

सं./No. 2/3/2012- VS (CRS)
भारत सरकार
GOVERNMENT OF INDIA
गृह मंत्रालय
MINISTRY OF HOME AFFAIRS
भारत के महारजिस्ट्रार का कार्यालय
OFFICE OF THE REGISTRAR GENERAL, INDIA
जीवनांक प्रभाग, पश्चिमी खण्ड-1, रामकृष्ण पुरम्, नई दिल्ली - 110066
V.S. Division, West Block –I, R.K. Puram, New Delhi – 110066
Tel- 26177330, Fax: 26104012, E-mail **– Purnendu.kant@nic.in**

Dated: 23.07.2013

INVITATION OF TECHINICAL AND COMMERICAL BIDS FOR PROCUREMENT OF 640 Nos of MS OFFICE STANDARD INDIC

1. Reference is made to this office RFP no. 2/3/2013 –VS (CRS) dated 05 July 2013 and pre-bid meeting held on 23 July 2013.

2. The clarifications to the queries sought by representatives of firms during pre-bid meeting on 23 July 2013 are enclosed as Annexure-I. It is further clarified that all the other terms and conditions specified in the RFP remain the same including the date of submission of bids.

(Purnendu Kant)
Under Secretary (HQs)
Ph- 23071520

Annexure I

Sl. No.	Queries raised by the firms	Answers by ORGI
1	As you must be aware of that now MS Licenses/Keys are being delivered electronically via Volume Licensing Service Centre (VLSC) Portal.	Stand alone licenses are needed for each location as per RFP.
2	Physical delivery of media has been stopped since July last year i.e. 2012 and the tender RFP ask for Media copy also which will lead non compliance to Microsoft policy (Non original media / Non Published media of Microsoft India Pvt. Ltd.) where a partner will be required to make copies and then give to user.	Physical media is required by ORGI
3	The payment terms is mentioned 80% against delivery and 20% against installation, since this supply is electronic license we request to please amend the payment terms to 100% against delivery of Electronic license, and to safeguard the installation we request to ORGI to allow vendor to submit the 10% bank guarantee for 45- 60 days to complete the installation and incase vendor fails to install the License to PC this 10% bank guarantee to be forfeited.	100% payment will be made on prorata basis for each location on receipt of satisfactory delivery and installation certificate from the user site. The delivery and installation certificate is to be submitted by the supplier, as per RFP.
4	Since the Tender RFP ask for Software assurance we would like to understand the upgrade pattern of ORGI how many times ORGI has upgraded the Microsoft product in past using SA as a feature. Since you must aware that MS office 2013 Std Indic. is latest product. So based on historical data on Upgrade will lead to clarity to Bidder that shall they bundle the SA as cost to quote.	The Upgrade, update, technical support, software assurance (SA) for all software, media and licenses for the software is to be provided by the vendor during warranty period free of cost i.e. 36 months from the date of successful acceptance of items by the user**.**
5	Page No.7 Part II(Essential Details of Items/Services required) Sl.no.02 is missing Technical Specifications.	Inadvertently left out. Par 13 & 4 may be read as 12 &3 respectively
6	Kindly specify the version of software like 32 bit or 64 bit.	The software licenses are required for 32 Bit machine.
7	Can we deliver the material through Courier / registered post to all locations?	Yes, The delivery must be in good conditions at each locations
8	Can the Installation support be given Online to all locations or physical presence is needed for the installation on locations?	The installation support may be provided Online/Offline. However, the delivery and installation certificate is to be submitted by the supplier as per RFP
9	Payment would be from Single location (i.e., Delhi) or from each of the locations concerned.	Payment will be made by the Office of Registrar General of India, 2-A, Man Singh Road, New Delhi.
10	Octroi or Entry Tax (if required) & Road Permit would be provided?	No. Please refer para 1 (C) and para 5 of Part V of RFP.