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CENSUS OF INDIA 1981

SERIES-24

ANDAMAN & NICOBAR ISLANDS

PART I-A

ADMINISTRATION REPORT—ENUMERATION

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PREFACE

Writing of Administration report is one of the valuable traditions of the Census Organisation. The Director of Census Operations after concluding the census prepares this report and records his experiences right from the stage of starting preparations for the census to the stage of conclusion of the operations. In a way, the Administration report serves as a form of basic text work for the succeeding officers who have to make all the arrangements for the massive census operations. This thus is the document which not only serves as a useful guide but provides enough material for improving not merely the administrative side of the census work but also its technical skills as well.

The Administration report for A & N Islands attempts to give detailed accounts of the organisation of census in this Union territory. It records some useful personal experiences and views on important aspects of the census taking. It also attempts to analyse and evaluate the procedures adopted for census taking with the hope that this evaluation would help in bringing further improvements in various stages of census work wherever such a necessity has been felt.

Normally, the Administration report is prepared by the Director in charge of the census operations who experiences through all stages for conducting census and who gains enough in-depth experiences to record his observations. In the case of the Union territory of A & N Islands, however, due to sheer circumstances, it has not been possible for the single Director in charge of the census to complete this work. The preparations for the 1981 Census were initiated by the Directorate under the supervision of Shri Ashoke Joshi, Chief Secretary and ex-officio Director of Census Operations, A & N Islands. Consequent upon Shri Joshi's transfer, the reins of census work were taken over by Shri B.K. Singh. Fortunately, Shri B.K. Singh could stay for some time in these islands and guide census operations all through till the enumeration was over. Later on, Shri Jagdish Sagar took over as the Director of Census Operations in ex-officio capacity. Shri Jagdish Sagar also had to leave for taking another important assignment leaving the charge of census work to the care of Shri R.D. Kapur, Chief Secretary and ex-officio Director of Census Operations, A & N Islands. This Administration report on Enumeration has been prepared on the initiative and under the supervision of Shri Kapur who has faithfully attempted to incorporate all the observations and experiences of his predecessors in order to make the report meaningful in the real sense. Before the report could be finalised, Shri Kapur too had to leave the charge of Director of Census Operations for taking up more important assignment with the Government at New Delhi. But before leaving the charge of census work, Shri Kapur finished the major work on this report despite his numerous preoccupations. This report is the outcome of the rich administrative experiences of both Shri B.K. Singh and Shri R.D. Kapur who were instrumental in seeing through the main census

work and in expediting publications of various census reports of this Directorate.

We express our gratitude to Shri P. Padmanabha, ex-Registrar General and Census Commissioner, India and Shri V.S. Verma, the present Registrar General and Census Commissioner, India and Shri V.P. Pandey, ex-Joint Registrar General, India for their valuable help and guidance at various stages of this work. We are also grateful to Shri N. Rama Rao, Assistant Registrar General (C&T) of the Office of the Registrar General, India for going through the report and for making valuable suggestions.

In the Office of the Director of Census Operations, A & N Islands, my predecessor, Shri S.P. Sharma took lot of pains in preparing this report. We acknowledge his valuable contribution in this regard. S/Shri M.L. Puri, Office Superintendent, P.K.T. Nair, Statistical Assistant, K.V.K. Nair, Stenographer and V.O. Koshy, Computer also rendered valuable assistance in the preparation of this volume. I am thankful to all of them.

R.K. BHATIA
DY. DIRECTOR OF CENSUS
OPERATIONS

PORT BLAIR,
17-8-1987

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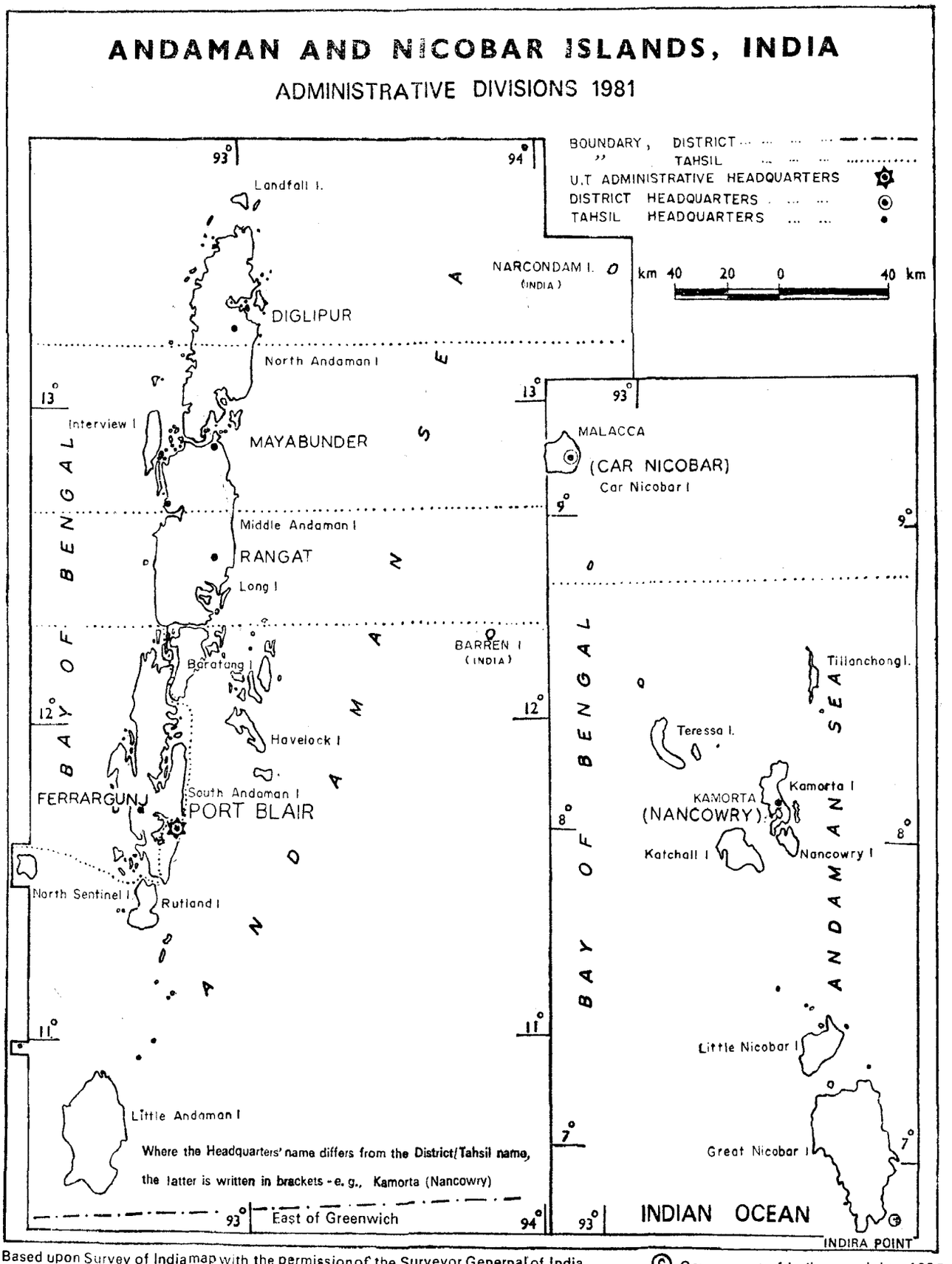
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The territorial waters of India extend into the sea to a distance of twelve nautical miles measured from the appropriate base line

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CHAPTER I

INTRODUCTION

1.01. It has been a tradition for the Superintendents of Census Operations, re-designated as Directors of Census Operation since 1971 Census, to write a comprehensive Administration Report containing detailed account of the conduct of census operations at each census for the respective States and Union territories. In these islands, this tradition was not adhered to until the census of 1971. The writing of a formal Administration Report embodying all the experiences in organising the decennial censuses for this territory started from 1971 Census when the first report of this series was brought out by the then Director of Census Operations. The present report is the second in the series and is mainly intended for the use of officers who will be responsible for organising the next census of 1991 in this Union Territory.

1.02. The task of writing up an Administration Report enriches the experience of the author himself as he has not only to cast back glances but also to ponder over deeply on the minutes details of the events of his time and that of his predecessors to make sure that nothing of interest or of operational importance eludes mention.

1.03. Everything that is said in this report may perhaps not apply to the fast changing condtions which might prevail a decade later, but the basics of census taking, we hope, will not undergo material changes. If the officer appointed for taking over the charge of the operations of next census of 1991, however, finds this report of any use to him in organising his task. I would deem that my labour has been more than rewarded.

Appointment and initial re-action

1.04. No full-time Director was appointed for the 1981 Census for the Census Directorate, Andaman & Nicobar Islands. Shri Ashoke Joshi, the then Chief Secretary of Andaman & Nicobar (A & N) Administration was appointed to the post of Director of Census Operations (D.C.O.), A & N Islands, Port Blair, in an ex-officio capacity *vide* Notification No. 11/98/79-Ad. I dated 12th November, 1979. He actually took over the charge of the Director of Census Operations, A & N Islands with effect from 20th November, 1979 (A.N.) Prior to this, Shri S. P. Sharma, Dy. Director of Census Operations (then Assistant Director of Census Operations) was holding the charge of the Census Directorate. With the taking over of Shri Joshi as ex-Officio D.C.O., the preparations for the 1981 Census which had already begun in 1978 got a momentum. However, Shri Joshi was transferred in July, 1980.

1.05. After the transfer of Shri Ashoke Joshi, Shri B. K. Singh who took over from him as Chief Secretary, A & N Administration, also took over the charge of D.C.O. in ex-officio capacity with effect from 22-7-1980 (F.N.) and this was notified *vide* Notification No. 11/98/79-Ad. I dated 10-9-1980. In December, 1982, Shri B. K. Singh was transferred and Shri Jagdish Sagar took over from him the charge of D.C.O. in an ex-officio capacity with effect from 20-12-82 (A. N.) in addition to Chief Secretary, A & N Administration. I also followed this trail and after the transfer of Shri Jagdish Sagar, took over the charge of Director of Census Operations in an ex-officio capacity with effect from 7-5-1983 (F.N.) in addition to my duties as Chief Secretary, A & N Administration. At the time of drafting of this report, I was still holding the charge of the post of D. C. O., A & N Islands in an ex-officio capacity.

The office, hierarchy and the stages at which DCO(s) took over

1.06. The Office of the Director of Census Operations, A & N Islands is housed in a single floored building provided by the A & N Administration, ffree of licence fee. The land belonged to the revenue department till recently and the building is borne on the books of the Andaman Public Works Department and is being maintained by them. The main building housing the Census Directorate is an old barrack, and its only floor, the ground floor, alone can be used as office accommodation. The building has a basement with a low height and as such, it can at the best be put to use as stores only. Further, the basement is also shared by other departments who have dumped their stores in it. In addition, there is a separate block housing the Library of the Directorate and also a garage for the jeep. The office complex has a reasonable area of little over 4,000 square metres. Eventhough the built up area was small, its full physical possession had not been passed on to the Census Directorate at the time of census operations. The Directorate had not been able to construct any building of its own and continued to utilise the premises as made available to it. This resulted in over congestion because the Regional Tabulation Office (RTO) too had to be accommodated in these premises. Later on, efforts to secure the allotment of the existing office

complex alongwith the transfer of the buildings in occupation of the Directorate bore fruit and the occupation of the land bearing survey Nos. 1382/2 and 1385 measuring about 4,338 sq. metres situated at phoenix Bay was allotted to the Directorate. Final handing over of the existing building by A.P.W.D. has not yet been made at the time of writing this report. It is hoped that after getting the possession of the present premises, the Census Organisation in these islands will be in a position to construct suitable building of its own and that there will not be any shortage of office accommodation at the time of next census.

1.07. As regards hierarchy in the Directorate, Shri S. P. Sharma, Dy. Director of Census Operations was the only officer in the Directorate next to me in command. He functioned as "Head of Office" of the Directorate. Shri Sharma who had been associated with 1961 and 1971 censuses shared the heavy responsibility of census-taking in the Union Territory. In July 1980, when Shri B. K. Singh took over as ex-officio D.C.O. the strength of the administrative and technical wings of the Census Directorate in addition to Shri S. P. Sharma was as follows:

Administrative wing		Technical wing	
Office Superintendent	1	Investigators	2
Head Assistant	1	Statistical Assts.	2
Assistant	1	Computors	3
Accountant	1	Asstt. Compilers	2
Jr. Stenographer	1	Lower Division Clerk	1
Upper Division Clerks	3		
Lower Division Clerks	3		
Driver	1		
Group 'D' employees		10 (including two for the regional Tabulation Office)	

1.08. There was a complete blank on the mapping/drawing side. One post each of Geographer, Senior Draftsman and Draftsman had been sanctioned for the purpose but these had not been filled in for want of suitable hands to man Map Unit of the Directorate at that stage.

1.09. One post each of Hindi Translator Grade II, Lower Division Clerk and Asstt. Compiler had also been lying vacant due to non-availability of suitable hands. The latter two posts were meant for Schedued Tribe candidates.

1.10. When Shri Ashoke Joshi took over as ex-officio D.C.O. in November 1979, the preparations for the 1980 Census were in full swing. The work relating to procurement and updating of maps of various administrative units and finalisation of list of villages and towns was almost finalised. This Directorate had already organised the two pre-tests during October 1978 and June 1979 for the forthcoming census. Similarly, Shri S. P. Sharma, Dy. Director of Census Operations (then Assistant Director of Census Operations) had already represented this Directorate in the First Conference of the Directors of Census Operations held during 24-29 August, 1979 at New Delhi. Again, Shri B. K. Singh took over from Shri Joshi in July, 1980 at a stage when almost the entire work pertaining to the preparations for the housenumbering and houselisting operations for the 1981 Census was in its final stage. The appointment of Supervisors and Enumerators was to be made. The relevant charge and circle registers were to be completed by filling in the particulars of the enumerators and suervisors. The final round of publicity for the housenumbering and houselisting operations, the training of the Supervisors and Enumerators and the distribution of the schedules for housenumbering/houselisting operations to the Enumerators remained to be completed. Shri B. K. Singh remained in position upto 22nd December, 1982. Thus, both the operations *i.e.* (i) housenumbering and houselisting and (ii) actual census enumeration were conducted during his tenure as ex-officio Director of Census Operations.

The backlog of 1971 Census and suggestions regarding appropriate time for appointment of Director etc.

1.11. The back-log of 1971 Census in the Census Directorate, A & N Islands comprised the printing of the 1971 Census publications and the disposal of the 1971 Census records.

1.12. None of the reports etc., remained to be drafted when Shri Joshi took over in November, 1979. The reports had either been finalised as per the programme of publications or dropped after obtaining the approval of the Registrar General, India.

1.13. The entire work relating to the printing and binding of the publications of this Union Territory was being carried out through the kind courtesy of the office of the Registrar General, India, New Delhi. Therefore, the burden on this account after the finalisation of the draft of the publications did not devolve on the Census Directorate A & N Islands.

1.14. In so far as the disposal of the 1971 Census records was concerned the quantity was quite small. There was neither a paper mill nor a hand made paper manufacturer in

these islands. The cost of transportation of these small quantities of paper for sale to the paper mills for turning into pulp on the mainland would rather have been prohibitive as compared to their sale proceeds. Therefore, the only course left open was to destroy these old records by burning. Necessary permission of the Registrar General, India for the destruction of these records by fire had since been obtained. A part of the records had already been destroyed by burning as per the prescribed procedure of destruction by fire in the presence of a gazetted officer.

1.15. In our view, the appropriate time for the appointment of a Director of Census Operations is from the planning stage itself. This would enable him to have a complete understanding of the problems that might be encountered during the various stages, when the census operations are in progress. He can have his own assessment of the capabilities and working capacity of the existing staff strength and devise a working methodology to overcome the bottlenecks as are inherent in the shape of transportation problems and infrequent means of communication in this far flung and cut off islands territory. A Director, if appointed at the preparatory stage, is likely to get well acquainted with the basic prevailing conditions and to have a reasonable time at his disposal for testing the vulnerable and weak spots for taking remedial steps to prevent any misoccurrings/ mishaps, the possibility of sudden development of which cannot be ruled out merely because no caution or warning signal exists.

1.16. The tenure of a Director of Census Operations should be so fixed that he is in a position right from pre-planning period to the virtual end of the operations including completion of the work of reporting. For the next census of 1991, we are of the opinion that the Director of Census Operations should be in position by the middle of 1988 or latest by early 1989 and should continue to be in position till middle of 1993 by which time he could complete preparations of all important census reports.

CHAPTER II

PREPARATORY STEPS

(a) Circulars on planning

2.01. The preparations for the 1981 Census began with the receipt of the following two circular letters from the Registrar General, India:—

(i) Circular letter No. 1/24/77-RG(P) dated 11-1-1978 on the subject 'planning for the 1981 Census—Procurement and Updating of Maps'.

(ii) Circular letter No. 1/24/77-RG(P) dated 11th January, 1978 on the subject 'Planning for the 1981 Census—Jurisdictional changes and list of villages'.

2.02. After receipt of the above two communications from the Registrar General, India, the Census Organisation started booming with renewed activity to face the challenging task ahead for conduct of the 1981 Census which is one of the biggest administrative operations taken by any Government in the world.

2.03. The first letter from the Registrar General, India viz., letter No. 1/24/77-RG(P) dated 11-1-1978, on "Procurement and updating of Maps" which is reproduced as Appendix I at the end of this report, spelt out the necessity of building up of the district/tehsil/town and village indicating the boundaries of all administrative units. The preparation of such maps was considered to be useful for determining the location, code numbers of each administrative unit which would facilitate the allotment of jurisdiction to Census Officers in a systematic manner ensuring complete coverage of the entire territory on the one hand and eliminating the possibility of any area during enumeration on the other hand.

2.04. The second letter No. 1|24|77-RG (P) dated 11th January, 1978 from the Registrar General, India reproduced as Appendix II at the end of this report pertained to "jurisdictional changes and list of villages". It reminded us that census aims to enumerate as at the census date all individuals in the country, once and only once, i.e. without omission or duplication. The individuals would be living in some area or the other by themselves or in clusters. In order, therefore, that a complete coverage was achieved at the census, it was absolutely necessary to prepare a list of localities and other areas comprising the entire territory.

2.05. In this country, the administrative setup is being followed for most of our statistical activities including the population census. Each state or union territory is divided into districts, each district into tehsils|taluks|police stations| development blocks and below this level there are the towns and the villages. As the time span between one census and the other is ten years, there are bound to be several jurisdictional changes in the boundaries of these administrative units. Such changes are made by government notifications pronouncing delineating or modifying of certain areas.

2.06. The villages may be inhabited or uninhabited. Within a village, there could be hamlets. The state governments establish local bodies (municipalities etc.) within their jurisdiction by notification in the official gazette. These notifications delineate areas which would comprise the municipal limits in terms of villages or part thereof. It was, therefore, necessary to obtain a complete list of villages both inhabited and uninhabited including hamlets, if any, as well as those of local bodies alongwith copies of notifications indicating the municipal limits, etc. The copies of the notifications regarding jurisdictional changes since 1971 Census were also required so that a comparison could be made with the administrative units as listed for purposes of 1971 Census. The census frame was to be built up on the basis of these lists. Therefore, it was essential to ensure that there was no incompleteness in this regard as the same could have serious consequences.

2.07. At the 1971 Census, the A & N Islands were a single district Union Territory. It was bifurcated into two districts "Andamans" and "Nicobars" with effect from 1st August 1974 vide notification No. 110/74 F. No. 15-145/74-J.I dated 19-7-1974 (reproduced as Appendix III at the end of this report). The urban limits of the lone town "Port Blair" were also extended with effect from 15th August, 1974 vide notification No. 135/74-F. No. 21-46/74.J.I dated 14.8.74 (reproduced as Appendix IV at the end of this report) with the merger into it of villages lying on its out-skirts. The expansion comprised of five villages in full and two villages in part. An additional tehsil was also created for the Andamans district from the 10th November, 1975 vide notification No. 106|75|F. 40-6|74-J.I dated 30-10-75 (reproduced as Appendix V at the end of this report). Copies of all the above quoted notifications were obtained from the Andaman and Nicobar Administration and were also supplied

to the Registrar General, India. A number of new revenue villages had also come up in various tehsils of both the districts. Some new habitations had also come up in the jungle clearings on account of settlement of persons under colonisation scheme or due to encroachment and unauthorised occupation.

2.08. A demi-official communication No. 24|1|78-DCO dated the 25th January, 1978 was sent to the Development Commissioner, A&N Administration (reproduced as Appendix VI at the end of this report) requesting him to issue necessary instructions to the concerned authorities so that the process of obtaining lists of villages and details of municipal areas etc., could be started. This was responded to promptly by the Administration and they issued necessary directive through their letter No. 12-1|78-Stat. dated the 30th January, 1978 (reproduced as Appendix VII at the end of this report). Another similar communication was issued by the A & N Administration to the Chief Conservator of Forests and the Principal Engineer, APWD through their letter No. 12-1/78-Stat. dated the 20th February, 1978 for furnishing complete and uptodate lists of all the Forest/APWD camps alongwith maps showing the location of such camps. Copy of this communication is also reproduced as Appendix VIII at the end of this report.

2.09. As a follow up of these directives, lists of villages in tehsils of two districts as at the 1971 Census were sent to both the Deputy Commissioners by us for their updating. They in turn, sent the same to the Tehsildars for further necessary action.

2.10. Requests were also made to the Chief Conservator of Forests and the Principal Engineer, APWD for furnishing uptodate lists of forest and APWD camps in the various tehsils. A list of the Bush Police Camps as at the 1971 Census was sent to the Inspector General of Police, A & N Islands for furnishing an uptodate list of such camps falling within the jurisdiction of each tehsil. All these were in respect of the rural areas of both the districts of the Union Territory.

2.11. In so far as the lone town of Port Blair was concerned, a separate communication was sent to the Municipal Board vide letter No. 24/1|78-DCO dated 6th April, 1978 (reproduced as Appendix IX at the end of this report) requesting them to furnish an uptodate list of wards alongwith details of boundaries covered under each ward. As has been mentioned earlier, the municipal limits had been extended only once after 1971 Census, by merging five villages in full and two villages in part, all lying on the outskirts of the town. Accordingly, the Board was specifically requested to confirm that subsequent to 1971 Census there were no jurisdictional changes other than these.

(b) **Preparatory steps Pre-tests**

2.12. It was for the first time ever in the history of Census of these islands that pre-tests were organised as a part of the preparations for the 1981 Census.

2.13. The first pre-test was conducted from the 15th to the 31st October, 1978. It was an all-departmental affair involving the census staff of both the technical and the administrative wings of the directorate. The combined house numbering and houselisting and enumeration operations were conducted from the 15th to the 29th October, 1978 with a revisional round from the 30th to the 31st October, 1978. The count of the houseless population was taken on the night of the 28th/29th October, 1978.

2.14. As per the Registrar General, India's letter No. 9|7|78-CD (CEN) dated the 7th July, 1978, the first pre-test in this Union Territory was to be carried out in 5 (five) rural and 5 (five) urban blocks of one district only. Both the universal slip and the sample slip were to be canvassed fully. The dates proposed for the purpose were 15th to 31st October, 1978. According to the clarification conveyed through the Registrar General, India's letter No. 9|7|78-CD (CEN) dated the 2nd August, 1978, the first pre-test was to involve only the census staff. The enumerators were to be drawn mostly from the category of Computors and selected Assistant Compilers. The supervisory staff was to comprise of Statistical Assistants, Tabulation Officers/Senior Technical Assistants and Investigators while the Dy. Director of Census Operations and Assistant Director of Census Operations were to exercise overall supervision.

2.15. Shri S. P. Sharma, then Assistant Director of Census Operations attended a training seminar on pre-test organised by the office of the Registrar General, India from the 4th to 7th September, 1978 in Calcutta. On his return to headquarters, staff comprising four Computors, three Assistant Compilers, one Upper Division Clerk and two Lower Division Clerks was selected to act as Enumerators for all the 10 blocks (five rural and five urban). The Supervisors selected were the only two supervisory officials available in the Directorate, one Head Assistant and one Investigator. The distribution of the ten blocks was:—

1. Head Assistant	— 3 (three) blocks
2. Investigator	— 4 (four) blocks
3. Asstt. Director of Census Operations	— 3 (three) blocks

In addition to the direct supervision of three blocks, the Assistant Director of Census Operations exercised the overall supervision of all the ten blocks.

2.16. The selection having thus been made, necessary training to these Enumerators and Supervisors was imparted by the Assistant Director of Census Operations in two rounds, from the 26th to the 29th September, 1978 and on the 6th, 7th, 9th and 12th October, 1978. The more important portions of the instructions were read more than once and were also illustrated with the help of a black board.

2.17. The enumeration staff comprised of ladies and gents in equal proportion. All the five rural pre-test units were, therefore, allotted to the men. The five urban blocks were distributed amongst the lady Enumerators so as to avoid any problems of travelling and night halt etc.

2.18. Despite reading out the important portions more than once and explaining the economic questions by citing examples illustrated with the help of a black board, it was noticed that the Enumerators had not understood fully the concept of 'Household establishment schedule'. This was probably due to its confusing with the 'Household industry' because canvassing of 'Household establishment schedule' and the 'Individual slip' was done simultaneously. Further, all the lady staff were new to the job. None of them had been to the field before. The two Assistant Compilers had been newly appointed and the three other lady enumerators had been drawn from the administrative side and were alien to the field work.

2.19. The identification of the urban blocks was done with the help of the notional maps prepared at the 1971 Census and the relevant abridged houselist. The rural units were identified on the basis of the village maps obtained from the concerned revenue authorities which showed clear demarcation of the boundaries of each of the villages. On the spot verification of the village boundaries was done by the Asstt. Director of Census Operations in the company of the Tehsildar and the Asstt. Commissioner, South Andamans in whose jurisdiction, the villages fell. These proved very useful in preparing the up-dated national maps of the selected Blocks/Villages.

2.20. The housenumbering was done with violet ink and coloured chalks hoping that the numbering so done would be available for the second pre-test to be conducted later.

2.21. The schedules canvassed at the first pretest were "Household establishment schedule" and the "Individual slip" (both universal and sample). In one of the rural units, the canvassing of the schedules was done in Hindi. In the remaining four rural units as well as all the five urban units, the schedules were canvassed in English.

2.22. The 'Household establishment schedule' comprised of 10 (ten) columns. The first four which pertained to the identification details of the establishment were:—

1. Serial number.
2. Serial no. in houselist.
3. Census house no.
4. Name of the establishment|head of household.

The next two columns 5 and 6 related to the workers in the establishment "Total" and "Hired".

Column 7 was "Type of fuel|power used".

The column no. 8 was "Description of the products, processing, servicing done, or goods bought and sold or bought for sale".

Column no. 9 sought to know if the establishment was a "Manufacturing" or "Trading" establishment. In case of former whether it was "seasonal" or "perennial" and in that of the latter "whole-sale" or "retail".

Column 10 elicited information regarding financial assistance available to the establishment from different sources. The sources listed out were:—

1. Government
2. Bank Credit
3. Co-operative Societies
4. Private
5. Others
6. Not available

2.23. The 'Individual slip' (universal) contained 14 questions. These were:—

1. Name
2. Relationship to head
3. Male|Female
4. Age
5. Marital status
6. Mother tongue
7. Nationality
8. Religion
9. Name of S.C. or S.T.
10. Literate/Illiterate
11. Educational attainment
12. Worked any time at all last year?

    Yes (C/AL/HHI/OW)

    No (H/ST/D/B/R/I/O)

13A. If yes in 12, was this your main work last year/season?

If HHI/OW in 13A,

(i) Name of Establishment

(ii) Nature of industry, trade, profession or service

(iii) Description of work.

(iv) Class of worker

13B Any other work (13A 'Yes'/work (13A 'No')/any time last year?

Yes (C/AL/HHI/OW)

No

If HHI/OW in 13B,

(i) Name of establishment

(ii) Nature of industry, trade, profession or service

(iii) Description of work

(iv) Class of worker

13C if no in 12 or 13A, seeking work?

Yes (1), No. (2)

If yes in 12, worked at least one day in last week?

Yes (C|AL|HHI|OW)

No

If HHI/OW in 14A

(i) Name of establishment

(ii) Nature of industry, trade, profession or service

(iii) Description of work

(iv) Class of worker

14B If no in 14A, seeking work during last week? Yes (1), No (2)

2.24. As would be evident from above, questions 1 to 11 were designed to elicit general details about the individual whereas questions 12 to 14 pertained solely to his economic activities.

2.25 The 'Individual slip' (sample) comprised of 6 questions, which were:—

1. Any other language known

2. Birth place

(a) Place of birth

(b) Rural (1), Urban (2)

(c) District

(d) State/Country

3. Last residence

(a) Place of residence

(b) Rural (1), Urban (2)

(c) District

(d) State/Country

4. Duration of residence at the village or town of enumeration

5. For all ever married women only

(a) Age at marriage

(b) Number of children ever born

Male..... Female.....

(c) Number of children living

Male..... Female.....

6. For currently married women only

(a) Any child born during last one year Yes (1), No (2)

(b) Has this birth been registered? Yes (1), No (2)

The question no. 1 of the sample slip was meant to collect data on subsidiary languages known, the questions 2 to 4 on migration and the questions 5 and 6 brought out fertility data.

2.26. A copy each of the 'Household establishment schedule' and the 'Individual slip' (Universal and Sample) have been given as Appendices X and XI at the end of this report.

2.27. The 'Houselist' for the first pre-test contained 25 columns. The 'Population record' which was made up of 49 columns, was also prepared at the pre-test.

2.28. The canvassing of the 'Individual slip' was taken up alongwith the housenumbering and houselisting operations.

Second pre-test

2.29. The second pre-test for the 1981 Census was organised in these islands from the 1st to the 15th June, 1979 with a revisional round from the 16th to the 18th June, 1979. The reference date was the sunrise of the 16th June, 1979.

2.30. Unlike the first pre-test which was an all departmental affairs, the second pre-test was conducted with the assistance of the Union Territory Administration. The supervision, however, was done by the officials and officers of the Census Directorate. The Enumerators for all the 10 blocks (5 rural and 5 urban) were drawn from teachers. Out of the 5 urban blocks, 3 were in the district of Andamans and 2 in the Nicobars district. All the 5 urban blocks selected were from the lone town of Port Blair in the Andamans district. The services of the teachers who were appointed as Enumerators, were obtained through the courtesy of the Education Department of the A & N Administration.

2.31. Contrary to the expectation at the time of the first pre-test the entire rural and urban blocks in the Andamans district selected for the conduct of the second pre-test were different from those for the first pre-test.

2.32. The identification of the selected villages was done on the basis of the national maps prepared at the 1971 Census as well as copies of the latest village maps obtained from the Asstt. Commissioner, Settlement, A & N Islands.

2.33. In the case of the urban blocks, the identification was done with the help of the notional maps and abridged houselist for the 1971 census. The Enumerators were taken to their respective blocks for an on-the-spot identification of the block boundaries.

2.34. The team of Supervisory officials selected from the Census Directorate comprised of 1 Investigator, 2 Statistical Assistants and 2 Computors. All those officials were given intensive training by the Asstt. Director of Census Operations of the Directorate.

2.35. The training classes for the field staff in the Andamans district were conducted in the premises of the Census Directorate in two rounds. The first round was from the 14th to the 16th May, 1979. The training meet was inaugurated by Shri B. R. Tamta, Development Commissioner-cum-Development Secretary, A&N Administration and the training was imparted by the Assistant Director of Census Operations. Shri Beant Singh, Asstt. Director (Admn.) of the Education Directorate, A & N Administration also addressed the trainees. The second and final round of training was organised from the 29th to the 31st May, 1979 i.e. upto a day before the commencement of the actual field operations. In this round too, the training was imparted by the Asstt. Director of Census Operations. The concluding session of the training meet was addressed by both Shri J. N. Dayal, the Director of Education and Shri M. Z. Siddique, the Asstt. Director (Stat.) of A & N Administration.

2.36 The training to the field staff of the two rural units of Nicobars district was imparted at the district headquarters. The five day training was imparted in two phases by Shri Manzoor Ali, Investigator and Shri PKT Nair, Statistical Assistant of the Census Directorate who were deputed from Port Blair for this purpose. The Enumerators were also briefed by Shri S. P. Sharma, Asstt., Director during his inspection tour of Car Nicobar.

2.37. As a measure of ensuring practical experience on the part of the Enumerators, they were given cyclostyled forms of 'Houselist', 'Abridged houselist', 'Household schedule' and printed 'Individual slip' so as to enable them to fill up these during visits to the field. These filled in forms were examined by specially trained officials of the Census Directorate and difficulties and problems of the Enumerators were discussed and solved in the final round of training.

2.38. As the Enumeration staff were drawn from the Union territory Administration and they were to perform the census duty connected with the second pre-test outside their normal working hours, it was decided by the Registrar General, India, to pay the Enumerators, a small amount of honorarium. This was indicated in the Registrar General, India's d.o. letter No. 9|25|79-CD (CEN) dated the 7th April, 1979 addressed to the Chief Secretaries of the State Government/Union Territory Administration. The amount of honorarium payable was intimated as Rs. 25 (Rupees twenty five only) through the Registrar General, India's office letter No. G. 18020/1/79-Ad. II dated the 23rd May, 1979. However, the amount finally decided upon was Rs. 40 (Rupees forty only) as communicated to vide letter No. G. 18020|4|79-Ad. II dated 20th December, 1979.

2.39. The 'Houselist' adopted for the second pre-test was simpler than that for the first pre-test operations. The 'Houselist' contained only 12 columns as against 25 columns at the first pre-test. This was because the columns eliciting information on 'Predominant construction mateus vide letter No. G. 18020/4/79-Ad.II dated 20th house'. 'SC/ST' ownership of 'House' and 'Land, etc., were transferred to the 'Household schedule' from the 'Houselist.'

2.40. The second pre-test which was scheduled to be conducted during the 2nd fortnight of May, 1979 had to be postponed to the first fortnight of June, 1979 due to late receipt of schedules and instruction booklets for canvassing the schedules.

2.41. The schedules canvassed at the second pre-test were the 'Household schedule' and the 'Individual slip' (both universal and sample).

2.42. The 'Household schedule' was made up of two parts. Part I-household particulars and Part II-population record and its abstract.

2.43. The columns in part I and Part II of the 'Household schedule' were:—

(i) Part I:

1. Location code
2. Serial number of household (col. 6 of abridged houselist)
3. Household type: Normal/Institutional/Houseless
4. Name of head of household
5. Whether head of household belongs to SC or ST (Write S.C or S.T. as the case may be)
6. If SC/ST in col. 5, write name of SC/ST
7. Language mainly spoken in the household
8. Religion of the head of household
9. Total population (Total of col. 2 of Part II-Population Record).

(ii) Part II:

1. Does the household live in owned house? Yes (1)/No (2)

2. If no in 1, does the household own a house or house site in the village or town of enumeration Yes (1)/No (2)

3. Predominant construction material of the house occupied by household:

(a) WALL: Grass, leaves, reeds or Bamboo (1) Mud (2), Unburnt bricks (3), Wood (4), Burnt bricks (5), G.I. Sheets or other metal sheets (6), Stone (7), Cement concrete (8), Others (9)

(b) ROOF: Grass, leaves, reeds, thatch, wood, mud, unburnt bricks or bamboo (1) Tiles, slate or shingles (2), Corrugated iron, zinc or other metal sheets (3), Asbestos cement sheets (4), Brick, stone and Lime (5), Stone (6), Concrete R.B.C., R.C.C. (7), Others (8)

(c) FLOOR: Mud (1), Wood/planks (2), Bamboo or logs (3), Bricks, stone and lime (4), Cement (5), Mosaic/tiles (6), Others (7)

4. Facilities available to the household

(a) Drinking water supply

(i) Source: Well (1), Tap (2), Hand pump/Tube well (3), River/canal (4), Tank (5), Others (6)

(ii) within premises (1)
Outside premises (2)

(b) Electricity: Yes (1)/No (2)

(c) Toilet (for urban areas only) Yes (1)/No (2)

5. Number of living rooms in occupation of the household

6. Number of married couples usually living in the household

7. Does the household cultivate land: Yes (1)/No (2)

8. If yes in 7, category
Owned (1), Rented (2), Owned and Rented (3)

2.44. The 'Individual slip' (universal) canvassed at the second pre-test contained 16 (sixteen) questions. The questinos 1 to 13 pertained to the particulars of the individual and questions 14 to 16 related to his economic activities. These questions were:—

1. Name
2. Relationship to head
3. Male (1)/Female (2)
4. Age
5. Marital status
6. Mother tongue
7. Two other languages known
8. Nationality
9. Religion
10. Name of S.C. or S.T.
11. Illiterate (1)/Literate (2)
12. Attending school|college
13. Educational attainment

14A. Worked any time at all last year?

Yes

No (H|ST|D|R|B|I|O)

B. If yes in 14A, did you work for major part of last year? Yes (1)/No (2)

15A. Main activity last year?
'Yes' in 14B (C|AL|HHI|OW)
'No' in 14B (H|ST|D|R|B|I|O)

If HHI|OW in 15A

(i) Name of establishment
(ii) Description of work
(iii) Nature of industry, trade or service
(iv) Class of worker

15B. Any other work ('Yes' in 14B)
Any work ('No' in 14B)
any time last year? Yes (C|AL|HHI|OW)
No

If HHI/OW in 15B

(i) Name of establishment
(ii) Description of work
(iii) Nature of industry, trade or service
(iv) Class of worker

16. If no in 14A or 14B seeking or available for work? Yes(1)/No (2)

2.45. The 'Individual slip' (sample) sought data on migration and fertility. Questions 1 to 4 were on migration and questions 5 and 6 related to fertility. These were:—

1. Birth Place

(a) Place of birth
(b) Rural (1)/Urban (2)
(c) District
(d) State|Country

2. Last residence

(a) Place of last residence
(b) Rural (1)/Urban (2)
(c) District
(d) State/Country

3. Reasons for migration from place of last residence (code)*

4. Duration of residence at the village or town of enumeration

5. For all ever married women only

(a) Age at marriage

(b) Number of children surviving at present

Male	Female	Total

(c) Number of children ever born alive

Male	Female	Total

6. For currently married women only

Any child born alive during last one year

2.46. A copy of each of the 'Household schedule' and the combined 'Individual slip' (Universal and Sample) have been appended as appendices XII and XIII.

2.47. The 'Houselist', 'Houselist abstract' and the 'Population record' were also filled in at the second pre-test for 1981 Census.

(c) **Pre-tests experience**

2.48. It was for the first time ever in the census history of Andaman & Nicobar Islands that pre-tests were conducted as a part of the preparations for the 1981 Census. At the earlier censuses, this Union Territory was not included in the list of States/Union Territories where pre-tests were organised. The Registrar General, India was good enough for allowing the conduct of pre-tests pertaining to 1981 Census in this Union Territory.

2.49. The publicity for the pre-test was initially done through the government run daily, 'Daily Telegrams' which has wide circulation in these islands and also through All India Radio, Port Blair.

2.50. Based on the Registrar General, India's d.o. letter No. 9/7/78-CD (CEN) dated 24th/26th August, 1978, the A & N Administration addressed all their Heads of Departments/Offices for extending all possible assistance to the Census Directorate in the taking of first pre-test and subsequent census operations in this territory. This was followed up by this Directorate through letter No. 24/2/78 dated 7th October, 1978. The Heads of Departments/Offices of the A & N Administration as well as those of the Central Government Establishments stationed in these islands were informed about the urban as well as rural areas where the pre-test was to be conducted and were requested to issue necessary instructions to the staff working under their control for extending all co-operation to the census workers deputed for conduct of the pre-test. A radio talk by the Asstt. Director of Census Operations and broadcast through the rural programme of the Port Blair station of All India Radio closely followed these publicity measures.

2.51. All the above steps ensured wide and adequate publicity for the pre-test.

2.52. An early field inspection of 1st pre-test revealed that the Enumerators were committing mistakes in filling up various subparts of the economic questions and on the spot clarifications were given in the field by the Supervisors. A brief refresher course was also arranged for the benefit of the Enumerators of the urban blocks. These steps coupled with continuous checking in the field by the Supervisors/supervising officer proved very useful in boosting the morale of the enumerators and they were able to fill the schedules in a proper and correct manner.

2.53. All these efforts, however, still left a doubt in the matter of filling up the item (ii) of the economic question i.e. 'Nature of industry, trade, profession or services'. The confusion was sorted out to the extent possible and also an urgent wireless reference was made to the Registrar General, India, seeking certain clarifications. The response was quick but still some of the doubts remained unresolved. A back reference did not fetch timely reply. The 'Individual slips' were, therefore, sent to the Data Processing Division of the Registrar General, India for further processing without proper checking/editing of the concerned entries. This was done to avoid any delay in the timely processing of the schedules in the Head Office.

2.54. Secondly the conduct of the first pre-test in this Union Territory coincided with the paddy harvesting season. A number of women and children were found to be working in the fields. Despite this, it was noticed that no secondary/marginal work was being reported in respect of the females of the cultivating households. The supervising officer briefed the concerned enumerators during the course of his inspection tours of the rural blocks and asked them to put in special efforts to elicit answers to the relevant question No. 13B of the universal 'Individual slip'. The intensive probing brought forward encouraging response and positive results accrued.

2.55. Another phenomena noticed was that the Mopilas from the Malabar areas of the present day Kerala State, who were brought to Andamans after the famous Mopila Rebellion during the British days and settled here, were shy in reporting their women as workers. These early Muslim settlers live in villages which are either fully or dominantly inhabited by them in South Andamans. They maintain a distinct identity of their own.

*Employment (1) Education (2) Family moved (3) Marriage (4) Others

2.56. None of the enumerators faced any major difficulty either in the matter of eliciting response or in filling up 'Individual slip' (universal).

2.57. In so far as the filling up of the 'Individual slip' (sample) was concerned, some of the enumerators had some difficulties in filling up various parts of question No. 2 'Birth place' and question No. 3 'Last residence'. In some cases, the respondents were not able to give the name of the village/town and even the district.

2.58. The filling up of the questions 5 and 6 did not present any major difficulty. However, in the case of elderly ever married women, answers to question 5(a) 'Age at marriage', could not be had from the respondents in the first instance. Therefore, they had to be helped in arriving at the correct answer by drawing their attention to the age of the eldest child etc. Some of the ladies (respondents) were reported to have become emotional while replying to question 5(b) "Number of children ever born" as the casualties amongst the children out numbered the survivors. In some cases, the enumerators had to explain the concept repeatedly to find out the correct answer to this question. The answers to question 5(c) "Number of children living" were forthcoming readily.

2.59. For question 6 replies to part (a) alone were elicited because part (b) "Has the birth been registered" was not canvassed in this Union Territory as the Registration of Births and Deaths Act 1969 was not in force at the time of conduct of pre-test.

2.60. The enumeration of the houseless population in the rural areas was done by the enumerators concerned. In the case of urban areas, as already stated, all the enumerators were ladies only. Therefore, it was not considered desirable to entrust this work to them. As such, the enumeration of the houseless population in all the five urban blocks was done by the two supervisory officials alongwith another male official of the Directorate. The Asstt. Director of Census Operations supervised the work, where the houseless were expected to be found. This was done on the night of the 29th October, 1978. As a measure of caution, the assistance of the local police was sought to avoid any untoward incident.

2.61. Some language problem was faced by a lady Enumerator of the urban block while canvassing the schedules amongst some Telugu speaking households. The lady Enumerator did not understand Telugu and the respondents available in the household could not speak any language other than their own mother-tongue. This problem was solved through 'Telugu' knowing members of the group 'D' employees of the Census Directorate who accompanied the lady Enumerator and acted as interpreter between the Enumerator and the respondent Telugu households.

2.62. Similarly at the 2nd pre-test some of the field staff had to face difficulties while canvassing Question No. 11 of the 'Individual slip' (Universal) in respect of children in the age group 0-4 who were in the nursery or kindergarten classes. The parents of such children insisted that the children should be recorded as 'Literates'. The argument advanced by the parents was that the children could read and write. The enumerators pointed out to the parents that as per the instructions to them, all the children in the age group 0-4 whether studying or not, were to be treated as 'Illiterate' and that the criteria for recording any person as literate was that he|she should be able to read and write with understanding.

2.63. As per the criteria laid down in the instructions for canvassing question No. 14-A 'Worked any time at all last year', "Yes" is to be recorded even if a person had worked for a day. It was observed in the field that prompt and proper response to this question was not forthcoming readily. This was particularly so in the case of non-workers having marginal work especially when they were assisting in some household economic activity. This question, therefore, was required to be canvassed on the basis of intensive and repeated enquiries.

2.64. Except for some extra efforts in the case of questionnaires at both the pre-tests for the 1981 enumerators in canvassing the 'Individual slip' (Sample). As in the case of the first pre-test, in the second pre-test too, the ever married women, specially the elderly ladies, had to be helped in arriving at the correct age at marriage, with reference to the age of the eldest child etc.

2.65. The Census Directorate received full co-operation from all the authorities of the local administration, Central Government Establishments as well as local bodies|undertakings etc. for the conduct of the pre-tests for the 1981 Census.

2.66. The general public residing in the pre-test blocks were highly co-operative and willing to answer readily all the questions put to them by the field staff during their visits to the respective households. There were, of course, stray cases where the Enumerators were asked to come at some other appointed hour.

2.67. The success of the pre-test operations as reflected in the field is an indicator that except for the minor difficulties here and there, the census questionnaires at both the pre-tests for the 1981 Census were well received and answered.

(d) Measures taken to create a consciousness regarding the census in the State hierarchies

2.68. As mentioned earlier, the publicity measures etc. adopted for the first and second pre-tests

had popularised the census operations among the officials and the general public. This has had the effect of creating census consciousness to a certain extent.

2.69. While the impact of the above was still fresh. The Government of India's Notification (O.S. No. 1377 dated 11th April, 1979) regarding the taking of the population census of India during the year 1981, was re-produced in the Andaman & Nicobar Gazette dated the 23rd July, 1979. Another Gazette Notification was issued on 1st August, 1979 appointing Census Officers of various levels for the conduct of the 1981 Census. Copies of both these Notifications were endorsed to all the Heads of Departments/Offices of the A & N Administration as well as to the Central Government Organisations in A & N Islands.

2.70. This was followed up by a demi-Official reference to the Chief Secretary, A&N administration wherein, a request was made for addressing the Govt. machinery in these islands comprising the Union Territory Administration and the Central Government Establishmets as well as the local body authorities, in the matter of creating census consciousness as well as for eliciting their co-operation for the successful and smooth conduct of the gigantic national task of carrying out the various operations in connection with the 1981 Census. A self-contained draft memorandum was sent to the A&N Administration with the d.o. letter mentioned above. This was issued by the Administration vide their No . 12-1/79-STAT. dated the 8th August, 1979. A copy of this memorandum has been appended as Appendix XIV at the end of this report.

2.71. All the Directors of Census Operations appointed in ex-officio capacity for the 1981 Census being Chief Secretaries to the A & N Administration, such an arrangement bestowed a great advantage to the Census Directorate, A & N Islands. The census functionaries drawn from the hierarchy of the local administration in connection with the various operations for the 1981 Census, kept close and constan touch with us. The importance of census work and the fact that the entire field operations were to be carried out by hierarchy of the Administration, was talked about during the course of the meetings called in connection with the normal functioning of the Administration. These measures had the desired effect of creating census consciousness among the officers of the A&N Administration.

CHAPTER III

PREPARATIONS FOR THE CENSUS

First Conference of Directors

3.01. The first all-India conference of the State Directors of Census Operations was held at the India International Centre, New Delhi, from August 24 to 29, 1979 to discuss the results of the second pre-test, to finalise the instructions and procedures and to discuss the organisational matters relating to the 1981 Census operations. The conference was inaugurated by Shri Dhanik Lal Mandal, the then Minister of State in the Ministry of Home Affairs. Shri T.C.A. Srinivasavardan, Home Secretary and Shri M. L. Kampani, Additional Secretary were also present at the inaugural session of the conference. The proceedings began with the welcome speech of the Registrar General, India, followed by the inaugural address by the Minister. A copy of the inaugural address is at Appendix XV.

3.02. Shri S. P. Sharma represented this Directorate in this conference. The conference was very useful and educative. It gave an idea of the problems which were likely to come up for organising the 1981 Census operations. In addition, it also provided an opportunity to the participants to exchange their views.

Agenda for the conference

3.03. After the inaugural session, the conference took up the agenda items for discussion. The agenda items were the following:—

Agenda item I: General Outline of the Census Operations

1. Hierarchy —Notification of Census Officers
2. Reference date
3. Enumeration method|period
4. Non-synchronous areas
5. Rural and urban areas—village and town lists. Discussion of concepts.
6. Preparation of notional maps—adoption of NSSO's urban survey maps.

Agenda item II: Main phases of the Census

1. Houselisting—May|June 1980
2. Enumeration—9-2-1981 to 28-2-1981

Revisional Round — 1-3-1981 to 5-3-1981

Agenda item III: Houselisting Operations

1. Preparation of lists of villages|urban areas| military and defence areas
2. Location code
3. Delineation of houselisting blocks
4. Preparation of charge registers and circle registers
5. Selection|appointment of enumerators and supervisors
6. Training—purpose and method—number of rounds—levels of training and who will train—period of training
7. Printing of forms|instructions.
8. Arrangement for distribution of forms.
9. System of supervision of operations—at stages of preparation of charge register| training|actual houselisting and responsibilities of various levels.
10. Collection of forms|control system and transhipment.

Agenda item IV:

The Economic Census—Possibility of integration with Houselisting.

Agenda item V: Setting up of Regional Offices

1. Responsibilities and duties.

Agenda item VI: Enumeration—Preparatory & organisational steps

1. Delineation of enumeration blocks.
2. Writing up of charge registers.
3. Preparation of abridged houselist.
4. Selection and appointment of enumerators.
5. Training—aspects of training.
6. Sample areas
7. Household schedule and population record.
8. Individual Slip—Universal and Sample.
9. System of supervision and responsibilities at various levels.
10. Collection of forms and provisional totals.
11. Post enumeration checks and evaluation studies—importance and purpose.

Agenda item VII: Houselisting Operations

Review of 2nd pre-test—detailed consideration and concepts and instructions.

Agenda item VIII: Enumeration

Review of 2nd pre-test-consideration of concepts and instructions

Agenda item IX: Other matters

1. Tabulation plan
2. Publication programme
3. Special studies
4. Collection of data for village and town directory

Agenda item X: Administrative and Organisational matters

1. Adherence to rules in appointments, promotions and confirmations
2. Financial control and adherence to rules
3. Distribution of work among Deputy Directors/Asstt. Directors in relation to the census
4. Equipment, furniture etc.
5. Cadre review
6. Issue of circulars, clarifications and other training material
7. Census Calendar
8. Conference of Collectors/Deputy Commissioners

Brief summary of the decisions of the conference

3.04. A copy of the summary proceedings of the first conference of Directors of Census Operations has been kept in the Office Library for reference. However, some of the important decisions arrived at in the conference are given below in brief:

Reference date

3.05. It was decided that the reference date for the 1981 Census would be the sunrise of 1st March 1981 and that the period of enumeration would be from February 9 to 28, 1981. The revisional round was decided to be taken from March 1 to 5, 1981. The population count was an extended de-facto approach. In case of snow-bound and other inaccessible areas, it was decided that the enumeration would have to be carried out on different dates depending on the accessibility of the areas and convenience.

Rural and Urban areas

3.06. It was decided that the 1971 criteria for urban classification should be retained in the 1981 Census also in order to ensure comparability and to provide a basis for analysis of trends in urbanisation. The Registrar General, India emphasised that in 1981, the criteria should be applied strictly unlike in 1971, when the criteria were not applied uniformally in some of the States for one or other reason.

Houselisting Operations

Preliminaries

3.07. It was decided that the organisational arrangements for the houselisting operations should be geared up. Immediate steps were suggested for finalisation of the list of villages, location code numbers and delineation of houselisting blocks. It was decided that in the rural areas, one enumerator's block would comprise 150 to 200 households consisting of roughly 750 persons, while in urban areas, the enumerator's block would consist of around 120 households comprising a population of about 600 persons. Similarly, the decisions on the column headings of charge registers, various questions of household and its abstracts, selection/appointment of enumerators and supervisors and about the mode and arrangements for hiring of charge offices and other various census hierarchies were taken. The dates for training and for houselisting separately for synchronous and non-synchronous areas and also the enumeration agencies to be employed were finalised during the conference for all the States and Union Territories.

Economic Census

3.08. It was decided that an Enterprise List to be used for the economic census would be canvassed alongwith houselist during houselisting operations. The Registrar General, India, directed that all the DCOs would ensure that the Enterprise List should be canvassed on behalf of the Central Statistical Organisation during houselisting operations and the tabulation of data would be taken care of by the Central Statistical Organisation (CSO).

Setting up of Regional Offices

3.09. The Registrar General, India pointed out that the Regional Offices would be opened in each State and would be headed by Dy. Directors of Census Operations/Asstt. Directors of Census Operations. The Registrar General, India decided that the Dy. Directors of Census Operations in charge of these offices should be sent to their regional offices immediately, so that they could develop familiarity with the region and they should not be allowed to stay at headquarters even at the beginning. About the staffing pattern, the Registrar General, India decided that each Directorate should make a formal reference in this regard.

Enumeration—preparatory and organisational steps

3.10. Detailed discussions on the preparatory and organisational steps were held. It was decided that the preparatory work for this phase would commence after the houselisting operations. It was also decided that the enumerators' blocks would be carved out on the basis of the houselist and the abridged houselist.

Census Calendar

3.11. Census-taking is a strictly time bound operation and each phase has to be conducted

in a planned manner. With this end in view, a Census Calendar is drawn up at each Census. A draft Census Calendar for the 1981 Census was drawn up for this Union Territory ensuring conformity with the all-India plan and the same was discussed with senior officers of the Andaman & Nicobar Administration in a meeting presided over by the then Chief Secretary on 5th September, 1979. After incorporating the suggestions made in this meeting, a Census Calendar for the 1981 Census was drawn up and sent to the Registrar General, India. The Calendar was also finalised in a meeting held in the chamber of Registrar General, India at New Delhi. This meeting was attended by Dy. Registrar General (C&T), besides Shri S. P. Sharma, Dy. Director of Census Operations.

3.12. The Census Calendar as drawn out for this Union Territory for the 1981 Census is reproduced below:

CENSUS OF INDIA 1981

CENSUS CALENDAR

July-August, 1979

1. Preliminary discussions with the Andaman & Nicobar Administration regarding appointment of census officers,
2. Issue of notification regarding appointment of principal census officers, district census officers, sub-divisional census officers and census charge officers,
3. Provision of clerical assistance to the census officers—sanction for the creation of posts,
4. Creation of census-consciousness and enlisting co-operation of the State govt. agencies, Central govt. departments and local body administration,
5. Taking up the question of formulation of special charges,
6. Freezing of boundaries of administrative units,
7. Preparation and circulation of the list of villages after assigning provisional location code numbers for final scrutiny and certification by the Tehsildars, Executive Engineers of the APWD, Divisional Forest Officers and Deputy Superintendent of Police, Bush Police,
8. Participation of the A.D.C.O. in the first conference of the Directors of Census Operations.

September-October, 1979

1. Holding of discussions with the officers of State government and that of the local body for deciding upon the period for the conduct of the housenumbering and houselisting operations because of peculiar position in the Union Territory,
2. Issue of notifications under sub-sections (2), (3) and (4) of Section 4, Section 6, Section 7 and Section 12 of the Census Act, 1948,
3. Identification and creation of special charges and appointment of charge officers therefor,
4. Finalisation of list of villages.

November-December, 1979

1. Permanent housenumbering in the limits of the Port Blair Municipal Board,
2. Preparation of up-to-date district, tehsil and town maps,
3. Arrangements for positioning of clerical assistance in the offices of the various census officers,
4. Arrangements for collection of area figures at village/town/tehsil level,
5. Holding of meetings of principal census officers, district census officers, sub-divisional census officers and charge officers at district headquarters for preliminary orientation and inculcation of census consciousness among them.

January-February, 1980

1. Initiation of action for the formation of the houselisting blocks in the villages with 1,000+population and Port Blair Municipal Board,
2. Initiation of action for the collection of data for village and town directory,
3. Initiation of action for the finalisation of area figures for villages/town/tehsils,
4. Initiation of action for the identification of non-synchronous areas,
5. Checking of tehsil maps, with the village lists and assigning of location codes to all the units—checking by the Tehsildars before finalisation,
6. Holding of meetings with the officers of the Anthropological Survey of India and Tribal Welfare authorities about the feasibility of estimation|enumeration of the two hostile tribes -Jarawas and Sentinelese.

March-April, 1980

1. Preparation of preliminary charge and circle registers,
2. Delineation of the enumerators' blocks and supervisors' circles,

3. Review of the position regarding collection of village and town directory data,

4. Finalisation of the charge and circle registers (except for filling up of the names of the supervisors and enumerators),

5. Issue of instructions explaining housenumbering and houselisting operations.

May-June, 1980

1. Training of census officers of all levels for housenumbering and houselisting operations,

2. Despatch of forms, instruction bookslets etc., for housenumbering and houselisting operations to the charge officers,

3. Publicity for the housenumbering and houselisting operations—first phase,

4. Training of the charge officers at their respective district hqrs.

5. Assessment of requirements of housenumbering materials for the difficult areas and their procurement,

6. Notification of the census questionnaire.

July, 1980

1. Calling of lists of officials from the various departments etc., for selection for appointment as supervisors and enumerators,

2. Appointment of supervisors and enumerators,

3. Completion of the charge and circle registers by filling in the names of the supervisors and enumerators.

August, 1980

1. Publicity for housenumbering and houselisting operations—final round,

2. Training of supervisors and enumerators,

3. Distribution of schedules for housenumbering/houselisting operations to enumerators.

September, 15 October, 1980

1. Commencement and completion of the housenumbering and houselisting operations (except in the non-synchronous areas) between 1st September to 15th October, 1980.

Second Fortnight of October, 1980

1. Flow back of the filled-in schedules etc., relating to housenumbering and houselisting operations from the field to the respective charge officers,

2. Receipt back of the filled-in records in the Office of the Director of Census Operations.

November, 1980

1. Checking of the houselists,

2. Publicity for actual enumeration—first phase,

3. Delineation of the final enumeration blocks,

4. Preparation of abridge houselist,

5. Preparation and finalisation of the charge and circle registers for census enumeration (except for names of the enumerators and supervisors),

6. Training of census officers of all levels for actual enumeration,

7. Despatch of census schedules for enumeration to charge officers,

8. Training of charge officers at their respective district headquarters,

9. Appointment of enumerators and supervisors after calling the names from various departments/offices afresh if needed,

10. Drawing up of a training programme for the supervisors and enumerators.

December, 1980

1. Training of supervisors and enumerators,

2. Distribution of forms etc., to the enumerators,

3. Publicity for actual enumeration—second phase,

4. Commencement of the houselisting and enumeration of the tribal population of Shom Pens living in non-synchronous areas.

January, 1981

1. Houselisting and enumeration of the tribal population of Shom Pens end,

2. Publicity for census enumeration—final phase,

3. Final round of training for enumeration.

February, 1981

1. Actual enumeration (including enumeration of the ONGES and ANDAMANESE tribes) from the 9th to the 28th February, 1981,

2. Enumeration of the houseless and floating population on the night of February 28-March 1, 1981.

March, 1981

1. Revisional round from 1 to 5 March, 1981,

2. Compilation and reporting of provisional population totals to the Registrar General, India between 6 and 20 March, 1981,

3. Flow back of the filled-in records from the field to the Office of the Director of Census Operations.

Second conference of the DCOs

3.13. The second conference of the Directors of Census Operations was held at Mysore from January 16 to 19, 1980. The conference was inaugurated by Shri R. A. Naik, Revenue Commissioner of the Government of Karnataka. Shri S. P. Sharma, Dy. Director of Census Operations attended the conference on behalf of this Directorate. Shri Ashoke Joshi, the then Chief Secretary and ex-officio Director of Census Operations, could not attend the conference due to his pre-occupations.

Subjects discussed at the conference

3.14. After the inaugural session, the business of the conference started and the subjects discussed were:

(i) Review of the arrangements for houselisting operations;

(ii) Preparation of Abridged Houselist;

(iii) Filling up of Household Schedule;

(iv) Filling up of Individual slip;

(v) Preparation of enumerator's working sheets and abstracts;

(vi) Some points relating to the instructions for filling up the Enterprise list; and

(vii) Other matters such as printing, DDE, Maps and Social Studies.

Important decisions

3.15. Some of the important decisions taken at the conference are given below. For details one has to refer to the Summary Proceedings of the second conference of the Directors of Census Operations. Copy of this report is also available in the Office Library.

(i) While clarifying the instructions for filling up the abridged houselist, the Registrar General, India decided that every village should constitute one or more enumeration block, as the number of households in the village was around 150 or more. Thus small villages with less than 150 households will be constituted into separate blocks but more than one block could be allotted to an enumerator to meet the work load norm of around 150 households.

(ii) About the uninhabited villages, it was decided that these would be numbered and this should be indicated in the charge registers.

(iii) Similarly, it was decided that the night shelters would also be numbered and covered in the houselisting and all census houses, whether residential or non-residential, would be covered in the Abridged Houselist.

(iv) The Registrar General, India clarified and gave his decisions on various points raised in connection with the filling up of questions in Part I of Household Schedules such as with reference to Questions 6 to 10 in the household. It was decided that these questions may not be filled for houseless households. Similarly with regard to Q.9(c)—Drinking water the decision of the Registrar General, India was "if the household had access to drinking water supply within the premises it should be treated as 'available'.

(v) Again various points and doubts raised for filling up various questions of 'Individual slips' (Universal) were clarified. Some of the important decisions taken were: (a) regarding the main work in question 14B and 15A, it was decided that even when a person was engaged in different kinds of work, if the total period of all such work added upto 183 days or more, the person would be deemed to have worked for the major portion of the year. Further, it was decided that in such cases, the main activity would be the one on which the person has worked longest and the other work done by the person would be reflected in Q.15B. Similarly, Registrar General, India decided that Public, Social Service or Political workers should be treated as workers, if they have been actively engaged full time in such activity. Members of religious orders and those engaged in religious services should be treated as workers.

(vi) Thereafter, 'Individual slip' (Sample) was taken up for discussions and various doubts raised were clarified by the Registrar General, India. While clarifying Q. 5 (a)—Number of children surviving at present, it was decided that in case of divorced women who may not know the number of children surviving at present among those staying else-where, 'not known' may be recorded.

3.16. As stated earlier, in addition to some of the important clarifications/decisions taken up at the conference, detailed discussions took place on each agenda item and the participants returned to their State(s)/Union Territory(s) enriched with many new ideas and enthusiasm for facing the gigantic task of organising the houselisting operations followed by census enumeration in their areas. The deliberations at the conference were of immense help to us in

solving the problems and organising the work smoothly.

Conferences and Meetings called by us

3.17. This Directorate was and in fact is still in very advantageous position in establishing contacts/liaison with the Andaman & Nicobar Administration and its various departments for the reason that the charge of Director of Census Operations, A & N Islands has been held by the Chief Secretary of Administration. Because of this arrangement, lot of problems connected with organising the 1981 Census in these islands were sorted out without much exerting and by holding frequent informal meetings etc. However, we did hold some conferences/meetings of Principal, District, Sub-divisional and Census Charge Officers for briefing and explaining them about their duties/responsibilities in organising the census operations in their respective areas and also to train them as trainers of the field staff for canvassing various schedules in the field.

3.18. We would like to mention here about the following four conferences/meetings held at Port Blair.

(i) *Meeting of Census Officers held on* 5-3-1980

A meeting of the Census Officers of Andamans district was held in the Secretariat Conference Hall on 5th March, 1980 under the Chairmanship of Shri Asoke Joshi, Chief Secretary and ex-officio Director of Census Operations. Following topics were discussed:

(i) Work so far completed;

(ii) list of villages;

(iii) tehsil/town maps;

(iv) work to be attended to in the immediate future:

(a) delineation of housenumbering and houselisting blocks for rural and urban areas;

(b) preparation of Charge Registers;

(c) comments on the Census Calendar; and

(d) clerical assistance.

Detailed instructions/clarification on each of the above points were was given to the Census Officers and it was with this meeting that the tempo of census work was further built.

(ii) *Meeting of the Census Officers held on* 7-4-1980

Shri P. Padmanabha, Registrar General, India visited these islands from 4th April to 10th April, 1980. The visit was utilised to bring him in contact with almost all the Census Officers upto the level of Charge Officers. A meeting was held on 7-4-1980 at the Secretariat Conference Hall which was attended by the then acting Chief Secretary besides other Senior Officers of the Administration and the Census Officers. This meeting proved very helpful for us as, with this, the importance of census taking was made known not only to various governmental agencies but also to the general public because of great publicity coverage given to this by the Press and Radio.

(iii) *Conference/Training Meetings held from 5th to 9th June,* 1980

A five-day conference/training meeting of Census Officers of both the Andamans and the Nicobars districts was held for imparting training to them in housenumbering and houselisting operations. The training was not only restricted to meetings in the office but also in the field. Census Officers were asked to fill up schedules in the field and the mistakes committed by them were explained to them alongwith removing all types of doubts on the last day of the meeting.

(iv) *Conference/Training of Prinicipal, District, Sub-divisional and Charge Census Officers held from 3rd to 6th November,* 1980

A conference/training class of Principal, District, Sub-divisional and Charge Census Officers was held at the Teachers Training Institute from 3rd to 6th November, 1980. The conference was inaugurated by the then Chief Commissioner, Shri S. L. Sharma. Intensive training including filling up of schedules in the field connected with the actual census enumeration was imparted to all the Census Officers upto the level of Charge Officers. A copy of the inaugural address of the Chief Commissioner is given as Appendix XVI to this report.

CHAPTER IV

BUILDING UP OF THE ORGANISATION

(a) *Existing staff strength and the stages over which this was built up*

4.01. As already mentioned earlier, Shri B. K. Singh, Chief Secretary took over as Director of Census Operations in an ex-officio capacity from the 22nd July, 1980 i.e. at a time when the preparations for the 1981 Census were at their peak. He inherited a rather well-established office with a capable and well-experienced officer Shri S. P. Sharma, Dy. Director of Census Operations at the helm of affairs. The staff in position at that time was:—

Sl. No.	Designation	Number
1	2	3
1.	Office Superintendent	1 (One)
2.	Investigators	2 (Two)
3.	Head Assistant	1 (One)
4.	Assistant	1 (One)
5.	Statistical Assistants	2 (Two)
6.	Accountant	1 (One)
7.	Junior Stenographer	1 (One)
8.	Upper Division Clerks	3 (Three)
9.	Computors	3 (Three)
10.	Lower Division Clerks	4 (Four)
11.	Assistant Compilers	2 (Two)
12.	Peons	3 (Three)
13.	Farash	2 (Two)
14.	Chowkidars	4 (Four)
15.	Sweeper	1 (One)
16.	Driver	1 (One)

4.02. The following posts in the Directorate were, however, lying vacant:

Sl. No.	Designation	Number
1	2	3
1.	Geographer	1 (One)
2.	Senior Draftsman	1 (One)
3.	Draftsman	1 (One)
4.	Computors	2 (Two)
5.	Assistant Compiler	1 (One)
6.	Lower Division Clerk	1 (One)

4.03. The Census Directorate in these islands came up as an independent entity from the 1st March, 1960, i.e. immediately before the taking of Census of India 1961. The staff strength building process started from then onwards, and has been continuing uptill now.

4.04 The inter-censal set up of the Directorate during 1961—71 was that of one Head Clerk, one Upper Division Clerk, two Lower Division Clerks and two Peons.

4.05. The preparations for 1971 Census were started around 1969. The budding census flower in this Union Territory needed greater care and attention. Therefore, the then nominal staff strength was increased by adding a few more hands.

4.06. The Sample Registration Scheme of births and deaths which was functioning in various other parts of the country, was extended to this Union Territory for the first time in 1970. The scheme was to cover 20 rural units and 4 urban blocks in this Union Territory. The scheme was to be implemented in the selected units from 1970. This was the peak period for the preparations for the 1971 Census. Therefore, increase in staff strength had to be made during the years 1970 and 1971 not only for implementing the Sample Registration Scheme but also for the main work of 1971 Census.

4.07 Census being a gigantic time-bound programme, there is a continuing tradition of making recruitment during the peak working period to an extent essentially or absolutely necessary. The various posts are filled in by promotion channels from amongst eligible officials of the organisation. Resort to deputation or direct recruitment, as the case may be, is taken, thereafter. In a bid to ensure that suitable and

capable experienced hands are available who could take up the work in right earnest immediately after joining, preference to the extent practicable is given to the appointments by transfer on deputation relegating the mode of direct recruitment to the lowest priority except where recourse to direct recruitment is inescapable. Once the time for the various phases of the work is set, the work has to be carried on with vigour to achieve the targets with the optimum staff strength. The completion of each phase of the work brings in its wake the sad task of phased retrenchment of personnel. The brisk and happy note on which the proceedings set in, turns into a gloom. The deputationists are repatriated to their parent cadres. The direct recruits face retrenchment and efforts are made to get them absorbed in other departments. The process of disbandment/retrenchment is repeated with the completion of each phase of work. Ultimately, a stage is reached where an inter-censal set up is decided upon and the working staff strength is freezed and stabilised at a barest minimum necessary to carry out the day-to-day jobs, left over jobs and also for the management of the records preserved for use at the next census.

4.08. The Census Directorate in this Union Territory too was no exception and the foregoing formalities or rituls were carried out here also to the extent necessary. The brighter side, however, was that the number of retrenched persons at the 1971 Census being rather small, all of them were able to secure alternative jobs within the Union Territory itself.

4.09. The 1971—81 inter-censal set up which ultimately remained in this Union Territory comprised the following:—

Sl. No.	Designation	Number
1	2	3
1.	Asstt. Director of Census Operations	1 (One)
2.	Head Assistant	1 (One)
3.	Junior Investigator (Later re-designated as Statistical Assistant)	1 (One)
4.	Junior Stenographer	1 (One)
5.	Upper Division Clerks	3 (Three)
6.	Computers	3 (Three)
7.	Assistant Compilers	3 (Three
8.	Lower Division Clerks	2 (Two
9.	Driver	1 (One)
10.	Junior Gestetner Operator	1 (One)
11.	Daftry	1 (One)
12.	Peons	2 (Two)
13.	Farash	1 (One)
14.	Chowkidars	2 (Two)
15.	Sweeper	1 (One)

4.10. The above strength of 24 (twenty four) persons consisting of one Group 'A' officer, 15 (fifteen) Group 'C' and 8 (eight) Group 'D' employees was four times that of the 1961—71 inter-censal set up of four Group 'C' and two Group 'D' employees.

4.11 Fourteen additional sample units were allocated to this Union Territory under the "Plan" scheme "Registration, Promotion, Methods, Research and Population Studies" during the year 1976. The following three additional posts were made available to the Directorate for the implementation of the said scheme:—

Sl. No.	Designation	No. of Post(s)
1	2	3
1.	Investigator (Group B)	1 (One
2.	Computors (Group C)	2 (Two)

4.12. One post each of Statistical Assistant and Lower Division Clerk was allotted to this Directorate out of the various posts created by the Registrar General, India under the Plan Scheme "Strengthening of Registration Promotion, Methods, Research and Population Studies". These posts were created during December, 1978, for incremental activity under Sample Registration Scheme.

4.13. Then came the eventful period in the decennial history of census, bringing in its fold, all round hectic activity and the long awaited promotional avenues for the lucky few. A

number of posts were sanctioned during the year 1979. These were:—

Sl. No.	Designation	No. of post(s)
1	2	3
1	Geographer . . . . . (Group C)	1 (One)
2	Senior Draftsman . . . -Do-	1 (One)
3	Assistant . . . . . -Do-	1 (One)
4	Accountant . . . . . -Do-	1 (One)
5	Lower Division Clerks . . -Do-	2 (Two)
6	Investigators . . . . (Group B)	1 (One)
7	Office Superintnedent . . . -Do-	1 (One)

4.14. Out of these, the posts of Assistant, Accountant and Office Superintendent were filled in by promotion. The vacancies in the cadres of Senior Draftsman and Investigator were filled up by obtaining the services of suitable personnel by transfer on deputation. The appointment to the posts of Lower Division Clerks was made by direct recruitment through the Employment Exchange. The post of Geographer remained vacant as neither the Employment Exchange Port Blair nor the Central Employment Exchange, New Delhi were in a position to sponsor the candidature of any person against this vacancy.

4.15. Two more posts, one each of a dratfsman and Hindi Translator Grade II, were added to the growing strength of the Directorate during the year 1980. These too were filled in by making appointments by transfer on deputation during the years 1980 and 1981 respectively.

4.16. Shri S. P. Sharma, Assistant Director of Census Operations was promoted as Dy. Director of Census Operations with effect from 1st April, 1980 and posted in this Directorate by creating a post of Deputy Director of Census Operations for this Directorate.

4.17. All these posts were created for the main *Census Directorate*. The *Census Organisation* in these islands which came into being as an independent entity in March, 1960, has continued to stay as a permanent organisation since then. It has built up its staff strength in various cadres steadily barring two rapid and long strides on the eve of the censuses of 1971 and 1981 when the increases in the staff strength were significant. Thus, in a period of two decades, the Census Organisation in this Union Territory has come to a stage of maturity and self-sufficiency in the matter of staff strength.

(b) *Staff for Regional Offices*

4.18. Only one Regional Office was to be set up in this Union Territory for the 1981 Census. Due to difficulties in finding suitable accommodation, the Regional Office was made to function within the premises of the main Census Directorate.

4.19. No separate post of Deputy Director or Assistant Director was sanctioned for the Regional Office. It was to function under the dual charge of the Deputy Director of Census Operations of the main directorate.

4.20. The posts of other levels sanctioned for the Regional Office were:—

Sl. No.	Designation	No. of Post(s)	Reference to sanction
1	2	3	4
1*	Statistical Assistant	1 (One)	Dy. Registrar Ggeneral, India's letter No. 1/70/79 Ad. I dated 24-12-79.
2*	Lower Division Clerk	1 (One)	
3*	Peon . . .	1 (One)	
4	Chowkidar . . .	1 (One)	Dy. Registrar General, India's letter No. 1/70/79-Ad. I dated 6-2-80.
5*	Investigator (Group B)	1 (One)	Dy. Registrar General, Inia's letter No. 1/70/79-Ad. I dated 23-2-81.

*The post of Investigator was created in lieu of the posts of Statistical Assistant and Lower Division Clerk & Peon.

4.21. Since the Regional Office was to function within the premises of the main directorate for which necessary space had been located by readjustment and squeezing, it was decided not to fill up the posts of Peon and Chowkidar for longer period.

4.22. In addition, six posts of Tabulators on consolidated pay were created for the regional office under the powers delegated vide the Ministry of Home Affairs letter No. 11011|43|80-Finance II dated the 15th September, 1980 read with their Corrigendum No. 11011/43/80-Finance II dated the 16th|17th September, 1980. The number of posts was based on the strength approved by the Registrar General, India vide his letter No. 15/2/79-Ad. I dated the 22nd September, 1980.

4.23. One post of Checker was also approved for creation in the said letter of the Registrar General, India. This post has not been created under the delegated powers. In lieu of this post, two more posts of Tabulators were created.

4.24. The regional office had been strengthened by diverting some staff of the main directorate to act as Supervisor and Checker respectively.

4.25. The regional office functioned under the direct supervision of the Dy. Director of Census Operations with one Investigator of the directorate as the supervisory official heading a team of one Supervisor, one Checker and eight Tabulators.

4.26. An initial three-day training was imparted to the Investigator, the Computor and other

staff of Regional Office before they took up their jobs. This was based on the manual of instructions received from the Office of the Registrar General, India. The training was repeated on the joining of the second batch of Tabulators and subsequent instructions received from the Registrar General, India's Office were also kept in view at that time. Refresher courses of trainings were organised occasionally so that the staff could get well posted with the up-to-date instructions and be able to function upto the desired level of expectations.

(c) *Setting up of the staff at the district, tehsil, municipality and other levels-creation of the posts-procedure, funding-Deviation from standard patterns etc.*

4.27. The procedure for providing clerical assistance to the District, Sub-divisional, Tehsil Establishments and Urban Local Bodies etc. in connection with the 1981 Census work, has been spelt out in detail in the Registrar General, India's letter No. 1|34|79-Ad.I dated the 26th June, 1979 addressed to the Chief Secretaries of all State Governments and Union Territory Administrations, copies whereof were also endorsed to the Directors of Census Operations in States and Union Territories.

4.28. The scales of clerical assistance provided to the District Establishments etc. at the 1971 Census and proposed for adoption at the 1981 Census also, as embodied in para 3 of the said letter of the Registrar General, India were:—

District Census Offices in States/Union Territories	1 Upper Division Clerk 1 Lower Division Clerk 1 Peon
Sub-divisional Offices in Bihar and Assam	1 Upper Division Clerk
Sub-divisional Offices in Orissa and West Bengal	1 Lower Division Clerk
Tehsil/Taluk/Thana Offices in Other States/Union Territories	1 Lower Division Clerk

Local Bodies

(i) Cities with population between 1 and 2 lakhs	1 Upper Division Clerk
(ii) Cities with population of over two lakhs	1 Upper Division Clerk 1 Lower Division Clerk for every additional one lakh population

4.29. Based on the above norms and the pattern and practice followed at the 1971 Census, the Chief Secretary to the Andaman & Nicobar Administration was addressed demi-officially for the creation of 2 (two) posts of Higher Grade Clerks (H.G.C.) and 12 (twelve) posts of Lower Grade Clerks (L.G.C.) for providing clerical assistance to the following officers of the Revenue Department of the Union Territory Administration who had been appointed as Census Officers of various levels in connection with the work relating to the 1981 Census:

Sl. No.	Designation	H.G.C.	L.G.C.
1	2	3	4
1	District Census Officer, Andamans	1	1
2	District Census Officer, Nicobars	1	1
3	Sub-divisional Census Officers, South Andamans & Mayabunder	...	2
4	Sub-divisional-cum-Census Charge Officer, Nancowry . . .	...	1
5	Census Charge Officers, Diglipur, Mayabunder, Rangat, Port Blair, Ferrargunj, Little Andaman and Car Nicobar	...	7
		2	12

4.30. The Andaman & Nicobar Administration were also requested to authorise the Deputy Commissioners of both the districts to create one post of Peon for each of the two District Census Officers.

4.31. They were further requested to empower the Chief Conservator of Forests, Andaman & Nicobar Islands for creation, under his delegated powers, three posts of Lower Grade Clerks for providing clerical assistance to the three Divisional Forests Officers appointed as Census Officers for the following three forest census charges for the 1981 Census:—

Sl.No.	Designation	No. of Post (s)
1	2	3
1	Census Charge Officer, Wimberlygunj Forest Charge	1(One) L.G.C.
2	Census Charge Officer, Long Island Forest Charge	1(One) L.G.C.
3	Census Charge Officer, Mayabunder Forest Charge	1(One) L.G.C.

4.32. Later on, it was felt that the Assistant Commissioner, Nancowry would not be in a position to exercise effective control over the entire area of Nancowry tehsil comprising a number of inaccessible islands. Therefore, two Census Charges were created for the Nancowry tehsil. The Great Nicobar island was placed under the Charge of the Assistant Commissioner designated as Sub-divisional-cum Census Charge Officer, Great Nicobar, Campbell Bay. The rest of the area of Nancowry tehsil continued to remain under the charge of the Sub-divisional-cum-Census Charge Officer, Nancowry.

4.33. No separate clerical assistance was sanctioned for the Sub-divisional-cum Census Charge Officer, Great Nicobar, Campbell Bay. Therefore, the post of Lower Grade Clerk sanctioned for the District Census Officer, Nicobars

District was transferred to the Census Officer, Great Nicobar, Campbell Bay so that the census work in Great Nicobar office did not suffer.

4.34. As per the provisions of para 5 of the Registrar General, India's letter No. 1|34|79-Ad.I dated the 26th June, 1979 referred to above, the expenditure on clerical assistance was to be incurred by the State Government/Union Territory Administration initially. This was to be reimbursed to them in full by the Government of India. The accounting procedure as embodied therein, was subsequently modified vide the Registrar General, India's letters No. G. 27032|1|79-Budget Cell dated the 10th March, 1980 and 5th April, 1980. The procedure, as it emerged finally, was that the Accountant Generals of the States/Union Territories would be classifying the expenditure on clerical assistance for the 1981 Census under the sub-head "Census Establishment 1981" below the minor head "Census" under the Major Head "265-Other Administrative Services" and would claim re-imbursement in lump-sum only from Pay and Accounts Officer (Census), Ministry of Home Affairs, New Delhi keeping in view the scales for clerical assistance laid down in para 3 of the Registrar General, India's letter No. 1|34|79-Ad.I dated the 26th June, 1979.

4.35. Accordingly, the order of the A&N Administration creating the posts for providing clerical assistance to the Census Officer stipulated that the expenditure involved will initially be debitable to the budget grants of the respective establishments. Later on, it will be reimbursed in lumpsum by the Government of India in accordance with the prescribed accounting procedure.

4.36. The deviation from the standard pattern of clerical assistance for the 1981 Census had to be resorted to in the case of the only urban town of Port Blair in this Union Territory.

4.37. The prescribed norms did not take into account the urban local bodies with less than one lakh population for purposes of giving clerical assistance. Therefore, the lone town of Port Blair in this Union Territory did not qualify for such assistance.

4.38. The local body (Port Blair Municipal Board) depended on grant-in-aid from the Government for meeting its expenditure. As such, they were not prepared to incur any expenditure for engaging staff for the Census work. The need for atleast one person exclusively for the census work in the Municipal Board, Port Blair was considered to be a must for the smooth conduct of the census operations in the urban area.

4.39 Nearly one-fourth of the total population of the Union Territory resided within the municipal limits of the Port Blair Municipal Board. The urban limits had also been extended with the inclusion of some villages lying on its outskirts. Therefore, the local municipal body deserved being provided with clerical assistance though such assistance was not within the purview of the approved yardstick. The matter was given a deeper thought and a proposal was sent to the Registrar General, India justifying the provision of clerical assistance to the Port Blair Municipal Board.

4.40. The initial reaction to the proposal in the Registrar General's Office was not favourable. Ultimately, however, necessary sanction for creation of one post of Lower Division Clerk for providing clerical assistance to the Municipal Board, Port Blair was accorded vide the Registrar General, India's Office letter No. 1/34/79-Ad. I dated the 5th February, 1980. This post was created by the Andaman and Nicobar Administration vide their order No. 2513 dated the 2nd June, 1980.

CHAPTER V

TOURING AND TRAINING PROGRAMMES

Touring by DCO

5.01. Sarvashri Ashoke Joshi and B. K. Singh held the charge of Director of Census Operations in the ex-officio capacity from 20-11-1979 to 22-7-1980 and 22-7-1980 to 20-12-1982 respectively. Thus the 1981 Census Operations were organised in this Union Territory during their tenure as Chief Secretary and ex-officio DCO. Both these officers, due to their heavy responsibilities of the post of Chief Secretary, were not able to do much touring for the purpose of conduct of 1981 Census Operations in this Union Territory. Shri B. K. Singh accompanied by Shri S. P. Sharma did tour Little Andaman and Southern group of Islands during August-September, 1980 and held discussions with the Principal, District and Charge (Census) Officers and reviewed the progress of census work. Both these officers being head of Administration were on the one side in the disadvantageous position of undertaking touring but on the other side were in very happy and advantageous position to held discussions without going in the field with the senior officers engaged in 1981 Census as and when they had to call them up in connection with performance of their normal official duties. Shri S. P. Sharma who did the intensive touring during the 1981 Census Operations used to brief the DCO about the progress of field work etc. and whenever some action was required to be taken the same was taken and this system worked well.

Travel facilities

5.02. The Census Directorate has a jeep of their own and hence no difficulty was felt in touring around the areas of South Andamans. We had three rural charge officers and one urban charge officer besides sub-divisional, district and principal census officers at South Andamans itself. Thus without depending on any other agency we could build up close contact with these officers and could supervise and do field inspections with the help of our own jeep. For touring outside South Andamans i.e. other islands of A & N Islands, this Directorate had to depend upon other departments such as Revenue, Andaman Public Works Department and Block Development Officers and generally whenever transport was requested for the tours of Dy. Director of Census Operations, the same was made available sometime on payment and sometime without payment. A & N Administration also issued necessary instructions to all the Heads of Departments to make sea and land transport available to census officials as well as to the Dy. Director of Census Operations for training and enumeration on payment of propulsion charges. The Dy. Commissioners and Asstt. Commissioners were authorised by the A & N Admn., to requisition the transport for census work. Complaints of non-cooperation from some quarters were, however, received but on the whole the system worked well. The Charge Officers did get the transport facilities from other departments and field supervision/inspections could be carried out by them properly.

Touring by Deputy Director of Census Operations

5.03. Shri S. P. Sharma, Dy. Director of Census Operations did intensive touring during the 1981 Census Operations. He visited all the offices of the Charge Officers and Sub-divisional Census Officers besides both the Offices of Dy. Commissioners. He undertook touring from the initial stage when the work relating to the preparation of uptodate list of villages for the 1981 Census was taken by this Directorate in the year 1978. Thereafter, he paid repeated visits to Census Charge Officers for co-ordinating the activities and to review the census work from time to time. Shri Sharma toured throughout the territory when the training of enumerators and supervisors were organised by the Charge Officers for houselisting and actual census enumeration operations. He also undertook intensive touring during the period when the actual field work at the houselisting and actual enumeration work was in progress. In addition to Shri Sharma, some other members of the staff were also deputed on tour to various places to assist the Charge Officers in imparting training to enumerators and supervisors and also to supervise the field operations.

5.04. Shri Sharma also undertook tour of non-synchronous areas of Nicobars district alongwith a team of specially trained officials for the conduct of houselisting and actual census enumeration. For this purpose, m.v. 'Tarmugli', the Chief Commissioner's touring vessel was chartered.

Arrangements for touring of Charge Officers

5.05. The A & N Administration was appoached by us for delegating powers to Dy. Commissioners and Asstt. Commissioners to the requisition of vehicles in connection with the 1981 Census. They were also requested to issue orders to all the Heads of Departments of A & N

Administration etc., to provide vehicles to the Census Charge Officers and touring officers of the Census Directorate for the smooth conduct of the 1981 Census in this territory. The A & N Administration was kind enough to accede to our request and had issued necessary instructions in this regard vide their letters Nos. 12-1|80-Stat and 12-1|81-Stat dated 19th July 1980 and 18th November 1980 respectively.

5.06. On the basis of the above orders, vehicles and boats wherever found necessary were requisitioned either by Asstt. Commissioner or by Dy. Commissioner and provided to Charge Officers. Mainly the vehicles were provided at the actual census enumeration to Charge Officers and during houselisting operations they had managed on their own. Few reports of non-cooperation by some of the departments to release their vehicles were received but with the intervention of senior officers of the departments the problems were solved. All those Charge Officers who had no vehicle of their own utilised the vehicles of other departments. We can say that the field supervision by the Charge Officers did not suffer on account of non-availability of the transport.

Visit of Registrar General, India

5.07. Shri P. Padmanabha, Registrar General and Census Commissioner, India visited these islands from 4th April to 12th April, 1980. It was a great occasion for all of us in the census department to find him among ourselves. He reached Port Blair by IAC flight from Calcutta at 0810 hours on 4th April 1980. The Daily Telegrams publicised the news of his arrival in its issue of 4th April 1980. All India Radio, Port Blair also had broadcast the news of his arrival in the regional news bulletin.

5.08. During his one week stay in these islands, the Registrar General, India visited many areas in the South Andamans including Ross island. He also visited other islands such as Strait island, Middle Andaman islands (Rangat & Mayabunder tehsils) of Andamans district and Car Nicobar, Choura and Campbell Bay of Nicobars district. For his local tour of South Andaman, an ambassador car was requisitioned from A & N Administration. For his visit to Strait island and Rangat and Mayabunder of Middle Andamans, m.v. Tarmugli was chartered. From there, the Registrar General, India (RGI) accompanied by Deputy Director of Census Operations (DDCO) went to Mayabunder by road. For going to Car Nicobar, again, m.v. Tarmugli was requisitioned and from Car Nicobar to Campbell Bay, RGI and DDCO went by Air Force's helicopter and also landed at Choura island on return before reaching back to Car Nicobar.

5.09. Wherever RGI visited, he was given a warm welcome and his visits were covered by All India Radio, Port Blair and local press. Details of his one week's stay in these islands is given in Appendix XVII of this report.

Training programmes

Charge Officers

5.10 The training of Principal, District Subdivisional and Charge (Census) Officers both for the houselisting and actual census enumeration operations was organised by us at Port Blair.

5.11. Five days training from 5 to 9, June 1980 was organised for houselisting operations which was inaugurated by the then Chief Secretary who was also holding the charge of Director of Census Operations, A and N Islands. The training was imparted by Dy. Director of Census Operations and was attended by District, Subdivisional and Charge (Census) Officers. At the inaugural session, in addition to Principal, District, Sub-divisional and Charge Officers, various Heads of Departments of A and N Administration and Central Government Departments also attended. At this training, some of the Census Officers of Nicobars district could not participate and their training was arranged at their headquarters.

5.12. Training for actual census enumeration for the various hierarchies of Census Officers was also organised at Port Blair from 3rd to 6th November, 1980. The training was inaugurated at the Teachers' Training Institute auditorium by the then Chief Commissioner of A&N Islands. This was attended by all the Principal, District, Sub-divisional and Charge Officers. The Heads of Departments of A and N Administration and Central Govt. Departments were also invited at the inaugural session. The inaugural session was also addressed by the then Chief Secretary and ex-officio Director of Census Operations and Deputy Director of Census Operations.

5.13. Inaugural session was followed by intensive training of Census Officers and training was imparted by Dy. Director of Census Operations. The training also included practical training where the Census Officers were required to fill up the various schedules meant for training and these were examined and discrepancies noticed were explained at the last day of the session.

Training of Enumerators and Supervisors

5.14. The training of Enumerators and Supervisors were organised by the Charge Officers at their headquarters for both the operations of houselisting and actual census enumeration. These training classes were also addressed by the DDCO and other senior officers (district and subdivisional census officers). Specially trained officials of Census Directorate were also deputed

to various places to assist the Charge Officers in imparting training to enumerators and supervisors.

5.15. At the actual census enumeration, 3 to 4 rounds of training, each round being of 3 to 4 days duration was organised. Like Census Officers, the Enumerators and Supervisors were also imparted practical training in the field wherein they were required to fill up various schedules meant for training. These filled-in schedules were examined by the Charge Officers and discrepancies and doubts were clarified at the last round of the training.

CHAPTER VI

CENSUS SCHEDULES—TRANSLATION, PRINTING AND DISTRIBUTION

(a) *Requirements of the instructions and Census schedules for each of the operations—Calculation of Reserves—Wastage, if any—District-wise break-up of each type of forms—Working out of language versions—Suggestions*

6.01. The estimation of the requirements of the various Census Schedules and forms etc. on a realistic basis, is one of the essential pre-requisites in organising a Census. Their timely printing, receipt and distribution is also a must for sticking to the operational time-schedules.

6.02. In September, 1979, the Dy. Registrar General, India intimated the requirements of each form and instruction booklets worked out for this Union Territory, in the Registrar General's Office (D.O. No. D-29012/03/79-RG(Ptg.)—19602 dated 24th September, 1979). The note which accompanied showed the method of estimation of total form requirement for the 1981 Census. The estimation methodology was:—

A. *Individual Slip*

6.03. It was based on projected population as on 1st March, 1981 with an addition of 25 per cent margin to cover wastage and emergency requirements.

B. *Household Schedule*

6.04. The total projected population for 1981 was divided by 5 (average size of a household). This number was further raised by 25 per cent to cover wastage and emergency requirements.

C. *Houselist*

6.05. The total projected population for 1981 was divided by 5 to get estimated number of households. 1971 Census houses used as 'non-dwellings' and 'vacant' were inflated by 25 per cent and added to estimated number of households to give total number of entries for Houselisting. The total number of entries were further enhanced by 45 per cent to provide for multiple entries, blank entries and rapid growth of construction activities. Total number of enhanced entries were divided by 20 (number of lines in one form) to get estimated number of forms. This figure was further inflated by 20 per cent to cover wastage, emergency requirements and for use of officers. Since the houselist was to be prepared in duplicate, the estimates thus worked out were doubled.

D. *Abridged Houselist*

6.06. Since the Abridged Houselist was meant to indicate each 'Census house' irrespective of multiple uses of 'Census house', so its quantity was fixed at 83.33 per cent of Houselist.

E. *Houselist Abstract*

6.07. The work load for each enumerator was fixed at 250 units for houselisting as 25 per cent of the Houses in 1971 Census were found to be 'non-dwelling' and 'vacant'. As abstract has to match Houselist, the number for each has been fixed equal to the number of Houselist.

F. *Enumerator Abstract*

6.08. The number was worked out on the basis of 3 copies of Abstract for each Enumerator to provide for all eventualities.

G. *Instruction booklets for filling up Individual Slip and Household Schedule*

6.09. On an average, 670 persons for an Enumerator was taken for enumeration, taking into consideration 150 households in rural areas and 120 households in urban areas. This number was raised by 20 per cent to provide for Supervisors. Further 55 per cent was provided for District Officers, Charge Officers and also Officers at the headquarters, wastage and emergency requirements, etc.

H. *Instruction booklets for filling up Houselist and Houselist Abstract*

6.10. The number was estimated equivalent to Enumerators plus Supervisors and other 30 per cent was provided for District Census Officers, Charge Officers and also Officers at headquarters, wastage and emergency requirments, etc.

I. *Training Manual*

6.11. This was estimated equivalent to the number of Instruction Booklets for filling up 'Individual slip' and 'Household schedule'.

J. *Supervisor Manual*

6.12. The number of Supervisor manual was estimated equivalent to 1/5th of the number of Enumerators inflated by 50 per cent to provide for District Officers, Charge Officers and also

Officers at Head quarters, wastage and emergency requirements, etc.

K. *Notional Map*

6.13. There would be six maps per block taking into consideration both the operations.

6.14. The requirements of the various Census Schedules and Instruction Booklets for this Union Territory were assessed in the Registrar General's Office adopting the above mentioned estimation methodology and were intimated to this directorate for confirming per return of post if the said requirements would be adequate.

6.15. The fact that there was diversity in the speakers of various languages in this Union Territory and that the numerical strength of speakers of any language did not justify the printing of schedules and instruction booklets in any particular regional language, was duly recognised by the Registrar General, India. Therefore, the supplies of the various Census Schedules and Instruction Booklets etc. for being canvassed in this Union territory were to be in English only.

6.16. The quantity of the various schedules etc. in the English language for the 1981 Census, as proposed for supply by the Registrar General's Office and those estimated by this directorate were:—

Sl. No.	Name of the form		Proposed for supply by R.G.'s Office	Assessed by the Census Directorate A&N Islands
1	2		3	4
1	Individual slip	A	236.000	250,000
		T	44,800	17,500
2	Household Schedule	A	47.200	60,000
		T	8,960	12,000
3	Houselist	A	8,400	8.400
		T	980	1,000
4	Abridged Houselist	A	7,000	7,000
5	Houselist Abstract	A	840	1,500
6	Enumerator's Abstract	A	840	1,500
7	Notional map/Layout sketch	A	2,100	4,200
	Instruction Booklets for filling up			
8	Individual Slip, Household Schedule	A	490	650
9	Houselist	A	420	600
10	Training Manual	A	490	650
11	Supervisor Manual	A	112	150

A—Actual Census (Schedule in black ink)
T—Training (Schedule in red ink)

6.17. As a comparison of the two sets of figures given above would reveal, the quantity of schedules etc. assessed by the Census Directorate was on a higher side than that proposed by the Registrar General's Office. The reasons for this variation were that the estimation done by the Registrar General's Office was based on the projected population of 188,000 whereas the Census Directorate made the assessment keeping in view the high decadal growth rates of 105.19 per cent during 1951—61 and 81.17 per cent in 1961—71 which were indicative of the fact that the impact of the in-migration was difficult to judge. Secondly, the Union Territory comprised of far-flung and scattered islands which are not connected by regular communication facilities and as such, it was desirable to err on a higher side in working out the requirements so that the Charge Officers could be provided with extra quantities of various schedules to enable them to cope up with any eventualities thus avoiding any possible dislocation.

6.18. On receipt of the demand statements from the Census Directorate, the requirements of the various census schedules were finally re-assessed in the Registrar General's Office and the quantities proposed for supply to this directorate were:—

Name of the Schedule	Quantity proposed for supply
1	2
A—Individual	
(a) Universal (black)	
(b) Sample (blue)	
for actual census	255,000
(c) for training (red)	18,000
TOTAL	273,000
B—Household Schedule	
(a) for actual census (black)	60,000
(b) for training (red)	12,000
TOTAL	72,000
C—Houselist	
(a) for actual houselisting operations (black)	9,000
(b) for training (red)	1,000
TOTAL	10,000
D—Houselist abstract	
(a) for actual houselisting operations (black)	2,000
(b) for training	2,000
TOTAL	4,000

1	2
Instruction Booklets for filling up of	
(a) Individual Slip . . .	2,000
(b) Houselist	2,000
TOTAL	4,000
F—Notional Maps	
(a) for actual operations (black) . . .	4,000
(b) for training (red)	2,500
TOTAL	6,500

6.19. The supplies of the schedules listed at items A to E were to be in English and were to be made available from the Government Printing Press, Faridabad. The item F (Notional maps) were to be in diglot form in Hindi and English. The supplies thereof were to be effected from the Government of India Press, Nasik.

6.20. As already stated earlier, the various Census schedules for both the Houselisting as well as actual enumeration operations in this Union Territory were canvassed in English only. The supplies were made available by the Registrar General's Office. Therefore, no responsibility for arranging the printing etc. of the main census schedules devolved on the Census Directorate.

6.21. A statement showing the district-wise break-up of supplies of each type of forms in respect of both the districts of this Union Territory is placed at the end of this chapter.

6.22. The Andaman and Nicobar Islands, often called "Mini-India", form a multilingual union territory wherein, people from almost every state and union territory of the country are represented. There were, as revealed by the results of the 1971 Census, five major linguistic groups whose numerical strength was more than 10,000 each with the Bengali in the lead followed by Hindi and Nicobari speakers almost neck-to-neck as as Tamil and Malayalam in the descending order. In view of this, it was decided to canvass the schedules only in English both at the houselisting and actual census enumeration and this arrangement was found quite satisfactory.

(b) *Translation of schedules*

6.23. As indicated in the preceding pages, all the census schedules in this Union Territory were canvassed in English only. As such, therefore, no problems concerning translation were posed.

(c) *Printing and Transport of schedules*

6.24. The printing and supply of the schedules in the three main languages, English, Hindi and Urdu, was controlled centrally by the office of the Registrar General, India.

6.25. Except for the appointment orders and identity cards for the enumerators and supervisors for both the housenumbering/houselisting and actual enumeration operations, the block compilation sheets, Master Primary Census Abstracts (Rural and Urban) and the urban/village-wise Primary Census Abstract, which were got printed locally at the Press of the Andaman and Nicobar Administration, the supplies of all the major schedules and forms etc. were made available from the Registrar General's Office.

6.26. The various schedules and forms and instruction booklets for the housenumbering/houselisting operations were airlifted from Delhi to Port Blair. A bulk quantity of Enumeration Schedules, forms and instruction booklets etc. were transported by trucks from Delhi to Calcutta. From there, these were brought to Port Blair by sea through a representative of the Census directorate who was specifically deputed to Calcutta for the purpose. The remaining quantity of the schedules and posters etc. were airlifted from Delhi to Port Blair as "air cargo" on different occasions. The requirements of the schedules and forms etc. for both the housenumbering/houselisting and actual enumeration operations were received as per the assessment finally made in the Registrar General's Office.

6.27. As regards distribution and transportation to the respective sites, the training materials for each charge both at the housenumbering/houselisting as well as the actual enumeration operations, was handed over to the respective Charge Officers during the training classes conducted for each of the operations. The material was carried by them at the time of their return to headquarters after attending the training classes at Port Blair on each of the two occasions.

6.28. The Census Schedules, forms and the instruction booklets required for the actual operations both housenumbering/houselisting as well as enumeration, were sent to all the Census Charge Officers through Special Messengers from the Census Directorate.

(d) *Last minute demands, if any, for the supply of schedules etc. and how those were met*

6.29. There were some last moment demands for the supply of schedules, forms, instruction booklets and notional maps etc. from few of the Charge Officers. The quantities requested for were not heavy but rather small. All these demands for supply of additional schedules etc. were met out of the reserve stock available with the Census Directorate.

6.30. In most of the cases, the Census Charge Officers had deputed their own representatives to Port Blair for the collection of the supplies. In other cases, the supplies were sent through special messengers from the Census Directorate.

Statement showing district-wise break-up of supply of forms & schedules

Name of Charge Officer	House numbering/houselisting operations								
	Houselist		Houselist abstract		Abridged houselist		Notional Map		Instruction booklet
	Actual	Training	Actual	Training	Actual	Training	Actual	Training	
1	2	3	4	5	6	7	8	9	10
Andamans district									
1. Tehsildar, Diglipur	550	40	100	40	90	77	90	40	40
2. Divisional Forest Officer, North Andaman, Mayabunder	1,000	65	75	65	105	65	100	65	70
3. Tehsildar, Mayabunder	750	37	112	37	70	37	122	37	45
4. Tehsildar, Rangat	1,420	55	120	55	70	55	110	55	65
5. DFO M/Andaman, Long Island	720	35	90	35	60	35	60	35	42
6. Tehsildar, Port Blair	710	50	85	50	70	50	85	50	60
7. Tehsildar, Little Andaman	210	28	35	28	40	28	110	43	35
8. DFO, S/Andaman, Wimberlygunj	770	65	95	65	85	65	110	65	80
9. Tehsildar, Ferrargunj	820	80	125	80	85	80	125	80	90
10. Secretary, Municipal Board Port Blair	4,000	100	150	100	200	...	150	100	100
Military Census Officer	...	...	...	...	...	...	...	...	..
Used in Training classes	...	80	...	...	...	16	...	...	29
Issued to All India Radio	...	...	...	...	...	...	...	...	...
Total Andamans district	10,950	635	987	555	875	508	1,062	570	656
Nicobars district									
1. Tehsildar Car Nicobar	450	33	59	33	50	33	70	33	40
2. Asstt. Commissioner, Nancowry	700	155	268	155	350	155	250	155	180
3. Asstt. Commissioner, C/Bay	200	41	50	41	60	41	75	41	50
Total Nicobars district	1,350	229	377	229	460	229	395	229	270
Grand Total	12,300	864	1,364	784	1,335	737	1,457	799	926

Statement showing district wise break-up of supply of forms and schedules

Name of Charge Officer	Actual enumeration operations											
	Individual slips		Household schedule		Notional map		Enumerator's abstract		Instruction booklets		Abridged houselist (sec.3)	Enumerator's working sheets
	Actual	Trag.	Actual	Trag.	Actual	Trag.	Actual	Trag.	Enume-ration	H.L.		
1	11	12	13	14	15	16	17	18	19	20	21	22
Andamans Districts												
1. Tehsildar, Diglipur	17,000	400	3,750	200	70	45	60	45	45	...	20	700
2. Divisional Forest Officer, North Andaman, Mayabunder	6,500	550	2,250	350	120	70	100	75	75	1	50	310
3. Tehsildar, Mayabunder	17,000	550	3,750	325	100	65	80	70	65	1	40	710
4. Tehsildar, Rangat	28,500	700	7,625	600	120	70	110	180	75	1	50	1,050
5. DFO M/Andaman Long island	5,000	300	2,000	225	80	45	75	55	55	1	35	310
6. Tehsildar, Port Blair	21,000	600	5,000	300	106	60	90	60	70	...	45	1,000
7. Tehsildar, Little Andaman	9,000	350	2,250	200	70	40	65	45	45	...	30	450
8. DFO, S/Andaman, Wimberlygunj	6,125	600	2,250	350	120	70	110	75	75	...	55	380
9. Tehsildar, Ferrargunj	32,125	900	7,125	450	170	90	140	100	100	...	75	1,210
10. Secretary, Municipal Board Port Blair	60,025	...	15,000	...	200	...	180	...	...	...	85	1,760
Military Census Officer	2,500	...	575	...	...	...	25	...	...	...	...	50
Used in Training classes	...	...	...	...	...	...	...	...	...	...	...	...
Issued to All India Radio.	..	..	..	..	..	..	..	..	..	..	..	..
Total Andamans district	2,04,775	4,950	51,575	3,000	1,156	555	1,035	705	605	4	485	7,903
Nicobars District												
1. Tehsildar Car Nicobar	20,000	450	4,000	225	100	45	70	50	50	...	30	850
2. Asstt. Commissioner, Nancowry	14,150	600	4,775	750	272	150	232	150	100	...	116	919
3. Asstt. Commissioner, C/Bay	8,000	400	2,500	275	100	55	90	60	60	...	45	420
Total Nicobars district	42,150	1,450	11,275	1,250	472	250	392	260	210	...	191	2,189
Grand Total	2,46,925	6,400	62,850	4,250	1,628	805	1,427	965	815	4	676	10,119

CHAPTER VII

PROCUREMENT OF MAPS

7.01. One of the earlier tasks in preparing for the census was the preparation/procurement of the district|tehsil|town and village maps indicating the uptodate boundaries of all administrative units. The Registrar General, India in one of his letters No. 1|24|77-RG(P) dated 11th January, 1978, highlighted the importance of having these maps updated for the 1981 Census. Procurement of these maps was an essential prerequisite for the census and its efficient control over the operations. The maps were useful for determining the location code numbers of each administrative units which facilitated the allotment of jurisdiction to Census Officers in a systematic manner without and eliminated chances of overlapping or omission, ensuring thereby complete coverage during census operations.

District, tehsil and other maps

7.02. At the time of 1981 Census, there were two districts and seven tehsils in the Union Territory of A & N Islands and at the time of drafting of this report the position remained the same. District of Andamans was constituted with five tehsils while the district of Nicobars had two tehsils. The Assistant Commissioner(S), A & N Islands was approached for supply of district and tehsils maps. He readily agreed for supply of ferro-print copies of these maps to us. After receipt of these maps it was found that the tehsil maps of Andamans district showed the location of revenue villages only and that it needed updating by depicting such non-revenue census villages as Andaman Public Works Department, Bush Police and Forest Camps etc., which were located outside the boundaries of revenue villages. Similarly, tehsil map of Nancowry tehsil of Nicobars district also required updating.

7.03. Thus before the tehsil maps could be updated to show the location of all categories of census villages, it was essential to update and finalise the list of census villages for the 1981 Census. Since this process involved participation of various concerned agencies, it was thought to draw up detailed instructions and to hold meetings with the concerned authorities of the local administration i.e., Revenue, Andaman Public Works Department, Forest and Police. Despite our special efforts, it took us long time to get the relevant details from these authorities, particularly from the forest department.

7.04. After receipt of the list of census villages from all the agencies, tehsil-wise consolidated lists of villages were prepared. These along with the copies of the tehsil maps showing the location of both revenue and non-revenue villages were given to Asstt. Commissioner(S) for drawing out the uptodate tensil maps for our use. Since the staff of the Asstt. Commissioner(S) was engaged with some urgent work, they were requested to complete this work by sitting after office hours. The Asstt. Commissioner(S) and his staff were very cooperative and they undertook the work of preparation of tehsil maps by plotting all census villages alongwith important land marks. A proposal was sent to Registrar General, India for grant of suitable honorarium to those officials of the Assistant Commissioner(S)' Office who were engaged for the job. The Registrar General, India was kind enough to accept our proposal for payment of a nominal amount of Rs. 632.45 to seven officials.

7.05. It was observed that the list of villages of 1971 Census had undergone heavy changes with an addition of more than 100 villages mainly, non-revenue villages, located outside the revenue boundaries which comprised of Andaman Public Works Department, Bush Police and Forest Camps and Encroachment Areas etc. It was not without risk to accept these finalised list of villages and tehsil maps without their further checking by concerned authority once again to ensure that no area is left out. Circular No. 1 dated 17-3-1979 containing detailed instructions for updating/checking of list of villages and tehsil maps was issued. All the agencies involved were requested to check once again the list of villages and their location on the tehsil maps and after satisfying themselves of their correctness to send certified copy each of the list of villages as well as tehsil map showing the location of villages. A copy of this circular is appended as Appendix XVIII at the end of this report. Two more circular (nos. 2 and 4) dated 2nd November, 1979 and 10th January, 1980 respectively were also issued on the subject. Copies of these two circulars are also given at the end of this report as Appendices XIX and XX.

7.06. Since there was no staff in the Map Section of this Directorate, a lot of difficulties were felt in finalisation of tehsil maps and every time we had to rush either to Assistant Commissioner (S)' office or other sources for help. After getting the lists of the census villages and tehsil

maps showing location of census villages checked and re-checked, these were finally adopted for the 1981 Census. For all the five tehsils of the Andamans district, it was only in case of revenue villages that their boundaries could be shown on the tehsil maps. In case of non-revenue census villages we could only show their approximate location. Similarly, in case of both the tehsils of Nicobars district where survey and settlement work has yet to be completed, only approximate location of the villages could be shown on the maps as was done at the time of 1971 Census.

Town Map

7.07. There is only one town, Port Blair (Municipal Board) in this Union Territory. As in case of tehsil maps, we got a map prepared from the Asstt. Commissioner(S), A & N Islands for Port Blair Municipal Board also. A copy of this map showing the boundaries of all the 11 wards was sent to the Secretary, Port Blair Municipal Board for his scrutiny. It was only after a certified copy of the map was received from the Secretary, Port Blair Municipal Board it was adopted at the 1981 Census for demarcation of boundaries of each enumerator's block for houselisting and actual census enumeration operations.

7.08. It may perhaps appear from the above that it was a very simple process of getting a copy of map from Asstt. Commissioner(S) and adopting it for delineation of enumerators blocks after getting it certified from the Secretary, Port Blair Municipal Board. But in practice, it was not so simple a process. There has not been any permanent housenumbering system in Port Blair Municipal Board. It is only in case of government quarters that numbers for the purpose of their allotment and other administrative reasons have been assigned. But the remaining majority of buildings/houses did not bear any number. This situation was causing great anxiety to us as well as to Port Blair Municipal Board for realisation and fixation of house and water tax etc. A joint project was undertaken by this Directorate and Port Blair Municipal Board for surveying Port Blair town for numbering all the buildings/houses within the municipal limits. For this purpose, a request was sent to Registrar General, India for deputing some suitable Draftsmen from Head Office as this office had no staff in the map section. The Registrar General, India was very kind enough to deput two officials from the Map Division of his office and they alongwith the staff of Port Blair Municipal Board took up the work of numbering the buildings/houses and plotting them on the ward maps. Whole of Port Blair town was surveyed and all buildings/houses were numbered and a large map of Port Blair town showing all the buildings/houses alongwith important land marks was prepared. It was this map which helped to carve out the enumerators' blocks properly both at the time of houselisting and actual enumeration operations.

Strength of Mapping Unit

7.09. As stated earlier, there was a complete blank so far as the Mapping Unit of this Directorate was concerned during the peak time when the preparations for the 1981 Census were in full swing. One post each of Geographer and Senior Draftsman were created vide Registrar General, India's letter No. 1/42/79-Ad.I—25050 dated 27-11-1979 and one post of Draftsman was created vide Registrar General, India's letter No. 1/42/79-Ad. I dated 5-5-1980. Two Draftsmen joined this Directorate on deputation basis w.e.f. 21-10-1980 and 24-10-1980. Later, the strength of Map Unit was further increased with the joining of a Geographer w.e.f. 22-8-1981 (AN). This total strength appeared to be sufficient for this Directorate.

CHAPTER VIII

PREPARATION OF RURAL AND URBAN FRAME

8.01. The population census aims to enumerate as at the census date all individuals in the country, once and only once, i.e. without omission or overlapping. Individuals live in some area or the other either by themselves or in clusters. Therefore, in order to ensure complete coverage at the census, it is absolutely necessary to prepare a list of localities and other areas comprising the entire country. Our country constitutes states and union territories. Each state or union territory is divided into districts, each district into tehsils/taluks/police stations/development blocks and below this level, we have villages and towns.

Finalisation of Rural-Urban Frame

8.02. Thus the first and the foremost duty before us as census takers was to build up a complete frame of rural and urban areas by inclusion of all villages and towns which existed as on the census date.

8.03. As regards building of urban census frame, it was finalised without any difficulty. The lone town of 1971 Census, Port Blair Municipal Board, was the only town at the 1981 Census also as neither any new town was formed after the last census nor any village qualified to be declared as town at the 1981 Census according to the criteria laid down for this purpose.

8.04. On the other hand it took us long period of more than two years to build up the complete and uptodate frame of rural areas. Unlike many States/Union Territories on the mainland, about 90 per cent of the total geographical area of this Union Territory is under forest and falls under the administrative control of Forest Department. Thus, for the finalisation and updating of list of villages for the 1981 Census not only the revenue authorities (Asstt. Commissioners/Tehsildars) were involved but also other authorities such as Forest, Andaman Public Works Department and Inspector General of Police etc. were also concerned with it. Demi official communications were issued in February, 1978 to these Heads of Departments for issuing instructions to the field officers under their departments for supply of uptodate lists of villages alongwith tehsil maps showing their villages alongwith tehsil maps showing their location. The A & N Administration who were approached also issued necessary instructions to both the Dy. Commissioners in the matter vide their letter No. 12-1/78-Stat dated 30th January, 1978. Copy of this letter is appended as Appendix VII at the end of this report.

8.05. As stated above, the finalisation of list of villages for each tehsil took us a long time as it involved more than one agency. It will be difficult to narrate all the details and precautions taken by us in the finalisation of rural frame. However, some of the various steps taken by us in the process of finalisation of list of villages are discussed below:

(i) Lists of villages as per the 1971 Census were prepared and supplied to all the concerned authorities i.e. (a) Revenue—Dy. Commissioners/Asstt. Commissioners/Tehsildars, (b) Chief Conservator of Forests/Divisional Forest Officers (c) the Principal Engineer/Executive Engineers, and (d) Inspector General of Police.

(ii) It was decided that as in the past, all revenue villages be treated as census villages. In addition, various types of camps such as APWD, forest, bush police, encroachment on forest areas etc., which were located outside the revenue villages and also beyond the revenue boundaries were also treated as separate census villages. Such camps which were located within the boundaries of revenue villages did not have separate entity and were treated as part of the revenue village in which these were situated.

(iii) The agencies mentioned above were requested to scrutinise the 1971 Census list of villages and supply us an uptodate list of census villages alongwith copies of tehsil maps showing their location.

(iv) The uptodate lists of villages received from various agencies, alongwith the tehsil maps, showing their location, were scrutinised in this Directorate and three lists were prepared as per details given below:

List A: List of villages as per 1971 Census and their present position.

List B: List of newly formed census villages i.e. villages formed after 1st April 1971.

List C: List of Forest/APWD/Bush Police camps located with the boundaries of revenue villages.

(v) The above mentioned three lists of villages alongwith detailed instructions were forwarded to all the concerned agencies

alongwith tehsil maps showing the location of each census village for their scrutiny and comments.

(vi) After receipt of the comments and certified copies of lists of census villages alongwith scrutinised maps, these were once again examined in this Directorate.

(vii) The discrepancies and doubts were again clarified with the concerned field agency and tehsilwise lists of villages i.e. rural frame to be adopted at the 1981 Census were finalised.

Changes in the jurisdiction of district and tehsil etc.

8.06. It is one of the most important and preliminary steps taken at the beginning of the preparations at each census to know about the jurisdictional changes which took place during the decade i.e. after the previous census in the boundaries of various administrative units such as States/Union Territories, districts and tehsils etc. These jurisdictional changes are made by the State Governments/Union Territory Administrations through notifications.

8.07. The Union Territory of A & N Islands, which was a uni-district territory at 1971 Census, was bifurcated into two districts of Andamans and Nicobars in the year 1974 vide Notification No. 110/74/F. No. 15-145/74-JI dated 19th July, 1974. Similarly in October, 1975, the erstwhile tehsil of South Andamans was bifurcated into two tehsils viz. Ferrargunj and Port Blair vide Notification No. 106/75/F. No. 40-6/74-J-I dated 30th October, 1975. Through another notification, boundaries of Port Blair, Municipal Board were extended by inclusion of certain rural areas on the outskirts vide notification No. 135/74-F. No. 21-46/74-J-I dated 14th August, 1974. Copies of all these three notifications are given at the end of this report as appendices III, IV and V.

8.08. The A & N Administration was requested for furnishing the details of jurisdictional changes which had taken place after the 1971 Census in the boundaries of district and tehsils and they had supplied us the above details alongwith copies of notifications. In addition, copies of some more notifications were also received from them in respect of forming of some new villages. No difficulties were experienced by us in this regard.

Identification of unsurveyed areas and reserved forest areas

8.09. As stated earlier, about 90 per cent of the total geographical area of this Union Territory is under forest. Out of the total area under forest, 2,912 sq. km. is under reserve forests and 4,232 sq. km under protected forests. At the Census, no efforts for identification of areas under protected forest and reserve forest were made.

8.10. The cadastral survey was completed in the Andaman district by the Assistant Commissioner (S) for the revenue areas. Thus the boundaries of the revenue villages have been shown on all the 5 tehsil maps. In case of both the tehsils of Nicobars, cadastral survey had not been done. Thus in case of both these tehsils the approximate location of the villages have been shown on the maps as it was not possible to show their boundaries.

8.11. In case of non-revenue villages such as A.P.W.D., forest and bush police camps and encroachment areas etc. which were located outside the boundaries of the revenue villages and treated as separate census villages, the approximate location could be shown on the tehsil maps.

Urban Areas

8.12. The criteria for recognition of an area or place as an urban area of 1971 Census was adopted for the 1981 Census also. The definition of an urban unit at 1971 Census was as follows:

(a) all places with a municipal corporation or a municipal area, or under a town committee or a notified area or a cantonment board.

(b) all other places satisfying the following empirical tests:

(i) a minimum population of 5,000 (estimated for 1971);

(ii) at least 75 per cent of the male working population to be non-agricultural;

(iii) a density of population of at least 1,000 per sq. mile or 400 per sq. km; and

(iv) the place should have according to the Director of the State/Union Territory a few pronounced urban characteristics and amenities.

8.13. The above criteria were retained/adopted at the 1981 Census to ensure comparability with the previous census and to provide the basis for analysis of trends of urbanisation in the country.

8.14. In the Andaman and Nicobar Islands, only Port Blair qualified to be recognised as an urban area as it satisfied the test laid down at (a) above. There were no other place which could be treated as town in this Union Territory.

Freezing of Boundaries

8.15. The Government of India, Ministry of Home Affairs requested the Chief Secretaries of all the States and Union Territories vide their letter No. 9/17/79-CD (CEN) dated 10th May, 1979 that all the proposals for reconstituting area or making adjustments in the jurisdiction of municipalities, revenue villages, tehsils, police

stations, development blocks, talukas, sub-divisions, districts, revenue divisions etc., which might be pending or which might be taken up in the near future be finalised and given effect to before 1st October, 1979. A copy of this communication is appended as Appendix XXI at the end of this report.

8.16. The A & N Administration forwarded copy of the above communication to the Deputy Commissioners of Andamans and Nicobars districts for their information and necessary action under intimation to this Directorate. It was observed that these instructions of the Administration were not sufficient and they were approached to communicate their decision not to disturb the boundaries of the administrative unit of this Union Territory such as districts, tehsils, municipality, revenue villages etc. until the 1981 Census enumeration. The A & N Administration responded to our request and issued suitable instructions vide their letter No. 12-1/78-Stat. dated 27th/28th July, 1979. Copy of this letter and that of their earlier communication dated 16th July, 1979 are given as Appendices XXII and XXIII at the end of this report.

8.17. All the jurisdictional changes in the boundaries of districts and tehsils, the details of which have been given earlier in this chapter, had taken place during 1974 and 1975. No major jurisdictional change, therefore, took place after the decision taken by the Administration in July, 1979. However, some notifications about the forming of new villages of Rabindra Nagar in Port Blair tehsil and Campbell Bay in Nancowry tehsil were issued in April 1980.

Location code

8.18. The system of location code is adopted at each census. It is a simple device by which every area comprised in any administrative unit in the State can be identified by assigning specific code numbers for different levels of administrative units. Each such area can then be referred to by a combination of such numbers. A five digit location code number was given on each census schedule. The first element was the State/Union Territory code number. The code number assigned to the Union Territory of A & N Islands was '24'. The system adopted for allotment of location code to districts, tehsils, towns and villages is explained below:

District code number

8.19. The second element in the five digit location code system related to the district. All the districts in the State/Union Territory were serialised either in order of contiguity or in alphabetical order of their names starting from number 1 onwards. In this Union Territory, the districts of Andamans and Nicobars were assigned '1' and '2' code numbers respectively.

Tehsil code number

8.20 The third element in the five-digit location code system was of tehsils. Every tehsil in a district was serialised in a convenient manner and numbered continuously within the districts commencing from number 1. Code numbers assigened to each tehsil at the 1981 Census are given below:—

	Code No.
Andamans district	
Diglipur tehsil	1
Mayabunder tehsil	2
Rangat tehsil	3
Port Blair tehsil	4
Ferrargunj tehsil	5
Nicobars district	
Car Nicobar tehsil	1
Nancowry tehsil	2

Village code number

8.21. Village code numbers occupied the fourth element in the five digit location code system. All the census villages which comprised of revenue villages, forest camps, APWD camps, bush police camps and encroached forest areas etc., were assigned code number for each tehsil starting from '1' onwards by numbering them starting with island/village from the extreme north-west corner and by proceeding in a serpentine fashion keeping to the geographical contiguity down to the south-east point.

Town code number

8.22. The town code number also occupied the fourth position in the five element location code system for the urban areas. There was only one town in Port Blair tehsil of Andamans district in this UT and was assigned code number 'I' i.e. Roman one.

Enumerator's block number

8.23. The fifth element in the five element location code number was of enumerator's block number. Each village and town constituted into one or more blocks. The size of the enumeration block in the rural areas was about 150 households or 750 persons and 120 households or 600 persons in the urban areas. Block code numbers were given continuously starting from '1' onward for each charge.

8.24. Thus the five element location code was developed on the basis of location code numbers assigned to the State/Union Territory, district, tehsil, village or town and enumerator's block number. For example, the location code number 24/1/3/7(11) refers to eleventh enumerator's block of seventh village of third tehsil of first district and of twentyfourth State/Union Territory.

8.25. Similarly, location code like 24|1|I|3(21) represents twentyfirst enumerator's block of ward number third of first town of district first and twentyfourth state/UT.

8.26. A copy of circular No. 3 dated 27th December 1979 issued by this Directorate explaining the complete scheme of location code numbers is appended as Appendix XXIV at the end of this report.

Charge Registers

8.27. For the proper allocaton of field work to the enumerators and supervisors, Charge Registers for enumerator's block were prepared for each charge. These charge registers are also a valuable record which are used for post census surveys. Format of the charge register contained 14 columns for the rural areas and 12 columns for the urban areas as given below:—

Rural Charge Register

Column No. 1	Serial number
Column No. 2	Name of village
Column No. 3	Location code number of village
Column No. 4	Total population as per 1971 Census
Column No. 5	Present estimated population
Column No. 6	No. of blocks in the village
Column No. 7	Enumerator's block code number
Column No. 8	Description of boundaries of block
Column No. 9	Name & designation of enumerator
Column No. 10	Address of enumerator
Column No. 11	Name & designation of supervisor
Column No. 12	Address of supervisor
Column No. 13	Houselisting population as per 1981 Census
Column No. 14	Remarks

Urban Charge Register

Column No. 1	Serial number
Column No. 2	Enumeration block code number
Column No. 3 & 4	Details of enumerator's block (i.e. extent of enumerator's block). Ward No. Name/Number of street, Building Nos. From To
Column No. 5	Name & designation of enumerator
Column No. 6 & 7	Enumerator's address office Residence
Column No. 8	Name & designation of supervisor
Column No. 9 & 10	Address of supervisor Office Residence
Column No. 11	Houselist population according to 1981 Census
Column No. 12	Remarks

8.28 The Union Territory of A & N Islands was divided into 12 rural and 1 urban charges. Districtwise details of Census Charges formed at the 1981 Census alongwith their Charge Officers are given below:—

Andamans district

Charge 1 Tehsildar, Diglipur

Charge 2 Divisional Forest Officer, North Andamans, Mayabunder

Charge 3 Tehsildar, Mayabunder

Charge 4 Tehsildar, Rangat

Charge 5 Divisional Forest Officer, Middle Andamans, Long Island

Charge 6 Tehsildar, Port Blair

Charge 7 Tehsildar, Little Andman

Charge 8 Divisional Forest Officer, South Andamans, Wimberlygunj

Charge 9 Tehsildar, Ferrargunj

Charge 10 Secretary, Port Blair M.B.

Nicobars district

Charge 1 Tehsildar, Car Nicobar

Charge 2 Asstt. Commissioner, Nancowry

Charge 3 Asstt. Commissioner, Campbell Bay

8.29. Charge Registers for all the charges were prepared in this Directorate and supplied to the Charge Officers. Columns 1 to 4 and 6 to 7 of rural Charge Registers and columns 1 to 4 of urban Charge Registers were filled in this Directorate and the remaining columns were filled by the concerned Charge Officers. A detailed circular No. 9 dated 26-4-1980 was issued by this Directorate on the subject which is appended as Appendix XXV at the end of this report.

CHAPTER IX

ENUMERATION AGENCY

Composition of Agency

9.01. As in the past, the bulk of the staff was drawn from amongst the officers and officials of the A & N Administration. The staff was appointed in two stages. In the first stage, appointments of census officers at various levels were made and at the second stage supervisors and enumerators were appointed.

9.02. For the appointment of census officers at various levels, we wrote to the Chief Secretary, A & N Admn., vide d.o. letter No. 18|2|79 dated the 28th July, 1979 (copy annexed as Appendix XXVI at the end of this report). They were requested to issue notifications appointing census officers at various levels under the powers conferred upon the Chief Commissioner vide sub-section (2) of section 4 of the Census Act of 1948 (XXXVII of 1948) read with Govt. of India, Ministry of Home Affairs notification No. 2|1|60-Jdl-II dated the 20th April, 1960. This request of ours was acceded to by the Administration and a notification No. 129/12-1/79-Stat. dated 1st August 1979 was issued making appointments of census officers at various levels as per details given below:

S. No.	Authority	Designation as Census Officer	Local area
1	2	3	4
1	Dy. Commissioner, Andamans district . .	Principal Census Officer	Andamans district
2	Addl. District Magistrate	District Census Officer	Andamans district
3	Asstt. Commissioner, South Andamans . .	Sub-divisional Census Officer	Entire area of Port Blair tehsil including area under Port Blair Municipal Board and Ferrargunj tehsil
4	Secretary, Port Blair M.B.	Census Charge Officer	Entire area under Port Blair Municipal Board
5	Tehsildar, Port Blair	Census Charge Officer	Entire area under Port Blair tehsil excluding forest, BPC and APWD camps falling in the forest areas outside the revenue villages
6	Tehsildar, Little Andaman	Census Charge Officer	Entire Little Andaman Island
7	Tehsildar, Ferrargunj	Census Charge Officer	Entire area of Ferrargunj tehsil excluding forest, BPC and APWD camps falling in the forest areas outside the revenue villages
8	Divisional Forest Officer, S Andamans . .	Census Charge Officer	Entire area covered by forest, APWD and bush police camps within his jurisdiction excluding forest, APWD and bush police camps falling within the revenue villages
9	Asst. Commissioner, Mayabunder . . .	Sub-divisional Census Officer	Entire area of Rangat, Mayabunder & Diglipur tehsils falling in Middle & North Andamans
10	Tehsildar, Rangat	Census Charge Officer	Entire area of Rangat tehsil excluding forest, APWD and bush police camps falling in forest areas outside the revenue villages
11	Divisional Forest Officer, Middle Andamans .	Census Charge Officer	Entire area covered by forest, APWD and bush police camps within his jurisdiction excluding forest, APWD and bush police camps falling within the revenue villages

1	2	3	4
12	Tehsildar, Mayabunder	Census Charge Officer	Entire area of Mayabunder tehsil excluding forest. APWD. Bush police camps falling in the forest areas outside the revenue villages
13	Divisional Forest Officer, North Andamans .	Census Charge Officer	Entire area covered by forest. APWD and bush police camps within his jurisdiction excluding forest, APWD & bush police camps falling within the revenue villages
14	Tehsildar, Diglipur	Census Charge Officer	Entire area of Diglipur tehsil excluding forest, A.P.W.D. & bush police camps falling in the forest areas outside revenue villages
15	Dy. Commissioner, Nicobars district . .	Principal Census Officer	Nicobars district
16	Asstt. Commissioner, Car Nicobar . .	District Census Officer	Nicobars district
17	Tehsildar, Car Nicobar	Census Charge Officer	Entire area of Car Nicobar tehsil
18	Asstt. Commissioner, Nancowry . . .	Sub-divisional Census Charge Officer	Entire area falling in Nancowry tehsil including forest areas

9.03. Similarly through another notification No. 128|79|12-1/79-Stat. dated 1st August, 1979, the Assistant Director of Census Operations was also appointed as Census Officer for the Union Territory of A & N Islands and powers conferred by sub-section (2) of Section 4 of the Census Act were delegated to him for appointing Census Officers. A copy of this notification is appended as Appendix XXVII at the end of this report. After the promotion of the Assistant Director of Census Operations to the post of Deputy Director of Census Operations and appointment of Director of Census Operations, a separate notification was issued appointing both of them as Census Officers for the entire Union Territory of A & N Islands and powers were also delegated to them for making appointments of Census Officers under sub-section (2) of Section 4 of the Census Act. Again, through another notification No. 195|79|12-1|79-Stat. dated 7th November, 1979 (Annexure XXVIII), powers were delegated to all the Principal, District, Sub-divisional and Census Charge Officers to appoint Census Officers conferred by sub-section (2) of the Census Act of 1948.

9.04. Later, it was felt that the charge of Nancowry tehsil will be too heavy from operational point of view as it comprised of various islands. It was, therefore, bifurcated into two charges. Assistant Commissioner, Campbell Bay was appointed as Sub-divisional-cum Census Charge Officer for the entire Great Nicobar Island and Assistant Commissioner, Nancowry, as Sub-divisional-cum-Census Charge Officer for the remaining areas of Nancowry tehsil. A notification No. 6|80|12-1|79-Stat. dated 23rd January, 1980 (Appendix XXIX) was issued to this effect.

9.05. At the second stage, appointments of lower census hierarchies such as Supervisors and Enumerators were to be made. Since this involved drawing up of services of larger number of staff, it was thought necessary to get instructions issued by the Administration calling upon the Heads of Departments under their control to spare the services of staff working under them to work as Census Supervisors/Enumerators for 1981 Census operations. With this end in view, a demi-official communication No. 18|8|79 dated 6-8-79 (Appendix XXX) was sent to the Chief Secretary, A & N Administration requesting him to issue general instructions to all the Heads of Departments for sparing the services of staff working under them and for extending all possible cooperation for organising the 1981 Census operations in the territory. This request of ours was acceded to and a Memorandum No. 12-1/79-Stat. dated 8th August, 1979 (Appendix XIV) giving detailed instructions was issued by them. This memo had a great effect and this Directorate received all necessary cooperation not only with respect to sparing of services of staff but in every other respect at various levels.

9.06. A guide-line was issued by this Directorate to all the Census Officers with regard to selection and appointment of Enumerators and supervisors vide circular No. 10 dated 1st July 1980 (Appendix XXXI). The charge census officers were advised to draw suitable staff from all the govt. as well as semi-govt. offices|organisations. They were told that officials having higher positions such as Senior Teachers, Graduate Trained Teachers, Head Clerks and Revenue Inspector etc. should be appointed as supervisors. Lower staff such as Primary School Teachers, Lower Division Clerks, Patwaries and village Level Workers etc. should be appointed as enumerators. They were also advised that while making selection/appointment of enumerators|

supervisors, they should keep about 10 per cent reserve for both the categories. The services of reserve enumerators and supervisors were utilised in case of exigencies.

9.07. The charge officers were asked to intimate to the Heads of Departments/Offices the name of all the employees selected for the census work. The heads of departments/offices were further requested to ensure that none of the employees once drafted for census work should be granted leave or transferred from one place to another until the census work was over.

9.08. The appointments of supervisors and enumerators were made by the charge census officers under the powers delegated to them by subsection (2) of section (4) of Census Act 1948. In the rural areas, the supervisors consisted of revenue inspectors, Headmasters of Senior/ Junior Basic Schools, Senior Teachers and Graduate Trained Teachers or officials of equivalent ranks. Enumerators were mostly Primary School Teachers, Patwaries, Village Level Workers, Compounders and Veterinary Stockmen etc. In the forest areas both Supervisors and Enumerators were mostly from amongst the forest officials. In the urban charge of Port Blair Municipal Board, Enumerators consisted mostly of Primary School Teachers and Lower Division Clerks and Supervisors were drawn from amongst the Headmasters of Schools, Senior Teachers, Head Clerks and Inspecting Staff of other departments. While making appointment of Enumerators and Supervisors, the Charge Officers were advised to ensure that these appointees have not to cover long distances and that they should be employed for the census work in the areas near to the places of their residence.

9.09. The enumeration agency for the housenumbering and houselisting operations and for the actual census enumeration operation was by and large the same except in cases where there were changes in the staff in the intervening period between these two operations.

Some general observations about enumeration agency

9.10. The enumerations agencies both at the housenumbering and houselisting operations and actual census enumeration operation worked well and mostly all hierarchies accepted the work willingly except in few cases at the level of Supervisors and Enumerators. Individual cases of Supervisors and Enumerators who showed their inability to perform duties relating to census work either on medical ground or due to other reasons were examined by the Charge Officers and replacements from the reserve lists were made in genuine cases.

9.11. Some difficulties were also faced by some of the Charge Officers when some Enumerators and Supervisors were transferred at the last minute in spite of the Administration's orders that all transfers will be held back till March 1981. Immediately after such cases were reported to us, these were brought to the notice of Chief Secretary, A & N Administration who was holding the charge as an ex-officio Director of Census Operations and instructions were issued to concerned Heads of Departments/Offices and as a result, transfer orders were either got cancelled or were held back till the census work was over.

9.12. During the field inspections of the work, both during houselisting and actual census enumeration, it was observed that the census work was being given importance by all those who were involved. Some Charge Officers took it as a challenge to get the schedules filled up with great care and very neatly. Some of them were so meticulous that when the Dy. Director of Census Operation was going to correct some wrong entries in the schedules at Rangat charge, the Charge Officer/Enumerators requested him for doing the corrections neatly and without striking out the wrong entries. In this charge, the Charge Officer had managed to get the schedules filled up with black ink by the enumerators. He also took special care in record management and records from this charge were sent with great care. Similarly some other charge officers were also very particular in giving great care and importance to census work. The charge officer of Great Nicobar made special efforts and acted sincerely on the plans drawn by us to enumerate the semi-nomadic tribe of Shompens who reside in the interior of forests. Because of these efforts, it was possible for us to enumerate 214 shompens at 1981 Census as against only 92 enumerated at the 1971 Census. The good work of charge officers, supervisors and enumerators was rewarded by awarding them 1981 Census Silver and Bronze Medals and Certificate of Honour in recognition of their meritorious services rendered at the 1981 Census.

CHAPTER X

HOUSELISTING OPERATIONS

Housenumbering

10.01. During houselisting operations, all the houses are required to be numbered and listed in the Houselist form. This is essential as households generally live in houses. For complete census of every person, households have to be located with reference to the places of their residence except for houseless households, who have no houses to live in. Thus all places which are in the occupation of persons or likely to be used as dwellings or establishments are required to be numbered methodically. In places where housenumbering existed and the numbering system was satisfactory, the same was adopted with advantage for census purposes after making it updated. For places where such housenumbering was either irregular or non-existent, housenumbering was required to be done as a first and preliminary step towards a full count at the census.

Urban Areas

10.02. At the 1981 Census, there was only one urban area namely, Port Blair Municipal Board in this Union Territory. The housenumbering which is a subject of municipal authorities had not been done by them. It was only in government colonies that housenumbering had been done for the convenience of allottment and maintenance of quarters. Thus housenumbering was practically missing throughout the town and it will causing a great anxiety to us as more than one-fourth of the population of this Union Territory belonged to Port Blair. The matter was discussed with the municipal authorities, Deputy Commissioner, Andamans (ex-officio Chairman of Port Blair Municipal Board) and the then Chief Secretary. They all were anxious to have all the buildings|houses numbered as this would not only help the municipal authorities towards collection of house tax dues etc. but it would also be of immense help to the postal authorities for starting the home-delivery services of postal mail. Needless to say that proper housenumbering, if available, would be very helpful in proper conduct of 1981 Census operations.

10.03. The municipal authorities were ready to provide housenumbering but they lacked necessary expertise and trained personnel. Since we were very keen that the housenumbering should be done and completed before the houselisting operations, the matter was discussed with the Registrar General, India personally by the Dy. Director of Census Operations (then Assistant Director of Census Operations). Thereafter, a proposal was sent to Registrar General, India's Office for deputing two trained personnel for assisting in doing the survey of Port Blair town to provide housenumbers. Although such work is not undertaken by Registrar General, India's Office, yet the proposal was accepted as the situation demanded and two officials were deputed by them for this purpose. After the arrival of these officials, they along with one Draftsman were imparted training in housenumbering with the help of a manual prepared by the Registrar General, India's Office under the permanent housenumbering scheme. The whole town was surveyed and each and every building/house was numbered in a systematic manner and their location was marked on the notional map prepared for the town. These numbers helped us in constituting houselisting|enumeration blocks and were adopted at the 1981 Census.

Rural Areas

10.04. As in other parts of the country, no housenumbering system existed in the rural areas of this territory. Housenumbering was done in the rural areas alongwith houselisting operations. Here too, we had to make special arrangements for getting the housenumbering painted by paint instead of geru or chalk. This was necessary as due to climatic conditions and excessive rain, the housenumbers if painted with geru or chalk, would have vanished soon after the houselisting operations and fresh numbering would have become necessary at the time of actual population count. Hence a proposal was sent to Dy. Registrar General, India's Office and the problem arising out of the peculiar conditions prevailing in these islands were also discussed with the Registrar General, India during his visit to these islands. Our proposal of providing paint and brush to each Enumerator was accepted and these materials were procured and supplied to the Charge Officers for distribution amongst the Enumerators. Housenumbers thus given at the time of houselisting operations were also adopted for the actual population count.

Houselisting

10.05. A comparatively simple houselist form was evolved for canvassing at the 1981 Census as compared to its counterpart adopted at the

last census of 1971. Information like predominant construction material of census houses, number of living rooms under the occupation of the census household, does a household live in self, owned or rented house and does the household cultivate land which appeared in the houselist adopted at the 1971 Census were dropped from the houselist adopted at the 1981 Census. However, such information was collected through the household schedule (Part I) canvassed during enumeration in February-March, 1981. The various column headings of the houselist canvassed at the 1981 Census are given below:

1. Line No.
2. Building No. (Municipal or local authority or Census number)
3. Census House No.
4. Purpose for which census house is used (if wholly or partly non-residential, fill Enterprise List)
5. Household No.
6. Name of the head of household
7. Is the household engaged in an enterprise outside this census house and without premises? If yes, fill Enterprise List.

   Number of persons normally residing in census household
8. Males
9. Females
10. Total

    Is there a physically handicapped person in the household? If so, indicate number of those who are totally.
11. Blind
12. Crippled
13. Dumb
14. Remarks

10.06. One of the new features of the houselisting operations of 1981 Census was the collection of information about the physically handicapped persons in the household. This information was collected after a long gap of about 50 years when certain particulars were collected about the handicapped persons at the 1931 Census and earlier. A specimen of the 'Houselist' form is appended as Appendix XXXII at the end of this report.

Integration of the Enterprise List operation

10.07. In addition to Houselist, an 'Enterprise List' was also canvassed at the 1981 Census during the houselisting operations. This 'Enterprise List' was canvassed on behalf of the Central Statistical Organisation and this replaced the forthcoming economic census which was otherwise due in 1982. 'Enterprise List' was canvassed to cover both the organised and unorganised sectors of economy. The various types of information collected through the enterprise list can be viewed from the various column headings of this schedule which are reproduced below:

1. Line number of Houselist (Col. 1 of HL)

1. (i) Census house No. (Col. 3 of HL)
   Sl. No. of enterprise
2. (Col. 4 of HL)
3. (Col. 7 of HL)
4. Description of activity of enterprise
4. (i) Code
5. Classification of enterprise (agri-1, non-agri-2)
6. Nature of operation (perennial-1 seasonal-2)
7. Type of ownership (private-1, co-operative-2, central govt.-3, state govt.-4, local body-5, others-6)
8. Social group of owner (Sc-1, ST-2, others-3)
9. Power/fuel used for activity (without power-1, electricity-2, coal|soft coke|wood-3, petrol/diesel-4, gas-5, animal power-6, others-7)

   Number of persons usually working daily

   Non-agricultural enterprise (code 2 in col. 5)

   Total (including unpaid workers)
10. Males
11. Females
12. Total

    Hired
13. Males
14. Females
15. Total

    Agricultural enterprises (code 1 in col. 5)
16. Total (including unpaid workers)
17. Hired
18. Remarks

10.08. Instruction booklets containing instructions to Enumerators for filling up 'Enterprise List' and the blank schedules were supplied by the Central Statistical Organisation, New Delhi.

The training of the supervisory and field staff for filling up the Enterprise List was imparted alongwith the training for filling up 'Houselist'. The District, Sub-Divisional and Charge (Census) Officers were trained by us assisted by Assistant Director (Economic Census) Shri M. Z. Ziddique of the A & N Administration, Bureau of Economics and Statistics. The training of Supervisors and Enumerators was imparted by the Charge Officers where representatives of this Directorate were also present. The operation of canvassing the 'Enterprise List' went on well. Filled-in 'Enterprise List' schedules were sent by the Charge Officers alongwith 'Houselist' schedules to this Directorate. Later, all the filled-in 'Enterprise List' schedules were handed over to the Assistant Director (Economic Census), A & N Administration for onward transmission to Central Statistical Organisation for their processing. A specimen of the Enterprise List is appended as Appendix XXXIII at the end of this report.

Publicity measures

10.09. The publicity for the 1981 Census began with the organisation of 1st and 2nd pretests in this Union Territory during October 1978 and June 1979 respectively. Both the local Press and All India Radio, Port Blair gave full coverage to the various steps undertaken by this Directorate in organising the 1st and 2nd pretests. Adequate publicity measures were taken to make the people censusconscious. This is very important aspect of census taking and particularly for this Union Territory which has difficult and unsatisfactory means of communications having no regular means to reach the far-flung islands.

10.10. 'The Daily Telegrams', an English daily and 'Dweep Samachar', Hindi daily brought out by the Publicity Department of A & N Administration gave full coverage to our activities and helped us a lot in making the people censusconscious. Similarly, the All India Radio, Port Blair also gave full coverage to our activities and whenever either any training seminar|classes were arranged for the benefit of the Census Officers or other field staff, this was covered in their *Pradeshik Samachar* bulletin. All India Radio, Port Blair also broadcast occassionally our activities in *Samachar Tarangini* (weekly radio news reel). In addition some talks were also broadcast by A.I.R. We are quite happy and satisfied with the publicity given to 1981 Census operations by local Press and All India Radio, Port Blair.

Training system organised for various levels

10.11. The training of the Prinicipal, District, Sub-Divisional and Charge (Census) Officers for housenumbering and houselisting operations was organised at Port Blair in the Secretariat Conference Hall. Four-days training programme was organised and training was imparted by Dy. Director of Census Operations (then Asstt. Director of Census Operations). The trainees were also addressed by the then Chief Secretary and ex-officio Director of Census Operations. The training programme giving details of agenda etc. were sent to the Census Officers in advance alongwith this office letter No. 18|27|80 dated 26-5-1980. Copy of the same is annexed as Appendix XXXIV at the end of this report.

10.12. The training to Supervisors and Enumerators was imparted by the Charge Officers at their headquarters. In order to ensure quality of training, Dy. Director of Census Operations took intensive touring for this purpose and tried to be sessions organised by the Charge Officers. Wherever Dy. Director of Census Operations (DDCO) could not reach, some other official from this Directorate was present at such training classes. For this purpose some senior officials of this Directorate were imparted intensive training in this Directorate before they were deputed to assist the Charge Officers in the training classes. It was ensured that whenever training was held by any Charge Officer, representative from this Directorate was also present for rendering necessary assistance. This helped us to have a feed back of difficulties and problems if any faced by the Charge Officers.

Inspection and difficulties etc.

10.13. Inspections of field work during the houselisting operations were carried out by the DDCO to the extent possible. Some of the senior members of the staff who were specially and thoroughly trained for carrying out inspections were also deputed to various charges for inspections. During the inspection visits by the DDCO and other staff members, it was noticed that the work relating to canvassing of 'Houselist' and 'Enterprise List' was going on smoothly in the field. No serious difficulties were felt by the enumeration staff in this regard.

Coverage at houselisting operations

10.14. The houselisting operations were organised throughout this Union Territory during September-October 1980 except in non-synchronous areas. In case of non-synchronous areas where communication means were difficult as the inter-island ferry services did not touch these areas, the houselisting operations and actual census enumeration were organised together. Field work in the non-synchronous areas was organised in the month of October-December, 1980. The list of non-synchronous areas is given below:

District	Tehsil	Name of non-synchronous area
1	2	3
Andmans	Diglipur	(i) East island (ii) Narcondam island

1	2	3
	Mayabunder	(iii) Interview island
	Nancowry	(iv) Bompoka island
		(v) Trinket island
		(vi) Pulomilo island
		(vii) Little Nicobar island
		(viii) Kondul island
		(ix) Tillanchong island
		(x) Shompens villages of Great Nicobar island

10.15. In addition to above non-synchronous areas, no houselisting could be done in case of three Jarawa inhabited areas namely (i) Chotalingbag, (ii) Between Chotalingbag and Foul Bay and (iii) Foul Bay of Rangat tehsil where 31 Jarawas were listed in November, 1980.

Arrangements for collection of forms etc.

10.16. After the houselisting operations were over, the Charge Officers were requested to send the records direct to this Directorate and not through District Census Officers as was done in other States/Union Territories. This was done because this Union Territory comprised of only two districts and seven tehsils and also keeping in view the difficult communication means. Detailed instructions in this regard were issued vide this office Circular No. 12 dated the 14th July, 1980. It was explained in this circular as to how the records were to be submitted by Enumerators to their Supervisors, by the Supervisors to Charge Officers and finally by the Charge Officers to this Directorate. A copy of this circular is placed at Appendix XXXV at the end of this report.

CHAPTER XI

ENUMERATION

Abridged Houselist

11.01. As in the 1971 Census, an 'Abridged Houselist' was prepared at the 1981 Census also. It was prepared to establish an essential link between the Houselist and the population enumeration. It served as a frame for assigning the household serial number to each household in an enumeration block. It will also serve as a frame for post-enumeration surveys and other surveys which might be taken up in future.

11.02. The 'Abridged Houselist' was prepared separately for each enumeration block. Initially, we thought that the work relating to formation of enumeration blocks, writing up of Charge Registers and preparation of 'Abridged House list' may be done by the Census Charge Officer. Accordingly, detailed instructions were issued vide this office circular No. 13 dated 14-8-1980 for formation of enumeration blocks for actual census enumeration and preparation of the 'Abridged Houselist'. A copy of this circular is annexed as Appendix XXXVI at the end of this report. But later on taking all the factors into consideration, it was decided by us that the work relating to finalisation of enumeration blocks for actual population count and preparation of 'Abridged Houselist' may be taken up by us for all the charges and for this, suitable instructions were issued vide this office circular No. 18 dated 20-12-1980 (Appendix XXXVII).

11.03. The 'Abridged Houselists' were thus prepared in this Directorate and supplied to all the Charge Officers for all the enumeration blocks. The 'Abridged Houselists' were, however updated in the field by the enumerators during the actual census enumeration.

Training classes

11.04. The training of Principal, District, Sub-Divisional and Charge (Census) Officers was organised centrally at Port Blair. A four-day training programme from 3rd to 6th November, 1980 was drawn. The training was inaugurated by the then Chief Commissioner, A & N Islands at the Teachers' Training Institute auditorium. All the Heads of Departments of various departments of A & N Administration and Central Govt. Departments were also invited to the inaugural session. The inaugural session was a great success and both the local Press and the All India Radio, Port Blair gave wide publicity to the same which helped us to build up a favourable atmosphere for census taking in these islands. The text of the inaugural address of Chief Commissioner is given at Appendix XVI at the end of this report.

11.05. After the inaugural session, real training of the Census Officers started with heavy agenda. A copy of the agenda and agenda notes are given at Appendix XXXVIII. The training was imparted by Deputy Director of Census Operations and was also addressed by the then Chief Secretary and ex-officio Director of Census Operations. During the training, various questions/concepts of 'Household Schedule' and 'Individual Slip' were explained by giving typical examples of situations prevailing in these islands. Special efforts were also made to explain the questions on economic activities and migration by giving examples etc.

11.06. Training of Census Officers also consisted of practical training where all the Census Officers were asked to fill up schedules in the field. The filled-in-schedules were examined in this Directorate and the mistakes committed by them in filling up the schedules were explained to them and all types of doubts were also removed on the last day of the training classes.

11.07. The training of other field staff i.e. Enumerators and Supervisors including those kept as reserve was organised by the Charge (Census) Officers at their headquarters. The Charge Officers were advised by us to organise at least three rounds of training. Each round of training was to be of 3 to 4 days duration. The Charge Officers were requested to intimate us the dates of the training classes of each round in advance so that some representative from this Directorate could be deputed to assist them. Dy. Director of Census Operations did intensive touring during December '80 to February 1981 and tried to address the Enumerators/Supervisors at least once at the training classes in each charge. Special arrangements were made by this Directorate to impart training to Supervisors/Enumerators at Choura and Teressa islands. One specially trained official each was deputed to these islands which fell under the charge of Assistant Commissioner, Nancowry. The Supervisors/Enumerators were thoroughly trained by them.

11.08. As stated above, we had tried to depute senior officials to each chsrge during training of

Enumerators/Supervisors to ensure that the training was being imparted systematically. In addition, the participation of Dy. Director of Census Operations himself in the training classes gave us the first hand information about the quality of training being imparted. This process helped us to take suitable remedial measures at various levels of training.

Aids used at training classes and payment of Travelling Allowance/Dearness Allowance

11.09. The training of Principal, District Sub-Divisional and Charge (Census) Officers were organised centrally by us at Port Blair. No special aids were used by us except that in the inaugural session, we had made use of the loudspeaker. At the training classes we had distributed some typical examples of filling up economic questions with reference to some economic activities of people of these islands. This proved very useful for them to understand these questions.

11.10. Similarly, no special aids were used for training of Enumerators and Supervisors. Use of loudspeakers was made by Charge Officers of bigger charges and cyclostyled examples were circulated for filling up economic questions with regard to major and important activities of people of these islands. This proved to be a very good aid and the job of explaining the difficult questions of 'Individual Slip', specially, economic questions, became easy.

11.11. As regards payment of Travelling Allowance/Dearness Allowance to the staff of various departments of A & N Administration and Central Govt. Departments appointed for census work, it was paid by their respective departments/offices. We did not face any problem in this regard too due to whole hearted co-operation we received from all the governmental agencies. However, some references were received about non-payment of Travelling Allowance/Dearness Allowance from some Enumerators and Supervisors for duties performed by them either in attending census training classes or doing other census duties and these were sorted out with the concerned office/department. Instructions issued by A & N Administration vide their letter No. 12-1/80-Stat. dated 23-9-1980 proved very helpful. A copy of this is given as Appendix XXXIX at the end of this report.

Issue of Identity Cards

11.12. All the Enumerators and Supervisors including those kept as reserve were issued appointment order-cum-identity card both at the houselisting operations and actual census operations. We divided this card into three parts. First part contained the declaration of appointment of the concerned official made under section 4 (3) of the Census Act of 1948 (Act No. XXXVII of 1948). Second part contained the details of the area for which his appointment for carrying out census duties. In the 3rd part i.e. on the last page (page 4) some important provisions of the Census Act, 1948 were given. Specimen of these cards are given as Appendices XL and XLI at the end of this report.

Publicity Measures

11.13. Publicity measures were taken to make the people census-conscious from a fairly early stage of preparations for the 1981 census. In fact, it started as early as August 1978 when we started preparations for organising the first pretest in these islands. After this, wide publicity was given both by the local Press and All India Radio, Port Blair to all our activities connected with the 1981 Census.

11.14. The Union Territory of A & N Islands consists of many islands cut off from each other by sea. The comunication means being inadequate and unsatisfactory, no newspaper reaches regularly to the far-flung islands. Therefore, All India Radio, Port Blair, plays a special role in the field of publicity and communication either through Pradeshik Samachar (regional news) or through various other programmes, broadcast for the benefit of the islanders. The All India Radio gave great importance to the publicity measures of 1981 Census and not only covered our activities through daily regional news bulletin but also through specially drawn programmes in each main regional language. Shri S. P. Sharma, Dy. Director of Census Operations also gave a radio talk on the 1981 Census which was broadcast by AIR Port Blair on 6th February 1981.

Publicity through posters

11.15. As done at the earlier censuses, publicity during the actual census enumeration was also done through distribution of folders and stickers and display of posters at prominent places. Both posters and folders and stickers in all the major languages spoken in this Union Territory i.e. (i) Bengali, (ii) English, (iii) Hindi, (iv) Malayalam and (v) Tamil were displayed and distributed. These posters and folders and stickers were centrally printed by the Directorate of Advertising and Visual Publicity Ministry of I & B, Govt. of India, New Delhi. Posters were distributed among various authorities and prominently displayed all over the islands at important public places such as hospitals, dispensaries, tehsil and other offices, schools, bazars, bus terminus and shops and cinema houses etc. The number of posters and folders and stickers received and distributed for display was quite adequate.

Publicity through films

11.16. The Film Division, Ministry of Information and Broadcasting Govt. of India brought out a documentary 'To meet your needs' for the 1981 Census. The documentary was brought out

in all the 15 main languages classified in the VIIIth Schedule of the Constitution of India. We had indented for four Hindi and two English versions of 35 m.m. documentary and two numbers of Hindi and one number each of English and Bengali version of 16 m.m. documentary for screening at various parts of this Union Territory. However, we received one number each of English and Hindi 35 m.m. and one number of 16 m.m. documentary only. In addition to this, one 16 m.m. documentary in Hindi was also received directly by the Field Publicity Officer, A & N Islands, Port Blair.

11.17. The 35 m.m. films were screened free of cost in the four cinema halls (three in Port Blair (M.B.) and one at Bambooflat) by rotation from the last week of December 1980 to March 1981. The 16 m.m. film received by us was sent to far flung islands and was screened alongwith some other feature films. Similarly 16 m.m. film received by the Field Publicity Officer was screened by them in the rural/urban areas of South Andamans. This copy was later sent to Nicobars district for screening. The 10 minutes documentary named 'To meet your needs' with top Indian film star Amitab Bachchan was liked by all.

Publicity through slides

11.18. We had received five slides one each in English, Hindi, Tamil, Urdu and Bengali from the DAVP, Govt. of India and these were displayed at all the three cinema houses of Port Blair and one cinema house at Bambooflat free of cost by rotation.

Other measures

11.19. In addition to above measures, All India Radio, Port Blair broadcast important slogans and messages from 3rd week of January 1981 to the end of February 1981 at the beginning and end of important programmes. DAVP also issued advertisements to the local papers.

11.20. We can say with a sense of satisfaction that the publicity measures adopted in these islands during 1981 Census were quite adequate and we got whole-hearted co-operation from the local press as well as All India Radio, Port Blair.

Supervision during enumeration

11.21. We had laid great emphasis on the role of effective and intensive supervision of the field work at the 1981 Census right from the very beginning. The importance of the frequent checking of the field work during the entire census enumeration period was explained to the Principal, District, Sub-Divisional and Charge (Census) Officers during their training classes. Similarly the role of Supervisors was explained to them during their training classes. In order to make the supervision very effective and intensive at supervisor's level, only 4 to 5 enumerators were put under the charge of one supervisor. A manual was brought out by this Directorate on the duties and responsibilities of supervisors and was distributed among all the supervisors. A daily diary was prescribed for supervisors and they were requested to write details of the inspections carried out by them each day/night from 9th February to 7th March, 1981. A copy of this manual is enclosed as Appendix XLII at the end of this report.

11.22. In order to ensure collection of good quality data in the field, special arrangements were made for on the spot checking of field work during census enumeration. A team of specially trained officials of this Directorate was formed and they were deputed to field to assist the charge officers in carrying out inspections. In addition to these specially trained officials, Dy. Director of Census Operations also did intensive inspection of field work in various charges to the extent possible. This procedure helped us to rectify/correct many types of mistakes which otherwise would have existed in the filled-in schedules.

Instances of reluctance to answer

11.23. No major instance of reluctance on the part of respondents was reported to this Directorate. On the whole, the field staff got full co-operation from the people. However some cases of complaints were brought to our notice wherein the enumerators were not given information due to one or other reasons at the time of their first visit and they had to visit such households more than once.

Critical assessment of the replies received to various type of questions

11.24. The field staff was imparted intensive training before they were deputed to field for canvassing of census schedules. They were also given practical training wherein they were asked to fill up a few schedules meant for training purposes so that various concepts etc., are made clear to them. It was observed during the field inspections of work of enumerators that quality of data being collected was satisfactory. However, in case of some questions, difficulties were felt by them to get correct answers. The Q. No. 4 of 'Individual Slip' on age, though appears to be simple, were found that in large number of cases difficulty was faced to get correct reply. It was after great efforts made by the enumerators that the respondents were able to give acceptable reply to this question. In case of economic questions, many illiterate female respondents specially in the urban areas were not able to tell correct details in respect of economically active persons of their households particularly relating to description of work and nature of industry, trade or service i.e. questions 15A(ii), 15A(iii) and 15B(ii) and 15B(iii).

11.25. In case of 'Individual Slip' (Sample), many illiterate people both in the urban and

rural areas were not able to tell whether place of birth or place of last residence (Questions 1(b) and 2(b) were urban or rural. Similarly, there were cases where respondents were not in a position to tell the name of district of their place of birth and last residence (Q. No. 1(c) and Q. No. 2(c). Question 5(a) of 'Individual Slip (Sample) i.e. age at marriage was another question which illiterate women found difficult to give correct reply and it was more so in case of elderly women. Elderly illiterate women also found Q. 5(c) difficult to answer wherein they were required to furnish number of children ever born alive.

11.26. However, we can say that on the whole, despite some difficulties, the data collected through various questions of 'Individual Slip' both universal and sample was quite satisfactory.

Special arrangements made to ensure total coverage

11.27. At the 1981 Census we had taken special efforts to update the list of villages specially to cover and list all places of human habitations including those falling in forest areas. It was because of our repeated efforts that we could list a good number of non-revenue villages other than the regularly established forest Andaman Public Works Department and bush police camps. It took us more than two years of continuous efforts to finalise the rural frame. Similarly we took a special drive to number and list all the buildings|houses|structures in the urban areas. Services of two specially trained officials of Map Division of Registrar General, India's Office were sought and whole of Port Blair town was surveyed and after numbering all buildings|houses|structures, there were plotted on the maps of each ward. Thus after ensuring completeness of rural and urban frames, intensive supervision was exercised for their complete coverage. Special announcements over All India Radio, Port Blair were broadcast during enumeration period (9 February to 5 March 1981) for reporting of cases of non-coverage. All the above steps helped us to ensure complete coverage of population at the 1981 Census. No complaint was received from any quarter about non-coverage.

Enumeration of the houseless, those in ships, boats etc.

Houseless Population

11.28. The houseless population was covered on the night of 28th February—1st March 1981. All the enumerators were instructed to take round of their areas specially of those places where possibilities of houseless population to live were more such as on the roadsides and verandas of shops, markets, under staircases, temples and jetties (wharfs) etc. In Port Blair, special drive was made under the supervision of Dy. Director of Census Operations and Secretary, Port Blair Municipal Board, the Charge Officer for urban areas and all likely places of habitation of houseless population such as markets, temples, jetties, hospitals etc. were covered by specially trained Enumerators alongwith Supervisors of respective areas.

Floating population

11.29. Since this territory constitutes of islands spread over far off places, special efforts were made to cover floating population. Detailed instructions were issued by this Directorate vide circular No. 15 dated 4-11-80 (Appendix XLIII) on the subject. The Charge Officers were instructed to cover all vesssels which were found by them at any of the port falling in their jurisdiction at the sunrise of 1st March 1981 for enumeration of persons on board if not already covered. At Port Blair, this work was done by this Directorate and the vessels covered were m.v. Andamans, m.v. Shompens and s.s. Cholunga. Dy. Director of Census Operations flew from Port Blair by ONGC helicopter to cover the crew|staff of a ship named Gettysbury which was engaged in off shore drilling to locate oil/gas beyond Diglipur. No other ship either of SCI or any other shipping company was found in this Union Territory on 28th February/1st March 1981.

Non-synchronous areas

11.30. The inaccessible areas and areas with difficult communication means where it was not possible to do houselisting or actual enumerations operations alongwith other areas were termed as non-synchronous areas. Initially, we thought that we shall be able to cover all the islands/areas both at houselisting and actual enumeration except villages inhabited by Shompens. But due to non-availabiilty of any vessel for chartering we had no option but to declare a few islands as non-synchronous areas which neither have ferry services connecting them with others having regular ferry services nor where landing was possible by any other means. In these cases, both houselisting and actual enumeration were done simultaneously with the prior approval of the Registrar General, India. Thus the actual census enumeration in the non-synchronous areas was advanced. These areas were covered during October to December 1980 depending upon the availability of communication means etc. The list of non-synchronous areas has been given earlier in Chapter X.

11.31. Out of the 10 units of non-synchronous areas, East island, Narcondam island, Interview island were covered by the Divisional Forest Officer, Mayabunder. Trinket island, Pulomilo, Little Nicobar and Kondul islands were covered by a special team headed by the Dy. Director of Census Operations which visited these islands during October 1980 by m.v. Tarmugli, the Chief Commissioner's boat which was chartered for

this purpose. The team also covered some Shompen villages. Bompoka was covered by an official of this Directorate. Police party which was sent to Tillan Chong island was enumerated by Assistant Commissioner, Nancowry, before they left for that island.

11.32. In addition to above non-synchronous areas some Jarawas population (31 persons) were also listed at three places (i) Chota ligbang, (ii) Between Chotaligbang and Foul Bay and (iii) Foul Bay in Middle Andaman by the team headed by Shri B. K. Singh, Chief Secretary and ex-officio Director of Census Operations in November 1980.

Reporting of provisional results

11.33. The release of provisional population totals immediately after the completion of the enumeration was one of the most important aspects of 1981 Census. The Registrar General, India issued detailed instructions in this regard alongwith the calendar for reporting of provisional results. Accordingly, we had also drawn up instructions and calendar to suit this territory and a circular No. 16 dated 8th November 1980 (Appendix XLIV) was issued to all the Census Officers. Since we were in very disadvantageous position because of bad and inadequate communication means between Port Blair and other far flung islands we had to be very conscious that the instructions issued and calendar drawn for reporting of provisional results were strictly followed by all the Charge Officers. The calendar drawn for reporting of provisional population results for this territory is given below:

1. Revisional round	1 to 5 March 1981
2. Submission of enumerator's abstract and other records to Supervisors by Enumerators	6 March 1981
3. Submission of supervisor's abstract and all records pertaining to Supervisor' jurisdiction to Charge Officer	7 March 1981
4. Preparation of charge abstract for provisional results by Charge Officers and communication of charge figures to Director of Census Operations in standard message form	8 March 1981
5. Submission of all records relating to the charge with proper inventory by Charge Officers to the Regional Tabulation Office	9 March 1981
6. Preparation and communication of district abstract for provisional results by the District Census Officers to the Director of Census Operations by telegram or signal (This message should be repeated to the Registrar General, India's Office simultaneously by the district *Census Officers*)	9 March 1981
7. Submission of provisional results to Registrar General, India by Directors of Census Operations	10 March 1981

11.34. The Charge Officers were also briefed in this regard specially to ensure the receipt of provisional population totals from all the Charge Officers in time. We also issued separate instructions in this regard *vide* this office wireless message No. 18|44|80 dated 21-2-1981 (Appendix XLV). It was made clear in these instructions that all the Enumerators can submit records to their Supervisors for onward transmission to Charge Officers as soon as their revisional round was over. The Enumerators were, therefore, not required to wait for the last date of 5th March fixed for completion of revisional round. Similarly, the Charge Officers were advised that they should complete the compilation of provisional population totals immediately soon after the records are received by them from the field. They were also advised that in case provisional population totals are ready for their charge even before 5th March, the same could be communicated to us. They were requested to take advance action in this regard as per detailed circular No. 16 issued by this Directorate. Immediately after the totals were struck by the charge officers, they were required to communicate the figures to this Directorate as well as to District Census Officers through wireless message. The format of the message through which the figures were required to be communicated is given below:

1981 Census

Provisional Totals

Charge ..... District .....

Males ..... Females .....

Total population ..... Literate males .....

Literate females ..... Total literates .....

11.35. The figures were to be communicated by the Charge Officers by crash messages. They were required to indicate figures both in numerals as well as in figures so that there was no possibility of any discrepancy due to communication. Thanks to the Police Radio Officer and his team of dedicated workers that we were able to receive provisional population totals from far flung areas in time. The first to report the provisional population totals was Tehsildar, Rangat from whom the message was received at Port Blair at 8.50 a.m. on 3rd March 1981. By the evening of 5th March 1981, we had received provisional population total from the 11 charges out of a total of 13 charges. The Secretary, Port Blair Municipal Board reported the provisional result on 6th March 1981. Our compilation of Union Territory's totals was held up for want of figures of one charge i.e. Assistant Commissioner, Campbell Bay. Despite repeated instructions, this Charge Officer who had otherwise done good job at the 1981 Census did not communicate the figures through wireless message and sent the same alongwith record through a special messenger. The special messenger who

arrived at Port Blair in the evening of 7th March 1981 did not report to this office but sent the records. All efforts to trace this person failed and we started afresh the posting work from the enumerator's abstracts to arrive at the charge totals. It was only at about 11 p.m. on 7th March 1981 that we could communicate our provisional population totals to the Registrar General, India, New Delhi on phone followed by a wireless message. Nevertheless, the success of completing this work in time was only because of the whole hearted co-operation we got from Police Radio and dedication of Charge Officers and all field workers and co-operation of staff of this Directorate.

Provisional results and final population figures

11.36. The provisional population totals of this territory were released at a Press Conference held in the Chamber of the Chief Secretary and *ex-officio* Director of Census Operations on 31st March, 1981. Although our provisional results were ready immediately after these were communicated to Registrar General, India on 7th March 1981, these could not be released to the press as these were first to be released by Registrar General, India. Directors of Census Operations were authorised to release the figures for their States/UTs only after these were released by Registrar General, India. In our case, press conference could only be held on 31-3-1981 i.e. after the Director of Census Operations returned from New Delhi.

11.37. The provisional population totals and the final population totals arrived at after the tabulation done from the schedules at tehsil level are given below:

Union territory/district/tehsil	Provisional population totals	Final population totals
Andaman & Nicobar Islands . .	188,254	188,741
Andamans district	157,821	158,287
Diglipur tehsil	15,619	15,702
Mayabunder tehsil	13,905	13,954
Rangat tehsil	24,238	24,289
Port Blair tehsil	76,130	76,329
Port Blair M.B.	49,632	49,634
Ferrargunj tehsil	27,929	28,013
Nicobars district	30,433	30,454
Car Nicobar tehsil	15,481	15,486
Nancowry tehsil	14,952	14,968

CHAPTER XII

DIRECTIVES ISSUED BY STATE GOVERNMENT

12.01. This Directorate received full co-operation from the Union Territory Administration of A & N Islands and its various heads of departments for the conduct of 1981 Census operations. The attitude of the A & N Administration was very sympathetic and co-operative right from the very beginning and this greatly facilitated our work.

12.02. Some of the important instructions and directives issued by the A & N Administration are discussed below:

First directive regarding supply of upto-date list of villages

12.03. The first letter issued by the A & N Administration was their letter No. 12-1|78-Stat. dated 30th January 1978 (Appendix VII) addressed to both the Deputy Commissioners of Andamans & Nicobars districts. Both the Deputy Commissioners were requested for the supply of uptodate list of villages and maps etc. Similarly letter No. 12-1|78-Stat. dated 20-2-78 (Appendix VIII) was also issued to the Chief Conservator of Forests and Principal Engineer, Andaman Public Works Department. After the issue of the above directives of A & N Administration, this Directorate also approached them for taking early action in the matter. All the above Heads of Departments issued instructions to the field officers working under them for supply of uptodate list of villages and maps etc. It was after the issue of these directions by Administration and other concerned heads of departments that we started getting uptodate list of villages etc. Although it took us a long time to finalise the villages and maps etc., the directives issued by the Administration etc. were found very helpful.

Regarding release of staff and for extending co-operation

12.04. A memorandum No. 12-1/79-Stat. dated 8th August 1979 (Appendix XIV) containing detailed instructions was issued by the Chief Secretary, A & N Admn., to all the heads of departments of A & N Administration as well as to the Central Govt. organisations stationed in this territory for extending all possible cooperation for the conduct of 1981 Census in this Union Territory. The heads of departments were also requested to release the services of the staff working under them for the 1981 Census and also to impress upon the officers/officials of their departments for the imperative need for maintaining highest sense of discipline and devotion to duty in the prompt, accurate and effective discharge of census duties by them.

12.05. The above directives of the Administration were of immense help to the Charge Officers in the requisition of services of suitable number of officials for the census work.

12.06. In addition to above quoted memorandum, the Chief Secretary also wrote a d.o. letter No. 12-1/80-Stat. dated 1st March 1980 (Appendix XLVI) to all the heads of departments for extending fullest cooperation to this directorate for organising the 1981 Census operations in these islands.

Holding back of transfers

12.07. A most important directive was issued by the A and N Administration, *vide* their order No. 2970 dated 4th July 1980 (Appendix XLVII) communicating the orders of the Chief Commissioner that all transfers should be completed latest by 15th July 1980 and that there would be no transfers among all categories of staff, particularly teachers involved in census work till March 1981. These instructions were once again brought to the notice of all the heads of departments of A and N Administration, *vide* their letter No. 45-66/80-PW dated 27th September, 1980 (Appendix XLVIII).

12.08. The above directives of the Administration proved very useful and as and when some complaints were received about the transfer of any official who was engaged in the census work we were able to get the same cancelled or deferred till the completion of census work. Thus there was no dislocation or delay in completion of work on account of transfer of officials.

With regard to concessions given to census enumerators and supervisors and hiring of transport

12.09. The A and N Administration issued another important order No. 3108 dated 18-7-80 (Appendix XLIX) saying that all the enumerators and supervisors and other connected staff engaged in the conduct of census operations would be allowed to attend the office late by 2 hours and to leave 1 hour early during the following periods

(a) *Houselisting Operations*

Training . . .	Entire month of August 1980 (only on the days of training)
Operations . .	1-9-80 to 15-10-80.

(b) *Population Census*

Training . . .	1-12-80 to 31-1-81 (only on the days of training)
Operations . .	1-2-81 to 8-3-81

12.10. In addition to the above, staff was considered as on duty and was permitted to be away from their offices for half-a-day from 9-2-1981 to 28-2-1981 and allowed to be exclusively on census work for the whole day from 1st to 5th March 1981.

12.11. With regard to transport, the Deputy Commissioners and Assistant Commissioners were authorised to requisition the vehicles. The departments were further directed that for the vehicles utilised for census operations, only the cost of petrol and oil be charged. It was only because of these instructions that the Charge Officers were able to requisition transport which made their touring/inspections work not only easy but helped them to improve the quality of data collected at the 1981 Census.

Participation of senior officers in training classes

12.12 This Directorate was also fortunate to involve the seniormost officers of the Administration in the various training programmes organised on different occasions during the 1981 Census.

12.13. The senior most officer of the A and N Administration, the then Development Commissioner inaugurated our training organised for field staff for the conduct of second pretest in this Union Territory. Both the local Press and All India Radio, Port Blair gave due publicity to this and this helped the field staff to get full co-operation of the people.

12.14. The training of Principal, District, Sub-Divisional and Census Charge Officers for the houselisting operations was inaugurated by the then Chief Secretary, A and N Administration. Wide publicity to this was given by both the local Press and All India Radio, Port Blair. The subsequent training of Enumerators and Supervisors were also addressed by senior officers and by the Director of Census Operations. These training classes were also given full coverage by local Press and All India Radio, Port Blair. This helped to build up a census consciousness among the people of this Union Territory, towards 1981 Census.

12.15. Similarly the training of Principal, District, Sub-Divisional and Charge (Census) Officers for the actual census enumeration was inaugurated by the then Administrator, the Chief-Commissioner of A and N Islands. The training was also addressed by the then Chief Secretary who was also the ex-officio Director of Census Operations. Great publicity was given to this by both local Press and All India Radio, Port Blair and we could build up a tempo of census taking in this territory. Again, the training classes arranged by the Charge Officers for Supervisors and Enumerators were also addressed by senior officers besides Dy. Director of Census Operations. These training classes were also published by the local Press as well as by All India Radio, Port Blair.

CHAPTER XIII

GENERAL

Census circulars

13.01. Issue of instructions through a series of circulars dealing with different stages of census taking and action/step required to be taken at various levels had been the tradition with the office of the Registrar General, India and the Directors of Census Operations at each census. This, not only helped in issuing detailed instructions to the field agencies but also ensured timely action required to be taken at each stage. In this territory it was for the first time that a series of census circulars numbering nineteen were issued at the 1981 Census.

13.02. We have made references to the census circulars issued by us at the appropriate places in this report. However, for the sake of convenience and ready reference, these are listed below:

Circular no.	Subject	Reference in this report (Page No.)
1	2	3
1.	Planning for the 1981 Census-Finalisation of list of villages and updating of tehsil maps	95
2.	Preparation for 1981 Census—finalisation of list of villages	99
3.	Census of India 1981—Location Code	106
4.	Census of India 1981—Updating of tehsil maps	101
5.	Census of India 1981—Preparation of town map	
6.	Census of India 1981—Review of the progress made so far and general instructions connected with organising the 1981 Census in this territory	
7.	Census of India 1981—Compilation of Village Directory	
8.	Census of India 1981—Delineation of houselisting blocks and supervisors' circles and assigning of block numbers as the 5th element of the location code number	
9.	Census of India 1981—Houselisting operations—writing up of charge register	110
10.	Census of India 1981—Selection and appointment of enumerators and supervisors	124
11.	Census of India 1981—Storage, accounting and distribution of census forms, schedules, booklets etc.	
12.	Census of India 1981—Housenumbering and houselisting operations, 1980—some important aspects	131
13.	Census of India1981—Formation of enumeration blocks for actual census enumeration and preparation of the Abridged House list	136
14.	Census of India 1981—Management of records relating to individual slip and household schedule at various levels.	
15.	Census of India 1981—Guidelines for the enumeration of floating population	161
16.	Census of India1981—Provisional population totals	166
17.	Census of India 1981—Actual census enumeration of1981—census in the military areas	
18.	Census of India 1981—Supplying of abridged houselist (filled-in section 2) and its updating during actual enumeration	142
19.	Census of India 1981—Duties and responsibilities of supervisors	150

Publicity measures

13.03. Indian Census is one of the biggest administrative operations undertaken by any govt. in the world. During the gigantic operations of census enumeration, there may be hardly any officer/official of central and state governments who is not associated with this important task of national stock taking. 'Census taking is a co-operative effort on the part of central govt./state government/union territory administrations and in the real sense of every citizen of our great country. This requires adequate publicity measures to make the people census conscious. The work of organising publicity for various phases of census operations was centrally looked after the Directorate of Advertising and Visual Publicity (DAVP) Ministry of Information and Broadcasting, Govt. of India on behalf of the Census organisation. Release of advertisements, bringing out posters, stickers and handouts in various regional languages was undertaken by the DAVP. The publicity material like posters, pamphlets and handouts in various regional languages brought out by the Directorate of Advertising and

Visual Publicity (DAVP) were received by the Director of Census Operations of each State and Union Territory according to his requirements for displaying and distribution at appropriate places at suitable time.

13.04. Alongwith the publicity measures taken by DAVP, we also took up our own measures of publicity to make the people of this Union Territory census conscious. In fact, in our case, the publicity for the 1981 Census operations started from a fairly early stage when good coverage was given by local Press and All India Radio (AIR), Port Blair in August, 1978 to the organisation of first pretest of 1981 Census. Thereafter, each activity connected with 1981 Census operations was publicised by the local Press and AIR, Port Blair. Although it was a difficult task to organise wide publicity in the far flung islands of this territory, yet we were able to make the people census-conscious even in the remotest place due to whole hearted co-operation of the All India Radio, Port Blair.

13.05. We were able to build up a suitable atmosphere throughout the Union Territory by organising adequate publicity to our activities related to 1981 Census. Articles were contributed in the local Press (Special Supplements of the Daily Telegrams) on important occasions such as Independence Day and Republic Day by the Deputy Director of Census Operations covering various fields. This helped us to a great extent to create census consciousness among the educated people of this territory. Suitable Press Notes in the form of news items were issued to publicise our activities at each stage of census taking right from first pretest in 1978 to actual census enumeration and release of provisional population totals in March 1981. These were covered by local Press and All India Radio, Port Blair. Shri S. P. Sharma also gave radio talk on organising the 1981 Census in these islands on 5th February, 1981.

13.06. In addition to above, posters brought out by Directorate of Advertising and Visual Publicity were also displayed at prominent places like Govt. Offices, Deputy Commissioner's offices, Tehsil Offices, Hospitals, Markets, Bus Stops and Jetties etc. Stickers and handouts in all the prominent languages spoken in these islands i.e. English, Hindi, Tamil, Telugu, Bengali, Malayalam and Urdu were widely distributed.

13.07. Publicity through films and cinema slides was also resorted to. Two 35 mm films (one in Hindi and one in English) titled 'Know Your Need' 'To meet your need' specially filmed for 1981 Census were screened at 3 cinema houses (2 permanent and 1 temporary) at Port Blair and at one cinema house at Bambooflat during the census enumeration period. Similarly census slides in English, Hindi, Tamil, Urdu and Bengali were also displayed at all the four cinema houses of this territory during the entire census enumeration period. 16mm census films were screened by the Field Publicity Department of A and N Islands at various places in the North, Middle and South Andamans. 16 mm census film was also screened at few places in Nicobars district.

13.08. We are of the opinion that the publicity measures taken by us and other organisations for the 1981 Census in this Union Territory were quite sufficient to make the people census conscious and to build up a suitable atmosphere for successful conduct of 1981 Census operations. However, we may like to suggest that films may be issued to this Directorate that too in various languages particularly in Bengali, Tamil, Telugu, Malayalam for still wider reach to the masses.

Payment of honourarium

13.09. The census duties are performed by the Census hierarchies at various levels in addition to their normal duties primarily on an honorary basis. Some among, however, is paid to each field worker in the form of honorarium to meet their pocket expenses. At the 1981 Census, following amount of honorarium was paid to different categories of officers/staff engaged for census duties:

Name of post	Amount of honorarium
1	2
Enumerators	
(i) For housenumbering, houselisting and filling up of the houselist and houselist abstract etc. (including the cost of housenumbering material) for a houselisting block.	Rs. 20/- (Rupees twenty only)
(ii) For filling up of Enterprise list and enterprise list abstract for a houselisting block	Rs. 15/- (Rupees fifteen only)
(iii) For actual census enumeration i.e. filling up of Individual Slip, household schedule, enumerator's abstract etc. for an enumeration block.	Rs. 70/- (Rupees seventy only)
(iv) For canvassing of degree holder and technical personnel schedule	Rs. 10/- (Rupees ten only)
(v) Additional honorarium for working in sample areas	Rs. 20/- (Rupees twenty only)
Supervisors	
(i) Housenumbering & houselisting & for filling up of various schedules, statements, registers, etc. for a supervisor's circle and other duties performed during the house listing operations	Rs. 20/- (Rupees twenty only)
(ii) For supervision of work relating to the economic census of enumerators in a supervisor's circle	Rs. 15/- (Rupees fifteen only)

1		2
(iii)	For duties performed during actual census enumeration for a supervisor's circle	Rs. 70/- (Rupees seventy only)
(iv)	Additional honorarium for working in sample areas	Rs. 20/- (Rupees twenty only)
	Charge Officers	Lump sum honorarium of Rs. 200/- (Rupees two hundred only) for the entire operations (i. e. houselisting and actual census enumeration)
	Sub-Divisional Census Officers	Rs. 300/-(Rupees three hundred only) for the entire operations (i.e houselisting and actual census enumeration)
	District Census Officers	Rs. 500/-(Rupees five hundred only) for the entire operation (i. e. houselisting and actual census enumeration)

Amount of honorarium paid

13.10. Total amount of honorarium paid to the Enumerators and Supervisors at the houselisting operations was rupees 14,560/- and 10,920|- for canvassing 'Houselist' and 'Enterprise list' respectively. Expenditure on account of canvassing 'Houselist' was borne by the Census Organisation and that on account of 'Enterprise list' by the Central Statistical Organisation The break up of the amount for all the three Pay & Accounts Officers working under the Director of Accounts and Budgets of A and N Administration is given below·

Pay & Accounts Officers	Amount of honorarium	
	For houselisting	For canvassing Enterprise list
	Rs.	Rs.
1. North & Middle Andamans .	4,280 00	3,210·00
2. South Andaman . .	5,900 00	4,425·00
3. Car Nicobar & Southern group of islands	4,380 00	3,285·00
TOTAL	14,560 00	10,920·00

13.11. At the actual census enumeration, a total sum of Rs. 61,400/- was paid as honorarium to the census officers, supervisors and enumerators. The Pay & Accounts Officer-wise break-up is given below:

Pay & Accounts Officer	Amount
1. North & Middle Andamans . . .	20,910·00
2. South Andamans	28,620·00
3. Car Nicobar & Southern group of Islands	11,870·00
TOTAL	61,400·00

Procedure for payment of honorarium

13.12. The procedure for payment of honorarium to the enumeration staff at the 1981 Census was finalised with the approval of the Controller and Auditor General of India. The Registrar General, India issued a detailed circular letter No. G18020|3|79-Budget Cell dated 22-6-1980 in this regard wherein the accounting procedure for payment of honorarium to enumeration staff was explained. The procedure was simplified according to which the requirement of fund was to be intimated by the DCO of each State/Union Territory. Separately for the census operation and canvassing of 'Enterprise list' on behalf of Central Statistical Organisation and subject to availability of budget provision, the demands for grants of the Census organisation and Central Statistical Organisation, the Pay & Accounts Officer (Census), Pay and Accounts Officer (Statistics) of Planning Commission made the advance payment by means of crossed cheques drawn in favour of Accountant Generals of States/UTs. Administration|Govt. concerned. These advances were finally booked under the relevant major or minor heads as given in the Registrar General, India's circular letter referred to above. The advance payments were treated as deposits in the books of the State Governments/UT Administrations concerned etc. Out of these advance deposits, payments to Enumerators, Supervisors, District, Sub-Divisional and Charge Officers were made. According to the procedure, the certified statements of expenditure were to be furnished separately for the census operations and for canvassing of 'Enterprise list' by the Accounts Officers of State/UT Governments etc. to Pay & Accounts Officer (Census)/Pay and Accounts Officer (Statistics of Planning Commission, New Delhi). Unspent balance, if any, were to be refunded to Pay and Accounts Officer (Census)/Pay & Accounts Officer (Stat.)

13.13. As regards procedure adopted for payment of honorarium to enumeration staff in this Union territory, two cheques for the amounts of Rs. 14,560/- and 61,400|- in the form of advance

deposits were received by the Director of Accounts and Budget, A & N Administration from Pay & Accounts Officer (Census) for payment of honorarium, for houselisting and actual census enumeration respectively. The Director of Accounts and Budget, A & N Administration, Port Blair also received a cheque for Rs. 10,920/- from the Department of Statistics, Central Statistical Organisation, New Delhi for payment of honorarium for canvassing 'Enterprise list'. Payment to the field staff was made through Charge Officers. Honorarium bills were prepared by them and presented through their Sub-Divisional Census Officers (Assistant Commissioners) to their respective Pay & Accounts Officers and the amount disbursed by them.

Census Medals and Certificates

13.14. As in the past, silver and bronze census medals were distributed in recognition of meritorious services rendered at the 1981 Census. The Registrar General, India had prescribed some norm for award of medals among the field staff. This Union Territory was allocated 22 silver and 20 bronze medals i.e. a total of 42 medals. The criterion followed by us for distribution of medals among Enumerators and Supervisors was as follows:

(i) One silver medal to the best Supervisor and one bronze medal to the next best Supervisor in a district;

(ii) One silver medal to the best Enumerator and one bronze medal to the next best Enumerator in a charge.

13.15. Accordingly, the Charge Officers were requested to recommend one name of the best Supervisor and name of the best and next best Enumerator who performed excellent work in the field at the 1981 Census in their charge. Name of higher hierarchies were selected by the Director of Census Operations Among the Charge Officers, two each received silver and bronze medals. In case of Supervisors, seven were awarded silver and 4 bronze medals. Among Enumerators 10 received silver medals and 14 received bronze medals. The names of the awardees are given at Appendix L. at the end of this report.

13.16. In addition to above field officers/officials, S/Shri S. P. Sharma, Dy. Director of Census Operations and V. O. Koshy, Computor of this Directorate also received the silver medals for the meritorious service rendered by them at the 1981 Census besides Shri B. K. Singh, the Chief Secretary and ex-officio Director of Census Operations who also received a silver medal.

Regional Tabulation Office

13.17. A small Regional Tabulation Office was set up in the building of the Census Directorate for the manual processing of the census schedules. The Regional Tabulation Office was headed by Shri S. P. Sharma, Dy. Director of Census Operations. Besides Shri Sharma, the ultimate strength of the Regional Tabulation Office was as follows:

Name of post	No. of post
Investigator	1
Tabulators	8
Peon	1
Watchman	1

13.18. The post of the Investigator was filled on deputation basis. The remaining posts were filled through local employment exchange. The posts of Peon and Chowkidar were filled during the peak period of the census work only. One of them resigned on getting service elsewhere and the other person was retrenched.

13.19. Efforts for alternative arrangements for their absorption were made after their retrenchment. Six out of eight got the posts of Lower Division Clerk in the office of the Director of Accounts and Budget, A and N Islands, Port Blair. Later, one more tabulator got job as Lower Division Clerk in the Military Engineering Service. One tabulator who was over age and had crossed the age of 30 years could not get any suitable alternative employment after retrenchment.

Accounting system and yearly budget etc. Account:

13.20. The expenditure on census is debitable to the main head of account "51-Miscellaneous, Social & Developmental Organisations" against census grant. Under this head, there are five sub-heads (i) A1(1)—Superintendence, (ii) A1(2)—Enumeration, (iii) A1(3)—Abstraction & compilation, (iv) A1(4)—Publications and (v) A1(7)—Registration, Promotion and Method Research etc. All the expenditure relating to administrative side was charged under sub-head A1(1)—Superintendence. Under A1(2)—Enumeration, all the expenditure incurred on the staff recruited for actual census work including the staff given as clerical assistance to district, sub-divisional and charge officers was booked. Similarly, under sub-head A1(3)—Abstraction & Compilation, all expenditure relating to tabulation work as well as cost of printing etc. was charged under sub-head A1(4)—Publications. Expenditure on SRS was debited to the sub-head A1(7)—Registration, Promotion, etc. (Non-plan) and (plan).

13.21 The population of this Union Territory was very small and formed only 0.03 per cent of the total population of the country. We have a small office with limited staff strength. The

budget estimates and actual expenditure booked under the major and minor heads during the three financial years 1978-79, 1979-80 and 1980-81 (*i.e.* the main years of census activities) is given Appendix LII at the end of this report.

Controlling Officer and Head of Office

13.22. Shri S. P. Sharma, Dy. Director of Census operations was appointed as 'Head of office' by the Registrar General, India in exercise of the powers conferred by Rule 14 of the delegation of financial powers rules, 1978. The following financial powers were delegated by the President to Shri Sharma as in case of other Deputy Directors who have been declared as "Head of Offices" in exercise of the powers conferred by Rule 10(3) of the Delegation of Financial Powers Rules, 1958:—

(i) Purchase of books, newspapers, etc.:— Expenditure upto Rs. 600/- per year subject to the conditions mentioned in the Delegation of Financial Powers 1958, schedule V.

(ii) Contingent expenditure: Expenditure upto Rs. 500/- in each case per annum recurring expenditure and Rs. 2500/- in each case per annum for non-recurring expenditure, subject to the monetary limits and other instructions specified in Annexure III, Schedule V of the DFP Rules, 1958 and also subject to the conditions specified under Rule 10(5) of the aforesaid rules.

(iii) The Dy. Director will exercise the powers of Controlling Officer for the purpose of travelling allowance for his own and other Officers/ subordinate staff in the establishment.

13.23. The Deputy Director by virtue of his being appointed as 'Head of Office' is also the appointing authority in respect of Class III and Class IV employees of his office. He exercises this power subject to such directions which may be issued by the Government of India or the Registrar General, India, from time to time.

13.24. The Dy. Director will also be the disciplinary authority for group 'C' and group 'D' employees of the office, he will be empowered to impose major and minor penalties on group 'D' employees but in respect of group 'C' employees the power will be restricted for imposing minor penalties only. The Dy. Director will be required to report to the Registrar General, India each case with facts where he exercise his power of imposing major/minor penalty on group 'C' and group 'D' employees.

13.25. Further to above delegation of powers, the Directors of Census Operations were delegated powers to incur contingent expenditure upto the limits of powers of the Head of a Department, as laid down in Schedule V of the aforesaid note. Similarly, enhanced financial powers for incurring contingent expenditure on 'conveyance hire' were delegated to the Directors of Census Operations. The Directors of Census Operations in the Union Territories were delegated powers for incurring contingent expenditure upto Rs. 1,000/- per annum (recurring) in each case and Rs. 5,000/- (non-recurring) in each case.

13.26. We had not faced any special difficulty in dealing with situations arisen at the 1981 Census in this territory with the above delegation of powers to Director of Census Operations|Dy. Director of Census Operations. Wherever we had to go beyond the delegation of powers of Dy. Director of Census Operations|Director of Census Operations, the office of the Registrar General, India was approached and necessary sanction was obtained, such as in case of hiring of vessels and distribution of gifts to some of the tribals during the 1981 Census enumeration.

Permanent Advance

13.27. A permanent advance of Rs. 200/ (Rupees two hundred only) was sanctioned for this Directorate. This proved to be sufficient and no unsurmountable difficulty was faced in view of the amount of permanent advance being apparently small.

Reconciliation of Accounts

13.28. The reconciliation of accounts of this Directorate with those maintained in the Pay and Accounts Officer (Census), New Delhi was done either by deputing some official from this Directorate or through the courtesy of Accounts Officer of Head Office.

Per-capita of Census

13.29. The actual expenditure incurred for the four main heads of the following three years is given below in the table to have an idea of total expenditure incurred at the 1981 Census operations:

Table

Main head	Actual expenditure			
	1978-79	1979-80	1980-81	Total
1	2	3	4	5
A1 (1) Superintendence . .	125,935	153,747	216,979	496,661
A1 (2) Enumeration . .		400	19,876	20,276

1	2	3	4	5
A1 (3) Abstraction & Compilation	31,272	39,550	70,317	141,136
A1 (4) Publications	..	300	..	300
Total . .	157,207	193,997	307,172	658,376

13.30. It may be seen from the above table that the total expenditure incurred during the three financial years works out to Rs. 658,376. This expenditure does not include some of the outstanding claims, centralised cost of printing of schedules including paper and hire charges of boats and other type of conveyances. It also does not include a sum of Rs. 75,960, paid as honorarium to field agencies for conduct of houselisting and actual census enumeration at the 1981 Census. If this amount of honorarium is added to the three years expenditure mentioned above, the total amount works out to Rs. 734,336. If the per capita cost of 1981 Census in this Union Territory is worked out on this expenditure it comes to about Rs. 3.89 per person.

Other Organisational Aspects

13.31. At the time of 1981 Census we had fairly well established office than at the last census of 1971. When Shri Ashoke Joshi was appointed as ex-officio Director of Census Operations (DCO) in November, 1979, the work relating to the 1981 had progressed well and two census circular numbers 1 and 2 had already been issued. The work relating to finalisation of list of villages and procurement of district and tehsil maps was at final stage. Before taking over by Shri Joshi as ex-officio DCO, Shri S. P. Sharma, Dy. Director of Census Operations (DDCO) (then Assistant Director of Census Operations) was holding the independent charge of this Directorate. After the transfer of Shri Ashoke Joshi, Shri B. K. Singh took over the charge of DCO in ex-officio capacity in addition to his duties as Chief Secretary of A & N Administration as was in case of Shri Joshi. Both the houselisting and actual Census enumeration operations were organised during the tenure of Shri B. K. Singh, I took over the charge of this Directorate too in ex-officio capacity from 7th May, 1983. Before me, Shri Jagdish Sagar held the charge of DCO for about five months.

13.32. At the 1981 Census, both the Deputy Commissioners were appointed as Principal Census Officers for their respective districts. Additional District Magistrate of Andamans and Assistant Commissioner (HQ) of Nicobars were appointed as District Census Officers for their respective districts. Asstt. Commissioners, South Andamans and Middle Andamans and North Andamans were appointed as Sub-Divisional Census Officers. Divisional Forest Officers, South Andaman, Long Island and Mayabunder were appointed as Charge Officers alongwith Tehsildars, Diglipur, Mayabunder, Rangat, Ferrargunj and Port Blair. In the Nicobars districts, Tehsildar, Car Nicobar was appointed as Charge Officer and Assistant Commissioners, Nancowry and Campbell Bay performed the duties of Sub-Divisional-cum-Charge Officers for areas falling under their jurisdictions. One Supervisor for 4 to 5 Enumerators was appointed to supervise their work.

Travel Allowance

13.33. Travel allowance of the enumeration staff including Senior Officers such as District, Sub-Divisional and Charge Officers was met by their respective departments. A & N Administration had issued suitable instructions to all the Heads of Departments in this regard and no difficulty was experienced in procedure. However, delay in payment of Travelling Allowance etc. in case of some Supervisors/Enumerators were reported which were sorted out immediately.

Telephone

13.34. One telephone with extension is installed in this Directorate. The main telephone is installed in the administration section and the extension of the same is installed in Dy. Director of Census Operations' chamber. The second telephone is installed at the residence of Dy. Director of Census Operations. Since all the Directors of Census Operations who held the charge in ex-officio capacity were holding the post of Chief Secretary where telephone facilities were available to them both at residence and office, no additional telephone was either required or installed for census work. Thus two telephones which are installed on rental basis were found to be sufficient for this directorate.

Indent for Stores/Stationery etc.

13.35. Two special indents were placed for supply of articles of stationery and forms with the permission from Controller of Stationery, Govt. of India, Stationery Office, Church Lane, Calcutta and the Manager, Govt. of India, Forms Stores, 166, Dharmashalla Street, Calcutta-13 respectively. Although all the items indented were not supplied to us, no major difficulty was faced for want of any essential item as some of these were procured locally by resorting to local purchase.

Printing

13.36. All the census schedules and instructions booklets both for houselisting and actual census enumeration were supplied to this directorate by the Office of the Registrar General, India. All printing work relating to census publications of this Directorate was also looked after by the Printing Division of Registrar

General, India's Office. However, some urgent printing jobs of our local requirement for the 1981 Census such as printing of appointment/ identity card of enumerators and supervisors, some training folders etc., was got done from the local Government Press of A. & N. Administration. We were in a happy position in this regard too and no difficulty of any type was experienced in meeting the demand of the 1981 Census.

Accommodation

13.37. The Census Directorate is housed in a building owned by A. & N. Administration. This building was allotted to us by the A & N Administration in January 1970. This is situated near Roman Catholic Church at Phoenix Bay. Ground floor of the building which has six rooms, houses the various sections of this Directorate. The basement has stores of various departments such as Andaman Labour Force, Geological Survey of India etc. Only one room which is below the chamber of Dy. Director of Census Operations was in possession of Census Directorate where old stores/records were kept. A request was made to the Controller of Andaman Labour Force for vacating the main hall on the basement which was not of much use to them. Our request was acceded to by the then Controller of Andaman Labour Force and thus the accommodation was got suitably repaired on priority basis from Andaman Public Works Department. This space was utilised to store stationery and forms etc. which was earlier being stored in rooms on the first floor.

13.38. Although the accommodation was found insufficient when we had to house the Regional Tabulation Office also in this building, but the problem was solved by squeezing and making internal arrangements.

13.39. Now that the building alongwith the land bearing survey Nos. 1382 and 1385 measuring about 4338 sq. metres had been allotted to this Directorate, the Directorate can plan for construction of permanent building. At the time of writing this report, the physical possession of land had been taken by this Directorate but the building was yet to be transferred to us by the Andaman Public Works Department. I feel that unless some more rooms are added, we would be facing a very difficult situation in the next census, so far as accommodation is concerned. This needs careful consideration.

CHAPTER XIV

POST ENUMERATION CHECK

14.01. The Post Enumeration Check (PEC) has become a part of census operations in India since 1951. This survey is carried out immediately after the census to find out the extent of omission or over count in the census enumeration. This survey measures two types of errors, (1) accuracy in population count and (2) accuracy in recording particulars of individuals. In other words, the coverage and the content errors are measured through this survey.

14.02. The Post Enumeration Check for the 1981 Census was carried out by the Director of Census Operations through their own staff in selected sample blocks in the smaller states and some of the Union Territories.

14.03. The post enumeration check was neither carried out for the 1981 Census nor at the earlier censuses in the Union Territory of Andaman & Nicobar Islands.

CHAPTER XV

CONCLUSIONS AND ACKNOWLEDGEMENTS

15.01. The 1981 Census operations were concluded satisfactorily in these islands alongwith the rest of the country. The preparations for this gigantic task began in the year 1978 when we took up updating of the lists of villages. In spite of bad communication means and other difficult problems to reach the far flung islands of this territory, we were able to complete the work in time. It was possible because of the whole-hearted cooperation which this Directorate received from various agencies such as the Andaman & Nicobar Administration and its various departments, Central Government Departments and few other agencies. Thus, the Directorate was also to communicate the provisional population totals to the Registrar General, India not only within the allotted time but ahead of targeted date.

15.02. S/Shri Ashoke Joshi and B. K. Singh, the then Chief Secretaries who held the charge of Director of Census Operations in ex-officio capacity from 20-11-79 to 22-7-80 and 22-7-80 to 20-12-82 respectively were responsible for making preparations and organising the 1981 census operations in this territory. They were ably assisted by Shri S. P. Sharma, Dy. Director of Census Operations, who was the only officer on the strength of this Directorate. Shri Sharma's association with earlier censuses provided necessary experience in solving various problems which surfaced in the conduct of 1981 census operations in this Union Territory.

15.03. The census operations in the country were conducted under the stewardship of Shri P. Padmanabha, the Registrar General and Census Commissioner, India. Shri Padmanabhas's total commitment and dedication to the cause of census was a source of inspiration to all of us. It was because of his inspiring leadership, mature advice and gentle guidance that we could complete the gigantic task of national stock taking with a measure of satisfaction. We owe great debt to him for providing us timely guidance in all important census matters. We are also fortunate in having him in these islands during 1980. Needless to say that his visit made our task of census taking all the more easy.

15.04. Shri V. P. Pandey, Joint Registrar General, India (then Dy. Registrar General, India) had a soft corner for us. We received his special favours in many administrative and technical matters, whether these related to the sanction of new posts or supply of census schedules and other office equipments. He never allowed us to feel isolated because of our disadvantageous location—being away from the mainland. Shri K. K. Chakravorty, the then Dy. Registrar General (C&T), a stalwart of Census Organisation solved all our technical problems with promptness whenever we approached. We, therefore, express our special gratitude to both Shri Pandey and Shri Chakravorty for their whole-hearted cooperation and support. Others who need special mention from the Registrar General, India's Office are Dr. B. K. Roy, Dy. Registrar General (Map) and S/Shri S. N. Chaturvedi, Joint Director (DP), M. L. Gulati, Dy. Director of Census Operations and Tirath Das Dy. Director of Census Operations (Printing) who also helped us in many ways. We thank them all and also other officers/staff of the Registrar General, India's Office, New Delhi.

15.05. We take this opportunity to thank S/Shri S. M. Krishnatry and S. L. Sharma, the then Chief Commissioner of Andaman & Nicobar Islands, for their keen and personal interest shown in 1981 Census Operations.

15.06. Shri B. S. Thaplayal, the then Finance Secretary deserves thanks for helping us to get m.v. Tarmugli boat during Registrar General India's visit and also for extending necessary co-operation during his tenure. S/Shri Pavan Raina and V. V. Bhatt, Deputy Commissioners of Andamans and Nicobars districts helped us in making the district/sub-divisional and charge officers. Both of them deserve our sincere thanks.

15.07. We are grateful to Shri J. B. Bandopadhaya, Police Radio Officer and his team of dedicated workers who always came handy and helped us in sending timely message to far flung islands.

15.08. S/Shri M. M. Singh, Assistant Director (Statistics) and M. Z. Siddique, the then Assistant Director (Economic Census) were very helpful to us in issuing timely instructions to various heads of departments of Andaman & Nicobar Administration urging them for extending cooperation for the 1981 Census work. Both of them deserve our thanks. We are also grateful

to Harbour Master and Marine Department for their help during 1981 census operations.

15.09. I would like to thank all the members of staff of this Directorate who worked hard in assisting the conduct of 1981 census operations in these islands. Special mention may be made of Shri S. P. Sharma, Dy. Director of Census Operations and his team of dedicated workers which included S/Shri M. L. Puri, Office Superintendent, S. Manzoor Ali (Investigator), P. K. T. Nair (Statistical Assistant) and K. N. Mishra (Statistical Assistant), V. O. Koshy, Pradeep Das Gupta and B. N. Mishra (Computors) and Shri Churchil Lowson (Lower Division Clerk). They all deserve my sincere thanks. Some of the group 'D' employees of the Directorate, S/Shri B. Konda Rao, P. Suryam, E. Sathaiah and R. Nagalingam also did hard work and they too deserve my thanks.

15.10. The Census Officers at all levels and numerous Supervisors and Enumerators who were responsible for carrying out all the field work connected with the census deserve our most sincere thanks. But for their co-operation, it would not have been possible for us to conduct the 1981 census according to the time schedule in this Union territory.

15.11. Last but not the least, I am thankful to Shri K. V. K. Nair, Jr. Stenographer for his hard work which he undertook ungrudgingly throughout the census operations and also for all the dictation and neat typing work for bringing out various census reports. The present report is one of them. Indeed, my appreciation goes to him for his patience and dedication even when he had to type out draft manuscripts more than once.

1981 CENSUS IN ACTION

APPENDICES

APPENDIX I

(Vide Chapter II Para 3)

No. 1/24/77-RG (P)

GOVERNMENT OF INDIA

Ministry of Home Affairs

OFFICE OF THE REGISTRAR GENERAL, INDIA.

Kotah House Annexe,
2/A, Mansingh Road
New Delhi -110011.

11th January, 1978

To

All Directors of Census Operations

Subject :— Planning for the 1981 Census—Procurement and updating of maps.

Sir,

With the setting up of a permanent and continuing census organisation in the country it has been possible for us to start giving thought to the preparation of the next census fairly early. The pattern of census operations is likely to be basically the same as in the past. It is hoped that you have given some thought to the census programme by now.

2. One of the earliest tasks in preparing for the census, as you all know, is the building up of the district/tahsil/thana/taluka/police station/development block/town and village maps indicating the boundaries of all administrative units. You may be fortunate to have already inherited good maps prepared at the last census on a scale of 1″=1 mile or 1″=4 miles. It is believed that your office has already taken upon itself the task of bringing these maps uptodate taking into account all changes of boundaries that might have occurred since the last census. It is important that this work should receive first priority so that these maps are finalized as early as possible. The maps will be useful for determining the location code numbers of each administrative unit which will facilitate the allotment of jurisdictions to census offcers in a systematic manner without overlapping or omission thus ensuring complete coverage of your State. Thus updating of these maps is essential at this stage.

3. I have addressed you separately on jurisdictional changes, list of villages etc. You will doubtless take note of the changes and update your maps. I should like to have a report on this by 31 March 1978.

4. Please acknowledge receipt of this letter.

Yours faithfully

Sd./-
P. PADMANABHA,
Registrar General and
Census Commissoner of India.

Copy with one spare copy to all divisions of R.G's. office for information and necessary action.

5 spare copies for map division of R.G's. office.

Sd/-
P. PADMANABHA,
Registrar General and
Census Commissioner of India.

APPENDIX II

(Vide Chapter II-Para 4)

No. 1/24/77-RG(P)

Government of India

Ministry of Home Affairs

Office of the Registrar General, India

Kotah House Annexe,
2-A Mansingh Road,
New Delhi-110011

January 11, 1978

To,

All Directors of Census Operations (A&N. Islands)

Subject : Planning for the 1981 Census—
Jurisdictional changes and list of villages.

Sir,

As you know census aims to enumerate as at the census date all individuals in the country, once and only once, i.e. without omission or duplication. These individuals live in some area or the other either by themselves or in clusters. In order, therefore, that a complete coverage is achieved at the census, it is absolutely necessary to prepare a list of localities and other areas comprising the entire country.

2. We have in this country been following the administrative set up for most of our statistical activities including the population census. Each State or Union Territory is divided into districts each district into tahsils/talukas/police stations/development blocks and below this level we have our villages and towns. We all know that there have been several jurisdictional changes between 1971 and now. There may be some more in the coming months. We should at this stage take stock of all these changes and update our own frame. To achieve this, you will be required to obtain lists of the districts and tahsils/talukas etc. and compare the same with the corresponding 1971 lists. Jurisdictional changes are made by government notifications delineating or modifying areas. You should obtain copies of such notifications in support of all changes that have taken place after 1971 census.

3. You should also obtain lists of villages from the State Government (Revenue Department) and compare the same with your 1971 lists. Discrepancies should be reconciled to ensure one to one correspondance. The village lists should comprise not only the inhabited ones, but also the uninhabited ones. Within a village there could also be hamlets. You should obtain lists of all such hamlets and compare the same with your circle and charge registers. This process can be expedited by sending a copy of the 1971 list to each Tahsildar etc. for updating.

4. As you know, the State governments establish local bodies (municipalities etc.) within their jurisdictions by notification in the official gazette. These notifications delineate areas which would comprise the municipal limits in terms of villages or parts thereof. There is no doubt that between 1971 and now there have been several additions to the list of local bodies. You should not only obtain such a list from the State government (Local self government department) but should procure copies of notifications also creating new municipalities etc. or effecting jurisdictional changes in the existing municipalities.

5. I need hardly say that any incompleteness in building up your frame on the basis of these lists will have serious consequences. Extreme care to ensure accuracy is essential. You should set up a small cell to monitor all relevant information in this matter and ensure that copies of notifications effecting jurisdictional change come to your office as and when these are issued. You should send a report of compliance to me by 31 March, 1978.

6. Please acknowledge receipt of this communication.

Yours faithfully,

Sd/—
P. PADMANABHA,
Registrar General and
Census Commissioner of India.

Copy with a spare copy to all Chief Secretaries of States/Union Territories for information and favour of issuing necessary instructions to all concerned.

Copy to all divisions of R.G's. office.

Sd/-
P. PADMANABHA,
Registrar General and
Census Commissioner of India.

Encl : *two spare copies*.

APPENDIX III

(Vide Chapter II-Para 7)

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

NOTIFICATION

Port Blair, the 19th July, 1974/Asadha 28, 1896.

No. 110/74/F. No. 15-145/74-J.I.:—In exercise of the powers conferred by section 5 of the Andaman and Nicobar Island Land Revenue and Land Reforms Regulation, 1966 (No. 2 of 1966) and with the previous approval of the Government, the Chief Commissioner, Andaman and Nicobar Islands, hereby abolishes the existing District of Andaman and Nicobar Islands and in its place creates the two Districts as specified in column (2) of the Schedule below comprising of the sub-divisions indicated against each in column (3) thereof :—

SCHEDULE

Sl. No.	Name of District	Name of the sub-divisions comprised in the District
(1)	(2)	(3)
1.	The District of Andamans	South Andaman sub-division and Mayabunder sub-division.
2.	The District of Nicobars	Car Nicobar sub-division and Nancowry Sub-division.

2. This Notification shall come into force with effect from the 1st August, 1974.

HAR MANDER SINGH,
Chief Commissioner,
Andaman and Nicobar Islands
By order and in the name of the Chief Commissioner

K.K. WARRIAR,
Assistant Secretary (G.)

APPENDIX IV

(Vide Chapter II-Para 7)

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

NOTIFICATION

Port Blair, the 14th August, 1974/Sravana 23, 1896.

No. 135/74/F. No. 21-46/74-J.I.:—Whereas, a draft of a notification proposing the inclusion within the Port Blair Municipal area, of certain areas contiguous thereof comprising the entire revenue villages of Lamba Line, Naya Gaon, Dudh Line, Corbyn's Cove and Goodwill Estate and a portion of the revenue village Minnie Bay and School Line was published in the Andaman and Nicobar Gazette Extra ordinary No. 72 dated the 15th May, 1974 and posted at the Office of the Deputy Commissioner and other conspicuous places in the said villages as required by the proviso to sub-section (1) of section 3 of the Andaman and Nicobar Islands (Municipal Boards) Regulation, 1957, Regulation No. 1 of 1957, inviting objections or suggestions on or before 31st May, 1974, from persons likely to be affected thereby;

AND whereas the objections and suggestions received on the said draft from persons likely to be affected have been duly considered by the Chief Commissioner and found by him to be insufficient or invalid;

Now, therefore, in exercise of the powers conferred by sub-section (1) of section 3 of the said Regulation, the Chief Commissioner, Andaman & Nicobar Islands, hereby declares that the areas specified in the Schedule below shall be included in the Port Blair Municipal Area with effect from the 15th day of August, 1974, namely :—

SCHEDULE

Sl. No.	Area included
1.	The entire Revenue village of Lamba Line;
2.	So much portion of the Revenue village of Minnie Bay as is bounded on the North by the sea, on the East by the village of Junglighat and Lamba Line, on the South by the village of Lamba Line and School Line and on the West by the fencing boundary line of the land allotted to the Army on survey No. 2 of the village;
3.	The entire Revenue village of Nayagaon;
4.	The entire Revenue village of Dudh Line as is bounded by the village boundaries of Shadipur and South Point on the North by the village boundary of Goodwill Estate, on the East by sea, on the South and by the village boundaries of Corbyn's Cove and Nayagaon on the East;
5.	So much portion of the Revenue village of School Line, as is bounded on the North by the village of Lamba Line, on the east by the main road leading from main junction of the village leading upto the point from which a road for the Army starts on the South by the main road leading to Army from the main road of School Line, Pahargoan and on the West by the fencing boundary line of the land allotted to Army on survey No. 1 of the village;
6.	The entire revenue village of Corbyn's Cove as is bounded on the North by the village boundaries of Dudh Line and Nayagoan on the East, the village boundary of Dudh Line and sea on the South by the sea and on the West by the village boundary of village Lamba Line;
7.	The entire revenue village of Goodwill Estate as is bounded by sea on North East and South and on the West by the village boundary of village Dudh Line.

HAR MANDER SINGH
Chief Commissioner,
Andaman & Nicobar Islands

By order and in the name of the Chief Commissioner.

M. Abdul Qadir
Assistant Secretary (G.)

APPENDIX V

(Vide Chapter II-Para 7)

ANDAMAN AND NICOBAR ADMINISTRATION
Chief Commissioner's Secretariat

NOTIFICATION

Port Blair, dated the 30th October, 1975/Kartika 8, 1897.

No. 106/75/F. 40-6/74-J.I.:—In exercise of the powers conferred by Section 5 of the Andaman and Nicobar Islands Land Revenue and Land Reforms R gulation, 1966 (No. 2 of 1966) and with the previous approval of the Central Government, the Chief Commissioner, Andaman and Nicobar Islands hereby abolishes the existing South Andaman Tehsil and, in its place, creates the two Tehsils as specified in column (2) with jurisdiction over the area mentioned in column (3) and comprising the villages indicated against each in column (4) of the Schedule below, namely:—

Sl. No.	Name of the tehsils	Area forming the Tehsils	Name of the villages comprised in the Tehsil
(1)	(2)	(3)	(4)
1.	FERRARGUNJ	The area in South Andaman falling to the South of Port Anson and to the West of Needham Reach and Amitla Boicha Passage of Andaman (Middle) Strait and from there south-wards, along the east coast of South Andaman upto North Bay and thence to Dimbian creek through the waterways between Command Point and Chatham and Matla Bay and then proceeding southwards to Macpherson Strait through the village boundary lines between the Revenue village of Sipighat and Bimblitan, Manjeri and Bimblitan and Manjeri and Chiriyatapu and including all other Islands particularly Spike, Bluff Bay, Oralkatcha, Dunean, Petman, Kit, James, Wiper, Hobday,Red Skin, Boat, Tarmugli, Allexandra, North Sentinal etc.	1. Shoal Bay. 2. Kalatang 3. Wrightmyo 4. Malappuram 5. Mannarghat 6. Wimberlygunj 7. Alipur 8. Mathura 9. Knapuram 10. Govindapuram 11. Stewartgunj 12. Kadakachang 13. Shore Point 14. Bambooflat 15. Hopetown 16. Mount Harriet 17. Madhuban 18. North Bay 19. Bindraban 20. Jirkatang 21. Mile Tilak 22. Ferrargunj 23. Aniket 24. Caddle gunj 25. Namunagarh 26. Dundaspoint 27. Viper island 28. Mithakhari 29. Ograbraj 30. Muslim Basti 31. Tirur 32. Herbertabad 33. Temple Myo 34. Colinpur 35. Manpur 36. Hobdypur 37. Tusonabad 38. Balughat 39. Mowadera 40. Port Mout 41. Flat Bay 42. Badmaspahar 43. Craikabad

(1)	(2)	(3)	(4)
			44. Chouldhari 45. Dhanikhari 46. Homfregynj 47. Hasmatabad 48. Maymyo 49. Wandoor 50. Manglutan 51. Nayasher 52. Guptapara 53. Manjeri 54. Sipighat.
2.	PORT BLAIR	The area in South Andaman to the South of Homfray's Strait and to the East of Needham Reach and Amitla Boicha passage of Andaman (Middle) Strait and from there Southwards along the east coast of South Andaman upto North Bay and thence to Bimblitan creek through the waterways between Command Point and Chatham and Matla Bay and then proceeding southwards to Macpherson Strait through the village boundary line between Revenue villages of Bimblitan and Sipighat, Bimblitan and Manjeri and Manjeri and Chiriyatapu and Manjeri and including all other islands particularly North passage, Colebrook, Strait island, Baratang, Outram, Henry Lawrence, John Lawrence, Wilson, Nicholson, Peel, Inglis, Havelock, Neil, Sir Hugh, Ross, Chatham, Rutland, Twins, Cinques Passage, Sisters and Little Andaman etc.	1. Adojig* 2. Bejoygarh 3. Udaygarh 4. Sundergarh 5. Kanchangarh 6. Nilambur 7. Abhayagarh 8. Raglachang 9. Nayagarh 10. Rajatgarh 11. Wrafter's Creek 12. Govindanagar 13. Neil Island* 14. Bimblitan 15. Taylorabad 16. Garacharma 17. Prothrapur 18. Birchgunj 19. Brooksabad 20. Calicut 21. Beadonabad 22. Rangachang 23. Chiriyatapu 24. Rutland* 25. Dollygunj 26. Pahargaon 27. School Line 28. Lambaline 29. Minnie Bay 30. Austinabad 31. Goodwill Estate 32. Corbyn's Cove 33. Nayagaon 34. Dudh Line 35. Port Blair (Part consisting of South Point and Shadipur). Port Blair (Part consisting of Junglighat, Aberdeen Village and Aberdeen Bazar.) Port Blair (Part consisting of Phoenix Bay, Delanipur, Buniyadabad, Haddo and Chatham. 36. North Passage* 37. Strait Island 38. Ross Island 39. Colebrook*

*These villages are not yet notified.

This notification shall come into force with effect from the 10th November ,1975

S. M. KRISHNATRY
Chief Commissioner
Andaman and Nicobar Islands

By order and in the name of the Chief Commissioner

K. K. Warriar,
Assistant Secretary (Gen.)

APPENDIX VI

(Vide Chapter II-Para 8)

IMMEDIATE

S.P. SHARMA

D.O. No. 24/1/78-DCO
ASSTT. DIRECTOR OF CENSUS OPERATIONS
ANDAMAN & NICOBAR ISLANDS
PORT BLAIR

Dated : 25-1-1978.

My dear Sir,

I am to draw your kind attention to the demi official letter No. 1/24/77-RG(P) dated 11th January, 1978 addressed to your honour by Shri P. Padmanabha, the Registrar General and Census Commissioner of India (copy enclosed for ready reference) and to request that necessary instructions to the concerned head of departments may kindly be issued urgently so that I could contact them for collection of necessary information/materials.

I shall be grateful if a copy of the directive issued is also endorsed to me for taking necessary action on my part.

With best regards.

Yours Sincerely
Sd/-
S.P. SHARMA.

Shri B.R. Tamta,
Development Commissioner,
A & N Administration,
Port Blair

APPENDIX VII

(*Vide* **Chapter II-Para 8**)

No. 12-1/78-Stat.

Andaman & Nicobar Administration
Chief Commissioner's Secretariat

(Statistical Bureau)

Port Blair, dated the 30th January, 1978.

From :

Shri M.M. Singh,
Statistical Officer,
A. & N. Administration,
Port Blair.

To

1. The Deputy Commissioner,
   Andamans district,
   Port Blair.
2. The Deputy Commissioner,
   Nicobars District,
   Car Nicobar.

Sub. :—Population Census 1981 — Regarding.

Sir,

I am directed to forward herewith a copy of d.o. letter No. 1-24/77-RG(P) dated the 11th January, 1978 alongwith its enclosure received from the Registrar General and Census Commissioner of India on the above cited subject. The next population census is scheduled to take place in early 1981. It is requested that all possible assistance may kindly be rendered to the Census Department of this Territory in the smooth and successful conduct of Census Operations in these Islands. An up-to date list of villages, maps etc. may kindly be supplied to the Directorate of Census Operations, Port Blair as mentioned in the letter referred to above.

Yours faithfully,

Sd/-

(M.M. SINGH)
STATISTICAL OFFICER

Copy forwarded to the Judicial I Section for furnishing the notifications etc. regarding change in jurisdiction of administrative units.

Copy forwarded to the Assistant Director, Directorate of Census Operations, Port Blair for information.

Sd/-

(M.M. SINGH)
STATISTICAL OFFICER

APPENDIX VIII

(*Vide* **Chapter II-Para 8**)

No. 12-1/78-Stat.

Andaman and Nicobar Administration

Chief Commissioner's Secretariat

(Statistical Bureau)

Port Blair, dated the 20th February, 1978.

From

Shri M.M. Singh,
Statistical Officer.

To

1. The Chief Conservator of Forests,
   Andaman and Nicobar Islands,
   Port Blair.

2. The Principal Engineer,
   A.P.W.D.
   Port Blair.

Sub. :—Population Census 1981 — regarding.

Sir,

I am directed to forward herewith a copy of d.o. letter No. 1-24/77-RG(P) dated the 11th January, 1978 on the above cited subject. The next population census is scheduled to take place in early 1981. It is requested that all possible assistance may kindly be rendered to the Census Department of this Territory in the smooth and successful conduct of census operations in these Islands. An upto date list of Forest Camps/APWD Camps giving their complete details, maps etc. may kindly be supplied to the Directorate of Census Operations, Port Blair as mentioned in the letter referred to above.

Yours faithfully,

Sd/-

M.M. SINGH

Statistical Officer

Copy forwarded to the Judicial I Section for furnishing the notifications etc. regarding change in jurisdiction of Administrative units.

Copy forwarded to the Assistant Director, Directorate of Census Operations, Port Blair for information.

Sd/-

Statistical Officer

APPENDIX IX

(*Vide* Chapter II Para 11)

MOST IMMEDIATE

No.24/1/78-DCO

GOVERNMENT OF INDIA

MINISTRY OF HOME AFFAIRS

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

ANDAMAN & NICOBAR ISLANDS

PORT BLAIR

Dated ; 6-4-1978

To

The Secretary,
Municipal Board,
Port Blair.

Subject :—Planning for 1981 Population Census.

Sir,

I have the honour to enclose herewith for your information, a copy of d.o. letter No. 1/24/77-RG(P) dated the 11th January 1978 from Shri P. Padmanabha, Registrar General and Census Commissioner of India, addressed to the Chief Secretary, A & N Administration and also a copy of letter No. 12-1/78-Stat dated 20th February, 1978 issued in this connection by the A & N Administration.

The next population census of this country as a whole is due in 1981. Preparations for organising such a gigantic operation throughout the length and breadth of the country have already been initiated. First of all we have taken up preparation of list of districts/tahsils/towns/villages and preparation of tahsil/town maps. As far as towns are concerned, there is only one town (Port Blair Municipal Board) in these Islands.

After the 1971 census, the limits of Port Blair municipal town were extended vide notification No. 106/75/F. 40-6/74-J.I. dated the 14th August, 1974. Five villages of Lamba Line, Nayagaon, Dudh Line, Carbyn's Cove and Goodwill Estate have been completely included while two villages—Minnie Bay and School Line were partly merged in the Port Blair municipal board vide notification cited above. At the time of 1971 census, there were 9 municipal wards in existence. With the extension of boundaries of municipal board, the number of wards must have been increased and certain changes in the boundaries of municipal wards as existed at the time of 1971 census may have taken place since then.

I shall be grateful if the uptodate list of wards alongwith details of boundaries covered under each ward is supplied to this office at an early date. A copy of the map of Port Blair town showing the boundaries of each of these wards may also be supplied alongwith the list of wards. I shall be further grateful if you kindly confirm that no other notification except the one which mentioned at para 3 above have been issued affecting the boundaries of Port Blair municipal board and secondly that no other additions have been made except which listed above and no area has been taken out/deleted from Port Blair municipal board after 1971 census.

This may kindly be treated as MOST IMMEDIATE.

Yours faithfully

Sd/-
S.P. Sharma
Asstt. Director of Census Operations.

Encl. : Two

APPENDIX X

(Vide Chapter II-Para 26)

Name of District——————Code No. .....

Name of Village/Town ——————Code No. .....

CENSUS OF INDIA 1981 (First Pre-Test)

Household Establishment Schedule

(For household type activity only)

Name of Taluk/Tehsil/Police Station/Dev. Block/Island

Code No. ——————

Name or No. of Ward/Mohalla/Hamlet/

Enumerator's block——————

Serial Number	Serial No. in house list	Census house No.	Name of the establishment/head of household	Average No. of persons daily working last week/last season/ preceding date of your visit		Type of fuel/ power used	Description of the products, processing, servicing done or goods bought and sold or bought for sale	In case of manufacturing Seasonal 1 Perennial 2 In case of trade Wholesale 3 Retail 4	Financial assistance Government 1 Bank credit 2 Coop. Societies 3 Private 4 Others 5 Not available 6
				Total	Hired				
1	2	3	4	5	6	7	8	9	10

Signature of Enumerator.....

Date.....

Signature of Supervisor.....

Date.....

APPENDIX XI

FIRST PRETEST

(Vide **Chapter II—Para** 26)
CENSUS OF INDIA 1981
INDIVIDUAL SLIP
(Universal)

CONFIDENTIAL

Pad No.....
Slip No.....

Location Code No.....( ) Household No. [ ]

1 Name .....
.....

2 Relationship to head .....
..... ☐☐

3 Male (1) ☐ Female (2) ☐ 4 Age.....

5 Marital Status ..... ☐

6 Mother tongue.....
..... ☐☐☐☐

7 Nationality ..... ☐☐

8 Religion..... ☐☐☐

9 Name of { S.C. or S.T. } ☐☐☐

10 Literate (1) ☐ Illiterate (2) ☐

11 Educational attainment.....
..... ☐☐☐

12 Worked any time at all last year ? Yes (C/AL/HHI/OW)....., No. (H/ST/D/B/R/I/O).... ☐

13 A If yes in 12, was this your main work last year/season..... Yes (C/AL/HHI/OW) ☐
No (H/ST/D/B/R/I/O)

If HHI/OW in 13A,

(i) Name of establishment .....
(ii) Nature of industry, trade, profession or service
.....
..... ☐☐☐

(iii) Description of work .....
..... ☐☐☐

(iv) Class of worker ..... ☐

13 B Any other work (13A'Yes')/work (13A'No')/any time last year? Yes (C/AL/HHI/OW) ☐
No

If HHI/OW in 13 B,

(i) Name of establishment.....
(ii) Nature of industry, trade, profession or service
.....
..... ☐☐☐

(iii) Description of work .....
..... ☐☐☐

(iv) class of worker..... ☐

13C If no in 12 or 13 A, seeking work ? ..... Yes (1) ☐ No (2) ☐

14A If yes in 12, worked at least one day in last week ?.....Yes (C/AL/HHI/OW) ☐
No

If HHI/OW in 14 A,

(i) Name of estblishment .....
(ii) Nature of industry, trade, profession or service
.....
..... ☐☐☐

(iii) Description of work .....
..... ☐☐☐

(iv) Class of worker ..... ☐

14B If no in 14A, seeking work during last week?.....Yes (1) ☐ No (2) ☐

FIRST PRETEST

CONFIDENTIAL

CENSUS OF INDIA 1981
INDIVIDUAL SLIP
(Sample)

1 Any other language known..... ☐☐☐
..... ☐☐☐

2 Birth place

(a) Place of birth..... ☐
(b) Rural (1) Urban (2)..... ☐
(c) District..... ☐☐
(d) State/Country ..... ☐☐

3 Last residence

(a) Place of last residence ..... ☐
(b) Rural (1) Urban (2) ..... ☐
(c) District..... ☐☐
(d) State/Country..... ☐☐

4 Duration of residence at the village or t own of enumeration .....

5 For all ever-married women only

(a) Age at marriage .....
(b) Number of children ever born
Male..... Female.....
(c) Number of children living
Male ..... Female .....

6 For currently married women only

(a) Any child born during last one year
Yes (1)/No (2) ..... ☐
(b) Has this birth been registered ? ☐
Yes (1)/No (2).....

APPENDIX XII

(Vide Chapter II—Para 46)

CENSUS OF INDIA 1981 HOUSEHOLD SCHEDULE CONFIDENTIAL

(Second Pretest) Part I : Household particulars

1 Location Code.....2 Serial number of household (col. 6 of abridged house list).....

3 Household type :—Normal/Institutional/Houseless .....

4 Name of head of household.....

5 Whether head of household belongs to S.C. or S.T. (Write S.C./S.T. as the case may be)..... ☐

6 *If S.C./S.T. in 5, write name of Scheduled Caste ..... ☐☐☐

Scheduled Tribe ☐☐☐

7 Language mainly spoken in the household ..... ☐☐☐☐☐

8 Religion of the head of household..... ☐☐☐

9 Total population (Total of Col. 2 of Part II Population Record)..... ☐☐☐

---

1 Does the household live in owned house ? Yes (1)/No (2) ..... ☐

2 If 'No' in 1, does the household own a house or house site in the village or town of enumeration ? Yes (1)/No (2) ..... ☐

3 Predominant construction material of the house occupied by household :

(a) WALL | Grass, leaves, reeds, or bamboo (1) | | Mud (2) | | Unburnt bricks (3) | | Wood (4) |

| Burnt bricks (5) | | GI Sheets or other metal sheets (6) | | Stone (7) | | Cement concrete (8) |

| Others (9) | ..... ☐

(b) ROOF | Grass, leaves, reeds, thatch, wood, mud, unburnt bricks or bamboo (1) | | Tiles, slates or shingles (2) |

| Corrugated iron, zinc or other metal sheets (3) | | Absestos Cement Sheets (4) | | Brick, stone and lime (5) |

| Stone (6) | | Concrete R.B.C. R.C.C. (7) | | Others (8) | ..... ☐

(c) FLOOR | Mud (1) | | Wood/planks (2) | | Bamboo or logs (3) | | Brick, stone and lime (4) | | Cement (5) |

| Mosaic/tiles (6) | | Others (7) | ..... ☐

4 FACILITIES AVAILABLE TO THE HOUSEHOLD :

(a) Drinking water supply (i) Source | Well (1) | | Tap (2) | | Hand pump/tube well (3) | | River/canal (4) |

| Tank (5) | | Others (6) | ..... ☐

(ii) Within premises (1)/Outside premises (2) ..... ☐

(b) Electricity : Yes (1)/No (2) ☐..... ; (c) Toilet (for Urban areas only) Yes (1)/No (2) ☐

5 Number of living rooms in occupation of household..... |____|

6 Number of married couples usually living in the household..... |____|

7 Does the household cultivate land ? Yes (1)/No (2)..... ☐

8 If 'Yes' in 7, category Owned (1) Rented (2) Owned and ranted (3) ..... ☐

---

* Consult list supplied to you. If not belonging to S.C./S.T., put cross (x) in both.

Part II : Population

CENSUS OF INDIA 1981

(Second Pretest)

Serial No.	Name	Relationship to head (indicate serial no. mother if of present in household	Sex		Age	Marital Status	MALE: Name of Scheduled Caste/Tribe if any		MALE: Literacy		MALE: Entry in 14A	
			Male	Female			Caste @	Tribe @	Illiterate	Literate	Yes	No
1	2	3	4	5	6	7	8	9	10	11	12	13
Total	X X X	X X X			X X	X X						

Checked with reference to Individual slip

@Enter total after counting number of entries

Compiler .....

Record

CONFIDENTIAL

Serial No.	MALE								FEMALE													
	Entry in 14 B		Entry in 15A				Whether seeking or available for work		Name of Scheduled Caste/Tribe if any		Literacy		Entry in 14 A		Entry in 14 B		Entry in 15A				Whether seeking or available for work	
	Yes	No	C	AL	HHI	OW	Yes	No	Caste @	Tribe @	Literate	Illiterate	Yes	No	Yes	No	C	AL	HHI	OW	Yes	No
1	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35

Checked and found correct

@Enter total after counting number of entries

Signature of Enumerator .....

Supervisor ....

Part II Contd.

Abstract of Population Record

TOTAL OF COLUMN 1....

MALE	FEMALE	PERSONS
1	2	3
(1) Total of column 4	(18) Total of column 5	(35) Population
(2) Total of entries in column 8	(19) Total of entries in column 22	(36) Scheduled Castes
(3) Total of entries in column 9	(20) Total of entries in column 23	(37) Scheduled Tribes
(4) Total of column 10	(21) Total of column 24	(38) Illiterates
(5) Toal of column 11	(22) Total of column 25	(39) Literates
(6) Total of column 12	(23) Total of column 26	(40) All types of workers
(7) Total of column 13	(24) Total of column 27	(41) Pristine Non-workers
(8) Total of column 14	(25) Total of column 28	(42) Main workers
(9) Total of column 15	(26) Total of column 29	(43) Marginal workers
(10) Total of column 16	(27) Total of column 30	MAIN ACTIVITY (44) Cultivators
(11) Total of column 17	(28) Total of column 31	MAIN ACTIVITY (45) Agricultural labourers
(12) Total of column 18	(29) Total of column 32	MAIN ACTIVITY (46) Workers in HHI
(13) Total of column 19	(30) Total of column 33	MAIN ACTIVITY (47) Other workers
(14) Total of columns 16—19 (Workers for main activity)	(31) Total of columns 30—33 (Workers for main activity)	MAIN ACTIVITY (48) Total workers for main activity
(15) Serial (I) minus (14) (Non-workers for main activity)	(32) Serial (18) minus (31) (Non-worders for main activity)	(49) Total Non-Workers for main activity
(16) Total of column 20	(33) Total of column 34	(50) Job seekers
(17) Total of column 21	(34) Total of column 35	(51) Non-seekers of jobs

Checked and found correct

Signature of Compiler .....

APPENDIX XIII

(Vide Chapter II—Para—46)

CENSUS OF INDIA 1981 (Second Pretest) | INDIVIDUAL SLIP (Universal) | CONFIDENTIAL Pad No..... Slip No.....

Location Code..... Sl. No. of Household [ ]

1 Name .....

2 Relationship to head .....

....

3 Male (1)/Female (2) .....

4 Age .....

5 Marital Status .....

6 Mother tongue .....

....

7 Two other languages known .....

....

8 Nationality .....

9 Religion .....

10 Name of { S.C..... or S.T. ..... } .....

11 Illiterate (1)/Literate (2)

12 Attending school/college, Yes (1)/No. (2)

13 Educational attainment.....

.....

14A Worked any time at all last year ? Yes / No (H/ST/D/R/B/I/O) .....

14B If yes in 14A, did you work for major part of last year ? Yes (1)/No (2).....

15A Main activity last year ? 'Yes' in 14 B (C/AL/HHI/OW) / 'No' in 14 B (H/ST/D/R/B/I/O) .....

If HHI/OW in 15 A

(i) Name of establishment.....

(ii) Description of work .....

(iii) Nature of industry, trade, or service.....

.....

(iv) Class of worker .....

15B Any other Work ('Yes' in 14 B) / Any Work ('No' in 14 B) —any time last year ? Yes (C/AL/HHI/OW) / No .....

If HHI/OW in 15 B

(i) Name of establishment.....

(ii) Description of work.....

(iii) Nature of industry, trade, or service.....

.....

(iv) Class of worker .....

16 If No in 14 A or 14 B seeking or available for work ? Yes (1)/No (2).....

CENSUS OF INDIA 1981 (Second Pretest) | INDIVIDUAL SLIP (Sample) | CONFIDENTIAL

1 Birth place

(a) Place of birth .....

(b) Rural (1)/Urban (2).....

(c) District .....

(d) State/Country .....

2 Last residence

(a) Place of last residence .....

(b) Rural (1)/Urban (2).....

(c) District .....

(d) State/Country .....

.....

3 Reason for migration from place of last residence (Code)*.....

4 Duration of residence at the village or town of enumeration .....

5 For all ever-married women only

(a) Age at Marriage.....

(b) Number of children suriving at present

Male	Female	Total

(c) Number of children ever born alive

Male	Female	Total

6 For currently married women only

Any child born alive during last one year

.....

*Employment (1) Education (2) Family moved (3) Marriage (4) Others (5)

APPENDIX XIV

(Vide Chapter 2 para 70)

No. 12-1/79-Stat.

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

Statistical Bureau)

Port Blair, the 8th August, 1979

MEMORANDUM

Subject :— Conduct of the operations for the 1981 census—co-operation by the various departments of the A & N Administration as well as by the Central Government Organisations stationed in this union territory—regarding.

Reference :— Secretariat endorsement No. 12-1-/79-Stat. dated 1-8-1979.

As you are well aware by now that the next decennial census in the country (including this Union territory) will be taken during February-March, 1981. The reference date for the purpose will be the sun-rise of the 1st March, 1981. House-numbering/houselisting operations which are prerequisites to the main census enumeration are likely to be organised about a year ago sometimes in 1980.

The various data for the formulation of the five year plans and various other social economic projects is being provided by the census. The census is no doubt a central subject. The magnitude of its operations is so vast that the association of not only the Central Government staff but also that of the State Government's machinery at all levels in one way or the other is a must for the successful completion of the task.

The co-operation in this manner ensures the proper and smooth conduct of the gigantic operations by incurring the absolute minimum expenditure on the field operations. The persons selected for the purpose are given extensive training before they are entrusted with the responsibility of canvassing the census questionnaire and other schedules in the field on a time-bound basis.

As in the past, a number of persons of all levels would be required for the complete coverage of the population of this Union territory. Out of these, the number of persons to be appointed as Enumerators (including adequate number of reserve personnel) would be the highest as one person would be deployed in an urban/rural block for a population of 600-750.

Like the Government officials who are to collect the data, the role of the citizens who are to respond to the various questions put to them is equally important.

The census-taking is a task of great national importance indispensable to the intelligent and efficient public administration as well as the various scholars, businessmen, industrialists, the planners and electoral authorities alike. Therefore, the responsibility of producing absolutely reliable data is rather great. Since the periodicity of the operations is ten-years, the various administrative authorities ungrudgingly lend the services of their staff despite the fact that some of them are put to a lot of inconveniences on this account.

The Government of India have already issued a notification (S.O. No. 1377 dated the 11th April, 1979) regarding the taking of the population census of India during the year 1981. This has been reproduced in the A & N Gazette vide Notification No. 110/F.No. 12-1-78/Stat. dated the 23rd July, 1979, copy of which has been endorsed to all of you vide endorsement No. 12-1/78-Stat. dated the 23rd July, 1979.

I am really glad to know from Shri S.P. Sharma, Assistant Director of Census Operations that all of you had extended willingly, fullest co-operation in the conduct of the operations for the 1st and 2nd pretests for the 1981 census which were the first ever in this Union territory.

Eighteen Principal Census Officers, District Census Officers, Sub-Divisional Census Officers and Census Charge Officers have already been appointed vide notification No. 129/12-79 Stat. dated the 1st August, 1979, a copy of which has also been endorsed to all of you. A few more may still have to be appointed along with the Circle Supervisors and Enumerators. Some of these may have to be drawn from your department.

You may please relase the requisite number of efficient and active staff of your organisation as may be required by the Census Organisation. You may kindly urge upon these officers and officials, the imperative need for maintaining the highest sense of discipline and devotion to duty in the prompt, accurate and effective discharge of the census duties by them. You are also requested kindly to give necessary facilities to such staff for attending the census training classes etc., as may be required by the Census Organisation.

I am confident that realising the importance of census-taking which is a time-bound operation, you will extend whole-hearted co-operation to the Census Directorate and will accord priority in attending to census work henceforth.

Sd./-

Ashoke Joshi
Chief Commissioner

To

1. All Heads of Departments and Offices under the A & N Administration.
2. All Heads of Central Government Organisations in A & N Islands.
3. All Sections in the Chief Commissioner's Secretariat.
4. The Chairman, Municipal Board, Port Blair.

Copy fowarded to the Assistant Director of Census Operations, Andaman & Nicobar Islands, Port Blair, with reference to his D.O. letter No. 18/8/79 dated the 6th August, 1979.

Sd./-

M. M. Singh,
Asstt. Director (Statistics)

APPENDIX XV

(Vide Chapter III-Para 1)

Inaugural speech of Shri Dhanik Lal Mandal,
Minister of State, Ministry of Home Affairs,
delivered on 24th August
1979

Friends,

I am happy to be with you today as you begin your deliberations on the census operations for the 1981 census of India. Not merely by virtue of its size but also because of its great utility, the census of India is of paramount importance. We, in this country, have had a rich census heritage which one can trace back over the last hundred years. In fact, we are among the few countries of the world that have had an unbroken series of censuses from 1872.

The next census is due in 1981 and none of us can or should underestimate the magnitude of the task ahead of you. The census of India is the most important single source of information about the people. Census data are valuable because of certain unique features which include completeness of coverage, availability of data at various points of time, possibility of analysis of inter-related characteristics, availability of data for small areas, particularly at village level, and comparability of data among the States in the country.

Over the years, the census has grown not merely quantitatively but in qualitative terms also. It is no longer a mere head count. While that is no doubt an essential purpose, equally important is its role in the collection of vast amount of information on basic characteristics of the people. This is what makes the census important—the fact that census data lend themselves to a variety of basic uses. It would be difficult to imagine the formulation of plans for economic and social development without census data. Over the years, the census has come to be recognised as an essential tool for benchmark data. Given this importance of the census, the need for careful planning of the census operations scarcely needs any emphasis.

The census operations in our country are internationally recognised for their excellence and coverage and we also have received international recognition for the quickness with which the results are published. The census today is universally acknowledged as the most authentic and comprehensive source of information about our land and the people. It is not necessary for me to indicate here the many uses to which census data can be put but it is useful to always keep in mind the fact that census data have certain legal and constitutional uses which would necessitate our taking all possible care to ensure the accuracy of the results.

In the context of the present plan with its focus on rural needs and particularly its emphasis on employment and the revised minimum needs programmes, census results acquire particular importance. The plan envisages the strengthening of infrastructural facilities in the villages, providing employment to the people, making available the essentials for what might be called the 'good life" to the vast masses of the country and all this would need accurate data which the Government can use for ensuring that the plans are well formulated. It is in this context that I would like to urge all of you to pay particular attention to the need for total coverage and accuracy in the collection of census data.

There can be no decision making in the critical fields of economic and social development without adequate data and the inter-dependence between sectors, the need for regional balances and the complexities of planning, can only be taken care of with a firm and accurate data base. It is in this strategic task of generating and providing this data base that you form an important link. This is a role of which you can be proud.

A great degree of sophistication has now come into our methods of collection, tabulation and analysis of statistical data. The census plays a crucial role in the formulation of the plans and schemes for social and economic development and it provides a firm basis for policy decisions in these fields. There can, therefore, be little doubt that all of us should ensure total reliability of the data. We must also ensure that the results are available with the least possible delay.

The census of India, as I had mentioned on earlier occasions, is one of the largest administrative exercises in the world and because of its basic importance none of us should under-estimate the magnitude or complexity of the task. I am sure, all of you share with me our extreme anxiety in ensuring that the 1981 census of India is a total success both in terms of coverage and accuracy of reporting. In order to ensure this, each step towards the ultimate census count would need your careful attention and constant supervision. Attention to details is, in fact, an extremely major requirement of your task. Unlike most of the administrative tasks with which you would have been entrusted, the census is a challenge which would call for the best from you and I am sure you will give of your best.

In keeping with our administrative structures the census operations are implemented almost solely through the hierarchies of the Governments of the States and Union Territories and you have, therefore, a more difficult task since you would have to function not merely as the supervisor of the operations but also as a coordinator. You will have to work through hierarchies which are not under your direct control and you would have to enthuse vast armies of enumerators and others to perform a task which is essentially an addition to their workload. By any standards this is difficult and I would like to assure you that you can count upon our support in this major task.

The Government of India and the Governments of the States and the Union Territories attach great importance to the conduct of the census operations. Our anxiety is reflected in the appointment of the Directors of Census Operations and other officers in this organisation. Each one of you has been specially selected and hand-picked for this work, and, therefore, we are confident that the census operations will be carried out not merely with its tradi ional efficiency but with increasing improvement in techniques, methods, organisation and accuracy.

On glancing through the agenda notes of your conference I am struck with the wide variety of organisational matters with which you would be concerned and also by the highly technical nature of the subject. This is a rare combination in a single activity and I am sure you will all work with a sense of pride and dedication in this task of national importance. Your responsibilities are great and your task is not too easy. The census will call for single minded devotion to the task ahead in the few months left before us and I am confident that the Government of India can rest assured on this matter. Doubtless at the end of your conference when you go back to your States you will carry with you a feeling of total involvement in this vast operation. I am indeed extremely happy to associate myself with this conference and I look forward to receiving reports regarding the organisation of the census and ultimately its results. I wish your conference all success and also success to each one of you in the task before you in the months to come. I have great pleasure in inaugurating the conference.

APPENDIX—XVI

(Vide Chapter III-Last Para)

भारत की जनगणना 1981
Census of India 1981

TRAINING OF PRINCIPAL, DISTRICT, SUB-DIVISIONAL AND CHARGE CENSUS OFFICERS

पोर्ट ब्लेयर
PORT BLAIR

(3 – 6 नवम्बर 1980)
(3—6 November, 1980)



उद्घाटन भाषण
Inaugural Address

द्वारा
by

श्री शंकर लाल शर्मा
Shri S. L. Sharma

मुख्य आयुक्त
Chief Commissioner

अण्डमान तथा निकोबार द्वीप समूह
Andaman & Nicobar Islands

Friends

I am happy to be with you this morning at the training of Principal, District, Sub-Divisional and Charge Census Officers for the second and final phase of 1981 census operations. All of us are not new to the census. During the course of our public service, we all have been associated in one way or the other in organising the previous decennial censuses in our country.

2. India has a rich tradition and heritage of census taking. In fact, we are among the very few countries of the world that have had an unbroken series of census since 1872. The coming population census of 1981 will be the 12th in this glorious series. For the union territory of Andaman and Nicobar Islands, it is the 9th census that we would be having, the first being conducted in 1901.

3. Indian Census is one of the biggest administrative operations undertaken by any government in the world. Although, census is a central subject, it is carried out through state/ union territory administrative machinery. The Directors of Census Operations operate almost entirely on the good will that they get from the state government. In fact, it is a co-operative effort between the centre, state and the people in its real sense.

4. I understand that the organisation of the 1981 census is progressing well in our territory. The work relating to the first phase i.e., house-numbering and houselisting has already been completed. I congratulate all the census officers for this achievement. It was because of the sincere effort and dedication put forth by them that the field work of the first phase of census could be completed by the targeted date of 15th October. 1980.

5. Census taking is no longer a mere head-count. While head-count is the most essential component, equally important is the collection of various important information of the basic characteristics of the people. Census data are the only source which help government in drawing up various developmental schemes, whether in the field of education, extension of medical facilities, provision of employment opportunities, construction of houses or transport facilities etc. Our electoral constituencies are also delineated with the help of the census data only. Government decisions in the critical field of economic and social development cannot be taken without adequate data. Census provides all the information to take these decisions. This is what makes the census important and a basic requirement of a developing society.

6. The population of these islands at the time of 1981 census is expected to be around 2 lakhs which is only 0.03 per cent of the total expected population of 68 crores of the country as a whole. Although you will be engaged in the counting of a small population but the job is quite difficult and challenging as the population is spread out in various far flung isolated islands throughout the territory. A small inaccuracy in the data will vitiate the whole census picture of the territory and thus you will have to be very thorough and careful in its coverage, content and quality.

7. I understand that during the present four-day meet of census officers, intensive training will be imparted by explaining the questionnaires and concepts to be canvassed in the field during the second phase of census operations. I hope all of you will take keen interest in the training and clarify your ideas, not only about the concepts and questionnaire but also about the importance of your involvement.

8. Your responsibilities are great and your task is not at all easy. The census will call for your single-mindeddevotion to the work ahead in the coming months. I am confident that the government of India can rest assured that the census taking in this union territory will be not only quantitative but also qualitative. The Administration attaches paramount importance to this work and will be at the back of the census authorities in organising a complete and proper census in these islands.

9. You will go back to your respective headquarters with this confidence and reassurance that all possible help will be extended by the Government of India as well as A & N Administration in helping you to discharge these heavy responsibilities of census taking efficiently and diligently.

10. I am indeed extremely happy to associate myself with this training and wish you all success in the task ahead of you in the months to come.

11. With these words, I have great pleasure in inaugurating this training programme.

APPENDIX—XVII

(Vide Chapter V—Para 9)

Details of Registrar General, India's one week stay in the A & N Islands

April 4, 1980

The Registrar General, India arrived here on 4th April at 8.10 a.m. The plane landed in time.

At the airport, the R.G. India was received by Shri Ashoke Joshi, Chief Secretary & ex-officior D.C.O., Shri R.S. Sethi, Finance Secretary and Deputy Director of Census Operations alongwith other senior staff members of the Census Directorate.

The Registrar General, India, had a courtesy meeting with the Chief Commissioner also at the airport as C.C. was leaving for mainland the same day. Incidentally, Shri Ashoke Joshi, C.S. & ex-officio D.C.O. also left by the same plane in which R.G.I. came.

From airport, RGI straight away rode to Tourist Home.

At 10.00 a.m., RGI accompanied by Deputy Director and other senior members of the staff left for Ross Island from Marine jetty. From Marine jetty to Ross Island, it took about 20 minutes. RGI took round of the Ross Island for about 45 minutes. RGI and party left Ross island by the same boat 'Nila' which was chartered from Marine Department and after de-boarding the boat at Marine jetty, rode straight to Tourist Home.

The whole tour programme of RGI as drawn out earlier had to be revised because of two reasons (i) it was informed by the Deputy Commissioner, Nicobars that there will be no IAF aircraft before 9th April and even on 9th or 10th chances of availability of IAF aircraft are remote and (ii) the Chief Commisioner has kindly agreed to make available m.v. 'Tarmugli' for the RGI's visit which was linked with some other important asssignment which administration was required to attend.

RGI left by m.v. 'Tarmugli' at 1.15 p.m. for Car Nicobar.

m.v. 'Tarmugli' was expected to reach Car Nicobar at about 6 a.m. on 5th April. Accordingly signals were flashed to the Dy. Commissioner, Nicobars and Officer Commanding, staging Post No. 1, IAF, Car Nicobar for making arrangements for helicopter flight from Car Nicobar to Campbell Bay en route Choura and other islands in the southern group.

April 5, 1980

m.v. 'Tarmugli' reached Car Nicobar at about 8 a.m. and thus was late for about 2 hours. Exact reason for this late was not known. It must have been on account of some unforeseen diverse in the route. No enquiries on this account were made with the Master of the boat.

RGI was received on board by Shri C.S. Khairwal, Dy. Commissioner, Nicobars and Shri N. Krishna Rao, Dy. Superintendent of Police.

RGI was received at the jetty by the senior officers stationed at Car Nicobar and Tribal leaders.

Some of them are Ibrahim Ali Hussain, HMAC Member, Edwin Moses, Dy. Chief Captain of Nicobarese and Home Minister's Advisory Committee Member, Shri R.S. Shezodia, Education Officer, Shri Jagan Singh, Agricultural Department, Dr. Ronak Hussain, Animal Husbandry Deptt., Asstt. Commissioner (HQ), Car Nicobar, Shri R.K. Saha who is also the district census officer for Nicobars district, Dr. Prem Kishei, Incharge, Medical office, Car Nicobar, Shri C.B. Dwivedi etc., etc.

Since Tarmugli arrived late, the airforce authorities and the Dy. Commissioner were worried about the same. Helicopter was sent to see how far Tarmugli is from Car Nicobar.

IAF authority informed that it may not be possible to go to Campbell Bay as they fly the helicopter upto 11 a.m. only. But with the kind courtesy of Wing Commander Gurwara, Officer Commanding, it was made possible for us to go to Campbell Bay.

We started from Car Nicobar by IAF helicopter at 8.15 a.m. and it was decided that we will fly Strait to Campbell Bay whereafter re-fuelling of the helicopter and holding meeting with local officers we will fly back to Car Nicobar and on our way we may land at one or two places.

At 8.50 a.m. our aircraft flew over an un-inhabited island 'Batti Malv' island.

At 9.08 a.m. over Choura.

At 9.15 a.m. over Teressa.

At 9.32 a.m . over Katchall.

At 9.58 a.m. by the side of Pulomillo.

At 10.00 a.m. over Little Nicobar.

At 10.20 a.m. reached Campbell Bay.

At Campbell Bay, Asstt. Commissioner-in-charge has come at the heli-pad along with all the files and papers. Had meeting with him there and took round of the Campbell Bay village.

At. 11.50 a.m. left Campbell Bay.

Landed at Choura at about 12.17 p.m. Met the Chief Captain of Choura and had a round of the main village. Spent about half an hour or so, left for Car Nicobar at 1.05 p.m.

Reached Car Nicobar at 1.40 p.m.

At airport, Shri C.S. Khairwal, Dy. Commissioner and Wing Commander Gurwara and their wives and other senior officers were again present.

From there straight away rode to Circuit House. Lunch was hosted by Dy. Commissioner.

At about 3.30 p.m. held meeting in the DC's office where in addition to principal, district and charge officers, all senior officers posted at Car Nicobar were present.

A women volley-ball match between the village Perka V/s Malacca was arranged by the DC. Perka team won the match. From Perka, we went round the island and reached at Teetop jetty at about 6.30 p.m. Again, in addition to DC, district census officer, many other officers came to see off RGI.

At 7.15 p.m. we left Car Nicobar for Port Blair and reached Port Blair on 6th April afternoon at about 12.45.

April 6, 1980

At 4.30 p.m. went to Carbyn's Cove and spent about an hour there at the beach.

April 7, 1980

At 9.30 a.m. came to Census Directorate. At 11.00 a.m. attended meeting in the Secretariat Conference Hall in which acting Chief Secretary, Shri R.S. Sethi, Shri Pavan Raina, Dy. Commissioner and Principal Census Officer, Andamans district and the following were present :

Shri S. Raha, Additional District Magistrate and District Census Officer.

Shri Lachman Singh, Supply Officer and Asstt. Commissioner in-charge, S/Andamans.

Shri Basu Kumar, Tahsildar, Port Blair.

Shri C.T.M. Menon, Tahsildar, Ferrargunj.

Shri O.K.R. Menon, Asstt. Commissioner, Mayabunder and Sub-Divisional Census Officer.

Shri M.R. Diwan, Divisional Forest Officer, Wimberlygunj and Census Charge Officer.

Shri Gupta, Dy. Conservator of Forests.

Shri J.N. Dayal, Director of Education.

Shri Laul, Principal Engineer, APWD.

Shri Seth, Supdt. of Police.

Shri M.M. Singh, Asstt. Director (Stat.)

Shri C. Mohammed, Secretary, Port Blair M.B. and Census Charge Officer, etc.

The meeting continued upto 12.00 noon and then came to Census Directorate.

At 2.30 p.m. met Shri T.N. Pandit, Supdt. Anthropologist.

Visit to Cellular Jail, Cottage Industries Emporium etc.

At 6.15 p.m. left for Rangat and Mayabunder trip by m.v. 'Tarmugli'.

S/Shri P.C.C. Raja, News Reporter, A.I.R., A.K.P. Nambiar Publicity Officer, O.K.R. Menon, AC (M) along with Dy. Director accompanied. Incidentally, Harbour Master, Cdr. Vohra was also on board.

Reached Rangat at about mid night. Left Rangat Bay jetty for guest house at about 6.30 a.m.

April 8, 1980

Tahsildar Shri Perumal was there to receive the party.

9.00 a.m. meeting with Asstt. Commissioner, Charge Officer (Tahsildar, D.F.O. Long Island) Shri Singh, Dy. Education Officer, B.D.O., Ex. Engineer APWD etc. were present.

At 10.00 a.m. left for Bakultala Plywood factory.

11.00 a.m. left for Mayabunder, enroute visited Chitrakud Plantation farm along with Shri Unnithan, Plant Protection Officer.

Reached Mayabunder at 2.30 p.m.

At 4.30 p.m. meeting with Sub-Divisional, Charge. Officers (Shri O.K.R. Menon, Asstt. Commissioner Mayabunder, Tahsildar, Mayabunder Shri Sethumadhavan and Tahsildar Diglipur, Shri Inder Deo Singh and DFO) and other local officers.

5.30 p.m. left for Rangat. Enroute visited a Karan village 'Webbi'. Met the wife of the headman.

Reached Rangat at 8 p.m.

Boarded the ship at night at 11 p.m.

Left for Strait Island at mid night while fast asleep.

Reached Strait Island at about 6 a.m. on 9-4-80.

April 9, 1980

After seeing the boat m.v. Tarmugli, Andamanese brought their canoes.

Landed at Strait island in the canoe of Andamanese.

Raja Lok, their Chief received RGI. RGI took round of the Andamanese settlement and later RGI and party assembled in the community hall and after exchange of gifts, left Strait island at 7.30 a.m.

Reached Port Blair at 11.45 a.m. and visited Census Directorate.

At 3.00 p.m. held meeting with Shri T.N. Pandit, Supdt. Anthropologist and Shri Bhaktawar Singh, Secretary, Adim. Janjati Vikas Samiti regarding enumeration/estimation of Shompens, Jarawas and Sentinelese.

At 5.30 p.m. witnessed film show at Tourist Home.

April 10, 1980

Left for Jirkatang at 8.15 a.m. Shri M.N.R. Rao, Joint Director, Agriculture and Shri J.K. Singh, Dy. Supdt. of Police along with Dy. Director and S.I. accompanied RGI.

Enroute saw the Shippighat Agricultural and Soil Demonstration Farm.

Reached Jirkatang Camp No. 2 (Agricultural research farm) at about 10.00 a.m.

Spent about an hour in the farm.

Proceeded for Jirkatang No. 2-Poona Nallah and went upto last point named C.D. Nallah.

The distance from Port Blair to Shippighat is about 16 Kms., Jirkatang Camp No. 2 i.e. Agricultural Farm is 60 Kms., Poona Nallah 78 Kms. and C.D. Nallah 87 kms.

Then returned to Port Blair.

At 3.30 p.m. went to All India Radio, Port Blair for recording of broadcast.

Shri P. P. Nair, Station Director, Shri P.C.C. Raja, News Reporter, A.I.R. and Shri Siddique, Asstt. Director (Admn.) received RGI.

RGI gave 2 recordings one for A.I.R. Port Blair which is to be broadcast on 10-4-80 at 7.35 p.m and another capsule for All India News Reel.

The duration of these two recordings was about 11 and 3,1/2 minutes respectively.

At 4.30 p.m. came to Census Office. Addressed the staff and participated in a light refreshment

At 8.00 p.m. attended dinner at the residence of Shri B.S. Thapliyal, Secretary, Tribal Welfare & Transport etc.

April 11, 1980

Left Port Blair for Calcutta by IAC flight 286 at about 9.00 a.m.

APPENDIX XVIII

(Vide Chapter VII-Para 5)

No. 24/7/79

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, the 17-3-79

To

1. The Deputy Commissioners,
   Andamans/Nicobars Districts.

2. The Chief Conservator of Forests,
   A & N Islands,
   Port Blair.

3. The Principal Engineer,
   Andaman Public Works Department,
   Port Blair.

4. The Inspector General of Police,
   A&N Islands,
   Port Blair.

CENSUS OF INDIA 1981—A & N ISLANDS

CIRCULAR No. 1

Sub: Planning for the 1981 Census—Finalisation of list of villages and updating of tahsil maps—regarding.

Sir,

You are aware that the next decennial census of India will be taken in Andaman & Nicobar Islands along with other states and union territories of our country in February-March 1981. The Census is one of the biggest administrative tasks in the country. It requires careful planning and tremendous organisational efforts and is performed through the agencies of the state and central government departments.

2. With the setting up of a permanent and continuing Census Organisation in the country, it was possible for us to start preparations fairly early. I had written to you in this regard early last year requesting for sending the list of census villages and plans showing their location. I had explained in my earlier communications on the subject that census villages in this territory constitute of mainly four types of habitations i.e., (i) revenue villages, (ii) permanent/temporary forest camps, (iii) permanent/temporary APWD camps and (iv) bush police camps. All revenue villages will have their separate entity and will be treated as census villages. In case of forest, APWD or bush police camps those located within the boundaries of revenue villages will have no separate entity and their population will be enumerated along with the residents of the revenue villages. On the other hand, camps which are located outside the boundaries of revenue villages will have their separate entity and shall be treated as separate census villages.

3. We have collected the above details from all the concerned departments. Based on these lists of villages/details, we have compiled/consolidated the lists of villages in the form of the following three stetements ;

(i) Statement 'A' . . . . . List of 1971 census villages and their present position.

(ii) Statement 'B' . . . . . List of newly created villages i.e., villages formed after 1971 census.

(iii) Statement 'C' . . . . . List of forest/APWD/bush police camps falling inside the boundaries of revenue villages.

4. The ultimate objective of the census is to ensure that every individual (man or woman or child) is properly enumerated and every habitation is recognised without any omission or duplication. With this end in view, you are requested kindly to examine the above three statements. After examining /scrutinising these statements, a consolidated list of villages for each tahsil will have to be prepared and their location shown on the tahsil maps. The following course of action is suggested ;

(i) First of all, statement 'A' which shows the list of villages as per 1971 census and their present position may be checked with the upto date list of villages. It may be observed that in the statement A compiled by us col. is blank in certain cases. If, after examination, it is found that a particular village is no more in existence, necessary entry may be made against such village(s). In col. 5, the notification/govt. orders, if any, issued in this regard may be noted. If any new village/camp has come up after 1971 census and is not be listed in this statement. It will be listed in statement 'B'.

(ii) After checking and updating statement A, statement 'B' will have to be checked. In this statement, names of revenue villages/camps are to be listed which are not appearing in statement A and have been formed after 1971 census. We have listed all such revenue villages/camps in this statement. In col. 3, notification/govt. orders, if any, are to be given against each new village. Secondly, if it is found that there are revenue villages/camps which have been formed after 1971 census and are not appearing in this statement these are to be listed/noted in this statement by giving separate serial number and name. Notification/govt. orders, if any, issued in this behalf may also be noted against each such village in col. 3.

(iii) After the checking/scrutiny of statements A and B, statement 'C' which shows the list of forest, APWD and bush police camps which are located inside the boundaries of revenue village is to be taken. If it is found that any camp listed in this statement is located outside the boundaries of revenue villages, it will have to be struck off from this statement and listed in either statement A or B as the case may be.

(iv) After the completion of checking/scrutiny of all the 3 statements, A, B and C, the Executive Engineers and the Divisional Forest Officers will have to forward one copy each of these statements, duly corrected, to the concerned Tahsildar. They will have to also forward one corrected copy each of these three statements to the Directorate of Census Operations and to their state headquarters. One copy will be retained by them. (They will be supplied with 4 copies of the 3 statements).

(v) As soon as the corrected statements are received by the Tahsildars, they will prepare a Consolidated uptodate list of villages under their jurisdiction as on 28th February, 1979. They will plot APWD, forest and bush police camps on the tahsil map. If required, Tahsildars may hold meetings with the concerned forest/APWD officers for finalisation of the list of villages. If advance intimations are sent to Census Directorate, Assistant Director or some senior official of this directorate will also try to attend the meeting. The Tahsildars are being supplied with a blue print copy of the respective tahsil map showing the location of all the revenue villages thereon. They will also be supplied with the list and plan showing bush police camps. This will help the tahsildars to locate and plot the BPC at the correct position in the tahsil map.

(vi) Immediately after the preparation of consolidated uptodate list of villages and updating of tahsil maps, these will be forwarded to this directorate. One copy of the uptodate list will also be forwarded to the concerned Deputy Commissioners' Offices by the Tahsildars.

(vii) The Deputy Commissioners will kindly scrutinise the consolidated upto-date list of villages of each tahsil and will forward one copy of the final list to the Census Directorate with their comments.

(viii) The Chief Conservator of Forests and the Principal Engineer, APWD, will also kindly scrutinise the list of forest and APWD camps respectively supplied to them by the respective DFOs/EEs and forward one copy of the upto-date list to this directorate with their comments.

(ix) After the upto-date list of census villages of each tahsil and corrected copy of tashil maps are received by this office, a copy of these will be forwarded to the Assistant Commissioner (S), A & N Islands for making corrections in their tracings of each tahsil maps already prepared by his office. He will have to forward the corrected tahsil maps to the Census Directorate for further action.

5. I hardly need mention that census is a time-bound programme and its' each operation will have to be completed within the specified period of time. For the preparation of upto-date list of villages and tahsil maps as discussed above, we have fixed the target date as 30th April, 1979. To achieve this target, further break up of time is detailed below :

(i) Scrutiny of all the 3 enclosed statements showing list of villages and forwarding these to the Tahsildars by E.E. and D.F.O. (ii) Scrutiny/checking of enclosed 3 statements at tahsil office	April 15, 1979
(iii) Preparation of consolidated list of villages showing revenue villages and forest, APWD and BPC at tahsil headquarters and their ploting on the tahsil map and forwarding the same to the Census Directorate/Dy. Commissioners.	April 30, 1979
(iv) Scrutiny/checking of final upto-date list of villages at the Dy. Commissioners office and forwarding the same to this office with their comments.	May 15, 1979.

6. It has been stated in the foregoing paras that the Census Directorate has prepared the list of villages in the form of three statements A, B and C based on the information received from various departments. These statements, therefore, are *subject to additions/alterations and are not to be treated as final.* It may not be out of place to mention here that if any contractor's camp or quarry is in existence with any number of persons and not covered by revenue villages or forest, APWD & bush police camps, it has to be listed and will form a separate census village. Similarly, if any separate police out post or transmission post is situated outside the boundaries of revenue villages, it will have to be listed separately in statement 'B' and will be treated as a separate census village.

7. Needless to say that if there is any subsequent change either in the boundaries of any village or any new village is formed or any village ceases to exist, the details may please be sent to this directorate along with copy of notification/govt. orders, if any, issued on this behalf.

8. I shall be grateful if you kindly issue necessary instructions to the concerned offices of your department to give priority to the census work so that each operation is completed within the targeted period. I am confident that with your kind co-operation, we can ensure the achievement of the above target within the specified period which is the very basic work for the ensuing census operations.

Yours faithfully,

Sd./-

(S. P. Sharma)

Asstt. Director of Census Operations

No. 24/7/79

Dated..... .....

Copy, with a copy of each of the 3 statements forwarded to—

1. The Chief Secretary, A & N Administration, Port Blair for information.
2. The Registrar General, India, New Delhi for information.
3. All the Divisional Forest Officers with 3 spare copies for necessary action.
4. All the Tahsildars with 3 spare copies of the list of villages, one copy of tahsil map showing the boundaries/location of revenue villages and one copy of notional map showing location of bush police camps.

   The Tahsildars are further requested that two copies of notification/govt. orders issued after 1st April, 1971 affecting the tahsil or village boundaries may also be sent along with the finalised list of villages.
5. All the Asstt. Commissioners for necessary action.
6. Copy for Master Circular File No. 24/7/79.

Sd./-
(S. P. Sharma)
Asstt. Director of Census.

APPENDIX XIX

(Vide Chapter VII-Para 5)

CIRCULAR NO. 2

No. 24/7/79

GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS
ANDAMAN & NICOBAR ISLANDS
PORT BLAIR

November 2, 1979

To

1. The District Census Officers of Andamans & Nicobars
2. All the Census Charge Officers (including DFOs working as Census Charge Officers).

Subject :— Preparation for 1981 Census—finalisation of list of villages

Sir,

You are aware that we have been corresponding with various concerned departments for the finalisation of list of villages to be adopted for the 1981 census. You are also aware that the census villages comprise of four categories of places namely, (i) revenue villages, (ii) forest camps, (iii) APWD camps, and (iv) bush police camps and also other places of human habitations not covered by these categories. The forest, APWD and bush police camps which are located within the boundaries of revenue villages are treated as part of the revenue village where these are situated. The population of these camps will be enumerated along with the population of the revenue villages where these are located. Camps which are located outside the boundaries of revenue villages are treated as separate census villages and as such are treated as separate villages for all purposes of census.

2. In addition to these census villages, it has been reported that there are certain areas in the forest reserve land where people have started living by encroaching forest land. Since these encroachment areas do not fall either in the revenue villages or in the establishment of forest or APWD camps, these are also listed separately in the list of villages which has been finalised and circulated along with this letter. A decision whether such encroachment areas will also be treated as census villages or not has yet to be taken. But as for listing of such areas and presentation of village-wise data is concerned these will be having separate entity.

3. The list of census villages for each tahsil appended with this letter has been prepared based on the information received from the agencies of revenue, forest, APWD and bush police.

4. Needless to say that in the census, we have to count all persons residing in the A & N union territory without any omission or duplication. Tnis cannot be achieved unless the lists of places, where there are human habitations, are prepared and listed properly. It is with this view that we have been repeatedly requesting you and other authorities for checking and re-checking of the list of census villages to be adopted for the 1981 census. It has been observed during the course of our these repeated requests that there had always been some additions or deletions in the list at every stage. The list has now to be finalised without any further delay. In this connection, I am to draw your attention to the Administration's decision that henceforth there will be no changes in the boundaries of administrative units at any level. A copy of this letter was circulated and is once again sent herewith for ready reference. Thus, as far as revenue villages are concerned, there will be no addition or deletion henceforth, but there can be changes in the villages falling in the categories of camps. You are therefore requested to keep a close contact with the agencies of forest, APWD and bush police to find out any subsequent change is there in the list of existing camps so that the list could be amended suitably immediately in consultation with the Directorate.

5. You are therefore, requested kindly to check the complete list of villages in respect of areas falling under your jurisdiction and return one of the two copies, duly checked and certified, immediately.

6. I hardly need over-emphasise that it will now be the direct responsibility of each of the district, sub-divisional and ultimately that of the census charge officers to thoroughly check the list of census villages falling in their respective areas so that no omission or dupiication is reported at a later stage.

7. This may kindly be treated as *most immediate.*

Your s faithfully,
Sd.
(S.P. Sharma)
Assistant Director of Census Op erations

No. 24/7/79 Dated : November 2, 1979.

Copy along with copy of list of villages forwarded for information and necessary action to:—

1. The Principal Census Officers of Andamans and Nicobars districts.
2. The Chief Conservator of Forests, A & N Islands, Port Blair.
3. The Principal Engineer, A.P.W.D., Port Blair.
4. The Sub-Divisional Census Officers.
5. The Executive Engineers A.P.W.D., Port Blair.
6. The Dy. Supdt. of Police (Bush Police), Office of the Supdt. of Police, Port Blair.

Copy along with copy of list of villages also forwarded for information to :—

1. The Registrar General, India, New Delhi-110011.
2. The Chief Secretary, A & N Administration, Port Blair.
3. The Asst. Director (Statistics) Bureau of Economics & Statistics, A & N Admn., Port Blair

Sd.
(S. P. Sharma)
Asstt. Director of Census Operations

APPENDIX XX

(Vide Chapter VII-Para 5)

No. 24/7/79

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, the 10.1.1980.

From

Ashoke Joshi, IAS,
Chief Secretary & Ex-Officio
Director of Census Operations,
A & N Islands,
Port Blair.

To

Both the Sub-Divisional-cum-Census
Charge Officers and all the Census
Charge Officers of Rural Area.

Census of India 1981—*Circular No.* 4

Sub : Updating of tahsil maps—regarding.

Sir,

In continuation of this office circular letter No. 24/7/79 dated 27/12/1979 (Circular No. 3) I am sending herewith copy of tahsil map showing the location of all the census villages for your scrutiny and certification.

As stated earlier, the census villages in this Union Territory comprise of four types of villages, namely, (i) revenue villages, (ii) forest camps, (iii) APWD camps and (iv) bush police camps. The forest, APWD and bush police camps which are located within the revenue boundaries have not been listed separately and have accordingly not been shown on the tahsil map. The locations of the revenue villages are as per the tahsil maps supplied by the Asst. Commissioner (Settlement), A & N Islands, Port Blair whereas the locations of forest, APWD and bush police camps and encroachment areas are given notionally in consultation with the concerned authorities.

It has been observed that the spellings of names of villages as given in the list and maps do not tally in certain cases. The position of such cases may please be verified and correct spellings are indicated in the list of villages earlier supplied.

I shall be grateful if the certified list of villages supplied earlier and tahsil maps duly scrutinised and certified are returned to this office at an early date for taking further necessary action at this end.

Yours faithfully

Sd/-
(Ashoke Joshi)
C.S. & ex-Officio DCO

Encl : a. a.

No. 24/7/79 Dated 10-1-1980

Copy forwarded to :—

1. Both the Principal Census Officers.
2. Both the District Census Officers.
3. All the Sub-divisional Census Officers.
4. The Chief Conservator of Forests, Chatham.
5. The Principal Engineer, A.P.W.D. Port Blair.
6. The Inspector General of Police, Port Blair.
7. The Registrar General, India (by name).
8. The Dy. Registrar General (C).
9. The Dy. Registrar General (C&T).
10. The ARG (SS).
11. The ARG (Map).
12. The Deputy Director (DP).
13. All the Directors of Census Operations.

Sd/-

(Ashok Joshi)

C.S. & ex-Officio Directo of Census Operations

APPENDIX XXI

(Vide Chapter VIII-Para 15)

9/17/79-CD (CEN)

Government of India
Ministry of Home Affairs
New Delhi

Dated : May 10, 1979.

To

The Chief Secretaries
of all States and
Union Territories.

SUBJECT : Boundaries of Administrative Units—Fixity during 1981 Census Operations.

Sir,

I am directed to say that the next decennial population census would be conducted under the direction of the Registrar General & Census Commissioner of India in February-March, 1981. To ensure complete coverage at the census, the entire country will be divided into small enumerators' blocks within the framework of the administrative units in the States and Union Territories. The procdss of determining the blocks has to start much in advance of the actual census and they will be got marked on the census maps to obviate overlapping or omission of areas. In fact, monitoring of jurisdictional changes after 1971 census is being done by the State Census Directorates with a view to updating the census maps. In this connection the Registrar General, I understand, had written to you vide his letter No. 1/24/77-RG (P) dated 11th January, 1978.

2. I need hardly say that for the efficient conduct of the census operations, it is necessary to ensure that the boundaries of the administrative units are not disturbed after the blocks have been determined and until the census enumeration and tabulation of data are completed. It is expected that the demarcation of blocks would be taken in hand from the 1st October, 1979.

3. If the areas of the administrative units on the basis of which the census data are collected, are altered after the census, the usefulness of the data, you will doubtless appreciate, would be considerably reduced. It is, therefore, desirable to ensure that as far as possible, the boundaries of administrative units remain undisturbed throughout the major part of the next decade. Hence, wherever any changes in the jurisdiction of the present administrative units are found necessary, it would be desirable to effect the change well before the enumerators' blocks are demarcated, i.e., before 1st October, 1979.

4. In the circumstances, Government of India would appreciate if all proposals for reconstituting area of making adjustments in the jurisdiction of municipalities, revenue villages, tahsils, police stations, development blocks, talukas, sub-divisions, districts, revenue divisions etc., which may be pending or which may be taken up in the near future are finalised and given effect to before the 1st October, 1979. All such changes may please be intimated to the State Census Director concerned and to the Registrar General, India. In any case, the State Govt. may kindly ensure that no changes whatsoever are made in the boundaries of these units during the period from 1 January, 1980 to 30 June, 1981.

5. Further correspondence in regard to this matter, if any, may kindly be addressed to the Registrar General, India, 2/A, Mansingh Road, New Delhi-110011 (Telegraphic address; REGGEN-LINO, New Delhi, Telephone : 383761)

Yours faithfully,

Sd/-
(M.L. Kampani)
Addl. Secretary to the Govt. of India.

APPENDIX XXII

(Vide Chapter VIII-Para 16)

No. 12-1/78-STAT.

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat.

Port Blair, dated the 27/28 July, 1979

From :

Shri M.Z. Siddiqui,
Assistant Director,
Statistical Bureau.

To,

1. The Dequty Commissioner,
   Andamans,
   Port Blair.

2. The Deputy Commissioner,
   Nicobars,
   Car Nicobar.

SUB.— Boundaries of Administrative Units—Fixity during Census Operations

Sir,

In continuation of this Bureau's letter of even number dated the 16th July, 1979 on the above subject I am directed to convey the decision of this Administration not to disturb the boundaries of the Administrative Units of this Territory, such as Districts, Tehsils, Municipality, Revenue Villages, Police Stations, Development Blocks etc. after the Census Blocks have been determined and until the 1981 Census Operation and tabulation of data are completed in this Territory.

The receipt of this letter may kindly be acknowledged.

Yours faithfully,

Sd/-

(M.Z. Siddiqui)
Assistant Director (Stat.)

Copy to :

1. The Registrar General, India, 2/A, Mansingh Road, New Delhi-110011 for favour of information.

2. The Assistant Director of Census Operations, Port Blair for information.

Sd/-
Assistant Director (Stat.)

APPENDIX XXIII

(Vide Chapter VIII - Para 16)

No. 12-1/78 - STAT.

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

Port Blair, dated the 16th July, 1979

From :

Shri M.Z. Siddiqui,
Assistant Director,
Statistical Bureau.

To,

1. The Deputy Commissioner,
   Andamans.

2. The Deputy Commissioner,
   Nicobars.

SUBJECT :—Boundaries of Administrative Units—Fixity during 1981 Census Operations

Sir,

I am directed to forward herewith a copy of letter No. 9/17/79-CD (CEN) dated the 15th May 1979 received from the Additional Secretary of Home Affairs, New Delhi addressed to the Chief Secretary of this Administration for favour of information and necessary action.

Yours faithfully,

Sd/-

(M.Z. Siddiqui)
Assistant Director (Stat.)

Copy forwarded to the Assistant Director of Census Operations, Port Blair, for information.

Sd/-
Assistant Director (Stat.)

APPENDIX XXIV

(Vide Chapter VIII-Para 26)

No. 24/7/79

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, 27.12.1979.

From :

Ashoke Joshi
Chief Secretary & ex-Officio
Director of Census Operations,
A & N Islands,
Port Blair.

To,

All the Principal Census Officers/
District Census Officers/
Sub-Divisional Census Officers/
Sub-Divisional-cum-Census Charge Officers/
Census Charge Officers.

Census of India 1981—*Circular No.* 3

Subject :- *Location Code—Regarding.*

Sir,

At the 1981 census, every enumerator will be required to canvass four main schedules namely the houselist, enterprise list (economic census schedule) during September-October 1980 and the household schedule and individual slip in February-March 1981. We have finalised the list of villages after obtaining comments from all the concerned agencies. The final list of villages was circulated through our circular No. 2 (letter No. 24/7/79 dated 2nd November, 1979). We have also circulated the copy of the census calendar for the 1981 census for these islands vide this office circular letter No. 18/9/79 dated 26th November, 1979. In the present circular, we propose to explain the system of assigning location code numbers which are to be entered in each census schedule to help in identifying the area to which the schdule relate.

Need for location code numbers :

You are aware that through the census schedules, you will be listing every structure, census house, each enterprise and every household and individual. It will be necessary to identify each of the above census schedules with the area to which they relate. For this purpose, the minimum details necessary would be the name of the state/union territory, district, tahsil and the town or village. Writing all these details on every schedule/sheet would not only involve a lot of scriptic work but will also require sufficient space for the purpose. Therefore, an easy method of such identification by allotting location code to each such unit has been evolved. The location code is a simple devise by which every area comprising in an administrative unit in the state can be identified by assigining specific code numbers for different levels of administrative unit. Each such area can then be referred to by a combination of such numbers. A five element location code will be given on each census document. The first element will be state/union territory code number . The code number assigned to the union territory of Andaman & Nicobar Islands is '24'. The system adopted for the allotment of location codes to district, tahsil, town and village in this union territory is explained below.

District code numbers :

The union territory of A & N Islands comprises of only two districts, namely, the Andamans and Nicobars. The second element of the location code will be code number for the district. The code numbers for these two districts will be as follows.

Sl. No.	Name of district	Code No.
1.	Andamans district	1
2.	Nicobars district	2

Tahsil code numbers :

There are five tahsils in the Andamans district and two in the Nicobars district. Every tahsil in the district has been serialised in a convenient manner and has been numbered continuously within the district commencing from first. Code number assigned to each tahsil is given below.

Sl. No.	Name of tahsil	Code No.
	Andamans district	
1.	Diglipur	1
2.	Mayabunder	2
3.	Rangat	3
4.	Port Blair	4
5.	Ferrar Gunj	5
	Nicobars district	
1.	Car Nicobar	1
2.	Nancowry	2

The tahsil numbers thus assigned will constitute the third element of the location code in the rural areas.

It may be important to indicate here that although Little Andaman Island has been put under the charge of an independent Tahsildar and forms a separate census charge, it will form part of Port Blair tahsil. This has been done so, because from the revenue point of view, Little Andaman falls within the jurisdiction of Port Blair tahsil and this area has not been given the status of an independance tahsil.

Village code numbers :

The census village in this territory comprise of revenue villages, forest camps, APWD camps and Bush Police camps. In addition to this areas where population has settled by encroaching reserve forest land will also be listed separately. Though these encroachment places cannot be strictly termed as census villages, but for the purpose of census enumeration and presentation of data, these will be treated at par with the other census villages. Forest, bush police and APWD camps which are located within the boundaries of revenue village will have no separate identity. Such camps for all purposes will be treated as part of census village in which these are located.

The list of census villages for all the tahsils have been finalised with the help of concerned authorities. All these census villages consisting of above five categories have thus been given a separate code number. While assigning the code numbers to each census village within a tahsil, the serpentine method of numbering has been adopted. Thus, taking a map of the tahsil showing the location of various islands and villages, the numbering has been started with the islands/villages in the extreme North-West corner and by proceeding in a serpentine fashion keeping to the geographical contiguity down to the South-East Point. The code numbers assigned to the census villages would be the fourth element of the location code in the rural areas. The list of all the census villages for each tahsil along with their code numbers is annexed as Annexure I to this circular.

Town code numbers :

According to the scheme of location code, all the towns within a district are numbered in one continuous series without reference to the tahsil in which they are located. In order to distinguish between towns and villages, the code numbers for towns are given in Roman figures. As far the union territory of A & N Islands is concerned, there is only one town namely, Port Blair Municipal Board. Its' location code numberwill be 'I'. Wards in town are also numbered and shown by arabic numerals. Thus the Roman number assigned to the town will be the third element of the location code in urban area and the ward number will be the fourth element. In case of Port Blair municipal town, there are 11 wards.

Enumerators' block number :

Each village and town will be constituted into one or more blocks. The size of the enumeration block in rural areas is about 150 households or 750 persons and 120 households or 600 persons in the urban areas. In case of rural areas, it is likely that some villages will be constituted in single block while larger villages may have to be constituted into two or more blocks. In such case, the villages would have to be arranged according to the location code and blocks numbered continuously for the entire tahsil.

Location code :

The location code will be developed on the basis of location code numbers assigned to the state/union territory, the district the tahsil, the village or Town and will also include enumerator's block number. It will be easier to understand the location code number with the help of an example.

The location code No. 24/1/3/7 would refer to
the 7th village in the 3rd tahsil of 1st
district of 24th state/union territory.

That is, Village 'Shantipur' of 'Rangat tahsil' of 'Andamans district' of union territory of A & N Islands.

Similarly, the location code like 24/1/I/3
refers to Ward No. 3 of first town of first
district of 24th state/union territory.

That is, Ward No. '3' of 'Port Blair Town' of 'Andamans district' of A & N Islands.

The blocks would be continuous for each charge as a whole, the block numbers would be indicated in brackets after the location code reffered to above.

For example, 24/1/3/7(40) and 24/1/I/3 (21).

Here, the numbers within the brackets indicate Enumerators block number.

As regards location codes for town are concerned, there is nothing to be checked as there is only one town, 'Port Blair' However, in case of rural areas, the list has to be scrutinised very carefully. It will be the responsibility of each Tahsildar and divisional Forest Officer and Asstt. Commissioners, Nancowry and Campbell Bay to ensure that the list are correct, exhaustive and complete in all respects. For the purpose of scrutiny of location code numbers, we will be supplying the copy of the tahsil map showing the location of each village to the above mentioned officers. They will be required to scrutinise the list of villages as well as the location of villages shown on these maps. As regards location of revenue villages is concerned there will be no difficulty and their location should be exact. In case of forest, APWD and bush police camps and encroachment areas, all efforts should also be made to give the exact location but in case it is not possible to give the exact location, we have no choise but to give the approximate location. This could be explained through a foot-note.

All the above mentioned officers are requested that they should take the checking/scrutiny of the list enclosed as Annexure I immediately so that the scrutiny is completed by the time copy of tahsil map is supplied to them for checking of the location code numbers.

Yours faithfully,

Sd/-
(ASHOKE JOSHI)
Chief Secretary &
Ex-Officio Director of Census Operations

No. 24/7/79

Dated, December 27, 1979.

Copy forwarded to:--

1. The Registrar General, India (by name).
2. The Dy. Registrar General (C).
3. The Dy. Registrar General (C & T).
4. The Asstt. Registrar General (Map.)
5. The Asstt. Registrar General (SS).
6. The Deputy Director (DP).
7. All the Directors of Census Operations.

Sd/-

Asstt. Director of Census Operations

APPENDIX XXV

(Vide Chapter VIII—Para 29)

No. 18/15/79

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATION

Andaman & Nicobar Islands

Port Blair, the 26-4-1980

To

1. Both the Principal Census Officers.
2. Both the District Census Officers.
3. Both the Sub-Divisional Census Officers.
4. Both the Sub-Divisional-cum-Census Charge Officers.
5. All the Census Charge Officers.

CENSUS OF INDIA 1981—CIRCULAR NO. 9

Subject:— Houselisting Operations—Writing up of Charge Registers—Reg.

Sir,

Introduction

In our Circular No. 6, we had discussed that the Charge Registers showing some basic particulars of each of the enumerator's block for rural and urban areas will be prepared for each charge separately. We had explained in detail about the delineation of enumeration blocks for the purpose of houselisting operations in our Circular No. 8. After the constitution/delineation of blocks and their proper allocation, it would be necessary for us to enter these blocks into the Charge Registers for each charge both for rural and urban areas. The Charge Registers for rural and urban areas have been prepared in this office and are being supplied to each Charge Officer along with this circular. It may be seen from the Charge Registers that columns 1 to 4 and 6 and 7 of rural charge registers and columns 1 to 4 of urban charge registers have been filled in by this office. Information/details for the rest of the columns of these registers are to be filled in by the Charge Officers concerned.

Importance & Utility of Charge Registers

For the proper allocation of field work to the enumerators and supervisors, the writing out of a complete charge register for blocks within the charge is required to be prepared. Besides this, charge registers also serve us as a valuable record, which could be used for the post-census surveys. Many such surveys are normally undertaken during the intercensal period by selecting random sample from the frame of the census blocks.

Responsibility of Charge Officer to complete Charge Register

Separate charge registers are being supplied to each of the Charge Officers for rural and urban areas. The formats for rural and urban areas are slightly varied. In the case of rural areas, there are 14 columns in the charge register while in the case of urban areas, the number of columns is 12.

As explained earlier, information in some of the columns of these registers has already been filled in by this office. The left-over blank columns are to be completed by the Charge Officers. In

the case of rural areas, columns 1 to 4 and 6 & 7 have been completed in this office and in the case of urban areas, i.e., Port Blair M.B., information in columns 1 to 4 has been given. Incorporating of information in the remaining columns of the charge registers is the basic responsibility of the charge officers. Charge officers should ensure that all census villages/urban areas are listed in the Charge Registers.

Charge Registers to be prepared in Duplicate

Charge registers should be prepared in duplicate and one copy of the register is to be forwarded to this directorate immediately on its completion. The other copy should be retained in the office of the Charge Officers to help them in controlling census operations within their jurisdiction.

Order in which blocks should be handled in the Charge Register

The some details in respect of each of the blocks have been entered in the charge registers. The villages/town wards are appearing in an ascending order of their serial numbers and within each village/town ward (ward of municipal board), the blocks appear in ascending order of the serial numbers.

In case of forest charges, where the jurisdiction of the DFO comprises of more than one tahsil, the tahsils/villages have been listed according to their location code numbers. Needless to say that in case of such charges, the serial number of houselisting blocks will run continuously within a village/charge.

Contents of the Rural Charge Register Form

The format of charge registers contains 14 columns in the rural charges and 12 columns in the urban charge of Port Blair municipal board. The detailed instructions for filling up various columns of these charge registers are given below :

Column 1 *:* (1) *Sl. No. and* (2) *Name of Villages*

In column 1, Serial Number of blocks is to be given. For each charge, it will start from 1 and run continuously for all the blocks of a charge. In column 2, we have to write the name of census villages. Both these columns of the charge registers have been filled in this Office. These are to be checked by the Charge Officers for their accuracy .

Column 3 *: Location Code*

Since the state, district and tahsil location code numbers have been given at the top of each page of the charge register, it would suffice if in column 1 only the third element of the location code, that is the village number is entered.

Column 4 *: Total Population as per* 1971 *Census*

Population of each village as per 1971 census has been given in column 4. In case of census villages which have been formed/came in existence after 1971 census; dash (—) has been put.

Column 5 *: Present Estimated Population*

In this column, each charge officer is required to give present estimated population based on any local record/their own local knowledge. This figure will not be used anywhere except that it will give us an idea of the work load of each enumerator.

Column 6 *: No. of Blocks in the Village*

Here, we have to record the total number of blocks in a village. In case of census villages which have population less than 1,000, there will be only one block. Villages which have population moreesthan 1,000, these have been further constituted into more than one block. Number of blocks in such cas depend on their total population. On an average, the size of houselisting block will be 1,000 persons or 200 households. We have worked out the number of blocks on the basis of present estimated population of villages. In case it is found that there are some villages which have more than 1,000 population and have not been constituted into more than one block, charge officers are requested to retain such margina cases as one block only, otherwise we will have to re-write the enumerator's block code number in column7. We have taken all care that such situation does not arise.

Column 7 : Enumerators block code no.

The serial numbers assigned to the blocks relating to the village should be entered in this column, one below the other. For example, if a village has more than one block, say, 3 and the location code of this village is supposed to be 4 and further suppose that all the first three villages with location codes 1 to 3 have only one block each, then the block number for village 4 will be 4, 5 and 6. To enable writing full particulars under columns 8 to 14, sufficient space has been provided for each block

Column 8 : Description of boundaries of census block

In this column, we have to give the description of boundaries of census block. In case of census villages which have less than 1,000 population and which constitute only one block, we can record 'complete village' in this column. In case of village having more than 1,000 population and which constitute of more than one block, write the details of each house/building falling in that particular block. In case there is no existing house numbering system, give the boundaries of the block by making use of permanent structures and prominent land marks such as school buildings, temple/church, community hall etc., or even the name of the well known head of the household.

Columns 9 & 10 : (9) *Name & designation of enumerator* (10) *Address of enumarator*

Against each block serial number, the name, designation and full address (residential) of the person who is appointed as the enumerator of the block should be written in columns 9 and 10 respectively.

Columns 11 & 12 : (11) *Name and designation and* (12) *address of supervisor*

Name designation and address of supervisors are to be recoreded in column 11 and 12 respectively. One supervisor will be put over 4 to 5 enumerators of adjoining blocks. After writing the name and designation etc., against one block, there is no need to repeat the full details. Only 'do' can be written in the subsequent block allotted to a particular supervisor.

Column 13 : Houselisting population as per 1981 *census*

After the houselisting operations are over and all records are received back in the Charge Office, copy out the population of each houselisting block from the enumerator's abstract.

Column 14 : Remarks

This column is to be used for providing any other relevant information relationg to the block. Details regarding payment of honorarium to the enumerator may also be recorded in this column in the second copy that will be retained by the Charge Officer.

Contents of urban charge register form

The form of urban charge register contains 12 columns. As in the case of rural charge registers, some columns of the urban charge registers have been filled in by this directorate. The remaining blank columns are required to be filled by the urban Charge Officer.

Column 1 : Sl. No.

Here serial no. of enumerator's block is to be given. In all Port Blair municipal board has been divided into 69 houselisting blocks. Thus, in column 1, sl. no. starts with 1 and ends with the numeral 69.

Column 2 : Enumerator's block code no.

As in the case of rural areas, since the state/union territory, district and town code numbers have already been given at the top of each page of the register, it would suffice if in column 2, only the fifth element of the location code is entered distinctly.

Columns 3 & 4 : (3) *ward No.* & (4) *Building Nos. From To*

In these columns, we have to specify the jurisdictional particulars of the block in such a way that the enumerator is aware of his area of operation and has no doubt of any sort about the extent of his block. This is necessary in order to ensure that the enumerator neither misses or duplicates any house/Building

and population residing therein. In column 3, we have to record ward number in which the enumerator's block falls, while in column 4, we have to give details of street and building no. Constituting a particular houselisting block.

For the sake of convenience of Charge Officer, details in columns 3 and 4 have been given by this Office. It will be the responsibility of the urban charge officer to get these checked in the field before the appointments of enumerators are made and these are supplied with the extent of the houselisting blocks for field work.

Columns 5, 6 & 7 : (5) *Name & designation of enumerator* (6) *Enumerator's office address* (7) *Enumerator's residential address*

In these columns, name, designation and address (both official and residential) of each enumerator are to be recorded. Keeping full particulars about the enumerators will help the Charge Officer to do timely periodical check of his work.

Columns 8, 9 & 10 : (8) *Name & designation of supervisor* (9) *Office address* (10) *Residential address of supervisor*

Here again, we have to record name, designation and address (both official and residential) of each supervisor. Normally an urban supervisor is expected to supervise the work of about five enumerators. While distribution of work among supervisors, the charge Officer will allot consecutive blocks. The blocks which constitute a supervisory circle may be bracketed .

Column 11 : Houselist population according to 1981 *census*

Information in this column will be filled in after the houselisting operations are over. Population. of the block as per houselisting operations of 1981 census will be available in the enumerator/ circle/charge abstracts.

Column 12 : Remarks

Here again, as in case of rural areas, this column is to be used for providing any other relevant information relating to the block. Details regarding payment of honorarium to the enumerator may also be recorded in this column in the second copy that will be retained by the charge Officer.

The charge Officers are requested to check the details filled in by this Office and satisfy themselves about their correctness before adopting these details. They should commence writing out the details in blank columns except last two columns as soon as the lists of staff from various departments are received by them. According to our census calendar, all the Charge Officers will request all the departments of A & N Administration and Central Govt. Offices for forwarding the name/details of their employees in the month of July, 1980. Immediately after lists are received by them, they will select suitable officials to work as census enumerators and supervisors and issue them appointment letters and record their particulars in the Charge Register.

Names of Reserve enumerators/supervisors

Names of reserve enumerators and supervisors will be noted down at the end of the list of the enumerators/supervisors who have been put on active duty. At least 10% of reserve enumerators and supervisors will be required to be appointed for last minutes replacements due to sickness etc. of the staff put on active duty.

The receipt of this circular may please be acknowledged.

Yours faithfully,

Sd/ -
(Ashoke Joshi)
Chief Secretary &
Ex-Officio Director of Census Operation.

No. 18/15/79 Dated : 26-4-1980

Copy forwarded for information : —

1. The Registrar General, India (by name).
2. The DRG (C).
3. The DRG (C&T).
4. The ARG (SS).
5. The ARG (Map).
6. The Deputy Director (DP).
7. All the Directors of Census Operations.
8. The Chief Secretary, A & N Administration, Port Blair.
9. The Asstt. Director (Stat.) A & N Admn., Port Blair.

Sd/-
(S. P. Sharma)
Dy. Director of Census Operations

HOUSENUMBERING & HOUSELISTING OPERATIONS

RURAL CHARGE REGISTER

Union Territory : Andaman & Nicobar Islands
1. Name of State..... Code No. 24
2. Name of district..... Code No. .....
3. Name of Tehsil..... Code No. .....
4. Name of charge..... Code No. .....

Sl. No.	Village	Location code No. of Village	Total population as per 1971 census	Present estimated population	No. of blocks in the village	Enumeratore's block code No.	Boundaries of Census Block
1	2	3	4	5	6	7	8

Name & designation of Enumerator	Address of Enumerator	Name & designation of Supervisor	Address of Supervisor	Houselisting population as per 1981 census	Remarks
9	10	11	12	13	14

HOUSENUMBERING AND HOUSELISTING OPERATIONS

URBAN CHARGE REGISTER

Name of State/Union Territory : Andaman & Nicobar Islands Code No. 24
Name of district..... Code No .....
Name of town ..... Code No. .....

S. No.	Enumerator's block code No.	Details of Enumerator's block (extent of enumerator block)		Name & designation of enumerator	Enumerators Office	Address Residence
		Ward No.	Name/Number of street, Building Nos. From To			
1	2	3	4	5	6	7

Name & designation of Supervisor	Address of Office	Supervisor Residence	Houselist population according to 1981 census	Remarks
8	9	10	11	12

APPENDIX XXVI

(*Vide* **Chapter IX-Para 2**)

D.O. No. 18/2/79

S. P. Sharma,
Assistant Director

DIRECTORATE OF CENSUS OPERATIONS
ANDAMAN & NICOBAR ISLANDS
PORT BLAIR-744101

July 28, 1979.

My dear Joshi Ji,

I am writing this in continuation of my d.o. letter No. 18/1/79 dated 19th July, 1979 in which I had requested your goodself for the creation of certain posts for providing clerical assistance to Census Officers in connection with 1981 census.

As was done in the past, a notification is required to be issued by the Chief Commissioner, Andaman & Nicobar Islands, appointing Census Officers at various levels under the powers conferred upon him *i de* sub-section (2) of Section 4 of the Census Act, 1948 (XXXVII of 1948) read with Government of India Ministry of Home Affairs Notification No. 2/1/60-Jdl. II dated the 20th April, 1960 (copy enclosed).

The details of level, authority and designation etc., on this account, have been listed by the Registrar General, India, in Annexure to his d.o. letter No. 9/11/79-CD (CEN) issued in June, 1979 (copy enclosed for ready reference).

Based on these details and Notification No. 163 F. No. 12-1/68-Stat, dated the 26th December, 1968 issued at the last census of 1971 (copy enclosed for ready reference), a draft notification to be issued appointing Census Officers for the 1981 census has been prepared and is sent herewith for favour of approval.

A similar notification appointing the Asstt. Director of Census Operations (T), A & N Islands and also delegating powers under sub-section (2) of Section 4 of the Census Act in his favour to appoint Census Officers under the sub-section (2) of Section 4 of Census Act is also required to be issued. A draft of this notification is also enclosed for kind approval.

I shall be grateful if you could kindly arrange for the publication of the above notifications on a priority basis in the next issue of the A & N Gazette.

With best regards,

Yours sincerely,

Sd/-
(S.P. Sharma)

Shri Ashoke Joshi,
Chief Secretary, A & N
Administration, Port Blair

No. 18/2/79 Date 2-8-79

Copy alongwith copy of draft notifications forwarded, with compliments, to all Directors of Census Operations.

Sd/-
Assistant Director of Census Operation

APPENDIX XXVII

(*Vide* **Chapter 9-Para 3**)

अण्डमान तथा निकोबार राजपत्र
ANDAMAN AND NICOBAR GAZETTE

असाधारण
EXTRAORDINARY

प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं० 94, पोर्ट ब्लेयर, बुधवार, अगस्त, 1 1979/श्रावण 10, 1901
No. 94, Port Blair, Wednesday, August 1, 1979/Sravana 10, 1901.

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner Secretariat

(Statistical Bureau)

NOTIFICATION

Port Blair, dated the Ist Aug., 1979/Sravana 10, 1901

No. 128/79/12-1/79-Stat. In exercise of the powers conferred under sub-sections (2) and (4) of Section 4 of the Census Act, 1948 (XXXVII of 1948) read with the Government of India, Ministry of Home Affairs Notification No. 2/1/60-Judl. II dated the 20th April, 1960 I, S.M. Krishnatry, Chief Commissioner, Andaman and Nicobar Islands hereby appoint the Assistant Director of Census Operations (T), Andaman and Nicobar Islands as Census Officer for the Union Territory of Andaman and Nicobar Islands and delegate to him the powers for appointing Census Officers conferred by sub-section (2) of Section 4 of the said Act in connection with the Census Operations in the Andaman and Nicobar Islands during 1981 Census.

By Order,
M.Z. Siddiqui
Assistant Secretary (Stat).

Price : Rupee One and Twenty-five Paise Only

APPENDIX XXVIII

(Vide Chapter IX-Para 3)

अंडमान तथा निकोबार राजपत्र
ANDAMAN AND NICOBAR GAZETTE

असाधारण
EXTRAORDINARY

प्राधिकार से प्रकाशित
Published by Authority

सं० 142, पोर्ट ब्लेयर, बुधवार, नवम्बर 7, 1979/कार्तिक 16, 1901
No. 142, Port Blair, Wednesday, November 7, 1979/Kartika 16, 1901.

अण्डमान तथा निकोबार प्रशासन

मुख्य आयुक्त सचिवालय

अधिसूचना

पोर्ट ब्लेयर, दिनांक 7 नवम्बर, 1979/कार्तिक 16, 1901

195/12-1/79-**Stat**—भारत सरकार के गृह मंत्रालय को तारीख 20 अप्रैल, 1960 की अधिसूचना सं० 2/1/60-जुडल-**II** के साथ पठित जनगणना अधिनियम, 1948 (1948 का **xxxvii**) की धारा 4 की उपधारा (4) द्वारा प्रदत्त शक्तियोंका प्रयोग करते हुए मुख्य आयुक्त, अंडमान तथा निकोबार द्वीप समूह एतद-द्वारा इस अधिसूचना की अनुसूची के कालम 2 में विनिर्दिष्ट अधिकारियों को अनुसूची के कालम 3 में उनके सामने क्रमशः विनिर्दिष्ट क्षेत्रों में उक्त धारा 4 की उपधारा (2) द्वारा प्रदत्त जनगणना अधिकारी नियुक्त करने की शक्ति प्रत्यायोजित करते हैं।

अनुसूची

क्रमांक	प्राधिकारी	स्थानीय क्षेत्र
1	2	3
1.	उपायुक्त, अण्डमान जिला	सम्पूर्ण अण्डमान जिला।
2.	अपर जिला मजिस्ट्रेट, पोर्ट ब्लेयर	सम्पूर्ण अण्डमान जिला।
3.	सहायक आयुक्त दक्षिण, अण्डमान	पोर्ट ब्लेयर, नगरपालिका के अधीन क्षेत्रों को शामिल करके पोर्ट ब्लेयर और फरारगंज तहसील का समस्त क्षेत्र।
4.	सैक्रेटरी, पोर्ट ब्लेयर नगरपालिका	पोर्ट ब्लेयर नगरपालिका के अधीन समस्त क्षेत्र।
5	तहसीलदार, पोर्ट ब्लेयर	राजस्वग्रामों से बाहर पड़ने वाले वन क्षेत्र, बुश पुलिस शिविर तथा अण्डमान लोक निर्माण विभाग के शिविरों को छोड़ कर पोर्ट ब्लेयर तहसील का समस्त क्षेत्र।

1	2	3
6.	तहसीलदार, लिटिल अण्डमान द्वीप	लिटिल अण्डमान द्वीप का समस्त क्षेत्र ।
7.	तहसीलदार, फरारगंज	राजस्व ग्रामों से बाहर पड़ने वाले वन, अण्डमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों को छोड़कर फरारगंज तहसील का समस्त क्षेत्र ।
8.	मंडल वन अधिकारी, दक्षिण अण्डमान	राजस्व ग्रामों में पड़ने वाले वन, अण्डमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों को छोड़कर उनके अधिकार क्षेत्र के वन, अंडमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों में आने वाले समस्त क्षेत्र ।
9.	सहायक आयुक्त, मायाबन्दर	मध्य और उत्तर अण्डमान द्वीप समूह में पड़ने वाला रंगत, मायाबन्दर और डिगलीपुर तहसीलों का समस्त क्षेत्र ।
10.	तहसीलदार, रंगत	राजस्व ग्रामों से बाहर पड़ने वाले वन, बुश पुलिस तथा अण्डमान लोक निर्माण विभाग के शिविरों को छोड़कर रंगत तहसील के समस्त क्षेत्र।
11.	मंडल वन अधिकारी, मध्य अण्डमान	राजस्व ग्रामों में पड़ने वाले वन, अण्डमान लोक निर्माण तथा बुश पुलिस शिविरों को छोड़कर उनके अधिकार क्षेत्र के वन, अण्डमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों में आने वाले समस्त क्षेत्र ।
12.	तहसीलदार, मायाबन्दर	राजस्व ग्रामों से बाहर वन क्षेत्रों में पड़ने वाले वन, बुश पुलिस तथा अण्डमान लोक निर्माण विभाग के शिविरों को छोड़कर मायाबन्दर तहसील के समस्त क्षेत्र ।
13.	मंडल वन अधिकारी, उत्तर अण्डमान	राजस्व ग्रामों में पड़ने वाले वन, अण्डमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों को छोड़कर उनके अधिकार क्षेत्र के वन, अण्डमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों में आने वाले समस्त क्षेत्र ।
14.	तहसीलदार, डिगलीपुर	राजस्व ग्रामों से बाहर के वन क्षेत्रों में पड़ने वाले वन, अण्डमान लोक निर्माण विभाग तथा बुश पुलिस शिविरों को छोड़कर डिगलीपुर तहसील के समस्त क्षेत्र ।
15.	उप आयुक्त, निकोबार जिला	निकोबार जिले के समस्त क्षेत्र ।
16.	सहायक आयुक्त, निकोबार, कार निकोबार	निकोबार जिले के समस्त क्षेत्र ।
17.	तहसीलदार, कार निकोबार	कार निकोबार तहसील के समस्त क्षेत्र ।
18.	सहायक आयुक्त, नननकौरी	ग्रेट निकोबार कोंडुल, लिटिल निकोबार तथा पुलोमिलो के समस्त क्षेत्रों को छोड़कर वन क्षेत्रों सहित नननकौरी तहसील में पड़ने वाले समस्त क्षेत्र ।

1	2	3
19.	सहायक आयुक्त, कैम्पबैल बे	ग्रेट निकोबार, कोंड्ल, लिटल निकोबार तथा पुलोमिलो द्वीप के समस्त क्षेत्र ।

उक्त जनगणना अधिनियम की धारा 4 की उपधारा (3) के अनुसरण में मुख्य आयुक्त उपर्युक्त अनुसूची के कालम 2 में विनिर्दिष्ट प्राधिकारियों को उनके सामने कालम 3 में विनिर्दिष्ट क्षेत्रों में घोषणा पत्रों पर हस्ताक्षर करने के लिये भी सहर्ष प्राधिकृत करते हैं ।

मुख्य आयुक्त पुनः उक्त अधिनियम की धारा 4 की उपधारा (3) के अनुसरण में सहायक निदेशक जनगणना संकार्य (तकनीकी) को अण्डमान निकोबार द्वीप समूह के समस्त राज्य क्षेत्र में उक्त उपधारा के अधीन लिखित घोषणा पत्र पर हस्ताक्षर करने के लिये सहर्ष प्राधिकृत करते हैं ।

मुख्य आयुक्त के आदेश से तथा उनके नाम पर,
(मदन मोहन सिंह)
सहायक निदेशक (सांख्यिकी) ।

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

(Statistical Bureau)

NOTIFICATION

Port Blair, dated the 7th November 1979/*Kartika*, 16, 1901

195/79/12-1/79.—In exercise of the powers conferred by sub-section (4) of section 4 of the Census Act, 1948 (XXXVII of 1948) read with the Government of India, Ministry of Home Affairs Notification No. 2/1/60-Judl. II dated 20th April, 1960, the Chief Commissioner, Andaman and Nicobar Islands, hereby delegates the powers of appointing Census Officers conferred by sub-section (2) of the said section 4 to the authorities specified in column 2 of the schedule hereto within the areas respectively specified against them in column 3 of the said schedule.

SCHEDULE

Sl. No.	Authority	Local areas
1	2	3
1.	Deputy Commissioner, Andamans District.	Entire Andamans District.
2.	Additional District Magistrate, Port Blair.	Entire Andamans District.
3.	Assistant Commissioner, South Andamans	Entire areas of Port Blair and FerrarGunj Tahsils including areas under Port Blair Municipal Board.
4.	Secretary, Port Blair Municipal Board	Entire areas under Port Blair Municipal Board.
5.	Tahsildar, Port Blair	Entire areas of Port Blair tahsil excluding forest areas, bush police camps and APWD camps falling outside the revenue villages .
6.	Tahsildar, Little Andaman Island.	Entire areas of Little Andaman Island.
7	Tahsildar, Ferrar Gunj.	Entire areas of Ferrar Gunj tahsil excluding forest, APWD and bush police camps falling in the forest areas outside the revenue villages.

1	2	3
8.	Divisional Forest Officer, South Andaman.	Entire areas covered by forest, APWD and bush police camps within his jurisdiction excluding forest, APWD and bush police camps falling within the revenue villages.
9.	Assistant Commissioner, Mayabunder.	Entire areas of Rangat, Mayabunder and Diglipur tahsils falling in t he Middle and North Andaman Islands.
10.	Tahsildar, Rangat.	Entire areas of Rangat tahsil excluding forest, bush police and APWD camps falling in the forest areas outside the revenue villages.
11.	Divisional Forest Officer, Middle Andamans.	Entire areas covered by forest. APWD and bush police camps with - in his jurisdiction excluding forest, APWD and bush police Camps falling within revenue villages.
12.	Tahsildar, Mayabunder.	Entire areas of Mayabunder tahsil excluding forest, bush police and APWD camps falling in the forest areas outside the revenue villages.
13.	Divisional Forest Officer, North Andamans.	Entire areas covered by forest APWD and bush police camps within his jurisdiction exluding forest. APWD and bush police camps falling within the revenue villages.
14.	Tahsildar, Diglipur.	Entire areas of Diglipur tahsil excluding forest, APWD and bush police camps falling in the forest areas outside the revenue villages.
15.	Deputy Commissioner, Nicobars District.	Entire areas of Nicobars District.
16.	Assistant Commissioner, Nicobars, Car Nicobar.	Entire area of Nicobars District.
17.	Tahsildar, Car Nicobar.	Entire areas of Car Nicobar Tahsil.
18.	Assistant Commissioner, Nancowry.	Entire area falling in Nancowry Tahsil including forest areas but excluding entire areas of Great Nicobars, Kondul Little Nicobars and Pulomilo Islands.
19.	Assistan tCommissioner, Campbell Bay.	Entire areas of Great Nicobar Kondul, Little Nicobar and Pulomilo Island.

In pursuance of sub-section (3) of section 4 of the said Census Act the Chief Commissioner is also pleased to authorise the authorities specified in column 2 of the schedule above to sign declarations in writing within areas specified against them in column 3 of the above schedule under the said sub-section.

The Chief Commissioner, in pursuance of sub-section (3) of section 4 of the said Act, is further pleased to authorise the Assistant Director of Census Operations (T), Andaman and Nicobar Islands to sign declaration in writing throughout the union terrritory of Andaman & Nicobar Islands under the said sub-section.

By order and in the name of the Chief Commissioner,

M. M. Singh,

Assistant Director (Statistics).

APPENDIX XXIX

(Vide Chapter IX Para 4)

ANDAMAN AND NICOBAR GAZETTE

EXTRAORDINARY

Published By Authority

No. 3, Port Blair, Wednesday, January 3, 1980

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

(Statistical Bureau)

NOTIFICATION

Port Blair, dated the 23rd January, 1980

No. 6/80/12-1/79-STAT.—In exercise of the powers conferred by sub-section (2) of Section 4 of the Census Act 1948 (XXXVII of 1948) read with the Govt. of India, Ministry of Home Affairs Notification No. 2/1/60-Judl. II dated the 20-4-1960, the Chief Commissioner, Andaman & Nicobar Islands hereby makes the following amendments to the Andaman & Nicobar Administrations Gazette Notification No. 129/12-1/79-STAT. dated the 2nd August,1979 as subsequently amended vide Notification No. 194/12-1/79. STAT. dated the 7th November, 1979, namely :—

In the schedule to the said Notification, for the existing entries against serial numbers 18 and 19 the following shall be substituted.

Sl.No.	Authority	Designation	Local area
1	2	3	4
18.	Assistant Commissioner, Nancowry	Sub -Divisional-cum-Census Charge Officer.	Entire areas falling in the Nancowry tahsil including forest areas BUT excluding entire areas of GREAT NICOBAR.
19.	Assistant Commissioner, Campbell Bay.	Sub-Divisional cum-Census Charge Officer.	Entire area of GREAT NICOBAR ISLAND.

By order and in the name of the Chief Commissioner,

(M. M. Singh),

Assistant Director (Statistics)

APPENDIX XXX

(Vide Chapter IX—Para 5)

S.P. Sharma,
Assistant Director.

D.O. No. 1°/8/79
O/o Director of Census Operations
Andaman and Nicobar Islands

Port Blair, the August 6, 1979.

My dear Joshi ji,

You have really been kind to us in ensuring prompt issue of the notifications regarding census-taking and appointment of the census officers at various levels as well as for the creation of the various posts for providing clerical assistance to the census officers.

I am now troubling you for yet another important matter relating to creating census—consciousness and enlisting the co-operation of the entire Government machinery both of the Andaman and Nicobar Administration and Central Government as well as that of the local body (Port Blair Municipal Board) for the successful and smooth conduct of the gigantic national task of carrying out the various operations in connection with the 1981 Census.

I am enclosing for your kind perusal, a draft of the memorandum proposed for issue on the above aspect.

I shall be grateful, if you kindly issue necessary instructions to all concerned for extending their whole-hearted co-operation by way of releasing suitable hands for the census work immediately on receipt of intimation to this effect by them. Since census operations are time-bound, they may be further requested to accord priority to census work henceforth.

Yours sincerely,

Sd/-

(S.P. Sharma)

Shri Ashoke Joshi, I.A.S.,
Chief Commissioner,
A & N Administration
Port Blair.

No. 18/8/79 Dated August 6, 1979

Copy, with copy of draft memorandum, forwarded to the Registrar General, India (by name), 2/A Mansingh Road, New Delhi-110011.

Sd/-

Asstt. Director of Census Operations

APPENDIX XXXI

(Vide Chapter IX—Para 6)

No. 18/40/80

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, the July 1, 1980

To

Both the *Principal Census Officers.*
Both the District Census Officers.
Both the Sub-Divisional Census Officers.
Both the Sub-Divisional-cum-Census Charge Officers.
All the Census Charge Officers.

CENSUS OF INDIA 1981—CIRCULAR NO. 10

Subject : —Selection and appointment of Enumerations and Supervisions

Sir,

In our last two circulars Nos. 8 and 9, we had explained the delineation of houselisting blocks and supervisors' circles and writing up of charge registers. The work of delineation of houselisting blocks has already been completed. I hope that the work of writing up of charge registers must be in progress.

2. As you are aware that according to the census calendar drawn up for this territory the appointment of Enumerators and Supervisors is to be done in the month of July, 1980. Thus, our immediate job now is to make appointments of Enumerators and Supervisors and their proper training for the housenumbering and houselisting operations. For the sake of convenicnce of each Charge Officer, we have got appointment letters and identity cards printed for both the Enumerators and Supervisors. Sufficient number of blank printed copies of these appointment letters are being sent to the Charge Officers alongwith this circular, as per list enclosed.

3. You are requested to approach all the govt. as well as semi-govt. offices/organisations for getting the lists of members of their staff for making appointments as enumerators and supervisors. After the receipt of the lists from these offices, you have to select suitable officials for making appointment as Enumerators and Supervisors. Needless to say that officials having higher positions such as Senior Teachers, Graduate Trained Teachers, Head Clerks, Revenue Inspectors etc., are to be appointed as Supervisors and lower staff such as Primary School Teachers, Lower Division Clerks, Patwaries, Village Level Workers, etc., are to be appointed as enumerators. Necessary delegations of powers under the provisions of census Act of 1948 (37 of 1948) authorising you to appoint census workers have already been made vide A & N Administration's Notification No. 195/79/12-1/79 dated 7-11-1979.

4. We had explained in details vide paras 4 to 12 of our circular No. 8 about allotment of work to Enumerators. For each enumerator's block, you are required to appoint 1 enumerator. However, in case of villages/census blocks with small population which are adjacent to each other and where the population of such villages/blocks if taken together does not exceed a thousand, the work of more than one block can be entrusted to one enumerator.

5. One Supervisor will supervise the work of 4 to 5 enumerators. While making the supervisory circles, you are requested to ensure that contiguous enumerators' blocks constitute a supervisory circle.

6. While making the selection/appointments of enumerators/supervisors you are also requested to keep about 10% reserve for both the categories. These reserve enumerators and supervisors will also be trained alongwith other enumerators and supervisors. The services of reserve enumerators and supervisors will be utilised in case of exigencies such as sickness of working Enumerators/Supervisors etc. After the appointments of supervisors and enumerators are completed, necessary entries of their particulars may be copied down in the relevant column of the Charge Register. It is reiterated that the training of enumerators and supervisors is to be commenced in the month of August 1980. In order to keep up the schedule as per the census calendar, it is aboslutely imperative that all these appointments are finalised and ordered latest by the end of July, 1980. It is, therefore, requested that prompt action should be taken accordingly and report on the same should be sent in the form enclosed with this letter so as to reach this office latest by 1-8-1980.

7. Your next job will be drawing out of training programmes for Enumerators and Supervisors for house-numbering and houselisting operations which involve canvassing of Houselist form and Enterprise List. As explained in the meeting of census officers at Port Blair, we will try to depute some of our senior staff members to assist you in imparting training to Enumerators and Supervisors provided timely intimations are received. I need not emphasis that the entire responsibility of making appointments of enumerators and supervisors and their proper training and completion of field work in time rests with the Census Charge Officers.

Kindly acknowledge receipt of this circular.

Yours faithfully,

Sd/-
(Ashoke Joshi)
Chief Secretary &
ex-officio Director of Census Operations

Dated : July 1, 1980.

No. 18/40/80

Copy to :—

1. The Registrar General, India (by name).
2. The DRG (C)
3. The DRG (C&T)
4. The ARG (SS)
5. The ARG (Map)
6. The Dy. Director (DP)
7. All the Directors of Census Operations
8. The Chief Secretary, A & N Admn., Port Blair.

Sd/-

Dy. Director of Census Operations

Satement showing number of appointment letters and identity cards for Enumerators & Supervisors supplied to each charge

Charge No.	Enumerator	Supervisor
1	2	3
1	40	10
2	70	20
3	50	10
4	60	20
5	40	10
6	60	20
7	30	10
8	70	20
9	80	25
10	40	10
11	200	55
12	50	15
URBAN	90	30

APPENDIX XXXII

(Vide Chapter X Para-6)

CENSUS OF INDIA 1981

Page No.....

HOUSELIST

Name of State/Union Territory.....Code No..... Name of Village/Town.....Code No.....

Name of District.....Code No..... Name or No. of Ward/Mohalla/Hamlet.....Code No.....

Name of Tehsil/Taluka/P.S./Dev. Block/Circle etc.....Code No..... Enumerator's Block No.....

Line No.	Building No. (Municipal or local authority or census No.)	Census house No.	Purpose for which census house is used (if wholly or partly non-residential, fill Enterprise List).	Household No.	Name of the head of household	Is the household engaged in an enterprise outside this census house and without premises ? If yes, fill enterprise List	Number of persons normally residing in census household			Is there a physically handicapped person in the household ? If so, indicate number of those who are totally			Remarks
							Males	Females	Total	Blind	Crippled	Dumb	
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1													
2													
3													
4													
5													
6													
7													
8													
9													
0													
Total	xx	(a)	xxx	(a)	xxx	xx							xxx

Signature of Enumerator.....date..... Signature of field Supervisor.....Date.....

Signature of office Compiler.....date.....

Note : (a) Count No. of entries and give total Strike total for each of the columns 8 to 13

APPENDIX XXXIII

(Vide Chapter X Para 8)

CENSUS OF INDIA 1981

(ECONOMIC CENSUS)

ENTERPRISE LIST

Page No.....

1. State/Union Territory..... Code No.....
2. District..... Code No.....
3. Tehsil/Taluka/P.S./Dev. Block/Circle etc..... Code No.....
4. Village/Town..... Code No.....
5. Name or No. of Ward/Mohalla/Hamlet..... Code No.....
6. Enumerator's Block No.....
7. C.D. Block..... Code No.....
8. Rural/Urban..... Code No.....

Line number of Houselist (col. 1 of HL)	Census house No. (col. 3 of HL)	Sl. No. of enterprise (col. 4 of HL)	Sl. No. of enterprise (col. 7 of HL)	Description of activity of enterprise	Code	Classification of enterprise (agri-1, non-agri-2)	Nature of operation (Perennial-1, seasonal-2)	Type of ownership*	Social group of owner (SC-1, ST-2, others-3)	Power/fuel used for activity**	Number of persons usually working daily: Non-agricultural enterprises (Code 2 in col. 5) — Total (including unpaid workers): Males	Females	Total	Hired: Males	Females	Total	Agricultural enterprises (Code 1 in col. 5): Total (including unpaid workers)	Hired	Remarks
1	1 (i)	2	3	4	4 (i)	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Total	x x x	(a)	(a)	x x x	x	(b)	(b)	(b)	(b)	(b)			(c) ( )			(c) ( )		(c) ( )	x x x

Signautre of Enumerator.....date.....

Signature of Supervisor.....date.....

(a) Count number of entries and give total.

(b) Count number of entries with code 1 and give total.

(c) Count number of entries and give total in the brackets.

*Type of ownership — private-1, cooperative-2, central govt-3, state govt-4, local body-5, others-6

**Power/fuel used for activity — without power-1, electricity-2, coal/soft coke/wood-3, petrol/diesel-4, gas-5, animal power-6, otners-7.

APPENDIX XXXIV

(Vide Chapter X-Para II)

No. 18/27/80

Government of India

Ministry of Home Affairs

Office of the Director of Census Operations

Andaman & Nicobar Islands

Port Blair, the 26-5-1980

To

1. Both the Principal Census Officers.
2. Both the District Census Officers.
3. Both the Sub-Divisional Census Officers.
4. Both the Sub-Divisional-cum-Census Charge Officers.
5. All the Census Charge Officers.

Subject :— Census of India 1981—Training of Principal, district, sub-divisional and census charge officers for housenumbering and houselisting operations-reg.

Sir,

In continuation of this office circular letter of even number dated 7th May, 1980, I have the honour to send herewith agenda for the training classes of Census Officers being held at Port Blair on 5th to 9th June, 1980.

The matter has been further examined and discussed with Dy. Commissioner, Andamans and it has now been decided that the officers who would be coming fr m outlying areas and who will not be in a position to stay back at Port Blair throughout the training period on account of some administrative and other reasons they can return after attending the training on first day and after they have collected the census schedules and instruction booklets etc. required for houselisting operations. In case of such officers who will be returning back to their headquarters after attending the first day training session, further training will be arranged by this directorate either at their headquarters or some other convenient place which can be mutually decided after discussion.

As may be seen from agenda items, the first training session will be held at Secretariat Recreation Hall. The training will be inaugurated by Chief Commissioner, A & N Islands at 12.30 p.m. sharp on 5th June, 1980. The training for the remaining days will be held at the premises of Census Directorate at Phoenix Bay.

You are therefore, requested to kindly come in time for registration and collection of training materials at the Secretariat Recreation Hall and be seated by 12.25 p.m. i.e. before arrival of Chief Commissioner.

Kindly acknowledge receipt of this letter.

Yours faithfully,

Sd/-

(Ashoke Joshi)
Chief Secretary & ex-officio
Director of Census Operations

No. 18/27/80 Dated 26-5-80

Copy forwarded for information to :—

1. The Registrar General, India (by name), New Delhi-110011.
2. The Chief Secretary, A & N Administration, Port Blair.
3. The Chief Conservator of Forests, Chatham, Port Blair.
4. The Principal Engineer, A.P.W.D., Port Blair.
5. The Superintendent of Police, Port Blair.

Copy also forwarded to :—

The Assistant Director (Stat,) A & N Administration, Port Blair with the request that he should make arrangements for training the above officers for canvassing of enterprise lists as per arrangements made by the Central Statistical Organisation. Copies of instruction booklets and blank training forms of Enterprises List etc., can be obtained from this directorate.

Sd/-
(S.P. Sharma)
Dy. Director of Census Operations

APPENDIX XXXV

(Vide Chapter X-Para-16)

No. 15/4/80

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, the 14-7-1980.

To

Both the Principal Census Officers.

Both the District Census Officers.

Both the Sub-Divisional Census Officers.

Both the Sub-Divisional-cum-Census Charge Officers.

All the Census Charge Officers.

CENSUS OF INDIA 1981-CIRCULAR NO. 12.

Subject:—Census of India 1981--Housenumbering and houselisting operations, 1980--Some important aspects.

Sir,

As you are aware, the Houselisting Operations in this union territory are to start from 1st September, 1980. I am sure that you must be now fully occupied in completion of preliminaries for carrying out the operations. In the present circular, I am highlighting some of the important stages/ aspects of housenumbering and houselisting operations.

Scope & importance of houselisting:

2. Houselisting operations will cover all the areas except military areas in the union territory. During houselisting operations, all the houses are required to be numbered and listed in the Houselist form and Enterprise list is filled for each enterprise whether located within a house or the activities are done outside the house in open. Houselisting is almost as extensive a field operation as enumeration itself and requires almost same attention and dedication.

3. The basic objective of the houselisting operations is to provide a base for census taking by identifying/listing the areas of settlements and collection of certain basic data of topical interest and social importance on houses and households.

Schedules to be canvassed:

4. Two main schedules namely, (i) Houselist and (ii) Enterprise list will be canvassed in the field during housenumbering and houselisting operations. In addition, each Enumerator will be required to draw notional map and layout sketch of his block and prepare houselist abstract and enterprise list abstract.

Advance preparation of notional maps by the charge officers:

5. As discussed and agreed by all the charge officers, notional maps of each census village will be prepared in advance by the charge officers. These national maps are to be prepared as a rough sketch and not to any scale, showing boundaries of the villages giving some important land-marks.

In most of the cases, these will be prepared from the plans/maps available with the charge officers. These rough sketches/notional maps will be handed over to the concerned enumerators/supervisors on the last day of training class at the time of distribution of blank forms/schedules. All the Tahsildars/ Divisional Forest Officers i.e., charge officers of rural areas are required to take up this work atonce, if not already started, and get the notional maps of each area/village prepared well before the last day of the training class so that these are supplied to the enumerators for their guidance.

6. In case of urban areas of Port Blair Municipal Board, no such advance notional maps for enumerators' blocks will be prepared. Urban enumerators will be supplied with detailed particulars of the extent of their blocks.

Appointment of Enumerators & Supervisors :

7. The immediate job before the charge officers is to make appointment of enumerators and supervisors. They have already been delegated with necessary powers under the Census Act and copies of printed blank appointment letters have also been supplied to them. A local functionary should be appointed wherever available. In villages, officials like Patwaries, Village Level Workers, Primary School Teachers, Lower Grade Clerks, etc., may be appointed as Enumerators. The Revenue Inspectors, Headmasters, Trained Graduate Teachers and Post Graduate Teachers may be appointed as Supervisors.

8. In case of Port Blair town, Enumerators and Supervisors will be drafted from teaching staff of various schools, municipal staff and govt. employees working in various central govt./A&N Administration's offices. At the time of making appointments and allotment of census blocks to enumerators/supervisors, it may be kept in mind that areas near to their place of residence are allotted to them.

9. In urban areas, One Supervisor over 5 Enumerators will be appointed. In case of rural areas, it may sometimes be difficult for a supervisor to supervise the work of 5 enumerators due to vastness of areas etc. In such cases, one supervisor could be put on 4 enumerators.

10. As explained at para 6 of this office circular No. 10 dated 1st/2nd July, 1980, sufficient number of enumerators and supervisors are to be kept as reserve to meet any emergent situation. Thus at least 10% of the actual requirements of the enumerators and supervisors should be appointed as reserve for each charge.

11. *The selection and appointment of enumerators/supervisors must be completed latest by end of July*, 1980.

Training for houselisting operations :

12. All the enumerators and supervisors will be trained by the charge officers. It is very important that the enumerators and supervisors are trained thoroughly as the quality of work will very much depend upon their proper understanding of the instructions. Three to four training classes should be arranged for them. During the training, each enumerator/supervisor should also be given practical training. For this purpose, forms printed with red ink, which are meant for training purpose should be used.

13. Proper record of attendance during the training classes should be kept by each charge officer. In case some enumerators/supervisors could not attend the training classes, the charge officer must make separate arrangements for their training and ensure that they are sent for field duty after proper training.

14. The training of all enumerators and supervisors including reserve must be *completed by 3rd week of August*, 1980 *at the latest.*

15. As informed earlier, we will try to send some senior officials of this Directorate/Bureau of Economics & Statistics to assist the charge officers in imparting training to the enumerators/supervisors if intimations are received in advance.

Distribution of material to enumerators and supervisors :

16. At the houselisting operations, an enumerator will be required to prepare (i) notional map, (ii) a layout sketch, (iii) houselist in duplicate, (iv) houselist abstract, (v) enterprise list and (vi) enterprise list abstract for each census block assigned to him. Normally, an enumerator will be given

one census block, but in case where an enumerator has more than one block in his charge, he will be required to prepare aforementioned maps and schedules separately for each of the blocks assigned to him. All the enumerators and supervisors who are on active duty (i.e., excluding those kept in reserve) will be supplied with the above enumerated materials on the last day of their training class. The scale at which these forms/schedules are to be given to the enumerators and supervisors is given below :

Items	Each enumerators for one census block	Each Supervisor (to be kept as reserve stock)	Remarks*
1	2	3	4
1. Sheet for preparation of notional map layout sketch .	2*	2	*1 Sheet for national map and 1 for layout sketch
2. Houselist forms	20@	20	@Lesser number in case of small villages
3. Houselist abstract	1	2	
4. Enterprise list	4	4	
5. Enterprise list abstract	1	2	

17. It may be noted that both sides of the houselist and enterprise list as well as their abstracts are to be used. The supervisors has not to fill in any of the above forms. The forms supplied to him are to be kept as reserve for being supplied to the enumerators in case of any shortfall, so that the enumerator has not to run to the charge officer for supply of additional forms.

18. The above scale on which the houselist forms and enterprise list forms are to be distributed among the enumerators for a block has been prescribed keeping in view that a census block has normally a population of 750 (150 houses) in the rural areas and 600 (120 houses) in the urban areas. The actual supply of forms will, however, depend on the population size of the block. For the sake of explanation, suppose an enumerator has been assigned a block (say a village) with only 300 to 350 population. This block will require half the number of houselist and enterprise list forms than the scale prescribed. Thus, the charge officers are at liberty to increase or decrease the number of forms to be supplied to each enumerator.

19. *As pointed out earlier, the forms available with us are limited in number and their misuse can adveresly affect the operation. Therefore, it may be impressed upon all concerned that the forms etc., are to be kept safely and used properly.*

Copies of filled in schedules :

20. The houselist will be prepared in duplicate. One copy of the houselist will be kept by the charge officer. The enterprise list should be prepared in single copy. One copy of the houselist alongwith houselist abstract, layout sketch and notional map should be stitched together for each enumerator's block. Similarly, enterprise list and its abstract should be stitched together before these are handed over by the enumerator to the supervisor.

Period of houselisting operations :

21. The houselisting operation in this union territory will be organised between 1st Ssptember and 15th October, 1980. The work must start on 1st September and completed in all respects by 15th October. We are not suggesting any calender for the house listing operations. However, it is recommended that the enumerators may be advised to complete preparation of notional map./ layout sketch in the first three days i.e., from 1st to 3rd September and in next three days i.e., 4th to 6th September, he should do housenumbering/updating the existing housenumbering. As soon as the field work has been completed and the work has been checked by his supervisor, he will hand over the records to his supervisor for onward transmission to the charge officer without waiting for the last date of 15th October to come.

POST-FIELD OPERATIONS (COLLECTION & TRANSMISSION OF FORMS AT VARIOUS LEVELS :

From enumerator to supervisor :

22. Immediately after canvassing of the houselist and the enterprise list in all the blocks, the enumerator is to prepare houselist abstract and enterprise list abstract. With this, the field operations come to an end. Each enumerator is required to prepare duplicate copies of the houselist. Only one copy of the enterprise list is reqiuired to be filled and the enumerator needs not prepare duplicate copy. Similarly, for the houselist abstract and enterprise list abstract, duplicate copies are not required to be prepared. Thus, after completion of work, the enumerator will have with him the following :

(i) Notional map,
(ii) Layout sketch,
(iii) Filled in houselist (in duplicate),
(iv) Houselist abstract,
(v) Enterprise list,
(vi) Enterprise list abstract, and
(vii) Unfilled forms.

23. The enumerators are required to pack all the above records and hand over to the supervisors for onward transmission. In case the enumerator has been assigned more than one block, separate packets will have to be prepared for each block.

From supervisor to charge officer :

24. After collection of the records in respect of all the blocks under him, the supervisor is required to compile a consolidated abstract for the supervisors circle by copying out the entries from the houselist abstract prepared by the enumerators. Before copying out entries for each block, the supervisor must thoroughly check the enumerator's abstract. After preparation of the supervisor's abstract, he should submit the records in respect of all the blocks under his charge, which should be in separate packets, to the concerned charge officers. Each charge officer will be required to make adequate arrangements for collection of records from the supervisors. (Copies of supervisor's abstracts are enclosed with this circular as these were not supplied alongwith other forms.)

From charge officer to direct census directorate :

25. As soon as the records from all the supervisors are received by the charge officers, they are required to prepare an abstract of the houselist for the charge under their jurisdictions *in duplicate* in the prescribed proforma and submit the same direct to the census directorate under intimation to the Principal and District Census Officers. No such abstract is required to be prepared for enterprise list. Here, I would like to mention that as this union territory comprises of only two districts and tehsils being located at far-off places cut off by sea and keeping in view of difficult communication means, we have decided to take the responsibility of receiving records from charge officers directly instead through district census officers as is being done in most of the states/union territories on the mainland. The charge officers are advised to do thorough checking of the schedules and should satisfy themselves of their correctness before these are transmitted to census directorate. The charge officer will ensure that after all the records are received by him and he has prepared the charge houselist abstract, all records properly arranged are sent to this office through some responsible officer. This would mark the completion of the houselisting operations.

26. At the end, I may request once again that the appointment of enumerators and supervisors may be completed as early as possible and training programmes are drawn immediately. The training of all enumerators/supervisors must be completed by the third week of August, 1980 positively to ensure that field work begins and is completed in time in all the areas.

Kindly acknowledge receipt.

Yours faithfully
Sd/-
(Ashoke Joshi)
Chief Secretary &
ex-officio Director of Census Operations

No. Dated: 14-7-1980.

Copy to ;—

1. The R.G.I. (by name).
2. The DRG (C).
3. The DRG (C&T)
4. The ARG (SS).
5. The ARG (Map).
6. The Dy. Director (DP)
7. The Directors of Census Operations in all States & Union Territories
8. The Chief Secretary, A&N Admn., Port Blair.

Sd/-
Dy. Director of Census Operations

APPENDIX - XXXVI

(Vide **Chapter XI Para 2**)

No. 18/28/80

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, the 14-8-1980

To,

Both the Principal Census Officers.

Both the District Census Officers.

Both the Sub-Divisional Census Officers.

Both the Sub-Divisional-cum-census Charge Officers.

All the Census Charge Officers.

CENSUS OF INDIA 1981—CIRCULAR NO. 13

Subject:- Formation of Enumeration Blocks for actual census enumeration and preparation of the Abridged Houselist.

Sir,

Scope of this circular:

Soon after the house numbering and houselisting operation is over, we will be required to proceed with the preparatory work for the actual census enumeration which will be conducted throughout the country during February-March, 1981. We have already intimated in our previous circulars that the houselisting operation is a pre-requisite to population count and provides the basic frame for the formation of enumeration blocks for the actual census enumeration. Through this circular, I shall try to explain the formation of enumeration blocks for the actual census enumeration and preparation of Abridged Houselist.

Formation of census enumeration blocks :

2. We had carved out the enumerators' blocks for houselisting operation in such a way that the expected population within each block would not ordinarily proceed the limit of 1,000 persons (200 households) in rural areas and 750 persons (150 households) in the urban areas. The actual position will be known only after the houselisting operation is over. We are of the opinion that there will be hardly any houselisting block which will exceed the above limit. On the other hand, we expect that the population of houselisting blocks will be slightly less than the above limit. However, the possibility of some blocks crossing the above limit cannot be ruled out. With a view that the workload for each enumerator is uniform and to ensure that the size of the actual enumeration block is such that each enumerator could complete the work at second phase *i.e.*, actual enumeration within the specified time limit of 9th to 28th February, 1981, we are required to review the whole position thrown out at the houselisting operation and revise the houselisting blocks wherever found necessary.

3. Detailed instructions for formation of enumeration blocks are given in Annexure I to this circular.

Blocks in military areas :

4. Since the houselisting operation have not been conducted in all the military areas of A & N Islands, the correct population figures will not be available to the Military Census Officers. However, with the local knowledge, the Military Census Officers may be able to carve out the enumeration blocks keeping in view the instructions applicable for the formation of enumerator blocks in other civilian areas.

Identity of the SRS blocks to be maintained :

5. As pointed out in our circular No. 8, a scheme called Sample Registration System is being implemented in 30 rural and 4 urban blocks in this territory. It is proposed to do some evaluation studies by utilising and comparing the data to be collected at the 1981 census and that collected through the SRS scheme.

6. In case of rural areas, all the 30 villages covered under SRS are complete villages and hence Charge Officers of rural areas are not required to make any special efforts in carving out census enumeration blocks.

7. As regards formation of enumeration blocks in the urban areas, the boundaries of four houselisting blocks (block No. 19 of ward No. 4, block No. 36 of ward No. 6, block No. 40 of ward No. 8 and block No. 47 of ward No. 9) which also represent the SRS blocks will not be changed. The urban Charge Officer is requested to please keep this in view at the time of formation of enumeration blocks.

Preparation of charge registers :

8. After the formation of enumeration blocks on the basis of Houeslist, is over, new Charge Registers on the basis of these enumeration blocks will have to be prepared. Format of the charge registers for actual enumeration will be similar to that of houselisting operation with some necessary modifications. The format and copies of blank charge registers will be supplied by this Directorate separately.

9. The charge register should be prepared in duplicate. The preparation of charge registers without the names of Enumerators and Supervisors should be completed by the end of November, 1980. A copy of the charge register should be retained in the Charge Office and the second copy should be sent to this office under intimation to the Principal and District Census Officers after the appointment of enumerators and supervisors is completed and necessary columns in the charge register have been filled up.

Abridged Houselist :

10. Since the houselisting operation is conducted a few months ahead of the actual count it is essential to ensure that the coverage of the census houses and households at the time of actual enumeration is complete. Abridged houselist has been introduced and adopted to ensure full coverage of census houses and households and to make a frame for the future surveys to be undertaken by various governmental and other agencies during intercensal period.

11. The Abridged houselist contains certain essential details to be copied from houselist in the charge office and required to be updated by the enumerator as he goes round his block during enumeration period. Therefore, soon after the formation of enumeration blocks and preparation of charge register for actual census enumeration are completed, the Abridged houselist for each enumeration block must be prepared in the charge offices and handed over to the enumerators before they are sent for actual count in the field. Detailed instructions for preparation of Abridged houselist is contained in Annexure II to this circular.

Period for delineation of actual enumeration blocks, re-writing of charge registers & preparation of Abridged houselist :

12. The work of delineation of census enumeration blocks, re-writing of charge registers and preparation of Abridged houselist must be completed before the end of November, 1980. According to our census calendar, the first round of training of enumerators and supervisors will start in the month of December, 1980. It would, therefore be desirable to complete the above work by the end of November, 1980.

13. I need hardly emphasis that the delineation of enumeration blocks and preparation of charge registers, writing up of abridged houselist etc., are very important steps before the actual enumeration starts. The Charge Officers are required to get these items of work done under their *personal supervision* and guidance. I would, therefore, specially request that the instructions contained in the annexures to this circular in respect of formation of the enumeration blocks and preparation of abridged houselist are thoroughly and carefully gone through by the Charge Officers.

14. The receipt of this circular may kindly be acknowledged.

Yours faithfully,
Sd./-
(B. K. Singh)
Chief Secretary
& Ex- Officio Director of Census Operation,

No. 18/28/80 Dated : 14-8-1980.

Copy to:--

1. The Registrar General, India (by name).
2. The DRG (I).
3. The DRG (C&T).
4. The ARG (Map)
5. The ARG (SS).
6. The Dy. Director (DP).
7. The Chief Secretary, A&N Admn.
8. All the Directors of Census Operations with compliments.

Sd./-
(S. P. Sharma)
Dy. Director of Census Operations

ANNEXURE I

INSTRUCTIGNS FOR PREPARATON OF THE ENUMERATION BLOCKS IN THE CHARGE OFFICES

The enumeration blocks for the census count will be carved out on the basis of Houslist (Duplicate copy of the Houselist to be kept in the Charge Office). The workload for each enumerator in rural areas will be about 750 persons or about 150 households and in urban areas it will be about 650 persons or about 130 households. Each enumeration block should be carved out on the basis of above norms. One of the most convenient methods of carving enumeration blocks is to start from the first line of the houselist and to draw a line in red ink or red pencil after the appropriate mumber of households and persons has been counted. This system of marking of blocks may be continued till the end of the Houselists of the area covered during houselisting operations. In demarcating the enumeration blocks it is absolutely essential to ensure that well known landmarks are taken into consideration which will avoid duplication or omission by the enumerators. For example, in an urban area it is necessary for the block to be identified both at the beginning and at the end with reference to the street name a prominent building, etc. and in the rural areas by any other well recognised feature on the ground. While no doubt convenient norms will be adopted for carving out the enumeration blocks, if it is noticed that few houses or households are left over when such blocks are formed, these can as well be added to the last block even if it marginally increases the workload.

2. In our case, most of the blocks formed for the houselisting operations will conform to the above norms, as at the time of formation of block for houselisting, we had done some exercise in this regard. But the possibility of some of the houselisting blocks not conforming with the above norms cannot be ruled out. All Charge Officers, are, therefore, required to review the position of all the blocks and if any revision is required, this must be done. In case of such charges where the houselisting blocks go under revision and fresh enumeration blocks are formed, the numbering of blocks would also be changed. In these charges block numbers would have to be re-serialised and entered in the charge register and later in the Individual Slip, the Household Schedule and other records relating to actual enumeration. In case of those census charges where all the houselisting blocks conform with the norms fixed for the blocks for actual census enumeration and no revision is required, there will be no need to re-number the blocks. In such cases block numbers given for the houselisting operations could be adopted for actual enumeration also. However, it is clarified that charge registers for both these cases will be re-written and will be required to be prepared afresh.

3. Some of the main points which are to be kept in mind in forming enumeration blocks are given below :

(i) When a houselisting block is split into two or more enumeration blocks, care should be taken to ensure that the demarcation of such blocks is definite. In other words, the enumeration blocks should be formed so that their limits can conveniently definitely be identifiable on the field and are such as can be clearly indicated to the enumerator.

(ii) Enumeration blocks must not cut across the boundaries of wards or municipal divisions. Similarly, no block should include portions of two villages.

(iii) Each village should be constituted into a separate block or blocks. No block should cover parts of separate villages. Village means a revenue village and includes the entire revenue limits of the village and not merely the main inhabited portion of a village.

(iv) If a village has a large population, it may be constituted into more than one block as to maintain the work norms.

(v) Forest, APWD and Bush Police camps and Encroached Forest areas which are located outside the revenue boundaries have also been treated as census villages. These are to be constituted into separate blocks as done in the case of revenue villages.

(vi) Uninhabited villages, if any found, are to be constituted as separate blocks.

(vii) In forming the enumeration blocks, large institutions such as central jails, hospitals, etc., may be constituted into separate blocks if the population of such institution is large enough. Otherwise, they may be included within the existing blocks.

(viii) Care should be taken to see that no structure is partly in one block and partly in another.

4. In "strictly military areas", the Military Census Officers will form the enumeration blocks keeping in view the principles indicated above which are relevant. Civilian and Military Census Officers must co-ordinate their work so as to ensure that no area is omitted or included twice over in any block.

5. After formation of enumeration blocks in the manner indicated above, the Charge Officers may allocate more than one enumeration block to one enumerator keeping in view the norms prescribed for an enumerator. Needless to say that while allocating more than one enumeration block to one enumerator, the distance between each block and field conditions may be kept in view so that the combined area does not become an unviable unit.

6. One Supervisor will be in-charge of about 5 enumerators. If operational factors such as distances or terrain impose limitations, the size of the supervisors' circle may be curtailed by allotting lesser enumerators' blocks.

7. After the enumeration blocks are formed and new charge registers are prepared, the work of preparation of Abridged Houselist should be taken up as per instructions given in Annexure II.

ANNEXURE II

INSTRUCTIONS FOR THE PREPARATION OF ABRIDGED HOUSELIST IN THE CHARGE OFFICES

'Abridged Houselist', as the name suggests, is an abridged form of the Houselist. This form has three sections besides location particulars. The Charge Officers will have to get filled in the location code particulars and section 2 of the form. Other two sections 1 and 3 will be filled in by the enumerator later.

2. The form starts with identification particulars of the enumeration block. There should be no difficulty in filling in this section, as complete identification particulars are available in the charge office.

3. After filling up the identification particulars, certain details of census houses and households are to be copied in section 2 from the filled in Houselist form. Only one Copy of the filled in Houselist form is available in the charge office. Wherever the enumeration block comprises the whole houselisting block, details of all census houses in the houselist will be copied in the abridged houselist. In case the houselisting block has been broken into more than one enumeration block, you must copy the details of only those census houses which fall in a particular enumeration block, thus it may please be noted that one Abridged Houselist will be separately prepared for each block.

4. Section 2 must contain all the entries regarding buildings, census houses and households contained in the household for each enumeration block now constituted and identified distinctly in the houselist form. In filling section 2, you will start with the first census house in the houselist pertaining to an enumeration block. Copy only those lines of the houselist which have an entry in either column 3 or column 5 or both. In such cases, you are required to fully copy the details given in columns 2 to 6 of the houselist. You need not copy details from the line in which there is a 'dash' in both columns 3 and 5 of the houselist.

5. The instructions for filling up each of the columns of section 2 of the Abridged Houselist are given below:

(i) In col. 1, write the serial number starting from 1. This serial number may be different from the line number of the houselist.

(ii) Cols. 2 to 6 are identical with the corresponding cols. of the houselist and the entries from the houselist should simply be copied into these columns.

(iii) Col. 8 corresponds to col. 14 of houselist and the entry in that col. should be copied.

(iv) Only col. 7 needs some explanation. It relates to the serial number of household and has to be given by you. *It must be emphasised that this serial number is extremely important as it will be entered in other census documents such as the Individual slip, Household Schedule etc.* Extreme care should therefore be taken in giving this serial number and you should read these instructions carefully.

6. As the col. heading indicates, the serial number is for households. Every household entered in col. 5 should be given a serial number in col. 7 starting with the first household in col. 5 this serial number will be continuous for all the households in the enumeration block. This means that all the lines in which cols. 5 & 6 have '—' will be skipped for this serial number and '—' will be entered in col. 7.

7. After completing this section, you should hand over the Abridged Houselist partly filled by you to your Charge Officer.

8. The specimen form of the Abridged Houselist which contain all the three sections is also enclosed with this circular for your perusal.

9. Please ensure that the location code number which includes the state/district/taluk or Town/village or ward and enumeration block codes is indicated on page of sections 2 and 3.

APPENDIX XXXVII

(Vide chapter XI-Para 2)

No. 18/28/80

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair 20-12-1980.

To

Both the Sub-Divisional-cum-Census Charge Officers.
All the Census Charge Officers.

CENSUS OF INDIA 1981 *CIRCULAR NO.* 18

Subject:—Supplying of Abridged Houselist (filed-in section 2) and its updating during actual enumeration—reg.

Sir,

I have the honour to draw your attention to paras 10 and 11 of this office circular No. 13 dated 14th August, 1980, on the above subject.

2. You are aware that during the census enumeration, each enumerator will be supplied with Abridged Houselist relating to his enumeration block. The Abridged Houselists for the census enumeration blocks have been prepared in this office giving the identification particulars and details in section 2. The enumerators are required to update the entries in section 2 and enter new census houses/households in section 3 of the Abridged Houselist. They are also required to complete entries in section 1 of the Abridged Houselist. The detailed instructions for updating abridged houselist are contained in Annexure II of our circular referred in para 1 and Appendix I of Instructions booklet to enumerator for filling up the household schedule and individual slip (pages 99—115).

3. The copies of Abridged Houselist prepared in this office for all the enumeration blocks numbering .....of your charge are enclosed with this circular. Needless to say that at the time of distribution of blank forms to the enumerators during the last round of training, copies of these abridged houselists are to be distributed among the enumerators.

Kindly acknowledge receipt.

Yours faithfully,
Sd./-
(S.P. Sharma)
Dy. Director of Census Operations

No. 18/28/80 Dated 20-12-1980.

Copy forwarded for information to:—

1. Both the Principal Census Officers.
2. Both the District Census Officers.
3. Both the Sub-Divisional Census Officers

Copy also forwarded to :—

1. Registrar General, India.
2. The Chief Secretary, A&N Admn.
3. All the Directors of Census Operations with compliments.

Sd./-
(S.P. Sharma)
Dy. Director of Census Operations

APPENDIX XXXVIII

(Vide Chapter XI-Para 5)

CENSUS OF INDIA 1981

PROGRAMME FOR THE MEETING OF PRINCIPAL, DISTRICT SUB-DIVISIONAL AND CHARGE CENSUS OFFICERS, ANDAMAN & NICOBAR ISLANDS

From 3rd to 6th November, 1980

Agenda and Agenda Notes

Monday, 3-11-1980	(Venue: Teachers' Training Institute Auditorium)
10.00 to 10.25 a.m.	Registration and collection of training materials
10.30 to 11.00 a.m.	(i) Welcome by Chief Secretary & ex-officio Director of Census Operations, (ii) Inaugural address by the Chief Commissioner, (iii) Vote of thanks by the Dy. Director of Census Operations.
11.00 to 11.30 a.m	Coffee break
11.30 a.m. to 12.30 p.m.	(i) Agenda Item I: Review of houselisting operations—Some observation by DCO, (ii) Agenda Item II: Formation of enumeration blocks, (iii) Agenda Item III: Preparation of Abridged Houselist, (iv) Agenda Item IV: Writing up of Charge Registers for actual enumeration.
10.30 to 2.00 p m.	Lunch break
2.00 to 5.00 p.m.	(Venue in the Afternoon session and for the remaining days will be premises of Census Directorate) (i) Agenda Item V: Appointment of enumerators/supervisors for census enumeration. (ii) Agenda Item VI: Training of enumerators/supervisors-number of rounds etc. (iii) Agenda Item VII: Preparation of notional map and layout sketch, (iv) Agenda Item VIII : Updating the Abridged Houselist, (v) Agenda Item IX: Location Code.
Tuesday, 4-11-1980 & Wednesday, 5-11-80 9.00 a.m. to 4.00 p.m.	Agenda Item X, Instructions for filling up of household schedule and individual slip and Agenda Item XI: Provisional population totals
Thursday, 6-11-1980	
9.00 to 11.00 a.m.	Practical training-Filling up of schedules by charge officers in the field.
11.00 to 12.00 noon	Handing over filled-in schedules to census directorate for checking.
12.00 noon to 2.00 p.m.	Lunch break
2.00 p.m. to 4.00 p.m.	(i) Discussion on common types of mistakes found in the filled in schedules, (ii) Discussions on general points of common interest and difficulties faced by Charge Officers during houselisting operations, (iii) Distribution of census silver and bronze medals and certificates, (iv) Directorate's final remarks.

APPENDIX XXXIX

(Vide Chapter XI Para 11)

URGENT

No. 12-1/80-STAT
ANDAMAN AND NICOBAR ADMINISTRATION
Chief Commissioner's Secretariat

.....

Dated at Port Blair, the 23rd Sept., 1980

From :

Shri M. Z. Siddiqui,
Assistant Director,
Statistical Bureau.

To

All Heads of Departments/Offices
under A. & N. Administration.

Sub : Payment of TA & DA to the enumerators attending training classes and for otherwise performing the Census Duties.

Sir,

I am directed to forward herewith a copy of Registrar General and Census Commissioner of India's letter No. G-18020/3/79-Budget dated the 26th February, 1980 on the above subject for favour of information and necessary action.

Yours faithfully,

Sd/-

(M. Z. Siddiqui)
Assistant Director (STAT.)

Copy to :—

1. The Registrar General, India, 2/A, Mansingh Road, New Delhi.
2. The Deputy Director of Census Operations, Golghar, Port Blair.

Sd/-

Assistant Director (STAT)

APPENDIX XL

(Vide Chapter XI - Para 12)

GOVERNMENT OF INDIA

CENSUS OF INDIA 1981

ANDAMAN & NICOBAR ISLANDS

Enumeration

APPOINTMENT ORDER AND IDENTITY CARD

(Enumerator)

No. ————————

Date ————————

Office of the

Charge Officer (Census)

————————

————————District

DECLARATION OF APPOINTMENT

To

Shri/Shrimati ————————

Designation ————————

Name of Office ————————

Address ————————

————————

————————

It is declared under Section 4 (3) of the Census Act, 1948 (Act No. XXXVII of 1948) that you have been appointed as an Enumerator for the area mentioned on the facing page which will hereafter be known as your block.

2. The main function and duties which you have to perform as an Enumerator for the enumeration scheduled to be held from 9th February to 28th February, 1981, with a revisional round from 1st March to 5th March, 1981, shall be as follows: —

(i) To attend all the training classes whenever you are called upon for the purpose and to be thorough with the various definitions and concepts involved for canvassing the various schedules.

(ii) To establish intimate contact with your Supervisor and to carry out the instructions given by him.

(iii) To know the area falling in your block very well and to ensure that there is clear demarcation of boundaries between your block and other adjoining blocks.

(iv) To ensure that all the houses in your block bear either permanent or temporary numbers.

(v) To get all the requisite forms and schedules required for enumeration.

(vi) To prepare the notional map and lay-out sketch of your block and to up-to-date the abridged houselist.

(vii) To visit every household during the enumeration period and to fill up the household schedule and the individual slips in respect of every person in each household falling in your block and to prepare other records connected with it.

(viii) To enumerate the houseless population, if any, in your block on the night of 28th February. 1981.

(ix) To make a revisional round of your block between 1st and 5th March, 1981 to update the records and to submit the records to your Supervisor by 5th March, 1981, positively,

(x) To perform such other duties, as might be required of you from time to time by the Supervisor and higher Census authorities in connection with 1981-Census.

3. Under Section 5 *ibid*, you are deemed to be a public servant within the meaning of Indian Penal Code. Your attention is invited to Section 11 *ibid* under which deriliction of duty that devolves upon you is an Offence punishable under the said Act, an extract of which is given on the last page.

CHARGE OFFICER (CENSUS)
(SIGNATURE & SEAL)

JURISDICTION :—

Enumerator's Block No. ——————————————————

Name of Village (with code No.) ——————————————————

Ward No. ——————————

Circle No. ——————————

Tahsil/Town ——————————— Code No. ——————————

District ——————————— Code No. ——————————

Name of the Circle Supervisor ——————————————

Address——————————————

——————————————

——————————————

THE CENSUS ACT, 1948
(ACT NO. XXXVII OF 1948)

An Act to provide for certain matters in connection with the taking of Census

11. *Penalties*:—(1) (a) Any census officer or any person lawfully required to give assistance towards the taking of a census who refuses or neglects to use reasonable diligence in performing any duty imposed upon him or in obeying any order issued to him in accordance with this Act or any rule made thereunder, or any person who hinders or obstructs another person in performing any such duty or in obeying any such order, or

(b) Any census officer who intentionally puts any offensive or improper question or knowingly makes any false return or, without the previous sanction of the Central Govt. or the State Government, discloses any information which he has received by means of, or for the purposes of a census return, or

(c) Any sorter, compiler or other member of the census staff who removes, secretes, damages or destroys any census document or deals with any census document in a manner likely to falsify or impair the tabulations of census results, or

(d) Any person who intentionally gives a false answer to or refuses to answer to the best of his knowledge or belief any question asked of him by a census officer which he is legally bound by section 8 to answer, or

(e) Any person occupying any house, enclosure, vessel or other place who refuses to allow a census officer such reasonable access thereto as he is required by section 9 to allow, or

(f) Any person who, removes, obliterates, alters or damages any letters, marks or numbers which have been painted or affixed for the purposes of the Census, or

(g) Any person who, having been required under section 10 to fill up a schedule, knowingly and without sufficient cause fails to comply with the provisions of that section, or makes any false return thereunder, or

(h) Any person who trespasses into a census office, shall be punishable with fine which may extend to one thousand rupees and in case of conviction under part (b) or (c) shall also be punishable with imprisonment which may extend to six months.

(2) Whoever abets any offence under sub-section (1) shall be punishable with fine which may extend to one thousand rupees.

APPENDIX XLI

(Vide Chapter XI-Para 12)

GOVERNMENT OF INDIA

CENSUS OF INDIA 1981

ANDAMAN AND NICOBAR ISLANDS

Enumeration

APPOINTMENT ORDER

AND

IDENTITY CARD

(Supervisor)

No.————————————
Date————————————

Office of the
Charge Officer (Census)

————————————

————————————District

DECLARATION OF APPOINTMENT

To
Shri/Srimati————————————.
Designation————————————.
Name of Office————————————
Address————————————
————————————.

It is declared under Section 4(3) of the Census Act, 1948, (Act No. XXXVII of 1948) that you have been appointed as a Supervisor for the area mentioned on the facing page, which will hereafter be known as your circle.

2. The main functions and duties which you have to perform as a Supervisor for the enumeration scheduled to be held from 9th February to 28th February, 1981, with a revisional round from 1st March to 5th March 1981, shall be as follows:—

(i) To establish intimate contact with the Enumerators in your circle.

(ii) To ensure that they are thoroughly trained at the training classes and that they understand the various concepts and definitions involved for canvassing the schedules.

(iii) To see that they have received all the forms and scheduled required for enumeration and to meet their additional requirements if any, from the reserve kept with you.

(iv) To check the boundaries of each of the enumerator's blocks before the start of the enumeration so as to ensure that there is clear demarcation of boundaries, that houses in each block bear either permanent or temporary number and that the notional maps and lay-out sketches of the blocks are prepared by them correctly.

(v) To visit at least 20 per cent of the households in each block at the time of actual enumeration and to verify the entries made in the schedules by your enumerators.

(vi) To check thoroughly each and every entry in various schedules and sign them in token of having made the checking.

(vii) To submit all the filled in as well as blank forms and schedules for each block in your circle to your Charge Officer by 6th March, 1981, positively.

(viii) To perform such other duties, as might be required of you from time to time by the Charge Officer and higher Census authorities in connection with 1981-Census.

3. Under Section 5 *ibid*, you are deemed to be a public servant within the meaning of Indian Penal Code. Your attention is invited to Section 11 *ibid* under which deriliction of duty that devolves upon you is an offence punishable under the said Act, an extract of which is given on the last page.

CHARGE OFFICER (CENSUS)

Dated

(SIGNATURE & SEAL)

JURISDICTION

Circle No.----------

Tahsil/Town----------Code No.----------

District----------Code No.----------

Name and address of the enumerators and their block No. falling in the circle:—

Name & Address	Village/Ward No.	Block No.
1		
2		
3		
4		
5		
6		

THE CENSUS ACT, 1948

(Act No. XXXVII of 1948)

An Act to provide for certain matters in connection with the taking of Census

11. *Penalties*.—(1) (a) Any census officer or any person lawfully required to give assistance towards the taking of census who refuses or neglects to use reasonable diligence in performing any duty imposed upon him or in obeying any order issued to him in accordance with this Act or any rule made thereunder, or any person who hinders or obstructs another person in performing any such duty or in obeying any such order, or

(b) Any census officer who intentionally puts any offiensive or improper question or knowingly makes any false return, or without the previsous sanction of the Central Government or the State Government, discloses any information which he has received by means of, or for the purposes of a census return, or

(c) Any sorter, compiler or other member of the census staff who removes, secretes, damages or destroys any census document or deals with any census document in a manner likely to falsify or impair the tabulations of census results, or

(d) Any person who intentionally gives a false answer to, or refuses to answer to the best of his knowledge or belief, any question asked of him by a census officer which he is legally bound by section 8 to answer, or

(e) Any person occupying any house, enclosure, vessel or other place who refuses to allow a census officer such reasonable access thereto as he is required by section 9 to allow, or

(f) Any person who, removes, obliterates, alters or damages any letters, marks or numbers which have been painted or affixed for the purposes of the Census, or

(g) Any person who having been required under section 10 to fill up a schedule, knowingly and without sufficient cause fails to comply with the provisions of that section, or makes any false return thereunder, or

(h) Any person who trespasses into a census office, shall be punishable with fine which may extend to one thousand rupees and in case of conviction under part(b) or (c) shall also be punishable with imprisonment which may extend to six months.

(2) Whoever abets any offence under sub-section (1) shall be punishable with fine which may extend to one thousand rupees.

APPENDIX XLII

(Vide Chapter XI Para 21)

No. 18/46/80

Government of India

Ministry of Home Affairs

OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, 29-1-1981.

To

Both the Sub-Divisional-cum-
Census Charge Officers
All the Census Charge Officers
The Military Census Officer for A & N Islands

Circuler No. 19

Subject:—Duties and responsibilities of Supervisors.

Sir,

I have the honour to send herewith a small manual giving the duties and responsibilities of the Supervisors at the actual census enumeration. This manual may kindly be distributed among the Supervisors at the last round of training/before the start of the actual census work in the field.

In order to make the Supervisors more affective in the field, they may be advised to maintain a Daily Diary of their tours and inspections. For this purpose, a formate has been devised which is also sent herewith for distribution among Supervisors. They may be requested to return the Daily Diary at the time of submission of the records after the census work is over in the field.

Kindly acknowledge receipt.

Yours faithfully

Sd./-
(S.P. Sharma)
Dy. Director of Census Operations

Encl: a.a.

No. 18/46/80 Dated : 29-1-1981.

Copy together with copy of manual forwarded to :—

1. Both the Principal/District/Sub-Divisional Census Officers for information.
2. The Registrar General of India, New Delhi.
3. All the Directors of Census Operations.
4. The Chief Secretary, A & N Admn. Port Blair.

Sd./-

Dy. Director of Census Operations

CENSUS OF INDIA 1981
(ENUMERATION)

Duties and responsibilities of a Supervisor

Office of the Director of Census Operations,
Andaman & Nicobar Islands
Port Blair

Phone 333
590

DUTIES AND RESPONSIBILITIES OF A SUPERVISOR

The enumeration period is 9 February to 28 February 1981 and the reference date for the 1981 population census is the sunrise of 1st March 1981. During this period, the two documents namely household schedule and the individual slip will be filled-in, in respect of each household and the persons living in it. Data collected during 9th to 28th February 1981 will be up dated with reference to reference date i.e., sunrise of 1st March 1981 during the revisional round from 1st March to 5th March, 1981. This work will be of great national importance as the data thrown up by these two documents would form the very bases for planning in various socio-economic fields. As a supervisor, your work will be of great importance and your effective supervision on the enumerator's work will go a long way to improve the quality of the data. Your role therefore, is of great significance in the census.

As a supervisor, your main job is to see that the enumeration in your circle is carried out by the enumerators smoothly and efficiently. Intensive and close watch over the work of your enumerators alone can yield good quality data. For this, you will yourself have to be very thorough with the instructions for filling up the various questions included in the household schedule and individual slip.

Your work starts immediately after your training and ends only when you have submitted all the completed records to your charge officers *by evening of 5th March at the latest*. During this entire period you will have to be constantly vigilant and extend to your enumerators the benefit of your superior knowledge, training and experience. The instructions given below will enable you to perform your job effectively and efficiently. While executing your task you have to observe the following simple rules which will go a long way in making your supervision effective and smooth :

(i) know all your enumerators and establish good relationship with them ;

(ii) be polite in answering questions put to you by your enumerators, so that they do not feel embarrassed to ask questions when in doubt;

(iii) encourage your enumerators to discuss problem cases which may arise in their area;

(iv) keep the instruction booklets, manual and other literatures handy for consultation whenever necessary;

(v) do not hesitate to approach your charge officer if you have any doubt or if you face any difficulty which you are not able to solve yourself ;

(vi) this being a time-bound operation, make sure that the work starts on the day fixed for it and is completed as per scheduled programme.

Before you start your work, you will have to make sure that you are thorough with the instructions for all the schedules namely the household schedule Parts I and II and the individual slip. You have also to be thorough with the work of compilation of the working sheets and the enumerator's abstract which will form the basis for the provisional totals and later the Primary Census Abstract. The accuracy of the data will depend mainly on the accuracy of these two statements which will be prepared from part II of the filled up household schedule.

Your main duties as supervisor will be as follows :—

PART A : General

1. As already mentioned, you have to meet all the enumerators of the circle allotted to you and ensure that all of them have received thorough training in the various operations.

2. If the enumerator of any particular block is absent due to certain reasons you have to ensure that another person from the reserve list is put on the job so that the work may not be interrupted. You have to further ensure that the enumerator has got thorough knowledge of the filling up of the various documents. In case there is something lacking you have to train him again emphasising the importance of the operation itself.

3. Please ensure that each enumerator covers the block assigned to him completely and without any overlap with adjoining blocks.

4. Please ensure good quality of enumeration and proper filling of household schedule and individual slip.

5. Please communicate promptly to your enumerators any clarification on instructions that you may receive during the enumeration period.

6. Please ensure adequate supply of additional forms of household schedule and individual slip to your enumerators as and when needed by them.

7. Please ensure proper filling up of the enumerator's working sheet and the enumerator's abstract.

8. Please receive all the completed documents duly signed by the enumerators.

9. Please hand over all the completed records to your charge officer after proper checking.

10. Before starting the actual operations, please check that all the enumerators have received the required stationery and other articles and that you have also received some reserve stock of stationery etc. as noted below :

(i) Instructions for filling up household schedule and individual slip;

(ii) Copies of supplementary instructions issued from time to time;

(iii) Appointment letters/identity cards;

(iv) Pads of household schedules;

(v) Pads of individual slips;

(vi) Sufficient number of forms of enumerator's working sheets and enumerator's abstracts;

(vii) Degree holder and technical personnel forms;

(viii) Abridged houselist;

(ix) Notional map sheets;

(x) Layout sketch sheets;

(xi) List of scheduled tribes for the union territory of A & N Islands as notified in the Presidential Order of 1959 (list enclosed);

(xii) Inventory forms for material received, used, unused etc. and inventory forms for degree holder schedules received, issued, received back after filling up and unused schedules.

11. As a preliminary step you should go round your circle to make sure that no area under you is left out and no area overlaps with the adjoining circles. In case of doubt, you should discuss this with the supervisor of the adjoining circle and also consult your charge officer.

12. You should also check that the location codes for state/district/tehsil and villages in case of rural areas and state, district, town and wards in case of urban areas and enumerator's block number are available with each enumerator. In fact, for rural areas, state, district and tehsil codes and for urban areas, state, district, and town codes would have already been rubber stamped on each form or the documents. If not, please make sure that all the entries alongwith the codes as supplied by the charge officer are recorded on each form or document by the enumerator.

13. Please ensure that the enumerators go round their blocks to get themselves acquainted with their blocks and also to ensure that the buildings or houses have all been listed in the Abridged Houselist.

14. Please meet all the enumerators in your circle soon after the revisional round in order to ensure that all the above mentioned items of work have been done according to your satisfaction.

Note :— (i) If any enumerator has been assigned more than one block he will have to prepare and fill the documents/forms separately for each enumerator's block. You should advise him to complete the enumeration in one block and then take up the next block.

(ii) If on account of illness or for any other genuine reason the enumerator requires leave, or if due to the negligence or careless work or misconduct you want to remove him you have to report this immediately to your charge officer and get the replacement so that the work does not suffer.

PART B : The work to be done during the actual enumeration period (9 February to 28 February 1981)

1. Get the work started from 9th February in all the enumerator's blocks under your charge and send a report to your charge officer.

2. Be with your enumerators in their day to day work during the first week of the start of enumeration, to the extent possible. This is a critical period.

3. Please ensure that the enumerator is making enquiries in each building and house and filling the relevant schedules so that persons living in big buildings or the new households are not left out.

4. Ensure that serial number of the household has been filled in correctly on each individual slip.

5. Please ensure that each enumerator is doing the work systematically and is not allowing it to fall into arrears. This particularly relates to the copying of entries from individual slip into the population record from col. 8 onwards. This work should not be allowed to accumulate.

6. Check that the notional map indicates important land marks and demarcation of the enumerators' blocks. In case there is anything lacking, try to correct it even at this stage by making physical verification of the actual sites.

7. Please ensure that the enumerator has got sufficient forms and if need be arrange for their replenishment in time.

8. Please go round with your enumerators by turn on the evening and night of 28 February 1981 for the enumeration of houseless persons. If you have reasons to believe that there will be too many houseless persons in a particular blocks you have to put more than one enumerator for their enumeration so that the work may be completed in time.

9. You have to do complete checking of the entries made in the household schedule as well as in the individual slip and also to sign on the cover page of the household schedules and individual slips in token of having checked the entries.

Household Schedule

10. You have to be vigilant in checking the work of each enumerator when he is filling up the household particulars in the household schedule.

(i) Ensure that the location code has been entered properly and correctly as described earlier.

(ii) You have to see that the entries against Q. 3 and 4 relating to Scheduled Caste/Scheduled Tribe have been filled in properly according to instructions and the names find place in the list of scheduled tribe supplied to you and the enumerator.

There being no notified scheduled caste in this union territory, there will be no household schedule having recorded code 1 against question No. 3.

(iii) While the work is going on, you have to see that the enumerator is filling columns 1 to 7 of the population record first and then going over to fill in the individual slips. If any enumerator avoids this procedure, it must be emphasised that he should do so as this has been prescribedwit h a view to ensure complete coverage so that no person in any household may be missed. This will also ensure better recording of age.

(iv) Ensure that the enumerator is making repeated enquiries about young children, newly born babies and vistiors not enumerated elsewhere.

(v) Verify that the enumerator is entering serial number of mother if present in the household against her son and daughter aged 10 and below. If not please get it done.

(vi) Further you have to check that proper codes are entered within the box given against various questions in this schedule.

11. *Individual slip (universal)*

(i) Check that the entry against question 4 relating to age has been properly filled in completed years.

(ii) Ensure that the name of scheduled tribe has been entered in accordance with the list supplied to you and the enumerator. Further you have to check the entries relating to scheduled tribe. Please note that there is no notified scheduled caste in this union territory.

(iii) You have further to be vigilant that the enumerator is recording the mother tongue correctly in question 6 as given by the respondent. The mother tongue as given by the respondent should be recorded faithfully.

(iv) You have also to be very vigilant and careful in checking the entries relating to economic questions from 14A to 16. You have to impress upon the enumerators that the economic questions i.e.14A to 16 must be canvassed for every persons irrespective of age or sex. Every person must be asked question 14 A including the very young or very old and the answer to this question must be filled in correctly. You have to ensure that each enumerator is asking the probing questions in case of those who are not regular workers. It is particularly important to ask such probing questions regarding the work done at any time last year or any one of the seasons in the reference period in the case of women and children in the rural areas. You have to invariably tell the enumerators that they should ask questions 14A, 14B and 15A and 15B together and then fill up the details. You have also to ensure that the description of work and the nature of industry, trade or service under questions 15A and 15B are filled in sufficient details so that it may facilitate the work of coding later on. Giving the description and nature of work in short form will be of no use in the proper classification of industries and occupations. You have also to check the entries in question 16 relating to seeking/available for work, with reference to answers to questions 14A or 14B. The information against this question will be filled in the box only in case there is 'No' in 14 A or 14B.

Individual slip (sample)

(v) You have to ensure, that the enumerator has noted the last place of residence against Q. 2 correctly. Similarly, there may be some doubts while filling up the codes against question 3 of sample slip which enlists the reasons for migration. You have to emphasise that only the five codes as given below the sample individual slip are used. You will doubtless check that duration of residence at the place of enumeration (Q. 4) as recorded is not more than the age of the person. The number of children surviving will always be equal or less than the number of children ever born as recorded in Q. 5 (b) and (c).

12. Ensure that the degree holder and technical personnel schedules are being distributed according to instructions and also the enumerator is collecting them back from the individuals to whom he had issued these earlier. You have also to verify that the enumerator is keeping the record of the total number of schedules distributed and the schedules received back by him.

13. *Abridged houselist*

(i) Check that the location codes have been given correctly. In case of missing codes, get them filled in your presence.

(ii) Ensure that each enumerator is cheking properly whether each census house and household listed in Sec. 2 of the Abridged houselist is actually there. Also check that the instructions for deleting or amending entries in Sec. 2 or for filling Sec. 3 in the various situations are being followed by the enumerator in the manner given in the instructions.

(iii) Please ensure that reason for any change made in section 2 is given in col.8. If any enumerator has not done so, you should get it done.

(iv) If by chance any enumerator has failed to enter the population of enumerator's block and number of household in section 1 of the abridged houselist you should get it done during checking.

14. *Enumerator's working sheet and the enumerator's Abstract*:

You have to check up carefully whether the totals are being struck correctly in the working sheets. You will please see that all entries have been correctly copied out in the enumerator's abstract from the working sheet. After checking these two documents you have to affix your signatures below these documents separately.

PART C : The work to be done after the enumeration (between 1st and 5th March, 1981) .
During this period your duties will be as follows :

1. Please check that the work of revisional round has started on 1st March in all the enumerator block under your charge.

2. Please check whether the enumerator has correctly scored the slips relating to any person who has unfortunately died during the enumeration period and has made subsequent correction in the population record, working sheets and enumerator's abstract.

3. If any new birth has taken place before the sunrise of 1st March 1981 and the child is/was alive at sunrise of 1st March 1981, you have to check whether the individual slip in respect of him or her has been properly filled in and also the relevant entries have been made in the population record alongwith changes in the totals. You have to check that on such new slips the serial number of household has been properly filled in.

4. There may be cases where an enumerator has used two forms of household schedule for recording entries of new birth or visitor. In such cases you have to ensure that the enumerator has properly filled in location code and other particulars in the second household schedule form also. Check also whether the relevant correction against the entry of question 6 of sample slip if applicable in his case, has been made. Further you have to ensure that he is writing on the top right hand corner of the fresh household schedule (continued) and noting the book and form number of the connected household number. Similarly, you have to note whether on the connected schedule he is noting the word 'concluded' and giving the book and form number of the additional household form.

Needless to point out that changes in the population record like additions for new births or recording of visitors or deletion of entry in respect of deaths, should be done neatly and subsequent changes in the totals should be made. It is thus final total that must be entered in Q. 15 of Part I of the household schedule.

5. Ensure whether the enumerator is filling properly the slips in respect of the persons living in Dak bungalows, Dharmashalas, hospitals, jails or orphanages etc. according to the prescribed instructions.

6. On the 5th March 1981 you have to call a meeting of all the enumerators to check whether they have filled up all the documents correctly. Thereafter you have to take all the filled in documents

from the enumerator of each block and issue a receipt to him and arrange them properly in the following manner :—

1. National map;
2. Lay out sketch map;
3. Filled in and updated Abridged Houselist;
4. Filled in household schedule books;
5. Filled in individual slips pads;
6. Working sheets for enumerator's abstract in three sets tagged together;
7. The Enumerator's abstract form;
8. Filled in degree holder and technical personnel schedule;
9. (a) Statement showing the number of degree holder and technical personnel schedules received, issued, filled in, schedules collected and blank schedules returned;

   (b) Inventory list of household schedule books (with book nos., individual slip pads with pad nos.) issued, used and returned unused by the enumerator;
10. Blank forms, household schedule books and individual slip pads referred to above;
11. Blank degree holder and technical personnel schedules.

You will arrange each type of records separately for each document in ascending order of block numbers of your circle, tie each bundle with tag or sutli so that you will have 12th bundles, prepare an inventory in form provided and hand over to your charge officer alongwith the inventory.

The charge officer in his turn will give you the necessary receipt of the various documents.

Daily Diary :

The supervisors are requested to maintain a 'Daily Diary' of their tours and inspections of the field work in the form enclosed.

List of Scheduled Tribes as notified in the Andaman & Nicobar Islands Scheduled Tribes Order of 1959

I. In the Andaman Islands : —

1. Andamanese including Chariar or Chari, Kora, Tabo or Bo, Yere, Kede, Bea, Balawa, Bojigiyab, Juwai and Kol.
2. Jarawas
3. Onges
4. Sentinelese

II. In the Nicobar Islands.

1. Nicobarese
2. Shom Pens

Note ; To be supplied to each enumerator & Supervisor.

CENSUS OF INDIA 1981
(ENUMERATION)

Supervisor's Daily Diary ——————

Name of Supervisor.....

Official Designation .....

& Address.....

.....

Charge No.....

Tahsil/Town .....

District .....

———

Office of the Director of Census Operations
Andaman & Nicobar Islands
Port Blair

Supervisor's Daily Diary

Day/Date	Enumeration Block No.	Details of inspection carried out
Monday 9 February		
Tuesday 10 February		
Wednesday 11 February		
Thursday 12 February		
Friday 13 February		
Saturday 14 February		
Sunday 15 February		
Monday 16 February		
Tuesday 17 February		
Wednesday 18 February		

Supervisor's Daily Diary

Day/Date	Enumeration Block No.	Details of inspection carried out
Thursday 19 February		
Friday 20 February		
Saturday 21 February		
Sunday 22 February		
Monday 23 February		
Tuesday 24 February		
Wednesday 25 February		
Thursday 26 February		
Friday 27 February		
Saturday 28 February		

Supervisor's Daily Diary

Day/Date	Enumeration Block No.	Details of inspection carried out
Sunday 1 March		
Monday 2 March		
Tuesday 3 March		
Wednesday 4 March		
Thursday 5 March		
Friday 6 March		
Saturday 7 March		

Brief description of difficulties, experiences and interesting events which the Supervisor came across during enumeration period.

Signature of Supervisor

Appendix-XLIII

(Vide Chapter XI—Para—29)

No. 18/35/80

Government of India

Ministry of Home Affairs

OFFFICE OF THE DIRECTOR OF CENSUS OPERATIONS

Andaman & Nicobar Islands

Port Blair, the 4-11-1980.

To

Both the Principal Census Officers
Both the District Census Officers
Both the Sub-Divisional Census Officers
Both the Sub-Divisional-cum-Charge Census Officers
All the Charge Census Officers
The Military Census Officer for A & N Islands

CENSUS OF INDIA 1981—*CIRCULAR NO.* 15

Subject : — *Guidelines for the enumeration of floating population--reg.*

Sir,

I have the honour to say that as was done in the 1971 Census, the population on boats, sea and ocean going vessels will also be covered in the 1981 Census. Guidelines for the enumeration of such population at the forthcoming census are enclosed herewith.

2. You will observe from the enclosed guidelines that the above population has been divided into two broad categories, firstly, those who live on boats for a number of months in the year or permanently as in house-boats in Srinagar, Kashmir or Calcutta and have no residence on land and secondly, those who live in different types of ship and fishing boats and have establishments on shore which they visit frequently.

3. As regards the first category of persons who live on boats for a number of months in the year or permanently and have no residence on land, you may hardly come across such population in this territory. Howerver, in case such population is found in any area, the same may be enumerated as per details given in the guidelines enclosed with this circular. The term 'boat' may not be confused with our local terminology of calling inter-island ferries as boats. Inter-island ferry boats and fishing boats etc., operating in sea actually fall in the second category.

4. The second category of sea population consists of those on ship and boats of the following categories:—

(a) Indian Naval Ships

(b) Ocean Liners coming from foreign countries

(c) Indian Mercantile ships plying between Indian ports and foreign ports

(d) Mercantile ships lying between Indian ports

(e) Miscellaneous

(i) Ferry boats

(ii) Fishing boats

(iii) Other boats plying between limits of single port

(iv) Passenger boats touching two remote coastal ports

(v) Lighthouse, ships dredgers and ships of P.E. Marine, Forest Department, A.P.W.D. etc.; and

(vi) Country boats carrying inland produce.

5. In the above cases also, the chances of comming across vessels included in items (b) and (c) i.e. ocean liners coming from foreign countries and Indian Mercantile ships from foreign countries are very remote. However, if such vessels are found at any of the port at the sunrise of 1st March 1981, these will also be covered and the persons on board enumerated as per instructions in the guidelines.

6. Indian Naval and Coast Guard ships will be covered by the Military Census Officers through specially appointed enumerators for such ships. All other types of boats and ships will be covered by the concerned Civil Census Officer wherever these are found during enumeration period.

7. I would request that the instructions contained in the guidlines for enumeration of floating population enclosed with this circular are read thoroughly so that this category of population is correctly, properly and completely enumerated at the 1981 Census.

Kindly acknowledge receipt.

Yours faithfully,

Sd.-
(B.K. Singh)

Chief Secretary &
ex-Officio Director of Census
Operations

Encl : a. a.

No. 18/35/80

Port Blair, the 4-11-1980.

Copy to :—

1. Registrar General, India (By name).
2. The DRGI.
3. The DRG (C&T)
4. The ARG (Map).
5. The ARG (SS).
6. The Dy. Director (DP)
7. The Chief Secretary, A&N Admn.
8. All the Directors of Census Operations with compliments.
9. The Director, National Sample Survey Organisation, Calcutta.

Sd.-

(S. P. Sharma)
Dy. Director of Census Operations

GUIDELINES FOR THE ENUMERATION OF FLOATING POPULATION

Boat population :

1. Persons who live in boats for a number of months in the year or permanently and have no residence on land will be enumerated as boat population. Also persons who have residence on land, but live for a part of the year in boats and are in fact found living in boats during the entire period of enumeration (9th to 28th February 1981) will be treated as boat population. Persons who have their residence on land and operate ferries or boats on inland rivers do not come under the category of boat population.

2. All boats found at ghats situated on the banks of rivers and other waterways during the enumeration period (9 February to 28 February 1981) will be enumerated. The enumerator of the village or enumeration block of the town where the ghat is situated will enumerate the persons living on the boats simultaneously with the population residing in the village/urban block. The boats will be assigned numbers in a series different from that in which buildings of a village/urban block have been numbered. These numbers will be assigned in serial order as and when the enumerator finds the boat at the ghat and will enumerate the population in it. The assigned serial numbers will be painted on the boats which will then indicate that the boat has been enumerated.

3. The location code for the boat pupulation will be same five elements as for the village/urban block where the ghat is situated while the last element will be the number assigned to the boat. Thus, the location code will consist of state number/district number/tehsil number/village number/boat number or state number/district number/town number/ward number/boat number accordingly as the ghat is in a rural or urban area.

4. The instructions for assigning serial number of household to boat population will be as indicated in this para. When the enumerator comes across a household living in a boat, this household will have to be entered serially in Section 3 of the Abridged Houselist. Obviously, the enumeration of boat population should be taken up by the enumerator after all the census houses have been covered. For such households, the boat number assigned will be repeated in columns 2 and 3 of the Abridged houselist and a continuous serial number assigned, for each such entry, in column 7 of the Abridged Houselist. The enumerator should, however, remember that on the night of 28th February, 1981, he has to count the houseless population also. Therefore, the enumeration of boat population should not be held over till the night of 28th February.

5. The serial number of households in col.7 of the Abridged Houselist will be continuous for the entire enumeration block. In other words, if in a block there are households in census houses, household living in boats and houseless households the serial number of these households will be continuous.

6. Before enumerating a person living in a boat, it should be ascertained whether he has already been enumerated elsewhere. Only if he has not been enumerated before and is not likely to return to his home before 1st March, 1981, should he be enumerated there. But persons who might have left their residence before 9 February, 1981 but have left word at their residence that they would return before 1st March, 1981 should not be enumerated, as they will be enumerated at their residences. All persons enumerated as living on boats should be instructed not to get themselves enumerated again. Separate Household Schedule books and Individual Slip pads will be used for enumerating boat population in an enumeration block. In the Household Schedule, the location code number can be retained with the number assigned to the boat. It must be mentioned in brackets that this is a boat. Some of the particulars in the household schedule would obviously not be relevant. Therefore, in the case of boat poeple, it would be sufficient if the following items are filled up:—

(a) Location code
(b) Serial number of household
(c) Type of household
(d) Name of the head of the household
(e) Religion of the head of the household
(f) Whether head of the household belongs to SC/ST etc.
(g) Name of caste/tribe of the head of the household
(h) Language mainly spoken in the household
(i) Number of married couples usually living in the household
(j) Total population of the household.

7. The other items need not be filled up. Part-II of the household schedule must, of course, be filled.

Sea population

8. Sea population will consist of those on ships and boats of the following categories:—

(a) Indian Naval ships

(b) Ocean liners coming from foreign countries

(c) Indian Mercantile ships plying between Indian ports and foreign ports

(d) Mercantile ships plying between Indian ports

(e) Miscellaneous :—

(i) Ferry boats

(ii) Fishing boats

(iii) Other boats plying between limits of single port

(iv) Passenger boats touching two remote coastal ports

(v) Lighthouse ships; dredgers and ships of P.E. Marine, Forest Department, A.P.W.D. etc.

(vi) Country boats carrying inland produce

(a) Naval ships—

An officer of the naval base has to be specially nominated as Charge Officer for enumeration of naval ships at the port. In the case of Indian Naval Ships arriving at a port on any day during the enumeration period, the officers and seamen who remain on board either during the entire enumeration period or for such part of the period upto 28th February, 1981 should be enumerated on board the Naval ship itself. The commanding officer of the ship assisted by a trained enumerator of the defence establishment in the area will carry out the enumeration. The Naval Headquarters have been requested to issue special instructions for the purpose and so these instructions will be conveyed in due course. The civilian charge officer covering the port area need not take any action in this respect.

(b) Ocean liners coming from foreign countries—

Only such ocean liners as are found at any Indian port at sunrise of 1st March, 1981 will be enumerated. The enumeration of persons on board such ocean liners will be carried out either on 28th February, 1981 or on 1st March, 1981. Ocean liners which touch the port after sunrise of 1st March, 1981 or leave the port before sunrise of 1st March, 1981 will not be enumerated. Officials of the Port Trust or the Collectorate of Customs should be appointed as special enumerators for enumerating this category of sea population.

(c) Indian Mercantile ships plying between Indian and foreign countries—

Persons on board such ships will be enumerated only if they are at an Indian port at sunrise on 1st March, 1981. As in the case of ocean liners from foreign countries this population will also be enumerated by the special enumerator of the Port Trust/Collectorate of Customs either on 28th February or 1st March, 1981.

Customs authorities should be requested not to issue clearance for any ocean liner or mercantile ship on 1st March, 1981 unless its enumeration work is completed.

(d) and (e) Other vessels and miscellaneous types of boats plying between Indian ports or within Indian ports—

Passengers travelling on such vessels and boats need not be enumerated as they may not have been absent from their places of residence for the entire enumeration period and, therefore, would have been enumerated at their residence. However, members of crew on all such vessels and boats should be enumerated if they have been residing on them for the entire enumeration period, i.e., 9th to 28th February, 1981.

Enumeration of members of crew of such vessels and boats should be done on 28th February or 1st March, if they are found at any port during these two days. If such vessels and boats are at sea on 1st March they will be enumerated at the first port at which they arrive after that day. As some of them could be at sea for as long as 20 days the enumerator will have to keep a watch over such vessels arriving at the port upto 28th February or 1st March, 1981. The latter date may be altered according to location of individual ports. The Master of the vessel or boat should be questioned as to whether his vessel has already been enumerated at any other port earlier. The vessel or boat will be enumerated only if it has not been enumerated before. When such a vessel or boat is enumerated, the Master should be given a slip of paper with the name of the vessel, the port and the date of enumeration to indicate that the vessel or boat has been enumerated. The Master will have to preserve it till 28th February or 1st March, 1981 and produce it when his vessel touches any other port before that date.

The port enumerator (special enumerators in the case of big ports) will enumerate such vessels and boats.

9. For the enumeration of sea population in place of the location code, the name of the port and the name of the vessel or boat may be recorded. There will be no other elements such as block number or house number for this population. Only the universal individual slip will be canvassed for the sea population. Such ships will be treated as institutional households with the Captain or other appropriate authority being defined as the head of the household. Part I of the Household Schedule need not be filled except for the location code numbers and the name of the vessel being recorded in Part I. Part II will have to be filled as in the case of any household.

Enumerator's Abstract :

10. For sea population, in order to prepare the enumerator's abstract, it would be convenient to fill the Household Schedule Part II (Population Record). In respect of sea population, the entire population may be listed continuously in the Household Schedule indicating the location code in Part I. The totals in the last line of the population record may be struck on each Household Schedule form and the enumerator's abstract may be compiled from this, as in the case of the general population.

APPENDIX XLIIV

(Vide Chapter XI- Para 33)

No. 18/44/80
Government of India
Ministry of Home Affairs
OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS
Andaman & Nicobar Islands

Port Blair, the 8th Nov. 1980.

To

Both the Principal Census Officers
Both the District Census Officers
Both the Sub-Divisional Census Officers
Both the Sub-Divisional-cum-Charge Census Officers
All the Census Charge Officers
The Military Census Officer for A & N Islands

CENSUS OF INDIA 1981—*CIRCULAR No.* 16

Subject: — *Provisional Population Totals—Reg.*

Sir,

Provisional Population Totals are to be released immediately after the completion of the e numeration which is scheduled to be held from 9th to 28th February, 1981 followed by a revisional round between 1st and 5th March, 1981. This circular deals with the preparation and release of provisional population totals.

2. The calendar for reporting of provisional population results will be as follows :—

1.	Revisional round :	1 to 5 March, 1981
2.	Submission of Enumerator's Abstract and other records to Supervisors by Enumerators :	6 March, 1981
3.	Submission of Supervisor's Abstract and all records pertaining to Supervisor's Jurisdiction to Charge Officer:	7 March, 1981
4.	Preparation of Charge Abstract for provisional results by Charge Officers and communication of charge figures to District Census Officer in standard message form :	8 March, 1981
5.	Submission of all records relating to the Charge, with proper inventory by Charge Officers to the Regional Tabulation Office	9 March, 1981
6.	Preparation and communication of district abstract for provisional results by the District Census Officers to the Dircetor of Census Operations by telegram or signal : (This message should be repeated to the Registrar General's Office Simultaneously by the District Census Officers.)	9 March, 1981
7.	Submission of provisional results to Registrar General by Directors of Census Operations :	10 March, 1981

3. The timely compilation and release of provisional population totals will depend upon the timely receipt of the census schedules from the enumerators and supervisors by the charge officers. This calls for highly controlled system which you would have to develop for your charge. The collection of the census schedules should preferably be done by a team which would be provided with necessary transport. You would have to indicate the specific points of collection so that there is absolutely no confusion.

4. I am giving below some of the important instructions and procedures to be followed by the Enumerators, Supervisors and Charge Officers which will help in the timely compilation and submission of records :

Enumerators :

5. According to the Instructions to Enumerators for filling up of the Household Schedule and Individual Slip, an enumerator is supposed to start work on "Working Sheet for preparing Enumerators Abstract" soon after the completion of the revisional round. Keeping in view the urgency of releasing the provisional population totals, it would be essential that the enumerator should fill the working sheet each day. In other words, when the enumerator fills in Part-II : Population Record from the Individual Slip daily, he should also post the totals for the households from the Population Record in the Working Sheet the same day and he should not wait till the completion of the revisional round. However, during the revisional round if he comes across any births or deaths, he should make changes accordingly in the Population Record as well as the Working Sheet, so that immediately after completion of the revisional round the enumerator is in a position to prepare the Enumerator's Abstract. *This departure from the printed Instructions for the enumerators should clearly brought out during the course of training.*

6. Thus each enumerator be made to understand the importance of the timely release of provisional population totals and instructed that he should prepare the Working Sheets side by side every day and does not allow the work to accumulate.

7. In this union territory, the majority of villages have small population and the sizes of enumerator's blocks are also smaller. The enumerators may, therefore, be asked to do the revisional round quickly without waiting for the last day fixed for this work i.e., 5th March, 1981. They should hand over the records to the Supervisors at the specific point already fixed for the purpose.

Supervisors :

8. The Supervisor at the time of this field inspections during the enumeration period must see that the enumerators attached with him regularly preparing the working sheets daily. He must ensure that their work is not allowed to be accumulated for the last minute.

9. The Supervisor will have to obtain all the records from the Enumerators including the Working Sheets and the Enumerators' Abstracts relating to his circle and submit these to the Charge Officers latest by 7th March, 1981.

10. Supervisors may be told that as soon as the revisional round has been completed by all the enumerators under their supervisory circles, they should collect the records from the enumerators without waiting for the last date of 6th March, 1981 fixed for this purpose and immediately hand over all the records to the Charge Officers.

Charge Officers :

11. On receipt of these records the Charge Officer would have to immediately take up the working sheets of the enumerators for each block and the corresponding enumerator's abstract and process these for arriving at the provisional results for initial publication and for forwarding the figures for the supplement also.

12. In order to be able to do so the Charge Officer can very conveniently have a register prepared on the basis of the "Enumerator's Working Sheet" itself, except that in column 2 instead of "serial number of household" it should be noted as "Enumerators' Block Number". When the records are received on the 7th, the Charge Clerk would have to post in this register the relevant total figures which would be available from the last page of the Working Sheets of each block in the columns concerned. Since these would be posted blockwise the totals would give the figures for each of the characteristics for the entire charge. It would be convenient if the Charge Officer can ensure that this register is written up in advance in so far as the block numbers are concerned so that there is no confusion in compiling the provisional totals.

13. The Charge Officer will prepare a statement identical to that of the Enumerator's Abstract. This statement will be required by the Census Directorate for compilation of totals required for issue of a Supplement to the Provisonal Population Totals.

14. Immediately after the totals are struck, the Charge Officer should communicate the figures to the Census Directorate as well as to the District Census Officer by the quickest possible manner (i.e., through wireless message).The format of the message through which the figures can be communicated is given below :—

1981 CENSUS PROVISIONAL TOTALS

Charge ——————————————District——————————————

Males——————————————Females ——————————————

Total poulation——————————————Literate males——————————————

Literate females——————————————Total literates——————————————

15. The figures are to be communicated by 'CRASH WIRELESS MESSAGE'. The message should indicate figures both in numerals as well as figures so that there is no possibility of any discrepancy due to communication. Post copy in information must also be sent. The Divisional Forest Officers will also communicate the provisional totals to District Census Officer to enable him to consolidate totals for the district as a whole.

16. All the three Divisional Forest Officers who are the Charge Officers for the areas beyond the jurisdictions of revenue authorities will also send copy of the message of provisional population totals to the District Census Officer, Andamans who is the Additional District Magistrate, Port Blair. Similarly, the Secretary, Port Blair Municipal Board will also send a copy of provisional population totals to the District Census Officer, Andamans.

District Census Officers :

17. Similarly, the District Census Officer should communicate consolidated totals in respect of all the charges in his district. The District Census Officer will simultaneously communicate the figures to the Director of Census Operations and to the Registrar General, India in the format indicated below:

1981 CENSUS PROVISIONAL TOTALS

State ..... District .....

Males ..... Females .....

Total population ..... Literate males.....

Literate females ..... Total literates .....

18. The figures should be communicated to the Registrar General, India by express telegram, wireless message or over phone, whichever is deemed quickest. The telegraphic address of the Registrar General, India is "REGGENLIND—NEW DELHI". The figures, as said above, can also be communicated to the office of the Registrar General, India over phone. Arrangements will be made to receive the messages, round the clock from the 8th to 11th March, 1981 over the following telephones at new Delhi :

383761
383145
383157
386583

19. The format in which the figures are to be communicated by telegram or wireless message (para 17) will be adopted in case the information is given over the telephone.

20. The provisional population totals for the country as a whole and each state and union territory will be first released by the Registrar General and Census Commissioner, India. After the provisional population totals are released by the Registrar General, India, undersigned will release the provisional totals for this union territory and districts. The District Census Officers and Charge Officers are not supposed to release the provisional totals at any stage.

21. The Charge Officers and District Census Officers are requested that the above instructions are noted by them very carefully and also brought to the notice of Enumerators and Supervisors during the training classes.

Kindly acknowledge receipt.

Yours faithfully,

Sd-
(B.K. Singh)
Chief Secretary &
ex-officio Director of
Census Operations

No. 18/44/80 Dated : 8-11-1980

Copy to :—

1. RGI (by name)
2. DRGI
3. DRG (C&T)
4. ARG (Map)
5. ARG (SS)
6. Dy. Director (DP)
7. Chief Secretary, A&N Admn.
8. All DCOs with compliments
9. The Director, NSSO, Calcutta.

Sd-
(S.P. Shrama)
Dy. Director of Census Operations

APPENDIX XLV

(Vide Chapter XI-Para 34)

Wireless Message

To :

1. The Tahsildars, Diglipur, Mayabunder, Rangat, Little Andaman & Car Nicobar.
2. The Asstt. Commissioners, Nancowry & Campbell Bay.
3. The Divisional Forest Officers, Long Island & Mayabunder.

Infor : 1. The Deputy Commissioner, Nicobars

2. The Asstt. Commissioner, Mayabunder

From : CENSUS PORT BLAIR

Unclassified

Originator's No.	Date
18/44/80	21-2-1981

You are requested to review the enumeration work of each Enumerator before submitting the second weekly progress report which is due on 24-2-81 (.) In case the progress is not satisfactory in case of some Enumerators, you may please make suitable arrangement for getting the work completed by 28th February positively (.) The enumerators can submit records to their supervisors for onward transmission to your office as soon as revisional round is over (.) The Enumerators need not wait for the last date of 5th March (.) Compilation of Provisional Population Totals may be completed as soon as records are received (.) In case Provisional Population Totals are ready for your charge even before 5th March, the same may be communicated (.) Please take advance action as detailed in this Office Circular No. 16 dated 8-11-1980 regarding compilation of Provisional Population Totals(.)

Sd/-
(S.P. Sharma)
Dy. Director of Census Operations

No. 18/44/80 Dated : 21-2-1981.

Copy by post for information & necessary action forwarded to :—

1. The Tahsildars, Port Blair & Ferrargunj.
2. The Secretary, Port Blair M.B.
3. The Divisional Forest Officier, Wimberlygunj.
4. The Military Census Officer for A & N Islands.

Copy by post for information also forwarded to :—

1. The Principal Census Officer, Andamans.
2. The District Census Officer, Andamans.
3. The Sub-Divisional Census Officer, South Andamans.

Sd/-
Dy. Director of Census Operations
A & N Islands, Port Blair.

APPENDIX XLVI

(Vide Chapter XII-Para 6)

Shri Ashoke Joshi
Chief Secretary

D.O. No. 12-1/80-STAT
CHIEF SECRETARY
ANDAMAN & NICOBAR ADMINISTRATION
Chief Commissioner's Secretariat A & N Islands

Port Blair, the 1st March 1980.

Dear Shri

You are aware that the next decennial population Census 1981 will be organised in this territory alongwith other states and union territories from 9th to 28th February, 1981 with reference date as the sunrise of 1st March 1981. The housenumbering and houselisting operations which are a pre-requisite to the main census will be organised in this territory from the 1st Sept. to 15th October, 1980.

The strategy for the future planning lies mainly on the results of the 1981 Census. There is hardly any field of human welfare where we can plan welfare activities without the help of detailed census data.

Keeping in view of the important part the census plays I would request you to kindly help us in deriving the correct population figures.

You had already extended your fullest co-operation to the local Census Department in organising the first and second pretests connected with the 1981 Census in these islands. I am sure you will continue to do so during the ensuing census operations also which are being taken up shortly by the Directorate of Census Operations, Port Blair.

With regards,

Yours sincerely,

Sd/—
(Ashoke Joshi)

To

Shri.....
.....
.....

No. 12-1/80-STAT. Dated the,

Copy forwarded to :—

1. The Registrar General, India, 2/A, Mansingh Road, New Delhi.
2. The Director of Census Operations, Port Blair.

Sd/-
Chief Secretary

APPENDIX XLVII

(Vide Chapter XII-Para 7)

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

Port Blair, the 4th July 1980

Order No. 2970

Subject : — Census of India 1981-Holding back of transfers—regarding.

The Union Home Minister and the Local Census Directorate have requested for postponement of large scale transfers of officers and other staff, particularly teacher, involved in census work till March-April, 1981. In order to enable the census authorities to complete the census field work in time in this territory, the Chief Comissioner, A & N Islands has ordered that hence forth, as far as possible, no transfer in the case of district, sub-divisional and census charge officers should be done till March, 1981. Further, in case of other field staff, i.e., Enumerators and Supervisors who are to be appointed in the month of July 80, it has been ordered that all transfers should be completed latest by 15th of July, 1980. After this, there will be no transfers among all the categories of staff, particularly teachers, involved in the census work till March, 1981. In case transfers have to be done due to some unavoidable reasons, prior approval of Chief Commissioner may be obtained.

All the heads of departments are requested to bring this order to the notice of their subordinate offices.

This issues by the order of the Chief Commissioner.

Sd/-
(Siri Kishen)
Assistant Secretary (PAR)
(F. No. 45-66/80-PW)

Forwarded to :—

1. All heads of departments of A & N Administration for necessary action.
2. All heads of Central Govt. departments stationed at Port Blair for information.
3. The Dy. Director of Census Operations, A & N Islands, Port Blair, with reference to his letter No. 18/8/79 dated 18th April, 1980.
4. All Sections in the CC's Secretariat.

Sd/.
Assistant Secretary (PAR)

APPENDIX XLVIII

(Vide Chapter XII -Para 7)

No. 45-66/80-PW

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

Port Blair, dated the 27th Sept., 1980

To

1. All Heads of Departments/ Offices.
2. All Heads of Central Govt. Offices stationed at Port Blair.

Sub :— Census of India 1981—Holding back of transfers of all categories of staff—Regarding

Sir,

In continuation of this Administration's Order No. 2970 dated 4-7-1980. I am directed to forward herewith a copy of letter No. 18/34/80 dated 8-9-1980 together with copy of its enclosures received from the Deputy Director of Census Operations, Port Blair on the Subject mentioned above for strict compliance in so far as transfer of officers and staff is concerned.

Yours Faithfully,

Sd/—
Assistant Secretary (Perl.)

Copy to ;—

The Deputy Director of Census Operations, Andaman and Nicobar Islands, Port Blair with reference to his letter No. 18/34/80 dated 8-9-1980.

2. Copy together with copy of its enclosures is forwarded to all Sections in the C C's Secretariat.

Sd/—
Assistant Secretary (Perl.)

APPENDIX XLIX

(Vide Chapter XII-Para 9)

No. 12-1/80-Stat.

ANDAMAN AND NICOBAR ADMINISTRATION

Chief Commissioner's Secretariat

(Statistical Bureau)

Port Blair, the 18th July, 80.

Order No. 3108

The Andaman & Nicobar Administration has been receiving requests from the Registrar General and Census Commissioner for India and the Local Census Directorate for providing assistance/ concessions to the Census Department for the efficient and timely conduct of the census operations in these islands.

It has been decided to extend the following concessions/assistance to the Census Authorities at the 1981 Census :—

(i) All the departments/Offices of this administration are directed to forward the names of the members of their staff to census charge officers for appointment as Census Enumerators and Supervisors on receiving formal request from them;

(ii) The Enumerators and Supervisors and other connected staff engaged in the conduct of census operations should be allowed to attend office late by 2 hours and to leave office 1 hour early during the following periods :—

(a) *Houselisting operations :*

Training	:	Entire month of August 1980 (only on the days of training)
Operations	:	1-9-80 to 15-10-80

(b) *Population census :*

Training	:	1-12-80 to 31-1-81 (only on the days of training)
Operations	:	1-2-81 to 8-3-81.

They should be considered as on duty and permitted to be away from their offices for half-a-day from 9-2-81 to 28-2-81 and allowed to be exclusively on census work for the whole day from 1-3-81 to 5-3-81 ;

(iii) All the charge officers and touring officers of the census directorate should be provided with Govt. vehicles during the period from 1-8-80 to 15-10-80 and 1-1-81 to 5-3-81. The Dy. Commissioners and Assistant Commissioners are authorised to requisition vehicles for this purpose from all departments of Administration except Medical, Electricity and Police departments. Immediately after the receipt of indent, the department concerned should make available the vehicle to Dy. Commissioners/Assistant Commissioners for being placed at the disposal of the charge officers/Officers of Census Directorate. It may, however, be ensured that essential services are not disrupted. The officers authorised to requisition vehicles should keep in view the requirement of essential services while placing the indents for transport on the respective departments. The departments are directed that for the vehicles utilised as above, for census work, only the cost of petrol and oil should be raised against the 'Census' head of account.

In view of this, this administration's letter No. 12-1/78-Stat dated 18th February, 1980 requesting all heads of departments for providing necessary transport facilities to the officers of census directorate at the time of their touring to outlying islands *on payment of usual hire charges* will stand as cancelled.

All the heads of departments should immediately issue instructions to their subordinate offices for providing the above concessions/assistance in the census work.

This issues by the order of the Chief Commissioner.

Sd/
(Ashoke Joshi)
Chief Secretary

To

(1) All the heads of departments of the A&N Administration.

(2) All the heads of Central Govt. offices stationed at Port Blair.

(3) The Chairman, Port Blair Municipal Board.

Sd/
(M.M. Singh)
Asstt. Director (Stat.)

Copy to :—

The Dy. Director of Census Operations, A & N Islands, Port Blair with reference to his letter No. 18-8-79 dated June 27, 1980.

Sd/
Asstt. Director (Stat.)

APPENDIX L

(Vide Chapter XIII Para 15)

List of officers/staff selected for award of census medals during 1981 Census Operations

Category	Name & designation of officer	Medal awarded
1	2	3
Principal/District/Sub-Divisional/ Census Charge Officers	Shri Saroop Lal, Secretary (Rtd.), Port Blair M.B. Port Blair.	Silver
	Shri K. Perumal, Tehsildar, Rangat	Silver
	Shri C.T. Samuel Tehsildar (Rtd.), Mayabunder	Bronze
	Shri C. Mohammed, Asstt. Commissioner, Campbell Bay.	Bronze
Supervisors	Shri K.V. Parameswaran Nair, Revenue Inspector (Charge : Diglipur)	Silver
	Shri P.A. Rehman, G.T.T., Govt. Hr. Sec. School, Mayabunder (Charge : Mayabunder)	Silver
	Shri Awatar Singh, Inspector of Factories L.C.'s Office, P/Blair (Charge : Port Blair MB)	Silver
	Shri K. Vamadevan, Headmaster, JBS Padmnabhapuram, Rangat (Charge:Rangat)	Silver
	Shri S.K. Sinha, GTT Kendriya Vidyalaya, Port Blair	Bronze
	Shri M. K. Mukherjee, Sr. Teacher, Govt. Hr. Sec. School, R.K. Puram, Little Andaman (Charge : Little Andaman)	Bronze
	Shri V. Chandrapandyan, Forest Ranger, Long Island (Charge : DFO, M/Andaman)	Bronze
	Shri Parimal Boase, C/o Asstt. Commissioner, Campbell Bay (Charge : Campbell Bay)	Bronze
Enumerators	Shri S.K. Roy Chowdhury, PST, JBS Ramakrisnagram, Diglipur (Charge : Diglipur)	Silver
	Shri T.K. Mathew, Dy. Ranger Mayabunder (Charge : DFO, N/Andaman)	Silver

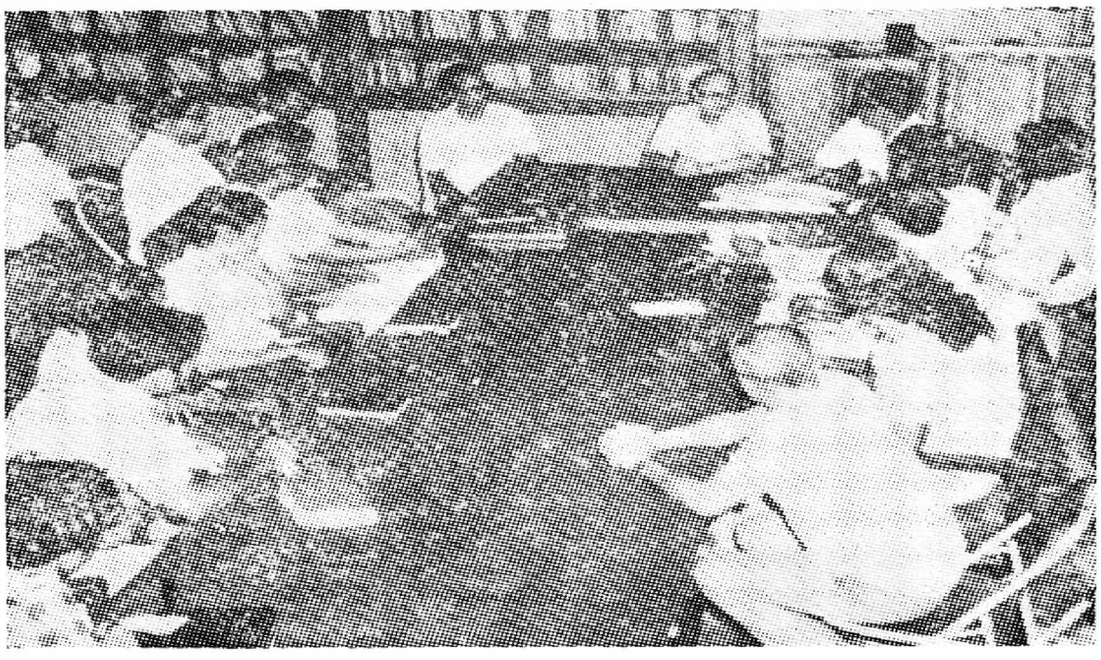
APPENDIX I — *Contd.*

1	2	3
Enumerators	Shri Girish Rao,PST, JBS Mayabunder (Charge: Mayabunder)	Silver
	Shri N. Kesavalu, PST, C/o Tehsildar, Rangat (Charge : Rangat)	Silver
	Shri Cornalius Minj, Forester, Long Island (Charge : DFO, M/Andaman)	Silver
	Shri Fatehullah, PST, Harminder Bay School (Charge : Little Andaman)	Silver
	Shri M.T. Mathew, Dy. Ranger O/o DFO South Andamans (Charge : DFO, S/ Andaman)	Silver
	Shri N. Sobhanadevan, Surveyor, Asstt. Commissioner(S)' Office, Port Blair (Charge : P/Blair—Rural)	Silver
	Shri N. Kamalan, LGC, RCD, W/Gunj (Charge : Ferrargunj)	Silver
	Shri Murath Ram Kushwha, G.T.T.SBS Kakana, Car Nicobar (Charge : Car Nicobar)	Silver
	Shri Manickam, PST, JBS Mitter, Nancowry (Charge : Nancowry)	Silver
	Shri N. Sethu, C/ A.C. Campbell Bay, (Charge : C/Bay)	Silver
	Shri Kishan Ram, HGC, Municipal Board Port Blair (Charge: Port Blair M.B.)	Silver
	Shri M.N. Kirtonia, PST, JBS, Milangram, Diglipur (Charge : Diglipur)	Bronze
	Shri Bhairo Singh, Forester, Mayabunder (Charge : DFO, N/Andaman)	Bronze
	Shri Kalidas Saha, LGC, NACD, APWD, Mayabunder (Charge : Mayabunder)	Bronze
	Shri A.K. Mustagi, PST, C/o Tehsildar, Rangat (Charge : Rangat)	Bronze
	Shri R.M. Ram, Forester, Long Island (Charge : DFO, M/Andaman)	Bronze
	Shri S.K. Dev, PST, SBS, Hut Bay (Charge : Little Andaman)	Bronze
	Shri Rajan Unnithan, Dy. Ranger, C/o DFO, South Andamans (Charge : DFO, S/Andaman)	Bronze
	Shri M. Ismail, Patwari, O/o Tehsildar, Port Blair (Charge : Port Blair—Rural)	Bronze

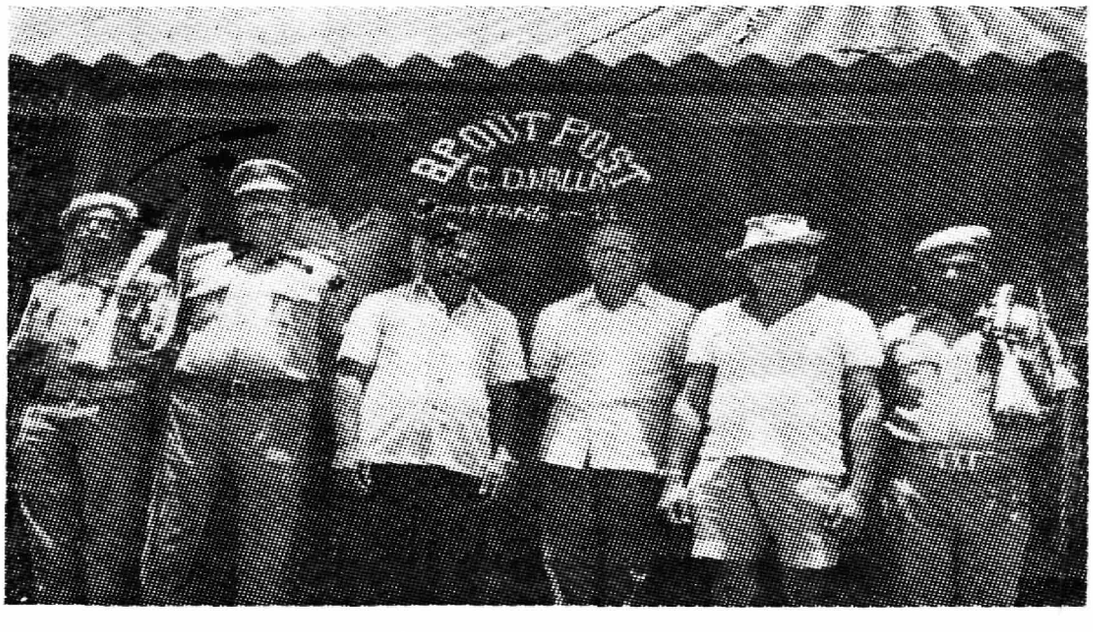
APPENDIX L — *Contd.*

1	2	3
	Shri M.V. Alexander, PST, JBS R/Puram (Charge : Ferrargunj)	Bronze
	Shri M.U. Khan, PST, JBS Arong, Car Nicobar (Charge : C/Nicobar)	Bronze
	Shri Jalaluddin, PST. SBS Champin, Nancowry (Charge-Nancowry)	Bronze
	Shri Juga Singh, C/o AC, C/Bay (Charge : Campbel Bay)	Bronze
	Shri P. Annamalai, PST, JBS Dairy Farm (Charge : Port Blair MB)	Bronze
	Shri Om Prakash, LGC, O/o Conservator of Forests, Chatham (Charge : Port Blair MB)	Bronze
Officer/Staff of Census Directorate & Regional Tabulation Office	Shri B.K. Singh, Chief Secretary & ex-officio Director of Census Operations, A&N Islands.	Silver
	Shri S.P. Sharma, Dy. Director of Census Operations.	Silver
	Shri V.O. Koshy, Computor, Census Office.	Silver

MGIPMRND—Job III—25 HA—15-3-1988—300.



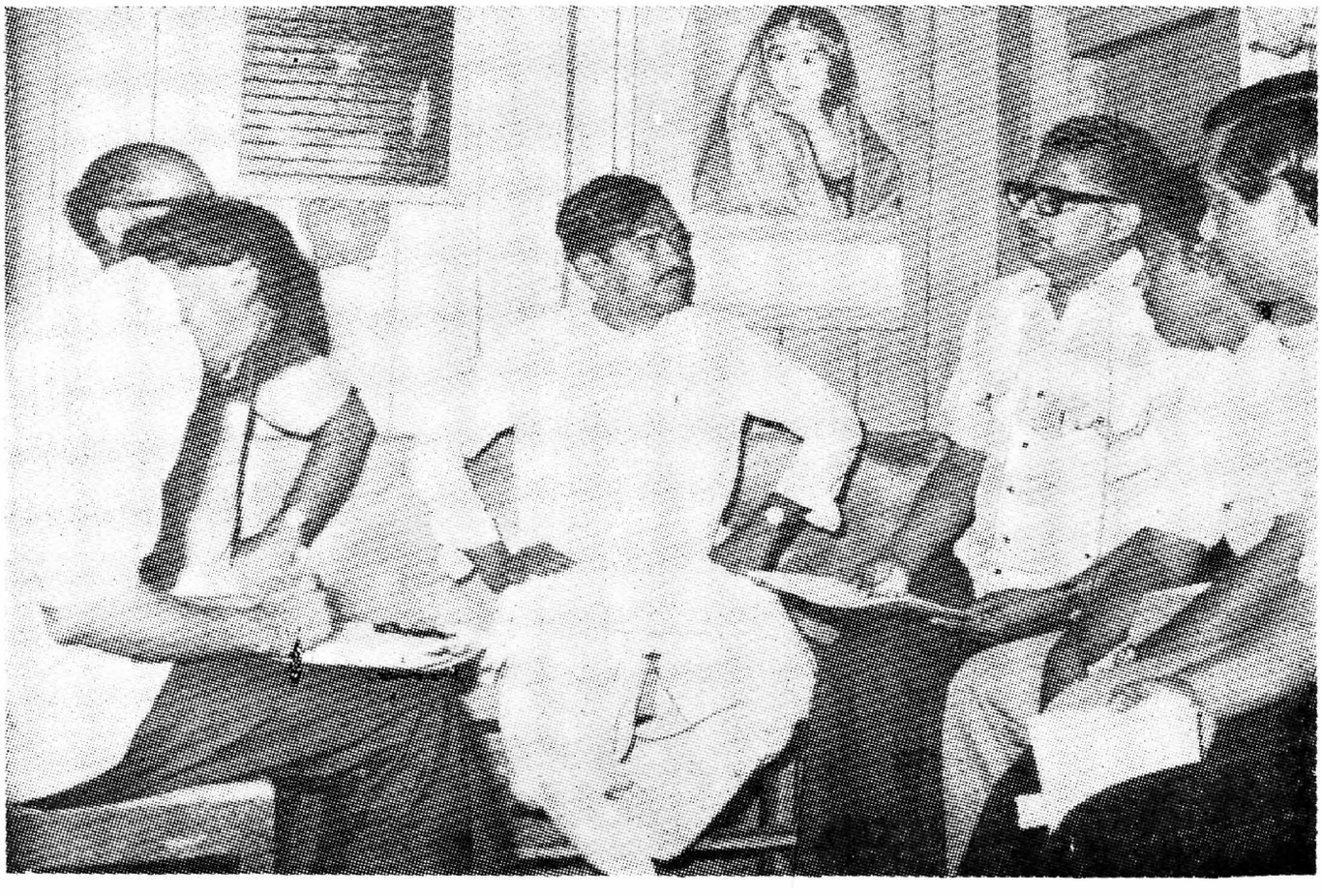
Shri P. Padmanabha, Registrar General, India addressing a Conference of Census Functionaries



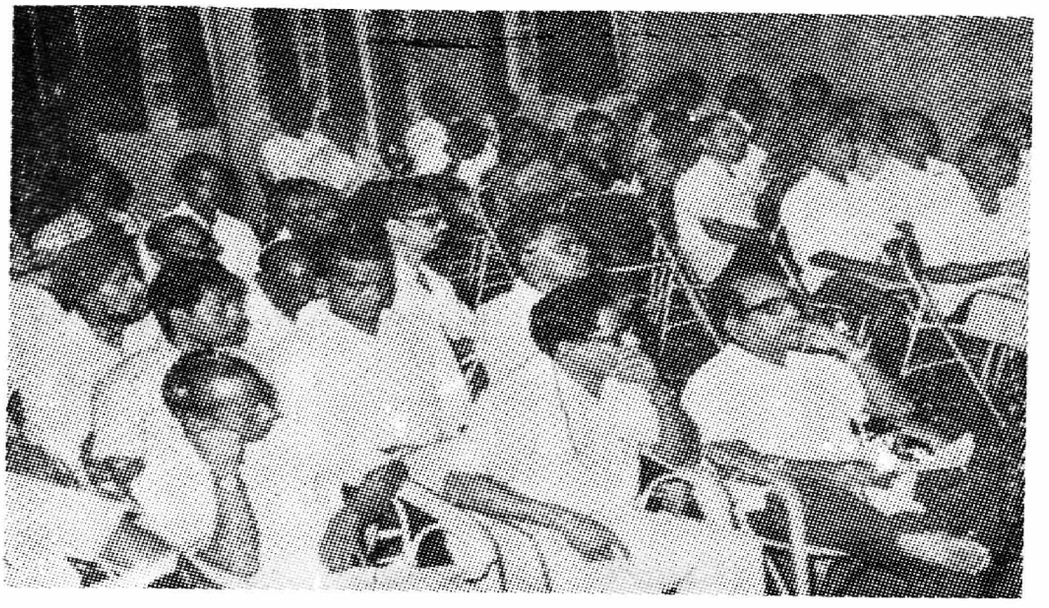
Registrar General, India in one of the Bush Police Camps on his visit to interior area of the islands



Shri S. L. Sharma, Chief Commissioner, A & N Islands being enumerated at the Raj Bhavan, Port Blair



Enumeration Party with the Member of Parliament, Shri Manoranjan Bhakta



A training class in progress



Enumeration in Shompens tribal area—a case of non-synchronous enumeration



Enumeration of Houseless Population



Release of Provisional Population Totals to the Press