भारत सरकार, गृह मंत्रालय
Ministry of Home Affairs, Government of India
भारत के महारजिस्ट्रार का कार्यालय
OFFICE OF THE REGISTRAR GENERAL, INDIA
जनगणना भवन, एटावॅर-, प्रशासनिक अनुभाग-तृतीय, तृतीय तल,
2-ए, मान सिंह रोड, नई दिल्ली११००११-
Janganana Bhawan, Tower-A, Ad-III Section, 3rd Floor,
2/A, Man Singh Road, New Delhi-110011

File. No. A-35011/2/2026-Ad.III Dated: 20/04/2026

CIRCULAR

Sub: Filling the post of Deputy Director General (Census) (JS Level) on deputation basis (including short term contract) in the Office of the Registrar General, India, Ministry of Home Affairs, New Delhi.

Applications are invited from eligible and willing officers of Central Government or State Government or Union territory Administration or autonomous organisation or statutory bodies or public sector undertaking or recognised university or recognised research institutions for filling the following temporary post for Census-2027 on deputation basis (including short term contract) up to 31.03.2030. **The posting on this post lies in Head Quarters of Office of the Registrar General, India (ORGI), New Delhi**. The details of the post is as under: -

Sl. No	Name of the post	Pay Scale	No. of Post
1.	Deputy Director General (Census)	Level - 14	01

2. The eligibility, Terms & Conditions (Annexure-I), Pro-forma for application (Annexure - II) and Duties & Responsibilities (Annexure -III) to the above post is attached herewith.

3. The pay of the officer so selected will be regulated in terms of the Department of Personnel and Training's O.M. No.2/8/97-Estt. (Pay-II) dated 11.03.1998 and as amended from time to time.

4. The applications of only such officers/candidate will be considered which are routed through proper channel, accompanied by supporting self-attested certificates/documents in support of Qualification & Experience claimed by the candidates and are also accompanied with the following certificate:-

(i)	Bio-data in duplicate as per proforma given in Annexure-'II'
(ii)	Cadre clearance certificate.
(iii)	Statement giving the details of Major or Minor penalties imposed upon the officer, if any, during the last ten (10) years.
(iv)	Vigilance clearance & Integrity Certificate.
(v)	Photo copies of ACRs/APARs for the past five years (2020-21 to 2024-25) duly attested on each page by an officer not below the level of Under Secretary or equivalent.

5. It is, therefore, requested that the application of eligible and willing officers and who can be spared immediately in the event of selection may be forwarded to "The Under Secretary, Admin. III Section, Janganana Bhawan, Tower-A, 3rd Floor, 2/A, Man Singh Road, New Delhi-110011" in duplicate in the prescribed proforma (Annexure-'II') ***duly signed by the applicant and certified by the Controlling Officer*** within a period of 60 days from the date of publication of this circular in Employment News. Candidates who apply for the above post will not be allowed to withdraw their candidature subsequently.

6. The maximum age limit for appointment on deputation shall not be exceeding 58 years as on closing date of receipt of applications.

7. Incomplete applications received after closing date and not certified by the respective forwarding Cadre Controlling Authority, will not be entertained.

8. It may be ensured that the applications are forwarded strictly with reference to the circular and the annexures.

Digitally signed by
Sunil Kumar Mishra
Date: 20-04-2026
17:19:45

(Sunil Kumar Mishra)
Under Secretary to the Govt. of India
e-mail : sunilkumar.mishra@nic.in

To,

1. All the Ministries/Departments of Government of India.
2. All Heads of Divisions/Sections of ORGI at Mansingh Road/Sewa Bhawan/West Block-1, R.K. Puram and Shastri Park, New Delhi.
3. All Directorates of Census Operations/Union Territories/Language Division.
4. Building In-charge of Mansingh Road/Sewa Bhawan/West Block-1, R.K. Puram and Shastri Park, New Delhi for respective notice boards.
5. Web Cell, D.P. Division, ORGI, Shastri Park, New Delhi with the request to post the Circular along-with its enclosures on the website http://www.censusindia.gov.in and display it on front page of Census Website.
6. Circular/Guard file.

7. Hindi section for translation in Hindi.

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Annexure-I

ELIGIBILITY AND EXPERIENCE

Sl. No.	Name of the Post	Eligibility as per RR
1.	Deputy Director General (Census)	Officers of the Central Government or State Government or Union territory Administration or autonomous organisation or statutory bodies or public sector undertaking or recognised university or recognised research institutions: (a) (i) holding analogous posts regular basis in parent cadre or department; or (ii) with two years of service rendered after appointment to the post on a regular basis in level 13A (Rs.131100-216600) in the pay matrix or equivalent in the parent cadre or department; or (iii) with three years of service rendered after appointment to the post on a regular basis in level-13 (Rs.123100-215900) in the pay matrix or equivalent in the parent cadre or department: and (b) Possessing the following educational qualifications and experience, namely: - (i) Masters Degree in Statistics or Mathematics or Economics or Operational Research or Population Sciences or Demography or Anthropology or Sociology or Mathematical Statistics or Applied Statistics from a recognised University or Institute; and (ii) Fifteen years post qualification experience in a Government office or autonomous organisation or statutory bodies or public sector undertakings or recognised university or recognised research institutions in planning / coordination / implementation of Census or Survey activities along with compilation, analysis, dissemination of statistical data and report writing or formulation / implementation / monitoring / evaluation of schemes or programmes. Desirable: Three years experience in administration or establishment or training or coordination or financial matters/ accounts or legal matters from any Government organization. Note: The Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 58 years as on the last date of receipt of applications.

ANNEXURE-II

BIO DATA/CURRICULUM VITAE PROFORMA

APPLICATION FOR THE POST OF ……

1. Name & Address (in Block letters)	
2. Date of Birth (in Christian era)	
3. (i) Date of entry into service	
(ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Desirable/Experience required as mentioned in the advertisement/vacancy circular	Qualification/experience possesses by the officer
Essential	Essential
A. (i) Masters Degree in Statistics or Mathematics or Economics or Operational Research or Population Sciences or Demography or Anthropology or Sociology or Mathematical Statistics or Applied Statistics from a recognised University or Institute; and (ii) Fifteen years post qualification experience in a Government office or autonomous organisation or statutory bodies or public sector undertakings or recognised university or recognised research institutions in planning / coordination / implementation of Census or Survey activities along with compilation, analysis, dissemination of statistical data and report writing or formulation / implementation / monitoring / evaluation of schemes or programmes.	A. Qualification
Desirable	Desirable
B. Three years experience in administration or establishment or training or coordination or financial matters/ accounts or legal matters	B. Desirable

from any Government organization.	

5.1 Note: This column needs to be amplified to indicate Essential Qualifications as mentioned in the RRs by the Administrative/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.

5.2 In the case of Degree and Post Graduate Qualification Elective/main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.

7.	Details of Employment, in Chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below in insufficient.					
	Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

***Important:** Pay-Band and Grade pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation/contract basis, please state			
	a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/Organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization
9.1 9.2	Note: In case of Officers already on deputation, the applicants of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate. Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.			
10	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.			
11	Please state whether you are applying for deputation (Officer under Central/State Government are only eligible. Candidate of Non-Govt. Organization are eligible only for short term contract)			

	a) Central Government b) State Government c) Union Territories d) Autonomous or Statutory Organization	

	e) Public Sector undertaking f) Recognised university or recognised research institutions		
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14	Total emolument per month now drawn		
	Basic Pay in the PB	Grade Pay	Total Emoluments
15	In case the applicant belongs to an Organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other allowances etc.,(with break-up details)	Total Emoluments
16A	Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement. (Note: Enclose a separate sheet, if the space is insufficient)		

16B. Achievements: The candidates are requested to indicate information with	

regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measure involving official recognition. (vi) any other information (Note: Enclose a separate sheet, if the space is insufficient)	
17. Please state whether you are applying for deputation (Officer under Central/State Government are only eligible. Candidate of Non-Govt. Organization are eligible only for short term contract)	
18. Whether belongs to SC/ST	

I have clearly gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date:_____

Certification by the Employer/Cadre Controlling Authority

The Information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

(i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt……, designation……

(ii) His/Her integrity is certified.

(iii) His/Her Dossier in original is enclosed/photocopies of the APARs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No Major/ minor penalty has been imposed on him/her during last 10 years **OR** A list of major/minor penalties imposed on him/ her during the last 10 years is enclosed. (As the case may be)

Countersigned
(Employer/Cadre Controlling Authority with seal)

Duties and Responsibilities of Deputy Director General (Census)

1. **Overall Planning & Execution of Census and Large-Scale Surveys:**
   Assisting RG&CCI in taking, aid in and supervise in formulating and overseeing the implementation of strategies, protocols, and guidelines for conducting Census and survey operations, including data collection, tabulation, and analysis.

2. **Development and Implementation of Census Strategies:**
   Responsible for the finalisation of Census instruments, planning, coordination, and execution of Population Census and other large-scale sample surveys, ensuring adherence to prescribed timelines and methodologies.

3. **Coordination with Ministries & Stakeholders:**
   Act as the principal liaison with various Ministries, State Governments and international organizations for smooth conduct of Census and survey operations.

4. **Supervision of Data Collection & Processing:**
   Oversee the entire lifecycle of data collection, including Planning, enumeration, verification, quality assurance, data processing, analysis, and dissemination.

5. **Administration & Management of Census Activities:**
   Exercise supervision and control over administrative, operational, and financial matters related to Census operations, ensuring efficient resource allocation and management.

6. **Data Dissemination & Statistical Analysis:**
   Guide the preparation of Census reports, thematic studies, and analytical publications, ensuring timely dissemination of high-quality statistical data for policymakers and researchers.

7. **Training & Capacity Building:**
   Organize and oversee training programs for Census functionaries, State and District officials, and other stakeholders to ensure uniformity and efficiency in Census and survey operations.

8. **Monitoring & Evaluation of Census Operations:**
   Establish monitoring mechanisms to track Census progress, identify challenges, and implement corrective actions to maintain data integrity and operational efficiency and steward the Post Enumeration Check for Population Census.

9. **Legal & Regulatory Compliance:**
   Ensure adherence to legal provisions and Census related regulations, including matters related to confidentiality, data security, data privacy, and compliance with the Census Act 1948 rules framed under the same and any amendments thereon.

10. **Technology Integration & Digital Transformation:**
    Supervise the adoption of new technologies in collaboration with DDG(IT), digital platforms, and IT solutions for data collection, processing, and dissemination to enhance efficiency and accuracy.

11. **Collaboration with International & National Agencies:**
    Represent ORGI in interactions with international statistical organizations, research institutions, and other national statistical offices on Census methodologies and best practices.

12. **Support for Civil Registration & Vital Statistics (CRVS):**
    Assist in strengthening the Civil Registration System (CRS) and ensuring coordination between Census and CRVS for demographic analysis and policy planning.

13. **Census Data Archival & Preservation:**
    Oversee the management and archival of Census data, ensuring its accessibility for future research and policy use while maintaining data security.

14. **Other Administrative & Operational Responsibilities:**
    Perform additional duties related to Census operations, printing and logistics, statistical research, administration, financial management, and inter-departmental coordination as assigned by higher authorities from time to time.

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