भारत सरकार
GOVERNMENT OF INDIA
गृह मंत्रालय
MINISTRY OF HOME AFFAIRS/GRIH MANTRALAYA
बिहार के जनगणना निदेशक का कार्यालय
OFFICE OF THE DIRECTOR OF CENSUS OPERATIONS, BIHAR
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2011

पत्रांक डी.15014/1/2011–943 दिनांक 19.4.2012

## निविदा आमंत्रित

जनगणना निदेशालय, बिहार राज्य सहकारिता बैंक भवन, अशोक राज पथ, पटना स्थित कार्यालय के लिए वित्तीय वर्ष 2012–2013 के उपयोगार्थ स्टोर्स तथा लेखन सामग्रियों (एनेक्सर I संलग्न) के क्रय से संबंधित निविदा आमंत्रित करने के संबंध में मुहरबंद लिफाफे में निविदा आमंत्रित की जाती है । सफल निविदादाता को दर अनुमोदन के उपरांत वित्तीय वर्ष 2012–2013 में सामानों की आपूर्ति निर्धारित दर पर करनी होगी। स्टोर्स तथा लेखन से संबंधित सूची संलग्न की जा रही है। निर्धारित तिथि एवं समय के उपरांत प्राप्त निविदा एवं सशर्त निविदा पर विचार नहीं किया जायेगा।

सामान्य शर्तें :–

1. किसी भी निविदा को बिना कारण बताये पूर्णतः या अंशतः रद्द करने का अधिकार निदेशालय, जनगणना परिचालन, बिहार, पटना के पास सुरक्षित है।

2. निविदा दिनांक 02.5.2012 के अपराहन 3 बजे तक मुहरबंद निविदा का लिफाफा टेंडर बॉक्स में डाला जा सकता है अथवा कुरियर/डाक द्वारा कार्यालय को प्राप्त कराया जा सकता है। निविदाएँ उसी दिन अपराह्न 4.00 बजे निविदादाताओं अथवा निविदादाताओं द्वारा प्राधिकृत प्रतिनिधि की उपस्थिति में खोली जायेगी।
3. मुहरबंद निविदा वाले लिफाफे के उपर साफ–साफ बड़े पठनीय अक्षरों में "**स्टोर्स तथा लेखन सामग्रियों के क्रय से संबंधित निविदा**" अंकित किया जाना चाहिए।

**निविदा के साथ आवश्यक दस्तावेजों की सूचीः–**

1) विगत दो वर्षो का आयकर रिटर्न की प्रति
2) पैन कार्ड की छायाप्रति
3) निविदादाता को स्वअभिप्रमाणित प्रमाण–पत्र देना होगा कि उन्हें केन्द्र/राज्य एवं अन्य उपक्रमों द्वारा काली सूची में नहीं डाला गया है।
4) निविदादाता द्वारा पूर्व में इस कार्य को करने का अनुभव संबंधी प्रमाण पत्र।
5)निबंधन प्रमाण पत्र की छाया प्रति।

अनुलग्नकः **ANNEX I**

भवदीय,
19.4.12
( धीरेन्द्र कुमार )
सहायक निदेशक (का0अ0)
जनगणना परिचालन, बिहार, पटना।

1) **ORGI Website**
2) **Notice Board (HQ)**
3) **निविदा समिति के सदस्यगण**

| | | | | |
|---|---|---|---|---|
| 124 | Spiral Note Book | | | |
| 125 | Reynolds Trimax Pen | | | |
| 126 | Reynolds Trimax Refill | | | |
| 127 | Pen Stand Four Pen | | | |
| 128 | Pen Stand Two Pen | | | |
| 129 | Paper Flag | | | |
| 130 | D.V.D.-R | | | |
| 131 | D.V.D.-R/W | | | |
| 132 | Kingston Pen Drive 4 G.B. | | | |
| 133 | Kingston Pen Drive 8 G.B. | | | |
| 134 | Scissor | | | |
| 135 | Calculator Casio 12 Digit | | | |
| 136 | Binder Clip 25 mm,<br>Binder Clip 32 mm, | | | |
| | Binder Clip 41 mm | | | |
| 137 | Notice Board Pin | | | |
| 138 | Cloth Envelope 16x12 With lago | | | |
| 139 | Cloth Envelope 12x10 With lago | | | |
| 140 | Cloth Envelope 11x5 With lago | | | |
| 141 | Gum Botal 700 ml | | | |
| 142 | Cover File Milan | | | |
| 143 | Zista Paper Plain & Rulled | | | |
| 144 | Gum Bottle 300ml | | | |
| 145 | Gum Tube 30 ml | | | |
| 146 | P.V.C. Coated Envelope 16x12 | | | |
| 147 | P.V.C. Coated Envelope 12x10 | | | |
| 148 | P.V.C. Coated Envelope 11x5 | | | |
| 149 | Kores Carbon Blue | | | |
| 150 | White Black Board 4 x 6 | | | |
| 151 | Jug | | | |
| 152 | Blub Philips 60 watt. | | | |
| 153 | Thread Ball | | | |
| 154 | Candle | | | |
| 155 | Lah | | | |
| 156 | Match Box | | | |
| 157 | Big Needle for parcel packing | | | |
| 158 | Brown paper | | | |

Signature of Tenderer

Name and Address
(With Seal)

| | | | | |
|---|---|---|---|---|
| 74 | Envelops 5"X11" With lago | | | |
| 75 | Envelops 9"X4" With lago | | | |
| 76 | Envelops 12"X16" With lago | | | |
| 77 | Envelops 12"X10" With lago | | | |
| 78 | Soap (Lifebuoy) | | | |
| 79 | Water Glass | | | |
| 80 | Bleaching Powder | | | |
| 81 | Colin Spray | | | |
| 82 | Table Plastic Tray | | | |
| 83 | Basket (Dust Bin) 1st Quality | | | |
| 84 | Index Flag Colorful Post it pad | | | |
| 85 | Note Sheet Pads (100 Pages) | | | |
| 86 | Writing Pads Ruled (Medium size) | | | |
| 87 | Writing Pads Ruled (Big size) ¼ | | | |
| 88 | Plastic Sutali Roll per KG | | | |
| 89 | Pencil Cell (Eveready) | | | |
| 90 | Tag Bundle | | | |
| 91 | Brown Tape (2") | | | |
| 92 | Jotter Refill (Blue) | | | |
| 93 | Parcel markin Cloth | | | |
| 94 | Gum Bottle (500 gms) | | | |
| 95 | Door mat Jute type1'/2' Size | | | |
| 96 | Door mat Jute type 2'/4' Size | | | |
| 97 | Single Hole Punch | | | |
| 98 | Whiteboard Marker Pen | | | |
| 99 | Red File folder | | | |
| | Table Cloth (Good Quality) | | | |
| 100 | Moserbaer C.D.100 Nps (CDR) | | | |
| 101 | Moserbaer C.D.100 Single (CDR) | | | |
| 102 | CD Cover Good Quality (Single) | | | |
| 103 | CD Cover Ordinary (Single) | | | |
| 104 | Cartridge Refill – HP-12A, 35A, 36A | | | |
| 105 | Exercise Book | | | |
| 107 | Holder Pen | | | |
| 108 | Paper weight Glass, | | | |
| 109 | Fevi Stick 15 gm | | | |
| 110 | Stamp Pad Big Size | | | |
| | Stamp Pad Small Size | | | |
| 111 | Jems Clip | | | |
| 112 | C.D.- R/W | | | |
| 113 | Flyleaf-Classic | | | |
| 114 | Board File | | | |
| 115 | Cobra File Milan | | | |
| 116 | Call Bell Spring | | | |
| 117 | Double Hole Punch 800 No. | | | |
| 118 | Permanent Marker | | | |
| 119 | Cello Tape 2" | | | |
| 120 | Cello Tape 1" | | | |
| 121 | Correction Pen | | | |
| 122 | Room Freshener | | | |
| 123 | Note Sheet Pad | | | |

| | | | | |
|---|---|---|---|---|
| | 70 GSM Original Mill Pack Green | | | |
| 36 | Pilot Pen (V-5) good quality | | | |
| 37 | Pilot Pen (0.5) good quality | | | |
| 38 | A/4 Printing Paper 70 GSM 500 Shee Original Mill Pack | | | |
| 39 | Plastic File Folder | | | |
| 40 | Ruled Register (01 Qr.) White Paper | | | |
| 41 | Ruled Register (02 Qr.) White Paper | | | |
| 42 | Ruled Register (03 Qr.) White Paper | | | |
| 43 | Ruled Register (04 Qr.) White Paper | | | |
| 44 | Ruled Register (01 Qr.) Ledger Paper | | | |
| 45 | Ruled Register (02 Qr.) Ledger Paper | | | |
| 46 | Ruled Register (03 Qr.) Ledger Paper | | | |
| 47 | Ruled Register (04 Qr.) Ledger Paper | | | |
| 48 | Ruled Register (01 Qr.) Ledger Paper | | | |
| 49 | Torch Cell (Eveready Big) | | | |
| 50 | Acid Can | | | |
| 51 | Acid Bottle | | | |
| 52 | Phenyle Cane 5 Ltr. | | | |
| 53 | Broom (soft) Regular | | | |
| 54 | Broom (soft) Jumbo Size | | | |
| 55 | Broom (Hard) Regular | | | |
| 56 | Broom (Hard) Jumbo Full Size | | | |
| 57 | Tube Light (40 Watts) | | | |
| 58 | Air Freshener (Odonil) | | | |
| 59 | Napkin Turkish (for Officers) A | | | |
| 60 | Napkin Turkish (for Officers) B | | | |
| 61 | Table Duster (White medium size) | | | |
| 62 | Floor Duster Regular size | | | |
| 63 | Floor Duster Full size | | | |
| 64 | Table Calculator (Citizen 12 digit) | | | |
| 65 | Calculator (Citizen Small 12 digit) | | | |
| 66 | Naphthalene Ball | | | |
| 67 | Duster (Yellow) for computer | | | |
| 68 | Turkish Towel (Big size) 24 x 24 | | | |
| 69 | Turkish Towel (Big size) 30 x 60 | | | |
| 70 | Liquid Soap 5 L.T. Can (Hand Wash) Bright | | | |
| 71 | Liquid Soap 5 L.T. Can (Hand Wash) Shint | | | |
| 72 | Envelops 4"X11" With lago | | | |
| 73 | Envelops 8"X12" With lago | | | |

# ANNEX-I

| Sr. No. | Name of Article | Rate in rupees per unit (Inclusive all taxes & charges) | Rate in rupees per unit (Inclusive all taxes & charges) | Remark |
|---|---|---|---|---|
| 1 | Cello Ball Pen | | | |
| 2 | Cello Refill (Blue) | | | |
| 3 | Cello Refill (Red) | | | |
| 4 | Natraj Pencil Eraser | | | |
| 5 | White Fluid Bottle with Diluter (Kores) Kores | | | |
| 6 | Magnetic Pin Cushion | | | |
| 7 | Stamp Pad Ink Bottle 25 M | | | |
| 8 | Plastic Scale (1') | | | |
| 9 | Kangaroo Stapler (Medium 24/6) | | | |
| 10 | Kangaroo Stapler (Small 10 No.) | | | |
| 11 | Cello Tape (1/2 Inch) | | | |
| 12 | Note Book (100 Pages) | | | |
| 13 | Natraj Pencil | | | |
| 14 | Paper Pin Box (Tachani) Regular | | | |
| 15 | Paper Pin Box (Tachani) Nickel Plated | | | |
| 16 | Kangaroo Stapler Pin Box (Medium 24/6) | | | |
| 17 | Kangaroo Stapler Pin Box (Small 10 No.) | | | |
| 18 | Gum Tube Camel | | | |
| 19 | High Lighter Pen set | | | |
| 20 | Box File Regular | | | |
| 21 | Box File Kangaroo Clip | | | |
| 22 | Paper Cutter (Plastic small) | | | |
| 23 | Poker Plastic | | | |
| 24 | Natraj Sharpener | | | |
| 25 | Water Sponge Cup | | | |
| 26 | C.D. Cover Acrylic | | | |
| 27 | C.D. Cover Half Round | | | |
| 28 | Plastic Scale (18") | | | |
| 29 | File Cover | | | |
| 30 | A/4 Century Copier Paper 75 GSM Original Mill Pack Red | | | |
| 31 | F/S Century Copier Paper 75 GSM Original Mill Pack Red | | | |
| 32 | A/3 Century Copier Paper 75 GSM Original Mill Pack Red | | | |
| 33 | A/4 Century Copier Paper 70 GSM Original Mill Pack Green | | | |
| 34 | F/S Century Copier Paper 70 GSM Original Mill Pack Green | | | |
| 35 | A/3 Century Copier Paper | | | |