Last date of Submission of tender application: **29.04.2015 (3.00 PM)**
Date of opening of Financial bid: **29.04.2015 (4.00 PM)**

जनगणना कार्य निदेशालय, हरियाणा

OFFICE OF THE DIRECTOR, CENSUS OPERATIONS, HARYANA

भारत सरकार, गृह मंत्रालय

Government of India, Ministry of Home Affairs

जनगणना भवन, पोस्ट बॉक्स नं. 764, संघ राज्य क्षेत्र चंडीगढ़ – 160019

Janganana Bhawan, Post Box No. 764, U.T.Chandigarh – 160019

F.No./मि.सं. D-27015/1/2014-Admn तिथि/Date

SHORT/LIMITED TENDER NOTICE

Back ground: It has been decided by the Government to sell Papers/Schedules (used & unused blank forms), weighing about 9 to 10 tons, lying in the premises (basement of the Office) of the Directorate of Census Operations, Haryana.

Hence Sealed Tenders are invited by the Directorate of Census Operations, Haryana, Janganana Bhawan, Plot No 2B, Madhya Marg, Sector-19A, Chandigarh 160019 in one bid system i.e. Financial bid for per kg rates.

Conditions for Financial Bid from reputed Firms:-

1. The Papers/Schedules (cancelled Household Schedules, unused (blank) Household schedules and Instruction Manuals), weighing about 9 to 10 tons, will be lifted under the supervision of authorized officers by this office.

2. The papers/material, which is lying in the premises (basement of the Office) of the Directorate of Census Operations, Haryana can be inspected on any working day from 10.00 am to 4.00 pm.

3. The transportation for lifting of papers, loading/un-loading and weighing charges etc. will be borne by the purchaser.

4. This is the Central Government Department material and required to be pulped under the supervision of authorized officer/representative of this office and the Pulping Certificate has to be submitted for record of this office.

5. The interested firms/parties may submit the rate on per kg basis in the enclosed format in sealed cover latest by 29.04.2015 (3.00 PM) alongwith the Bank Draft for Rs.8000/- as Earnest Money in favour of "D.C.O., Haryana payable at Chandigarh".

6. The tenders/quotations will be opened on 29.04.2015 (4.00 PM) in the presence of the representatives of the Tenderers, if any, present at the time of opening the tenders/quotations.

7. After the finalization of the rates duly negotiated, the highest bidder will be conveyed to be ready for the lifting of the papers/material which will be undertaken on any working day.

8. In case, the highest bidder does not lift the material within the stipulated date and time, the earnest money will be forfeited and the next bidder will be conveyed to lift the material. However, the final decision, in this regard, will be taken by this office.

9. The payment of the papers/material (100% value) will be paid to the authorized officer/representative of this office at the venue of Directorate of Census Operations, Haryana, Janganana Bhawan, Plot No 2B, Madhya Marg, Sector-19A, Chandigarh 160019, before leaving for pulping.

10. The pulping of the papers/material will also be undertaken under the close supervision of authorized officer/representative of this office. The charges for such pulping, including that of local charges of Octroi etc., will also be borne by the purchaser. The Earnest money will be returned after the completion of the process satisfactorily.

11. The Directorate of Census Operations, Haryana, Govt. of India, Ministry of Home Affairs, Plot No. 2B, Sector-19 A, Chandigarh reserves the right to reject any or all the bids without assigning any reasons

12. The short/limited tender containing the terms and conditions for bid format has been put on the Census Website www.censusindia.gov.in for information of the general public.

13. **ARBITRATION:** The dispute or difference arising between the Department and the bidder to any matter pertaining to this, Tender, related work order and payment shall be referred to the sole arbitration by an Arbitrator appointed by Directorate of Census Operations, Haryana, Chandigarh or any person nominated by her/him. The decision of the Arbitrator shall be final and binding on the parties subject to the proviso that the Arbitrator shall give reasoned award.

14. SPECIAL NOTE:

a. Any ambiguity in the offer may lead to disqualification.

b. Conditional offer shall be summarily rejected.

9/4/15

(Hans Raj)
Assistant Director

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PRESCRIBED FORMAT FOR BID (on per kg rate basis)

With Reference to Tender Notice NO. D-27015/1/14_____dated_____the rate (inclusive of that of transportation, loading/un-loading, weighing and pulping charges to be borne by the purchaser) are as given below:-

Item for which **Financial Bid** being submitted	Appx. 09 to 10 (Nine to Ten) tons Papers/Schedules (used & unused blank forms), weighing about 9 to 10 tons, lying in the premises (basement of the Office) of the Directorate of Census Operations, Haryana.
Rates quoted on per kg. basis.	Rs._____ per kg.

Earnest Money: As desired, Bank Draft No._____dated_____for Rs. 8000/- of _____Bank payable in favour of "D.C.O., Haryana payable at Chandigarh" is enclosed.

I agree to the terms and conditions as mentioned in the Tender Notice No. D-27015/1/14_____dated_____issued by the Directorate of Census Operations, Haryana, Govt. of India, Ministry of Home Affairs, Plot No. 2-B, Sector 19A, Chandigarh.

Sign:_____

Name of the Bidder_____

Complete address & Stamp_____