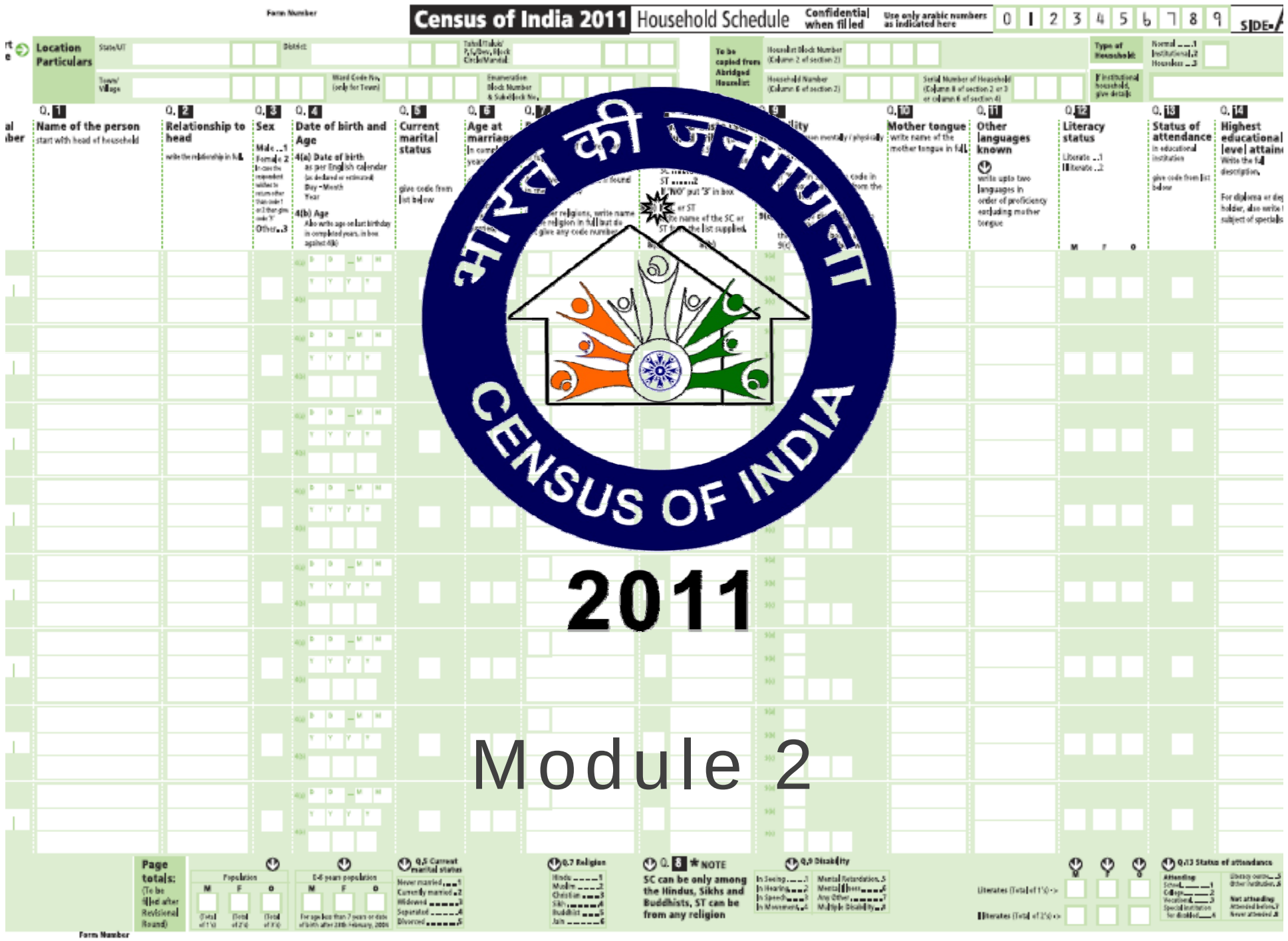

Census of India 2011
Household Schedule
Confidential when filled
Use only arabic numbers as indicated here
Location Particulars
Q. 1 Name of the person
Q. 2 Relationship to head
Q. 3 Sex
Q. 4 Date of birth and Age
Q. 5 Current marital status
Q. 10 Mother tongue
Q. 11 Other languages known
Q. 12 Literacy status
Q. 13 Status of attendance
Q. 14 Highest educational
Page totals:
Q. 8 NOTE
SC can be only among the Hindus, Sikhs and Buddhists, ST can be from any religion
भारत की जनगणना
CENSUS OF INDIA
2011
Module 2

CENSUS 2011 TRAINING

Introduction to Module 2

- Serial number
- Question 1: Name of the person
- Question 2: Relationship to head
- Question 3: Sex
- Question 4: Date of birth and age
- Question 5: Current marital status
- Question 6: Age at marriage

CENSUS 2011 TRAINING

Must learns Module 2 (Page 9 MT guide)

2011

No eligible member of the household is missed

How to probe to list all systematically

Including third gender as reported by respondent

Understand that Q 1-6 will be filled first for all persons and then Q 7-29 person-by-person

Method of probing to record Date of birth and age

Sensitivities in questions on relationship, marital status and Age at marriage

CENSUS 2011 TRAINING

Household Schedule

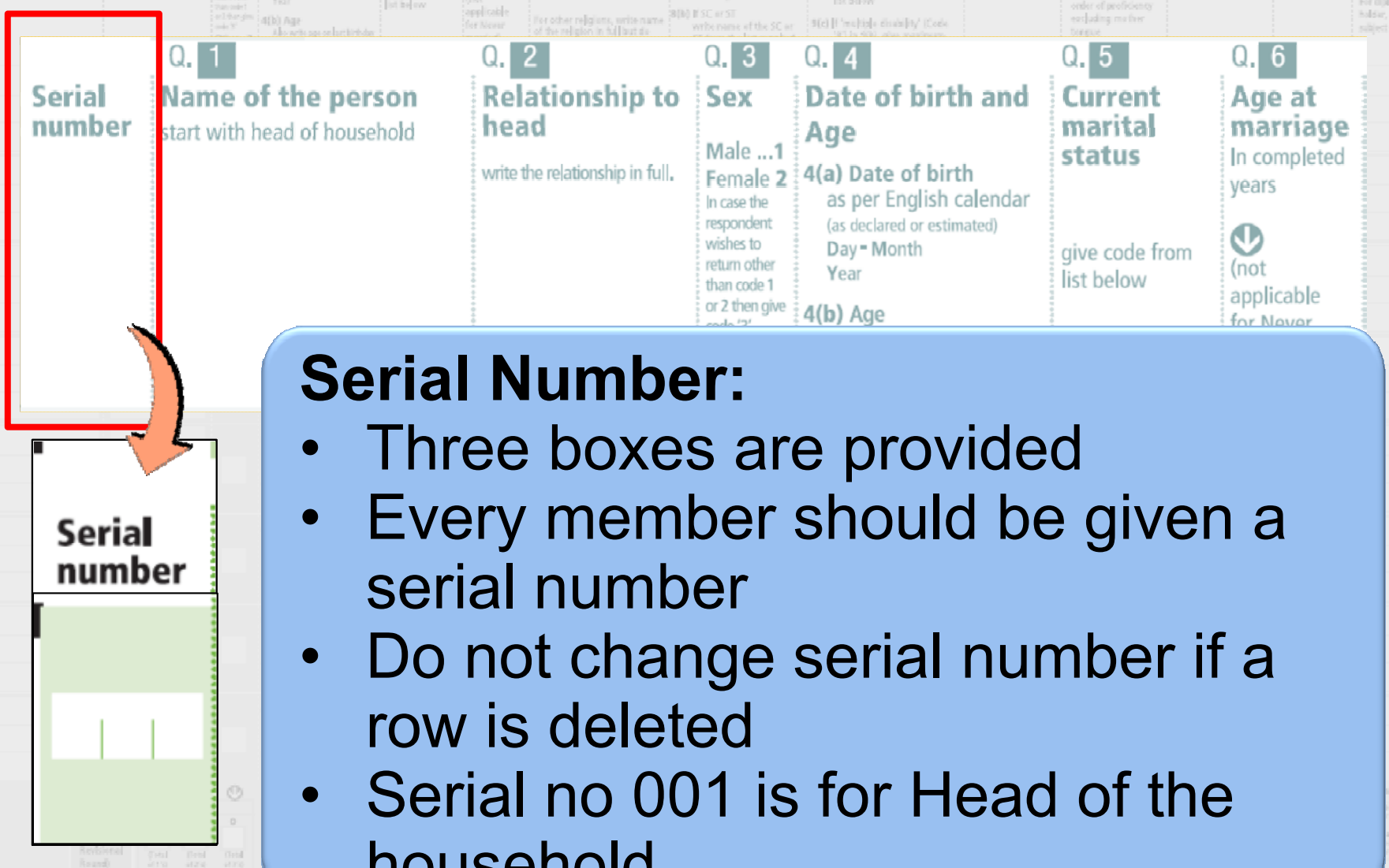


Serial number	Q. 1 Name of the person start with head of household	Q. 2 Relationship to head write the relationship in full.	Q. 3 Sex Male ...1 Female 2 In case the respondent wishes to return other than code 1 or 2 then give code '3' Other...3	Q. 4 Date of birth and Age 4(a) Date of birth as per English calendar (as declared or estimated) Day - Month Year 4(b) Age Also write age on last birthday in completed years, in box against 4(b)	Q. 5 Current marital status give code from list below	Q. 6 Age at marriage In completed years (not applicable for Never married)

- Questions 1 to 6: Complete recording these questions for all the persons in a household
- Questions 7 to 29: To be filled row-wise, person by person

CENSUS 2011 TRAINING

Household Schedule

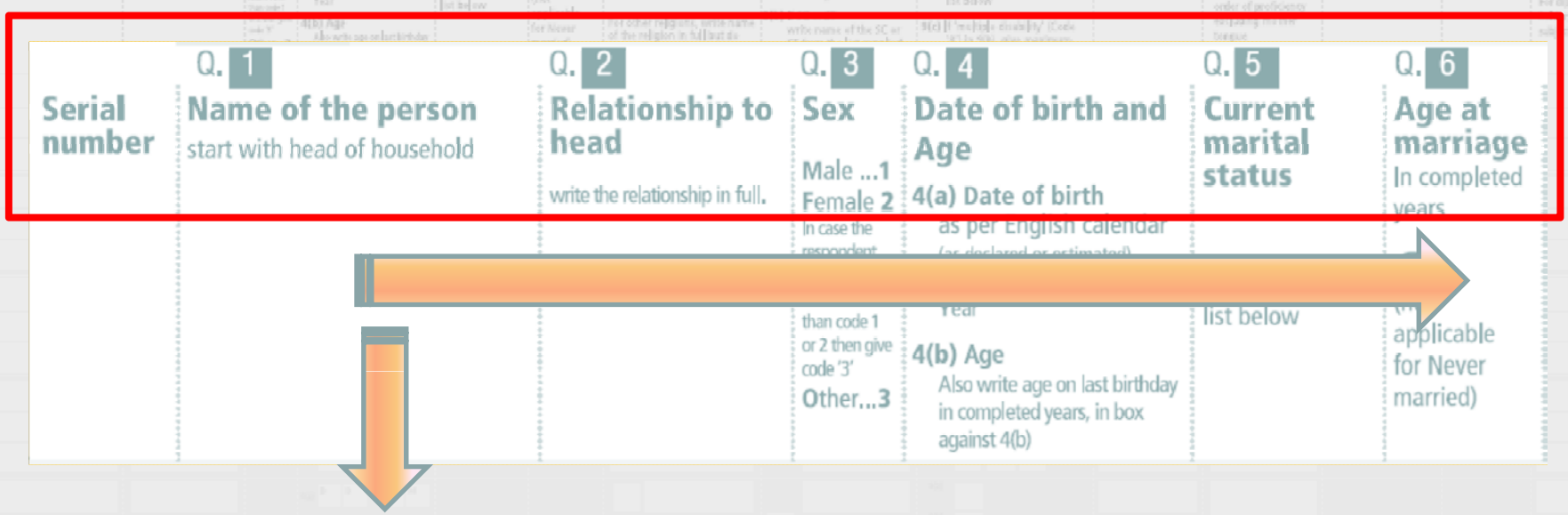


Serial Number:

- Three boxes are provided
- Every member should be given a serial number
- Do not change serial number if a row is deleted
- Serial no 001 is for Head of the household

CENSUS 2011 TRAINING

Household Schedule



- Write serial no. 001, name and fill up Questions 2 to 6 of each person one by one

CENSUS 2011 TRAINING

Household Schedule

2011



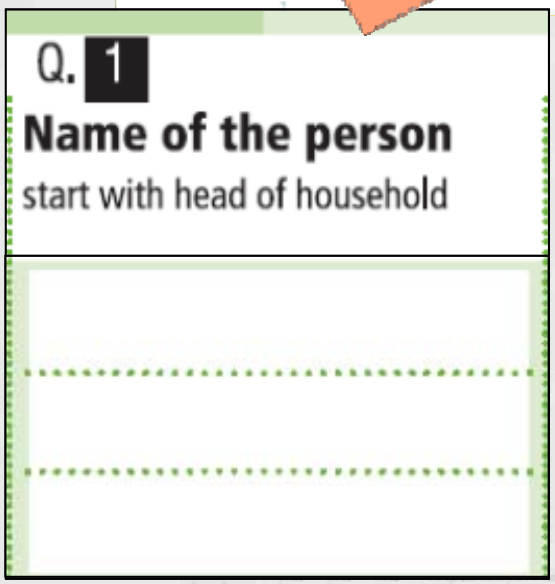
- For households with more than 8 persons, serial number in second form should start from ‘009’ and not ‘001’

CENSUS 2011 TRAINING

Household Schedule

2011

Serial number	Q. 1 Name of the person start with head of household	Q. 2 Relationship to head write the relationship in full.	Q. 3 Sex Male ...1 Female 2 In case the respondent wishes to return other	Q. 4 Date of birth and Age 4(a) Date of birth as per English calendar (as declared or estimated) Day - Month Year	Q. 5 Current marital status give code from list below	Q. 6 Age at marriage In completed years (not



Name of the Person:

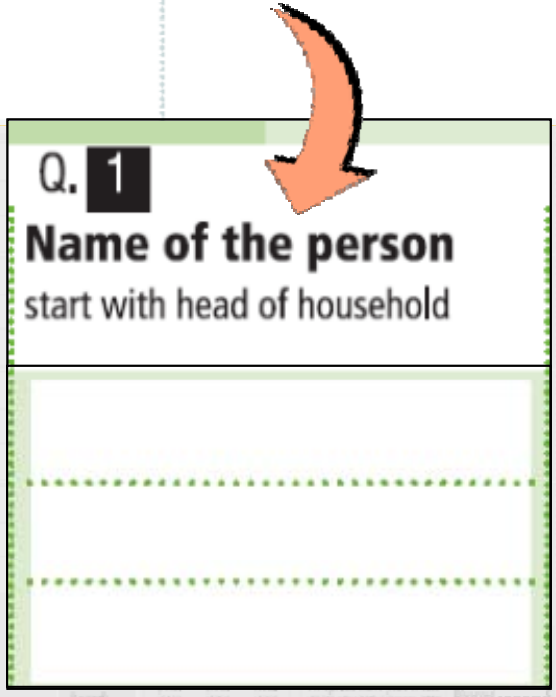
- Cross-check name of Head with name written in AHL
- Update AHL, whenever necessary
- Write name without touching the sides
- If space is insufficient, write abbreviated name

CENSUS 2011 TRAINING

Household Schedule

2011

Serial number	Q. 1 Name of the person start with head of household	Q. 2 Relationship to head write the relationship in full.	Q. 3 Sex Male ...1 Female 2 In case the respondent wishes to return other than code 1	Q. 4 Date of birth and Age 4(a) Date of birth as per English calendar (as declared or estimated) Day - Month Year	Q. 5 Current marital status give code from list below	Q. 6 Age at marriage In completed years (not



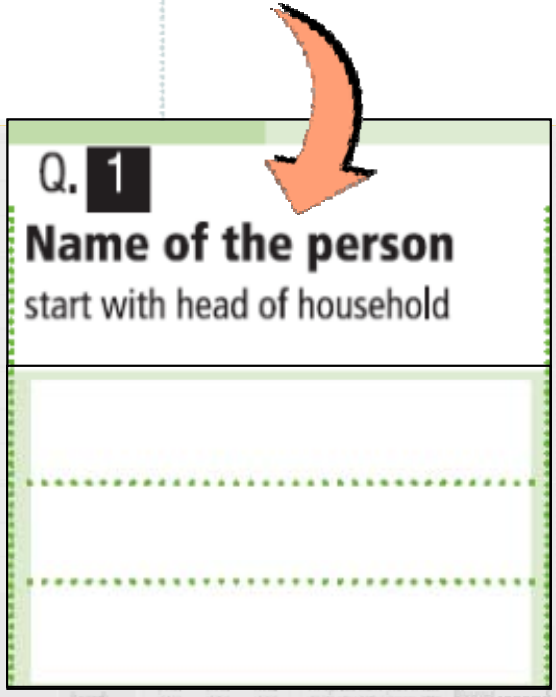
Name of the Person:

- Ordering for writing names should be followed to miss omission or duplication
- Read Paragraph 6.27

CENSUS 2011 TRAINING

Household Schedule

Serial number	Q. 1 Name of the person start with head of household	Q. 2 Relationship to head write the relationship in full.	Q. 3 Sex Male ...1 Female 2 In case the respondent wishes to return other	Q. 4 Date of birth and Age 4(a) Date of birth as per English calendar (as declared or estimated) Day - Month Year	Q. 5 Current marital status give code from list below	Q. 6 Age at marriage In completed years (not

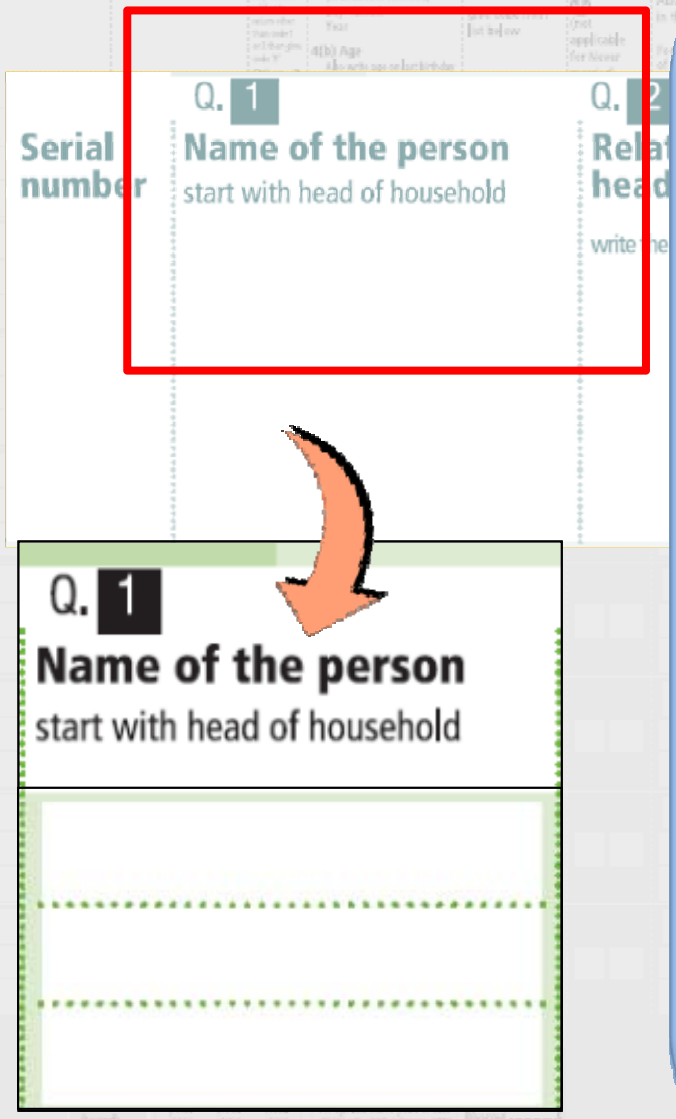


Order to be followed for Name:

- Start with Head
- Then, Cover near relations
- Then, Cover other relations
- Then, cover Non-relatives

CENSUS 2011 TRAINING

Household Schedule

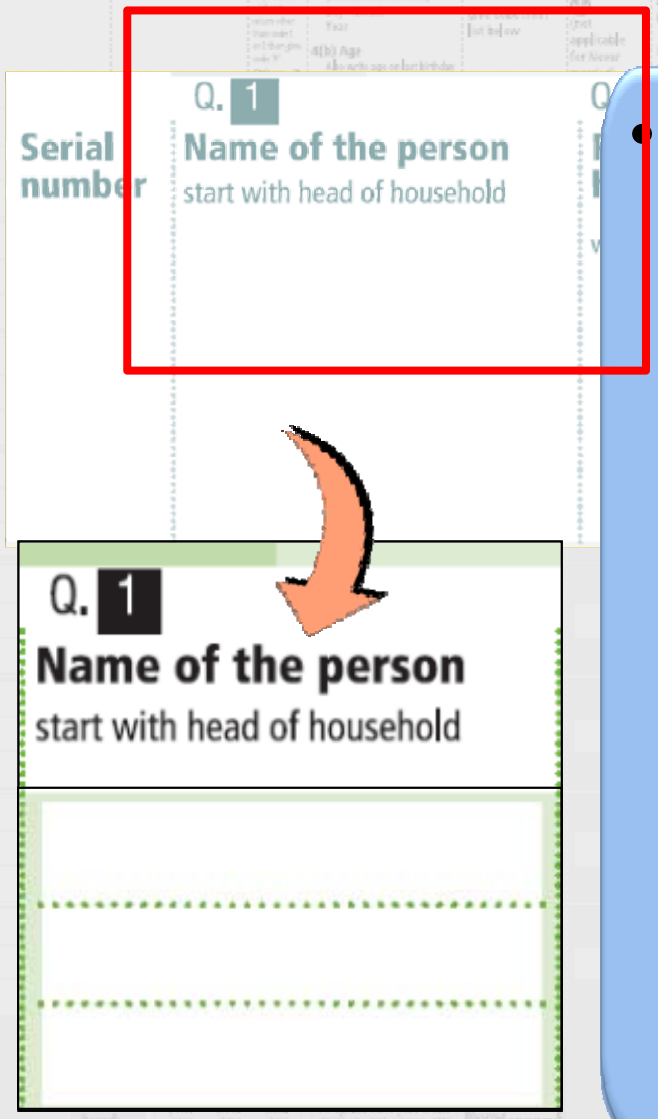


Head (Read paragraph 6.25):

- Should be recognised as such by the household
- Can be female or male
- Should be eligible for enumeration in this household
- Need not necessarily be the oldest male member of the earning member

CENSUS 2011 TRAINING

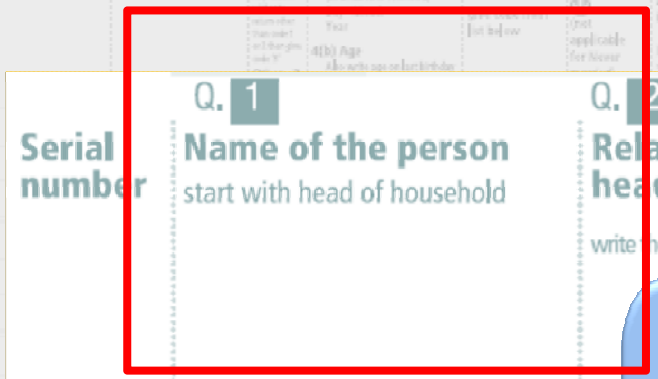
Household Schedule

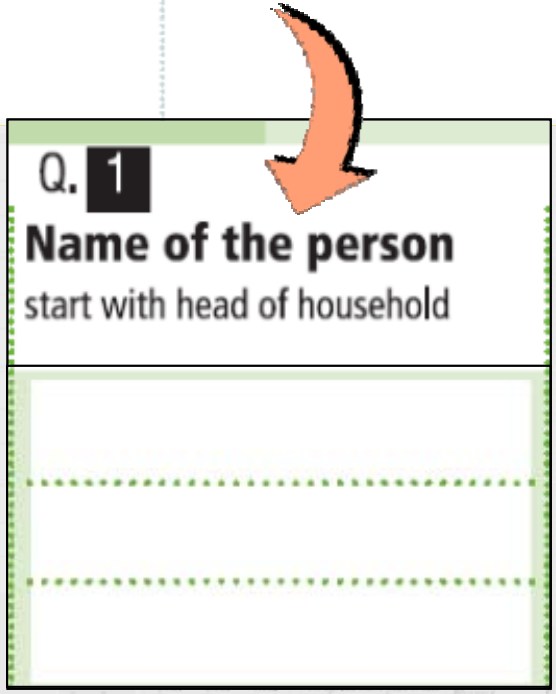


- ***Near relations (Para 6.27):***
  - Wife/ husband
  - Unmarried daughters and sons by age
  - Eldest married daughter/ son, her/ his spouse and children in descending order of age
  - Other married daughters/ sons, their spouses and children

CENSUS 2011 TRAINING

Household Schedule





- ***Other relations (6.27):***
  - Other relations such as father, mother, brothers, sisters, etc.
- ***Non-relatives (6.27):***
  - paying guests, servants, visitors

CENSUS 2011 TRAINING

Household Schedule

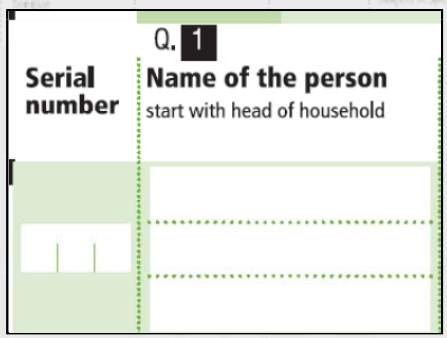
Remember (Read Para 6.6):

Persons eligible for enumeration in a household

Normal resident (s)

Visitor (s)

- Present in the household **AND**
- Expected to be away from her/ his normal residence during entire enumeration period



Present in the household throughout the period of enumeration

Stayed for a part of the enumeration period but not Present at the time of enumeration

Not Present at the time of enumeration but is expected to return by 28th February 2011

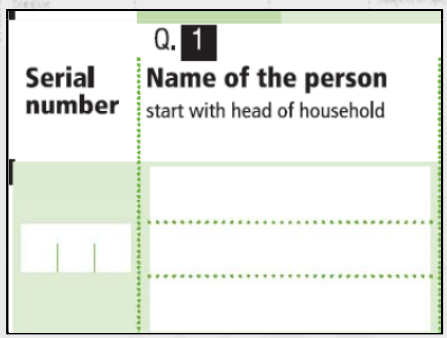
CENSUS 2011 TRAINING

Household Schedule

Remember (Para 6.29):

Persons *not eligible* for enumeration in a household

- **Normal resident (s)**
  - Absent from the household throughout the period of enumeration
- **Visitor (s)**
  - Present in the household for only a part of the enumeration period

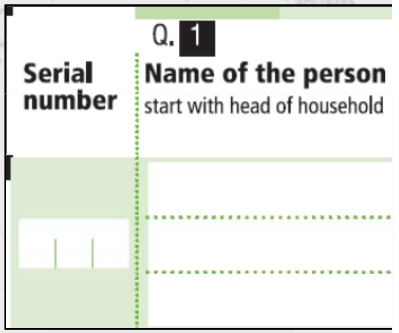


CENSUS 2011 TRAINING

Household Schedule

Remember (Para 6.28):

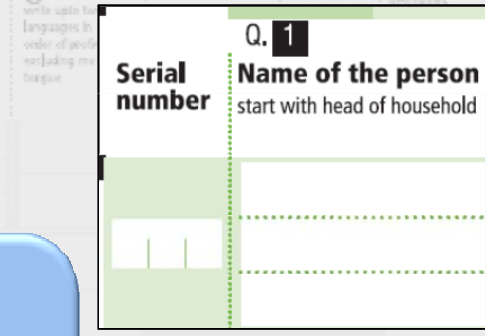
- ***Make specific queries for presence of***
  - Child: Female/Male (newborn, infant)
  - Aged: females or males
  - Females: Single, deserted, divorced, widowed
  - Disabled members
  - Paying guests, servants
  - Visitors who would stay throughout the period of enumeration at this household



CENSUS 2011 TRAINING

Household Schedule

Remember:



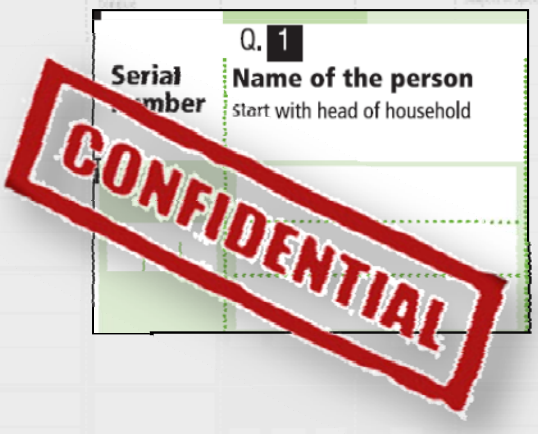
- Serial number and name of the person is repeated on Side B
- Copy both serial no. and age exactly as is written on Side A
- Maintain the same order on both sides
- If a line on side A is struck off, do the same on side B also,

CENSUS 2011 TRAINING

Household Schedule

Remember:

- ***Assure about confidentiality of information***

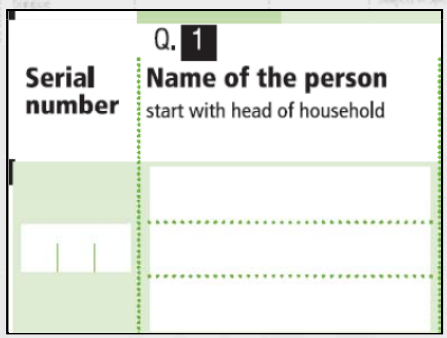


CENSUS 2011 TRAINING

Household Schedule

Remember:

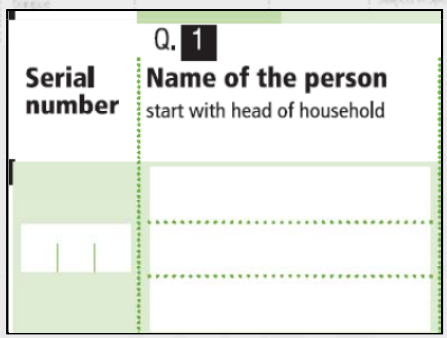
- ***All persons must be eligible to be enumerated***
  - Some Persons may have Ration card, Voter ID card at that address but is a normal resident elsewhere
  - Assure the household that such persons will be enumerated at the place where they are presently living



CENSUS 2011 TRAINING

Household Schedule

Remember:



- ***Role plays***

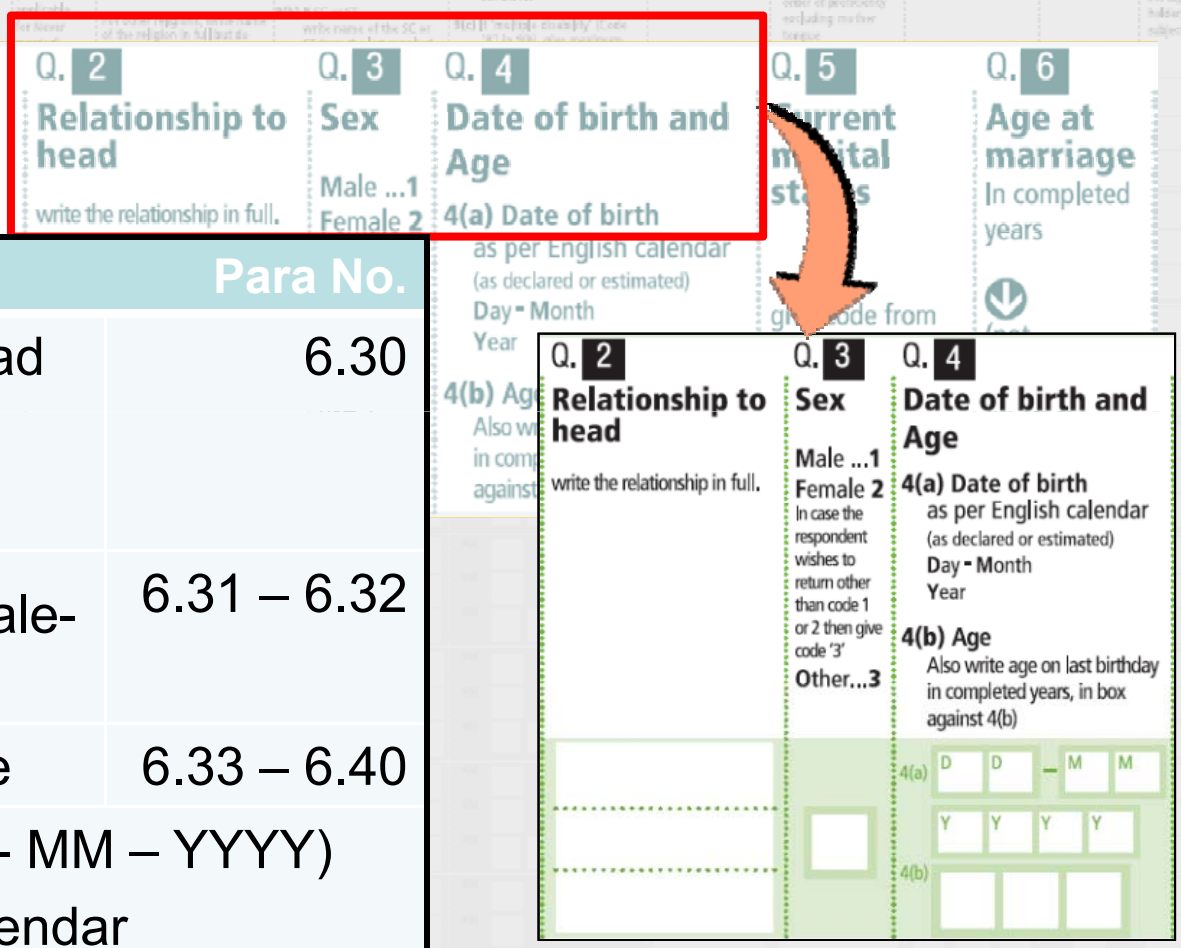
(Pages 58 – 64 of Guide to MT for enumerators)

CENSUS 2011 TRAINING

Filling up of the Household Schedule

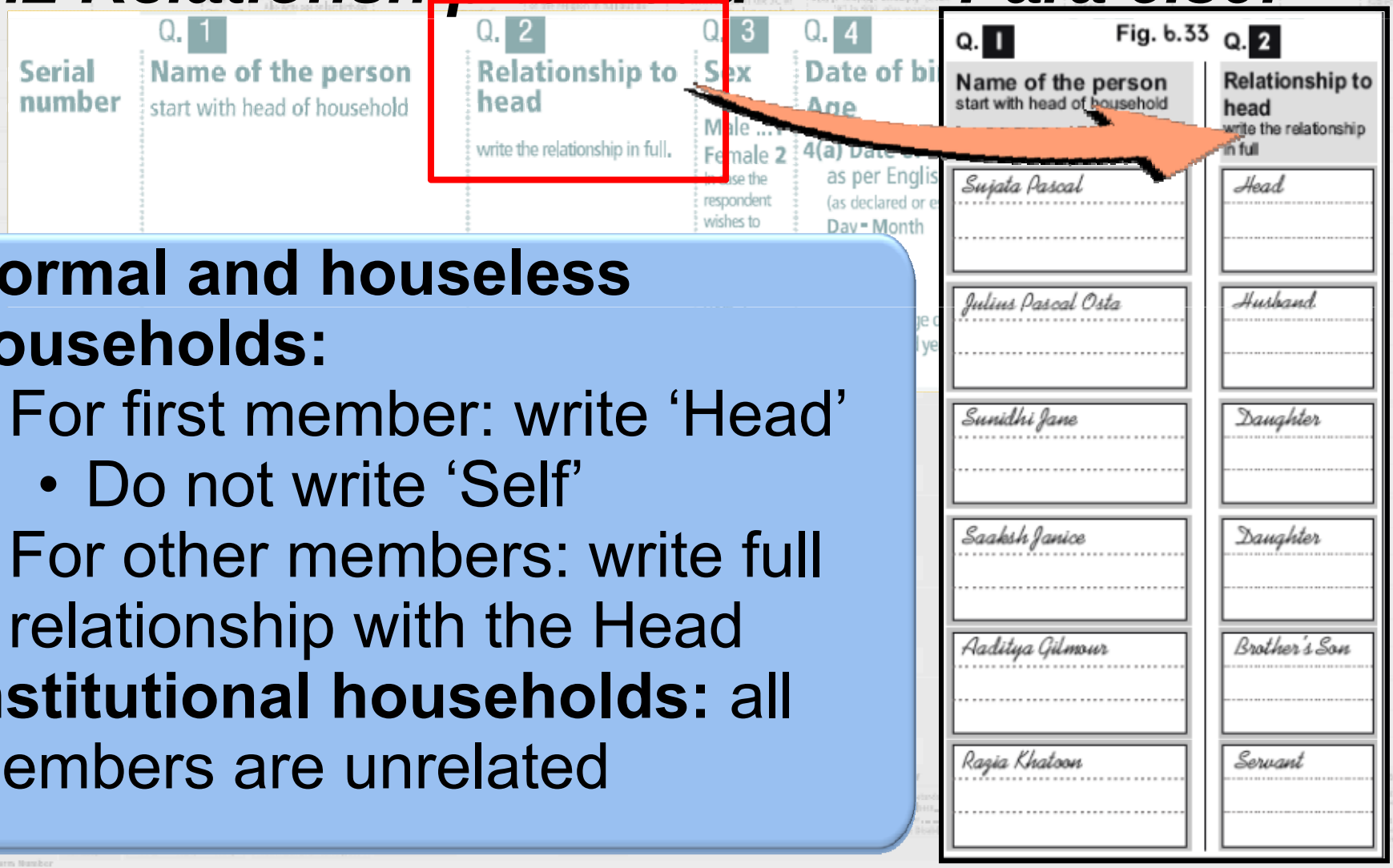
Chapter 6:

		Para No.
Q. 2	Relationship to head (record the relationship in full)	6.30
Q. 3	Sex (Male-1, Female-2, Other-3)	6.31 – 6.32
Q. 4	Date of Birth & Age	6.33 – 6.40
4 (a)	Date of Birth (DD - MM – YYYY) as per English Calendar	
4 (b)	Age (as on last birthday in completed years)	



Filling up of the Household Schedule

Q.2 Relationship to head *Para 6.30:*



- **Normal and houseless households:**
  - For first member: write ‘Head’
    - Do not write ‘Self’
  - For other members: write full relationship with the Head
- **Institutional households:** all members are unrelated

CENSUS 2011 TRAINING

Chapter 6…

2011

Filling up of the Household Schedule

Q.2 Relationship to head *Para 6.30*

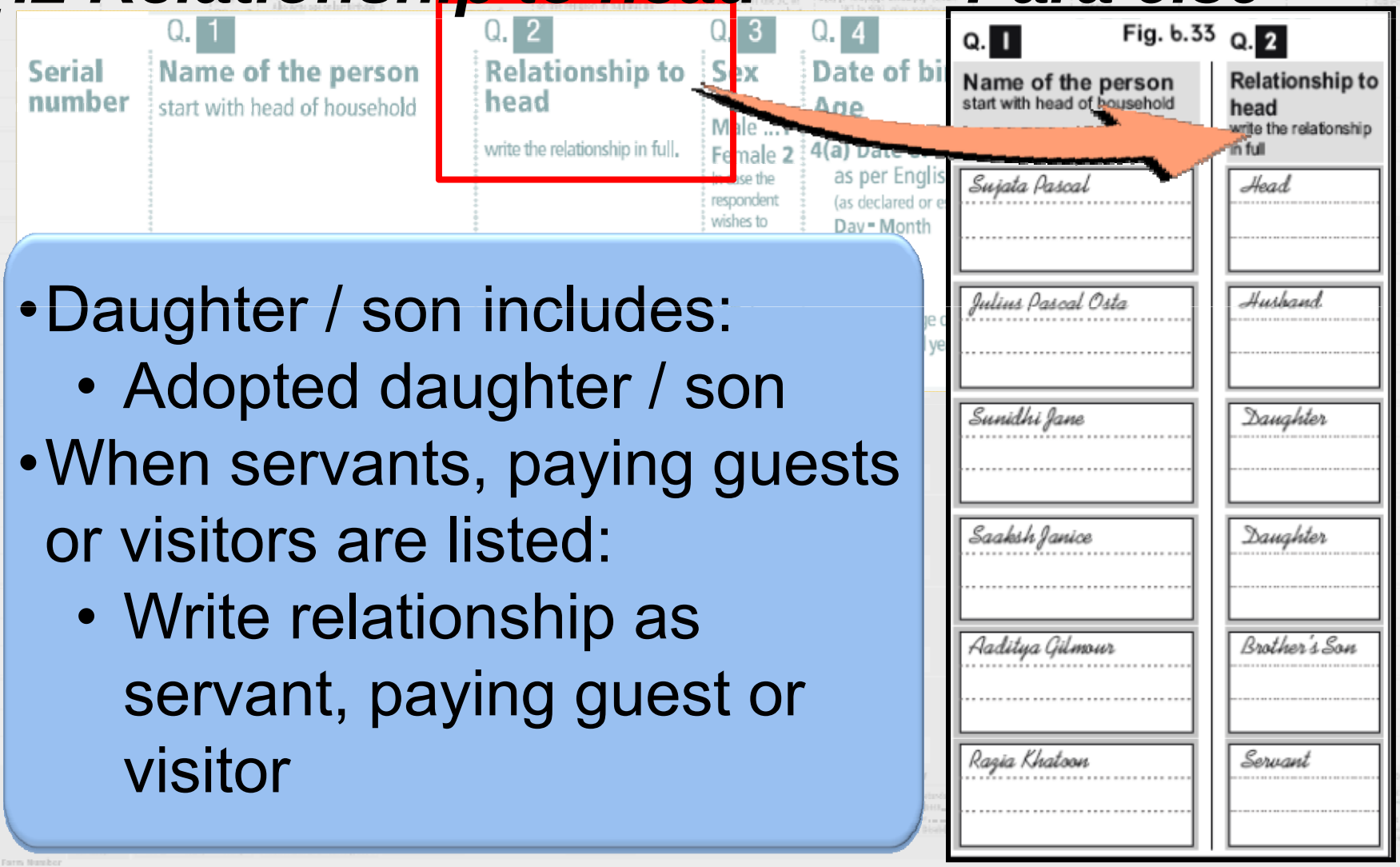
Serial number	Q. 1 Name of the person start with head of household	Q. 2 Relationship to head write the relationship in full.	Q. 3 Sex	Q. 4 Date of bi… Age
			Male … Female 2	4(a) Date … as per Englis… (as declared …

Write relationship to head as	Do not write
✓ Wife's brother	× Brother-in-law/ sala
✓ Sister's/ brother's son	× Nephew/ bhatija
✓ Father's brother's wife	× Aunt / chachi
✓ Daughter's daughter	× Grand daughter
✓ Father's sister's husband	× Uncle



Filling up of the Household Schedule

Q.2 Relationship to head *Para 6.30*



- Daughter / son includes:
  - Adopted daughter / son
- When servants, paying guests or visitors are listed:
  - Write relationship as servant, paying guest or visitor

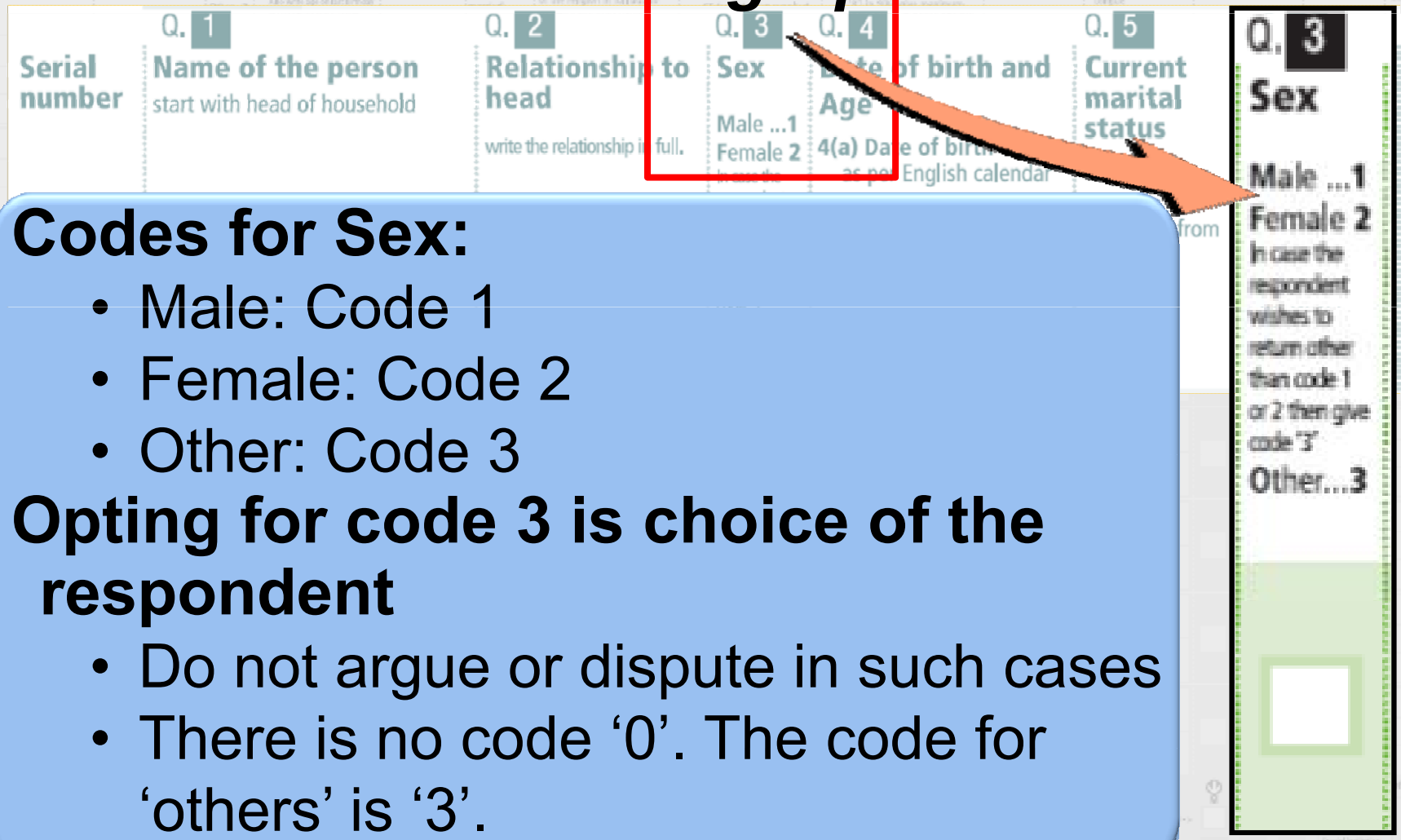
CENSUS 2011 TRAINING

Chapter 6…

2011

Filling up of the Household Schedule

Q.3 Sex *Paragraph 6.31 – 6.32:*



Codes for Sex:

- Male: Code 1
- Female: Code 2
- Other: Code 3

Opting for code 3 is choice of the respondent

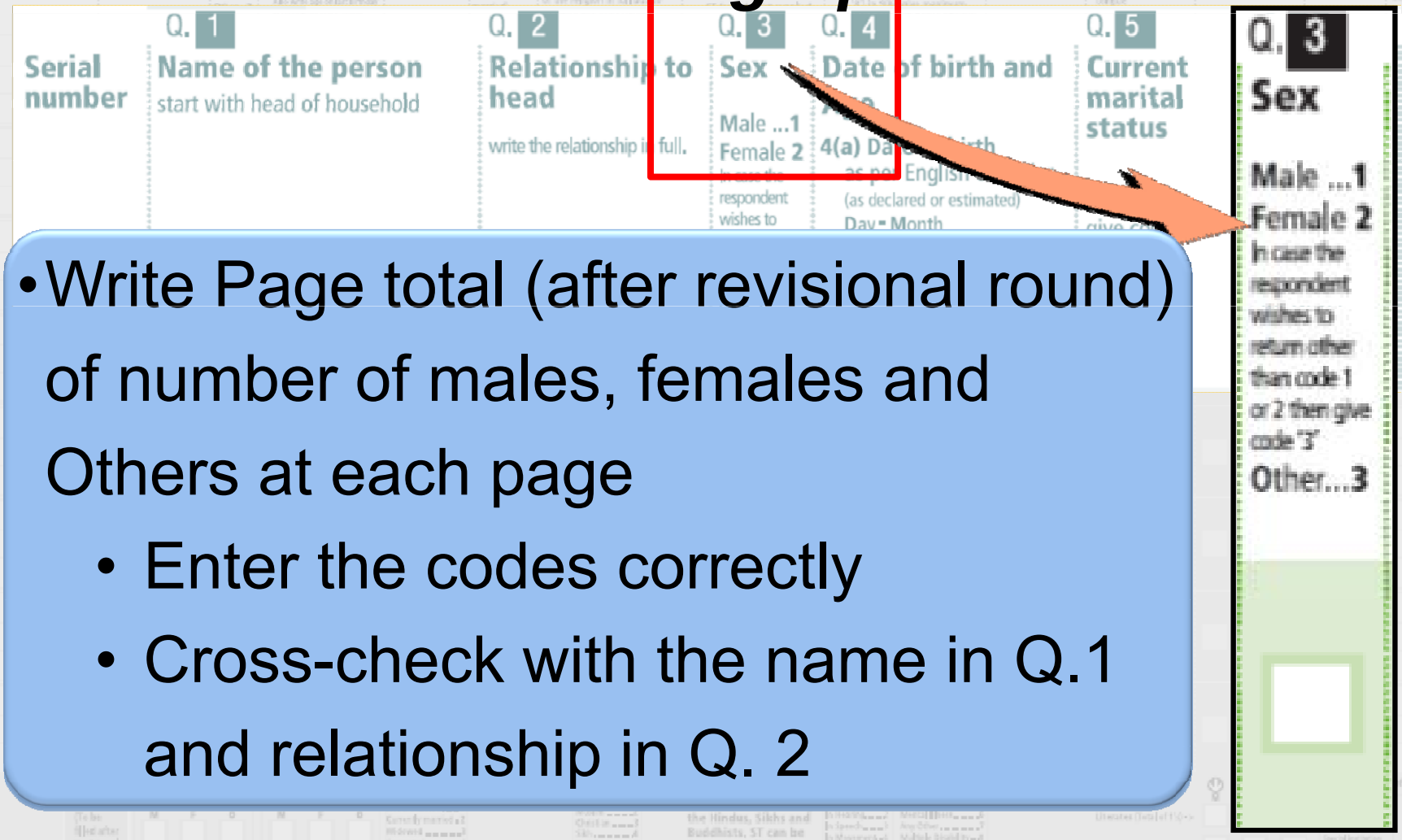
- Do not argue or dispute in such cases
- There is no code ‘0’. The code for ‘others’ is ‘3’.

CENSUS 2011 TRAINING

Chapter 6…

Filling up of the Household Schedule

Q.3 Sex ***Paragraph 6.31 – 6.32:***



- Write Page total (after revisional round) of number of males, females and Others at each page
  - Enter the codes correctly
  - Cross-check with the name in Q.1 and relationship in Q. 2

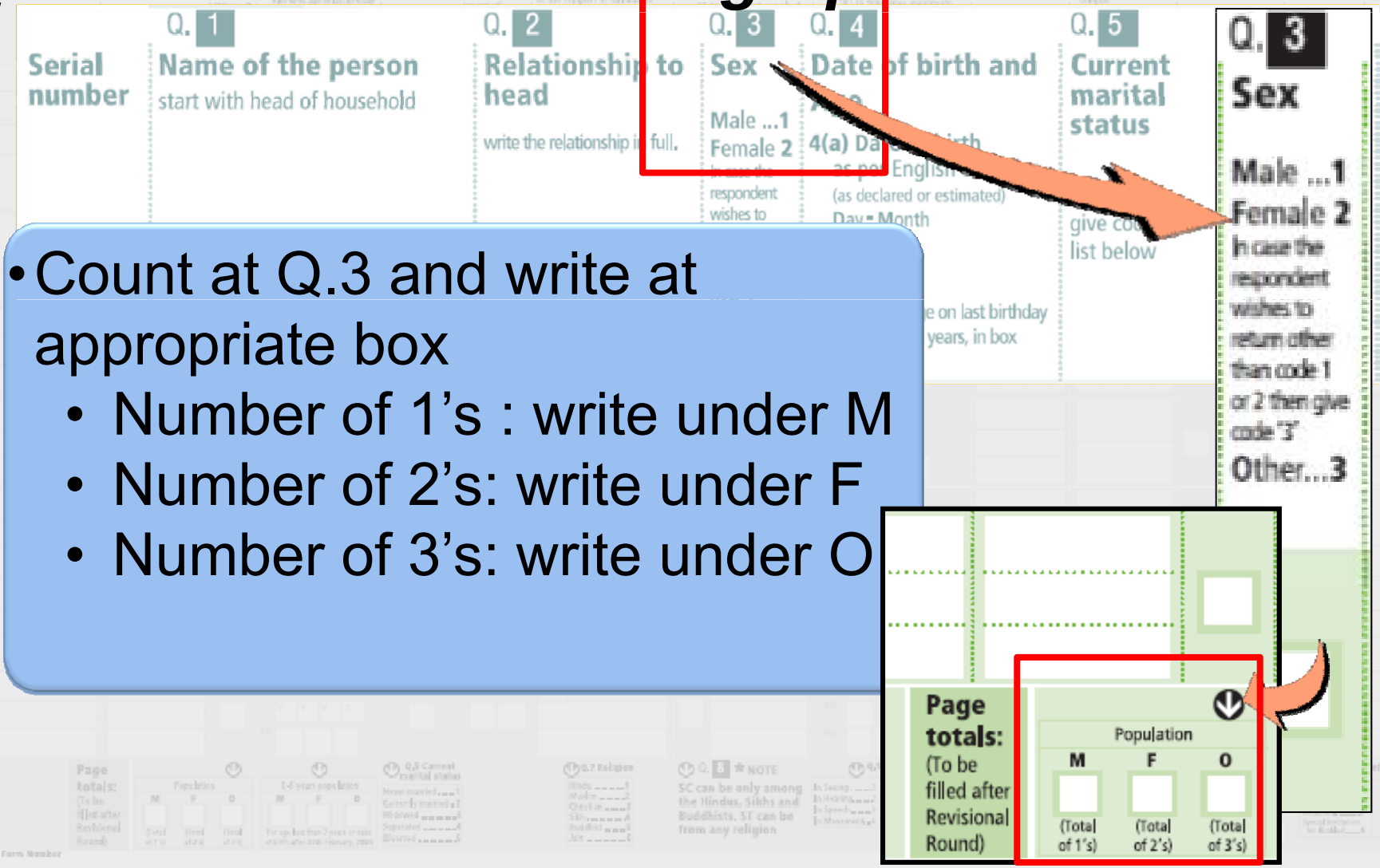
CENSUS 2011 TRAINING

Chapter 6…

2011

Filling up of the Household Schedule

Q.3 Sex *Paragraph 6.31 – 6.32:*



- Count at Q.3 and write at appropriate box
  - Number of 1's : write under M
  - Number of 2's: write under F
  - Number of 3's: write under O

CENSUS 2011 TRAINING

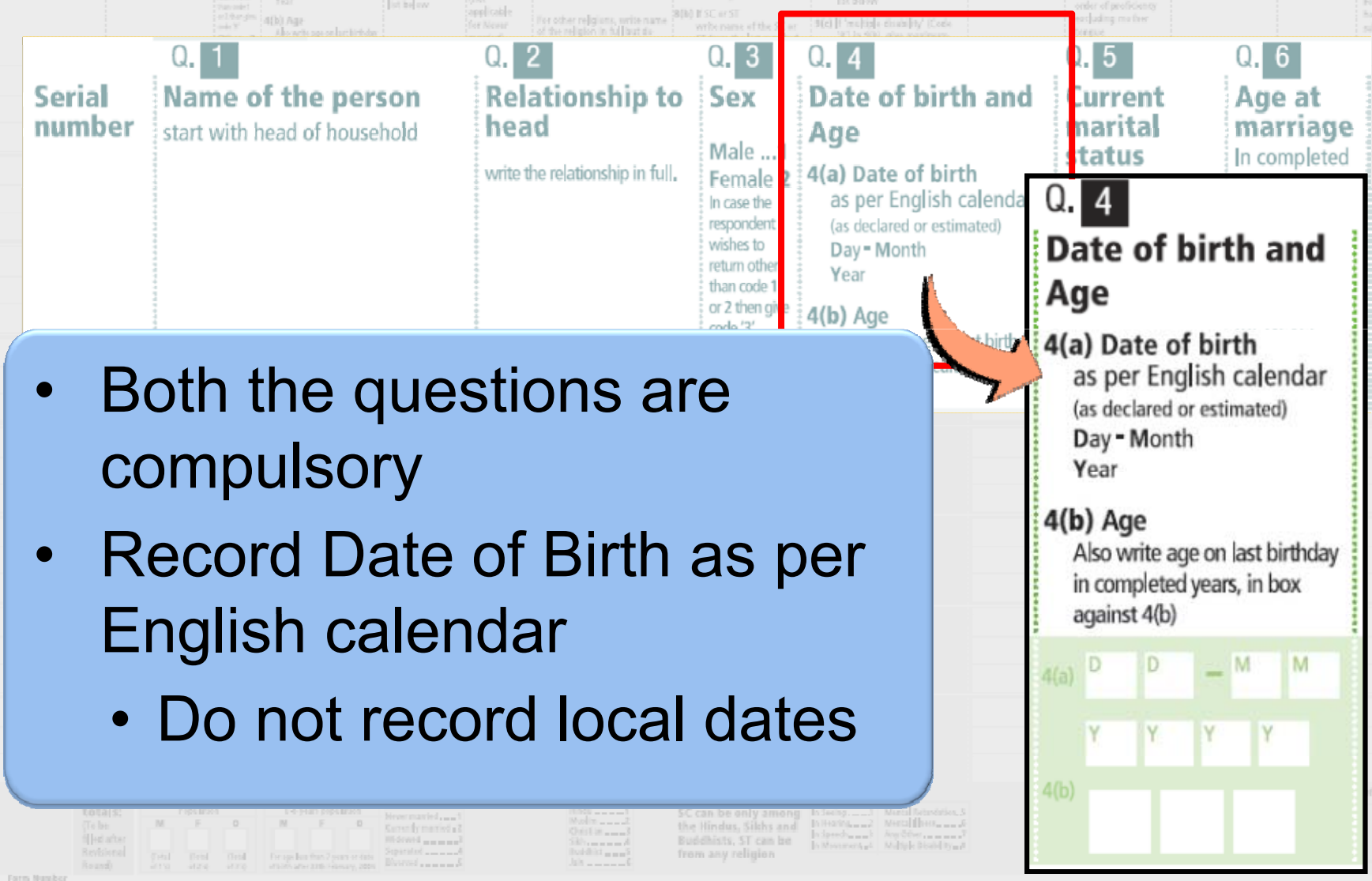
Q4. Date of Birth and Age

- Sex-age structure represents one of the most fundamental characteristics of population composition.
- It is widely required for administrative, scientific and technical purposes.
- Most of the analysis is performed by sex and age.
- Age is an excellent means of separating the groups of people to be studied.

CENSUS 2011 TRAINING

Q4. Date of Birth and Age Paragraphs 6.33 – 6.40

2011



- Both the questions are compulsory
- Record Date of Birth as per English calendar
  - Do not record local dates

CENSUS 2011 TRAINING

Q4. Date of Birth and Age Paragraphs 6.33 – 6.40

2011

Serial number	Q. 1 Name of the person start with head of household	Q. 2 Relationship to head write the relationship in full.	Q. 3 Sex Male ... Female ... In case the respondent wishes to return other than code 1 or 2 then gi...	Q. 4 Date of birth and Age 4(a) Date of birth as per English calenda... (as declared or estimated) Day - Month Year 4(b) Age ...on last birth...	Q. 5 Current marital status	Q. 6 Age at marriage In completed

- Record Date of Birth in the format
- DD – MM – YYYY
- Write 16th November 1947 as

4(a)	D	D	–	M	M
	1	6		1	1
	Y	Y	Y	Y	
	1	9	4	7	

Q. 4 Date of birth and Age

4(a) Date of birth
as per English calendar
(as declared or estimated)
Day - Month
Year

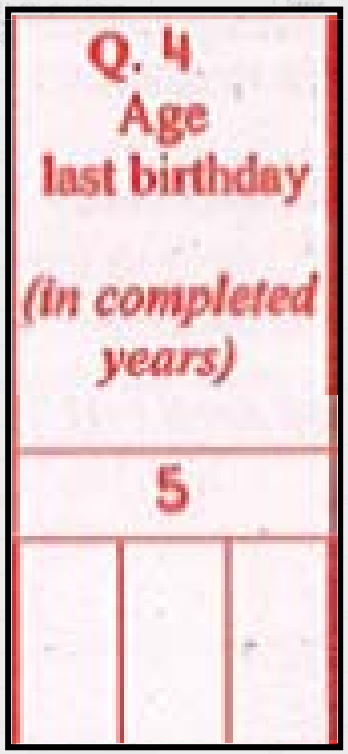
4(b) Age
Also write age on last birthday in completed years, in box against 4(b)

4(a)	D	D	–	M	M
	Y	Y	Y	Y	
4(b)					

CENSUS 2011 TRAINING

Background

- Till Census 2001: Age in completed year was recorded
- Census 2011:
- Both Date of birth and Age (in completed years) will be recorded
- Date of birth: **DD – MM – YYYY format**
- Age: 3 digits





CENSUS 2011 TRAINING

Why Date of Birth?

- If respondent knows DoB, it can be recorded very fast
- No manual computation required
- It is static – response can not change with survey period
- Improves the quality of age data

CENSUS 2011 TRAINING

Why Date of Birth?

- Shortcomings:
  - About 30% persons may not know their date of birth
  - Respondent may not know date of birth of all members of the household
  - Time taken for estimating date of birth was high in Pre-Test
  - Higher Non-response rate compared to age

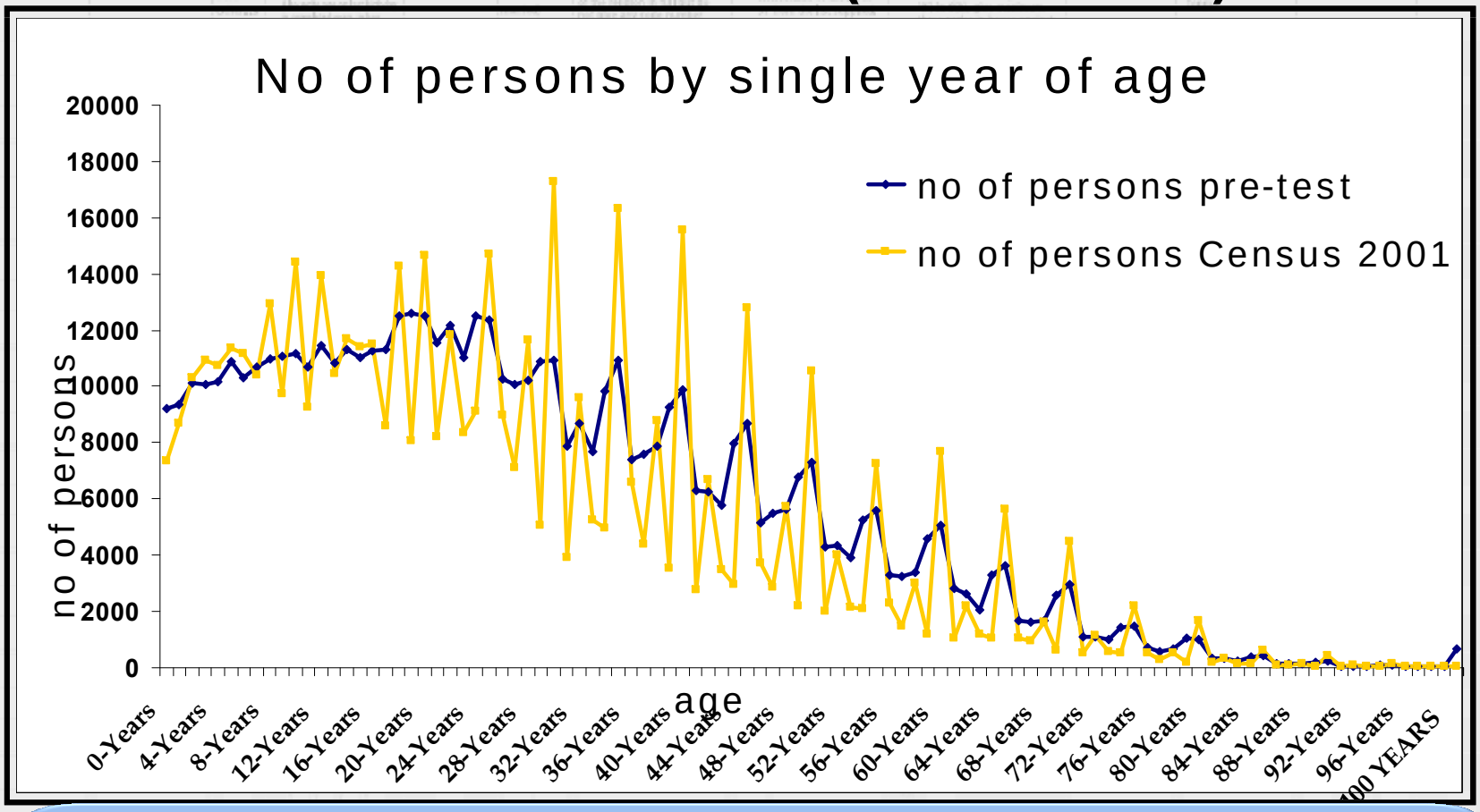
CENSUS 2011 TRAINING

Why Date of Birth?

- What if only age is recorded for persons whose DoB is not known?
  - Reduces response rate of date of birth: If there is a chance to record only age, some enumerators do not ask date of birth
  - Field trial in 2007: recording of DoB (complete or partial) was less than 50%
  - Pre-Test in 2009: recording of complete DoB was 70%

CENSUS 2011 TRAINING

Number of Persons by single year of age: Pre-Test and Census 2001 (same area)



- Age computed from date of birth has given a smoother distribution

CENSUS 2011 TRAINING

Age data from Census 2001

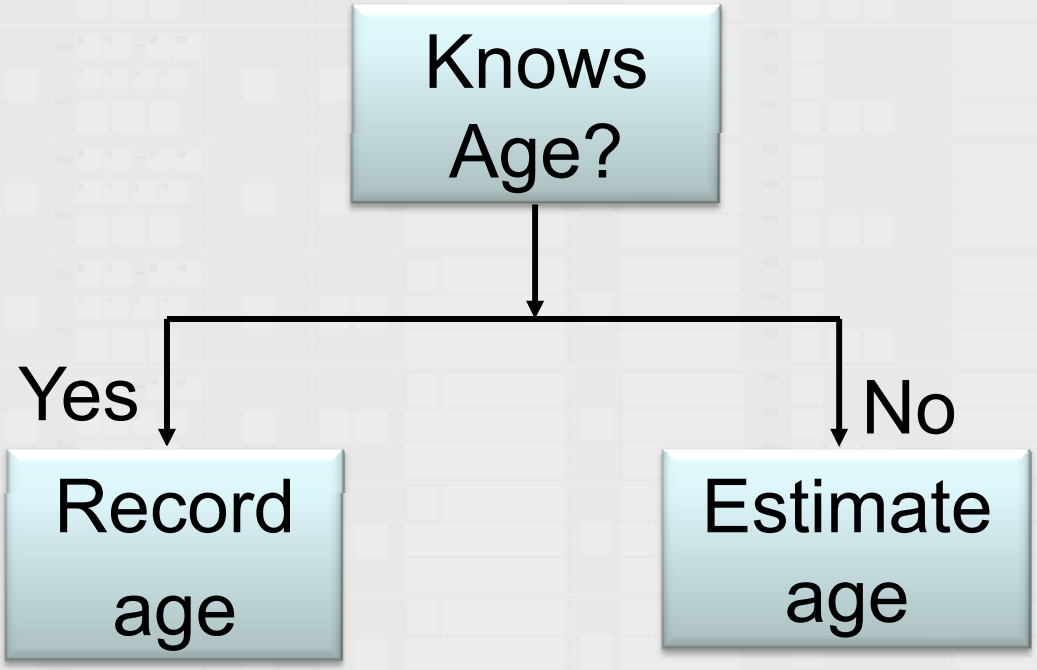
age ending with	No. of persons	%
0	198,808,149	19
1	65,212,767	6
2	117,394,138	11
3	79,039,067	8
4	79,096,997	8
5	169,010,537	16
6	85,933,247	8
7	63,765,369	6
8	115,481,876	11
9	51,990,237	5
age 100+	139,472	0.01
Age n. r.	2,738,472	0.27

Preferred digits in age reporting:

- 0 and 5: 35%
- Even numbers excl. 0:

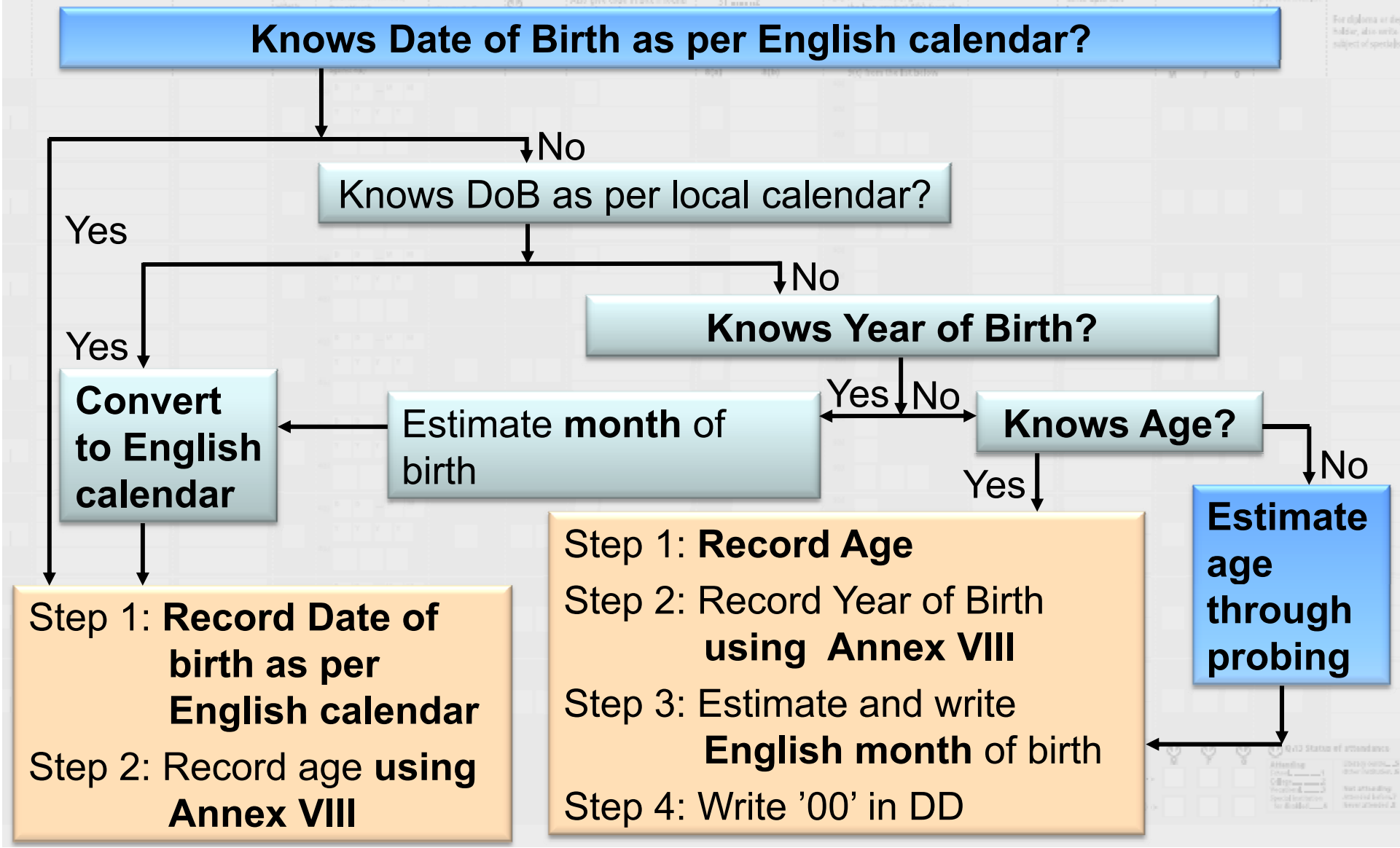
  14, 18, 32, 56, etc.: 38%
- All odd numbered ages (excl. 5) put together: 25%

Recording Age: Census 2001



CENSUS 2011 TRAINING

Recording DoB and age: Census 2011

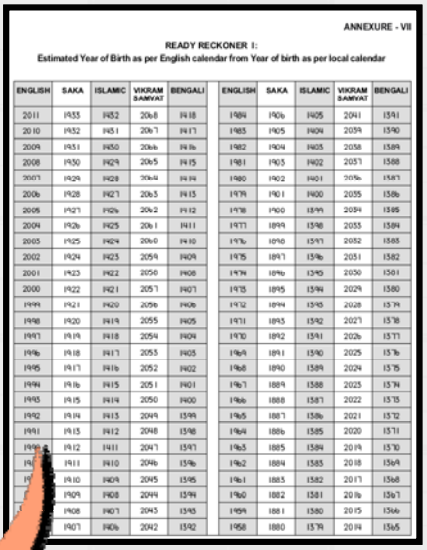


CENSUS 2011 TRAINING

Method of probing

Date of birth known as per local calendar:

- Convert month and year from local to English calendar
- Use Annexure VII for converting local year to English Year



ANNEXURE - VII

READY RECKONER I:

Estimated Year of Birth as per English calendar from Year of birth as per local calendar

ENGLISH	SAKA	ISLAMIC	VIKRAM SAMVAT	BENGALI	ENGLISH	SAKA	ISLAMIC	VIKRAM SAMVAT	BENGALI
2011	1933	1432	2068	1418	1984	1906	1405	2041	1391
2010	1932	1431	2067	1417	1983	1905	1404	2039	1390
2009	1931	1430	2066	1416	1982	1904	1403	2038	1389
2008	1930	1429	2065	1415	1981	1903	1402	2037	1388
2007	1929	1428	2064	1414	1980	1902	1401	2036	1387
2006	1928	1427	2063	1413	1979	1901	1400	2035	1386

CENSUS 2011 TRAINING

Method of probing

Date of birth known as per local calendar:

Use Annexure IX for converting local month to English month

ANNEXURE - IX

MONTHS AS PER INDIAN NATIONAL CALENDAR AND CORRESPONDING MONTHS AS PER GREGORIAN CALENDER

Months as per Indian National Calender	Corresponding Gregorian Months
PAUSH	December/January
MAGH	January/February
PHALGUN	February/March
CHAITRA	March/April
VAISHAKH	April/May
JYAISHTHA	May/June
ASHADHA	June/July
SHRAVANA	July/August
BHADRAPAD	August/September
ASHWIN	September/October
KARTIK	October/November
AGRAHAYANA	November/December

CENSUS 2011 TRAINING

Method of probing

Year of birth: known **month of birth:** not known

Find the season around which birth had taken place

- Shortlist the **probable months as per local climatic condition**
- **Use list of festivals** (Annex X has some examples) to arrive at probable month

ANNEXURE - X

IMPORTANT FESTIVALS CORRESPONDING TO GREGORIAN MONTHS

Name of Festival	Corresponding Gregorian Months
NEW YEAR'S DAY, GURU GOBIND SINGH JAYANTI, MAKARA SANKRANTI, PONGAL, REPUBLIC DAY, AYYAPPA FESTIVAL	January
BASANT PANCHAMI	January/ February
MAHARISHI DAYANAND SARASWATI JAYANTI, MAHA SHIVRATRI, HOLI	February March
GUDI PADWA, RAMNAVMI	March/April
VAISAKHI, BIHU, MAHABIR JAYANTI, GOOD FRIDAY	April
BUDH PURNIMA	May
RATH YATRA	June/July
NAGPANCHAMI, JANAMASHTMI, RAKSHA BANDHAN	July/August
INDEPENDENCE DAY	August
GANESH CHATURTHI	August/September
ONAM, DUSSEHRA/DURGA PUJA/ NAVRATRA	September/October
GANDHI JAYANTI, DIWALI, BHAI DUJ, MAHARISHI VALMIKI JAYANTI, CHHATH PUJA, GURU NANAK JAYANTI	October/November
CHRISTMAS/ AYYAPPA FESTIVAL	December

CENSUS 2011 TRAINING

Method of probing

Year of birth: not known **age in completed years:** known

- **Find Year of birth from** Annexure VIII
- Estimate month of birth using season/ festival list (Annex X)
- Do not estimate day
- Write 00-MM-YYYY

ANNEXURE - X

IMPORTANT FESTIVALS CORRESPONDING TO GREGORIAN MONTHS

Name of Festival	Corresponding Gregorian Months
NEW YEAR'S DAY, GURU GOBIND SINGH JAYANTI, MAKARA SANKRANTI, PONGAL, REPUBLIC DAY, AYYAPPA FESTIVAL	January
BASANT PANCHAMI	January/ February
MAHARISHI DAYANAND SARASWATI JAYANTI, MAHA SHIVRATRI, HOLI	February March
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CHRISTMAS/ AYYAPPA FESTIVAL	December

CENSUS 2011 TRAINING

Method of probing

Date of birth: not known **Age :** not known

- **Estimate Year of birth through probing**
  - Stimulate **memory of historical events** around the year of birth
  - Find **year of birth with reference to another person whose year of birth is known**
    - Yusuf's year of birth is 1935
    - Ramu is 3 years older to Yusuf
    - Ramu's year of birth is 1935 – 3 = 1932

CENSUS 2011 TRAINING

Method of probing

Date of birth: not known **Age :** not known

- For **married females with children**
  - Find **year of birth of first child** (e.g. 1970)
  - Find **age at which child was born** (age 19)
  - Year of birth of the lady 1970 – 19 = 1951
- Estimate month of birth using season/ festival list (Annex X)
- Do not estimate day

CENSUS 2011 TRAINING

Method of probing

Date of birth: not known **Age :** not known

- **Estimate Year of birth through probing**
  - Married female
    - Find **difference of age with husband** (e.g. 15 years)
    - Find **husband's year of birth** (e.g. 1937)
    - Lady's Year of birth = 1937 + 15 = 1952

CENSUS 2011 TRAINING

Method of probing

Date of birth: not known **Age :** not known

- Married female
  - Find **year of marriage** (e.g. 1947)
  - Find **age at marriage** (age 18)
  - Year of birth of the lady 1947 – 18 = 1929
- Estimate month of birth using season/ festival list (Annex X)
- Do not estimate day

CENSUS 2011 TRAINING

Method of probing

Date of birth: not known **Age :** not known

- Married female
  - Find **age at marriage** (e.g. 15 years)
  - Find **difference between marriage and birth of first child** (e.g. 1 year)
  - Find **age of first child** (e.g., 37 years)
  - Lady's age = 15 + 1 + 37 = 53 years
  - Year of birth = 2011 – 53 = 1958
- Estimate month of birth using season/ festival list (Annex X)
- Do not estimate day

CENSUS 2011 TRAINING

Remember

- Women can be Head of Household
- Estimate Year of birth and Age through probing in all cases
- Involve women present in the household to accurately get information on their and their children's date of birth and age

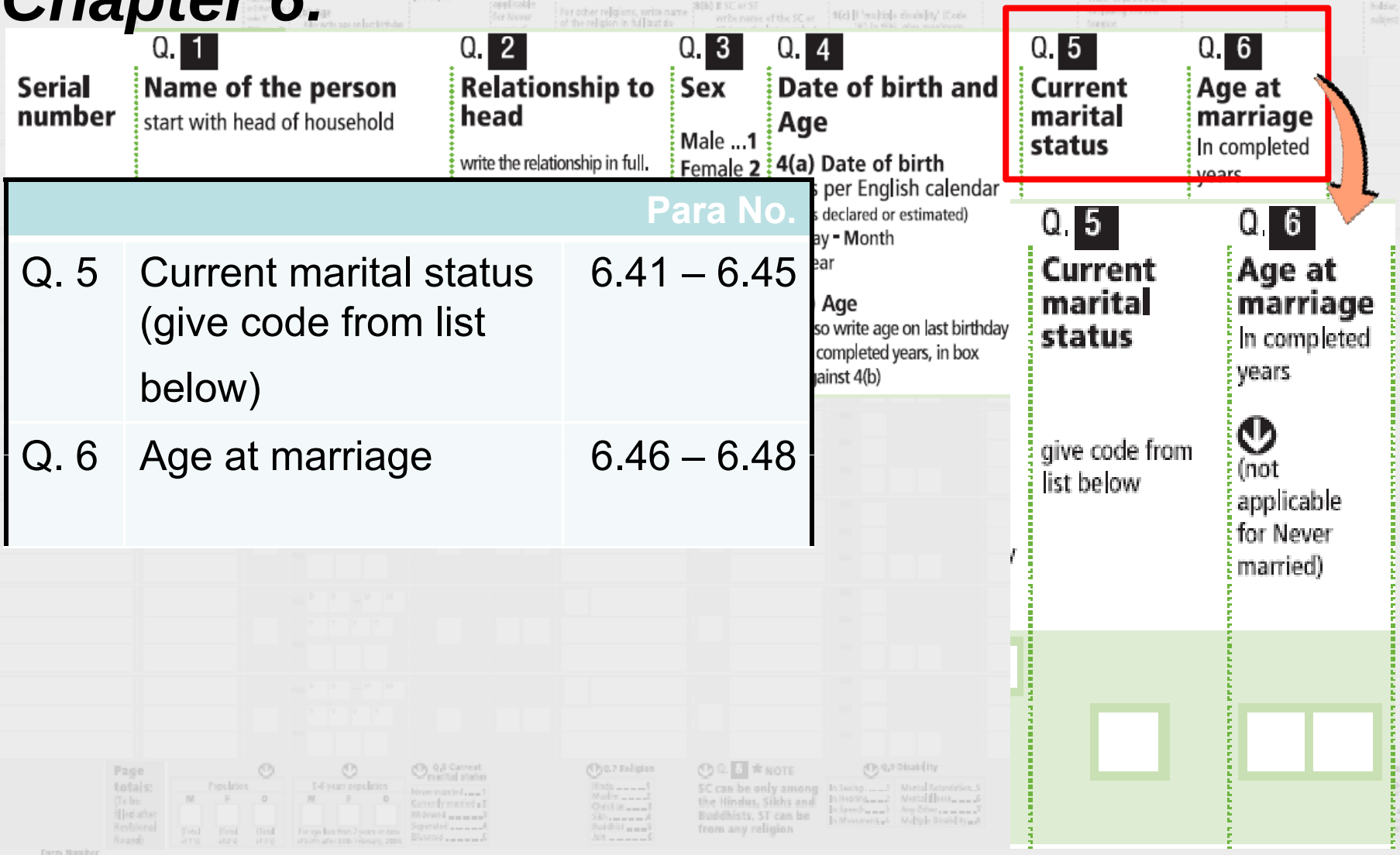
- Role play 4: MT's guide for enumerators (Pages 65 – 66)

CENSUS 2011 TRAINING

Filling up of the Household Schedule

Chapter 6:

	Para No.
Q. 5 Current marital status (give code from list below)	6.41 – 6.45
Q. 6 Age at marriage	6.46 – 6.48

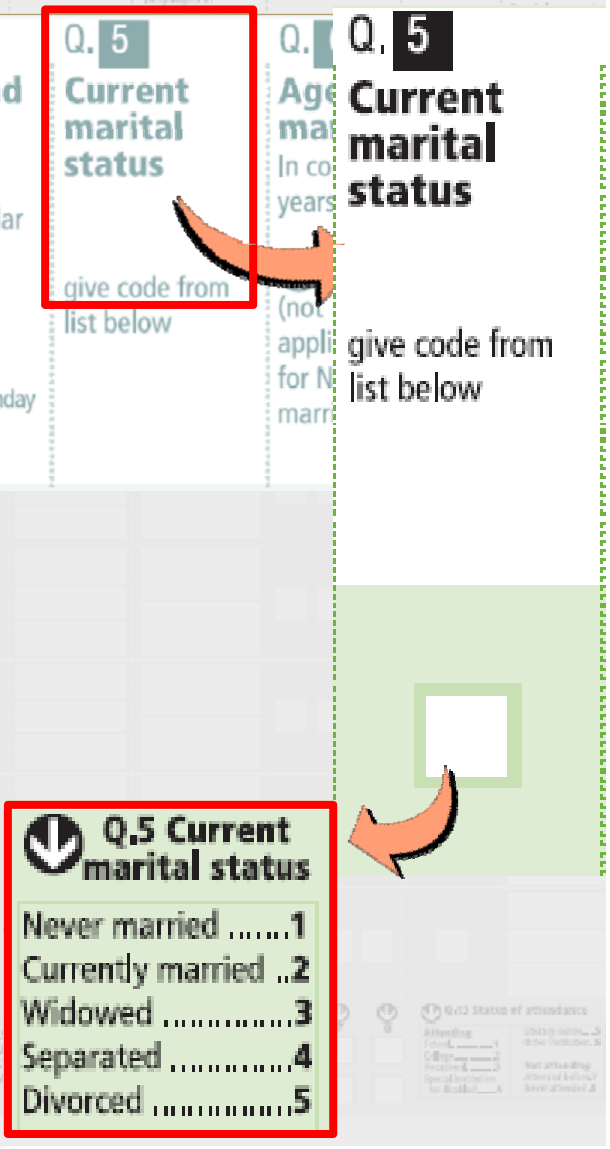


Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Question must be answered for all persons irrespective of age
  - For very young children: enter appropriate code
- If marriage is performed but *gauna* not performed: Person should be treated as currently married even if she/he is not currently living with spouse



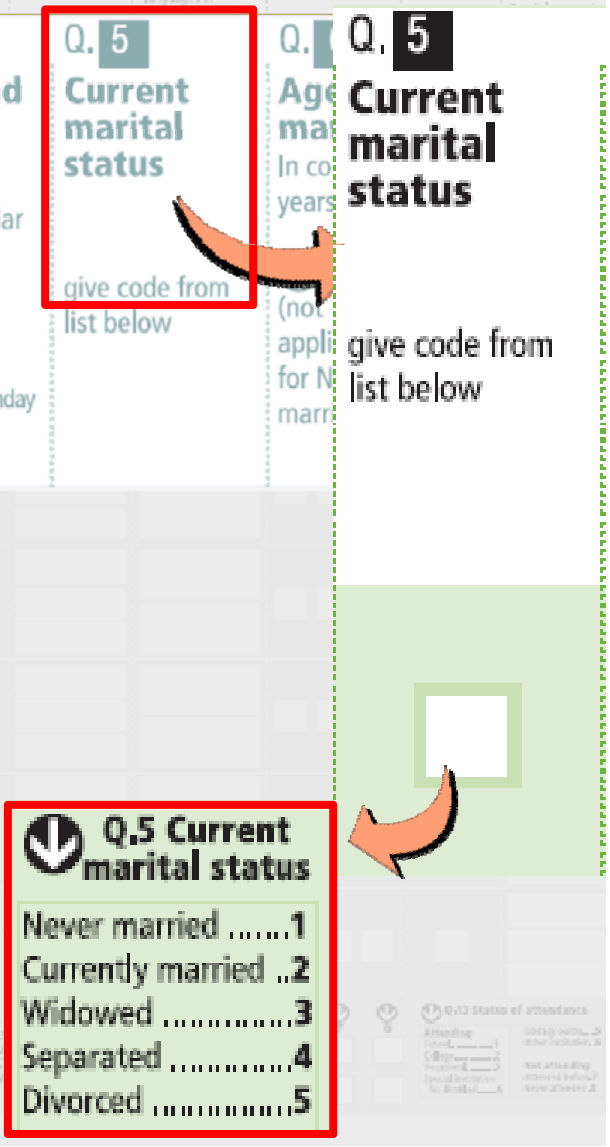
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Never Married - 1
  - For very young children: enter appropriate code
  - We are not concerned about legal age of marriage



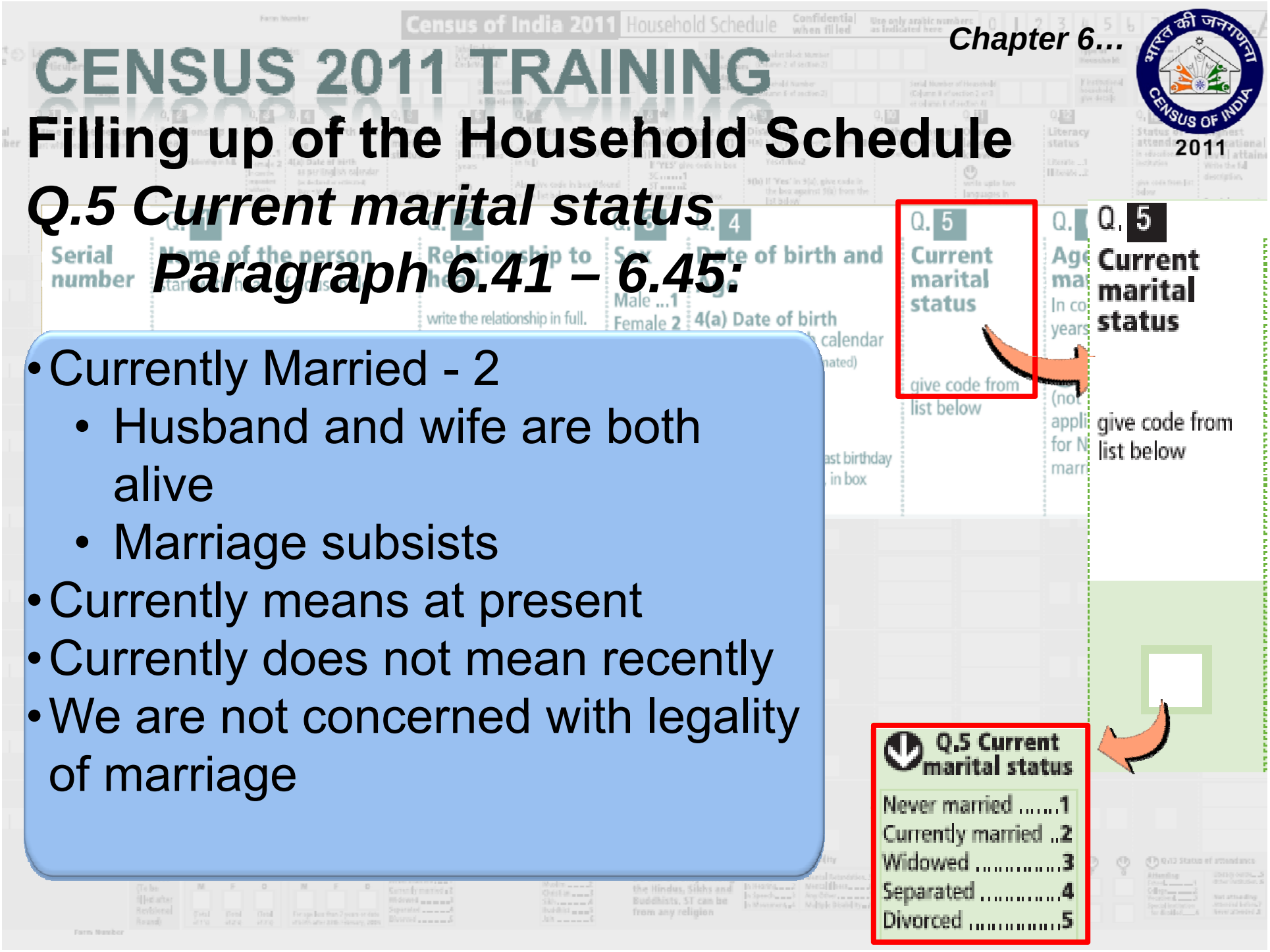
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Currently Married - 2
  - Husband and wife are both alive
  - Marriage subsists
- Currently means at present
- Currently does not mean recently
- We are not concerned with legality of marriage



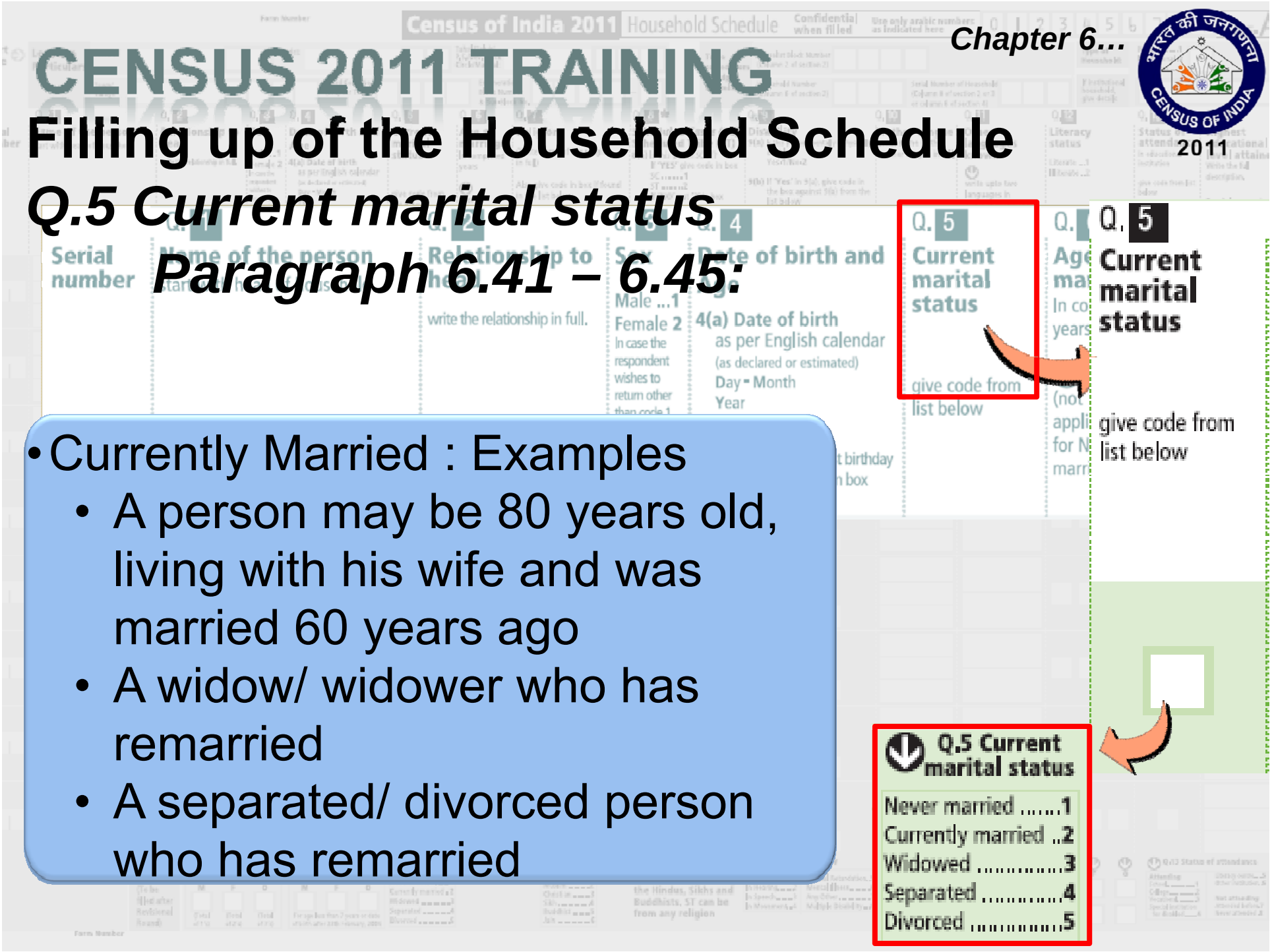
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Currently Married : Examples
  - A person may be 80 years old, living with his wife and was married 60 years ago
  - A widow/ widower who has remarried
  - A separated/ divorced person who has remarried



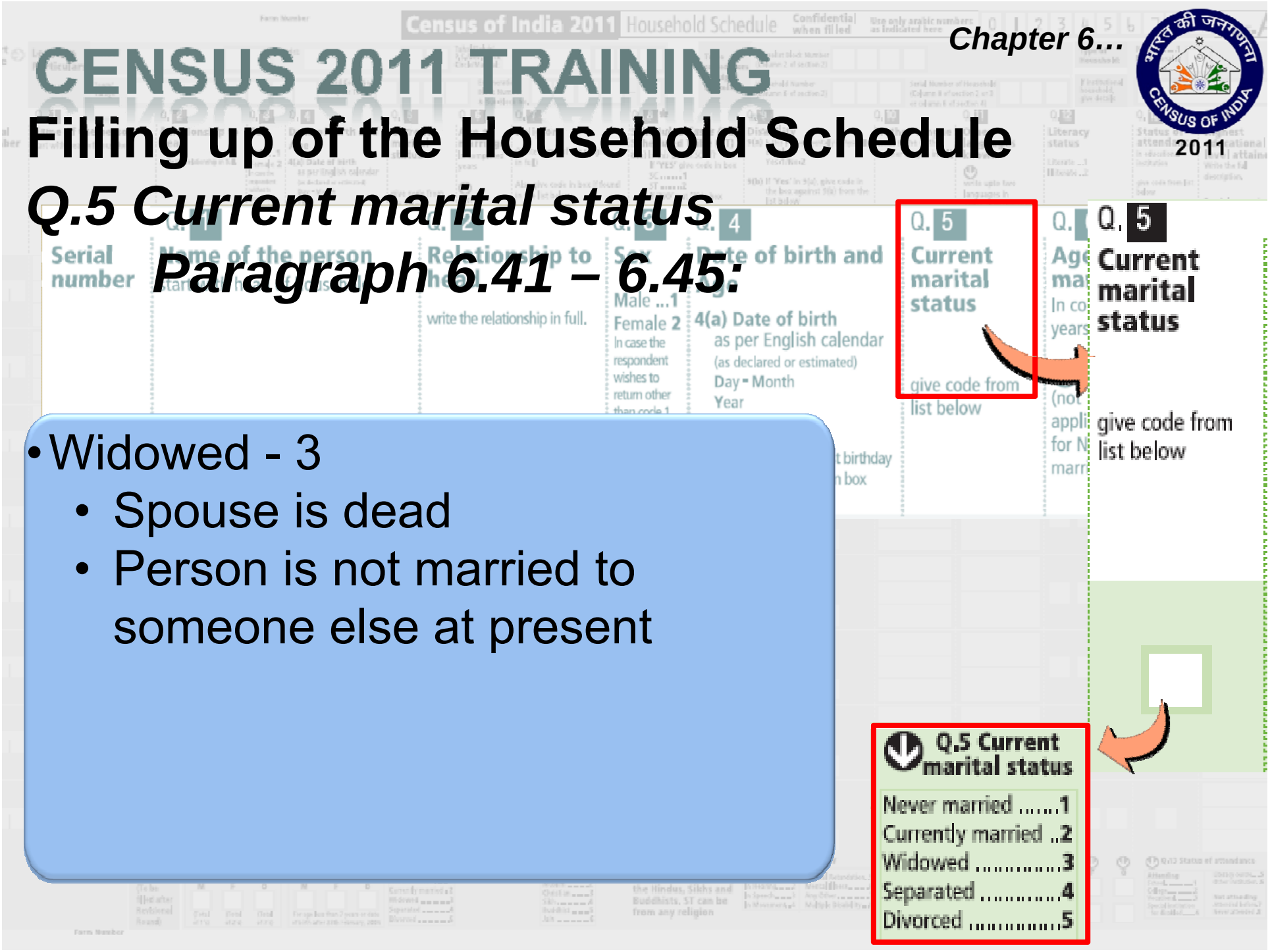
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Widowed - 3
  - Spouse is dead
  - Person is not married to someone else at present



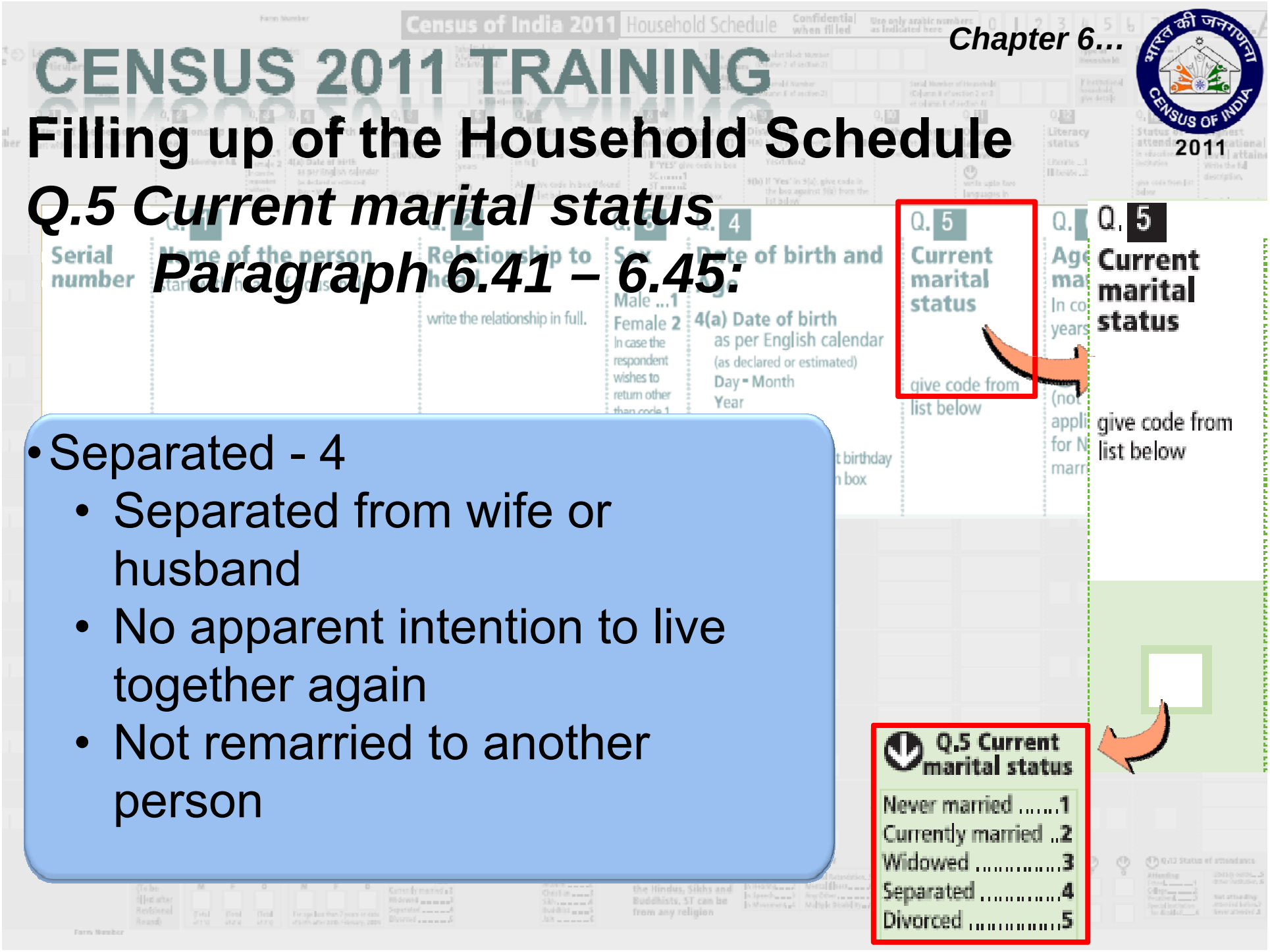
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Separated - 4
  - Separated from wife or husband
  - No apparent intention to live together again
  - Not remarried to another person



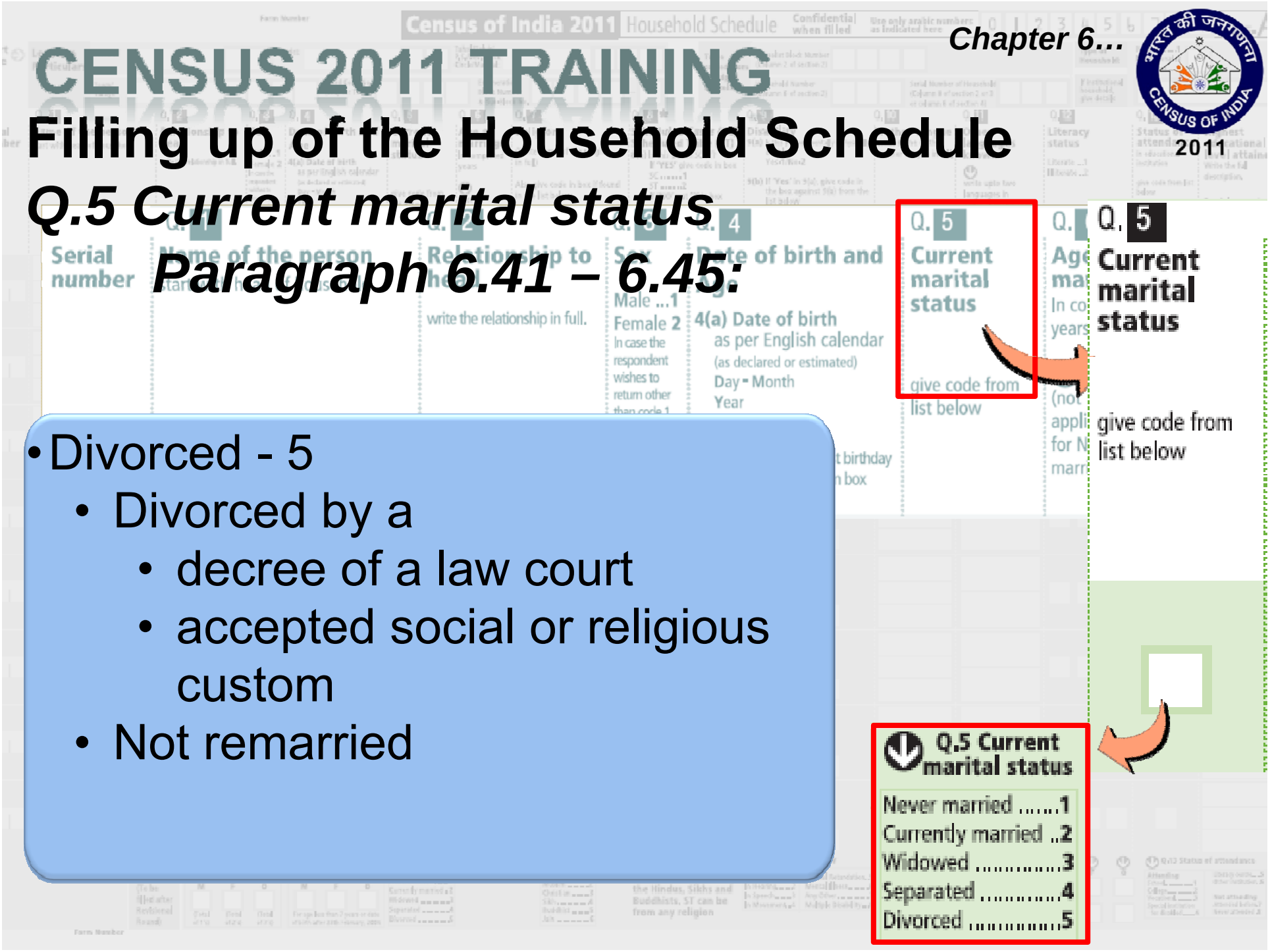
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.5 Current marital status

Paragraph 6.41 – 6.45:

- Divorced - 5
  - Divorced by a
    - decree of a law court
    - accepted social or religious custom
  - Not remarried



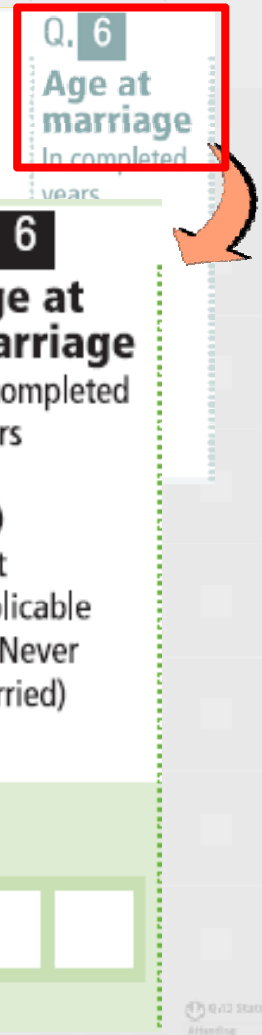
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.6 Age at marriage

Paragraph 6.46 – 6.48:

- Question should be asked to all persons of all genders whose marital status is
  - Currently married (code 2 in Q.5)
  - Widowed (code 3 in Q.5)
  - Separated (code 4 in Q.5)
  - Divorced (code 5 in Q.5)
- Not applicable for never married
  - Write '--' for never married



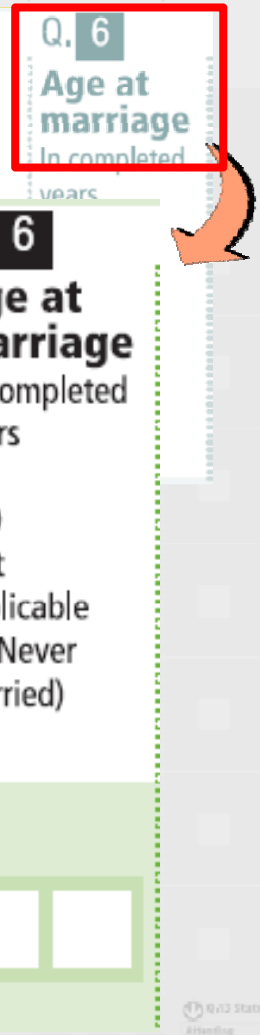
CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.6 Age at marriage

Paragraph 6.46 – 6.48:

- Age should be reported in completed years
  - Married for less than 1 year: enter ‘00’
  - Married for 5 years and 11 months: enter ‘05’



CENSUS 2011 TRAINING

Filling up of the Household Schedule

Q.6 Age at marriage

Paragraph 6.46 – 6.48:

- If a person has married more than once
  - Enter age at which she/ he got married for the first time



Time allotted for training of enumerators

Questions 1 to 6:

		Time allotted (minutes)	
	Module 1B :	**1 hr 55 min**	**1 hr 45 m**
	Entire Module 2:	**1 hr 30 min**	**1 hr 20 m**
	Intro to module 2	**05**	**05**
Q. 1	Serial No. and name of the person	**25**	**25**
Q. 2	Relationship to head	**05**	**05**
Q. 3	Sex	**10**	**10**
Q. 4	Date of Birth & Age	**25**	**25**
Q. 5	Marital Status	**05**	**05**
Q. 6	Age at marriage	**05**	**05**