e-mail:dco-and.rgi@censusindia.gov.in;
dcoap@vsnl.net
Tel & Fax : **040-24751552**

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Government of India, Ministry of Home Affairs

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Directorate of Census Operations, Andhra Pradesh

2011 **ÖÖêÃÖxÉê™ü ³Ö¾ÖxÉ, xŸÖ»ÖEò ¸üÖê›, ÆÎü¤ü¸üÖ²ÖÖ¤ü -** 500 001

Posnett Bhavan, Tilak Road, Hyderabad – 500 001
(Website : www.censusindia.gov.in)

NO.5154/MTSIPROJ/CEN/2011 Dated: 26 / 06 /2014

Sub: Request for quotations for ''Videography" in field for collection of data on Mother Tongue survey of India –Reg.

Sealed quotations are invited from the reputed "Video graphing Agencies/Firms/Individuals by the Directorate of Census Operations, A.P, Hyderabad towards videography in field for collection of "Field Data on Mother Tongue Survey" in 40 samples covering eight mother tongues viz., **Patkari, Kuvi, Chencho, Yanadi/Yenadi, Relli, Arava, Yerukala/Yerukula** and **Pattapu Bhasa(ORGI)** as per the details given in the quotation. It may also be noted that in case of suitable informants are not available for any of the listed 40 samples, then such sample/samples will be substituted and the successful bidder has to complete the work in the substituted sample. The L1 will be decided for four samples of a village/town by the committee separately, one individual/firm/agency can bid for at least four samples **(RM + 50 , RF-50, RF + 50 , RM -50/UM + 50, UF -50, UF + 50, UM -50)** of a village/town. If an individual/firm/agency emerges as a successful bidder for more than one sample, the successful bidder must take up at least two samples in each of the villages/towns simultaneously. The individual/firm/agency providing Videography service should provide one Videographer and one Assistant for recording data of each sample. The selection of the successful bidder will be based on the following technical specifications:

Technical Specifications for Videography

A. The equipment for Video Recording shall be of the following specifications:

i. HDV Camera with the recording in high definition mode (e.g,Sony Z7HDV) Or Panasonic MD9000 Or Sony 170PD.
ii. Collar Microphones(e.g.,Sennheiser ew 112-p)
III. Zoom H4 Audio Recorders

B. General guidelines for video camera adjustment is as follows:

General Editing mode:

1 DV PAL : DV PAL (Standard 48 KHz)
2 Time base : 25.00 fps (Time code)

Video Setting diagram:-

1. Frame size : 720h 576v(1,0940)
2. Frame rate : 25.00 frames/seconds
3. Pixel Aspect Ratio : D1/DV PAL(1,0940)

Audio Settings:-

1. Sample rate : 48000 samples/second
2. Audio mode : Stereo

Note:

1.After finalization of the quotations they should show physically the specified cameras with collar microphones as per their finalised quotations and take the approval and use the same in the field.

2. If the above equipments are not available, the quotation may be given for the available equipments with full specification.

C. The Output of Video recording will be as follows:

(i) For each sample of one Mother Tongue e.g., Rural Male +50 five sets of DVDs are to be submitted by the videographers.

(ii) Out of the above 5 sets of DVDs , One original edited DVD, one non-edited DVD (used at the time of recording) for each sample of one mother tongue and 3 Copies of edited DVDs are to be submitted. ***the original video files (non edited) /Tapes/DVDs should be handed over compulsorily.***

(iii) For each sample of one Mother Tongue the DVDs are to be labelled clearly showing the following procedure of submission:

(a) Each group like words, sentences, story will be in fresh DVD.

(b) Same file should not contain a mix of groups namely mix of words and sentences, mix of sentences and story, mix of words and story.

(c) Number of files/DVDs for each type of informant should be kept minimum e.g.

For entire words list	2files/2DVDs
For entire sentences list	2files/1-2DVDs
For Story	1 file/0-1DVD

(d) Naming convention for a file may be as under:

<State Name> - <Name of mother tongue> - <type of sample> - <brief data type>

Example: A video file having words 1 to 500 of Mother Tongue Halam canvassed to a Rural Female of age 50+ in State Tripura stored as VLC media file will be : **Tripura-Halam-RF+50-Word 001-500.VOB**

(iv) No word should be missed during the course of videography including the Section and Sub-Section.

(v) Lip movement of the informant should match with the words pronounced.

(vi) Top of the head to low of the collar bone is to be videographed.

(vii) The videography should be done inside a room with the DOOR & WINDOW closed to avoid any sort of disturbance and due precaution should be taken to avoid the sound of **FAN** also.

(viii) While recording the informant should not low his/her face and should look straight at camera so that the speech organs are totally visible.

(ix) Recording of each word/sentence to be done with time gap of 3-5 seconds between each utterance in order to differentiate the words clearly.

(x) All the DVDs (5 sets) should be submitted with standard plastic boxes.

For each sample of a Mother Tongue (e.g., Rural Male +50) a period of 10 days (maximum) will be given for entire field work. The DVDs are to be handed over to the Director of Census Operations, 3rd floor, Posnett Bhavan, Tilak road, Hyderabad or to the authorized representative within three days of completion of field work of the sample in the mode prescribed at Para C, sub-para(iii) without fail.

The interested parties should submit their lowest quotations in the enclosed format (Annexure-1).

The sealed quotation shall reach this office on or before 10-**07-2014**, by 2.00 pm and the same will be opened at 4.00 pm on the same day. The successful bidder shall have to deposit an amount of Rs 750/- per sample towards security deposit within three days from the date of awarding the contract for videography. The Director of Census Operations reserves the right to allot

the work to any Individual /Firm/Agency etc. In case the successful bidder leaves the work incomplete or not able to complete the work on allotted dates/time. The successful bidder has to complete the allotted work within the time schedule, failing which the Security Deposit will be forfeited and the contract will be cancelled. The successful bidder has to handover the DVDs as directed after completion of videography. The payment will be released only after thorough checking the contents of DVDs (All the copies). The faulty DVDs will be rejected summarily.

The Director of Census Operations, reserves the right to cancel any or all the quotations, without assigning any reasons thereof.

All the DVDs submitted by the videography agency will be thoroughly checked at the DCO level and if the output of videography is not satisfactory then videographer has to re-record the particular sample at his own cost and submit them properly following the above guidelines.

This issues with the approval of the Director.

JOINTDIRECTOROFCENSUS OPERATIONS,
O/o.The Director of Census Operations,
Andhra Pradesh, Hyderabad.

To

LOWEST QUOTATION FOR VIDEOGRAPHY IN THE FIELD FOR COLLECTION OF DATA FOR MOTHER TONGUE SURVEY OF INDIA – ANDHRA PRADESH.

SUB:-Request For Quotations for "Videography" in the field for collection of data for Mother Tongue Survey of India – Reg.

REF:-RFQ No.5154/MTSI-PROJ/CEN/2011 dated 0-06-2014 of the Director of Census Operations, Andhra Pradesh, Hyderabad.

I am/We are interested to take up the aforesaid work of videography for Mother Tongue Survey of India as per the specifications and terms and conditions stipulated in your Request For Quotations No.5154/MTSI-PROJ/CEN/2011 dated -06-2014 in respect of ……..Samples for which my/our lowest rates per day inclusive all taxes are given in the following statement:

DIST.	Mother Tongue	MANDAL	VILLAGE	WARD NO.	NUMBER AND TYPE OF SAMPLE	Rate per day inclusive of all taxes in Rupees
1.Hyderabad(U)	PATKARI	GHMC(M+OG), L.B Nagar Circle, Saroornagar Mandal	……	Cham papet (0013)	UM+50 UF-50 UM-50 UF+50	
2.Nizamabad		Armur (0004)	Mamidipalle (OG)	……..	RM+50 RF-50 RM-50 RF+50	
3.Visakhapatnam	KUVI	Chintapalle (0009)	Karakapalle (0027)	…….	RM+50 RF-50 RM-50 RF+50	
4.Guntur	CHENCHO	Macherla (0001)	Thallapalle (0006)		RM+50 RF-50 RM-50 RF+50	
5.Krishna	YANADI /YENADI	Thotlavalluru 0036	Chinapulipaka (0002)		RM+50 RF-50 RM-50 RF+50	
6.Vizianagaram (Rural)	RELLI	Mentada (0018)	Arugu (0036)	……	RM+50 RF-50 RM-50 RF+50	
Vizianagaram (Urban)		Parvathipuram (006)	Parvathipuram(M)	0008	UM+50 UF-50 UM-50 UF+50	
7.Prakasam	ARAVA	Kotha Patnam (0044)	Madanur (0007)	……	RM+50 RF-50 RM-50 RF+50	

DIST.	Mother Tongue	MANDAL	VILLAGE	WARD NO.	NUMBER AND TYPE OF SAMPLE	Rate per day inclusive of all taxes in Rupees
8.Kurnool	YERUKALA /YERUKULA	Owk (0046)	Junuthala (0013)	.....	RM+50 RF-50 RM-50 RF+50	
9.Nellore	PATTAPU BHASA	Kavali (0006)	Chennayapalem (0006)		RM+50 RF-50 RM-50 RF+50	

Place: Signature.....
Date: Name.....
Designation.....

I/We have the following equipment for carrying out the aforesaid work and the specifications are given in column 2 of the following table **and i can adjust the Camera as per desired setting.**

Specification Required	Specification of equipments & numbers Available	
	Camera Specification	Numbers available
(1)HDV Camera with the recording in high definition mode (sony Z7HDV)Or PanasonicMD9000 Or SONY 170PD		
(2)Collar Microphones(e.gSennheiser ew112-p)		
(3)Zoom H4 Audio Recorder		

DATE OF QUOTATION:	
QUOTATION VALID UPTO:	31ST MARCH, 2015
NAME OF THE INDIVIDUAL/FIRM/AGENCY:	
ADDRESS OF THE IDIVIDUAL/FIRM/AGENCY FOR CORRESPONDENCE:	

WHETHER REGISTERED OR NOT, IF REGISTERED THE REGISTRATION NO.:	
NAME AND DESIGNATION OF THE PERSON AUTHORIZED TO REPRESENT THE FIRM/AGENCY:	
NAME OF THE CONTACT PERSON: PHONE NO. MOBILE NO.	Name: Phone: Mobile:
NAME OF THE INDIVIDUAL/FIRM/AGENCY IN WHOSE NAME THE CHEQUES/DDs ARE TO BE DRAWN FOR THE WORKS TO BE EXECUTED:	
EXPERIENCE , IF ANY IN EXECUTING SIMILAR WORKS:	

Place: Signature.....

Date: Name.....

Designation.....