OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
2/A, Man Singh Road, New Delhi – 110 011

2011

Tender Notice No. XII-027/01/2015-Map Pt. Dated: 17.08.2015

This office proposes to purchase 95 **Nos. (approx) External Hard Disk of 2 T.B. capacity with USB power supply** of reputed brand like Seagate, WD etc. to be delivered at Directorate of census Operations located at State Capitals as per the list enclosed. The specification of the Hard disk will be as follows:

Capacity	2 T.B.
Quantity	95 (approx)
Connectivity :	Hi-speed USB 3.0
Operating System Supported	Should work smoothly on Windows Vista, Win 7, Win 8.1, Windows Server 2008 as well as in Linux environment.
Accessories:	Drive should be supplied with USB cables, necessary driver and software.
Comprehensive Warranty	Minimum 2 years (two years)

2. Intending firms, who will be in a position to supply the above mentioned item at Directorate of Census Operations, may submit their sealed quotations, containing their best rates **(in the attached profoma Annexure 'A')** along with an **EMD of Rs. 15,000/-** in form of Demand Draft or Pay Order drawn in any Nationalized Bank in favour of **"Pay and Accounts Officer (Census), New Delhi"** Failure of the selected firm to comply with the requirement/ Job Order will lead to forfeiture of the EMD.

3. Other terms and conditions are as given below:-

a) Sealed Quotations along with sample should reach the undersigned latest by **3:00 PM of 25.08.2015** Quotations received after the specified date/ time shall not be entertained.
b) Quotations shall be opened on the same day at **3:30 PM** in presence of the firms or their representatives, if any.
c) The details of maximum days of delivery should be mentioned in the quotations.
d) **Quoted rate should be valid for minimum period of six months.**
e) A copy of latest Sales Tax/ VAT clearance certificate duly self-attested should be submitted along with the quotation.
f) Each and every page of the tender document should be stamped and ink singed.
g) Bank charges, if any shall be borne by the successful tenderer.
h) The material should be properly delivered in conformity with the specification to the satisfaction of the concerned authority.
i) This office reserves the right to reject any or all without assigning any reason thereof.

Cond.

j) Performance Security: the successful bidder with the job shall be required to deposit Performance Security equivalent to 10 % of the total value of the work order rounded up to next hundred, in the form of Account payee demand Draft/ Bank Guarantee from a Nationalized/ Scheduled Commercial Bank in favour of "Pay & Accounts Officer (Census)" payable at New Delhi. If the Security deposit is not deposited within specified time, the Earnest Money Deposit of the bidder shall be forfeited.

k) The successful bidder should be in position to supply the above item within 20 days from the date of issue of the work order.

Yours faithfully,

(M.S. Bhati)
Deputy Director (HQ)

Copy to:

1. As per list of the firms.
2. Notice Board.
3. ORGI's web site.

Annex-I

PROFORMA for RATES

S. No.	Make/Model of the EHD	Expected time of delivery	Rate per piece including all (taxes, freight, transportation, etc.) for delivery at ORGI, New Delhi	Total Amount for 95 Nos. of EHDs in Rs. (including all taxes)
1.	Seagate			
2.	Western Digital			
3.	Other brands			
		Total Amount in words:		

(Signature of the Firm's representative)

Name of the Firms.....

Seal of the Firm.....

E-mail Id.....

Telephone No.....

Fax No.....

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List of Locations for supply of External Hard Disks

Sl. No.	Location	Quantity in Nos.
1.	Language Division, Kolkata	50
2.	DCO Andhra Pradesh, Hyderabad	02
3.	DCO Assam, Guwahati	01
4.	DCO Arunachal Pradesh, Shillong	01
5.	DCO Bihar, Patna	01
6.	DCO Chhattisgarh, Raipur	01
7.	DCO J&K, Jammu	01
8.	DCO Jharkhand, Ranchi	01
9.	DCO Kerala, Thiruvanthapuram	01
10.	DCO Maharashtra, Mumbai	01
11.	DCO Manipur, Imphal	01
12.	DCO Meghalaya, Shillong	01
13.	DCO Rajasthan, Jaipur	01
14.	DCO Sikkim, Gangtok	01
15.	DCO Tamil Nadu, Chennai	01
16.	DCO Uttar Pradesh, Lucknow	01
17.	DCO Uttrakhand, Dehradun	01
18.	DCO West Bengal, Kolkata	01
19.	DCO Delhi	01
20.	ORGI Hqrs. New Delhi	26
	Total	**95**