OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi – 110 011

By Speed Post

2011

Tender Notice No. D-19011/05/2014-GS **Dated: 28.02.2014**

The last date for receipt of bids against the Tender No. D-19011/05/2014 dated: 17.02.2014 is extended further due to insufficient number of bids received by the scheduled date. The firms, who intend to participate in the above tender, may submit their bids latest by 3:00 PM of 06.03.2014. These will be opened on the same day at 3:30 PM

2. Those firms who have submitted their bid earlier on 27.02.2014 need not to submit fresh bid again.

3. All the Terms and Conditions of the Tender remains the same.

Yours faithfully,

(Purnendu Kant)
Under Secretary (HQ)

Copy to:

1. As per list of the firms.
2. Notice Board.
3. Office web site.

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2011

Tender Notice No. D-19011/05/2014-GS **Dated: 17.02.2014**

This office proposes to purchase 111 Nos. (approx) MS Office 2013 Office Home and Business 2013 Edition and 111 Nos. of MS Access 2013, from Authorized vendors of Microsoft who are in position to supply and install the required software in ORGI Hq and the Directorate of Census Operations located in all the State Capitals/ UTs of India.

2. Intending firms, who will be in a position to supply and install the above mentioned items, may submit their sealed quotations, containing their best rates in the attached proforma, along with an **EMD of Rs. 60,000/-** in the form of Demand Draft or Pay Order drawn in any nationalized Bank in favour of **"Pay and Accounts Officer (Census), New Delhi"** Failure of the selected firm to comply with the requirement/ Job Order will lead to forfeiture of the EMD.

3. Other terms and conditions are as given below:-

a) Sealed Quotations should reach this office latest by **3:00 PM of 27.02.2014** Quotations received after the specified date/ time shall not be entertained.
b) Quotations shall be opened on the same day at **3:30 PM** in presence of the firms or their representatives, if any.
c) The details of maximum days of delivery & installation should be mentioned in the quotations.
d) Quoted rate should be valid for minimum period of **six months.**
e) The exact quantity will be decided at the time of issue of Supply Order, which may vary from the quantity indicated here.
f) A copy of latest Sales Tax/ VAT clearance certificate, duly self-attested, should be submitted along with the quotation.
g) Bank charges, if any shall be borne by the successful tenderer.
h) The material should be properly delivered in conformity with the specification and properly installed to the satisfaction of the concerned user.
i) This office reserves the right to reject any or all bids without assigning any reason therefor.

Yours faithfully,

(Purnendu Kant)
Under Secretary (HQ)

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Annexure I

File No. D-19011/05/2014-GS

Proforma for the rates of MS Office 2013 Office Home & Business 2013 and MS Access 2013 :-

Sl. No.	Description of items	Type	Rate per unit (in Rs.)	Taxes if any		Total amount per unit	
				%	Rs.	In figure	In words
1.	MS Office Home and Business 2013	With media					
		Without media					
2.	MS Access 2013	With media					
		Without Media					

Delivery and installation period:-_____ (in days, from date of receipt of supply order)

(Signature of the firm's representative)

Name of the Firm_____

(i) Seal of the Firm

(ii) Email Id

(iii) Telephone No.

(iv) Fax No.