2011

Bharat Sarkar/Govt. of India
Grih Mantralaya/Ministry of Home Affairs
OFFICE OF THE REGISTRAR GENERAL, INDIA
Ad-III Section, 2/A, Mansingh Road,
New Delhi-110011.

F. No.A-12011/2/2016-Ad.III

Dated: 29.06.2016

Corrigendum

In partial modification of Ministry of Home Affairs, Office of the Registrar General, India vacancy circular No.A-12011/2/2016-Ad.III/502 for the post of Assistant Registrar General(Language)(Pay Scale: PB-3, Rs. 15600-39100 + Grade Pay Rs. 7600) published in the Employment News dated 4 – 10 June, 2016, the place of posting of this post at serial No.1 mentioning "**for Language Division, Kolkata, Office of the Registrar General, India**" may be read as **"for Language Division, Office of the Registrar General, India, New Delhi"**

29/6/16

(Santosh Kumar)
Under Secretary to the Govt. of India
Tel:011-23386415

10/78

Govt. of India

Ministry of Home Affairs

Office of the Registrar General, India
Ad-III Section, 2/A, Mansingh Road, New Delhi-110011

F.No. A-12011/2/2016- Ad.III/502

Annexure-I

1 **Name of the post: Assistant Registrar General (Language) - 01 post** (for Language Division, Kolkata, Office of the Registrar General, India) :
2 **Pay Scale:** PB-3, Rs. 15600-39100 + Grade Pay Rs. 7600
3 **Classification:** General Central Service, Group 'A', Gazetted, Non-Ministerial
4 **Method of Recruitment:** Composite method [deputation (including short term contract) plus promotion] failing which by direct recruitment.

Eligibility Conditions:

I. Officers under the Central Government or State Governments or Union Territories or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organisations:

(a) (i) holding analogous post on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in post in Pay Band-3, Rs. 15600-39100, grade pay Rs. 6600 or equivalent in the parent cadre or department; **and**

(b) Possessing the following educational qualifications and experience:

Essential:

(i) Master's Degree in Linguistics from a recognized University.
(ii) Ten years research experience in the field of Linguistics from Central Government or State Governments or Union Territories or Public Sector Undertakings or Universities or Recognised Research Institutions or Semi-Government or statutory or Autonomous Organisations.

Desirable:

(i) Bachelor's Degree of a recognised University with one of the Languages other than mother tongue of the applicant, specified in the Eight Schedule of the Constitution of India as a subject.
(ii) Diploma in Chinese or French or Spanish or Japanese or Russian from a recognised Institute.
(iii) One year experience in Sociological or Anthropological research.
(iv) Three years' Administrative experience.

II. The departmental Senior Research Officer(Language)(PB-3, Rs.15600-39100, Grade Pay Rs. 6600) with five years' regular service in the grade shall also be considered alongwith outsiders and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

2. It is therefore, requested that the application of eligible and willing Officers/Candidates and who can be spared immediately in the event of selection may be forwarded to **"The Under Secretary, Admn. III Section, Office of Registrar General, India, Ministry of Home Affairs, 2-A Mansingh Road, New Delhi-110011"** in duplicate in the prescribed proforma **(Annexure-II)** duly signed by the applicant and certified by the Controlling Officers within a period of **60 days** from the date of issue/publishing of this Advt. in the "Rozgar Samachar/Employment News". Candidates who apply for the above post will not be allowed to withdraw their candidature subsequently.

ANNEXURE-II

APPLICATION FOR THE POST OF _____

S. No.	Particulars		
1.	Name & Address (in Block letters)		
2.	Date of Birth (in Christian era)		
3.	Date of retirement under Central/State Government Rules		
4.	Educational Qualifications		
Essential	**Qualification/Experience required as per publication/notification**	**Qualification/Experience possessedby the applicant**	
Desired			
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post		
7.	Details of employment in chronological order.		

Office/ Institution	Post held	From	To	Scale of pay (Pre-revised and revised) & existing basic pay	Nature of duties/ Expereince (in detail)

8.	Nature of present employment i.e. ad-hoc or Temporary or Permanent.	
9.	In case the present employment is held on deputation/ contract basis, please state:- (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent Office/Organization to which you belong	
10.	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column.) (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others	
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale. (Do not indicate ACP scale, if any)	
13.	Total emoluments per month now drawn in the actual scale of pay attached to the post.	
14.	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualifications (ii) professional training (iii) Work experience over and above prescribed in the vacancy circular/advertisement)	

No.A.32022/3/2011-Ad.III (Vol-II)
Government of India

Ministry of Personnel, P.G. and Pensions

(Department of Personnel and Training)
Room No. 3, North Block, New Delhi-110001

A. The Department of Personnel & Training is in the process of filling up vacant posts in the grade of Canteen Attendant, Departmental Canteen of this Department.
B. Applications are invited on direct recruitment basis as under:

Name of the Post	Pay Band & Grade Pay	Age as on closing date	SC	ST	OBC	UR	PwD	Total no. of posts
Canteen Attendant	5200-20200 + 1800 (GP)	18-25 years	01	1	1	5	0	7* (seven)

* The number of vacancies is subject to change

C. Details of the posts (Pay scale, Minimum educational qualification, experience, age limit etc.):

1. **Pay Scale:** Pay Band-I (5200/- - 20200/-) with Grade Pay of 1800/-
2. **Educational qualification:** Matriculation or equivalent from any recognised institute/ board/ organisation.
3. **Age limit:** 18 years to 25 years
4. **Age relaxation:** As per existing rules.
5. Posts mentioned above are subject to all India transfer liability rules.
6. Candidates should apply as per the given proforma only. Application in any other format will not be accepted.
7. Candidates will forward applications properly sealed in an envelope to, **"The Under Secretary, (Coordination - II), room no. 3, North Block, New Delhi-110001"**, through ordinary posts/by hand. Registered applications will not be accepted. Candidates are requested to superscribe the words, **"Application for the post of Canteen Attendant"** on the top of the envelope while sending the application form.
8. Last date of receipt of application is **60 days** from the date of publication of the advertisement in Employment News.
9. The crucial date for determining the age limit shall be the closing date for receipt of application.
10. Photocopy of the following documents/certificates to be attached along with application duly attested (by gazetted Officer or self-attested):

a. Matriculation or equivalent certificate.
b. Marksheet of educational qualification (Matriculation or equivalent).
c. SC/ST/OBC certificate.
d. Certificate/diploma in hospitality management/cooking/catering (optional).
e. Copy of the Employment Exchange Registration ID number.
f. NOC in original from their present employer in case of Government servant.

Note: Original certificate should not be sent with the application. These should be produced only in time of verification of document.

11. Incomplete/ineligible applications will be deemed to be invalid and will be rejected without intimation to the candidate. Applicants must read the advertisement carefully before applying for the same.
12. The number of vacancies is subject to change. Further, the employer has the right to cancel or modify this notification without assigning any reason thereof.
13. Canvassing in any form will disqualify the candidate. 'No enquiry or correspondence will be entertained'.
14. No TA/DA is admissible.
15. The decision of the Appointing Authority will be final.
16. The recruitment process can be cancelled/postponed/suspended/ terminated without any prior notice/assigning any reasons at any stage.

Annexure-I

Government of India
Ministry of Personnel, P.G and Pensions
(Department of Personnel and Training)
PROFORMA FOR BIO-DATA
(For the post of Canteen Attendant in the Departmental Canteen of DOP&T)

Paste one self-attested passport size photograph

1. Full Name (Sh./Smt./Km.) _____
2. Date of Birth _____
3. Category i.e. SC/ST/OBC/General _____
4. Nationality _____
5. Gender _____ Male/Female
6. Postal Address _____
   Pin Code _____
7. Telephone No(s): Residence _____
   Email _____
8. Academic Qualification:

Educational Qualification/ Diploma	Year	Name of the University/ Institution	Subject

9. Employment Exchange Registration ID No. _____
10. Work Experience (If any) _____
11. Languages Known _____
12. Any other information _____

DECLARATION

I DECLARE THAT THE ENTRIES MADE IN THE COLUMNS OF THIS PROFORMA ARE CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE AND NOTHING HAS BEEN, EITHER CONCEALED OR MISREPRESENTED BY ME.

Place:
Date: SIGNATURE

davp 32201/11/0001/1617 10/89/Central Government/Recruitment/10th/18-25/Permanent/Delhi

15. Whether belongs to SC/ST :

Note:

(i) Enclose a separate sheet, duly authenticated by your signature, if the space above is insufficient.
(ii) Incomplete applications and the applications not received through proper channel and not supported with the attested copies of ACRs for the period from 2011-12 to 2015-16 and other certificates will not be entertained.

Signature of the candidate
Date:

Certified that:

(i)	No vigilance case is either pending or contemplated against the officer so recommended.
(ii)	The Integrity of the applicant is beyond any doubt.
(iii)	This office has no objection in relieving the officer in case of his selection on deputation.
(iv)	'No minor/major penalties have been imposed upon the officer during the last ten (10) years.
(v)	The above applicant possesses the required educational qualification and experience as applicable for the post applied for.

Countersigned
(Employer/Head of Office/Controlling Officer)

10/78/Central Government/Recruitment/Post Graduate/45-above/Deputation/Delhi