP
BHARUCH	16	Bharuch	1	Bharuch	16/I	M
				Palej	16/II	VP
		Anklesvar	2	Anklesvar	16/III	M

APPENDIX—30—Concld.

Name of District	Location Code No.	Name of Taluka/ Mahal	Location Code No.	Name of Town	Location Code No.	Civic Status
1	2	3	4	5	6	7
Bharuch—Contd.		Hansot	3	Hansot	16/IV	VP
		Vagra	4	..	..	..
		Jambusar	5	Jambusar	16/V	NP
		Amod	6	Amod	16/VI	NP
		Jhagadia	7	..	..	..
		Nandod	8	Rajpipla	16/VII	M
		Dediapada	9	..	..	..
		Sagbara	10	..	..	..
		Valia	11	..	..	..
		Anklesvar	2	*Anklesvar INA	16/VIII	INA
SURAT	17	Chorasi	1	Surat	17/I	MC
				Udhana	17/II	NP
				*Karanj	17/III	VP
				*Utran	17/IV	VP
				*Nana Varachha	17/V	VP
				*Umra	17/VI	VP
				*Limbayat	17/VII	VP
				*Pandesara INA	17/VIII	INA
				*Bhedvad	17/IX	VP
				*Dindoli	17/X	VP
				*Bhestan	17/XI	VP
		Olpad	2	Olpad	17/XII	VP
				*Sayan	17/XIII	VP
		Kamrej	3	Kathor	17/XIV	VP
		Mangrol	4	Kosamba	17/XV	VP
		Mandvi	5	Mandvi	17/XVI	NP
		Songadh	6	Songadh	17/XVII	VP
				Ukai	17/XVIII	VP
		Uchchhal	7	..	..	..
		Nizar	8	..	..	..
Surat—Contd.		Vyara	9	Vyara	17/XIX	NP
		Valod	10	..	..	..
		Bardoli	11	Bardoli	17/XX	NP
				*Kadod	17/XXI	VP
		Mahuva	12	..	..	..
		Palsana	13	..	..	..
VALSAD	18	Valsad	1	Valsad	18/I	M
				*Valsad INA	18/II	INA
				Abrama	18/III	VP
				Atul	18/IV	NM
				*Kosamba	18/V	VP
				*Parnera	18/VI	VP
		Pardi	2	Pardi	18/VII	NP
				Vapi	18/VIII	NP
				*Vapi INA	18/IX	INA
		Umbergaon	3	Umbergaon	18/X	VP
				*Umbergaon INA	18/XI	INA
		Gandevi	4	Gandevi	18/XII	NP
				Bilimora	18/XIII	M
				*Devsar	18/XIV	VP
				*Sari Bujrang	18/XV	VP
		Navsari	5	Navsari	18/XVI	M
				Jalalpore	18/XVII	VP
				*Vijalpor	18/XVIII	VP
				*Mahuwar	18/XIX	VP
		Chikhli	6	Chikhli	18/XX	VP
		Bansda	7	Bansda	18/XXI	VP
		Dharampur	8	Dharampur	18/XXII	NP
THE DANGS	19	The Dangs	1	..	..	..

NOTE :

MC : Municipal Corporation
M : Municipality
NP : Nagar Panchayat
VP : Village Panchayat
NA : Notified Area
INA : Industrial Notified Area
Cantt. : Cantonment
NM : Non-Municipal
* : New towns for 1981 Census

APPENDIX—31

A. Distribution of Numbers of Enumerators And Supervisors including Reserve Appointed for Houselisting (First Stage) by Category

Sl. No.	State/District	Total Rural Urban	Total Blocks	Enumerators						Supervisors					
				Total	Teachers			Govt. & Local adm. Officials	Others	Total	Teachers			Govt. & Local adm. Officials	Others
					Primary	Middle	Secondary & Higher Secondary				Primary	Middle	Secondary & Higher Secondary		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GUJARAT STATE		**T**	**63,193**	**49,933**	**43,363**	**880**	**89**	**2,721**	**2,880**	**10,330**	**5,701**	**1,200**	**224**	**474**	**2,731**
		R	**43,628**	**34,712**	**30,835**	**186**	**27**	**2,623**	**1,041**	**7,181**	**4,091**	**707**	**118**	**451**	**1,814**
		U	**19,565**	**15,221**	**12,528**	**694**	**62**	**98**	**1,839**	**3,149**	**1,610**	**493**	**106**	**23**	**917**
1	Jamnagar .	T	2,668	2,305	1,870	66	3	193	173	485	149	97	14	22	203
		R	1,738	1,490	1,289	6	3	172	20	309	98	39	6	20	146
		U	930	815	581	60	..	21	153	176	51	58	8	2	57
2	Rajkot . .	T	3,520	2,662	2,285	146	10	85	136	562	283	36	21	99	123
		R	2,242	1,816	1,696	12	..	84	24	382	204	13	..	97	68
		U	1,278	846	589	134	10	1	112	180	79	23	21	2	55
3	Surendranagar	T	2,027	1,750	1,632	3	..	49	66	350	118	97	3	5	127
		R	1,472	1,275	1,216	..	..	46	13	253	67	77	..	4	105
		U	555	475	416	3	..	3	53	97	51	20	3	1	22
4	Bhavnagar .	T	3,129	2,546	2,209	101	1	44	191	500	192	66	3	71	168
		R	1,949	1,525	1,432	8	..	36	49	310	119	17	3	70	101
		U	1,180	1,021	777	93	1	8	142	190	73	49	..	1	67
5	Amreli . .	T	1,893	1,615	1,459	13	6	71	66	341	202	31	13	11	84
		R	1,492	1,245	1,147	4	4	63	27	263	167	10	3	9	74
		U	401	370	312	9	2	8	39	78	35	21	10	2	10
6	Junagadh .	T	3,864	2,638	2,291	48	..	95	204	554	205	156	10	19	164
		R	2,780	1,769	1,603	13	..	92	61	370	178	63	2	17	110
		U	1,084	869	688	35	..	3	143	184	27	93	8	2	54
7	Kachchh .	T	2,743	2,042	1,647	45	14	79	257	441	204	45	30	..	162
		R	2,126	1,492	1,293	13	..	77	109	324	160	31	12	..	121
		U	617	550	354	32	14	2	148	117	44	14	18	..	41
8	Banas Kantha	T	3,188	2,564	2,303	16	..	170	75	539	332	51	..	17	139
		R	2,896	2,262	2,038	7	..	168	49	479	321	32	..	16	110
		U	292	302	265	9	..	2	26	60	11	19	..	1	29
9	Sabar Kantha	T	3,249	2,153	1,937	17	..	84	115	447	263	63	..	..	121
		R	2,984	1,970	1,790	9	..	84	87	407	246	59	..	..	102
		U	265	183	147	8	..	..	28	40	17	4	..	..	19

APPENDIX—31—Contd.

Sl. No.	State/District	Total Rural Urban	Total Blocks	Enumerators						Supervisors					
				Total	Teachers			Govt. & Local adm. Officials	Others	Total	Teachers			Govt. & Local adm. Officials	Others
					Primary	Middle	Secondary & Higher Secondary				Primary	Middle	Secondary & Higher Secondary		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
10	Mahesana	T	5,092	4,628	4,023	95	1	195	314	934	712	88	5	30	99
		R	3,953	3,586	3,222	23	..	188	153	717	598	29	5	23	62
		U	1,139	1,042	801	72	1	7	161	217	114	59	..	7	37
11	Gandhinagar	T	496	425	418	5	..	..	2	81	52	5	..	24	..
		R	380	321	321	..	..	..	..	65	41	..	..	24	..
		U	116	104	97	5	..	..	2	16	11	5	..	..	..
12	Ahmadabad	T	7,900	5,889	5,472	50	..	163	204	1,211	1,056	28	..	4	123
		R	2,491	1,883	1,663	..	..	160	60	387	331	14	..	4	38
		U	5,409	4,006	3,809	50	..	3	144	824	725	14	..	..	85
13	Kheda	T	5,572	4,917	4,438	49	33	248	149	1,039	727	30	97	27	158
		R	4,351	3,771	3,453	15	16	247	40	797	590	21	79	25	82
		U	1,221	1,146	985	34	17	1	109	242	137	9	18	2	76
14	Panch Mahals	T	3,501	2,613	2,387	17	12	141	56	550	180	75	16	57	222
		R	3,052	2,245	2,083	3	4	138	17	472	160	57	..	56	199
		U	449	368	304	14	8	3	39	78	20	18	16	1	23
15	Vadodara	T	4,823	3,604	2,618	154	9	373	450	736	292	88	7	42	307
		R	3,095	2,274	1,727	63	..	362	122	461	189	64	3	42	163
		U	1,728	1,330	891	91	9	11	328	275	103	24	4	..	144
16	Bharuch	T	2,596	2,153	1,668	11	..	382	92	448	139	99	5	4	201
		R	2,152	1,733	1,305	..	..	377	51	359	119	82	5	4	149
		U	444	420	363	11	..	5	41	89	20	17	..	..	52
17	Surat	T	4,098	2,925	2,402	9	..	264	250	601	316	101	..	7	177
		R	2,216	2,071	1,701	..	..	245	125	423	263	63	..	7	90
		U	1,882	854	701	9	..	19	125	178	53	38	..	..	87
18	Valsad	T	2,495	2,325	2,150	35	..	74	66	478	279	44	..	33	122
		R	1,920	1,805	1,702	10	..	73	20	370	240	36	..	31	63
		U	575	520	448	25	..	1	46	108	39	8	..	2	59
19	The Dangs	T	339	179	154	..	..	11	14	33	..	..	..	2	31
		R	339	179	154	..	..	11	14	33	..	..	..	2	31
		U	..	..	..	..	..	..	..	..	..	..	..	..	..

APPENDIX—32

B. Distribution of Number of Enumerators and Supervisors including Reserve Appointed for Enumeration (Second Stage) by Category

Sl. No.	State/District	Total Rural Urban	Total Blocks	Enumerators						Supervisors					
				Total	Teachers			Govt. & Local adm. Officials	Others	Total	Teachers			Govt. & Local adm. Officials	Others
					Primary	Middle	Secondary & Higher Secondary				Primary	Middle	Secondary & Higher Secondary		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GUJARAT STATE		**T**	**69,091**	**70,487**	**60,794**	**1,491**	**111**	**3,007**	**5,084**	**14,238**	**7,451**	**2,106**	**322**	**647**	**3,712**
		R	**46,896**	**47,300**	**42,807**	**325**	**24**	**2,898**	**1,246**	**9,516**	**5,633**	**1,280**	**156**	**612**	**1,835**
		U	**22,195**	**23,187**	**17,987**	**1,166**	**87**	**109**	**3,838**	**4,722**	**1,818**	**826**	**166**	**35**	**1,877**
1	Jamnagar .	T	2,875	2,916	2,262	86	1	228	339	587	152	142	29	34	230
		R	1,775	1,792	1,503	27	..	206	56	351	98	53	14	33	153
		U	1,100	1,124	759	59	1	22	283	236	54	89	15	1	77
2	Rajkot . .	T	4,157	4,295	3,677	90	23	69	436	884	469	142	16	101	156
		R	2,337	2,435	2,312	14	..	68	41	519	320	36	..	100	63
		U	1,820	1,860	1,365	76	23	1	395	365	149	106	16	1	93
3	Surendranagar	T	2,121	2,135	1,979	11	..	61	84	437	144	125	1	7	160
		R	1,481	1,470	1,388	6	..	57	19	287	71	93	1	7	115
		U	640	665	591	5	..	4	65	150	73	32	..	..	45
4	Bhavnagar .	T	3,673	3,883	3,164	177	1	120	421	777	340	130	1	117	189
		R	2,381	2,538	2,320	16	1	114	87	504	263	20	1	113	107
		U	1,292	1,345	844	161	..	6	334	273	77	110	..	4	82
5	Amreli . .	T	2,125	2,146	1,925	30	10	90	91	435	246	50	25	34	80
		R	1,659	1,651	1,510	12	8	83	38	339	204	27	13	32	63
		U	466	495	415	18	2	7	53	96	42	23	12	2	17
6	Junagadh .	T	4,309	4,352	3,484	183	28	169	488	874	326	236	56	51	205
		R	2,952	2,951	2,593	44	9	163	142	596	283	113	25	51	124
		U	1,357	1,401	891	139	19	6	346	278	43	123	31	..	81
7	Kachchh .	T	2,394	2,402	1,951	32	35	90	294	484	172	89	59	2	162
		R	1,816	1,704	1,528	15	..	90	71	324	150	56	12	2	104
		U	578	698	423	17	35	..	223	160	22	33	47	..	58
8	Banas Kantha	T	3,322	3,349	3,074	35	4	191	45	669	376	92	2	28	171
		R	3,019	2,955	2,710	17	4	188	36	587	353	65	2	27	140
		U	303	394	364	18	..	3	9	82	23	27	..	1	31
9	Sabar Kantha	T	3,359	3,389	2,946	43	..	158	242	677	375	121	..	42	139
		R	3,036	3,006	2,614	31	..	150	211	578	324	106	..	33	115
		U	323	383	332	12	..	8	31	99	51	15	..	9	24
10	Mahesana .	T	4,878	5,140	4,641	107	..	173	219	1,076	865	51	6	30	124
		R	3,830	4,023	3,744	42	..	173	64	855	746	18	4	28	59
		U	1,048	1,117	897	65	..	..	155	221	119	33	2	2	65
11	Gandhinagar .	T	488	496	489	5	..	..	2	99	65	5	..	29	..
		R	377	381	381	..	..	..	..	76	47	..	..	29	..
		U	111	115	108	5	..	..	2	23	18	5	..	..	..
12	Ahmadabad .	T	8,301	8,372	7,446	74	..	115	737	1,674	914	28	1	19	712
		R	2,123	2,114	1,995	2	..	111	5	456	410	9	..	8	29
		U	6,178	6,258	5,451	72	..	4	731	1,218	504	19	1	11	683

APPENDIX—32—Contd.

Sl. No.	State/District	Total Rural Urban	Total Blocks	Total	Enumerators					Supervisors					
					Teachers			Govt. & Local adm. Officials	Others	Total	Teachers			Govt. & Local adm. Officials	Others
					Palmary	Middle	Secondary & Higher Secondary				Primary	Middle	Secondary & Higher Secondary		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
13	Kheda . .	T	5,810	5,867	5,402	91	6	242	126	1,185	890	115	13	33	134
		R	4,544	4,500	4,163	57	2	241	37	908	706	99	3	32	68
		U	1,266	1,367	1,239	34	4	1	89	277	184	16	10	1	66
14	Panch Mahals .	T	4,610	4,655	4,121	88	3	323	120	931	341	271	61	28	230
		R	4,099	4,100	3,723	14	..	317	46	818	305	239	52	28	194
		U	511	555	398	74	3	6	74	113	36	32	9	..	36
15	Vadodara .	T	5,315	5,350	4,170	120	..	330	730	1,070	507	165	5	24	369
		R	3,416	3,324	2,875	10	..	310	129	648	360	131	..	24	133
		U	1,899	2,026	1,295	110	..	20	601	422	147	34	5	..	236
16	Bharuch .	T	2,740	2,758	2,246	14	..	354	144	551	162	136	42	9	202
		R	2,227	2,244	1,787	3	..	349	105	425	122	131	27	9	136
		U	513	514	459	11	..	5	39	126	40	5	15	..	66
17	Surat . .	T	4,822	4,906	4,017	257	..	209	423	1,013	597	151	3	16	246
		R	2,798	2,813	2,500	15	..	201	97	591	429	54	..	15	93
		U	2,024	2,093	1,517	242	..	8	326	422	168	97	3	1	153
18	Valsad . .	T	3,448	3,726	3,477	48	..	58	143	745	510	57	2	43	133
		R	2,682	2,949	2,838	..	..	50	61	584	442	30	2	41	69
		U	766	777	639	48	..	8	82	161	68	27	..	2	64
19	The Dangs .	T	344	350	323	..	..	27	..	70	..	..	..	..	70
		R	344	350	323	..	..	27	..	70	..	..	..	..	70
		U	..	..	..	..	..	..	..	..	..	..	..	..	..

APPENDIX—33

Number of Persons Who had Worked during three and more Censuses

Sl. No.	State/Districts	1951, 1961, 1971	1961, 1971, 1981	1951, 1961 1971, 1981	Total	Sl. No.	State/District	1951, 1961, 1971	1961, 1971, 1981	1951, 1961 1971, 1981	Total
1	2	3	4	5	6	1	2	3	4	5	6
	GUJARAT . . .	**239**	**1,701**	**421**	**2,361**	10	Mahesana . .	..	22	8	30
1	Jamnagar .	13	10	..	23	11	Gandhinagar . .	4	24	9	37
2	Rajkot . . .	6	105	24	135	12	Ahmadabad . .	65	267	23	355
3	Surendranagar .	..	12	7	19	13	Kheda . . .	63	329	122	514
4	Bhavnagar .	11	118	12	141	14	Panch Mahals .	..	132	34	166
5	Amreli . .	2	26	2	30	15	Vadodara . .	9	147	38	194
6	Junagadh . .	8	76	19	103	16	Bharuch .	16	80	24	120
7	Kachchh . .	1	19	8	28	17	Surat . . .	7	116	55	178
8	Banas Kantha .	..	..	..	..	18	Valsad . . .	33	133	33	199
9	Sabar Kantha .	1	85	3	89	19	The Dangs .	..	..	..	..

APPENDIX—34

NOTIFICATION

General Administration Department,
Sachivalaya, Gandhinagar,
Dated : 29-10-1979

Census Act, 1948

No. GS/79/80/CNS-1179-8234-I-KH : In exercise of the powers conferred by sub-section (2) of section 4 of the Census Act, 1948 (XXXVII of 1948), and in supersession of all previous notifications issued in this behalf, the Government of Gujarat hereby appoints the persons specified in Column 3 of the Schedule here to annexed as Census Officers to take, or aid in, or supervise the taking of the Census within the areas respectively specified against them in column 5 of the said Schedule.

SCHEDULE

Serial Number	Level	Authority	Designation	Areas
1	2	3	4	5
1.	(i) Districts	Collectors	Principal Census Officers	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(ii) Districts	Resident Deputy Collectors	District Census Officers	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(iii) Sub-Divisions	Sub-Divisional Officers/ Deputy/Assistant Collectors	Sub-Divisional Census Officers	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(iv) Talukas	Mamlatdars	Census charge Officers	Within the limits of their respective jurisdictions expecting the Municipal Corporation Areas
	(v) Revenue Circles	Deputy Mamlatdars/ Circle Inspectors and equivalent levels	Circle Supervisors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
2.	Cities under the Municipal Corporations	Municipal Commissioners	Principal Census Officers	Within the limits of their Municipal Corporation Areas
	(a)(i) Municipal Corporation of Ahmadabad City	Municipal Commissioner, Ahmadabad City	Principal Census Officer	Within the limits of the Corporation of Ahmadabad City
	(ii) Municipal Corporation of Ahmadabad City	Planning Officer, Ahmadabad Municipal Corporation, Ahmadabad City	City Census Officer	Within the limits of the Corporation of Ahmadabad City
	(b)(i) Municipal Corporation of Vadodara City	Municipal Commissioner, Vadodara City	Principal Census Officer	Within the limits of the Corporation of Vadodara City
	(ii) Municipal Corporation of Vadodara City	Assistant Municipal Commissioner, Vadodara City	City Census Officer	Within the limits of the Corporation of Vadodara City
	(c)(i) Municipal Corporation of Surat City	Municipal Commissioner, Surat City	Principal Census Officer	Within the limits of the Corporation of Surat City
	(ii) Municipal Corporation of Surat City	City Engineer, Surat City	City Census Officer	Within the limits of the Corporation of Surat City
	(d)(i) Municipal Corporation of Rajkot City	Municipal Commissioner, Rajkot City	Principal Census Officer	Within the limits of the Corporation of Rajkot City
	(ii) Municipal Corporation of Rajkot City	Assistant Municipal Commissioner, Rajkot	City Census Officer	Within the limits of the Corporation of Rajkot City
3.	Municipal Towns	(i) Chief Officers/Executive Officers/Health Officers/Secretaries	Town Census Officers	Within the limits of their respective Municipal Areas
		(ii) Administrators	Town Census Officers	In case of municipalities those are under the control of Administrators
	(a)(i) Municipal Corporation of Ahmadabad City	Planning Officer, Ahmadabad Municipal Corporation of Ahmadabad City		Within the limits of Corporation of Ahmadabad City

APPENDIX—34—Contd.

SCHEDULE—Contd.

Serial Number	Level	Authority	Designation	Areas
1	2	3	4	5
4.	(i) Strictly military areas within the occupation and control of Defence Services, Central Reserve Police, Border Security Force	All Officers Commanding stations within the meaning of the Cantonments Act, 1924 (II of 1924) and Officers Commanding the areas within occupation and Control of Defence Services, Central Reserve Police, Border Security Force	Census Officers	Within the Strictly military area situated in their respective cantonments and areas within occupation and control of Defences Services, Central Reserve Police, Border Security Force, in the State of Gujarat.
	(ii) Areas under Cantonments.	All Executive Officers of Cantonments within the meaning of the Cantonments Act, 1924 (II of 1924)	Census Officers	Within the limits of their respective Cantonments in the State of Gujarat excluding the Strictly Military Areas.

Census Act, 1948

No, GS/79/80-CNS-1179-8234-II-KH : In exercise of the powers conferred by Sub-section (3) of section 4 of the Census Act, 1948 (XXXVII of 1948), and in supersession of all previous notifications issued in this behalf, the Government of Gujarat hereby authorises the authorities specified in column 3 of the Schedule hereto annexed to sign the declaration referred to in the said sub-section with respect to persons appointed as Census Officers, for the areas respectively specified against them in column 4 of the said Schedule.

SCHEDULE

Serial Number	Level	Authority	Areas
1	2	3	4
1.	State	Director of Census Operations, Gujarat State	The whole State.
2.	(i) Districts	Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(ii) Districts	Resident Deputy Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(iii) Sub-Divisions.	Sub-Divisional Officers/Deputy/ Assistant Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(iv) Talukas	Mamlatdars	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(v) Revenue Circles	Deputy Mamlatdars	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
3.	Cities under Municipal Corporations	Municipal Commissioners	Within the limits of their Municipal Corporation Areas
	(a)(i) Municipal Corporations of Ahmadabad City.	Municipal Commissioner, Ahmadabad City	Within the limits of the Corporation of Ahmadabad City
	(b)(i) Municipal Corporation of Vadodara City	Municipal Commissioner Vadodara City	Within the limits of the Corporation of Vadodara City
	(ii) Municipal Corporation of Vadodara City	Assistant Municipal Commissioner, Vadodara City	Within the limits of the Corporation of Vadodara City
	(c)(i) Municipal Corporation of Surat City	Municipal Commissioner, Surat City	Within the limits of the Corporation of Surat City
	(ii) Municipal Corporation of Surat City	City Engineer, Surat City	Within the limits of the Corporation of Surat City
	(d)(i) Municipal Corporation of Rajkot City	Municipal Commissioner, Rajkot City	Within the limits of the Corporation of Rajkot City
	(ii) Municipal Corporation of Rajkot City	Assistant Municipal Commissioner, Rajkot Municipal Corporation, Rajkot	Within the limits of the Corporation of Rajkot City

APPENDIX—34 Contd.

SCHEDULE—Contd.

Serial Number	Level	Authority	Areas
1	3	3	4
4.	Municipal Towns	(i) Chief Officers, Executive Officers, Health Officers Secretarics	Within the limits of their respective Municipal Areas
		(ii) Administrators	In case of Municipalities these are under the control of administrator.
5.	(i) Strictly military areas, areas within occupation and control of Defence Services, Central Reserve Police and Border Security Force	All Officers Commanding the station within the meaning of the Cantonments Act, 1924 (II of 1924) and Officers commanding the area within occupation and control of Defence Services, Central Reserve Police and Border Security Force	Within the Strictly military area situated in their respective Cantonments and area within occupation and control of Defence services, Central Reserve Police and Border Security Force in the State of Gujarat
	(ii) Areas under Cantonments	All Executive Officers of Cantonments within the meaning of the Cantonments Act, 1924 (II of 1924)	Within the limits of their respective cantonments in the State of Gujarat excluding strictly military areas

Census Act, 1948

No. GS/79/80-CNS-1179-8234-III-KH : In exercise of the powers conferred by sub-section (4) of section 4 of the Census Act, 1948 (XXXVII of 1948), and in suspersession of all previous notifications issued in this behalf, the Government of Gujarat hereby delegates the powers conferred upon it by sub-section (2) of the said section of appointing Census Officers to take, or aid in, or supervise the taking of the Census to the authorities specified in Column 3 of the Schedule here to annexed within the areas respectively specified against them in Column 4 of the said Schedule.

SCHEDULE

Serial Number	Level	Authority	Areas
1	2	3	4
1.	State	Director of Census Operations, Gujarat State	The whole State
2.	(i) Districts	Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(ii) Districts	Resident Deputy Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(iii) Sub-Divisions	Sub-Divisional Officers/Deputy/Assistant Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(iv) Talukas	Mamlatdars	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
	(v) Revenue Circles	Deputy Mamlatdars	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
3.	Cities under Municipal Corporation	Municipal Commissioners	Within the limits of their Municipal Corporation area
(a)	(i) Municipal Corporation of Ahmadabad City	Municipal Commissioner, Ahmadabad City	Within the limits of Corporation of Ahmadabad City
	(ii) Municipal Corporation of Ahmadabad City	Planning Officer, Ahmadabad Municipal Corporation of Ahmadabad City	Within the limits of Corporation of Ahmadabad City
(b)	(i) Municipal Corporation of Vadodara City	Municipal Commissioner, Vadodara City.	Within the limits of Corporation of Vadodara City
	(ii) Municipal Corporation of Vadodara City	Assistant Municipal Commissioner, Vadodara City	Within the limits of Corporation of Vadodara City
(c)	(i) Municipa Corporation of Surat City	Municipal Commissioner, Surat City	Within the limits of the Corporation of Surat City
	(ii) Municipal Corporation of Surat City	City Engineer, Surat City	Within the limits of Corporation of Surat City
(d)	(i) Municipal Corporation of Rajkot City	Municipal Commissioner, Rajkot City	Within the limits of Corporation of Rajkot City
	(ii) Municipal Corporation of Rajkot City	Assistant Municipal Commissioner, Rajkot City	Within the limits of the Corporation of Rajkot City

APPENDIX 34 *Contd.*

SCHEDULE—contd.

Serial Number	Level	Authority	Areas
1	2	3	4
4.	Municipal Towns	(i) Chief Officers/Executive Officers/ Health Officers/Secretaries	Within the limits of their respective Municipal Areas.
		(ii) Administrators	In case of Municipalities those are under the Control of Administrators.
(i)	Strictly Military Areas, areas within occupation and control of Defence services, Central Reserve Police, Border Security Force	All Officers commanding stations within the meaning of the cantonments Act of 1924 (II of 1924) and Officers commadning the area within occupation and control of Defence Services, Central Reserve Police, Border security Force	Within the Strictly military area situated in their respective cantonments areas within occupation and control of Defence Services, Central Reserve Police, Border Security Force in the State of Gujarat
(ii)	Areas under cantonments	All Executive Officers of Cantonments within the meaning of the cantonments Act, 1924 (II of 1924)	Within the limits of their respective cantonments in the state of Gujarat excluding strictly military areas.

Census Act, 1948

No. GS/79/80-CNS-1179-8234-IV-KH : In exercise of the powers of conferred by sub-section (1) of section 6 of the Census Act 1948 (XXXVII of 1948), and in supersession of all previous notifications issued in this behalf, the Government of Gujarat hereby appoints the persons specified in column 3 of the Schedule hereto annexed for the areas respectively specified against them in column 4 of the said Schedule to be the authorities who may, by written order, direct the persons mentioned in clause (a) to (f) of the said sub-section (1) of section 6 to perform such of the duties of a Census Officer, as may be specified in the said order in relation to persons specified in the said section 6.

SCHEDULE

Serial Number	Level	Authority	Areas
1	2	3	4
1 (i)	Districts	Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Area
(ii)	Districts	Resident Deputy Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
2	Cities under the Municipal Corporations	Municipal Commissioners	Within the limits of the Municipal Corporation Areas
(a)(i)	*Municipal Corporation of* Ahmadabad City	*Municipal Commissioner,* Ahmadabad City	*Within the limits of the Corporation of* Ahmadabad City
(ii)	Municipal Corporation of Ahmadabad City	Planning Officer Ahmadabad Municipal Corporation of Ahmadabad City	Within the limits of Corporation of Ahmadabad City
(b)(i)	Municipal Corporation of Vadodara City	Municipal Commissioner, Vadodara City	Within the limits of the Corporation of Vadodara City
(ii)	Municipal Corporation of Vadodara City	Assistant Municipal Commissioner, Vadodara City	Within the limits of the Corporation of Vadodara City
(c)(i)	Municipal Corporation of Surat City	Municipal Commissioner, Surat City	Within the limits of the Corporation of Surat City
(ii)	Municipal Corporation of Surat City	City Engineer, Surat City	Within the limits of the Corporation of Surat City
(d)(i)	Municipal Corporation of Rajkot City	Municipal Commissioner, Rajkot City	Within the limits of the Corporation of Rajkot City
(ii)	Municipal Corporation of Rajkot City	Assistant Municipal Commissioner, Rajkot Municipal Corporation, Rajkot	Within the limits of the Corporation of Rajkot City

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APPENDIX 34—Contd.

Census Act, 1948

No. GS/79/80-CNS-1179-8234-V-KH : In exercise of the powers conferred by section 7 of the Census Act, 1948 (XXXVII of 1948), and in supersession of all previous notifications issued in this behalf, the Government of Gujarat hereby appoints the persons specified in column 3 of the Schedule hereto annexed for the areas specified against them in column 4 of the said Schedule to be the authorities who may, by written order, direct the persons mentioned in clauses (a) to (c) of the said section to give such assistance as may be specified in such written order.

SCHEDULE

Serial Number	Level	Authority	Areas
1	2	3	4
1 (i)	Districts	Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
(ii)	Districts	Resident Deputy Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas
2	Cities under the Municipal Corporations	Municipal Commissioners	Within the limits of the Municipal Corporation Areas
(a)(i)	Municipal Corporation of Ahmadabad City	Municipal Commissioner, Ahmadabad City	Within the limits of the Corporation of Ahmadabad City
(ii)	Municipal Corporation of Ahmadabad City	Planning Officer Ahmadabad Municipal Corporation of Ahmadabad City	Within the limitsof the Corporation of Ahmadabad City
(b)(i)	Municipal Corporation of Vadodara City	Municipal Commissioner, Vadodara City	Within the limits of the Corporation of Vadodara City
(ii)	Municipal Corporation of Vadodara City	Assistant Municipal Commissioner, Vadodara City	Within the limits of the Corporation of Vadodara City
(c)(i)	Municipal Corporation of Surat City	Municipal Commissioner, Surat City	Within the limits of the Corporation of Surat City
(ii)	Municipal Corporation of Surat City	City Engineer, Surat City	Within the limits of the Corporation of Surat City
(d)(i)	Municipal Corporation of Rajkot City	Municipal Commissioner, Rajkot City	Within the limits of the Corporation of Rajkot City
(ii)	Municipal Corporation of Rajkot City	Assistant Municipal Commissioner, Rajkot Municipal Corporation, Rajkot	Within the limits of the Corporation of Rajkot City

Census Act, 1948

No. GS/79/80/-CNS-1179-8234-VI-KH : In exercise of the powers conferred by section 12 and the proviso to section 13 of the Census Act, 1948 (XXXVII of 1948) and in supersession of all previous notifications issued in this behalf, the Government of Gujarat hereby authorises the authorities specified in column 3 of the Schedule hereto annexed for the areas specified against them in column 4 of the said Schedule to give sanction to the institution of prosecutions referred to in the said two sections.

SCHEDULE

Serial Number	Level	Authority	Areas
1	2	3	4
1	State	Director of Census Operations, Gujarat State	The whole State
2	Districts	All Collectors	Within the limits of their respective jurisdictions excepting the Municipal Corporation Areas

APPEDIX 34—Contd.

SCHEDULE

Serial Number	Level	Authority	Areas
	2	3	4
3.	Cities under Municipal Corporations	Municipal Commissioners	Within the limits of their Municipal Corporation Areas
(i)	Municipal Corporation of Ahmadabad City	Municipal Commissioner, Ahmadabad City	Within the limits of the Municipal Corporation of Ahmadabad City
(ii)	Municipal Corporation of Vadodara City	Municipal Commissioner for Vadodara City	Within the limits of the Municipal Corporation of Vadodara City
(iii)	Municipal Corporation of Surat City	Municipal Commissioner for Surat City	Within the limits of the Municipal Corporation of Surat City
(iv)	Municipal Corporation of Rajkot City	Municipal Commissioner for Rajkot City	Within the limits of the Municipal Corporation of Rajkot City

By order and in the name of the Governor of Gujarat

Sd/- (H.K.L. Kapoor)

Chief Secretary

No. GS/79/80-CNS-1179-8234-KH

General Administration Department
Sachivalaya, Gandhinagar-382 010

Dated the 29-10-1979.

Copy forwarded with compliments to

All Collectors*

The Director of Census operations

The Municipal Commissioner for the City of Ahmadabad

The Municipal Commissioner for the City of Baroda

The Municipal Commissioner for the City of Surat

The Municipal Commissioner for the City of Rajkot

The Manager, Government Central Press, Gandhinagar with a request to publish the notification in the Gujarat Government Gazette Part-IV-C in the next issue without fail and forward 25 offtake copies of the Gazette to this Department immediately.

All Departments of Secretariat

All other Head of Departments

Sd/- (S. D. Vyas

Under Secretary to the Government of Gujarat
General Administration Department

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*Spare copies for distribution to :

(i) All Officers Commanding Military Areas

(ii) All Executive Engineer of Cantonments

(iii) All Municipalities and

(iv) All Subordinate Revenue Officers in their districts

APPENDIX—35

No. CEN-1981/19012/4/79-DCO(Guj.)
GOVERNMENT OF INDIA
Ministry of Home Affairs
Directorate of Census Operations, Gujarat

Kerawala Building
Opp. V. S. Hospital
Ellis Bridge
Ahmadabad—380006
Dated: 6 June, 1980
16 Jyaistha, 1902(Saka)

CIRCULAR

The houselisting Operations and Economic Census 1981 will start from 10 June 1980 in all the districts of the State except The Dangs district and Dharampur Taluka of Valsad district. In order to ensure intensive supervision and proper control over these operations, the following officers of this Directorate as well as the officers of the Bureau of Economics and Statistics, Gandhinagar, are allotted the districts shown against them.

Sl. No.	District	Name of the officers in the Directorate of Census Operations	Name of the officers from the Bureau of Economics & Statistics
1	2	3	4
1	Jamnagar	Shri M. A. Malwade, Dy. DCO.	Shri D. H. Bhatt Research Officer
2	Rajkot	Do.	Shri C. C. Shah, Deputy Director
3	Surendranagar	Shri S. N. Srivastava, ADCO.	Shri J. S. Mansuri, Research Officer
4	Bhavnagar	Shri S. R. Puri, Sr. Geographer	Shri D. H. Bhatt, Research Officer
5	Amreli	Do.	Do.
6	Junagadh	Shri S.N.Srivastava, ADCO	Shri C. M. Desai, Research Officer
7	Kachchh	Shri H. D. Solanki, Tabulation Officer	Shri C. C. Shah, Deputy Director
8	Banas Kantha	Shri B. M. Patel, Investigator	Shri B. P. Trivedi, Research Officer
9	Sabar Kantha	Shri J. K. Patel Dy. DCO.	Shri J. S. Mansuri, Research Officer
10	Mahesana	Shri B. M. Patel, Investigator	Shri B. P. Trivedi, Research Officer
11	Gandhinagar	Shri U.S.Chaturvedi, ADCO.	Shri B. P. Trivedi Research Officer
12	Ahmadabad	Shri P. J. Jhala, Dy. DCO. & Smt.P.A.Shah, TO. (for Ahmadabad City)	Shri V. M. Patel, Jt. Director
13	Kheda	Shri P. J. Jhala, Dy. DCO.	Shri J. S. Mansuri, Research Officer
14	Panch Mahals	Shri P. J. Jhala, Dy. DCO.	Shri S. C. Merh, Jt. Director
15	Vadodara	Shri J. K. Patel, Dy.DCO	Shri C. C. Shah, Deputy Director
16	Bharuch	Shri S. M. Shelke, Investigator	Shri S. C. Merh, Jt. Director
17	Surat	Shri S. M. Shelke Investigator	Shri C. M Desai, Research Officer
18	Valsad	Shri S. M. Shelke Investigator	Shri C. M. Desai, Research Officer

In addition to the above officers the following Statistical Assistants of this office will also visit the district shown against each and will carry out supervisory duties.

Sl. No.	Name of the Statistical Assistant	District Allotted
1	Shri R. C. Mehta	Surat
2	Shri M. D. Patel	Vadodara
3	Shri R. A. Trivedi	Panch Mahals
4	Shri J. M. Rana	Rajkot
5	Shri K. M. Shah	Amreli
6	Shri M. K. Shah	Mahesana

All the above named officers and the SAs who have been given supervisory duties will submit their tour-programmes to the Director of Census Operations (in case of officers of the Directorate of Bureau of Economics & Statistics, a copy of the programme will also be submitted to the Director of Bureau) as early as possible. They are also requested to maintain a diary of their tour in the proforma prescribed under Circular No. 23 dated 12-5-1980 and submit a copy of the diary after the operations are over. These officers and SAs will carry out the following items of work in the areas allotted to them during the Houselisting Operations.

(1) They will conduct an intensive tour in their area and check the work of housenumbering, painting of numbers on the houses.

(2) They will test/check the houselists and the enterprise lists filled in by the enumerators in their respective blocks.

(3) They will supervise the Houselisting Operations throughout the charge or the district allotted to them. In so far as the districts are concerned they include all the urban and rural charges. It will have to be ensured that the entire district is covered without any exception during the Houselisting Operations.

(4) By and large we should aim at completing the field work by 10 July 1980.

(5) The above officers and SAs will see that the Census Material has been properly distributed to the enumerators and that the filled in schedules are duly received by the charge office.

(6) They will also supervise the preparation of the charge abstract in the charge office. The officers and the SAs should remain in touch with the Directorate of Census and submit their report about the progress of work in the areas visited by them at least twice a week.

These instructions should be carefully noted by all concerned.

Sd/-

(R. S. Chhaya)
Director of Census Operations
Gujarat, Ahmadabad.

Copy Submitted to :

1 The Registrar General, India, New Delhi, for favour of information.

2 All Directors of Census Operations, for favour of informations.

3 The Special Secretary to the Govt. of Gujarat, GAD, Sachivalaya, Gandhinagar, for favour of informations.

4 The Director, Bureau of Economics & Statistics, Gandhinagar, for favour of information.

Copy forwarded with compliments to :

1. All Collectors

2 All District Development Officers

3 The Chief Officers of all Municipalities

4 The City Census Officers, Ahmadabad/Vadodara/Rajkot/Surat

5 All Mamlatdars

6 All Officers and Statistical Assistants concerned as above

APPENDIX—36

CENSUS OF INDIA 1981

First Stage of 1981 Census Operations in Gujarat

Census Operations will be conducted in two Stages in Gujarat. In the First stage, the enumerators will prepare the Houselists and Enterprise lists from 10th June, 1980. After completion of this work, the actual Census will be taken in February-March 1981.

Census is an important national task and it is necessary for the economic planning of the country.

The total area of the State is divided into two parts (1) Rural & (2) Urban — for preparation of Houselists and Enterprise lists. Every village and town/city is divided into different blocks for conducting Census. The Blocks are carved out 2 according to population. In rural areas each block is of 750 population and in Urban areas each block is of 600 population. One enumerator is appointed for each such block. One supervisor is appointed for each such block. One supervisor is appointed to supervise the work of five enumerators.

Under the Census Act of 1948, the District Collectors are appointed as principal Census Officers to carry out the Census Operations in their district except in Municipal Corporation Areas. In Municipal Corporation Areas, this responsibility is on the Municipal Commissioners. Every Mamlatdar/Mahalkari and the Chief Officer of the Municipality if designated as the Charge Officer in respect of this jurisdiction for the purpose of Census. The Census Operations will be conducted under the Supervision of the above Officers.

Before starting the actual work of First Stage, the enumerator will assign numbers to each Census House in his area. If the house-numbering system of the local body i.e. Municipal Corporation, Municipality, Nagar panchayat, Village panchayat is satisfactory, the enumerator will continue the existing numbers of the local body. Every member of the household is requested to see that the house number assigned by the enumerator to the Census house is not defaced or abolished.

After assigning the house numbers, the enumerator will visit each and every house and will prepare the Houselists and Enterprise lists. In the Houselist, the enumerator will fill up the following details :

(1) The purpose for which the Census House is used.

(2) Name of the Head of Household.

(3) Is the household engaged in an enterprise outside this Census House and without premises ?

(4) Number of persons normally residing in the Census Household.

(5) The details of physically handicapped persons in the Household, etc.

In the Enterprise list, the enumerator will fill up the following details :

(1) Description of Activity of Enterprise

(2) Classification of Enterprise

(3) Type of Ownership of Enterprise

(4) Social Group of the Owner

(5) Power/fuel used in the Enterprise, and

(6) Number of Persons usually working daily (inclusive of unpaid workers) in the Enterprise, etc.

All are requested to give full co-operation to the Enumerators.

APPENDIX—37

ताकीदनुं

भारतनी जनगणना 1981
अधिकारीओ / कर्मचारीओनी बदली उपर प्रतिबंध

गुजरात सरकार

सामान्य वहीवट विभाग

परिपत्र क्रमांक : टीआरएफ–1080–गुओ–806–ग–र

सचिवालय, गांधीनगर

ता० 17–5–1980

परिपत्र

भारतनी आगामी जनगणना फेब्रुआरी 1981 मां हाथ धरवामां आवनार छे । जनगणनानी कामगीरी साथे संकलायेल धरया दी तैयार करवानी तेमज आर्थिक गणतरी नी प्रथम तबककानी कामगीरी जुन–1980 थी हाथ धरवामां आवशे । फेब्रुआरी, 1981 थी शरू थती गणतरीनी कामगीरीनी पूर्वतैयारी अत्यारथी शरू करवामां आवी छे अने ते धीरे धीरे गति पकडशे । आ कामगीरी साथे संकलायेला अधिकारीओ/कर्मचारीओने जनगणना अंगेनी तालीम आपवामां आवी रहेल छे । आ कामगीरी खूब ज ध्यान मांगी लेती होवाथी संबंधित अधिकारीओ/कर्मचारीओ हकुमतना विस्तारथी पूर्ण वाकेफ अने परिचित होय ते अत्यंत आवश्यक छे । काम-गीरीमां सातत्य जलवाय ते दृष्टिअे तेमज आवा अधिकारीओ/ कर्मचारीओनी बदली करवामां आवे तो जनगणनानी कामगीरीना संचालनने असर पहोंचे तेम होवाथी जनगणनानी कामगीरी साथे संकलायेल अधिकारीओ/कर्मचारीओ खास करीने शिक्षकोनी बदलीओ उपर एप्रिल 1981 सुधी प्रतिबंध मुकवा केन्द्र सरकारे राज्य सरकारने विनंती करी छे ।

2. उपरोक्त हकीकतने ध्यानमां लई सचिवालयना सर्वे विभागो अने खाताना वडाओने आथी आदेश आपवामां आवे छे के जनगणनानी कामगीरी साथे संकलायेल अधिकारीओ/कर्मचारीओ जेवा के जिल्लाना नायब कलेक्टर/महालकारी, जिल्ला आंकड़ा अधिकारी नायब मामलतदार, नायब/मददनीश कलेक्टर, मामलतदार, सर्कल इन्सपेक्टर, आंकड़ा मददनीश, तलाटी-कम-मंत्री, ग्राम सेवक अने खास करीने प्राथमिक अने माध्यमिक शिक्षको वगेरेनी बदलीओ आ हुकम थयेथी, खास अपवादरूप संजोगो सिवाय, ता० 30 मी अेप्रिल, 1981 सुधी करवी नहीं ।

3. जनगणनानी कामगिरी साथे संकलायेल पंचायत कर्मचारीओ जेवा के प्राथमिक शिक्षको, ग्राम सेवको अने तलाटी-कम-मंत्री नी बदलीओ उपर प्रतिबंध संबंधे, संबंधित अधिकारी श्रीओने कोई विशेष सूचना आपवानी जरुर जणाय तो पंचायत, गृहनिर्माण अने शहेरी विकास विभागे आवी सुचनाओ बहार पाड़वी ।

4. उपरोक्त आदेशोनुं लागता वलगता सौए चुस्त पालन करवुं । गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे ।

ह०
(ह० भा० पंडित)
नायब सचिव,
सामान्य वहिवट विभाग
गुजरात सरकार

प्रति,

राज्यपालश्रीना सचिवश्री, राजभवन, गांधीनगर
राज्यपालश्रीना सलाहकारश्रीना अंगत मद्दनीश, सचिवालय, गांधीनगर
सचिवालयना वहीवटी विभागो
खाताना सर्वे वडाओ
सर्वे कलेक्टरो
सर्वे जिल्ला विकास अधिकारीओ
सामान्य वहीवट विभागनी सर्वे शाखाओं
सिलेक्ट फाईल ग. र. शाखा
डीस्ट्रीब्युशन–"सी" क्लास

APPENDIX—38

Form of Check Slip as obtained for Checking Work of Second Stage

CHECK SLIPS
ABRIDGED HOUSELIST

Dist. .....
Taluka .....
Town/City.....
Charge .....

(1) Total no. of second stage blocks for which the AHL is to be prepared

(2) Out of(1) total no. of blocks for which houselist is ready

(3) Number of remaining blocks for which AHL is yet to be prepared and probable date of completion of work.

(4) In case of bifurcation of first stage block whether the separate AHL has been prepared for all such blocks, list out such blocks, whether the red line has been drawn in the main houselist in respect of such blocks.

(5) In respect of first stage blocks which have been clubbed whether only one AHL has been prepared/list out all blocks which have been clubbed.

(6) The blocks for which AHL are ready check for all blocks whether the Sr. No. of second stage block and identification particulars of the block have been recorded. Also check whether the pages nos are given for all Houselists.

(7) On the basis of total blocks of charge, check about 15 to 20 per cent entries of AHL made from the Main Houselist with the help of charge register. For such 15 to 20 per cent entries check all points mentioned above, difficiency if any shall be removed on the spot pl. do it.

(8) At the end of item 7 of check slip give details of instructions given by you for preparing afresh AHL in case of unsatisfactory work.

APPENDIX—39

वसति गणतरी
अगत्यनुं

1981 नी भारतनी बीजा तबक्कानी वसति गणतरीमां व्यक्तिगत स्लीप (सर्वव्यापी अने पसंद थयेल नमुनाना ब्लोकमां) अने कुटंबपत्रक भरवा माटे कर्मचारीओनी मदद आपवा अंगे

गुजरात सरकार

सामान्य वहीवट विभाग
परिपत्र नंबर सी० एन० एस० 3280–39–ख –2
सचिवालय, गांधीनगर
तारीख: 27–8–1980

परिपत्र

1981 ना वसति गणतरीनी प्रथम तबक्कानी घरनंबरो आपवानी अने घरयादी बनाववानी कामगीरी गुजरात राज्यमां राज्य सरकार तेमज मध्यस्थ सरकारनी कचेरीओं, महानगरपालिकाओं, नगरपालिकाओं, स्थानिक संस्थाओं अने शिक्षण खाताना सहकारथी सफलतापूर्वक पुरी करी छे। 1981 ना वसति गणतरीना बीजा तबक्कानी प्राथमिक तैयारीओ शुरु थई छे अने खरेखरी वसतिनी गणतरी 9 मी फेब्रुआरी 1981 थी 28मी फेब्रुआरी 1981 सुधीना समय दरमियान करवामा आवशे। ता.1 ली मार्च 1981 थी 5मी मार्च 1981ना सुर्योदयना संदर्भमां वसतिना आंकडा तैयार करवामां आवशे। उपर प्रमाणे राज्य सरकार तेमज मध्यस्थ सरकारना सर्वे खाताओं, महानगरपालिकाओं, नगरपालिकाओं, स्थानिक संस्थाओं, अर्ध-सरकारी संस्थाओं तथा शिक्षण खाताना कर्मचारीओना सहकारनी जरूर पडशे।

वसति गणतरीना पत्रको जेवा के व्यक्तिगत स्लीप अने कुटुंब पत्रकमां आवरी लेवायेल प्रश्नों अंगेना ख्यालों अने व्याख्याओंने योग्य अने स्पष्ट रीते समजवा माटे, साची माहिती मेलववा माटे अने ते अंगे आखरी करेल सुचनाओं मुजब जवाब भरवा अंगे गणतरीदारों अने निरीक्षकोने संपूर्ण तालीम आपवानी गोठवण करवी पडशे। आवी संपूर्ण तालीम आप्या सिवाय 1981 नी बीजा तबककानी कामगीरी कार्यक्षम रीते नियत समयमां थई शकशे नहीं। दरेक जिल्लामां मुख्य वसति गणतरी अधिकारी (कलेक्टरश्री) तेमज चार्ज अधिकारीओं [मामलतदार, महालकारी तथा चीफ ओफिसर श्री] तथा म्युनिसिपल कोर्पोरेशन विस्तारमां म्युनिसिपल कमिशनरश्री ने बीजा तबककानी कामगीरी माटे कुल लगभग 75,000 जेटला गणतरीदारो नी जरूर पडशे। आ कामगीरी मुख्यत्वे प्राथमिक तेमज माध्यमिक शालाना शिक्षको, राज्य सरकारनी तेमज मध्यस्थ सरकारनी कचेरीओना कर्मचारीओ, स्थानिक संस्थाओना कर्मचारीओ, तलाटीओ वगेरेने सोंपवी पडशे। सामान्य रीते पांच गणतरीदार दीठ एक निरीक्षक ए प्रमाणे लगभग 15,000 निरीक्षकनी जरूर पडशे। निरीक्षकनी कामगीरी मुख्यत्वे सीनीयर क्लार्क, हेड क्लार्क, सर्कल इन्स्पेक्टर, आंकड़ा मददनीश, प्राथमिक शालाना आचार्यो अने माध्यमिक शालाना शिक्षको, म्युनिसिपल इन्स्पेक्टरों, जेवा कक्षाना कर्मचारीओने सोंपवी पडशे। जिल्ला वसति गणतरी अधिकारी, चार्ज अधिकारी (मामलतदार/महालकारी), महानगरपालिकाना शहेर वसति गणतरी अधिकारीओ तेमज नगरपालिकाना मुख्य अधिकारीओ, जुदा जुदा राज्य सरकारना तेमज मध्यस्थ सरकारना खाताओना कर्मचारीओनी सेवाओ बीजा तबककानी कामगीरी माटे गणतरीदार/निरीक्षक तरीके निमवा माटे मांगणी करशे। आथी राज्य सरकारना सर्वे खाताना/कचेरीओना वडाओने तेमज स्थानिक संस्थाओना तथा मध्यस्थ सरकारनी गुजरात राज्यमां आवेल कचेरीओना वडाओने आदेश आपवामां आवे छे, के जे ते वसति गणतरी अधिकारीओ मांगणी करेल संख्यामां तेमना कर्मचारीओने वसति गणतरीना काम माटे फालवी आपवा।

वसति गणतरीना प्रथम तबककामां आ विभागना ता० 26-2-80 ना परिपत्र नंबर-सी इ एन-एस-2280-39-ख-2 थी दरेक खाताना वडाओने तथा कचेरीओने तथा स्थानिक संस्थाओने वसति गणतरी माटे जोइती कर्मचारीओनी सेवाओ आपवा सूचनाओ आपेल परंतु नियामकश्री, वसति गणतरी, अमदावाद तरफ थी जणाववामां आवेल छे के, प्रथम तबकका वखते केटलांक खाताओं/कचेरीओ तरफ थी कर्मचारीओना नामो मोकलाव्या बाद तेवा कर्मचारीओने काममांथी मुक्ति आपवा माटे रजुआतो थयेल अने परिणामे काममां विक्षेप पडेलो। आ परिस्थिति व्याजबी न गणाय। वसति गणतरीनुं कार्य ए राष्ट्रीय कार्य छे अने वसति गणतरीना 1948 ना कायदानी कलम 4 हेठल वसति गणतरी अधिकारी कोईपण शख्सने वसति गणतरीना काम माटे नियुक्ति आपी शके छे अने तेवो नियुक्ति मल्या बाद जो कोई कर्मचारी आ फरज बीलकुल न बजावे अगर सारी रीते बजाववामां निष्कालजी बतावे तो तेवा कर्मचारी सामे वसति गणतरीना 1948 ना कायदानी कलम 12 हेठल फोजदारी राहे पण पगला लई शकाय छे। आ उपरांत तेवा कर्मचारी सामे खातकीय तपास पण हाथ धरी शकाय। जे कोई कचेरीए कर्मचारीओना नामो वसति गणतरीना काम माटे संबंधकर्ता वसति गणतरी अधिकारीने मोकलेल होय अने त्यारबाद जो कोई कर्मचारीओने चार्ज अधिकारी तरफ थी निमणुक आपवामां आवे तो तेवा कर्मचारीओए आ फरज निष्ठापूर्वक बजाववानी रहेशे अने तेमां खास कारणो सिवाय मुक्ति मली शकशे नहीं। आ सूचना तमाम कर्मचारीओने ते कचेरीना वडाने अवश्य आपवी अने संबंधकर्ता कर्मचारी वसति गणतरीना कामनी फरज बराबर बजावे ते खास जोवुं अने जरूर जणाय त्यां योग्य पगला लेवां।

नवेम्बर 1980 थी जान्युआरी 1981 सुधीमां तमाम गणतरीदार अने निरीक्षकोनां नियामकश्री, वसति गणतरीए नक्की करेल कार्यक्रम मुजब चार तालीम वर्गो योजवामां आवशे। आथी वसति गणतरीनी कामगीरी जेओने सोंपवामां आवेल होय ते दरेक कर्मचारीओए नक्की करेल तालीमना वर्गोमां अचुक हाजरी आपवानी रहेशे। तालीम लीधा बाद आ बधा कर्मचारीओए नक्की करेल आशरे त्रण अठवाडीया (20 दिवस) ता० 9-2-1981 थी ता० 28-2-1981 ना समय दरमियान वसति गणतरीनी कामगीरी करवानी रहेशे। अने त्यार बाद ता० 1-3-1981 थी 5-3-1981 सुधीमां पोताना विस्तारनी फेर तपास करवानी रहेशे।

राज्य सरकारना, मध्यस्थ सरकारना तेमज अर्ध सरकारी संस्थाओना अने स्थानिक संस्थाओना जे कर्मचारीओने वसति गणतरी अंगेनी कामगीरी सोंपवामां आवेल होय ते सर्व कर्मचारीओ ते अंगेनी तालीम तेमज कामगीरी माटे जेटलो समय कचेरीमांथी गेरहाजर रहेवुं पडे तेटला समयने मुलकी सेवाना नियमोना तथा स्थानिक संस्थाना नियमोना हेतुसर फरज तरीके गणवामां आवशे। राज्य सरकारे आवा कर्मचारीओने वसति गणतरीनी कामगीरी माटे नीचे मुजबनी सवलता आपवानुं नक्की करेल छे।

(अ) दरेक कर्मचारीओने नवेम्बर 1980 थी जान्युआरी 1981 सुधीमां वसति गणतरीना कार्य माटे योजवामां आवनार एक एक दिवसना एवा चार [ओछामां ओछा छ कलाकनो एक एवो तालीम वर्ग] तालीम वर्गोमां हाजरी आपवा परवानगी आपवी।

(ब) ता० 9-2-81 थी 28-2-1981 ना समय दरमियान वसति गणतरीना काम माटे दरेक कर्मचारीओने तेमनी कचेरीमांथी ओछामां ओछा अडधा दिवस माटे तेना चालू काममांथी मुक्ति आपवी तथा वसति गणतरीना काम माटे बाहर जवा सवारमां अथवा सांजे स्थानिक परिस्थिति मुजब छूट आपवी।

(क) ता० 1-3-1981 थी ता 5-3-1981 ना समय दरमियान दरेक कर्मचारीने वसति गणतरीना कार्यनी घनिष्ट तपास माटे आखा दिवसनां काममाथी मुकित आपवी।

(ड) खास संजोगो सिवाय ता० 31-3-81 ना समय सुधी वसति गणतरीना काममां रोकायेला कर्मचारीओनी बदली करवी नहिं। तेमज उपरोक्त वसति गणतरीना कामना समयगाला दरमियान कोई पण प्रकारनी रजाओ पण मंजूर करवी नहिं।

जे ते वसति गणतरी अधिकारीए मांगणी करेल संख्या मां कर्मचारीओने फालववानी जे ते खाताना/कचेरीना वडानी जवाबदारी रहे छे। तेमज तालीम ना समय दरमियान अने खरेखरी वसति गणतरीना कार्यना समय दरमियान उपर जणावेल सूचनाओ आपवा आदेश आपवामां आवे छे।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे,

ह०

(के० राममूर्ति)

सरकारना खास सचिव

प्रति,

राज्यपालश्रीना सचिवश्री, राजभवन, गांधीनगर

*सचिवश्री, गुजरात विधानसभा सचिवालय, गांधीनगर

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*सचिवश्री, गुजरात मुल्की सेवा ट्रिब्युनल, गांधीनगर

*सर्वे कलेक्टरश्रीओ

तमाम खाताना वडाओ तथा कचेरीओना वडाओ

म्युनिसिपल कमिशनरश्री, अमदावाद/वडोदरा/राजकोट/सुरत

सर्वे जिल्ला विकास अधिकारीश्रीओ

सर्वे मामलतदारश्रीओ/महालकारीश्रीओ

सर्वे तालुका विकास अधिकारीश्रीओ

सर्वे नगरपालिकाना मुख्य अधिकारीओ

सचिवालयना सर्वे विभागो (वधारानी 15 नकलो साथे)

सामान्य वहीवटी विभागनी सर्वे शाखाओ

नियामकश्री, वसति गणतरी, गुजरात, केरावाला बिल्डिंग, वाडीलाल होस्पिटल सामे, अमदावाद

सर्वे जिला प्राथमिक शिक्षणना शासनाधिकारीश्रीओ

जिल्ला पंचायत कचेरी

भारत सरकारना खाताओ/कचेरीओ, अमदावाद/सुरत/वडोदरा/राजकोट

विशिष्ट फाइल

*पत्र द्वारा

APPENDIX—40

1981 नी वसति गणतरी माटेनीबिजा तबक्कानी कामगिरी बाबत

गुजरात सरकार

शिक्षण विभाग

परिपत्र क्रमांक : पी०आर०ई०—1180—क

सचिवालय, गांधीनगर

ता : 22-10-80

परिपत्र

1981 नी भारतनी वसति गणतरी अंगेनी बीजा तबक्कानी कामगीरी हवे टुंक समयमां डायरेक्टर सेन्सस ओपरेशन तरफथी हाथ धरवामां आवनार छे। आ कामगीरी घणीज अगत्यनी छे तथा नियत समयमां पुरी करवानी रहेछे। राष्ट्रना आ अगत्यना कार्यमां सरलता रहे तथा अडचण उभी न थाय ते माटे नीचेनी सूचनाओं आथी तमाम संबंधीतने आपवामां आवे छे। तथा तेनुं चुस्तपणे पालन करवा जणाववामां आवे छे।

(1) 1981 नी वसति गणतरीना बीजा तबक्कानी कामगीरी दरमियान एटले के ता० 1-2-81 थी ता० 10-3-81 सुधी कोईपण प्रकारनी परीक्षानुं आयोजन करवामां आवशे नहि तेमज आवी परीक्षाओनुं आयोजन ता० 15-3-81 बाद ज करवानुं रहेशे।

(2) ता० 9-2-81 थी ता० 5-3-81 सुधी शालाओना समय सवारनो राखवानो रहेशे।

(3) वसति गणतरीनी कामगीरीमां अवरोध उपस्थित न थाय ते माटे शिक्षकोने आ समय दरमियान सेमीनार तालीम वगेरे माटे मोकलवानुं मुलत्वी राखवानुं रहेशे।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे,

ह०

(म० ग० शाह)

सेक्सन अधिकारी

शिक्षण विभाग

प्रति,

शिक्षण नियामकश्री, प्राथमिक अने प्रौढ़ गु० रा० अमदावाद

शिक्षण नियामकश्री, गुजरात राज्य, अमदावाद

तमाम जिल्ला शिक्षणाधिकारीश्रीओ

जिल्ला प्राथमिक शिक्षणाधिकारीश्री, तमाम जिल्ला शिक्षण समिति

शासनाधिकारीश्री, तमाम नगर प्राथमिक शिक्षण समिति

शिक्षण विभाग, "ग" तथा "च" शाखा

सीलेक्ट फाइल

APPENDIX—41

नंबर : सीइएन —1981/19011/4/79-जन (गुज)

भारत सरकार

गृह मंत्रालय

नियामकश्री, वसति गणतरीनी कचेरी, गुजरात

केरावाला बिल्डिंग
वी०एस०होस्पीटलनी सामे
एलिसब्रिज, अमदाबाद—6
ता : 29—4—80

प्रति,

तमाम कलेक्टरश्री

म्युनिसिपल कमिशनरश्री
अमदाबाद/वडोदरा/सुरत/राजकोट
म्युनिसिपल कोरपोरेशन

विषय : 1981 नी वसति गणतरी स्पेशियल चार्जना विस्तारो मुकरर करवा बाबत

महोदय,

आपणी कचेरी तरफथी दरखास्त करेल खास विस्तारोनी [स्पेशियल चार्जिस] चकासणी कर्या बाद ते विस्तारोने 1981 नी वसति गणतरी माटे खास विस्तारो [स्पेशियल चार्जिस एरिया] तरीके गणवा माटेनी मंजूरी आ कचेरीना सरखा क्रमांकना पत्र ता०4-12-1979 थ्वारा आपवामां आवी हती। परंतु तेमां केटलांक विस्तारोनो सुधारो थता खास विस्तारोनी आखरी यादी आपनी जाण सारू नवेसरथी मोकलवामां आवे छे। आ खास विस्तारो पण वसति गणतरीना बीजा तबकका माटे चालु राखवाना रहेशे, तेनी नोंध लेशो।

आपनो विश्वासु

ह०

(र० सु० छाया)

नियामक, वसति गणतरी,
गुजरात, अमदावाद

बिडाण : खास विस्तारोनी यादी

नकल जयभारत साथे रवाना :

(1) तमाम नायब कलेक्टर/मददनीश कलेक्टरश्री

(2) तमाम जिल्ला आंकडा अधिकारीश्री

(3) संबंधकर्ता म्युनिसिपालिटीओना चीफ ओफिसरश्री

1. जामनगर 2. गोंडल 3. धोराजी 4. मोरबी 5 वांकानेर 6. सुरेन्द्रनगर 7. ध्रांग्रध्रा 8. भावनगर 9. पालीताणा 10. बोटाद 11. अमरेली 12. जुनागढ़ 13. वेरावल 14. पोरबंदर 15. भूज 16. गांधीधाम 17. पालनपुर 18. महेसाणा 19. कलोल 20. गांधीनगर नोटीफाइड एरिया 21. विरमगाम 22. नडीयाद 23. आणंद 24. पेटलाद 25. गोधरा 26. दाहोद 27. डभोई 28. भरूच 29. अंकलेश्वर 30. वलसाड 31. बिलीमोरा 32. नवसारी

(4) **संबंध कर्ता मामलतदारश्री**

1. जामनगर 2. ओखा-मंडल 3. जेतपुर 4. मालिथा जि. राजकोट 5. उमराला 6. गढडा 7. अबडासा 8. डीसा 9. राधनपुर 10. धानेरा 11. हिंमतनगर 12. कलोल 13. अमदावाद सीटी ताल्को 14. महेमदावाद 15. ठासरा 16. खंभात 17. संतरामपुर 18. करजण 19. भरूच 20. अंकलेश्वर 21. चोर्यासी 22. सोनगढ 23. मांगरोल (जि० सुरत) 24. भानवड 25. जुनागढ 26. विसावदर 27. भेंसाण, 28. मेंदरडा 29. उना 30. तलाला 31. पोरबंदर 32. राणावाव 33. गोधरा 34. हालोल 35. नांदोद राजपीपला 36. मांडवी (जि० सुरत)

ता०क० : जंगल खाता हस्तकना विस्तारोना स्पेशियल चार्ज माटेनी नकल संबंध कर्ता वन अधिकारी जेमनी निमणुंक स्पेशियल चार्ज अधिकारी तरीके करवामां आवी छे। तेमने मोकलवा माटे जे ते जिल्लाना कलेक्टरश्रीए करवी।

आपनो विश्वासु

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(र० सु० छाया)

नियामक, वसति गणतरी, गुजरात, अमदावाद

1981 नी वसति गणतरी माटे मुकरर करेल स्पेशियल चार्जना विस्तारोनी यादी
(गुजरात)

जिल्लानुं नाम	अनु० नंबर	खास चार्जना विस्तारोनी विगत
1	2	3
जामनगर	1	पोलीस हेडक्वार्टर्स, जामनगर
	2	रेलवे कोलोनी-जामनगर-हापा
	3	पोर्ट एरिया-बेडी
	4	मीलीटरी एरिया (आर्मी)
	5	मीलीटरी एरिया (नेवी) वालसुरा
	6	मीलीटरी एरिया(नेवी)(काठियावाड) ओखा
	7	मीलीटरी एरिया (एरफोर्स)
	8	रेलवे कोलनी-ओखा-ध्वारका
	9	पोर्ट एरिया-ओखा
	10	भाणवड तालुकाना जंगलखाता हस्तकना सेटलमेन्ट गामो तथा नेसनो विस्तार
राजकोट		**राजकोट म्युनिसिपल कोर्पोरेशननी हदमां आवता खास चार्जना विस्तारो**
	1	कोठी कम्पाउन्ड, रुखडीआ कोलोनी अने लाखाजीनगर कोलोनी, राजकोट
	2	लोको अने कन्स्ट्रक्शन कोलोनी, लोकोशेड, राजकोट
	3	जिल्ला पोलीस हेड क्वार्टर्स, राजकोट
	4	माउन्टेड पोलीस लाईन्स, राजकोट
	5	रामनाथपरा पोलीस लाइन्स, राजकोट
		राजकोट जिल्लामां अन्य स्थले आवेला खास चार्जना विस्तारो
	6	एस० आर० पी० एफ० ग्रुप 3 अने 8-गोंडल
	7	पोलीस क्वाटर्स, गोंडल
	8	पोलीस क्वाटर्स, धोंराजी
	9	पोलीस क्वाटर्स, मोरबी
	10	रेलवे कोलोनी-मोरबी
	11	रेलवे कोलोनी-वांकानेर जंकशन
	12	रेलवे कोलोनी-जेतलसर जंक्शन
	13	पोर्ट एरिया, नवलखी
सुरेन्द्रनगर	1	पोलीस हेड क्वाटर्स, सुरेन्द्रनगर
	2	रेलवे कोलोनी-सुरेन्द्रनगर
	3	मीलीटरी एरिया (आर्मी) ध्रगध्रा
	4	रेलवे कोलोनी-ध्रांगध्रा
भावनगर	1	पोलीस हेडक्वार्टर्स-भावनगर
	2	लेबर क्वार्टर्स-भावनगर
	3	रेलवे कोलोनी-भावनगर टरमीनस
	4	रेलवे कोलोनी-भावनगर परा
	5	पोर्ट एरिया, भावनगर
	6	पोलीस हेड क्वार्टर्स, पालीताणा
	7	रेलवे कोलोनी-बोटाद
	8	रेलवे कोलोनी-धोला (ता० उमराला)
	9	रेलवे कोलोनी-ढसा (ता० गढडा)
अमरली	1	पोलीस हेड क्वार्टर्स-अमरेली
	2	सीटी पोलीस लाईन्स, अमरेली
जुनागढ़	1	पोलीस हेड क्वार्टर्स-जुनागढ
	2	रेलवे कोलोनी-जुनागढ
	3	पोलीस तालीम महाविद्यालय, जुनागढ
	4	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-जुनागढ
	5	एस० आर० पी० ट्रेइनींग सेन्टर, चोकी (सोरठ)
	6	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-विसावदर
	7	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-भसाण
	8	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-मेंदरडा
	9	रेलवे कोलोनी-वेरावल
	10	पोर्ट एरिया-वेरावल
	11	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-उना
	12	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-तलाला
	13	पोर्ट एरिया-पोरबंदर
	14	रेलवे कोलोनी-पोरबंदर
	15	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-पोरबंदर
	16	जंगलखाता हेठलना सेटलमेन्ट गामो तथा नेसनो विस्तार-राणावाव
कच्छ	1	पोलीस हेड क्वार्टर्स-भूज
	2	मीलीटरी एरिया (आर्मी) भूज
	3	मीलीटरी एरिया (एर फोर्स कोलोनी)-भुज
	4.	बी० एस० एफ० कोलोनी, भूज
	5	मीलीटरी एरिया (एर फोर्स कोलोनी), भानाडा (तालुको : अबडासा)
	6	इफको कोलोनी – गांधीधाम
	7	रेलवे कोलोनी, गोपालपुरी (गांधीधाम) अने सरवा (कंडला)
	8	पोर्ट कोलोनी, गोपालपुरी (गांधीधाम) अने सरवा (कंडला)

1981 नी वसती गणतरी माटे मुकरर करेल स्पेशियल चार्जना विस्तारोनी यादी—(क्रमशः)

गुजरात—(क्रमशः)

जिल्लानुं नाम	अनु० नंबर	खास चार्जना विस्तारोनी विगत
1	2	3
बनासकांठा	1	पोलीस हेड क्वार्टर्स – पालनपुर
	2	रेलवे कोलोनी – पालनपुर
	3	रेलवे कोलोनी–भीलडी जंक्शन (ता० डीसा)
	4	रेलवे कोलोनी– राधनपुर
	5	बी०एस०एफ० कोलोनी; दांतीवाडा
साबरकांठा	1	पोलीस हेड क्वार्टर्स, हिंमतनगर
महेसाणा	1	पोलीस हेड क्वार्टर्स, महेसाणा
	2	रेलवे कोलोनी – महेसाणा
	3	रेलवे कोलोनी – कलोल
	4	मीलीटरी एरिया (एरफोर्स) वडसर (ता० कलोल)
गांधीनगर	1	मीलीटरी एरिया (एरफोर्स) गांधीनगर
अमदावाद		**अमदावाद म्युनिसिपल कोर्पोरेशननी हदमां आवता खास चार्जना विस्तारो**
	1	गायकवाड हवेली, रायखड
	2	नगरी होस्पीटल पासेना क्वार्टर्स एलिसब्रिज
	3	रीट्रीट बंगलानी पाछलनी पोलीस लाईन, शाहीबाग
	4	पोलीस हेडक्वार्टर्स, शाहीबाग–अमदावाद सिटी
	5	कागडापीठ पोलीसलाइन, न्यु क्लोथ] मार्केट
	6	गोमतीपुर पोलीस स्टेशन–हाथीखाई बगीचा पासे
	7	गोमतीपुर पोलीस लाइन–गोमतीपुर
	8	बारसांचा पोलीस लाइन–गोमतीपुर
	9	न्यु मेन्टल होस्पीटल पाछलनी पोलीस कोलोनी, असारवा
	10	रेलवे कोलोनी – मणीनगर
	11	रेलवे कोलोनी – कांकरिया
	12	रेलवे कोलोनी – राजपुर/हीरपुर
	13	रेलवे कोलोनी – असारवा
	14	रेलवे कोलोनी – सरसपुर
	15	रेलवे कोलोनी – साबरमती (जुनी) अमदावाद म्यु. कोर्पोरेशन रेलवे कोलोनी –साबरमती (नवी) तथा कालीगाम विस्तार
		अमदावाद जिल्लामां अन्य स्थले आवेला खास चार्जना विस्तारो
	16	एस०आर०पी० हेड क्वार्टर्स – सैजपुर बोधा
	17	रुरल पोलीस हेड क्वार्टर्स – सैजपुर बोधा (अमदावाद – गांधीनगर जिल्लो)
	18	रेलवे कोलोनी – विरमगाम
खेडा	1	पोलीस हेड क्वार्टर्स–खेडा (ता. महेमदावाद)
	2	एस०आर०पी०एफ०ग्रुप. 7–नडीयाद
	3	रेलवे कोलोनी – नडीयाद
	4	रेलवे कोलोनी – आणंद
	5	रेलवे कोलोनी – पेटलाद
	6	ठासरा मही केनाल कोलोनी–ठासरा
	7	वणाकबोरी थर्मल पावर स्टेशन कुणी (ता० ठासरा)
	8	धुवारण थर्मल पावर स्टेशन, धुवारण (ता० खंभात)
पंचमहाल	1	पोलीस हेड क्वार्टर्स–गोधरा
	2	एस० आर० पी० एफ० ग्रुप–5–गोधरा
	3	रेलवे कोलोनी–गोधरा
	4	रेलवे कोलोनी–दाहोद
	5	रेलवे कोलोनी–फीलेन्डगंज
	6	जंगलखाता हस्तकनो विस्तार–गोधरा तालुको (1) रेन्ज फोरेस्ट ओफीसर, गोधरा (2) रेन्ज फोरेस्ट ओफीसर, वेजलपुर
	7	जंगलखाता हस्तकनो विस्तार–हालोल तालुको
	8	दिवडा अने कडाणा इरिगेशन कोलोनी (ता० संतरामपुर)
वडोदरा		**वडोदरा म्युनिसिपल कोर्पोरेशननी हदमां आवता खास चार्जना विस्तारो**
	1	पोलीस हेड क्वार्टर्स, वडोदरा
	2	एस० आर० पी० एफ० ग्रुप–1, वडोदरा
	3	एस० आर० पी० एफ० ग्रुप–9, वडोदरा
	4	रेलवे कोलोनी–वडोदरा
	5	ओ० एन० जी० सी० कोलोनी–वडोदरा
	6	मीलीटरी एरिया (एरफोर्स) मकरपुरा, वडोदरा
	7	मीलीटरी एरिया (इ० एम० इ० स्कुल अेन्ड केन्टोनमेन्ट)–वडोदरा

1981 नी वसति गणतरी माटे मुकरर करेल स्पेशियल चार्जना विस्तारोनी यादी—(क्रमशः)

गुजरात—(क्रमशः)

जिल्लानुं नाम	अनु० नंबर	खास चार्जना विस्तारोनी विगत
1	2	3
		वडोदरा जिल्लाना अन्य स्थले आवेला खास चार्जना विस्तारो
	8	रेलवे कोलोनी–डभोई
	9	रेलवे कोलोनी–मीयागाम
भरुच	1	पोलीस हेड क्वार्टर्स (भरुच सीटी पोलीस लाइन सहित), भरुच
	2	रेलवे कोलोनी–भरुच
	3	गुजरात नर्मदा वेली फर्टीलाइसर कोलोनी वगुसणा नंदेवाल (ता० भरुच)
	4	रेलवे कोलोनी–अंकलेश्वर
	5	ओ० एन० जी० सी० कोलोनी–अंकलेश्वर
	6	गोरा अने केवडीया इरीगेशन, कोलोनी–गोरा अने केवडीया (ता० नांदोद)
	7	करजण इरीगेशन कोलोनी–वडीआ
	8	जंगलखाता हस्तकनो विस्तार—राजपीपला (राजपीपला इस्ट अने वेस्ट फोरेस्ट डीवीजन)

जिल्लानुं नाम	अनु० नंबर	खास चार्जना विस्तारोनी विगत
1	2	3
सुरत		**सुरत म्युनिसिपल कोर्पोरेशननी हदमां आवता खास चार्जना विस्तारो**
	1	पोलीस हेड क्वार्टर्स–सुरत
	2	रेलवे कोलोनी–सुरत
		सुरत जिल्लामां अन्य स्थले आवेला खास चार्जना विस्तारो
	3	रेलवे कोलोनी–उधना
	4	रेलवे कोलोनी–कोसंबा
	5	जंगलखाता हस्तकनो विस्तार–मांडवी (व्यारा फोरेस्ट डीवीजन)
	6	जंगलखाताना हस्तकनो विस्तार–मांगरोल (राजपीपला फोरेस्ट डीवीजन)
	7	सोनगढ़ इरीगेशन कोलोनी
	8	उकाई इरीगेशन कोलोनी
वलसाड	1	पोलीस हेड क्वार्टर्स–मोगरावाडी (वलसाड)
	2	रेलवे कोलोनी–अम्रामा अने मोगरावाडी
	3	रेलवे कोलोनी–बीलीमोरा
	5	रेलवे कोलोनी–नवसारी

APPENDIX—42

GOVERNMENT OF INDIA

Ministry of Home Affairs

Directorate of Census Operations, Gujarat, Ahmadabad.

PRESS NOTE

The Director of Census Operations, Gujarat, Ahmadabad, has published today another set of 1981 Census population figures for Gujarat State in a booklet titled "Supplement to Paper I 1981 Census Gujarat". The book has been released on a complimentary basis for use by Government and Semi-Government Departments, Institutions, Economists, Sociologists and Planners and also for the use by the Press. The first set of 1981 Census figures was released through Paper No. I of 1981 Census in March 1981. This is a second booklet on Provisional Population figures for 1981 Census.

The book contains very important Census statistics pertaining to (1) rural-urban composition of the districts of the State, (2) population and growth rates of cities, urban agglomerations and towns, (3) urban population by size class of towns, (4) workers and their percentage to total population, (5) distribution of working population by cultivators, agricultural labourers, etc., (6) provisional primary census abstract of the districts and (7) districtwise figures of totally handicapped persons.

Some of the important findings in this paper are as under :

(1) The percentage of urban population to total population in Gujarat for 1981 Census is 31.08 per cent as against the All India average percentage of 23.73 per cent. Gujarat is one of the leading urbanised States in India and ranks third in urbanisation during 1981 Census with 31.08 per cent urban population, first being Maharashtra with 35.03 per cent and second being Tamil Nadu with 32.98 per cent. During the 1971 Census the urban

percentage for Gujarat was 28.08 per cent. Thus there is an increase of about 3.00 per cent in urbanisation during the last decade. The percentage of rural population to total population in Gujarat is 68.92 per cent.

(2) Districtwise Ahmadabad ranks first in urbanisation with 71.54 per cent urban population, Surat District is the second with 42.74 per cent and Rajkot District is third with 41.91 per cent. Banas Kantha, Sabar Kantha and Panch Mahals have the lowest percentages ot urbanisation with 8.64 per cent, 9.89 per cent and 11.11 per cent respectively.

(3) In the urban areas of the State the highest growth rate during 1971-81 period is in respect of Gandhinagar District with 158.78 per cent followed by Surat District 76.67 per cent and Vadodara 57.29 per cent.

(4) For the 1981 Census 255 urban cities and towns have identified on the basis of certain principles such as (i) Municipal or Municipal Corporation Status, (ii) Minimum population of 5000 persons, (iii) Density of 400 persons per Kms. and (iv) 75.00 per cent of male working population should be non-agriculturists. The cities and towns in 1971 Census were 216 whereas for 1961 Census the number was 181. In all for 1981 Census seven towns (Nakhatrana, Juna Deesa, Bhabhar Nava, Varahi, Dhansura, Vasad and Udvada) which were 'urban' in 1971 have been declassified as 'rural' whereas 48 'rural' villages of 1971 have been classified as 'urban' for 1981 Census.

(5) The Cities—urban agglomerations and towns have been classified into six classes. In Class I (1,00,000 and above) there are 13 cities and urban agglomerations, in Class II (50,000 to 99,999) there are 23 towns, in Class III (20,000 to 49,999) there are 46 towns, in Class IV (10,000 to 19,999) there are 76 towns, in Class V (5,000 to 9,999) there are 53 towns in Class VI (less than 5,000) there are 9 towns.

(6) Amongst Class I cities — urban agglomerations, Surat Urban Agglomeration has recorded a growth rate of 85.10 per cent followed by Vadodara Urban Agglomeration with 59.16 per cent. In case of Ahmadabad Urban Agglomeration while the growth rate in the municipal corporation limit is only 26.07 per cent, the growth rates of the periphery agglomeration towns, viz., Vejalpur, Vastrapur, Memnagar, Ghatlodia, Ghodasar and Isanpur which were all rural in 1971 are 472.78 per cent, 312.92 per cent, 238.45 per cent, 1392.80 per cent, 262.09 per cent and 334.37 per cent respectively. In case of Surat Urban Agglomeration the growth rate for the Surat Municipal Corporation limit is 61.74 per cent whereas the growth rate of nearby town Udhana is 257.91 per cent, of Karanj 2128.00 per cent and Limbayat 1350.00 per cent. Karanj and Limbayat towns in 1971 Census were below 5000 and were treated as 'rural' whereas in 1981 they have grown to the size of towns.

(7) In other classes the growth rates of some of the important towns of Gujarat State are as follows :

Class II

Gandhinagar (158.78%), Anand (41.69%), Mehesana (41.23%), Jetpur (49.77%), Gandhidham (58.10%), Palanpur (45.74%), Amreli (44.38%), Upleta (55.47%) and Botad (56.20%).

Class III

Himatnagar (67.05%), Keshod (63.37%), Deesa (46.91%), Anklesvar (45.58%), Modasa (42.26%), Bardoli (45.55%), Manavadar (41.55%).

Class IV

Songadh (69.73%), Khedbrahma (66.41%), Talala (62.56%), Vapi (41.27%), Thangadh (53.67%), Gariadhar (42.65%), Talaja (46.91%), Jafrabad (50.68%), Tharad (56.69%), Adityana (45.21%) and Rapar (45.86%).

(8) In urban areas of the State the average sex ratio is 905 females per 1000 males as against the State average of 942.

(9) The percentage of main workers to total population is 32.40 per cent whereas the marginal workers are 7.34 per cent and non-workers are 60.26 per cent of total population. Cultivators constitute 12.23 per cent of total population, Agricultural Labourers constitute 7.39 per cent of total population, Household Industry Workers constitute 0.88 per cent of total population and Other Workers constitute 11.90 per cent of total population.

(10) Surat District has the highest percentage of workers which is 39.84 per cent followed by The Dangs District with 39.66 per cent. The lowest percentage of workers is in Gandhinagar District which is 29.21 per cent.

(11) As regards male and female workers the percentage of male workers to total males comes to 51.77 per cent for the State as a whole whereas the percentage of female workers to total females comes to 11.85 per cent only. The females in The Dangs District show the highest percentage of female workers at 22.80 per cent of the total females.

Out of the total workers in Panch Mahals District, Cultivators constitute 72.42 per cent of the total workers which is the highest in all districts as against the lowest percentage of 12.15 per cent in Ahmadabad District. In respect of Agricultural Labourers in Bharuch District has the highest percentage of Agricultural Labourers to total workers which is 41.29 per cent.

Sd/-

(R. S. Chhaya)

Director of Census Operations

Gujarat, Ahmadabad

Ahmadabad

28th July 1981

APPENDIX —43

1981 नी भारतनी वसति गणतरी—प्रथम तबक्कामां घरयादी बनाववा तेमज आर्थिक मोजणी माटे कर्मचारीओनी मदद आपवा अंगे

गुजरात सरकार

सामान्य वहीवट विभाग

परिपत्र नंबर सी० एन० एस० 3280–39–ख –2

सचिवालय, गांधीनगर

तारीख : 26 मी फेब्रुआरी, 1980

परिपत्र

सने 1981 नी वसति गणतरीनुं कार्य जान्युआरी, 1980 थी शरू थई गयुं छे, जे कार्य बे तबक्कामां थवानुं छे। प्रथम तबक्को, घरयादी बनाववानो तेमज आर्थिक मोजणी करवानो छे; ज्यारे बीजो तबक्को व्यक्तिगत गणतरी करवानो छे। प्रथम तबक्कानी कामगीरी ता० 1-4-80 ना रोज शरू थशे, परंतु ते कामगीरी शरू करतां पहेला ते काम करनार दरेक कर्मचारीने नियुक्ति आपवामां आवशे अने त्यारबाद तालीम आपवामां आवशे। आ काम माटे जिल्ला कक्षाए जिल्लाना कलेक्टरश्री ने प्रवर वसति गणतरी अधिकारी तरीके, ज्यारे चार महानगरपालिका वाला शहेरो अमदावाद, सुरत, वडोदरा, तेमज राजकोट माटे जे ते म्युनिसिपल कमीशनरश्री ने प्रवर वसति गणतरी अधिकारी तरीके नियुक्त करवामां आवेल छे। कलेक्टरश्री हेठल जे ते तालुकाना मामलतदार/महालकारीने, ग्राम्य विस्तार तेमज बीन नगरपालिकावाला शहेरी विस्तार माटे चार्ज ओफीसर तरीके नियुक्त करवामां आवेल छे, ज्यारे नगरपालिकाना विस्तारो माटे जे ते नगरपालिकाना मुख्य अधिकारीने चार्ज अधिकारी तरीके नियुक्त करवामां आवेल छे। महानगरपालिकाना विस्तारमां पण म्युनिसिपल कमिशनरश्री, जुदा जुदा अधिकारीओनी चार्ज अधिकारीओ तरीके नियुक्ति करशे। रेलवे, पोलीस, मिलिटरी वगेरे खास विस्तारोमां ते ज खातानां अधिकारीश्रीओनी खास चार्ज अधिकारी तरीके नियुक्ति करवामां आवशे। वसति गणतरीनो, बीजो तबक्को व्यक्तिगत गणतरीनो फेब्रुआरी, मार्च 81 मां शरू थशे।

2. प्रथम तबक्कामां घरयादी तेमज आर्थिक मोजणी करवा माटे दरेक चार्ज अधिकारीने मोटी संख्यामां गणतरीदार/सुपरवाइसरनी तेमज तालीम आपनार कर्मचारिओ/अधिकारीओनी जरूरियात रहेशे आथी, आ कामगीरी माटे जे ते चार्ज अधिकारी अगर प्रवर वसति गणतरी अधिकारी, तेओने जोइता कर्मचारीओनी यादी दरेक खाता पासेथी मंगावशे अने वसति गणतरीना कायदा हेठल जे ते कर्मचारीनी गणतरीदार/सुपरवाइसर तरीके नियुक्ति करशे। आवा आ भगीरथ कार्यने सफलता पूर्वक पुरूं पाडवा माटे सरकारे नीचे मुजब निर्णय कर्यो छे।

1. वसति गणतरी माटे ज्यारे ज्यारे कोइपण कचेरी पासे कर्मचारीओनी नामावली मांगवामां आवे, त्यारे जरूरियातना प्रमाणमां कर्मचारीओना नामो अवश्य मोकलवां।

2. वसति गणतरी माटे कर्मचारीओनी निमणुंक थया बाद तेओने ज्यारे तालीम अर्थे बोलाववामां आवे त्यारे तेमने हाजरी आपवा तथा वसति गणतरीना दरेक कार्य माटे घटती सगवडो आपवी।

3. वसति गणतरीनी तालीम माटे ज्यारे कोइपण सरकारी, अर्ध सरकारी अगर स्थानिक संस्थाना मकाननो उपयोग करवा देवा परवानगी मांगवामां आवे, त्यारे ते माटे आवी मिलकतनो उपयोग करवा देवो।

4. गणतरीदार/सुपरवाइसरने तालीम आपवाना कार्य माटे, जे कर्मचारीओ/अधिकारीओनी मांगणी करवामां आवे तेओने विना विलंबे ते कार्य माटे छुटा करवा।

5. सरकार वसति गणतरीना आ राष्ट्रीय कार्यने घणुं ज महत्व आपे छे जेथी आ कार्य माटे निमवामां आवनार दरेक व्यक्ति पोतानी सेवा निष्ठापूर्वक बजावे अने आ कार्य पुरूं करवामां तेमनो संपूर्ण सहकार आपे तेवी सरकारनी अपेक्षा छे।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे।

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(के० राममूर्ति)

सरकारना खास सचिव

प्रति,

राज्यपालश्रीना सचिवश्री

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*सचिवश्री, गुजरात मुल्की सेवा ट्रिब्युनल, गांधीनगर
तमाम खाताना वडाओ तथा कचेरीना वडाओ तथा कलेक्टरश्रीओ
म्युनिसिपल कमिशनरश्री, अमदावाद/वडोदरा/राजकोट/सूरत
सर्वे जिल्ला विकास अधिकारीश्रीओ
सर्वे मामलतदारश्रीओ/महालकारीश्रीओ
सर्वे मुख्य अधिकारीश्रीओ, नगरपालिका
सचिवालयना सर्वे विभागो (वधारानी 15 नकलो साथे)
सामान्य वहीवट विभागनी सर्वे शाखाओ
नियामकश्री, वसति गणतरी, गुजरात, केरावाला बिल्डिंग, वाडीलाल होस्पिटलनी सामे, अमदाबाद.

*पत्र द्वारा

APPENDIX—44

सने 1981 नी भारतनी वसति गणतरीनो कामगीरी माटेना समयने नियमित करवा बाबत

गुजरात सरकार

सामान्य वहीवट विभाग
ठराव क्रमांक : सी० एन० एस० 3280/39/ख–2
सचिवालय, गांधीनगर
ता : 18–9–80

ठराव

सने 1981 नी भारतनी वसति गणतरीना काम माटे रोकवामां आवेल सरकारी कर्मचारीओनी आ काम अंगेनी गेरहाजरीना समयने नियमित करवा अंगेनी बाबत सरकारश्रीनी विचारणा हेठल हती। आ अंगे विचारणाकर्या बाद सरकार अेवुं ठरावे छे के जेकर्मचारीओने वसति गणतरी अंगेनी कामगीरी सोंपवामां आवी होय ते कर्मचारीओने ते अंगेनी तालीम अने कामगीरी वगेरे माटे जेटलो समय कचेरीमांथी गेरहाजर रहेवुं पडे तेटला समयने मुंबई राज्य मुल्की सेवा नियमोना हेतुसर फरज तरीके गणवी।

आ हुकमो आ विभागनी सरखा क्रमांकनी फाइल पर नाणा विभागनी ता० 17-9-1980 नी नोंधथी मलेली संमतिथी अन्वये बहार पाडेल छे।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे।

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(एम० डी० व्यास)
उप सचिव
सामान्य वहीवट विभाग
गुजरात सरकार

प्रति,

राज्यपालश्रीना सचिवश्री, गांधीनगर, मु. मंत्रीश्रीना अग्र सचिवश्री
*सचिवश्री, गुजरात राज्य सेवा कमिशन, अमदावाद
*सचिवश्री, गुजरात विधानसभा सचिवालय, गांधीनगर
*सचिवश्री, तकेदारी पंच, अमदावाद
*रजीस्ट्रारश्री, गुजरात हाइकोर्ट, अमदावाद
*नियामकश्री, वसती गणतरी, गुजरात, केरावाला बिल्डिंग, अमदावाद– 380 006
महालेखाकारश्री, गुजरात, अमदावाद
अधिक महालेखाकारश्री, गुजरात, राजकोट शाखा, राजकोट
पगार अने हिसाबी अधिकारीश्री, अमदावाद/गांधीनगर
निवासी तपासणी अधिकारीश्री, अमदावाद/गांधीनगर
सर्वे कलेक्टरश्रीओ, सर्वे जिल्ला विकास अधिकारीश्रीओ
सर्वे जिल्ला आंकड़ा अधिकारश्रीओ
सचिवालयना सर्वे विभागो (वधारानी 15 नकलो साथे)
नाणा विभाग"च" शाखा, सामान्य वहीवट विभागनी सर्वे शाखाओ

*पत्र द्वारा

APPENDIX—45

सने 1981 नी वसति गणतरीनी तैयारीओ बाबत

गुजरात सरकार

पंचायत, गृह निर्माण अने शहेरी विकास विभाग
परिपत्र क्रमांक : बदल–1080–4371 (2)–च
सचिवालय, गांधीनगर
तारीख : 30–9–1980

परिपत्र

सने 1981 नी भारतनी वसति गणतरी नुं कार्य सफलता पूर्वक अने कार्यक्षम रीते पार पडे ते माटे सामान्य वहिवट विभागे तेमना परिपत्र नंबर: सी. एन. एस. 3280–39–ख–र ता. 26 मी फेब्रुआरी, 1980 थी तेमज परिपत्र नंबर: टी. आर. एफ. 1080. युओ. 806. ग–2 ता. 17–5–1980 थी वसति गणतरी माटे रोकवामां आवता स्टाफ अंगे जरूरी सूचनाओ बहार पाडी छे । आ सुचनाओनुं चुस्तपणे पालन थाय ते आवश्यक छे । ते माटे नीचे दर्शावेली बाबत ध्यान पर लेवा आथी सर्व जिल्ला विकास अधिकारीओने विनंती करवामां आवे छे ।

2. सने 1981 नी भारतनी वसति गणतरी अंगे समग्र राज्यमां वसति गणतरी ता. 9–2–1981 ना रोज शरू थशे अने ता. 28–2–1981 सुधी चालशे । ता. 1ली मार्च, 1981 थी ता. 5 मी मार्च, 1981 सुधी तेना रीवीझनल राउन्ड रहेशे । अने आ माटे रोकवामां आवनार स्टाफ जेवा के तलाटी-कम-मंत्री प्राथमिक तथा माध्यमिक शालाना शिक्षको, आंकड़ा मददनीश वगेरेने नवेम्बर 1980 थी तालीम आपवामां आवशे ।

3. उपरोक्त कामगीरी माटे जिल्ला कक्षाए कलेक्टरश्रीओ, निवासी नायब कलेक्टरश्रीओ, सबडीवीजनल कक्षाए नायब/मददनीश कलेक्टरश्रीओ अने तालुका कक्षाए मामलतदारश्रीओ अने नगरपालिकाना विस्तारो माटे चीफ आफीसरश्रीओनी चार्ज ओफीसर तरीके निमणुंक करवामां आवी छे । परंतु पंचायतना अधिकारीओ/कर्मचारीओनो पण सक्रिय साथ अने सहकार आवश्यक छे ।

4. आथी सर्वे जिल्ला विकास अधिकारीश्रीओने विनंती करवामां आवे छे के वसति गणतरीनी कामगीरी सफलतापूर्वक अने कार्यक्षम रीते पार पाडवा माटे नीचे मुजबनी सूचनाओनो चुस्तपणे अमल करवो ।

(1) वसति गणतरी माटे रोकायेल स्टाफने तालीम अर्थे हाजरी आपवा अने गणतरीना कार्य माटे **घटती तमाम सगवड आपवी ।**

(2) खास संजोगो सिवाय, ता. 1 ली नवेम्बर, 1980 थी ता. 31 मी मार्च, 1981 सुधी तेओश्रीना वहीवटी नियंत्रण हेठलना आवा स्टाफ **नी बदली करवी** नहि तेमज तेओनो खास अपवाद रूप संजोगो सिवाय रजाओ मंजुर करवी नहि ।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे ।

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(प्र० सा० दवे)

खास फरज परना अधिकारी

पंचायत, गृहनिर्माण अने शहेरी विकास विभाग

प्रति,

सर्वे जिल्ला विकास अधिकारीश्रीओ,
विकास कमिशनरश्री, गुजरात राजय, अमदावाद,
सामान्य वहीवट विभागना खास सचिवश्री,
नियामकश्री, वसति गणतरीनी कचेरी, (गुजरात)
केरावाला बिल्डिंग, वाडीलाल साराभाई होस्पीटलनी सामे,
एलीसब्रीज, अमदावाद–6.

APPENDIX—46

सने 1981 नी भारतनी वसति गणतरी नी तैयारीओ बाबत

गुजरात सरकार

महेसुल विभाग
परिपत्र क्रमांक पर च–1080/85251/ड/1
सचिवालय, गांधीनगर
तारीख : 30 मी सप्टेम्बर, 1980

परिपत्र

सने 1981 नी भारतनी वसति गणतरीनुं कार्य सफलतापूर्वक पार पडे ते माटे सामान्य वहीवट विभागे तेमना परिपत्र नंबर. सी. एन. एस. 3280. 39–ख–2–ता. 26–2–1980, अने नं. टी. आरए–फ.1080–युओ–806–ग–2 ता. 17–5–80 थी वसति गणतरी माटे रोकवामां आवता स्टाफअंगे जरूरी सुचनाओ बहार पाडी छे । आ सुचनाओनुं चुस्तपणे पालन थाय ते आवश्यक छे ते माटे नीचे दर्शावेली बाबत ध्यान पर लेवा आथी दरेक जिल्ला कलेक्टरश्रीओने विनंति करवामां आवे छे ।

सने 1981 नी भारतनी वसति गणतरी अंगे समग्र राज्यमां वसति गणतरो ता. 9 मो फेब्रुआरी, 1981 ना रोज शरु थशे अने ता. 28मी फेब्रुआरी, 1981 सुधी चालशे । ता. 1ली मार्च, 1981 थी 5 मी मार्च, 1981 सुधी तेनो फेर तपास : रीवीझनल राउन्ड: रहेशे, अने आ माटे रोकवामां आवनार कर्मचारीओने नवेम्बर–1980 थी तालीम आपवामां आवशे ।

नियामकश्री, वसति गणतरो, अमदावाद तरफ थी जणाववामां आवेल छे के उपरोक्त कामगीरी माटे जिल्ला कक्षाए कलेक्टरश्रीओ तथा निवासी नायब कलेक्टरश्रीओ, सब–डीवीझन कक्षाए नायब। मददनीश कलेक्टरश्रीओ अने तालुका/महाल कक्षाए मामलतदारश्री/महालकारीश्रीओनी चार्ज ओफीसरो तरीके निमणुंको करवामां आवी छे ।

आथी सर्वे कलेक्टरश्रीओने विनंती करवामां आवे छे के वसति गणतरीनी कामगीरी सफलतापूर्वक पार पाडवा माटे नीचे मुजबनी सुचनाओनो चुस्त पणे अमल करवो ।

(1) वसति गणतरी माटे रोकायेल कर्मचारीओने तालीम अर्थे हाजरो आपवा अने गणतरीना कार्य माटे घटती तमाम सगवडो आपवी ।

(2) खास संजोगो सिवाय ता. 1 ली नवेम्बर, 1980 थी ता. 31 मार्च, 1981 सुधी तेओनी वहीवटी नियंत्रण हेठल आवा कर्मचारीओनी बदली करवी नहि तेमज तेओनी कोईपण प्रकारनी रजाओ मंजूर करवी नहि ।

(3) रजाओ तेमज बदलीओ अंगेना किस्साओ सरकारश्री ने मोकलती वखते पण उपरनी बाबतो ध्यानमां राखवी तथा ते बाबतमां खास कारणो भलामण करती वखते स्पष्टतापूर्वक दर्शाववा ।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे ।

ह०
(र० ओ० बोरा)
नायब सचिव
महेसुल विभाग, गुजरात सरकार

प्रति,
तमाम कलेक्टरश्रीओ
जमीन सुधारा कमिशनर अने खास सचिवश्री, गांधीनगर
खास सचिवश्री; अपील: महेसुल विभाग, अमदावाद
सामान्य वहीवट विभागना खास सचिवश्री
नियामकश्री, वसति गणतरी, केरावाला बिल्डिंग, वाडीलाल साराभाई होस्पिटल सामे, अमदावाद–6

APPENDIX–47

1981 नी वसति गणतरी नी बीजा तबककानी कामगीरीमां मददरुप थवा बाबत

गुजरात सरकार
शिक्षण विभाग
परिपत्र क्रमांक : पी० आर० इ० 1380/क
सचिवालय, गांधीनगर
ता : 18–10–80

1981 ना वसति गणतरीना बीजा तबककानी प्राथमिक तैयारीओ शरू थइ गई छे अने खरेखरी वसति गणतरी 9 मी फेब्रुआरी 1981 थी 28 मी फेब्रुआरी, 1981 सुधीना समय दरमियान करवामां आवशे । ता. 1 ली मार्च, 1981 थी 5 मी मार्च, 1981 सुधीमां फेरतपास (रीवीझनल राउन्ड) करवामां आवशे । अने 1ली मार्च, 1981 ना सूर्योदयना संदर्भमां वसतिना आंकड़ा तैयार करवामां आवशे । वसति गणतरीना कार्य माटे राज्य सरकार तेमज मध्यस्थ सरकारना सर्वे खाताओ, महानगरपालिकाओ, नगरपालिकाओ, स्थानिक संस्थाओ, अर्ध सरकारी संस्थाओ तेमज शिक्षण खाताना कर्मचारीओना सहकारनी जरूर पडशे । आ माटे गुजरात सरकारना सामान्य वहीवट विभागना परिपत्र नं. सी. एन. एस. 3280/39–ख. 2. ता. 27–8–1980 वधा खाताना वडाओ तेमज कचेरीओना वडाओ तथा कलेक्टरश्रीओने जरूरी आदेशो आपवा मां आव्या छे ।

1948 ना वसति गणतरी अधिनियम हेठल राज्यसरकारे जाहेरनामु बहार पाडी ने जिल्लाना कलेक्टरश्री अने निवासी नायब कलेक्टरश्रीओने अनुक्रमें मुख्य वसति गणतरी अधिकारी अने जिल्ला वसति गणतरी अधिकारी तरीके जाहेर करेल छे । म्युनिसिपल कोर्पोरेशन विस्तारमां म्युनिसिपल कमिशनरने मुख्य वसति गणतरी अधिकारी अने म्युनिसिपल कमिशनरश्रीए पोताना ताबाना सुचवेल अधिकारीने सीटी सेन्सस अधिकारी तरीके जाहेर करेल छे । मामलतदार/महालकारीश्रीओने अने नगरपालिकाना तथा जाहेर करेल औद्योगिक विस्तारना वहीवटी वडाने तेमना विस्तारना अनुक्रमे चार्ज अधिकारी अने टाउन सेन्सस ओफिसर तरीके जाहेर करेल छे । जेओ पोताना विस्तार माटे निमणुक आपेल गणतरीदार अने निरीक्षकोने वसति गणतरीना कार्यनी नवेम्बर 1980 थी जान्युआरी 1981 ना समय दरमियान तालीम आपशे ।

भुतकालमां पण वसति गणतरीना कार्यमां शिक्षण खाताए महत्वनो भाग भजवेल छे गुजरात सरकारना शिक्षण खाताए गुजरात राजयनी 1981 नी वसति गणतरीनी जवाबदारी स्वीकारी छे अने वसति गणतरीनुं कार्य कार्यक्षम रीते अने सफलतापूर्वक पार पडे ते माटे जरूरी संख्यामां गणतरीदारो अने निरीक्षको माटे तमाम प्राथमिक अने माध्यमिक शालाना शिक्षको फालववा सुचनाओ करवामां आवे छे ।

(1) गुजरात सरकारना सामान्य वहीवट विभागना परिपत्र नं. सी. एन एस. 3280–39–ख.-2 ता. 27-8-1980 थी एम नक्की करवामां आव्युं छे के खास संजोगो सिवाय तारीख 31–3–1981 ना समय सुधी वसति गणतरीना काममां रोकायेला कर्मचारीओनी बदली करवी नहि । तेमज उपरोक्त वसति गणतरी ना कामना समय-गाला दरमियान कोईपण प्रकारनी रजाओ पण मंजूर करवी नहि ।

(2) 1948 ना वसति गणतरीना अधिनियम हेठल संबंधकर्ता चार्ज अधिकारीए जेमने निमणुंक ना हुकमो आप्या हशे ते दरेकने बंधनकर्ता गणाशे अने वसति गणतरीना कामनो फरजमांथी कोइपण प्रकारनो मुकित मलशे नहि ।

(3) जे शिक्षकोने वसति गणतरीनुं कार्य सोंपवा मां आव्युं होय तेमणे नवेम्बर 1980 थी जान्युआरी 1981 सुधीमां वसति गणतरीना कार्य माटे योजवामां आवनार बधा तालीम वर्गोमां अवश्य हाजरी आपवी ।

(4) ता. 9–2–81 थी ता. 28-2-1981 ना समय दरमियान वसति गणतरी नुं काम कार्यक्षम रीते अने सफलतापूर्वक पार पडे ते माटे जे शिक्षकोने वसति गणतरीनुं काम सोंपवामां आव्युं होय तेमने ओछा मां ओछा अडधा दिवस माटे शालाना कार्यमाथी मुकित आपवी तथा वसति गणतरीना काम माटे बहार जवा: सवारमां अथवा सांजना स्थानिक परिस्थिति मुजब: छुट आपवी ।

(5) ता.1–3–81 थी ता. 5–3–81 सुधी ना समय दर-मियान दरेक कर्मचारीने वसति गणतरीना कार्यनी धनिष्ठ तपास माटे (रीवीझनल राउन्ड) आखा दिवसनी काम-मांथी मुकित आपवी अने आ गैरहाजरीना समयने चालू फरज तरीके गणवी ।

(6) वसति गणतरीना कार्यमां गणतरीदार / निरीक्षक तरीके काम करता शिक्षकोए तेमने सोंपेल काम पुरुं थता तमाम रेकर्ड नक्की करेल तारीखोए तेमना संबंधकर्ता चार्ज अधिकारीने विना विलंबे सुपरत करवुं ।

सर्वे शिक्षक भाई बहेनो तथा केलवणी खाताना तमाम स्तरना अधिकारीओ / कर्मचारीओ राष्ट्रीय अगत्यनुं आ कार्यसफलता थी पार पडे ते माटे सजागता दाखववा तेमज उपरनी सुचनाओनो चुस्तपणे अमल थाय ते जोवा नियामकश्री, प्राथमिक अने प्रौढ शिक्षण नियामकश्री ने आथी विनंती करवामां आवे छे । आ बाबतमां दरेक शिक्षक भाई /बहनो तेमज अन्य कर्मचारीओ जिल्ला वसति गणतरी अधिकारी तेमज वसति गणतरी माटे निमायेला चार्ज अधिकारीओ अन्योन्य सहकारथी काम करे तेवी व्यवस्था गोठववा विनंती छे ।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे

ह०

(प्र० त्रि० त्रिवेदी)

संयुक्त सचिव

शिक्षण विभाग

प्रति,

नियामकश्री, प्राथमिक अने प्रौढ शिक्षण, गुजरात राज्य, अमदावाद

उच्च शिक्षण नियामकश्री, गुजरात राज्य, अमदावाद

जिल्ला प्राथमिक शिक्षण अधिकारीश्रीओ, जिल्ला शिक्षण समितिओ

सर्वे जिल्ला अधिकारीश्रीओ, शासनाधिकारीश्रीओ

तमाम नगर प्राथमिक शिक्षण समितिओ

तमाम जिल्ला शिक्षण अधिकारीश्रीओ

सीलेक्ट फाइल

APPENDIX—48

वसति गणतरी
घणुंज अगत्यनुं

1981 नी भारतनी बीजा तबक्कानी वसति गणतरीमां व्यक्तिगत स्लीप : सर्वव्यापी अने पसंद थयेल नमुनाना ब्लोकमां : अने कुटुंबपत्रक भरवा माटे कर्मचारीओनी मदद आपवा अंगे

गुजरात सरकार

सामान्य वहीवट विभाग
परिपत्र क्रमांक : सी. एन. एस. 3280—39—ख—2
सचिवालय, गांधीनगर
ता. : 21 मी फेब्रुआरी, 1981

संदर्भ :—सामान्य वहीवट विभागनो ता : 27-8-80 नो सरखा क्रमांकनो परिपत्र

परिपत्र

संदर्भमां दर्शववामां आवेल परिपत्र थी 1981 नी भारतनी बीजा तबक्कानी वसति गणतरीनी कामगीरी माटे कर्मचारीओनी मदद आपवा अने सदरहु कामगीरीमां रोकायेला कर्मचारीओ वगेरेने केटलीक सवलतो आपवा अंगे विस्तृत सूचनाओ आपवामां आवी छे ता. 1 ली मार्च, 1981 ने वसति गणतरी माटे अखिल भारतीय धोरणे, संदर्भ तारीख नक्की करवमां आवी छे । परंतु, अमदावाद, वडोदरा जेवां शहेरो अने राजयना अन्य भागोमां प्रवर्तमान अशांत परिस्थिति लक्षमां लेता तारीख 28-2-81 पहेलां वसति गणतरीनुं कार्य पूरू करवानुं गणतरीदारों माटे कदाच शक्य बने पण नही तेथी, समय मर्यादावाली राष्ट्रीय महत्वनी कामगीरो नियत समयमां तारीख 28—2—81 सुधीमां पूरी थाय ते माटे नियामकश्री वसति गणतरी, गुजरात, अमदावादनां सूचव्या मुजब संदर्भमांना परिपत्रनी सुचनाओ अने अे सवलतो उपरांत आवा कर्मचारोओने नीचे मुजबनो वधु एक सवलत आपवा संबंधित सर्वे खाता, कचेरीओना वडाओने आदेश आपवामां आवे छे ।

अमदावाद, वडोदरा अने राजयना अन्य विस्तारो के जयां ताजेतरनी अशांत परिस्थितिने कारणे वसति गणतरीनी कामगीरी तारीख 28—2—81 सुधीमां पूरी थवानी शक्यता न होय, ते विस्तारना राज्य सरकार, मध्यस्थ सरकार, तेमज अर्धसरकारी संस्थाओ अने स्थानिक संस्थाओना कर्मचारीओ के जे वसति गणतरीना कामे गणतरोदारो, निरीक्षको तरीके निमायेला होय तेओने खास जरूर जणाय तो तारीख 23—2—81 थी तारीख 28—2—81 सुधीना समय पूरतु आ दिसस माटे तेमनी पोतानी संबंधित कचेरीना काममांथी मुकित आपवी ।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे

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(वी० कृष्णमूर्ति)
सरकारना खास सचिव

प्रति,

राज्यपालश्रीना सचिवश्री, राजभवन, गांधीनगर
*सचिवश्री, गुजरात विधानसभा सचिवालय, गांधीनगर
*रजीस्ट्रारश्री, वडी अदालत, गुजरात, अमदावाद
*सचिवश्री, गुजरात जाहेर सेवा आयोग, अमदावाद
*सचिवश्री, गुजरात तकेदारी आयोग, अमदावाद
*सचिवश्री, गुजरात मुल्की सेवा ट्रिब्युनल, गांधीनगर
सर्वे कलेक्टरश्रीओ, तमाम खाताना वडाओ तथा कचेरीओना वडाओ
म्युनिसिपल कमिशनरश्री, अमदावाद, वडोदरा, राजकोट, सुरत
सर्वे जिल्ला विकास अधिकारीश्रीओ
सर्वे मामलतदारश्रीओ / महालकारीश्रीओ
सर्वे नगरपालिकाओना मुख्य अधिकारीश्रीओ
सर्वे जिल्ला प्राथमिक शिक्षणाधिकारीश्रीओ
जिल्ला पंचायत कचेरी, भारत सरकारना खाताओ, कचेरीओ, अमदावाद/ वडोदरा / राजकोट / सुरत
सचिवालयना सर्वे विभागो
सामान्य वहीवट विभागनी सर्वे शाखाओ
नियामकश्री, वसति गणतरी, गुजरात, केरावाला बिल्डिंग, वी. एस. होस्पिटल सामे, एलिसब्रीज, अमदावाद —6
विशिष्ट फाइल

*पत्र द्वारा

APPENDIX-49

1981 नी भारतनी वसति गणतरी-वाहनोना लोगबुकना धोरणे उपयोग करवा बाबत

गुजरात सरकार

सामान्य वहीवट विभाग

ठराव नं. सी. एन. एस. 2779–4320–ख–2

सचिवालय, गांधीनगर

ता: 24 एप्रील, 1980

वंचाणे लीधो :— नियामक श्री, वसति गणतरी, गुजरात, अमदावादनो ता. 30-1-80 नो अ. स. पत्र नं. डी. 26020/1/79 डी. सी. ओ./गुज.

राष्ट्रीय महत्व धरावती वसति गणतरीनी कामगीरी नियत समयमर्यादामां पूरी करवानी रहे छे । अने तेथी आ कामगीरी जेमना शिरे छे तेवा अधिकारीओए प्रसंगोपात विस्तृत प्रवासो योजीने आ कामगीरी बजाववानी रहे छे । आ परिस्थिति ने लक्षमां लइ कलेक्टरो, नायब/मददनीश कलेक्टरो अने मामलतदारो विगेरे के जेमने भाडाना धोरणे राज्य सरकारना वाहनो आपवामां आवेला छे, तेवा अधिकारीओने तथा जिल्ला निवासी नायब कलेक्टरो के जेमने तेमनी फरजोनी रुए सरकार तरफ थी भाडे अथवा अन्य रीते कोई वाहन फालववामां आवेल नथी, तेओने फकत वसति गणतरीनीमर्यादित समयनी कामगीरी माटे जिल्ला वडामथकना प्रांत अधिकारी / मामलतदार हस्तकनां राज्य सरकार तरफ थी भाडे आपवामां आवेल वाहनोनी आंतरिक गोठवण करीने, वसति गणतरीनी कामगीरी माटे लोगबुकना धोरणे वापरवानी छुट आपवानुं सरकारनी विचारणामां हतुं । आ अंगे कालजी पूर्वक विचारणा कर्या बाद आवा भाडाना धोरणे आपवामां आवेल सरकारी वाहनो ता. 15-3-80 थी ता. 15-7-80 अने ता. 1–11–80 थी ता. 31–3–81सुधीना समय दरमियान लोगबुकना धोरणे वापरवानी छुट आपवानुं सरकार ठरावे छे ।

2. उपर्युक्त समयना बन्ने गाला दरमियान आ अधिकारीओए खरेखर जेटला दिवस माटे वसति गणतरीनी कामगीरी माटेवपराश कर्यो हशे, तेटला दिवसोनो पेट्रोल, ओइल वगेरे(POL Charges) नो खर्च तथा ड्राइवरना पगार भथ्थां वगेरेनो खर्च केन्द्र सरकारना सेन्सस बजेट (Census Budget) मांथो मजरे मलशे ।

3. आ अंगेनु खर्च "मांगणी नं. 7 मुख्य सदर 265 बीजी वहीवटी सेवाओ (ख) वसति गणतरी (र) 1981 नी वसति गणतरी माटे वधारानो स्टाफ" ए सदरे उधारवानी रहेशे ।

4. सर्वे कलेक्टरोए समग्र जिल्लानुं, आ अंगेनुं खर्च वसति गणतरी माटेना वधारना स्टाफना पगार अने भथ्था अंगेना सामान्य वहीवट विभागनी अंदाजपत्रक शाखाने रजु करवामां आवता मासिक एकत्रित खर्चपत्रकमां अलग विगत तरीके दर्शाववानुं रहेशे ।

5. आ हुकमो आ विभागनी सरखा क्रमांकनी फाइल पर नाणां विभागनी ता. 11–3–80 ना रोजनी तथा महेसुल विभागनी ता. 21–2–80 ना रोजनी नोंधथी मलेल संमति थी बहार पाडवामां आवे छे ।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे ।

ह०

(डा० गो० वासंद)

नायब सचिव

सामान्य वहीवट विभाग

गुजरात सरकार

प्रति,

सर्वे कलेक्टरश्रीओ

सर्वे जिल्ला निवासी नायब कलेक्टरश्रीओ

सर्वे नायब/मददनीश कलेक्टरश्रीओ

सर्वे मामलतदारश्रीओ

महालेखाकारश्री, गुजरात, अमदावाद

अधिक महालेखाकारश्री, गुजरात, राजकोट शाखा, राजकोट

पगार अने हिसाबी अधिकारीश्री, अमदावाद, गांधीनगर

मुकामी तपासणी अधिकारीश्री, अमदावाद, गांधीनगर

नाणां विभाग, सचिवालय, गांधीनगर

महेसूल विभाग, सचिवालय, गांधीनगर

सामान्य वहीवट विभाग, "ल" शाखा

विशिष्ट फाइल

APPENDIX—50

P. PADMANABHA

D.O. No. 9/48/79-CD(CEN)-8361
MINISTRY OF HOME AFFAIRS

The Registrar General, India
2A, Mansingh Road
New Delhi-110011

March 25, 1980

My dear Chhaya,

I had a very useful tour in Gujarat and I am happy to note that the organisation is well set. I am looking into some of the points mentioned by you and shall be writing to you in due course.

During our discussions with the Collectors we felt that we could carry out the houselisting in those areas where the monsoon would create problems and you were to issue instructions on this matter. As soon as your instructions have been issued please keep me informed. I was happy to note that there is complete coordination between us and the Bureau but doubtless you would be officially communicating to them the changes in the programme including the houselisting operations being carried out in certain areas because of the monsoon.

Yours sincerely,

Sd/-

(P. Padmanabha)

Shri R. S. Chhaya,

Director of Census Operations

Gujarat

AHMADABAD

APPENDIX—51

1981 नी वसति गणतरी अंगे बहार पाडवामां आवेल परिपत्रो

अनुक्रमणिका

अनु० नंबर	नंबर अने तारीख	परिपत्र नंबर	विषय	पान नंबर
1	2	3	4	5
1	नं० सीइएन–1981/19011/1/79–जन (गुज) ता० 9–8–79	1	घरोने कायमी धोरणे नंबरो आपवा बाबत	1–28
2	नं० सीइएन–1981(पी)/11012/1/78–जन (गुज) ता० 3–9–79	2	गाम तथा शहेरोनी यादी तथा प्रादेशिक फेरफारो बाबत	29–40
3	नं० सीइएन–1981/12011/10/79–जन(गुज) ता० 25-9-79	3	कायमी घर नंबर योजना–1981 नी वसति गणतरीना काम अंगे अद्यतन बनाववा अंगे	41–48
4	नं० सीइएन–1981/12011/79–जन (गुज) ता० 18-10-79	4	म्युनिसिपल कोर्पोरेशन/म्युनिसिपालोटी/नगर पंचायत तथा अन्य शहेरी विस्तारोना वोर्डनी रचना अंगेनी स्पष्टता	49–50
5	नं० सीइएन–1981/12011/10/79–जन(गुज) ता० 26-10-79	5	1981 नी वसति गणतरीना काम अंगे कायमी घर नंबर योजना अद्यतन बनाववा अंगे	51–60
6	नं० सीइएन–1981/19011/9/79–जन(गुज) ता० 29-10-79	6	वसति गणतरी–1981–प्रथम तबक्कानी घरयादी माटे ब्लोक बनाववा तथा चार्ज रजिस्टर तैयार करवा अंगे	61–72
7	नं० सीइएन–1981/19011/10/79–जन(गुज) ता० 15-11-79	7	शहेरी जूथनी रचना अंगे	73–90
8	नं० सीइएन–1981/20011/3/79–जन(गुज) ता० 23-11-79	8	वसति गणतरीना जुदा जुदा फोर्म जेवा के घरयादी, घरयादीनी तारीज, घरयादी भरवा अंगेनी गणतरीदारने सूचनाओनी पुस्तिकाओ तेमज उद्योग धंधानी यादी विगेरेनी जालवणी, हिसाबी पद्धति अने वहेंचणी, अंगे	91–94
9	नं० सीइएन–1981/19011/9/79–जन(गुज) ता० 23-11-79	9	चार्ज रजीस्टर तैयार करवा बाबत	95–100
10	नं० सीइएन–1981/19011/13/79–जन(गुज) ता० 4-12-79	10	**वसतिगणतरी 1981**— स्थल संकेत नंबर आपवा बाबत	101–112
11	नं० सीइएन–1981/19011/13/79–जन(गुज) ता० 15-1-80	10अ	परिपत्र नं० 10नो सुधारो	113–114
12	नं० सीइएन–1981/19011/13/79–जन(गुज) ता० 27-12-79	11	शहेरी विस्तारना स्थल संकेत नंबर	115–126
13	नं० सीइएन–1981/21011/1/79–जन(गुज) ता० 13-12-79	12	**भारतनी वसति गणतरी 1981**— ग्राम निर्देशिका भरवा बाबत	127–128

APPENDIX—51—contd.

1981 नी वसती गणतरी अंगे बहार पाडवामां आवेल परिपत्रो—(क्रमशः)

अनुक्रमणिका—(क्रमशः)

अनु० नंबर	नंबर अने तारीख	परिपत्र नंबर	विषय	पान नंबर
1	2	3	4	5
14	नं० सीइएन–1981/19011/9/79–जन(गुज) ता० 28-12-79	13	चार्ज रजिस्टर भरवा बाबत तथा गणतरीदार/ सुपरवाइसर नी निमणुंक अंगे	129–140
15	नं० सीइएन–1981/15011/1/79–जन(गुज) ता० 29-12-79	14	**वसति गणतरी 1981**— सामान्य सूचनाओ	141–146
16	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 10-1-80	15	धरयादी तेमज उद्योग धंधानी यादीना पत्रको भरवा माटेनी तालीमना कार्यक्रम अंगे	147–160
17	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 25-1-80	16	राज्य कक्षाना जिल्ला वसति गणतरी अधिकारी, रेसी० डेप्युटी कलेक्टरश्री तथा वधाराना जिल्ला वसति गणतरी अधिकारीश्री, जिल्ला आंकड़ा अधिकारीश्री तेमज सीटी सेन्सस ओफीसरना तालीम वर्गो बाबत	161–162
18	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 15-1-80	17	धरयादी तेमज उद्योग धंधानी यादीना पत्रको भरवा माटेना जिल्ला कक्षाना तालीम कार्यक्रम अंगे	163–166
19	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 5-2-80	18	धरयादी तेमज उद्योग धंधानी यादीना पत्रक भरवा माटे गणतरीदारनी निमणुंक अंगे तेमज तेमनी तालीमना राउन्ड बाबत	167–170
20	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 28-2-80	19	राज्य तेमज जिल्ला कक्षाना तालीमना वर्गोमां उपस्थित थयेल केटलाक मुद्दाओनी चोखवट अंगे	171–176
21	नं० सीइएन–1981/15011/1/80–जन(गुज) ता० 7-3-80	20	धरयादी तेमज उद्योग धंधानी यादी भरवानी कामगोरी मार्च 1980थी जून 1980 पर मुलतवी राखवा अंगेना तालीमना वर्गो बाबत	177–180
22	नं० सीइएन–1981/19012/1/79–जन(गुज) ता० 27-3-80	21	1981 नो वसति गणतरी—धरयादी तेमज उद्योग धंधानी यादी बनाववा माटे शहेरी विस्तारनो कार्यक्रम	181–184
23	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 7-5-80	22	जून 1980 मां तालीमनो ओपवर्ग भरवा बाबत	185–196
24	नं० सीइएन–1981/19012/1/79–जन(गुज) ता० 12-5-80	23	धरयादी तथा उद्योग धंधानी यादीना पत्रको भरवा अंगेनी तेमज व्यवस्थित गोठववा तेमज सोपवा अंगेनी सूचनाओं	197–212
25	नं० सीइएन–1981/19011/14/80–जन(गुज) ता० 29-4-80	24	बीजा तबककाना वसति गणतरी माटेना गणतरीदारना ब्लोक तथा संक्षिप्त धरयादीना पत्रको भरवा बाबत	213–238
26	नं० सीइएन–1981/19013/4/80–जन(गुज) ता० 21-5-80	25	गणतरीना ब्लोको पैकी 20 टका नमुनाना ब्लोको पसंद करवा माटेनी सूचनाओ	239–264
27	नं० सीइएन–1981/19012/5/80–जन(गुज) ता० 19-5-80	26	धरयादी तेमज उद्योग धंधानी यादीओ तेमज तेनी तारीजो भरती वखते जोवामां आवेली क्षतिओनी टूंकी नोंध तथा आ बंनेना ख्यालमां राखवाना अगत्यना मुद्दाओनी नोंध	265–270

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1981 नी वसती गणतरी अंगे बहार पाडवामां आवेल परिपत्रो

अनुक्रमणिका

अनु० नंबर	नंबर अने तारीख	परिपत्र नंबर	विषय	पान नंबर
1	2	3	4	5
28	नं० सीइएन–1981/19011/14/80–जन(गुज) ता० 4-6-80	27	**वसति गणतरी 1981—** बीजा तबक्कानां वसति गणतरी माटे गणतरीदारनो ब्लोक तथा बीजा तबक्का माटे चार्ज रजिस्टर तैयार करवा बाबत	271–282
29	नं० सीइएन–1981/19012/1/79–जन(गुज) ता० 19-7-80	28	प्रथम तबक्कानी वसति गणतरीनी कामगीरीनुं रेकर्ड पहोंचाडवा अंगेनी विशेष सूचनाओ	283–286
30	नं० सीइएन–1981/19012/1/79–जन(गुज) ता० 31-7-80	29	धरयादीनी कामगीरी नां विशेष चेकींग अंगे	287–290
31	नं० सीइएन–1981/19012/1/79–जन(गुज) ता० 31-7-80	30	**वसति गणतरी 1981—** प्रथम तबक्कानी कामगीरीनुं रेकर्ड सोंपता-स्वीकारता पहेलां चकासणी करवा अंगेना चकासणीना मुदाओनी यादी ।	291–296
32	नं० सीइएन–1981/19011/14/80–जन(गुज) ता० 20-8-80	31	1. बीजा तबक्का माटे गणतरीदारनां ब्लोक बनाववा-चार्ज रजिस्टर लखवा तथा 2. नमुनाना ब्लोकनी पसंदगी करवा अंगे तथा 3. संक्षिप्त धरयादी बनाववा अंगेनी विस्तृत सूचनाओ	297–300
33	नं० सीइएन–1981/15011/3/79–जन(गुज) ता० 25-8-80	32	वसति गणतरी 1981 बीजा तबक्कामां करवानी कामगीरी	301–310
34	नं० सीइएन–1981/19013/3/80–जन(गुज) ता० 15-9-80	33	बीजा तबक्का माटे उपयोगमां लेवाना फोर्म्स वगेरेनो रवानगी कार्यक्रम अने तेनी जालवणी तथा आनुसंगिक बाबत	311–322
35	नं० सीइएन–1981/19012/4/79–जन(गुज) ता० 12-9-80	34	जिल्ला वसति गणतरी अधिकारी (निवासी नायब कलेक्टरश्री) वधारामा जिल्ला वसति गणतरी अधिकारी (जिल्ला आंकडा अधिकारी), सीटी सेन्सस अधिकारीश्रीओना बीजा तबक्कानां तालीम वर्ग बाबत	323–326
36	नं० सीइएन–1981/19012/4/79–जन (गुज) ता० 15-9-80	35	बीजा तबक्कानी वसति गणतरी वखते व्यक्तिगत स्लीप तथा कुटुंब पत्रको भरवा माटेनां जिल्ला कक्षाना तालीम कार्यक्रम अंगे	327–332
37	नं० सीइएन–1981/19013/3/80–जन(गुज) ता० 3-10-80	35ख	वसति गणतरी–1971–बीजा तबक्कानी वसति गणतरी अंगे व्यक्तिगत स्लीप तथा कुटुंब पत्रको भरवा माटेनां जिल्ला कक्षाना तालीम कार्यक्रम बाबत	333–336
38	नं० सीइएन–1981/19011/14/80–जन(गुज) ता० 20-9-80	36	वसति गणतरी 1981–बीजा तबक्कानी कामगीरी	337–342
39	नं० सीइएन–1981/19011/14/80–जन(गुज) ता० 16-10-80	37	**वसति गणतरी 1981—** बीजा तबक्कानी कामगीरी अंगे विशेष स्पष्टताओ अंगे	343–350

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1981 नी वसती गणतरी अंगे बहार पाडवामां आवेल परिपत्रो

अनुक्रमणिका

अनु० नंबर	नंबर अने तारीख	परिपत्र नंबर	विषय	पान नंबर
1	2	3	4	5
40	नं० सीइएन–1981/19013/3/80–जन(गुज) ता० 29-10-80	38	तालीम माटेना तेमज खरेखर कामगीरी माटेनां फोर्मनी वहेंचणी, कुटुंबपत्रक तथा व्यक्तिगत स्लीपनी जरुरियातना ब्लोकवाइस अंदाज तथा नंबर आपवानी पद्धति तथा स्टेम्पींग करवा अंगे	351–362
41	नं० सीइएन–1981/19015/3/80–जन(गुज) ता० 31-10-80	39	जुदा जुदा स्तरे व्यक्तिगत स्लीप अने कुटुंबपत्रक वगेरे रेकर्ड मोकलवा माटेनी व्यवस्था करवा	363–372
42	नं० सीइएन–1981/19013/3/80–जन(गुज) ता० 5-11-80	40	बीजा तबक्काना वसति गणतरी ना कार्यक्रम अंगेनी तालीम तथा क्षेत्रीय कामगीरी तथा तेनी चकासणी बाबत	373–380
43	नं० सीइएन–1981/19013/10/80–जन(गुज) ता० 8-12-80	41	**वसति गणतरी 1981—** धरबार वगरना लोकोनी गणतरी करवा बाबत	381–384
44	नं० सीइएन–1981/19015/2/80–जन(गुज) ता० 10-12-80	42	**भारतनी वसति गणतरी 1981—** वसतिना कामचलाउ आंकडाओं	385–394
45	नं० सीइएन–1981/19013/3/80–जन(गुज) ता० 29-12-80	43	रजिस्ट्रार जनरल इन्डियानी हाजरीमां राजकोट मुकामे थयेल मीटींगमां थयेल चर्चाना अनुसंधानमां विशेष सुचनाओ	395–400
46	नं० सीइएन–1981/19013/3/80–जन(गुज) ता० 30-12-80	44	वसति गणतरीना साहित्यना बंडलों तैयार करी गणतरीदारोने आपवा अंगे	401–404
47	नं० सीइएन–1981/19013/2/80–जन(गुज) ता० 30-12-80	45	1981 नी भारतनी बीजा तबक्कानी वसति गणतरीमां गणतरीना कार्य माटे कर्मचारीओने आपवानी सवलतो अंगे	405–408
48	नं० सीइएन–1981/19013/2/80–जन(गुज) ता० 29-1-81	46	1. बीजां तबक्कानुं गणतरीनुं कार्य शरू थाय तेनुं चेकींग करवा अंगे 2. कार्यनो रिपोर्ट मोकलवा अंगे 3. गणतरीनुं रेकर्ड संभालवा तथा सोंपवा बाबत तेमज 4. वसति गणतरीना कामचलाउ आंकडाओं मोकलवानी पध्धति बाबत	409–424
49	नं० सीइएन–1981/19013/2/81–जन(गुज) ता० 3-2-81	46अ	परिपत्र नं० 46 नो सुधारो	425–426
50	नं० सीइएन–1981/19013/2/81–जन(गुज) ता० 10-2-81	46ब	परिपत्र नं० 46 नो सुधारो	427–428

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PART : A

1981 CENSUS

List of Circulars issued by R.G. India, New Delhi

Sl. No.	File No. and Date	Circular No.	Subject
1	2	3	4
1	No. 2/8/79-SS Dt. 5-2-79	1	Classification of Rural Urban Units—1981 Census
2	D. O. No. 9/22/79-CD(CEN) Dt. 19-6-79	2	Organisation of Census of India 1981—General Instructions
3	D.O. No. 9/11/79-CD(CEN) Dt. 23-6-79	3	Appointment of Census Officers—Issue of Notifications
4	D.O. No. 18/5/79-SS Dt. 16-7-79	4	Village and Town Directory Compilation of—
5	D.O. No. 9/33/79-CD(CEN) Dt. 16-7-79	5	Location Code
6	No. 2/8/79-SS Dt. 11-9-79	6	Classification of Rural & Urban Units—1981 Census Circular No. 1-Clarifications thereon—
7	D.O. No. 2/1/79-SS Dt. 22-9-79	7	Formation of Urban Agglomerations
8	D.O.No.18/5/79-SS(V)Dt. 22-9-79	8	Village Directory for 1981 Census—Clarifications thereon—
9	D.O. No. 9/33/79-CD (CEN) Dt. 11-12-79	9	Location Code—Amendment to Circular No. 5
10	D.O. No. 9/30/79-CD(CEN) Dt. 20-12-79	10	Formation of Enumeration Blocks and Preparation of the Abridged Houselist
11	D.O. No. 9/30/79-CD(CEN) Dt. 27-2-80	11	Preparation of Abridged Houselist—Amendment to Circular No. 10
12	D.O. No. 9/48/79-CD(CEN) Dt. 5-3-80	12	Houselisting Operations Handling and Processing of Forms
13	D.O. No. 9/48/79-CD(CEN) Dt. 2-4-80	13	Houselisting Operations Handling and Processing of Forms—Further Instructions regarding Supplement to Census Circular No. 12
14	D.O. No. 1/3/79-CD Dt. 15-4-80	14	Instructions for Selection of 20% Sample of Enumeration Blocks
15	D.O. No. 1/3/79-CD Dt. 25-4-80	Addenda to Circular No. 14	Instructions for Selection of 20% Sample of Enumeration Blocks
16	D.O. No. 1/3/69-DD Dt. 13-5-80	Clarification to Circular No. 14	Instructions for Selection of 20% Sample of Enumeration Blocks
17	D.O.No. 1/1/78-SS Dt. 21-4-80	15	Delineation of Standard Urban Areas—1981 Census
18	D.O. No. 9/16/80-CD(CEN) Dt. 9-5-80	16	Management of Records relating to Individual Slips and Household Schedules at various levels
19	D.O.No. 18/5/79-SS Dt. 30-5-80	17	Compilation of District Census Handbooks of 1981 Series Clarifications thereon
20	D.O. No. 9/16/80-CD (CEN) Dt. 30-5-80	18	Supplement to Circular No. 16 Management of Records relating to Individual Slips and Household Schedules at various levels
21	D.O. No. 1/1/79-MAP Dt. 13-6-80	19	Preparation of District and Tahsil/Police Station/CD Block/Circle Maps for District Census Handbooks 1981 Census
22	D.O. No. 9/36/80-CD(CEN) Dt. 2-7-80	20	Drafting of the Administration Report

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PART : A—Contd.

1981 CENSUS

List of Circulars issued by R. G. India New Delhi

Sl. No.	File No. and Date	Circular No.	Subject
1	2	3	4
23	D.O. No. 9/5/80-CD(CEN) Dt. 3-7-80	21	Instructions to Enumerators for Filing up the Household Schedule and Individual slips—Clarification
24	D.O. No. 9/34/80-CD(CEN) Dt. 5-7-80	22	Reporting of Provisional Results and Commencement of PEC/CES
25	D.O. No. 9/34/80-CD(CEN) Dt. 10-7-80	23	Provisional Population Totals.
26	D.O. No. 9/34/80-CD (CEN) Dt. 27-11-80	Supplement to Circular No. 23	Provisional Population Totals Supplement to Circular No. 23
27	D.O. No. 9/34/80-CD (CEN) Dt. 6-8-80	Corrigendum of Circular No. 23	Provisional Population Totals
28	D.O. No. 9/18/81-CD(CEN) Dt. 6-1-81	Amendment of Circular No. 23	Provisional Population Total
29	D.O. No. 9/26/81-CD(CEN) Dt. 6-3-81	Amendment to Circular No. 23	Provisional Population Total
30	D.O. No. 1/3/79-DD Dt. 11-7-80	24	Instructions for Selection of 20% Sample of Enumeration Blocks Clarification
31	D.O. No. 9/16/80-CD(CEN) Dt. 29-8-80	25	Second Supplement to Circular No. 16 Management of Records Relating to Individual Slip and Household Schedules at Various Levels
32	D.O. No. 1-3/79-DD Dt. 20-9-80	26	Instructions for Selection of 20% Sample of Enumeration Blocks—Clarification regarding Treatment of Urban Agglomerations
33	D.O. No. 15/2/80-MAP Dt. 21-11-80	27	Preparation of Standard Urban Area Maps—1981 Census
34	D.O. No. 18/4/80-SS Dt. 8-12-80	28	State Level Town Directory 1981 Census
35	D.O. No. 18/1/80-SS Dt. 21-1-81	Corrigenda Circular No. 28	State Level Town Directory 1981 Census—Circular No. 28—Corrigenda
36	D.O. No. 18/1/80-SS(Genl.) Dt. 8-12-80	29	Compilation of Village Circular No. 4—Classification Regarding
37	D.O. No. 1/1/80-SS(Genl.) Dt. 23-12-80	30	Presentation of Standard Urban Area Data—1981 Census
38	D.O. No. 9/26/81-CD(CEN) Dt. 23-2-81	31	Provisional Population Totals Supplement to Paper 1 of 1981
39	D.O. No. 9/26/81-CD(CEN) Dt. 6-3-81	Clarification to Circular No. 31	Provisional Population Totals—Supplement to Paper 1 of 1981
40	D.O. No. 9/26/81-CD(CEN) Dt. 7-3-81	Clarification to Circular No. 31	Provisional Population Totals—Supplement to Paper 1 of 1981
41	D.O. No. 9/26/81-CD(CEN) Dt. 23-3-81	Clarification for Circular No. 31	Provisional Population Totals Supplement to Paper 1 of 1981 Clarification for Circular No. 31
42	D.O. No. 18/1/81-SS Dt. 5-5-81	32	District Census Handbook Parts A and B—Coverage and Presentation of Data
43	D.O. No. 15/1/80-MAP Dt. Sept. 81	33	Instructions on the Preparation of the Land use and other Maps for the State Level Town Directory 1981
44	D.O. No. 9/16/80-CD(CEN) Dt. 5-11-81	34	Third Supplement to Circular No. 16 Management of Records Notional Maps and Lay-out Sketch—Regarding
45	D.O. No. 1/1/81-SS(Genl.) Dt. 19-6-82	35	Presentation of Standard Urban Area Data—1981 Census

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PART : B

1981 CENSUS

List of Tabulation Circulars issued by the R.G. India, New Delhi

Sl. No.	File No. and Date	Circular No.	Subject
1	2	3	4
1	D.O. No. 9/13/80-CD(CEN) Dt. 15-3-80	T.C.No. 1	Houselisting Operations Processing of Forms
2	D.O. No. 9/6/80-CD(CEN) Dt. 5-4-80	T.C. No. 2	Recasting of Table A-II of 1981
3	D.O. No. 1-6/80-DD Dt. 26-4-80	T.C. No. 3	Houselisting Operations Instructions regarding Editing of Forms and Selection of Sample Census Houses
4	D.O. No. 1-6/80-DD Dt. 2-6-80	Clarification of T.C. No. 3	Reg. Instructions for Editing
5	D.O. No. 1-6/80-DD Dt. 6-5-80	T.C. No. 4	Houselisting Operations-Instructions regarding Editing of Forms and Selection of Sample Census Houses—Amendment to—
6	D.O. No. 9/13/80-CD(CEN) Dt. 9-5-80	T.C. No. 5	Houselisting Operations—Processing of Forms
7	D.O. No. 1-7/80-DD Dt. 7-6-80	T.C. No. 6	Selection of 5% Sample of Enumeration Blocks for Advance Tabulation
8	D.O. No. 1-16/80-DD Dt. 9-6-80	T.C. No. 7	Estimation of Staff—Requirements for the First Phase of Tabulation
9	D.O. No. 1-6/80-DD Dt. 25-8-80	T.C. No. 8	Estimation of Staff—Requirements for the First Phase of Tabulation Change in Nomenclature Amendment to Tabulation Circular No. 7
10	D.O. No. 9/61/80-CD(CEN) Dt. 29-10-80	T.C. No. 9	Compilation of Primary Census Abstracts
11	D.O. No. 1-12/81-DD Dt. 23-1-81	T.C. No. 10	Instructions for Selection of an Additional 20% Sample
12	D.O. No. 9/15/81-DD(CEN) Dt. 2-2-81	T.C. No. 11	Compilation of Primary Census Abstract (PCA)
13	D.O. No. 1-3-/81-DD Dt. 4-3-81	T.C. No. 12	Instructions for Selection of 20% Sample of Enumeration Blocks—Supplement to Tabulation Circular No. 10
14	D.O. No. 9/23/81-CD(CEN) Dt. 13-4-81	T.C. No. 13	Instructions for the Preparation of A-Series Tables—General Population Tables including PCA.
15	D.O. No. 9/13/81-CD Dt. 17-9-81	T.C. No. 14	Recasting of A-4 Tables upto 1971—Submission of—
16	D.O. No. 9/13/81-CD Dt. 5-2-82	T.C. No. 15	Tabular Headings indicating the Units for the Preparation of A-Series Tables—General Population Tables including PCA.
17	D.O. No. 9/13/81-CD Dt. 31-3-82	T.C. No. 16	PCA—Presentation of Part II-B Volume—Regarding

APPENDIX—53

List of Posters Distributed to the all Collectors and Municipal Corporations

District	Gujarati	English	Municipal Corporation	Gujarati	English
Jamnagar .	1000	(+)300	Ahmadabad	1500	600
Rajkot .	2000		Vadodara	1500	600
Surendranagar	1000		Surat	1500	600
Bhavnagar .	1000		Rajkot	1500	600
Amreli .	1000				
Junagadh .	1000			6000	2400
Kachchh .	1000				
Banas Kantha	1000				
Sabar Kantha	1000				
Mahesana .	2000				
Gandhinagar	200				
Kheda .	2000				
Punch Mahals	2000				
Vadodara .	2000	(+)300			
Bharuch .	1000				
Surat .	2000	(+)300			
Valsad .	1000				
The Dangs .	200				
Ahmadabad .	2000	(+)500			
	24,400	**1,400**			
		24,000			
	+6,000	3,800	English		
		300	English A'bad Corp.		
	30,400	4,100			
	Gujarati				

APPENDIX—54

List of Hand Bills and Folders Distributed to the all Collectors and Municipal Corporations

District	Gujarati
Jamnagar	24,000
Rajkot	24,000
Surendranagar	16,000
Bhavnagar	32,000
Amreli	16,000
Junagadh	32,000
Kachchh	16,000
Banas Kantha	24,000
Sabar Kantha	16,000
Mahesana	32,000
Gandhinagar	8,000
Kheda	32,000
Panch Mahals	32,000
Bharuch	24,000
Vadodara	32,000
Surat	32,000
Valsad	24,000
The Dangs	8,000
Ahmadabad	32,000
	456,000

Municipal Corporation	Gujarati	English
Ahmadabad	24,000	500
Vadodara	16,000	500
Rajkot	16,000	500
Surat	16,000	500
	72,000	**2,000**

APPENDIX—55

अखबारी यादी

गुजरात राज्यमां चालु थयेलुं वसति गणतरीनुं कार्य

गुजरात राज्यमां ता. 9/2/81 थी राज्यना तमाम भागोमां वसति गणतरीनो प्रारंभ थयेल छे, आ गणतरीनुं कार्य ता.9 मी फेब्रुआरी थी शरू करी ता.28/2/81 ना रोज पुरूं करवामां आवशे। ता. 28 फेब्रुआरीना रोज रातना घरबार वगरना माणसो-नीपण गणतरी करवामां आवशे। आ उपरांत वसति गणतरीनुं कार्य 1 मार्च 1981 ना सुर्योदयना संदर्भमां थतुं होवाथी ता. 1 मार्च 81 थी5 मी मार्च 81 सुधीमां थयेल गणतरी नी फेर चकासणी करवामां आवशे अने ते मुजब 5 मार्च 1981 ना रोज कार्य पुरुं थशे ।

उपरोक्त समय गाला दरमियान गणतरीदार दरेक विस्तारमां घरेघर फरशे अने वसति गणतरी माटे जोइती माहिती एकत्रित करशे ।

गणतरीदार मुख्यत्वे करीने दरेक कुटुंबनी व्यक्तिओना (1) नाम (2) कुटुंबना वडा साथेनो संबंध (3) जाति (4) वैवाहिक दरज्जो (5) मातृभाषा (6) जाणता होय तेवी बीजी बे अन्य भाषाओं (7) धर्म (8) अनुसूचित जाति/जन जातिना सभ्य छे के नहि (9) अक्षरज्ञान (10) स्कुल अगर कोलेजमां भणवा जाय छे के केम (11) छेल्ला वर्षमां दरेक व्यक्तिओ करेल काम तथा प्रवृत्तिनी विगत एकत्रित करशे। कामनी विगत बाबतमां मुख्यत्वे करीने दरेक व्यक्ति जे काम करती होय ते क्या धंधाना एकममां क्या प्रकारनु काम, क्या होद्दा उपर करे छे तथा ते उद्योग वेपार के नोकरीनो क्यों प्रकार छे अने काम करनार, कामे राखनार, एकलो काम करनार, कुटुंबमां काम करनार अगर नोकर छे के केम ते माहिती भरवामां आवशे ।

आ उपरांत खास पसंदगीना विस्तारोमां (1) व्यक्तिनुं अगाउनुं जन्म स्थल (2) अगाउना रहेठणनुं स्थल (3) हालना स्थले वसवाटनो मुदत (4) स्थल बदलीनुं कारण नोंधवामां आवशे। आ उपरांत दरेक गणतरीदार दरेक घर माटे घरनी बांधकामनी परिस्थिति अने घरमां पीवाना पाणी, जाजरु तथा वीजलीनी सगवडता छेके केम ते बाबतनी माहिती पण मेलवशे।

उपरोक्त राष्ट्रीय कार्यमां राज्यनी तमाम व्यक्तियों गणतरीदार भाइओने सहकार आपे तथा साची माहिती पुरी पाडे तेवी विनंती छे।

APPENDIX—56

For Census Publicity Films Received from Films Division through RGI, New Delhi are distributed as under

(1) The Collector, Bharuch . .	16 mm	Gujarati	No. 1
(2) The Collector, Valsad . .	16 mm	,,	No. 1
(3) The Collector, Rajkot . .	16 mm	,,	No. 1
(4) The Collector . . .	16 mm 35 mm	,,	No. 3
(5) Jr. Storekeeper, Information Branch, Polytechnic, Ahmadabad	35 mm	Gujarati & Hindi	No. 2 No. 1
(6) Jr. Storekeeper, Information Branch, Polytechnic, Ahmadabad	16 mm		No. 1
(7) The Collector, Bhavnagar .	16 mm		No. 1
(8) The Collector, Mahesana .	16 mm		No. 1
(9) The Collector, Ahmadabad .	16 mm		No. 1
			13

APPENDIX—57

वसति गणतरी, 1981

गणतरीदारो तथा सुपरवाइझरोने मुसाफरी भथ्था आपवा बाबत

गुजरात सरकार

सामान्य वहीवट विभाग

ठराव नंबर, वसत–3079–4985–ख–र

सचिवालय, गांधीनगर

ता: 7–6–1980

वंचाणमां लीधो : नियामकश्री वसति गणतरी, गुजरात, अमदावादनो तारीख : 12-5-1980 नो पत्र क्रमांक सी०इ०एन–18011/5/79—डीसीओ(गुज)

ठराव

वसति गणतरी, 1981 नी कामगीरी माटे नीमवामां आवेल गणतरीदारो तथा सुपरवाइझरोने आ अंगेनी तालीम दरम्यान गुजरात मुल्की सेवा नियमो अन्वये, मुसाफरी भथ्था प्रवर्तमान नियमो अन्वये मलवापात्र मुसाफरी भथ्थाने बदले नियत दरे मुसाफरी भथ्था आपवा माटे नियामक, वसति गणतरी, गुजरात, अमदाबाद, तरफ थी तेमना ता : 12–5–1980 ना पत्र क्रमांक सीइएन 18011/5/79–डीसीओ (गुज) थी, राज्य सरकारने तेमनी भलामण सहित दरखास्त करी हती। नियामकश्रीनी दरखास्त पर संपूर्ण विचारणा कर्या बाद, वसति गणतरी, 1981 नी कामगीरी माटे नीमवामां आवेल गणतरीदारो तथा सुपरवाइझरोने दरेक

दिवसनी बैठक माटे तालीमना समय दरम्यान नीचे दर्शाव्या मुजबना नियत दरे मुसाफरी भथ्था आपवानुं आथी ठरावबामां आवे छे ।

अंतर	गणतरीदारो माटे दरेक बैठकनी तालीम दरम्यान दिवस दीठ	सुपरवाइझरो माटे दरेक बेठकनी तालीम दरम्यान दिवस दीठ
	नियत दरे चुकववानुं भथ्थुं रु०	नियत दरे चुकववानुं भथ्थुं रु०
(अ) फरजना स्थलथी 8 की०मी० नी अंदर अथवा एकज म्युनिसिपल हदमां होय त्यारे	4.50	5.50
(ब) फरजना स्थलथी तालीमनुं स्थल 8 की० मी० थी वधु तथा 35 की० मी० नी अंदर होय परंतु एकज म्युनि० हदमां न होय	8.00	11.00
(क) फरजना स्थल थी तालीम स्थल 35 की० मी० थी वधु होय अने बंने स्थलो म्युनि० हदनी अंदर न होय	12.00	15.00

उपरना कोठामां जे अंतर दर्शाववामां आवेल छे ते अंतर कर्मचारीना वडा मथकेथी जे स्थले तालीम वर्गमां हाजरी आपवा जवानुं होय त्यां सुधीनुं गणवानुं छे । आवा नियत दरे चुकववामा आवनार मुसाफरी भथ्था अंगेनों खर्च प्रथम तबक्के राज्य सरकारे भोगववानों थशे । जे खर्च त्यारबाद भारत सरकार तरफथी भरपाई करवामां आवशे । गणतरीदारो तथा सुपरवाइझरोने मुसाफरी भथ्थानी चुकवणी चार्ज अधिकारीओ मारफत ज करवानी रहेशे । सरकारी खाता/कचेरीओ जेवी के शिक्षण खाता विगेरेए आवा कोई चुकवणा करवाना रहेशे नहि । आ अंगे थनार खर्चानी जोगवाइ प्रथम तबकके आकस्मिक निधिमांथी पेशगी मेलवीने करवामां आवशे । आकस्मिक फंडमांथी पेशगी मलया बाद जे ते चार्ज अधिकारीओए तेमनी मांगणी मुजब ग्रान्ट फालववामां आवशे । आवी ग्रान्ट फालव्या बाद ज चुकवणां करवाना थशे । 1981नी वसति गणतरी अंगेनी कामगीरी बे तबक्कामां हाथ धरवामां आवनार छे । प्रथम तबक्कानी कामगीरी घरयादी बनाववानी तथा घरने नंबर आपवा विगेरेनी कामगीरी जुन/जूलाई 1980 मां हाथ धरवामां आवशे । त्यारबाद बीजा तबक्कानी खरेखर वसति गणतरी अंगेनी कामगीरी फेब्रुआरी, 1981 थी हाथ धरवामां आवशे । आ बंने तबक्कानी कामगीरी माटे राज्य सरकारना कर्मचारीओनी तथा स्थानिक संस्थाना कर्मचारीओनी निमणूंक गणतरीदारो तथा सुपरवाइसरो तरीके, संबंधित चार्ज अधिकारीओ तरफ थी करवामां आवशे । गणतरीदारो तथा सुपरवाइझरोने चुकववामां आवनार नियत दरना मुसाफरी भथ्था अंगेना खर्च नावंने तबक्कानी माहिती अलग अलग दर्शावीने मोकली आपवा संबंधित तमाम चार्ज अधिकारीओने आथी विनंती करवामां आवे छे ।

गणतरीदारो तथा सुपरवाइसरोने नियत दरे जे मुसाफरी भथ्था आपवामां आवनार छे ते फक्त चार्ज अधिकारीओए ज चुकववाना होवा थी, हवे पछी खाता /कचेरीओ जेवी के शिक्षण खाता विगेरेए आवा कर्मचारीओना सामान्य नियमो अनुसार तालीम वर्गमां हाजरी आपवा अंगेना कोई मुसाफरी भथ्था बीलना मागणी चुकववा / रजु करवाना रहेशे नहि । आवा चुकवणा चार्ज अधिकारीओ तरफथी करवामां आवनार होवाथी आवी चुकवणी समयसर थई शके अने ते पर योग्य नियंत्रण राखी शकाय ते माटे आ अंगेनी नाणा "एबस्ट्रेक्ट कन्टीजन्ट" बीलथी पैसा उपाडीने संबंधित कर्मचारीओनी सही मेलवीने करवाना रहेशे । जे माटे "एबस्ट्रेक्ट कन्टीजन्ट" बीलथी पैसा उपाडवा माटे चार्ज अधिकारीए जरूरी सूचना आपवामां आवे छे । मोटा शहेरी विस्तारो के ज्यां वसति गणतरी अंगेनी कामगीरी माटे जे ते शहेरना म्युनिसिपल कमिशनर / म्युनिसिपालिटीना मुख्य अधिकारीने वसति गणतरीनी कामगीरी माटे नीमवामाँ अव्या छे, ते माटे गणतरीदारो तथां सुपरवाइझरोना तालीम वर्गमां हाजरी आपवा अंगेना कोठामां दर्शाव्या मुजबना नियत भथ्था बीलना चुकवणा जे ते म्युनिसिपल कोर्पोरेशन/म्युनिसिपालीटीए तेमना हस्तकनी ग्रान्टमांथी करवाना रहेशे । जे अंगेना नाणा पाछलथी भारत सरकार तरफ थी जे ते म्युनिसिपल कोर्पोरेशन / म्युनिसिपालीटीने परत करवामां आवशे ।

आ हुकमो नाणा विभागनी ता० 28-5-1980 अने ता० 3–6-1980 नी आ विभागनी सरखा क्रमांकनी फाइल पर मेलवेल सहमतिथी बहार पाडवामां आवे छे ।

गुजरात राज्यना राज्यपालश्रीना हुकमथी अने तेमना नामे,

(डा० गो० वालंद)
सरकारना नायब सचिव

प्रति,

वसति गणतरी नियामकश्री, गुजरात राज्य अमदाबाद
कमिशनरश्री, अमदावाद म्युनिसिपल कोर्पोरेशन, अमदावाद,
कमिशनरश्री, वडोदरा म्युनिसिपल कोर्पोरेशन, वडोदरा
कमिशनरश्री, सुरत म्युनिसिपल कोर्पोरेशन, सुरत
कमिशनरश्री, राजकोट म्युनिसिपल कोर्पोरेशन, राजकोट
मुख्य अधिकारीश्री, भावनगर/जामनगर/नडीयाद/पोरबंदर/जूनागढ/भरूच नगरपालिका
सर्व कलेक्टरश्रीओ / सर्व जिल्ला विकास अधिकारीश्रीओ / एकाउन्टन्ट , जनरल, गुजरात, अमदावाद
एडीशनल एकाउन्टन्ट जनरल गुजरात, राजकोट शाखा, राजकोट, नाणा विभाग
पंचायत-गृह निर्माण अने शहेरी विकास विभाग/शिक्षण अने मजुर विभाग/सचिवालयना अन्य सर्व विभागो ।

APPENDIX—58

Statement showing the details for Expenditure incurred for the 1981 Census, under the head "265—Other Admn. Services" pay and Allowance of Additional Staff T.A.D.A., petrol, Stationery and other Misc Expenditure for the Year 1980-81 and 1981-82

Statement showing the Details of Expenditure incurred for the 1981 Census under the Deposit head "848—Other Deposit-Misc. Deposit" for the payment of Honorarium for Both Stages.

Sl. No.	Name of the District Treasuries	Expenditure Booked 1980-81	Expenditure Booked 1981-82	Col. No. (3) and (4) Total	Expenditure Booked 1980-81	Expenditure Booked 1981-82	Total of Col. No. (6) and (7)	Grand Total of Col. No. (5) and (8)
1	2	3	4	5	6	7	8	9
		Rs. nP.	Rs. nP.	Rs. nP.	Rs. nP.			
1	Ahmadabad . .	531,407.84	128,730.85	660,138.69	1,028,133.36	..	1,028,133.36	1,688,272.05
2	Amreli . . .	321,741.16	17,985.53	339,726.69	210,307.17	..	210,307.17	550,033.86
3	Palanpur . .	390,566.78	19,178.85	409,745.63	345,590.35	200.00	345,790.35	755,535.98
4	Vadodara . .	451,895.32	93,713.21	5,45,600.53	513,992.06	1,763.85	515,755.91	1,061,364.44
5	Bhavnagar . .	755,312.49	83,535.63	838,848.12	140,797.30	..	140,797.30	979,645.42
6	Bharuch . . .	367,379.78	34,566.15	401,945.93	226,414.45	..	226,414.45	628,360.38
7	Valsad and The Dangs	457,899.82	35,096.37	492,996.19	379,552.37	..	379,552.37	872,548.56
8	Panch Mahals . .	458,266.48	166,660.52	624,927.00	552,721.25	4,736.00	557,457.25	1,182,384.25
9	Jamnagar . .	508,272.48	24,470.05	532,742.53	230,697.25	..	230,697.25	763,439.78
10	Junagadh . .	532,177.83	57,002.69	589.180.52	436,911.37	1,361.55	438,272.92	1,027,453.44
11	Kheda . . .	616,877.68	36,494.30	653,371.88	604,951.18	..	604,951.18	1,258,323.06
12	Kachchh . .	361,981.32	30,014.59	391,995.91	318,235.00	..	318,235.00	710,230.91
13	Mahesana . .	523,430.38	42,751.39	566,181.77	579,219.58	..	579,219.58	1,145,401.35
14	Rajkot . . .	666,047.97	31,269.58	697,317.55	313,137.71	..	313,137.71	1,010,455.26
15	Sabar Kantha .	317,650.05	85,096.82	402,746.87	323,577.10	..	323,577.10	726,323.97
16	Surat . . .	567,479.24	37,634.01	605,113.25	571,029.67	..	571,029.67	1,176,142.92
17	Surendranagar .	374,811.72	33,621.01	408,432.73	204,938.67	2,880.47	207,819.14	616,251.87
18	Gandhinagar . .	62,416.73	7,518.30	69,935.03	55,406.05	..	55,406.05	125,341.08
	S.S.	1,862.54		1,862.54		..		1,862.54
	T.E. (—)	10,841.05		(—) 10,841.05				(—)10,841.05
	Total .	**8,256,636.46**	**965,339.85**	**9,221,976.31**	**7,035,611.69**	**10,942.07**	**7,046,553.76**	**16,268,530.07**

APPENDIX—59

List of Persons who had been awarded Silver and Bronze Medals

Sl. No.	Category	Name and Designation	Medal Awarded Silver/Bronze	Remarks
1	2	3	4	5
1	Best District Census Officer	Shri C.K. Desai R.D.C. Bharuch	Silver	
	Next best District Census Officer . .	Shri R. M. Chalaliya R.D.C. Surat	Bronze	
2	Best Additional District Census Officer (D.S.O.) (only Silver Medals)	Shri R.S. Suke District Statistical Officer, Bharuch	Silver	
3	Best Sub-Divisional Census Officer (only Silver Medal)	Shri P.N. Rai Chaudhari Asst. Collector, Nakhatrana, Kachchh	Silver	

APPENDIX—59—Contd.

List of Persons who had been awarded Silver and Bronze Medals

Sl. No.	Category	Name and Designation	Medal Awarded Silver/Bronze	Remarks
1	2	3	4	5
4	Best Charge Officer-Mamlatdar/Chief Officer including four Municipal Corporations and Next Best Charge Officer	1 Shri M.D. Parmar Mamlatdar, Dhrol	Silver	Jamnagar
		2 Shri B.R. Sorathia Mamlatdar, Jamnagar	Bronze	
		3 Shri V. K. Patel Mamlatdar, Jasdan	Silver	Rajkot
		4 Shri S.S. Parmar Chief Officer, Jetpur Nagar Palika	Bronze	
		5 Shri K.N. Sanghvi Mamlatdar, Patdi	Silver	Surendranagar
		6 Shri B. H. Desai Mamlatdar, Dhrangadhra	Bronze	
		7 Shri B.K. Joshi Mamlatdar, Botad	Silver	Bhavnagar
		8 Shri M.K. Upadhyay Mamlatdar, Kundla	Bronze	
		9 Shri G.L. Trivedi Mamlatdr, Amreli	Silver	Amreli
		10 Shri J.N. Luni Mamlatdar, Dhari	Bronze	
		11 Shri J.B. Vora Mamlatdar, Mangrol	Silver	Junagadh
		12 Shri R.P. Shah Mamlatdar, Veraval	Bronze	
		13 Shri C.B. Soni Mamlatdar, Nakhatrana	Silver	Kachchh
		14 Shri N.C. Soni Mamlatdar, Bhuj	Bronze	
		15 Shri M.P. Padhaya Mamlatdar, Palanpur	Sliver	Banas Kantha
		16 Shri J.B. Vasu Mamlatdar, Deodar	Bronze	
		17 Shri P.R. Sompura Mamlatdar, Meghrej	Silver	Sabar Kantha
		18 Shri R.K. Patel Mamlatdar, Modasa	Bronze	
		19 Shri B. S. Pandya Malmatdar, Sidhpur	Silver	Mahesana
		20 Shri G. S. Bokhani Mamlatdar, Sami	Bronze	
		21 Shri D. S. Shah Mamlatdar, Dehgam	Silver	Ahmadabad
		22 Shri A. L. Akhani Mamlatdar, Sanand	Bronze	
		23 Shri P. S. Parmar Mamlatdar, Anand	Silver	Kheda
		24 *Shri Madhukar N. Bhatt,* Chief Officer, Khambhat	Bronze	
		25 Shri K.D. Mistry Mamlatdar, Santrampur	Silver	Panch Mahals
		26 Shri R.K. Dave Mamlatdar, Dohad	Bronze	

APPENDIX—59—contd.

List of Persons who had been Awarded Silver and Bronze Medals

Sr. No.	Category		Name and Designation	Medal/Awarded Silver/Bronze	Remarks
1	2		3	4	5
		27	Shri P.K. Chavda Mamlatdar, Jambusar	Silver	Bharuch
		28	Shri C. C. Patel Mamlatdar, Nandod	Bronze	
		29	Shri R.M. Upadyay Mamlatdar, Palsana	Silver	Surat
		30	Shri N.R. Pandya Mamlatdar, Songadh	Bronze	
		31	Shri S.C. Desai Mamlatdar, Navsari	Silver	Valsad
		32	Shri K. T. Bhatt Mamlatdar, Dharmpur	Bronze	
		33	Shri M. B. Patel Mamlatdar, The Dangs	Silver	The Dangs
		34	Shri C. H. Lakhani Project Officer	Silver	Rajkot M.C.
		35	Shri M.G. Shukla Maleriya Officer	Silver	Ahmadabad M.C.
		36	Shri C.S. Sharma Estate of Officer	Bronze	
		37	Shri R.P. Yagnik Ward Officer	Silver	Vadodara M.C.
		38	Shri Harshad Bhatt Ward Officer	Bronze	
		39	Shri K. C. Mehta Deputy Accountant	Silver	Surat M.C.
		40	Shri B.R. Patel Shop Act Inspector	Bronze	
5	Dy. Mamlatdar	1	Shri H.P. Chadarva	Silver	Rajkot
		2	Shri C.K. Jani	Silver	Surendranagar
		3	Shri R.C. Parikh	Bronze	Bhavnagar
		4	Shri R.P. Selani	Bronze	Amreli
		5	Shri V.P. Bhatiya	Silver	Kachchh
		6	Shri J.C. Soni	Bronze	Banas Kantha
		7	Shri P.C.Soni	Silver	Sabar Kantha
		8	Shri Babubhai M. Patel	Bronze	Ahmadabad
		9	Shri P.C. Prajapati	Silver	Kheda
		10	Shri M.N. Sharma	Silver	Vadodara
		11	Shri K.K. Panwala	Bronze	Bharuch
		12	Shri H.K. Patel	Bronze	Surat
		13	Shri T.H. Patel	Bronze	Valsad
		14	Shri I.D. Patel	Silver	The Dangs
		15	Shri M. J. Trivedi Mamlatdar-Tax Recovery	Silver	Rajkot M. C.
6	Best Supervisor & Next best supervisor in each district including four Municipal Corps. . .	1	Shri R.J. Gosai Dy. Mamlatdar (Revenue Dhrol)	Silver	Jamnagar
		2	Shri K.N. Bhatt Acharya Pri. School, Kalyanpur	Bronze	
		3	Shri R.T. Kotak Circle Inspector, Jasdan	Silver	Rajkot
		4	Shri G.H. Kazi Dy. Mamlatdar, Kotda Sangani	Bronze	
		5	Shri V.P. Gabani Teacher chuda Tal. Limbdi	Silver	Surendranagar
		6	Shri M.T. Acharya Sayla	Bronze	
		7	Shri H.K. Tank Acharya Jalalpur Taluka, Gadhada	Silver	Bhavnagar
		8	Shri K.R. Zanzrukia Gariadhar	Bronze	

APPENDIX—59—Contd.

List of persons who had been awarded Silver and Bronze Medals

Sl. No.	Category		Name and Designation	Medal Awarded Silver/Bronze	Remarks
1	2		3	4	5
6.		9	Shri Jagannath Khimjibhai, Head Master, Lalpur	Silver	Amreli
		10	Shri Bhavsinh C. Chandela H.M. Lodhva Taluka : Veraval	Silver	Junagadh
		11	Shri A. M. Desai H.M. Tk. Rangpur : Keshod	Bronze	
		12	Shri J.P. Thaker S.A. Taluka Panchayat, Nakhatrana	Silver	Kachchh
		13	Shri M.L. Khatri Dy. Mamlatdar Nakhatrana	Bronze	
		14	Shri S.K. Barot Tea. Kolivada Ta. Sanatalpur	Silver	Banas Kantha
		15	Shri D.M. Trivedi H.M. Nava Deodar, Ta. Deodar	Bronze	
		16	Shri Lallubhai A. Mehta Vadali	Silver	Sabar Kantha
		17	Shri Jayantilal V. Trivedi Bayad	Bronze	
		18	Shri Jayantilal B. Patel Visnagar	Silver	Mahesana
		19	Shri H.M. Solanki Chanasma	Bronze	
		20	Shri R.B. Soni Cantonment Teacher Prathmik Shala, Ahmadabad	Silver	Ahmadabad
		21	Smt. Jayaben J. Mehta Dholka Nagarpalika	Bronze	
		22	Shri Vasudev R. Tripathi H.M. Tarapur	Silver	Kheda
		23	Shri M.P. Brahambhatt H.M. Kumarshala, Khambhat	Bronze	
		24	Shri D. J. Patel Santrampur	Bronze	Panch Mahals
		25	Shri J.P. Shukla Railway Colony, Freelandgung	Silver	
		26	Shri N.P. Sidhawala Sr. Clerk Bharuch N. Palika	Silver	Bharuch
		27	Shri I.M. Patel Asstt. Teacher Tankasia	Bronze	
		28	Shri Tikambhai G. Patel Palsana	Silver	Surat
		29	Shri P.U. Gamit Gunsada, Taluka : Songadh	Bronze	
		30	Shri M. J. Gandhi Ta. Panchayat, Navasari	Silver	Valsad
		31	Shri Amrutbhai Dulabhbhai Prathmik Shala, Gandevi	Bronze	
		32	Shri H. K. Patel Dy. Mamlatdar, Ahwa Tribal Sub. Plan	Bronze	The Dangs
		33	Shri J. H. Mistry Extension Officer, Tribal Block	Silver	
		34	Shri K. B. Patel Amraiwadi Muni. School No. 1	Bronze	Ahmadabad M.C.
		35	Shri K.H. Patel Nava Vadej Muni School No. 1	Silver	
		36	Shri U.A. Gandge Head Constable S.R.P. Group-9	Silver	Vadodara M.C.
		37	Shri Nanubhai M. Patel Auditor, Ele. Department B. Sc. Vadodara	Bronze	
		38	Shri N.J. Vyas Field Supervisor	Silver	Surat M.C.

APPENDIX—59—Concld.

List of persons who had been awarded Silver and Bronze Medals

Sl. No.	Category	Name and Designation	Medal Awarded Silver/Bronze	Remarks
1	2	3	4	5
6.		39 Shri R.M. Damakia Draftsman	Bronze	Surat M.C.
		40 Shri Champakbhai S. Patel	Silver	Vadodara
		41 Shri Ramanlal Chandalal	Bronze	Vadodara
7.	Best Enumerator & Next Best in each charge (including four Municipal Corps.)	Total 236 Silver Medals to the best Enumerators and Total 209 Bronze Medals to the next best Enumerators were distributed.		
Total Medals awarded		**Silver 288**	**Bronze 256**	

APPENDIX—60

Number of Merit Certificates awarded in the District and Municipal Corporations

Name of District/ Municipal Corporation	Charge Officer	Super-visor	Enume-rators	Total Certifi-cates issued
1	2	3	4	5
(A) DISTRICTS				
Jamnagar	8	55	51	114
Rajkot	..	8	..	8
Surendranagar	2	8	2	12
Bhavnagar	2	7	160	169
Amreli	..	..	..	..
Junagadh	4	6	213	223
Kachchh	3	6	56	65
Banas Kantha	3	3	17	23
Sabar Kantha	5	13	68	86
Mahesana	3	3	..	6
Gandhinagar	..	..	23	23
Ahmadabad	..	2	39	41
Kheda	8	13	760	781
Panch Mahals	3	1	105	109
Vadodara	5	73	110	188
(A) DISTRICTS—Contd.				
Bharuch	4	2	805	811
Surat	3	80	108	191
Valsad	8	10	216	234
The Dangs	..	8	23	31
TOTAL 'A'	61	298	2,756	3,115
(B) MUNICIPAL CORPORATIONS				
Rajkot	..	..	2	2
Ahmadabad	2	4	196	202
Vadodara	3	8	16	27
Surat	4	4	2	10
TOTAL 'B'	9	16	216	241
Grand Total (A+B)	**70**	**314**	**2,972**	**3,356**

APPENDIX—61

D.O. No. 24/3/81-Ad.I

GOVERNMENT OF INDIA

Ministry of Home Affairs

Registrar General & Census Commissioner, India

P. PADMANABHA

2/A, Mansingh Road,
New Delhi-110 011

October 19, 1981

I take this opportunity to express my deep sense of gratitude for the valuable assistance and co-operation extended by you and the State Government which went a long way in the successful culmination of the field operations for the 1981 Census, in February-March, 1981.

Soon after the completion of the field operations, a number of Regional Tabulation Office were set up in your State for processing the data collected in the 1981 Census schedules. These offices are of a purely short-term duration, lasting for about a year or so. These offices will be wound up after the processing work is over, in January/February, 1982. A large complement of purely temporary staff, numbering about 250 to 300 persons, was appointed in each of these offices. All these temporary staff will have to be retrenched in January/February, 1982, when the work in the Regional Tabulation Offices is over and these offices are wound up thereafter as mentioned above. When this comes about, the Director of Census Operations in your State will have to face the most painful task of retrenching the temporary staff employed therein, which is bound to create a human problem. It is for the solution of this human problem of grave magnitude, that I look forward to your help and assistance, as we did at the time of the 1971 Census. I invite your kind attention, in this connection, to D.O. No. 4/71/71-RG(Ad.I) dated 30 July, 1971 which was addressed by the then Registrar General, India, to the then Chief Secretary of your State, a copy of which I am enclosing for your ready reference. This D.O. explains fully the help and assistance sought from your State Government and I need hardly add anything to it even by way of emphasis. I now look up to you to provide whatever assistance the State Government can in absorbing, both in their own offices and in the undertakings under their control, the temporary employees of the Census Organisation who will be retrenched very soon when the Regional Tabulation Offices are wound up. I have advised the Director of Census Operations in your State to supply full particulars in respect of the retrenched Census employees of 1981 Census, as soon as the retrenchment takes place.

I shall be grateful if you kindly let me know about the action taken in this regard.

Yours sincerely,

Encl : as above

Sd/-

(P. Padmanabha)

Shri H.K.L. Capoor

Chief Secretary

Government of Gujarat, Ahmadabad

APPENDIX—62

वसति गणतरीनी विभागीय कोष्टीकरणनी कचेरीनां छूटा थयेल कामचलाउ कर्मचारीओने सरकारी सेवामां समाववा बाबत केटलीक छूटछाटो

गुजरात सरकार

सामान्य वहीवट विभाग

परिपत्र क्रमांक : सी०एन०एस० 1081-6632 2-ख-3

सचिवालय, गांधीनगर

ता: 28 मी फेब्रुआरी, 1982.

परिपत्र

सने 1981 नी वसति गणतरीना कार्यनी चकासणी तथा कोष्टीकरण माटे राजयनी विभागीय कचेरीओमां आशरे 1200 थी 1300 जेटलां कामचलाउ कर्मचारीओनी भरती करवामां आवी हती । आ कामगीरी परिपूर्णथतां, फाजल पडेल कर्मचारीओने राज्य सेवामां समाववानों प्रश्न सहानुभूतिपूर्वक विचारवा माटे भारत सरकार, रजिस्ट्रार जनरल तथा नियामकश्री, वसति गणतरी तरफथी राजय सरकारने जणाववामां आव्युं हतुं । आ अंगे पुख्त विचारणाने अंते सरकारे अेवो निर्णय लीधो छे के आवा कर्मचारीओने, मान्य भरती नियमोंनी जोगवाई विरूद्ध सीधे सीधा नोकरीमां समावी शकीय तेम न होय, राजय सेवामां भरतीनां प्रसंगोए आवा उमेदवारोने जे ते जगा माटे मान्य उपली वयमर्यादामां वधारवानी बे वर्षनी छुटछाट आपवी अने अन्य उमेदवारीनी सरखामणीमां बधीज बाबतो सरखी होय तो आवा उमेदवारोने अग्रताने धोरणे भरतीमां पसंदगी आपवानी रहेशे ।

2. सचिवालयना सर्वे विभागों, खाता, कचेरीना वडाओ अने भरती करती तमाम एजन्सीओने आ सुचनाओनुं चुस्तपणे पालन करवा आथी जणाववामां आवे छे । पोताना वहीवटी नियंत्रण हेठलनी आवी सघली भरती एजन्सीओना ध्यानपर आ सूचनाओ लाववा सचिवालयना विभागोने आग्रहपूर्वक विनंती करवामां आवे छे ।

3. आ सूचनाओ पंचायत सेवाने पण, जरूरी सुधारावधारा सामे, लागु पडशे । आ अंगे पंचायत, गृहनिर्माण अने शहेरी विकास विभाग व्दारा अलग सूचनाओ वहार पाडवानी रहेशे ।

गुजरात राज्य ना राज्यपालश्रीना हुकमथी अने तेमना नामे ।

ह०

(आर० ओ० बोरा)

नायब सचिव

सामान्य वहीवट विभाग

गुजरात सरकार.

APPENDIX—63

P. PADMANABHA

D.O. No. 24/3/81-Ad. I

MINISTRY OF HOME AFFAIRS

The Registrar General, India

New Delhi

Dated : October 19, 1981

Dear Shri Loveraj,

You are aware that a large number of candidates, who were sponsored by the Employment Exchanges, have been appointed on a purely temporary basis, to short-term Group 'C' and Group 'D' posts in the Regional Tabulation Offices set up all over the country for the processing of data collected in the 1981 Census Operations. These Regional Tabulation Offices, numbering about 130, were set up in March/April, 1981, and will be wound up in January/February, 1982, after the completion of the processing of 1981 Census data. When this takes place, all the temporary Group 'C' and Group 'D' employees appointed in these Regional Tabulation Offices will have to be retrenched. You will appreciate that this maps retrenchment is bound to lead to a human problem of grave magnitude. Therefore, I have taken steps to approach the State Governments as well as the Ministries/Departments of the Government of India for their absorption soon after they are retrenched. It is only fair and equitable that, on our part, we also absorb, to the extent possible, the temporary staff of the Regional Tabulation Offices to be retrenched, against vacancies in regular posts which may arise in the Census

Organisation itself before the retrenchment takes place. To this end, I request you to permit us to consider the temporary Group 'C' and Group 'D' employees appointed in the Regional Tabulation Offices for appointment against regular vacancies in Group 'C' and Group 'D' posts in the Census Organisation. Needless to say only those persons who had been recruited through the Employment Exchanges initially and who fulfil the prescribed maximum age limits and educational qualifications will only be considered for appointment against regular vacancies in the respective Census Directorates, that too before their services are terminated. This procedure was agreed to by at the time of the 1971 Census. I invite your attention in this connection to Shri P. N. Segal, Additional Director of Employment Exchanges D.O. letter No. EE.122(131)/71 dated 13-12-1971 (Copy enclosed for ready reference). I shall be grateful if this procedure is agreed to now also.

2. Secondly, according to the prescribed procedure, the retrenched personnel will have again to go through the Employment Exchanges for alternative appointment. This is likely to cause hardship to these persons. I would, therefore, request you kindly to consider the feasibility of relaxation of this procedure in favour of the retrenched personnel of the Census Organisation making it possible for them to be recruited directly by the employers on the strength of their 'Discharge Certificates' without their having to go once again through the Employment Exchanges. I am making a special plea in favour of these retrenched personnel because of their large numbers and, secondly, because they are all tried persons and trained for doing time-schedule jobs. It was only a few months ago that they were sponsored by the Employment Exchanges for appointment in the Census Organisation. All of them will stand retrenched soon and to require them to once again register themselves and wait for a long time till they are sponsored by the Employment Exchanges will undoubtedly cause undue hardship to them. In view of the vastness of this problem, the relaxation in procedure in their favour appears imperative.

With regards,

Yours sincerely,

Sd/-

(P. Padmanabhan)

Encl :— As above.

Shri S. Loveraj,
Director General
Employment & Training,
New Delhi.

APPENDIX—64

No. 14024/6/81 Estt. (D)

Government of India

Ministry of Home Affairs

Department of Personnel & A.R.

Dated, the 5-7-1982

OFFICE MEMORANDUM

Subject : Re-employment/absorption of retrenched Temporary Central Government employees of the Directorates of Census Operations in States and U.T.s

The absorption of the retrenched 1981 census employees in alternative employment has been receiving the attention of the Government. The matter has been considered carefully and keeping in view the large body of retrenched census staff, it has been decided to grant further concession to the retrenched census employees in addition to those already admissible to the retrenched central Government employees. Accordingly the following concessions will be admissible to such employees subject to the conditions stipulated below :

(i) Considering the fact that these employees have put in an appreciable length of service in the Central Government and during this period, a number of them might have crossed the maximum age limit prescribed for recruitment to the various posts, it has been decided by the Government that the retrenched census employees in the Directorates of Census Operations in the States and U.T.s who were initially recruited through the employment exchanges or other permissible channels and who have put in not less than six months of continuous service and have been retrenched due to reduction in establishment will be eligible to appear in the examinations conducted by the Staff Selection Commission and the Railway Service Commission for recruitment to

Group C Posts, till the end of 1983. This concession will however, be available only to such of these retrenched census employees who were within the age limit prescribed or appearing in examinations by the Staff Selection Commission/Railway Service Commission at the time of their initial recruitment in the census organisation and only if they are otherwise eligible to compete in these examinations on the basis of educational and other qualifications prescribed in the rules for recruitment to the posts in question.

(ii) In order to facilitate the absorption of these retrenched census employees, it has also been decided that such of them as had been initially recruited through employment exchanges and had put in not less than 6 months of continuous service and were retrenched due to reduction in establishment will also be eligible to apply for recruitment to vacancies advertised by various recruitment authorities without their having to be sponsored through the respective employment exchanges even though they might have got themselves registered with the employment exchanges for the purpose of availing of concession of high priority (Priority III, in the submission rosters of these employment exchanges).

(iii) Further, it has been decided that the retrenched census employees who were initially recruited through employment exchanges and have put in not less than 6 months of continuous service before their retrenchment due to reduction in establishment might be considered for absorption in vacancies in Group C posts arising in the Census Organisation upto, the end of December, 1982, without the necessity of their being responsored through the employment exchanges. Such an absorption will, however, be permissible only if the post concerned is not one to which recruitment is to be made through the Staff Selection Commission/Railway Service Commission and would be further subject to the condition that the retrenched census employees proposed to be absorbed are eligible to be considered for the post having regard to educational qualification, experience, etc, laid down in the recruitment rules and the post is in the same grade in which the retrenched census employees was initially recruited through the employment exchanges.

(iv) The above concessions will be admissible only to the employees of the 1981 Census Operations who have been retrenched due to reduction in establishment and will not be applicable to the retrenched employees of other Departments/Offices of the Govt. of India.

Ministry of Finance, are requested to being the contents of this Office Memorandum to the notice of various recruitment authorities under their administrative control.

Sd/-

(K.S.R. KRISHNA RAO)

Under Secretary to the Govt. of India

To

1 All Ministries/Departments of the Govt. of India

2 D.G.E. & T.

3 Staff Selection Commission, New Delhi

4 Railway Board/P&T Board

5 Registrar General, India, 2/A, Mansingh Road, New Delhi.

Sd/-

(K.S.R. KRISHNA RAO)

Under Secretary to the Govt. of India

APPENDIX—65

Actual expenditure of 1981 Census

Director of Census operations, (Gujarat), Ahmadabad. Ministry of Home Affairs

Head	1979—80	1980—81	1981—82	4/82 to 1/83
NON—PLAN				
A 1 (1) Superintendence	171,300	313,014	2,25,540	128,137
A1(3) Abstraction & Complication . . .	226,700	739,522	6,220,209	3,127,610
A 1 (4) Publication	86,400	47,040	..	..
A 1 (7) Computerisation	..	..	278,540	474,752
	484,400	1,099,576	6,724,289	3,730,499

APPENDIX—65—Contd.

Actual expenditure incurred on 1981 Census Grant No. 51

Director of Census operations, (Gujarat) Ministry of Home Affairs

Head	1979—80	1980—81	1981—82	4/82 to 1/83
1	2	3	4	5
NON—PLAN				
A 1 (1) Superintendence				
A 1 (1) (4) Office Expenses	89,200	195,621	143,236	102,997
(5) Rent—Rates and Taxes	82,100	117,393	82,304	25,140
Total Superintendence	**171,300**	**313,014**	**225,540**	**128,137**
A 1 (3) Abstraction & Compilation				
(1) Salaries	210,800	641,881	5,364,386	2,071,264
(2) Wages	..	..	332	..
(3) Travelling Expenses	9,400	44,736	64,471	18,083
(4) Office Expenses	6,500	52,905	438,998	1,21,644
(5) Rent—Rates and Taxes	..	..	352,022	9,16,619
Total Abstraction & Compilation	226,700	739,522	62,20,209	3,127,610
A 1 (4) Publication	86,400	47,040	..	..
Total Publication				
Total Non Plan	484,400	1,099,576	6,445,749	3,255,747
PLAN				
A 1 (7) Computerisation				
(1) Salaries	..	..	264,864	375,394
(2) Travelling Expenses	..	..	2,665	6,721
(3) Office Expenses	..	..	11,011	29,772
(4) Rent-Rates & Taxes.	..	..	..	..
(5) Maintenance	..	..	..	62,865
(6) Equipments	..	..	..	..
Total Computerisation	..	..	278,540	474,752
TOTAL NON—PLAN	4,84,400	1,099,576	6,445,749	3,255,747
PLAN	..	..	2,78,540	474,752
Grand Total Non-plan + plan	4,84,400	1,099,576	6,724,289	3,730,499

APPENDIX—66

Population Census—1981

Rules under the Bombay Local Authorities Census Expenses Contribution Act, 1950.

GOVERNMENT OF GUJARAT
General Administration Department
Resolution No. CNS-2879-4714-KH-2,
Sachivalaya, Gandhinagar, dated the 19th March ,1980

RESOLUTION

The accompanying Notification should be published in Gujarat Government Gazette.

2. Requisition for copies of Notification should be sent to the Manager, Government Central Press, Gandhinagar.

3. The cost should be debited to the head "252-Sectt-General Services (A) Secretariat (2) General Administration Department."

By Order and in the name of the Governor of Gujarat,

Sd/-

(K. RAMAMURTHY)

Special Secretary to Government

To :

The Director of Census Operations, Gujarat State, Ahmadabad, (with 10 spare copies)

The Municipal Commissioner for the City of Ahmadabad, Ahmadabad

The Municipal Commissioner for the City of Vadodara, Vadodara

The Municipal Commissioner for the City of Surat, Surat

The Municipal Commissioner for the City of Rajkot, Rajkot

The Chief Officer, Bhavnagar/Jamnagar/Nadiad/ Porbandar/Junagadh/Bharuch/ Municipality

All Collectors (with 20 spare copies)

All District Development Officers (with 10 spare copies)

The Accountant General, Gujarat State, Ahmadabad

The Additional Accountant General, Gujarat, Rajkot Branch, Rajkot

The Manager, Government Central Press Gandhinagar, with a request to publish the notification in the Gujarat Government Gazette, Prat-I-Central Section, and forward 100 copies to this Department in due course

The Finance Department.

The Panchayats, Housing and Urban Development Department

The Revenue Department

The Legal Department

All other Departments of Secretariat

GENERAL ADMINISTRATION DEPARTMENT

Notification

Sachivalaya, Gandhinagar, Dated the 19th March, 1980

Bombay Local Authorities Census Expenses Contribution Act, 1950

No. GS/80/29-CNS-2879-4714-KH-2, In exercise of the powers conferred by section 6 of the Bombay Local Authorities Census Expenses Contribution Act, 1950 (Bom. XXIII of 1950), and in supersession of the existing rules made in this behalf, under the Government Notification, General Administration Department, No. KS-55-CNS-1069-3280-CHH dated the 31st December, 1970, the Government of Gujarat hereby makes the following rules, namely :—

1. Short title, extent and application—(1) These rules may be called the Gujarat Local Authorities Census Expenses Contribution Rules, 1980.

(2) They shall extend to the whole of the State of Gujarat.

(3) They shall apply to the population Census of 1981.

2. Definitions.—In this rules, unless the context otherwise requires

(a) "municipal corporation" means a Corporation constituted under the Bombay Provincial Municipal Corporations Act, 1949;

(b) "district panchayat" means a district panchayat constituted under the Gujarat Panchayats Act, 1961;

(c) "municipality" means a municipality constituted under the Gujarat Municipalities Act, 1963.

3. Portion of expenses to be charged to Municipal Corporations and Municipalities.—The portion of expenses which shall be charged to the funds of a municipal corporation or a municipality shall be one-half of the total expenses incurred whether before or after the coming into force of these rules, in connection with the taking of census in all its stages within the limits of municipal corporation or the municipality.

4. Portion of expenses to be charged to District Panchayats.—The portion of expenses which shall be charged to the funds of a district panchayat shall be the sum calculated at the rate of Rs. 250/- for each taluka (or mahal) or a part thereof comprised within the limits of the area of the district panchayat.

By order and in the name of the Governor of Gujarat.

Sd/-

(K. RAMAMURTHY)

Special Secretary to Government

APPENDIX—67

List of villages which fall outside their Taluka Boundaries in the district maps including with State and with District Cases

Sl. No.	District	Taluka	L.C. No.	Village Name	The area in which the 'Pocket' is located
1	2	3	4	5	6
	INTER STATE				
1	Village of Madhya Pradesh	..	..	..	Chhota Udaipur Taluka of Vadodara District
2	Village of Dadra & Nagar Haveli	..	..		Pardi Taluka of Valsad District
3	Valsad	Dharampur	209	Meghwal	Dadra & Nagar Haveli
	INTER DISTRICT				
1	Jamnagar	Dhrol	34	Chhala	Paddhari Taluka of Rajkot District
			39	Golita	
2	Rajkot	Paddhari	29	Khokhri	In between Kalavad and Dhrol Talukas of Jamnagar District
			30	Jivapar	
3	Surendranagar	Sayla	75	Ori	Jasdan Taluka of Rajkot District
4	Amreli	Kukavav Vadia	1	Devalki	Jetpur Taluka of Rajkot District
			39	Khijadia Hanuman	
		Rajula	32	Rampara	Muhuva Taluka of Bhavnagar District
		Kodinar		Entire Taluka	Junagadh District
		Dhari	2	Kadaya	Visavadar Taluka of Junagadh District
5	Banas Kantha	Santalpur	71	Chadiyana	Sami Taluka of Mahesana District
		Vav	75	Nadabet	In Rann of Kachchh
	The Dangs	The Dangs	14	Nishana	Near Nizar Taluka of Surat District
			15	Kakshala	
			16	Jamla	
			17	Keshbandh	
			18	Timberthawa	
			19	Biliamba	
	INTRA DISTRICT				
1	Rajkot	Gondal	80	Dadva Hamirpura	Jasdan Taluka of Rajkot District
			81	Karmal Kotda	
		Lodhika	1	Khijadia	Paddhari Taluka of Rajkot Distrit
2	Bhavnagar	Ghogha	44	Lakadia	Talaja Taluka of Bhavnagar District
		Gadhada	56	Chabhadiya	Umrala Taluka of Bhavnagar District
			26	Shiyanagar	Vallabhipur Mahal of Bhavnagar District
4	Amreli		9	Kanakot Nana	Lathi Taluka of Amreli District
			10	Rajkot Nana	
5	Junagadh		1	Pikhor	In Keshod Taluka of Junagadh District
			2	Panidhra	
6	Kachchh	Nakhatrana	41	Bharapar	In between Lakhpat and Abadasa Taluka of Kachch District
		Rapar	48	Nanda	Little Rann of Kachchh
			68	Sarsala	Bhachau Taluka of Kachchh District
		Bhachau	27	Baniari	In between Bhuj and Anjar Taluka of Kachchh District
7	Banas Kantha	Radhanpur	40	Joravarganj	Santalpur Taluka of Banas Kantha District
			41	Agichana	
			42	Karsangadh	
			43	Bismillagunj	
			44	Pedashpura	
		Santalpur	6	Keshargadh	Vav Taluka of Banas Kantha Distirict
8	Sabar Kantha	Prantij	17	Charunvanto	Himatnagar Taluka of Sabar Kantha District
		Modasa	140	Barnoli	Malpur Taluka of Sabar Kantha District
9	Ahmadabad	Dahegam	1	Madhavgadh	Near Prantij Taluka of Sabar Kantha District
			2	Sadara	
			3	Chandrala	
10	Panch Mahals	Lunawada	321	Jethribor	In between Shehera, Godhra and Santrampur Talukas of Panch Mahals District
			322	Gugalia	
			323	Kel	
			324	Chuladia	
			325	Dezar	
			326	Vaghoi	
			327	Simlet	
11	Vadodara	Karjan	1	Umaj	Padra Taluka of Vadodara District

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