Government of India
(Ministry of Home Affairs)
Office of the Registrar General, India
2/A, Man Singh Road
New Delhi –110 011

2011

TENDER NOTICE NO. D.14011/9/2013-GS Dated 01.10.2013

Sealed Tenders are invited in two bid system (Technical Bid in performa at Annexure-II & Financial Bid in Annexure-III) from national level reputed manufacturers or their authorized dealers, **fulfilling the following minimum eligibility criteria and as per the terms & conditions** for supply and fixing of furniture etc. at the Directorate of Census Operations (DCOs) located at State capitals/ORGI, New Delhi as per present requirement contained in Annexure-III and future requirement within one year.

ELIGIBILITY CRITERIA FOR BIDDERS: The bidders intending to participate in the tender process should fulfill the following minimum eligibility criteria:-

(a) Average annual turnover of the bidder should be more than ₹ 5.0 Crore during the last three years from sales of furniture. Audited Balance Sheets for 2009-10, 2010-11 & 2011-12/2012-13 as support papers should be submitted along with the Technical Bid;

(b) The bidder must have undertaken and successfully completed at least three important projects relating to providing & fixing of furniture & fixtures each valuing rupees one crore or more, during the period April, 2010 to March, 2013 in the offices of Government of India/State Governments/Public Sector Undertakings/any other reputed companies. Copies of such Work Orders during the above years alongwith work completion certificates should be submitted with the Technical Bid;

(c) The firm should be ISO 9001:2000, ISO 14001:2000, OHSAS 18001:2007 & certified BIFMA. Copies of the said Certificates are to be enclosed with the Technical Bid;

(d) The bidder should be in a position to supply and fix the required materials at the specified office within 30-45 days of the supply order;

(e) The bidder should not have been blacklisted by any Central Government/ORGI and a self certificate is to be enclosed with the Technical Bid and also an undertaking that the firm will provide guarantee/warranty of one year and service warranty of two years.

DESCRIPTION: SUPPLY AND FIXING OF OFFICE FURNITURE & FIXTURE.

2. **SCHEDULE OF OFFER**: Sealed Tenders are invited for the supply and fixing of furniture etc. as indicated in the attached schedule at **Annexure– II & III** and as per the prescribed specifications of materials at **Annexure-I**.

Note: Valuation of bids will be done on the basis of estimated quantity of materials contained and rates of the materials quoted by successful bidder in Annexure-III. Also, if there is a discrepancy between the unit price (rate) and total amount that is obtained by multiplying the unit price and estimated quantity, the unit price or the total amount whichever is beneficial to the purchaser, shall be taken into consideration.

3. **AVAILABILITY OF TENDER DOCUMENT**: Tender Document can be obtained from the Sales Counter of the Office of the Registrar General, India, 2-A Man Singh Road, New Delhi on payment of ₹ 1,000/- (non-refundable) in cash or in A/c payee Demand Draft drawn in any Nationalized Bank in favour of **" Pay & Accounts Officer (Census)" payable at "New Delhi".** The same can also be downloaded from www.censusindia.gov.in/tender**.** However, in this case, the bidder is required to enclose an A/c payee Demand Draft of ₹ 1,000/- (non-refundable) drawn in any Nationalized Bank in favour of "**Pay & Accounts Officer (Census)" payable at "New Delhi"** failing which the bid shall not be entertained.

4. **DUE DATE**: Due date for submission of offer is on or before **3.00 P.M. on 21.10.2013** at Office of the Registrar General, India, 2-A Man Singh Road, New Delhi- 110 011. Offers received after due date and time of submission shall not be considered.

The Technical Bids will be opened first on 21.10.2013 at 3.30 P.M. The Financial Bids will be opened on 25.10.2013 at 3.00 P.M. only in respect of those tenderers who qualify in the Technical bid. The list of technically qualified firms shall be declared before opening of Financial Bid at 3.00 P.M. on 25.10.2013.

5. **OFFERS**: Intending firms should submit their Technical Bid and Financial Bid in prescribed Performa at Annexure-II & III respectively in separate sealed covers duly superscribed as "Technical Bid or Financial Bid for Furniture etc. at DCOs/ORGI" as the case may be and should be put together in a bigger sealed cover. It should be addressed to the purchaser i.e. "**The Under Secretary (HQ), O/o The Registrar General, India, 2-A, Man Singh Road, New Delhi- 110 011".** If tenders are submitted by hand, then sealed envelope must indicate TENDER NO. & DUE DATE OF OPENING and shall be deposited in the TENDER BOX provided for the purpose. If the tenders are sent by post, then tender must be sent in double covers well in advance so as to avoid the risk of late receipt leading to rejection of the Bid. INSIDE COVER should have TENDER NO. & DUE DATE OF OPENING AND SEALED while OUTSIDE COVER should only bear address of the purchaser without mentioning tender number & due date of opening and need not be sealed. **TELEGRAPHIC/FAXED QUOTATIONS SHALL NOT BE ACCEPTED**.

6. **RATES**: Rates should be indicated in both FIGURES & WORDS including all taxes, loading-unloading, installation, freights etc. The rates quoted must be firm for a minimum period of one year from the opening of Financial Bid.

7. **VALIDITY**: Prices quoted must remain firm and offer should remain open for acceptance for atleast one year from the date of opening of Financial Bid.

8. **ERASING, OVER-WRITING AND CORRECTIONS**: Erasing, over-writing and corrections should be authenticated by the tenderer's signature. In case this has not been done, such offer is likely to be rejected. All pages in Technical/Financial Bid document & its enclosures are to be signed, stamped and properly page numbered by the 'Tenderer'.

9. **DELIVERY/COMPLETION SCHEDULE**: Within 30-45 days from the date of issue of Purchase Order/Job Assignment. Priority of work is to be decided by the purchaser and the successful bidder is to execute the same accordingly.

10. **LATE DELIVERY**: In case supplies are made after expiry of the delivery schedule then this office reserves the right to recover liquidated damage charges @ 0.5% of residual job value per week. However, if the supplies are not effected within a period of 30-45 days from the scheduled date, the purchase will be made as per the condition laid in para 11.

11. **RISK PURCHASE**: In case of failure to complete work within the stipulated schedule, as per para 9, this office reserves the right to undertake risk purchase at the cost of DEFAULTER. Any additional expenditure so incurred in undertaking risk, purchase shall be recovered from the defaulter. In this context, the purchaser will reserve the right to cancel part of the order and undertake risk purchase for this cancelled quantity depending on our need.

12. **EARNEST MONEY DEPOSIT (EMD)**:

EMD is to be enclosed with Technical Bid. **Conditions regarding deposit of EMD are as given below:**

(a) **Bidders are required to deposit ₹ 4,00,000.00 (RUPEES FOUR LAKH) towards EMD in the form of Account Payee Demand Draft/Pay Order of any Nationalized/ Scheduled Bank drawn in favour of " Pay & Accounts Officer (Census)" payable** at "**New Delhi"** along with Technical Bid.

(b) Any bid without Earnest Money will be rejected by the purchaser as non responsive.

(c) Unsuccessful bidder's Earnest Money will be discharged/returned as promptly as possible but not later than 30 days after the award of the supply order.

(d) The successful Bidder's Earnest Money will be returned after receipt of "Performance Security" from the bidder or be adjusted towards Performance Security" as per the condition laid in para 13.

(e) No interest will be payable by the purchaser on the amount of the Earnest Money.

(f) **Failure of the successful bidder to comply with the requirement/job order shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD, in which event the purchaser may make the award to the next lowest evaluated bidder at the risk and cost of the successful bidder.**

13. **PERFORMANCE SECURITY"**: The successful bidder with the job shall be required to deposit Performance Security equivalent to 10% of the total value of the work order rounded up to next hundred, in the form of Account Payee Demand Draft/Bank Guarantee from a Nationalized/ Scheduled Commercial Bank in favour of "Pay & Accounts Officer (Census)" payable at "New Delhi". If the Security Deposit is not deposited within time specified, the Earnest Money Deposit of the bidder shall be forfeited. In such case, the ORGI shall be entitled to get the work executed from elsewhere and recover the consequential loss sustained from the bidder due to getting the work executed either through some other bidder or through the bidder selected through the process of re- tendering. The "Performance Security" shall be released by the Registrar General, India after 12 months. No interest will be payable for "Performance Security". In the event of non-providing the services, the Performance Security shall be forfeited to the extent the services are not provided. Further, if the purchaser has to get the services from any other bidder because of failure to provide in full or part by the successful bidder, the difference in payment may be made from such amount. Also, the amount retained towards "Performance Security" is subject to forfeiture if it is found at any point of time during the period of 12 months that the materials used by the supplier are not in conformity to the accepted specification by the purchaser.

14. Payment would be released against actual deliveries on completion of work by the supplier to the satisfaction of the purchaser.

15. **SALES TAX/VAT CLEARANCE CERTIFICATE**: A copy of latest Sales Tax/VAT clearance certificate duly self-attested should be submitted alongwith offer.

16. **BANK CHARGES**: Bank charges, if any, shall be borne by the successful tenderer.

17. **DELIVERY & INSTALLATION**: The materials should be properly delivered in conformity with the specifications and properly installed to the satisfaction of the concerned authority.

18. **LATE OFFER**: Any offer received after due date of opening and time will not be acceptable.

19. **ATTENDING TENDER OPENING**: The representative of the tenderer who wishes to attend to the tender opening is allowed to do so subject to presenting authorization letter from the tenderer.

20. **PROVEN SUPPLIER**: Copies of Work Orders and Completion Certificates received from offices of Government of India/State Governments for supply & fixing of furniture etc. valuing more than one crore in each case during the years (April, 2010 to March, 2013), as proof of proven vendor, may be enclosed with the Technical Bid without fail.

21. **GUARANTEE/WARRANTY:** The materials should carry minimum Guarantee/Warranty for 12 months from the date of completion of work. The service warranty will be for an additional period of minimum 2 years.

22. If any complaint from any office/Ministry in Government of India or State Governments regarding non-supply or supply of poor quality materials and non-replacement of the poor quality materials to the satisfaction of purchaser comes to our knowledge, the offer will be rejected.

23. **AWARD CRITERIA**: The purchaser shall award the Job Contract to the successful bidder whose bid has been determined to be responsive and has been determined as the lowest evaluated bid on the basis of quoted rates for the estimated quantity of materials (ANNEXURE-III), provided further that the bidder is determined to be qualified to perform the contract satisfactorily. The purchaser shall, however not bind to accept the lowest or any bid and reserves the right to accept any bid, wholly or in part. Also, the purchaser reserves the right to procure furniture items in parts or to enhance/reduce the supply quantity, at specified location or any other locations, as per requirement during the period of one year when the rates quoted would be valid as laid down in paragraph 6 of the tender document.

24. The firm who has earlier supplied furniture items in ORGI and other DCOs and the performance of the firm in respect of quality and service had not been found satisfactory, may not be considered for award of work. Further, the bids/tenders of the firm who are found to have quoted fake/unreasonable rates in any of the items, shall summarily be rejected. The decision of the Department, in this regard, shall be final and binding on the firm.

25. The process of GFR 2005 “Procurement of Goods and Services” will be adopted.

26. **PURCHASER’S RIGHT TO ACCEPT ANY BID OR REJECT ANY OR ALL BIDS**: The purchaser reserves the right to accept any bid, and to annul the Tender Process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders

on the grounds for the Purchaser's action. This would be at the sole discretion of the purchaser to interpret any rule which will be binding on tenders and to accept or reject any bid without assigning any reason.

27. **ARBITRATION**: Any dispute or difference arising between the ORGI and the bidder to any matter pertaining this Tender, related work order and payment shall be referred to the sole arbitration by an Arbitrator to be appointed by the Registrar General & Census Commissioner, India or any person to be nominated by him. The decision of the Arbitrator shall be final and binding on the parties subject to the proviso that the Arbitrator shall give reasoned award.

SPECIAL NOTE:

1. Any ambiguity in the offer may lead to disqualification.

2. Conditional offer shall be summarily rejected.

(Purnendu Kant)
Under Secretary (Hqrs.)
Office of the Registrar General, India
2-A, Man Singh Road, New Delhi-110011

ANNEXURE-I

SCHEDULE OF SPECIFICATION OF MATERIALS

SL. No.	Name of Items	Detailed Specification
1.	**Desk**	Top is in 25 mm and understructure is made of 25 mm prelaminated particle board. One side three drawers and top should be 8 mm thick glass.
2.	**Director Table**	Top is made of 25 mm prelaminated particle board and understructure is in 25 mm prelaminated particle board. Table consists of both side drawer/second side three drawers units in 18 mm prelaminated particle board and the front of door should be 25 mm prelaminated board. The table top should be of 8 mm thick glass.
3.	**JD Table**	Top is made of 25 mm prelaminated particle board and understructure is in 25 mm prelaminated particle board. Table consists of both side drawer/second side three drawers units in 18 mm prelaminated particle board and the front of door should be 25 mm prelaminated board. The table top should be of 8 mm thick glass.
4.	**DD/AD Table**	Top is made of 25 mm prelaminated particle board and understructure is in 25 mm prelaminated particle board. Table consists of both side drawer/second side three drawers units in 18 mm prelaminated particle board and the front of door should be 25 mm prelaminated board. The table top should be of 8 mm thick glass.
5.	**PA to Dir. /Sl Gr. I Table**	Top is made of 25 mm and understructure is made of 25mm prelaminated particle board. Table consists of one side three drawers.
6.	**Staff Table**	Top is made of 25 mm and understructure is made of 25mm prelaminated particle board. Table consists of one side three drawers.
7.	**Tea Table**	Top in 10 mm Glass and understructure in 18mm prelaminated particle board.
8.	**Director Chair**	High back movable chairs, 5 prong MS base. Twin wheel castors. Tilting mechanism. PU arms. Polyurethane mould on seat and back. Polyurethane shell at back with Gas lift. The wheel should be ISI standard and the fabric to be used Rs. 300/- per mtr. Base made in MS Chrome Platted.
9.	**JD/DD Chair**	High back movable chairs, 5 prong MS base. Twin wheel castors. Tilting mechanism. PU arms. Polyurethane mould on seat and back. Polyurethane shell at back with Gas lift. The wheel should be ISI standard and the fabric to be used Rs. 300/- per mtr. Base made in MS Chrome Platted.
10	**AD/ Sl Gr. I / other chairs**	Medium back movable chairs. 5 prong MS base. Twin wheel castors. Syncro mechanism. PU arms. Polyurethane mould on seat and back with Gas lift. The wheel should be ISI standard and the fabric to be used Rs. 300/- per mtr. Base made in MS Chrome Platted.
11.	**Visitors Chairs for Director/JD/DD**	Visitor Chair (Black Epoxy Powder coated seat) and Back having long lasting PU-Foam Seat & Back covered with superior quality leather foam/fabric Rs. 300/- per mtr.

12.	**Visitor chairs for others**	Low Back Polyurethane foam is moulded with density 45 +/- 2 Kg/m3 with PU arms and 14 gauge Powder coating MS Base.
13.	**Staff/Receptionist/ chairs**	Medium back movable chair 5 prong MS Chrome base Twin wheel castors. Syncro mechanism with Gas lift. The wheel should be ISI standard and the fabric to be used Rs. 300/- per mtr.
14.	**Chairs for MTS**	Low Back Polyurethane foam is moulded with density 45 +/- 2 Kg/m3 with PU arms and 14 gauge Powder coating MS Base.
15.	**Back Unit Storage**	Back storage is made up of 25 mm prelaminated particle board of given sizes with 25 mm edge banded preliminated particle board on top.
16.	**Computer Table**	Top should be 25 mm and understructure is made of 18mm side prelaminated particle board with Key board, CPU & three drawer units.
17.	**Sofa Set**	The entire framework shall be of wooden (Hollak or Champ). It shall have 100 mm rubber cushion + 25 mm foam. 40 densities Rubber Cushion in seat & 55 mm Foam in back with U Foam padding. It shall be covered with fabric covering as per requirement. Cushion should be of ISI mark and Better quality and entire U Foam should be of 40 density. All exposed frame shall be of teak wood and polished with lacquer/ melamine finish.
18.	**Book Case**	Providing & fixing Book Case made of .8 mm thick CRC sheet with brass lock 6 levers with duplicate keys, duly powder coated. The Book Case is provided with top sliding 4 glass shutters.
19.	**Storage Steel Almirah**	Providing & fixing Storage Steel Almirah made of .8 mm thick CRC sheet with brass lock 6 levers with duplicate keys, duly powder coated.
20.	**Full Height File Cabinet**	Providing & fixing of Full Height File Cabinet with .8 mm thick CRCA sheet duly powder coated.
21.	**Open Rack**	Providing & fixing metal shelving rack as per ISI:1883/75 with angles of size 40x40x2mm. MS shelves are provided in .8 mm with of corners 3 mm thick & 75 mm long. The complete steel rack is duly powder coated.
22.	**Personal Locker**	Providing & fixing metal personnel locker of 1 mm as per ISI 1883/75 of different sizes.
23.	**Free Standing Table**	Top and understructure is in 25 mm prelaminated particle board duly edge banded.
24.	**Canteen Table**	Top is in 25 mm prelaminated particle board and understructure is in steel duly powder coated.
25.	**Modular Workstation**	Workstation should be of different sizes with 75 m thick. Tile based modular partition on three drawer pedestal, one wooden key board and complete wire management system for electrical data & telephone. Top should be 25 m thick prelaminated MDF Board and understructure is 25 m thick prelaminated particle board.
26.	**Conference Chairs**	Medium back Conference Revolving Chair with 45m density foam seat & back with leatherite. Soft touch PU arms and fitted with five prong P.P. Base with premium quality & casters alongwith Gas lift system. The wheel should be ISI standard and the fabric to be used Rs. 300/- per mtr.
27.	**Conference Table**	Providing/fixing (50) seater Conference Table of height 750mm with two seater module of size 1350(W)x550(D). The top made of 36mm thick MDF board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil is precoated with a layer of polyurethane for better scratch resistance. The table vertical are

		made of 25mm thick postformed particle board & modesty made of 18mm thick prelaminated particle board with decorative laminate on both sides. All the edges are sealed with 2mm PVC edge banding tape and unexposed edges sealed with 0.6mm PVC edge banding tape pressed at 200^{0} C with hot melt glue on special machines. The round corner piece is made up of 36mm thick. MDF board pressed with 0.4mm thick membrane foil clad pressed with PU glue and supported with post of 65mm dia made of CRCA sheet duly power coated. The complete table unit is made up of combination of tables and round corner pieces as per site measurements.
28.	**Full Height Partition with Door**	Providing/fixing in position 60mm thick panel based Full height partition with framework made of 1.6mm thick aluminium duly powder coated. The frame has a top runner of aluminium extrusions of 60mm x 12mm x 1.5mm thick. Further the frame work consists of an infill structure of batten of overall size 48mm with honey comb of 40mm inside. The outer layers consist of 9mm thick pre-laminated Particle Board finished with Decorative laminated sheets surface for Bottom Panel & Fabric for top panel. The total block of 48mm is attached to top panel by means of self tapping screws. All steel parts are pretreated for seven stage anti corrosion treatment followed by epoxy powder coating. The height of the skirting is 160mm. Partitions are supported by brackets for stability.
29.	**Wooden Overhead Storage**	Providing & fixing Overhead Storage Unit wall hung with 350mm depth made of 18mm PLPB having 2 openable shutter with all exposed edges sealed with 2mm thick PVC edge banding tape with proper locking facility. Measurement should be calculated through front facia (WxH).
30.	**Reading Table for Library**	Top and understructure is in 25 mm prelaminated particle board duly edge banded.
31.	**Dining Table**	Top is in 25 mm prelaminated particle board duly edge banded and understructure made up of 1.2mm CRCA steel pipe duly powder coated.

ANNEXURE- II

PRESCRIBED PERFORMA FOR TECHNICAL BID

With reference to Tender Notice No. D.14011/9/2013-GS Dated 01.10.2013, the undersigned furnishes below/encloses herewith following details/documents as part of Technical Bid for consideration.

1. **Name of the Manufacturer/ Dealer _____**
2. **Confirmation regarding supply & fixing of materials as per prescribed specification of materials (Annexure-I) _____Yes/ No.**
3. **Documents evidence of completion of work and turnover as mentioned in the tender (Certified copy by the Purchaser).**
4. **PERIOD OF VALIDITY OF OFFER PRICE (in days): _____**

5(a)Period of Guarantee _____

(b)Period of Service Warranty offered _____

6. **DELIVERY SCHEDULE _____**
7. **EARNEST MONEY DEPOST: Draft number: _____**
   Date of issue: _____
   Name of the Bank: _____
8. **All pages in Technical/Financial Bid document & its enclosures are to be signed, stamped and properly page numbered_____ Yes/No.**
9. **DOCUMENTS ENCLOSED: (Copies are to be self attested/ stamped)**

   (a) Cash Receipt of ₹ 1,000/- from ORGI (if Tender Form purchased) or A/c payee Demand Draft of ₹ 1,000/- (if Tender Form downloaded from Web-Site), drawn in any Nationalized Bank in favour of "Pay & Accounts Officer (Census)" payable at 'New Delhi' towards tender cost;
   (b) EMD of ₹ 4,00,000/- (Rupees four lakh) in the form of A/c payee Demand Draft/ Pay Order of any Nationalized/Scheduled Bank drawn in favour of "Pay & Accounts Officer (Census)" payable at "New Delhi";
   (c) Copies of Audited Balance Sheets of the firm during the three years (2009-10, 2010-11 & 2011-12/2012-13);
   (d) A copy of latest sales tax/ VAT clearance certificate dully self attested/ stamped;
   (e) Copies of at least three work orders (providing & fixing of furniture & fixtures) alongwith completion certificates, each valuing rupees one crore or more during April, 2010 to March, 2013;
   (f) Copy of the Certificate showing that the tenderer is ISO 9001:2000, ISO 14001:2000, OHSAS 18001:2007 & BIFMA certified;
   (g) Self Certificate duly signed by the tenderer that the tenderer is not currently black listed either by ORGI or any other Central Government and also an undertaking that the firm will provide guarantee/warranty of one year and service warranty of two years.

10. I agree to the terms and conditions as mentioned in the Tender Notice No. D.14011/9/2013-GS Dated 01.10. 2013 issued by the Government of India, Office of the Registrar General, India, 2-A Man Singh Road, New Delhi- 110011.

Signature……
Name……..
Name of the Manufacturer…….
Stamp…….

ANNEXURE-III

PRESCRIBED PROFORMA FOR FINANCIAL BIDS

Note: Rate for 0 qty. furniture items may also be quoted

S. No.	Item	Unit	Estimated Qty.	Rate per unit (inclusive of all taxes etc.) (in rupees)	Total Amount (inclusive of all taxes etc.) (in rupees)
A	**DCO, Jammu & Kashmir(Directorate of Census Operations, Jammu & Kashmir, Hotel Khayam Building, Bishember Nagar, Srinagar – 190 001)**				
1	Desk Size:900(W)x600(D)x750(H)	No.	0		
2	Table				
(a)	Director Size: 2250(W)x1200(D)x750(H)	No.	0		
(b)	Joint Director Size: 1800(W)x900(D)x750(H)	No.	1		
(c)	Deputy Director & Asstt. Director Size: 1650(W)x900(D)x750(H)	No.	3		
(d)	SI Gr. I Size: 1350(W)x900(D)x750(H)	No.	2		
(e)	Staff Size: 1200(W)x750(D)x750(H)	No.	0		
(f)	Table for staff Size: 800(W)x600(D)x750(H)	No.	0		
(g)	Tea Table Size: 1200(W)x750(D)x750(H)	No.	2		
3	Chair				
(a)	Director Chair Size: 49.0 cm (W) x 71.0 cm (H) Seat 49.0 cm (W) x 44.0 cm (D)	No.	1		
(b)	Joint Director/Deputy Director Size: 49.0 cm (W) x 60.0 cm (H) Seat 49.0 cm (W) x 44.0 cm (D)	No.	4		
(c)	Assistant Director/SI Gr. I/PA Size: (HIGH BACK) Ply Size: 42.0 cm (W) x 60.0 cm (H)	No.	10		
(d)	Visitors Chair Director Size: 490mm (W) x 420 mm (D) Back dia, 10mm M.S. Tubular Frame(with arm)	No.	36		
(e)	Receiptionist Size: Mid. back 43.0 cm (W) x 46.00 (H)	No.	0		
(f)	Visitors (With arm) Size: 50.0cm (W) x 49.0 cm (H)	No.	0		
(g)	Low Back chairs for Chowkidars & Peon (MTS) with arm	No.	10		
(h)	Staff Size: Mid. back 43.0 cm (W) x 46.00 (H)	No.	55		
4	Back Unit Storage Size: 1830x900x450	No.	0		

5	Computer Table				
(a)	Size: 1200x600x750 with Key board and CPU Shelf & three drawer	No.	4		
(b)	Table with Keyboard and CPU Shelf Size: 9000x450x750	No.	0		
6	Sofa Set				
(a)	Full covered 3+1+1 seater	No.	2		
(b)	Full covered 3 seater	No.	0		
7	Book Case				
(a)	Sliding door unit 8	No.	0		
(b)	4 Door Size: 1742 (H) x 320 (D) x 914(W)	No.	0		
8	Storage Steel Almirah Size: 1980 (H) x 915 (W) x 457 (D) Gauge 20x22	No.	0		
9	Full height file cabinet Size: 1320 (H) x 470 (W) x 620 (D)	No.	0		
10	Open Rack				
(a)	Size: 1800x750	No.	0		
(b)	Size: 1200x750	No.	0		
(c)	Size: 1800x750x450 Slooted angle	No.	0		
11	Personal Locker				
(a)	Six door Size: 380 (W) x 1830 (H) x 450 (D)	No.	0		
(b)	Size: 900 mm (W) x 450 mm (D) x 1830 mm (H)	No.	0		
12	Free Standing Table				
(a)	12 Seater Size: 12x4	No.	0		
(b)	8 Seater Size: 8x4	No.	0		
13	Canteen table with 4 chair set	No.	0		
14	Modular work station 2 door pedestal (Drawer storage unit) Size: 1050x450	No.	50		
15	Modular work station 2 door pedestal (Drawer storage unit) Size: 1350x750	No.	0		
16	Medium Back Leathrite Revolving Chair for Conference Hall	No.	0		
17	Conference Table (375 mm per person, Depth 550 mm)	per seat	0		
18	Full Height Partition with Door (60 mm thick panel)	Sq. Mtr.	0		
19	Wooden Overhead Storage	Per sq. mtr.	0		
20	Reading Table for Library Size: 1800x1200	No.	0		
21	Dining Table Size: 2400x1200 (Metal Base)	No.	0		
B	**DP Division, Pushpa Bhawan, New Delhi**				
1	Modular work station 2 door pedestal (Drawer storage unit) Size: 1350x750	No.	20		

2	Staff Chair Size: Mid. back 43.0 cm (W) x 46.00 (H)	No.	20		
3	Sofa Set				
(a)	Full covered 3+1+1 seater	No.	1		
C	**DCO, Odisha(Directorate of Census Operations, Odisha, Janpath, Unit IX, Bhubaneswar – 751 022**				
1	Table				
(a)	Deputy Director & Asstt. Director Size: 1650(W)x900(D)x750(H)	No.	7		
(b)	PA to Director & SI Gr. I Size: 1350(W)x900(D)x750(H)	No.	7		
(c)	Tea Table Size: 1200(W)x750(D)x750(H)	No.	1		
2	Chair				
(a)	Joint Director/Deputy Director Size: 49.0 cm (W) x 60.0 cm (H) Seat 49.0 cm (W) x 44.0 cm (D)	No.	7		
(b)	Assistant Director/SI Gr. I/PA Size: (HIGH BACK) Ply Size: 42.0 cm (W) x 60.0 cm (H)	No.	7		
(c)	Visitors Chair Director Size: 490mm (W) x 420 mm (D) Back dia, 10mm M.S. Tubular Frame(with arm)	No.	35		
(d)	Staff Size: Mid. back 43.0 cm (W) x 46.00 (H)	No.	38		
3	Computer Table				
(a)	Table with Keyboard and CPU Shelf Size: 9000x450x750	No.	5		
4	Sofa Set				
(a)	Full covered 3+1+1 seater	No.	1		
5	Canteen table with 4 chair set	No.	6		
6	Modular work station 2 door pedestal (Drawer storage unit) Size: 1350x750	No.	20		
7	Full Height Partition with Door (60 mm thick panel)	Sq. Mtr.	150 Mtr.		
8	Reading Table for Library Size: 1800x1200	No.	3		
9	Medium Back Leathrite Revolving Chair for Conference Hall	No.	2		

Total cost (including all_____(in words: rupees_____)

Signature……
Name……..
Name of the Manufacturer…….
Stamp…….