भारत सरकार, गृह मन्त्रालय
Government of India, Ministry of Home Affairs
निदेशालय जनगणना कार्य, हिमाचल प्रदेश
Directorate of Census Operations, Himachal Pradesh
2011
दूरभाष/Tele.: 0177-2651 419, 2651 482
टैलीफैक्स/Telefax : 0177-2651 419
तार/Telegram : हिम-जनगणना/Him-Census
ई-मेल/E-mail : dco-him.rgi@censusindia.gov.in
सी.जी.ओ. कम्प्लैक्स, हिमाद्रि खण्ड, लौगवुड, शिमला-171 001
C.G.O. Complex, Himadri Block, Longwood, Shimla-171 001

स.डी.सी.ओ.एच.पी.105/82-XVIII दिनांक 22 JAN 2014

To,

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.....
.....

Subject:- Supply of 250 Raxine Bags for Sample Registration System, DCO Himachal Pradesh.

Sir,

Please find herewith the tender notice for supply of 250 Raxine bags as per the tender condition attached . The tender must reach this office on or before 06.02.2014(3:00 PM) and shall be opened on the same day at 3:30 PM in the Directorate of Census Operations, longwood, CGO Complex, Himachal Pradesh. The tender notice is also being uploaded on ORGI website for wide publicity.

Yours Sincerely

22/1/14

(R.K.Ram)
Joint Director

DCOHP-1/2008
Government of India
Ministry of Home Affairs
Directorate of Census Operations, Himachal Pradesh
C.G.O Complex Shimla-1

TENDER NOTICE NO.–DCOHP-1/2008- BAG-TENDER-1 -DCO(H.P) **Dated 22.01.2014**

Sealed Limited Tenders are invited by Directorate of Census Operations, H.P. from reputed manufacturers or their authorized dealers for supply of approximate quantity of 250 Superior quality raxine Bags to be used by the part time Enumerator under Sample Registration System (SRS). Minimum eligibility criteria and the terms & conditions are given below and places to be delivered are given in Annexture - II.

ELIGIBILITY CRITERIA FOR BIDDERS : The Bidders intending to participate in the tender process should fulfill the following minimum eligibility criteria.

(a) SALES TAX /VAT CLEARANCE CERTIFICATE: A copy of latest sales tax/Vat clearance certificate duly self attested should be submitted along with offer.
(b) A Sample of Raxine Bag should be sent along with the tender.

Note: The Bidder should not have been blacklisted by any Central Government / State Government Offices.

1. Specification of Raxine Bags :-
Minimum dimension of the Bags :-

Length of the bag - 15 inch
Width of the bag -12 inch
Height of the bag - 5 inch

Two Partition with chain. Hand and shoulder handles . Material of the Bag should be high quality Raxine (Black Colour) .

2. Availability of Tender documents : The tender document can be held either from the Directorate of Census Operations, Himachal Pradesh,CGO Complex, Shimla during the working hours or downloaded from the official Website : **www.censusindia.gov.in**

3. DUE DATE : Due date for submission of offer is on or before 3.00.P.M. on 06.02.2014 at Directorate of Census Operations, H.P, Shimla Offers received after due date and time of submission shall not be considered. The Tender will be opened on 06.02.2014 at 3.30 PM.

4. OFFERS: Intending firms should submit their information in prescribed proforma at Annexure -I. It should be addressed to the purchaser i.e. "The Asstt. Director, Directorate of Census Operations, CGO Complex Longwood, Shimla. If tenders are submitted by hand then sealed envelope must indicate TENDER NO. & DUE DATE OF OPENING and shall be deposited in the TENDER BOX provided for the purpose. If the tenders are sent by post, then tender must be sent in double covers. INSIDE COVER should have TENDER NO. & DUE DATE OF OPENING AND SEALED while OUTSIDE COVER should only bear

address of the purchaser without mentioning tender number & due date of opening and need not be sealed. FAXED TENDER SHALL NOT BE ACCEPTED.

5. RATES: Rates should be indicated F.O.R.including all charges like all taxes, loading-unloading, freights etc. The rates quoted must be firm till delivery. Statutory deduction will be made from the bill.

6. ERASING, OVER-WRITING AND CORRECTIONS: Erasing, over-writing and corrections should be authenticated by the tenderer's signature. In case this has not been done such offer is likely to be rejected. All tender document & enclosures are to be signed & stamped.

7. DELIVERY : The delivery of the Bags is to be ensured within 15 days from the date of the placement of the order . In case delivery of Bags is not completed within the time schedule then the purchase will be made as per the condition laid in Para 8.

8. RISK PURCHASE : In case of failure to delivery of Bags within the stipulated schedule, as per Para 7, this office reserves the right to forfeit the Earnest Money Deposit (EMD) from the successful bidder and the work will be awarded to the next bidder. This office also reserve the right to withheld the payment of successful bidder if the quality of bags not found satisfactory as per specification given in Para 1 above at the time of delivery.

9. EARNEST MONEY DEPOSIT (EMD):

EMD is to be enclosed with tender document Conditions regarding deposit of EMD are as given below:

(a) Bidders are required to deposit Rs 2000/- (Two Thousand Rupees) towards EMD in the form of Account payee Demand Draft/Pay Order / Bank Guarantee of any Nationalised/ Scheduled Bank drawn in favour of "ASSISTANT DIRECTOR, DIRECTORATE OF CENSUS OPERATIONS, H.P." payable at Shimla along with Bid.

(b) Any bid without Earnest Money will be rejected by the Purchaser as non responsive.

(c) Unsuccessful Bidders Earnest Money will be discharged/returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser.

(d) The successful Bidders Earnest Money will be discharged/returned when the supplier Complete the supply of goods to the satisfaction of the purchaser.

(e) No interest will be payable by the Purchaser on the amount of the Earnest Money.

10. PAYMENT: Payment can be released to the Supplier after completion of supply to the satisfaction of the Purchaser.

11. BANK CHARGES : Bank charges, if any, shall be borne by the successful tenderer.

12. LATE OFFER: Any offer received after due date of opening and time are not acceptable.

13.. ATTENDING TENDER OPENING: The representative of the tenderer who wishes to attend to the tender opening is allowed to do so subject to presenting authorization letter from the tenderer **along with the sample bag**.

14. GUARANTEE/WARRANTY: The materials should carry minimum Guarantee/Warranty for 12 months from the date of completion of delivery.

15. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY BID AND OR ALL BIDS: The Purchaser reserves the right to accept any bid and to annul the Tender Process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the grounds for the Purchasers action.

SPECIAL NOTE:

1. Any ambiguity in the offer may lead to disqualification.
2. Conditional offer shall be summarily rejected.

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JDCO
Directorate of Census Operations,
CGO Complex shimla, Himachal Pradesh

Copy to:-

(1) Notice Board
(2) Web.Cell ORGI (Through Internet) .

23/1/14

JDCO
Directorate of Census Operations,
CGO Complex shimla, Himachal Pradesh

ANNEXURE-I

Prescribed proforma for Bid.

I agree to the terms and conditions as mentioned in the Tender Notice No. DCOHP-1/2008 Dated 22.01.2014 issued by the Government of India, Directorate of Census Operations, Shimla, CGO Complex, Longwood, Shimla-01

1. Name of the Manufacturer / Dealer .....

2. Confirmation regarding supply and delivery of Raxine Bags as per prescribed specification. .....Yes / No

3. Item detail.

Item	Description	Quantity	Location	Rate per piece	Total Amount (In Rs.)
Superior quality raxine Bags	Minimum dimension of the Bags :- Length of the bag - 15 inch width of the bag -12 inch Height of the bag - 5 inch etc.	250	DCO H.P. CGO Complex Longwood Shimla		

Total amount should be in words and figures both.

4. PERIOD OF VALIDITY OF OFFER PRICE (in days):

5.DELIVERY SCHEDULE:

6.EARNEST MONEY DEPOSIT : Draft Number :
Date of Issue:
Name of the Bank:

7.DOCUMENTS TO BE ENCLOSED :

(a) Sales Tax/VAT clearance certificate:-
A copy of latest sales tax/VAT clearance certificate duly self attested should be submitted along with offer.

(b) Copy of latest Income Tax return.

Signature .....
Name.....
Name of Manufacturer .....
Stamp.....