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भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
भारत के महारजिस्ट्रार का कार्यालय
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No. 9/42/2011-CD(CEN) Dated: July 5, 2011

CENSUS OF INDIA 2011 - CIRCULAR No. 35

Subject : Preparation of Provisional Population Totals Paper-2 of 2011, Rural-Urban Distribution for States and Union Territories – Circular

Subsequent to the completion of Population Enumeration, all the Directorates of Census Operations have released their Provisional Population Totals(PPT) – Paper-1 with respect to their States/UTs. The Paper-1 contains the State/UT and Districtwise information about Population, Child Population (0-6) and Literates as per Census 2011 by sex.

2. After the release of Paper-1, the preparation of Provisional Population Totals Paper-2 of 2011 is to be initiated. Paper-2 includes rural-urban distribution of population and population totals for Urban Agglomerations and its constituents and totals for individual cities and towns. Paper-2 at the State level will be released immediately after the release of National level PPT Paper 2. No extra efforts would be required to compile the tables for Paper -2 as the basic data would have been readily available in the office in PT-5 format compiled for Paper -1 i.e. population and literacy aggregates separately for rural and urban areas at the district and state level. The figures for individual towns and cities will also be directly available from PT-5. It was also envisaged in the Circular No. 31 that the data compiled in PT-7 will be utilized for preparation of Paper-2 of 2011. We have already received the data in PT-7 from all States/Union Territories. This circular aims at providing a broad guideline for the preparation of the States/Union Territories volume of Paper-2 with the following title: **'Provisional Population Totals Paper-2 of 2011, Rural-Urban Distribution of Population'**.

3. The PPT Paper-2 should broadly follow the pattern detailed below:

i. Figures at a glance – State/UT and India

ii. **Chapter I** - Introduction–Concepts and definitions, Jurisdictional changes in the State/UT, Rural-Urban Frame and general interpretation of Urbanization in the State/UT

iii. **Chapter II** - Size, Growth Rate and Rural-Urban distribution of Population in the State/UT

iv. **Chapter III** – Size Growth rate and Rural-Urban distribution of Child population (0-6) in the State/UT

v. **Chapter IV** - Trends in Urbanization

vi. **Chapter V** - Sex Composition of Rural-Urban Population

vii. **Chapter VI** - State of Literacy of Rural-Urban Population

3. The Statements which are to be incorporated into the respective Chapters are explained below:

Chapter I – Introduction

i. Administrative units in State/UT – 2001 & 2011
ii. List of Urban Agglomerations in the State/UT – 2011
iii. District-wise number of towns with civic status in the State/UT – 2011
iv. District-wise number of rural units in the State/UT – 2011
v. Comparative composition of Rural-Urban population and percentage India and State/UT, 2011

Chapter II - Size, Growth Rate and Rural-Urban distribution of Population in the State/UT

i. Decadal Growth rate and its variation – India & State/UT, 1901-2011
ii. Growth of Rural and Urban Population in the State/UT by sex, 2001-2011
iii. District-wise distribution of Rural and Urban Population and percentage to total population in the State/UT, 2011
iv. District-wise Rural and Urban population by sex, 2001-2011
v. Ranking of districts by Rural-Urban decennial Growth rates, 2001-2011
vi. Distribution of sub-districts by range of rural-urban decadal growth rate of population, 2001-2011
vii. Distribution of sub-districts by range of percentage of urban population to total population, 2001-2011

Chapter III – Size Growth rate and Rural-Urban distribution of Child population in the State/UT

i. District-wise Child population in the age-group 0-6 by residence and sex, 2011
ii. Percentage of Child population in the age-group 0-6 years to total population by districts and residence, 2011
iii. Distribution of sub-districts by range of rural-urban decadal growth rate of Child population in the age –group 0-6, 2001-2011

Chapter IV- Trends in Urbanization

i. Ranking of State/UT by percentage of urban population 2001 and 2011
ii. Ranking of districts by percentage of urban population 2001 and 2011

iii. Ranking of districts in descending order of their percentage of urban population, 2001-2011

iv. Number and population of UAs/cities/towns by size class in the State/UT, 2001-2011

v. Percentage share of population in total population of UAs/cities/towns in State/UT, 2011

Chapter V - Sex Composition of Rural-Urban Population

i. Sex ratio of Population – India, State and Union Territories by residence, 2011

ii. District-wise sex ratio of population in State/UT by residence, 2001 & 2011

iii. Rural-Urban top five and bottom five districts by sex ratio in the State/UT, 2011

iv. Sex ratio of Child population in the age-group 0-6 by residence – India, State and Union Territories, 2011

v. District-wise sex ratio of Child population in the age-group 0-6 in State/UT by residence, 2001 & 2011

vi. Rural-Urban top five and bottom five districts by child sex ratio in the State/UT, 2011

vii. Distribution of sub-districts by range of sex ratio by residence, in State/UT, 2001&2011

viii. Distribution of sub-districts by range of child sex ratio by residence in State/UT, 2001 & 2011

Chapter VI - State of Literacy of Rural-Urban Population

i. Literacy rate in India and State/UT by sex and residence – 1951-2011

ii. District-wise number of literates and illiterates among population aged 7+ by residence in State/UT, 2011

iii. District-wise Literacy rate by residence in State/UT, 2001-2011

iv. District-wise rural-urban Literacy rate by sex and male-female gap in State/UT, 2001-2011

v. Distribution of sub-districts by range of Rural and Urban person, male, female literacy rates, 2001-2011

vi. Distribution of sub-districts by range of male-female gap in State/UT by residence, 2001-2011

vii. Top five and bottom five districts showing highest and lowest rural and urban Literacy rates, 2011

4. The following **tables** as per formats enclosed should be compiled for inclusion in Paper-2.

Table-1: Population, child population in the age-group 0-6 and literates by residence and sex- State, District, UA/City/Town, 2011

Table-2: Population, child population in the age-group 0-6 and literates by residence and sex- State, District, Tahsil/Taluk, 2011

Table-3: Percentage decadal growth, percentage of child population in the a ge-group 0-6 and percentage of urban population to total population by residence - State and District, 2011

Table-4: Sex ratio of population and sex ratio of child population in the age group 0-6 by residence - State, District, Tahsil/Taluk, 2011

Table-5: Literacy rates by residence and sex - State, District, Tahsil/Taluk, 2011

Table-6: Population, percentage decadal growth 2001-2011, sex ratio, child sex ratio, literacy rates by sex- UA, City and Town, 2011

Appendix-1 to Table-6: Population, child population in the age -group 0-6 and literates by sex-Cities and Towns arranged in alphabetical order, 2011

Appendix-2 to Table-6: List of towns of 2001 declassified in 2011 and towns of 2001 merged with other towns in 2011

Table-7: Growth of urban Population by size class of UAs/Cities/Towns, 1991-2011

5. A brief description of the Tables listed above and their important aspects is given below. It may be noted that like PPT 1, the figures for 'Male' will include both 'Male' and 'Others' in all relevant tables of PPT-2.

Table - 1: This table will present data for the total, rural and urban areas at the district and UA/City/Town levels for population, child population in the age group 0-6 and literate population. In fact, the format of this Table is exactly same as the format PT-7 suggested in Circular 31. The districts in the table have to be arranged by ascending order of their code numbers and within each district the UAs/cities/towns again have to be arranged in ascending order of their codes. **In case an Urban Agglomeration is spread over more than one district, the population characteristics of the parts of the UA falling in the different districts may be shown against the respective district along with population characteristics of its constituent cities or towns.** The civic status of the cities or towns should be invariably written in the separate column (column 2) provided in the format. The civic status should be given in abbreviations as per the standard/uniform abbreviations finalized for the country as a whole (Annexure-1). The name of the new towns should be shown in italics.

Table - 2: This table will present the same data item as in Table-1 but for the total, rural and urban areas at the district and sub-district level, say tahsil, taluk. In no case attempt should be made to present data at the CD Block level except in States where the sub-district jurisdiction itself is a CD Block.

Table - 3: This table, in addition to presenting the population at the district level by residence and sex, will provide the percentage decadal growth rate of population, the percentage of child population in the age-group 0-6 and the percentage of urban population. The data on percentage of urban population should be shown against the

'Total' row for each district and dash(-) may be put for this column against the rows 'urban' and 'rural' for each district. The percentage of child population in the age-group 0-6 for a particular category has to be worked out in relation to the total population in that category. For example, the percentage of child population in the age- group 0-6 for males in rural areas will be worked out in relation to the population of the rural males only.

Table – 4: In Table - 4, the sex ratio of the total population and sex-ratio of the child population in the age-group 0-6 by residence will be presented. This data will be presented at the district and sub-district level.

Table – 5: The Table - 5 will provide literacy rates by sex and by residential status at the district and sub-district level.

Table – 6: . This table will present data for Urban Agglomerations/cities/towns under different size-classes in the State as indicated in the table format itself. Please note that Class-I will be sub-classified into seven sub-classes, namely, M1 to M7 depending on the population size of the UA/city/town as done in 2001 Census. In case your State does not have any UA/city/town in a particular class or sub-class in the list specified in the format, dashes (-) may be shown in the row for that class (or sub-class) under each column. In this table, the UAs and independent cities and towns are to be arranged by descending order of population in each size class. Within UAs, the constituent units (including outgrowths) should be arranged by descending order of their constituent units. The constituent units of UAs will not be repeated in other size-class in which they may independently fall according to their population. In case the constituent unit(s) of an UA fall(s) in different districts, the name of the district should be indicated in column 3 against the constituent unit(s). The items on which data that will be presented in this table are population by sex, percentage decadal growth rate for 2001-2011, sex-ratio and literacy rate by sex. The growth rate of a size-class of towns would refer to the growth of population according to the size-class of the towns in the 2001 Census in respect of the decade 2001-2011. For this purpose, it would be necessary to first compile the total population for Census of India, 2011 of the towns belonging to each size-class in 2001.

Appendix - 1 to Table – 6 In this table data by sex on population, child population in the age-group 0-6 and literates will be presented for each individual city and town independent of UAs. The individual cities and towns should be arranged alphabetically in this Appendix for presentation of the above mentioned data. Please note that OG will be shown along with the cities or towns of which they are constituents.

Appendix - 2 to Table – 6 This Appendix will give the list of towns that existed at the 2001 Census but have been declassified at the Census of India 2011 and are no longer treated as towns. For the benefit of the data users the civic status of the town, the name of the district to which the town belonged and the UA (if any) of which the town was a constituent and its population at the 2001 Census may also be provided.

In case it was not a constituent of any UA in 2001 a dash(-) may be put against this column. Similarly, it will be extremely useful for the data users to know from the right-half of the Appendix similar details of the towns of 2001 that have been merged with any city or town in 2011. In column 9 of the appendix table, the name of the UA should be given in brackets alongwith the name of the city/town into which the town listed in column 6 has been merged.

Table – 7: This table will provide the growth rate of urban population in each size-class from 1991 to 2011. The growth of urban population in each size- class in column 11 and 12 of the table has to be worked out according to the size-class of the town in the 1991 Census in respect of the decade 1991-01 and the size-class of the town in the 2001 Census in respect of the decade 2001-2011.

6. Maps:

a. District-wise decadal growth rate of rural population, 2001-2011
b. District-wise decadal growth rate of urban population, 2001-2011
c. District-wise percentage of rural and urban population to total population, 2011
d. Rural-Urban sex ratio in the State/UT, 2011
e. Rural-Urban sex ratio for districts, 2011
f. Rural-Urban child sex ratio in the State/UT, 2011
g. Rural-Urban child sex ratio for districts, 2011
h. Location of towns/urban agglomerations by size class of population, 2011
i. Class I Urban Agglomerations/cities and their growth rate, 2001-2011
(size of UA/City represented by size of circle and growth rate by colour)
j. Effective rural urban Literacy rates, 2011 for States/UTs, 2011
k. Effective rural urban male Literacy rates, 2011 for States/UTs, 2011
l. Effective rural urban female Literacy rates, 2011 for States/UTs, 2011

7. Charts and Graphs:

a. Distribution of rural-urban population in districts, 2011- Bar diagram
b. Percentage decadal growth in rural and urban population by districts, 2001-2011- Line graph
c. Rural-urban sex ratio in the districts, 2011- Bar graph
d Rural-urban child sex ratio in the districts, 2011-Bar graph
e. Distribution of population of UAs/cities/towns in different size classes, Class-I to Class-VI, in different census years, 2001 to 2011- Bar diagram (a bar will represent the total size of the urban population of all classes taken together and the population size of each size- class marked out in different colours or shades in the bar)
f. Rural-Urban Male Female gap in literacy rate in State/UT, 1951-2011 Line graph
g. Rural-Urban Male female literacy rates by districts, 2011(Bar graph)

8. The above items suggested for inclusion in the Paper -2 are basic minimum. However, you are free to add more tables, statements, charts and graphs depending upon your interest, resource and time. For example, the bigger States can include a separate chapter on the growth and spread of big Cities/UAs (say population one million plus).

9. The Paper-2 of your State can be brought out as soon as the same is ready but in any case not later than July, 2011. One hundred copies of the publication may be sent to this office for record/sale. The State-wise number copies of Paper-2 to be printed is given at **Annexure -2**. Half of these will have to be printed in Hindi subject to minimum print order of 300 copies. Detailed printing specifications for Paper-2 are given at **Annexure-3**. The cover design of the publication will be as per the cover design of Paper-1. For printing, the following guidelines may adhered to:

i) Cover Page should be printed on 300 GSM Art Paper.

ii) The text matter should be printed on 80 GSM Maplitho paper and not on Art Paper.

iii) Since the publication will be priced one, necessary PRG Number and the calculation of the price will be required before hand. The price will be fixed according to the price fixation formula communicated to all DCOs earlier.

iv) While preparing the CRC, the text matter is required to be composed in 11 Pt. Times Roman and with single space. This will help in reducing the number of pages, which in turn will reduce the cost of the publication.

v) Only the coloured maps & photographs may be printed on 130 GSM Art Paper.

vi) All the codal formalities be followed and necessary prior permission be obtained from the competent authorities.

10. The preparation of both PT-6 and PT-7 was based on PT-5, the basic compilation sheet at the Directorate level which was prepared from the data communicated by the Principal Charge Officers and Charge Officers. Therefore, it was envisaged that the population totals for Paper-1 and Paper-2 will remain the same. However, if any difference is detected, it should be immediately brought to the notice of this office and in no case the new set of basic population figures be printed or used without the prior approval of the RGI.

Kindly acknowledge the receipt of this Circular.

(C. Chandramouli)
Registrar General and
Census Commissioner, India

To

All Directorates of Census Operations

Copy to:

1. Addl. RGI, DDG (NPR), DDG (R)
2. DRG(C&T), DRG(PKB), DRG(Map), DRG(CRS/SRS), JD(AKS), JD(DP), JD(A. K. Samal), JD(M. S. Thapa), JD(A. K. Srivastava), JD(A. K. Arora), ARG(SS), JRGI, DS(A), SRO(Language Division)
3. JD(OL) for immediate Hindi translation
4. PPS to HS
5. PS to RGI, PS to Addl. RGI, PS to DDG(NPR), PS to DDG(D. Rastogi)
6. Census Cell (15 copies)
7. Guard File

Annexure-I

Standardized Abbreviations of Civic Status of Cities/Towns

MCorp: Municipal Corporation/Corporation
MC : Municipal Committee
MCL : Municipal Council
CMC : City Municipal Council
TMC : Town Municipal Council
MB : Municipal Board
M : Municipality
CB : Cantonment Board/Cantonment
NA : Notified Area
NT : Notified Town
NAC : Notified Area Committee/Notified Area Council
NTA : Notified Town Area
INA : Industrial Notified Area
ITS : Industrial Township
TS : Township
TP : Town Panchayat
NP : Nagar Panchayat
TC : Town Committee/Town Area Committee
STC : Small Town Committee
EO : Estate Office
GP : Gram Panchayat
CT : Census Town

Annexure-2

Office of the Registrar General, India
(Census Division)

Total number of copies of Provisional Paper-2 Census of India 2011 required to be printed for each State/UT

Sl.No.	Name of the State	Number of Copies
1.	Jammu & Kashmir	1000
2.	Himachal Pradesh	500
3.	Punjab	1000
4.	Chandigarh	300
5.	Haryana	1000
6.	Delhi	500
7.	Rajasthan	1000
8.	Uttar Pradesh	1500
9.	Bihar	1500
10.	Sikkim	500
11.	Arunachal Pradesh	500
12.	Nagaland	500
13.	Manipur	500
14.	Mizoram	500
15.	Tripura	500
16.	Meghalaya	500
17.	Assam	1000
18.	West Bengal	1000
19.	Orissa	1000
20.	Madhya Pradesh	1500
21.	Gujarat	1000
22.	Maharashtra	1500
23.	Andhra Pradesh	1000
24.	Karnataka	1000
25.	Goa	500
26.	Lakshdweep	300
27.	Kerala	1000
28.	Tamil Nadu	1000
29.	Pondicherry	300
30.	A&N Islands	300
31.	Uttaranchal	500
32.	Jharkand	500
33.	Chattisgarh	500
34.	Daman & Diu	300
35.	Dadra & Nagar Haveli	300

Annexure-3

Printing Specification for Paper-2

Cut off size of the Book	8.25" × 11.25"
Print area of the Page	6.75" × 9.75" including folio
Font	Times New Roman
Heading	15 pt. bold caps
Sub heading	12 pt. bold upper lower
Running Text	11 pt. normal
Auto Leading	130
Word Space	Minimum 85 Desired 125 Maximum 175
Tables	9 pt. normal and heading of tables may be bold
Para Space	0.12
Maplitho offset Ptg. Paper (size of paper 24"×34 or 23"×36")	80 gsm if book in two colours with screen 70 gsm if book in black & white 130 gsm in the size of 25"×36" for maps, chart, diagram, photo etc.
Art paper	
Art Card	300 gsm in the size of 25"×36" for Cover

Table – 1

Population, child population in the age - group 0-6 and literates by residence and Sex - State, District, UA/City/Town, 2011

State/ District/ UA/ City/ Town	Civic status of the City/ Town	Total/ Rural/ Urban	Population			Child population in the age-group 0-6			Literates		
			Persons	Males*	Females	Persons	Males*	Females	Persons	Males*	Females
1	2	3	4	5	6	8	9	9	10	11	12

Note : Towns created after 2001 Census for the first time have been shown in *italics*.

* : Male includes both Male and Others

Table-2

Population, child population in the age- group 0-6 and literates by residence and Sex- State, District, Tahsil/Taluk, 2011

State/ District /Tahsil/ Taluk	Total/ Rural/ Urban	Population			Child population in the age-group 0-6			Literates		
		Persons	Males	Females	Persons	Males	Females	Persons	Males	Females
1	2	3	4	5	6	7	8	9	10	11

Table-3

Percentage decadal growth, percentage of child population in the age- group 0-6 by residence and percentage of urban population to total population- State and Di strict 2011

State/ District	Total/ Rural/ Urban	Population			Percentage decadal growth 2001-2011	Child population in the age-group 0-6			Percentage of urban population to total population
		Persons	Males	Females		Persons	Males	Females	
1	2	3	4	5	6	7	8	9	10

Table-4

Sex ratio of population and sex ratio of child population in the age-group 0-6 by residence, State, District,Tahsil/Taluk, 2011

State/ District /Tahsil/ Taluk	Sex ratio of total population			Sex ratio of child population in the age-group 0-6		
	Total	Rural	Urban	Total	Rural	Urban
1	2	3	4	5	6	7

Table-5

Literacy rates by residence and sex- State, District, Tahsil/Taluk, 2011

State/ District /Tahsil/ Taluk	Literacy rate								
	Total			Rural			Urban		
	Persons	Males	Females	Persons	Males	Females	Persons	Males	Females
1	2	3	4	5	6	7	8	9	10

Table-6

Population, percentage decadal growth 2001-2011, sex ratio, literacy by sex- UAs, Cities and Towns by size class in the State - 2011.

Size Class and name of UA/ City/ Town	Civic status of the City/ Town	District	Population			Percent-age decadal growth 2001-2011	Sex ratio	Child sex ratio	Literacy rate		
			Persons	Males	Females				Persons	Males	Females
1	2	3	4	5	6	7	8	9	10	11	12

All classes

I. Class I (100,000 & above) (Number of UAs, cities and towns)

a) M7 (5,000,000 and above)

i) City A

ii) Town B

b) M6 (2,000,000-4,999,999)

i) City C

ii) Town D

c) M5 (1,000,000-1,999,999)

i) City E

ii) Town F

d)M4 (500,000-999,999)

i) City G

ii) Town H

e)M3 (3000,000-499,999)

i)CityI

ii)Town J

f) M2 (200,000-299,999)

i)City K

ii)Town L

g)M1 (100,000-199,999)

i)City M

ii)Town N

II. Class II (50,000-99,999)(Number of UAs, cities and towns)

i)Town O

ii)Town P

III. Class III (20,000-49,999)(Number of UAs, cities and towns)
i) Town Q
ii) Town R

IV. Class IV (10,000-19,999)(Number of UAs, cities and towns)
i)Town S
ii) Town T

V. Class V(5,000-9,999)(Number of UAs, cities and towns)
i)Town U
ii) Town V

VI. Class VI(less than 5,000)(Number of UAs, cities and towns)
i)Town W
ii)Town X

Note: 1. Towns created after 2001 Census for the first time have been shown in *italics*.

2. The growth rate of population for a size-class for 2001-2011 has been worked out according to the size-class of the towns in 2001.

Appendix-1 to Table-6

Population, child population in the age- group 0-6 and literates by sex- Independent Cities and Towns arranged in alphabetical order 2011

Name of City/ Town	Civic status of the City/ Town	District	Population			Child population in the age-group 0-6			Literates		
			Persons	Males	Females	Persons	Males	Females	Persons	Males	Fer
1	2	3	4	5	6	7	8	9	10	11	

Appendix-2 to Table-6

List of towns of 2001 declassified in 2011 and towns of 2001 merged with other towns in 2011

Declassified towns					Merged towns				
Name of the town	Civic status of the town in 2001	District	If constituent of UA, name of the UA	Population, 2001	Name of the town	Civic status of the town in 2001	Population, 2001	Name of the city/town with which merged (alongwith the name of UA, if constituent of UA)	District
1	2	3	4	5	6	7	8	9	10

Table-7

Growth of urban population by size class of UA/City/Town, 1991-2011

Size-class of UA/City/Town	Number of UAs/Town			Population			Percentage of population in each size-class			Percentage decadal growth	
	1991	2001	2011	1991	2001	2011	1991	2001	2011	1991-2001	2001-2011
1	2	3	4	5	6	7	8	9	10	11	12
All classes											
Class I											
Class II											
Class III											
Class IV											
Class V											
Class VI											

Note: The inter-censal growth rates of population have been worked out according to the size-class of the town in the 1991 Census in respect of the decade 1991-01 and in the 2001 Census in respect of the decade 2001-2011.